



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

JULY 16, 2025

Issue 29



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

VACANT POSITION (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, July 7, 2025**

The Monday, July 7, 2025 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, July 7, 2025 due to the observance of the 4th of July holiday.)

MINUTES OF SPOKANE CITY COUNCIL**Monday, June 23, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Pro-tem Dillon and Council Members Bingle, Cathcart, Klitzke, and Navarrete were present. Council President Wilkerson and Council Member Zappone were absent.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

REQUEST TO SET HEARINGSVictory Heights Preliminary Plat/PUD Application (Z23-044PPUD)

Motion by Council Member Klitzke, seconded by Council Member Navarrete, **to set hearings** before City Council for appeal on the record by Stefen Harvey and Steve Barrett of the Hearing Examiner's May 1, 2025, decision on the Victory Heights preliminary plat/PUD application (Z23-044PPUD) for the following dates:

- July 2, 2025, at 10 a.m. (for preliminary matters)
- July 8, 2025, at 12 p.m. (on the merits for appeal)

Motion carried 5-0.

BRIEFING ON AGENDA ITEMS**Final Agenda for June 23, 2025**

There were no requests for staff to brief agenda items.

Updated Draft Agenda for June 30, 2025

There were no requests for staff to brief agenda items.

Draft Agenda for July 7, 2025

There were no requests for staff to brief agenda items as the July 7, 2025, meeting is canceled.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS**June 23, 2025, Final Agenda**

There were no considerations of amendments or deferrals for the June 23, 2025, Final Agenda.

June 30, 2025, Updated Draft Agenda

Interlocal Agreement with Spokane Regional Emergency Communications (OPR 2025-0458) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to adopt** Wilkerson proposed amendment to OPR 2025-0458 (Interlocal Agreement with Spokane Regional Emergency Communications regarding the use of fire dispatch communication aided dispatch system; **carried 5-0**.

Resolution 2025-0047 Updating the Appointments of for and Against Committee Members Relating to Proposition 1 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to defer** Resolution 2025-0047 regarding for and against committees for final consideration on Monday, July 14, 2025; **carried 5-0**.

Final Reading Ordinance C36679 Regarding Obstructing Access to and Unauthorized Camping upon Public Property (As amended on June 16, 2025) (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to suspend** the Council Rules and adopt proposed Bingle amendment to Ordinance C36679 (relating to obstructing access to and unauthorized camping upon public property); **failed 2-3**.

July 7, 2025, Draft Agenda

There were no considerations of amendments or deferrals for the July 7, 2025, Draft Agenda, as the July 7 meeting has been canceled.

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Cathcart, **to approve** the June 30, 2025, Final Agenda, as amended, as next week's Final Agenda; **carried 4-1**.

Council Recess/Executive Session

The City Council recessed at 4:01 p.m. and immediately reconvened into an Executive Session to discuss potential and pending litigation for 15 minutes. City Attorney Mike Piccolo and Assistant City Attorneys Lynden Smithson and Matt Cozza were present for the Executive Session. The Executive Session ended at 4:16 p.m., at which time the Agenda Review Session also ended. City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Pro-tem Dillon and Council Members Bingle, Cathcart, Klitzke, and Navarrete were present. Council Member Zappone joined virtually at 6:21 p.m. Council President Wilkerson was absent.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations**.

REPORTS FROM COMMUNITY ORGANIZATIONS**Marshallese Community Report**

Luke Kobin provided a report on the Marshallese Community, which was followed by Council commentary.

There was no **Poetry at the Podium**.

BOARD AND COMMISSION APPOINTMENT**Appointment to Spokane Bicycle Advisory Board – Youth Position (CPR 1992-0059)**

Motion by Council Member Klitzke, seconded by Council Member Bingle, **to approve** (and thereby confirm) the appointment of Santiago Cruz to the Spokane Bicycle Advisory Board for a one-year term, from June 23, 2025, to June 23, 2026; **carried 4-1**.

CONSENT AGENDA

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to approve** Staff Recommendations for the following items; **carried 5-0**:

Master Contract Renewal with American Onsite Services, LLC (Spokane Valley, WA) for portable toilet and wash station rental services to support ongoing operations or multiple departments from July 1, 2025, through June 30, 2026—estimated amount \$200,000 (plus tax). (OPR 2022-0304 / RFP 5593-22) (Council Sponsor: Council Member Dillon)

Acceptance of grant subaward from the YWCA as part of the Domestic Violence Order Service and Firearms Recovery Unit Grant from October 1, 2024, through September 30, 2026—\$384,785 Revenue. (OPR 2025-0432) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 13, 2025, total \$8,458,857.27, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,182,693.15. (CPR 2025-0002)

Low Bid of Inland Asphalt Company (Spokane Valley, WA) for Sprague/Alki/Broadway Grind and Overlay project—\$1,991,991.99 (plus tax). An administrative reserve of \$199,199.19 (plus tax), which is 10% of the contract amount, will be set aside. (East Central Neighborhood) (OPR 2025-0436 / ENG 2024063) (Council Sponsor: Council Member Klitzke)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

For council action on Resolution 2025-0045, see section of minutes under “Hearings.”

FINAL READING ORDINANCES

Final Reading Ordinance C36682 (As amended on June 2, 2025) (Deferred from May 19, 2025, Agenda, during the May 19, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 4-1 Roll Call Vote, the City Council **passed Final Reading Ordinance C36682**, as amended, relating to Intrafund Budget Transfers; amending Sections 07.09.010, 07.09.015, 07.09.020, 07.09.040 of the Spokane Municipal Code.

Ayes: Bingle, Dillon, Klitzke, and Navarrete
Nos: Cathcart
Abstain: None
Absent: Wilkerson and Zappone

For council action on Final Reading Ordinance C36699, see section of minutes under “Hearings.”

Final Reading Ordinance C36703 (Council Sponsors: Council Members Bingle and Navarrete)

After public and Council commentary, the following action was taken:

Upon 5-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36703** approving a Permissible Use Agreement (OPR 2025-0431) between and among the City of Spokane, Spokane Parks and Recreation, Spokane Skylines, LLC and Epiphany Applied Concepts, Inc., for the construction, operation and maintenance of a zipline on and above City-owned property.

Ayes: Bingle, Cathcart, Dillon, Klitzke, and Navarrete
Nos: None
Abstain: None
Absent: Wilkerson and Zappone

Final Reading Ordinance C36705 (Council Sponsors: Council Members Bingle and Navarrete)

After public and Council commentary, the following action was taken:

Upon 5-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36705** streamlining definitions in the solid waste code and correcting position titles; amending Articles I, III, IV, V, VI, VII, and VIII of Chapter 13.02 and Sections 13.02.0100, 13.02.0110, 13.02.0236, 13.02.0248, and 13.02.0350; and repealing Sections 13.02.0102, 13.02.0104, 13.02.0109, 13.02.0112, 13.02.0114, 13.02.0116, 13.02.0118, 13.02.0119, 13.02.01191, 13.02.0120, 13.02.0122, 13.02.0124, 13.02.0126, 13.02.0127, 13.02.0128, 13.02.0130, 13.02.0134, and Article II of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, and Navarrete
Nos: None
Abstain: None
Absent: Wilkerson and Zappone

(Council Member Zappone joined the meeting online at 6:21 p.m.)

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public commentary was allowed on the First Reading Ordinances, with no individuals requesting to speak.

- ORD C36701** Relating to Property Maintenance and Use Standards; enacting Chapter 10.63; amending Section 16A.05.220; and repealing Chapter 10.64 and 10.66 Sections 10.72.070 and 17F.070.520 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Zappone)
- ORD C36702** Simplifying the civil infraction system by creating a single infraction class; amending Titles 1, 4, 8, 10, 12, 13, 15, 16A, 17C, 17D and 18 of the Spokane Municipal Code; repealing Sections 01.05.150, 01.05.160, 01.05.170, 01.05.180, 01.05.190, 01.05.200, 01.05.210; and adopting a new Section 01.05.151 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Zappone)
- ORD C36707** Relating to streets closed to trucks; amending Section 12.08.010 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Klitzke and Dillon)
- ORD C36716** Expanding the duties of the Spokane Human Rights Commission to include automatic review of proposed changes to Title 18 of the Spokane Municipal Code and related provisions. (Brought forward from the June 30, 2025, Agenda, during the June 16, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Bingle and Navarrete)

Note: Following First Reading Ordinances, there was public commentary allowed on Ordinance C36700, as amended, (Titled "Safe and Welcome in Spokane, expanding protections against warrantless searches from immigration enforcement in designated non-public areas), with one individual speaking. Ordinance C36700, as amended, was deferred to the June 30, 2025, Council Agenda during the June 16, 2025, 3:30 p.m. Agenda Review Session.

There were no **Special Considerations**.

HEARINGS

Hearing on Interim Zoning Ordinance C36680, passed by City Council on April 28, 2025 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

The City Council held a hearing on Interim Zoning Ordinance C36680, passed by City Council on April 28, 2025, relating to off-premises alcohol outlets near public assets; adopting a new chapter 17C.348 of the Spokane Municipal Code.

There was an opportunity for staff reports, with none provided. After public testimony and Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to close** the hearing; **carried 6-0**.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nos: None
Abstain: None
Absent: Wilkerson

Hearing on Final Reading Ordinance C36699 (As amended June 9, 2025) (Council Sponsors: Council Members Bingle and Navarrete)

The City Council held a hearing on Final Reading Ordinance C36699. There was an opportunity for staff reports, with none provided. After public testimony and some Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to close** the hearing; **carried 6-0**.

After additional Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Cathcart, to pass Final Reading Ordinance C36699 adopting an interim official control; modifying section 17G.070.030 of the Spokane Municipal Code to authorize the inclusion of small-scale commercial establishments in planned unit developments; **carried on 6-0 Roll Call Vote**.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nos: None
Abstain: None
Absent: Wilkerson

(Council Member Zappone left the meeting at 6:49 p.m. and he returned virtually at 6:52 p.m.; however, due to technical difficulties he was not able to vote on the adoption of Resolution 2025-0045.)

Hearing on Resolution 2025-0045 (ENG 2025015) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

The City Council held a hearing on Resolution 2025-0045 adopting the 2026-2031 Six-Year Comprehensive Street Program. After receiving a staff report from Kevin Picanco of Integrated Capital Management; an opportunity for Council inquiries, with none presented; and public testimony the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to close** the hearing; **carried 5-0**.

Council commentary was held, after which the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to adopt Resolution 2025-0045** adopting the 2026-2031 Six-Year Comprehensive Street Program; **carried Upon 4-1 Roll Call Vote**.

Ayes: Cathcart, Dillon, Klitzke, and Navarrete
Nos: Bingle
Abstain: None
Absent: Wilkerson

Note: Council Member Zappone was unable to vote due to technical issues.

[The City Clerk left the meeting at 6:53 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Kody Zalewski
- Sunshine Wigen

- Elliot Robison
- Tyler Tamoush
- Edwin Larry Andrew's II
- Diane Sutton
- Dave Bilsland
- Eugene Knowles
- Monica
- Susan Wilmoth

ADJOURNMENT

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to adjourn; carried 6-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:15 p.m.

MINUTES OF SPOKANE CITY COUNCIL

Monday, June 30, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions.**

BRIEFING ON AGENDA ITEMS

Final Agenda for June 30, 2025

Interlocal Agreement with Spokane Regional Emergency Communications (OPR 2025-0458) and Interlocal Cooperation Agreement with Spokane County (OPR 2025-0459) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

At the request of Council President Wilkerson, City Administrator Alex Scott briefed City Council on the Interlocal Agreement Spokane Regional Emergency Communications regarding the use of a fire dispatch communication aided dispatch system (as amended on June 23, 2025) and Interlocal Cooperation Agreement with Spokane County regarding Combined Communications Building operations from January 1, 2025, through December 31, 2025; and he responded to Council inquiries.

Updated Draft Agenda for July 7, 2025

There were no requests for staff to brief agenda items as the July 7, 2025, meeting is canceled.

Draft Agenda for July 14, 2025

There were no requests for staff to brief agenda items.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

June 30, 2025, Final Agenda

Final Reading Ordinance C36701 (Council Sponsors: Council Members Dillon and Zappone)

Motion by Council Member Bingle, seconded by Council Member Dillon, **to defer** Final Reading Ordinance C36701—relating to Property Maintenance and Use Standards; enacting Chapter 10.63; amending Section 16A.05.220; and repealing Chapter 10.64 and 10.66 Sections 10.72.070 and 17F.070.520 of the Spokane Municipal Code—to July 14, 2025, Agenda; **carried 7-0.**

Final Reading Ordinance C36702 (Council Sponsors: Council Members Dillon and Zappone)

Motion by Council Member Dillon, seconded by Council Member Bingle, **to defer** Final Reading Ordinance C36702—simplifying the civil infraction system by creating a single infraction class; amending Titles 1, 4, 8, 10, 12, 13, 15, 16A, 17C, 17D and 18 of the Spokane Municipal Code; repealing Sections 01.05.150, 01.05.160, 01.05.170, 01.05.180, 01.05.190, 01.05.200, 01.05.210; and adopting a new Section 01.05.151 of the Spokane Municipal Code—to the July 14, 2025, Agenda; **carried 7-0.**

Final Reading Ordinance C36716 (Final Reading brought forward to June 30, 2025, Agenda, due to the First Reading being brought forward to June 23, 2025, Agenda, during the June 16, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Navarrete, seconded by Council Member Bingle, **to defer** Final Reading Ordinance C36716—expanding the duties of the Spokane Human Rights Commission to include automatic review of proposed changes to Title 18 of the Spokane Municipal Code and related provisions—to July 21, 2025, Agenda; **carried 7-0.**

Final Reading Ordinance C36679 (As amended on June 16, 2025) (Deferred from the June 16, 2025, Agenda, during the June 16, 2025, 6:00 p.m. Legislative Session) (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to suspend** Council Rules for the purposes of amending Final Reading Ordinance C36679 (regarding obstructing access to and unauthorized camping upon public property) with proposed updates filed June 27 while maintaining Council consideration on June 30, 2025; **carried 5-2.**

Motion by Council Member Klitzke, seconded by Council Member Navarrete, **to adopt** the Dillon/Zappone/Navarrete Proposed Amendment to Final Reading Ordinance C36679 filed June 27, 2025; **carried 5-2.**

July 7, 2025, Updated Draft Agenda

There were no considerations of amendments or deferrals for the July 7, 2025, Updated Draft Agenda, as the July 7 meeting has been canceled.

July 14, 2025, Draft Agenda

Development Reimbursement Agreement for the Seven Mile Sewer Pump Station (OPR 2025-0199) (Deferred from May 19, 2025, Agenda, during the May 5, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsor: Council Member Dillon)

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to defer indefinitely** Consent Agenda Item No. 7—Development Reimbursement Agreement for the Seven Mile Sewer Pump Station; **carried 7-0.**

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Navarrete, **to approve** the June 30, 2025, Final Agenda, as amended, and the July 14, 2025, Draft Agenda, as amended; **carried 6-1.**

Council Recess/Executive Session

The City Council recessed at 3:44 p.m. and immediately reconvened into an Executive Session to discuss potential and pending litigation for ten minutes. City Attorney Mike Piccolo and Assistant City Attorney Elizabeth Schoedel were present during the Executive Session. The Executive Session ended at 3:54 p.m., at which time the Agenda Review Session also ended. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations**.

There were no **Reports from Community Organizations**.

There was no **Poetry at the Podium**.

BOARDS AND COMMISSIONS APPOINTMENTS

Appointments to Ethics Commission (CPR 2006-0042) and Spokane Park Board (CPR 1981-0402)

After public and Council commentary, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the following appointments:

- Denis Looney and Rockwell Rutter to the Ethics Commission for terms from June 30, 2025, to June 30, 2028.
- Lee Williams to the Park Board for a term from June 30, 2025, to June 30, 2030.

Thank you to Council Member Dillon

Council President Wilkerson thanked Council Member Dillon for running the meeting last week while she was out on family matters.

Moment of Silence

At the request of Council President Wilkerson, a moment of silence was held for the loss of two firefighters yesterday in our sister city (Coeur d'Alene, ID).

CONSENT AGENDA

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Master Public Works Agreement with North Country Services, LLC (Kettle Falls, WA) for boarding and minor repair services of unsecured properties from July 1, 2025, through June 30, 2028—not to exceed \$150,000 (plus tax). (OPR 2025-0441 / RFQ 6343-25) (Council Sponsors: Council Members Bingle and Navarrete)

Interlocal Agreement with Spokane Regional Emergency Communications regarding the use of a fire dispatch communication aided dispatch system. (As amended on June 23, 2025) (OPR 2025-0458) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

Interlocal Cooperation Agreement with Spokane County regarding Combined Communications Building operations from January 1, 2025, through December 31, 2025. (OPR 2025-0459) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

Consultant Agreement with Jacobs Solutions Inc., (Spokane) for wastewater facility planning services to meet the Riverside Park Water Reclamation Facility's National Pollutant Discharge Elimination System permit planning requirements from July 1, 2025, through December 31, 2027—\$1,141,216 (plus tax). (OPR 2025-0460 / ENG 2025054) (Council Sponsor: Council Member Klitzke)

Contract Amendment and Renewal 2 of 4 with Phoenix Counseling Services, LLC (Spokane) for domestic violence screening, treatment assessment, and treatment services for Municipal Court's Domestic Violence Intervention Treatment Court from May 1, 2025, through June 30, 2026—\$55,000. (OPR 2023-0658 / RFP 5841-23) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 20, 2025, total \$7,671,147.59 (Check Nos.: 611753-611968; Credit Card Nos.: 001660-01688; ACH Nos.: 141915-142115), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,938,884.98. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through June 21, 2025: \$10,263,305.94 (Check Nos.: 577115-577389). (CPR 2025-0003)

Minutes:

- a. City Council Meeting Minutes: June 2 and June 9, 2025. (CPR 2025-0013)
- b. City Council Urban Experience Standing Committee Meeting Minutes: June 9, 2025. (CPR 2025-0017)

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36710**

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to defer** Special Budget Ordinance C36710 (allocating another round of opioid settlement funding) for two weeks, to July 14, 2025, Agenda; **carried 4-3**.

Special Budget Ordinance C36711 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36711** amending Ordinance No. C36626 entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to purchase equipment and training for an explosive detective K-9, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Special Budget Ordinance C36712 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36712** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to purchase equipment and training for an explosive detection K-9, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Special Budget Ordinance C36714 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After public and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36714** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to transfer funding from Office of Civil Rights, Equity, and Inclusion to Municipal Court for building repairs and maintenance, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

EMERGENCY ORDINANCE**Emergency Ordinance C36700 (As amended on June 16, 2025) (Deferred from June 16, 2025, Agenda, during the June 16, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Navarrete and Klitzke)**

After public testimony and Council commentary, the following action was taken:

Upon 4-3 Roll Call Vote, the City Council **rejected Emergency Ordinance C36700**, as amended, titled "Safe and Welcome in Spokane," expanding protections against warrantless searches from immigration enforcement in designated non-public areas, amending section 12.05.005 and declaring an emergency. (Clerical Note: Emergency Ordinances require five affirmative votes for passage.)

Ayes: Dillon, Klitzke, Navarrete, and Zappone

Nos: Bingle, Cathcart, and Wilkerson

Abstain: None

Absent: None

RESOLUTION**Resolution 2025-0039 (Deferred from June 2, 2025, Agenda, during the June 2, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Bingle and Navarrete)**

After public and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2025-0039** honorarily naming the Post Street Bridge over the Spokane River the "Friends of the Falls Memorial Bridge."

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nos: Wilkerson
Abstain: None
Absent: None

FINAL READING ORDINANCES

For Council action on Final Reading Ordinances C36701 and C36702, see section of minutes under 3:30 p.m. Agenda Review Session.

Final Reading Ordinance C36707 (Council Sponsors: Council President Wilkerson and Council Members Klitzke and Dillon)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36707** relating to streets closed to trucks; amending Section 12.08.010 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Council Recess:

During public commentary on Ordinance C36679, Council President Wilkerson called for a five-minute recess at 9:38 p.m. The City Council reconvened at 9:45 p.m. Council Member Bingle returned to the meeting at 9:48 p.m.

Motion to Extend Meeting:

After City Council returned from the recess, the following action was taken:

Motion by Council Member Dillon, seconded by Council Member Cathcart, **to extend** the meeting past 10:00 p.m.; **carried 6-0.**

Final Reading Ordinance C36679 (As amended during the 3:30 p.m. Agenda Review Session) (Deferred from the June 16, 2025, Agenda, during the June 16, 2025, 6:00 p.m. Legislative Session) (Council Sponsors: Council Members Zappone and Klitzke)

After an overview of Ordinance C36679 by Council Member Dillon, public and Council commentary was held. During the beginning of Council Member Bingle's comments, he referenced he comes from the church world and indicated he wanted to do something and requested the audience to indulge him for a minute. Council President Wilkerson questioned what Council Member Bingle intended to do, and Council Member Zappone called for a point of order. Council President Wilkerson ruled Council Member Bingle out of order. Council Member Bingle questioned how he was out of order. Council President Wilkerson stated it's never been the Council's policy to really engage; and she indicated that some questions answered tonight were very pointed. She further stated she understands church, but this is not the place for that. Council Member Bingle challenged the Chair's ruling, seconded by Council Member Cathcart. Council President Wilkerson called for a vote on the challenge of the Chair's ruling about the ability of Council Member Bingle to have response from the audience. Council Policy Advisor Chris Wright reminded the Council that a "yes" vote supports the Chair's ruling and a "no" vote is against the chair. The following action was taken:

All those in favor of the Chair's ruling voting "yes": Council President Wilkerson and Council Members Cathcart, Dillon, Klitzke, and Zappone

All those against the Chair's ruling voting "no": Council Members Bingle and Navarrete

Further Council commentary ensued, after which the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36679**, as amended, regarding obstructing access to and unauthorized camping upon public property; repealing Sections

10.60.010, 10.60.020, 12.02.1002, 12.02.1010, and 12.02.1011; and adopting new Sections 12.02.1001, 12.02.1007, and 12.02.1009 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36694 (As amended on June 2, 2025) (Deferred from the June 16, 2025, Agenda, during the June 16, 2025, 6:00 p.m. Legislative Session) (Council Sponsors: Council Members Bingle and Navarrete)

After public and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36694**, as amended, regarding aggressive solicitation; adopting new Sections 10.60.005 and 10.60.015 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinance C36716, see section of minutes under 3:30 p.m. Agenda Review Session.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

- ORD C36708** Relating to designated festival streets; adopting a new Section 12.08.060 to the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Zappone)
- ORD C36709** To ensure that housing development receiving public support is contributing to the availability of units providing long-term occupancy; modifying sections 08.15.020 and 08.15.040 of the Spokane Municipal Code. (Council Sponsors: Council Members Bingle and Navarrete)
- ORD C36715** Of the City of Spokane establishing an Honorary Roadway Naming program and enacting a new chapter 12.14 to Title 12 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Cathcart)

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 11:28 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Christine Quinn
- Earl Moore
- Derek Azzaro
- Sunshine Wigen
- Raul (Roy) Penna
- Edwin L. Andrews II
- Julie Carpenter
- Bill Conley
- Dave Bilsland

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Cathcart, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 11:47 p.m.

SPECIAL MEETING MINUTES**SPOKANE CITY COUNCIL**

**Meeting of Wednesday, July 2, 2025
10:00 A.M.**

A special meeting of the Spokane City Council was held at 10:03 a.m. on Wednesday, July 2, 2025, in City Council Chambers – Lower Level, City Hall, 808 W. Spokane Falls Blvd., Spokane, Washington. The purpose of the special meeting was to hold the below referenced Victory Heights closed record preliminary appeal hearing.

The meeting was open to the public; however, only those parties of record who appealed the Hearing Examiner's decision to the City Council were allowed to present oral argument. No public testimony was permitted.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle (appearing virtually), Cathcart, Navarrete, and Zappone (appearing virtually) were present. Council Member Dillon arrived at 10:03 a.m. following roll call. Council Member Klitzke arrived at 10:05 a.m.

PRELIMINARY HEARING**Victory Heights Appeal Preliminary Hearing**

The City Council held a preliminary hearing on the appeal on the record by Citizens Stefen Harvey and Steve Barrett of the Hearing Examiner's May 1, 2025, decision on Victory Heights Development (Z23-044PPUD). City Council Policy Advisor Chris Wright provided an overview of the rules for the hearing. The City Council then heard oral arguments and rebuttals from the proponents and appellants to the appeal.

Closed Session

The City Council, acting as a quasi-judicial body, recessed at 11:13 a.m. and reconvened into a closed session to discuss the quasi-judicial appeal matter pursuant to RCW 42.30.140(2). At 11:43 a.m., the City Council returned from the closed session and immediately reconvened into open session.

Victory Heights Appeal Preliminary Hearing (Continued)

After returning from closed session, the following action was taken:

Motion by Council Member Klitzke to grant the respondent's motion to dismiss on the following grounds: The appellants' assignment of errors are inside the scope of the SEPA mitigated determination of non-significance. Pursuant to Chapter 17G.050 of the Spokane Municipal Code, the Spokane City Council does not have jurisdiction to consider the merits of the underlying appeal. Council Member Klitzke further moved to strike all further hearings on this matter. Motion seconded by Council Member Navarrete. **Motion carried 7-0.**

Council President Wilkerson requested respondents to provide a proposed order to the city clerk.

ADJOURNMENT

The City Council adjourned at 11:45 a.m.

SPECIAL STUDY SESSION MEETING MINUTES

**City of Spokane
City Council District 2 Candidate Interviews
City Council Briefing Center
July 10, 2025**

Meeting Recording: <https://vimeo.com/1100409642?share=copy>

Call to Order: 10:05 a.m.

Attendance:

Council Members Present: Council President Wilkerson, Council Members Dillon, Cathcart, Bingle, and Klitzke
Council Members Absent: None

Agenda Items:

Council Interviews of District 2, Position 2 Candidates - City Council Members and Candidates

Executive Session:

Start time: 11:46 a.m.

Extension: 5 min extension at 12:07 p.m.

End time: 12:12 p.m.

Attorneys present: none

Adjournment:

The meeting adjourned at 12:12 p.m.

Hearing Notices

NOTICE OF PUBLIC HEARING REVISIONS TO ASSIGNMENT OF ADDRESSES

Notice is hereby given that there will be a **public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on July 23, 2025, beginning at 4:00pm**, the hearing will be held in City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing will be conducted in a hybrid format, please email to receive the meeting login information; or refer to the meeting agenda when posted: <https://my.spokanecity.org/bcc/commissions/plan-commission/>.

This hearing or portions thereof may be continued to a later date at the discretion of the Plan Commission. This public hearing is to consider amendments to the code governing assignment of addresses for new development.

Any person may submit written comments on the proposed action or request additional information:

City of Spokane, Planning & Economic Development

Spencer Gardner, Planning Director, 808 W. Spokane Falls Blvd., Spokane, WA 99201

(509) 625 – 6500, sgardner@spokanecity.org

SUBJECT: Amendments to the code governing assignment of addresses for new development.

APPLICANT: City of Spokane

LOCATION: Citywide

SEPA: Exempt from SEPA under WAC 197-11-800

COMMENT: Written comments may be submitted via mail or email on this application by July 23, 2025, at 4:00pm. Written comments will be made a part of the record. Written comments should be mailed or emailed to the Planning & Economic Development Department contact listed above.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: July 9 and 16, 2025

**NOTICE OF PUBLIC HEARING AND SEPA DETERMINATION
CLARIFICATIONS RELATING TO STREETS, ALLEYS, AND DRIVEWAYS**

Notice is hereby given that there will be a **public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on July 23, 2025, beginning at 4:00pm.** the hearing will be held in City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing will be conducted in a hybrid format, please email to receive the meeting login information; or refer to the meeting agenda when posted: <https://my.spokanecity.org/bcc/commissions/plan-commission/>.

This hearing or portions thereof may be continued to a later date at the discretion of the Plan Commission. This public hearing is to consider a set of development code amendments to improve definitions and provide clarifications relating to streets, alleys, and driveways.

Any person may submit written comments on the proposed action or call for additional information:

*City of Spokane, Planning & Economic Development
Spencer Gardner, Planning Director, 808 W. Spokane Falls Blvd., Spokane, WA 99201
(509) 625 – 6500, sgardner@spokanecity.org*

SUBJECT: A set of development code amendments to improve definitions and provide clarifications relating to streets, alleys, and driveways.

APPLICANT: City of Spokane

LOCATION: Citywide

SEPA: A Determination of Non-Significance (DNS) was issued on July 3, 2025, under WAC 197-11-970; the lead agency will not act on this proposal until the close of the Plan Commission public hearing on the proposal.

COMMENT: Written comments may be submitted via mail or email on this application by July 23, 2025, at 4:00pm. Written comments will be made a part of the record. Written comments should be mailed or emailed to the Planning & Economic Development Department contact listed above.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: July 9 and 16, 2025

General Notices

**STREET CLOSURE NOTIFICATION
Maxwell Avenue Pedestrian Bike Safety - Project Number 2023111**

Detour signs will be in place for the following streets:

- North Elm Street from West Mission Avenue to West Maxwell Avenue will be closed July 14th through July 25th. For more information about the project please visit: <https://my.spokanecity.org/projects/maxwell-avenue-pettet-to-walnut-bike-pedestrian-safety-upgrades/>

Publish: July 16, 2025

Policies & Procedures

CITY OF SPOKANE
PUBLIC RULE AND REGULATION

RULE 4700-25-01
LGL 2025-0020

TITLE – Existing Sidewalk Maintenance and Minor Repairs
EFFECTIVE DATE – May 1, 2025
REVISION DATE (N/A)

1.0 GENERAL

1.1 PURPOSE

The purpose of this public rule is to comply with the provisions of Spokane Municipal Code (SMC) 12.01.010.C and 12.01.010.D, establishing and clarifying the application of the ordinance relating to minor sidewalk repairs and maintenance projects. This rule defines the types of projects that require plan review, permitting, licensing and bonding requirements for contractors, as well as minor repairs that may be exempt from such requirements.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

Community and Economic Development Division (Development Services Center and Code Enforcement Departments) and Public Works Division (Engineering Services).

3.0 REFERENCES

SMC 12.01.010

4.0 DEFINITIONS

“Lift” is an elevation gap between two sidewalk panels where they abut each other.

5.0 POLICY

It is the policy of the City of Spokane that owners and occupants of property that is adjacent to sidewalks are responsible for maintenance and repairs of existing sidewalks. Generally, any work upon the City right-of-way must follow proscribed permitting, licensing, bonding, and insurance requirements. However, such requirements historically have prevented adjacent owners (or their qualified contractors) from conducting minor repairs in the City right-of-way. This rule, as authorized by SMC 12.01.010.C and 12.01.010.D, establishes conditions under which owners may perform minor maintenance and repairs of existing sidewalk deficiencies without the requirements of certain licensing, bonding or insurance requirements. Nothing in this public rule is to be construed to waive applicable building and construction permit and inspection requirements except as specifically indicated in this rule.

6.0 PROCEDURE

6.1 For the following projects, no permit is required, and the work may be performed by the property owner:

- Grinding less than ½ inch (height) lifts to provide a level walking surface.
- Filling less than ½ inch (width) cracks, gaps or holes within panels or between panels.

6.2 For the following projects, a permit and plan review are required through the Development Services Center, but the work may be performed by the property owner:

- Grinding/filling of cracks, gaps or holes within or between panels in excess of ½ inch width.
- Surface coating to address spalling or surface deterioration.
- Less than 15 linear ft. of sidewalk replacement.

6.3 For the following projects, a permit and plan review are required through the Development Services Center. These projects must be performed by a licensed and bonded contractor that meets City specifications:

- Any sidewalk replacement or repair where tree work or root related issues are involved. A tree permit from Urban Forestry must also be obtained to perform this type of work.
- Sidewalk replacement of more than 15 linear ft.
- Any sidewalk repair project, regardless of scope, in a non-residential zone or not adjacent to a single-family home.
- Any project otherwise described in sections 6.1. and 6.2 above.

7.0 RESPONSIBILITIES

The Development Services Center is responsible for all aspects of plan review, permit issuance, and inspections conducted under the permit process.

8.0 APPENDICES

N/A

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

COURT CLERK I SPN 012

Open Entry

DATE OPEN: Monday, July 14, 2025

DATE CLOSED: Monday, July 28, 2025

SALARY: \$44,850.24 annual salary, payable bi-weekly, to a maximum of \$69,572.16

CLASS SUMMARY:

Performs a variety of specialized clerical and/or cash handling duties in support of the operations and services of Spokane Municipal Court, Prosecutor or Public Defender offices.

EXAMPLES OF JOB FUNCTIONS:

Performs duties and responsibilities commensurate with assigned functional area (such as clerical or cash handling) within Municipal Court, Prosecutor or Public Defender offices, which may include, but is not limited to, any combination of the following tasks:

- Answers inquiries and assists the general public regarding court or office procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, or payment of fines and fees.
- Enters citations filed with the court, schedules court hearings, maintains case and person records in multiple case management systems, prepares appeal records and monitors appeal progress for disposition.
- Interacts with the public via written correspondence, by telephone or in person to provide a full range of customer service-related support activities.
- Performs various clerical tasks, such as: answering telephone calls; data entry; mail processing; filing; scanning, indexing, downloading and quality control of court documents in electronic imaging or case management systems.
- Collects, posts, receipts, and reconciles monetary transactions and cash deposits daily, using a cash register, adding machine, and various reports.
- Maintains accounting activity including creation of accounts receivables, adjustments, and payables. Processes documents and data related to court financial transactions, such as tickets, bonds, refunds, direct deposits, payment plans, bankruptcies, etc.
- Operates a variety of office equipment to correspond with customers, and transmits information and documents using a desktop computer, document scanner, facsimile machine, or postal mail.

- Performs record-keeping activities, requiring use of various software applications. Tasks include, but are not limited to, the following:
 - ◇ scan and index court or legal documents
 - ◇ prepare dockets or calendars of cases
 - ◇ manage files in the case management system
 - ◇ document details of customer interactions, including any actions taken, and
 - ◇ retrieve, research, and review information in connection with municipal court proceedings.
 - ◇ logging, archiving, and destruction of records
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* High school diploma or equivalent, AND
- *Experience:* One year of work experience in direct customer service, which includes cash handling or cashiering experience, and/or clerical support in a court or criminal justice environment.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 14, 2025, and Monday, July 28, 2025, will test Thursday, July 31, 2025, through Monday, August 4, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.75 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Clerical
- Customer Service
- Answering phones
- Cash handling
- Data entry

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of July 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PLANNER II SPN 257

Open Entry

DATE OPEN: Monday, July 14, 2025**DATE CLOSED: Monday, July 28, 2025****SALARY: \$72,745.92 annual salary, payable bi-weekly, to a maximum of \$103,251.60****CLASS SUMMARY:**

Performs professional planning work to effectively define and achieve goals for the present and future of the Spokane community.

EXAMPLES OF JOB FUNCTIONS:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Develops new plans and programs, and administers changes to existing plans, programs, and development code. Prepares specific portions of the Comprehensive Plan, detailed neighborhood plans, annexation plans, and specific sub-area plans.
- Researches and develops incentive package details for developers/investors, as well as new incentives for future use.
- Participates in the technical compilation and analysis of planning data related to the development of a general plan for the City or the annexation of land. Coordinates elements of the City's annexation program.
- Leads, reviews, and approves construction projects as they relate to land use and environmental standards. Evaluates information, using individual judgment to determine whether circumstances comply with laws, regulations, or standards.
- Is responsible for and leads minor projects. Facilitates coordination of development projects, including public education and outreach. Organizes and facilitates neighborhood meetings, working group meetings, and meetings with consultants. Collects information from people through observation, interviews, or surveys. Prepares related documents and reports.
- Serves as the main City contact and representative to the public, government agencies, etc., for current development plans, policies, programs, and proposals. Provides technical information and assistance to the public, including area groups focusing on sub-area plans, business improvement and development/redevelopment.
- Prepares briefing papers, environmental documents, white papers, staff reports, summary documents, and other reporting formats for use by elected officials, other staff, and citizens. Prepares reports for and participates in public hearings. Provides recommendations for action to the supervisor, recommending body/individual, or decision making body/individual.
- Meets with representatives of public and private agencies to extend the objectives of city planning and community development. Represents the City to customers, the public, government, and other external sources.
- Creates and composes materials to distribute to various stakeholders, including summary documents, web content, and other content used for marketing online and through social media outlets.
- Operates office equipment such as a calculator, desktop or laptop computer, tablet, and/or computer terminal, printer, and audio-visual equipment, as well as an automobile.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* Bachelor's degree from a four-year college or university with a major in city, urban, regional or environmental planning from a degree program which is accredited by the Planning Accreditation Board; AND
- *Experience:* Three years of employment in either a public or private workplace with the duties of a planner.
- *Substitution:*
 - ◊ A Master's Degree in Urban and Regional Planning and two years of planning work experience is also qualifying.
 - ◊ Four years of planning experience, along with a closely related Bachelor's degree may also be qualifying.
- *License:* A valid driver's license or evidence of equivalent mobility is required.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

You will receive a link to the Planner II T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 14, 2025, and Monday, July 28, 2025, will test Thursday, July 31, 2025, through Monday, August 4, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of July 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

WATER SERVICE SPECIALIST SPN 521 Promotional

DATE OPEN: Monday, July 14, 2025

DATE CLOSED: Monday, July 28, 2025

SALARY: \$52,325.28 annual salary, payable bi-weekly, to a maximum of \$81,807.84

CLASS SUMMARY:

Performs skilled and minor supervisory work in the tapping of water service lines and the installation of water meters; maintenance and construction of a water distribution system; water meter servicing and repair.

EXAMPLES OF JOB FUNCTIONS:

- Assigned as lead worker on a construction crew engaged in the installation or repair of water mains and services; cuts, fits, taps, lays, cleans and flushes mains and fittings; operates equipment and tools incidental to the work assigned.
- May be assigned primary duty as driver and operator of one of the following types of equipment, but is expected to participate in other work of the crew to which assigned: any truck or truck-mounted crane, grader, backhoe or loader. Services equipment, makes minor field repairs, and prepares necessary reports.
- Instructs and trains new employees; repairs meters on bench; receives meters, determines repairs needed, replaces parts, cleans housings, reassembles meters; tests reconditioned meters for accuracy; install, program and wire radio reading equipment.
- Assigned as lead worker on tapping or water meter crew; taps water mains for service connections, using hand and powered tapping machines; services equipment, makes minor field repairs and prepares necessary reports; tests, inspects, installs and replaces meters; checks meters and plumbing for leaks and illegal connections; removes or resets meters; takes special readings; turns on and off water service; advises on plumbing problems; operates pickup truck, van or automobile, two-way radio, equipment used in locating pipes and leaks and other plumbing tools; installs automatic reading billing systems.
- Assigned as lead worker on one of several types of water service or repair crews; supervises and participates in such functions as: location and repair of leaks and breaks in mains and services; location and closing of valves

and adjustment of curb/valve boxes and manhole rings and covers; repair, replacement or relocation of sections of mains, branches and connections; repair, replacement or relocation of valves, curb cocks and fire hydrants; routine operation and inspection of valves and fire hydrants; cutting, fitting, laying, cleaning and flushing lines and fittings in the installation and repair of mains and services; operates equipment and tools incidental to the work assigned. May be assigned to warehouse or yards duty. May be assigned to emergency service crews or to snow removal duty as needed.

- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* At least two years of experience with City of Spokane, in the classification of Laborer II, or a higher laboring classification, in the Water Department.
- *Licenses:* Applicants must possess a valid Class "A" Commercial Driver's License.

Note: Shortage Recruitment

(All shortage recruitment requirements must be met at the date of the examination.)

- *Experience:* At least **18 months** of experience with City of Spokane, in the classification of Laborer II – or a higher laboring classification – in the Water Department.
- *Licenses:* Applicants must possess a valid Class "A" Commercial Driver's License.

Note: Individuals in this classification possessing a Washington State Department of Health Water Distribution Manager I or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an in-person multiple-choice and short answer test, with weights assigned as follows:

- Multiple-Choice: 70%
- Short Answer: 30%

IN-PERSON EXAMINATION DETAILS:

- Test Date: Wednesday, July 30, 2025
- Test Time: 9:00 a.m.
- Test Method: On computer
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Test Duration: 2.5 hours
- Test Subjects May Include:
 - ◇ Decision Making
 - ◇ Leadership
 - ◇ Interpersonal Relations
 - ◇ Customer Service
 - ◇ Safety
 - ◇ Technical Knowledge

NOTE: Additional test sessions may be made available depending on the number of qualified applicants received. Candidates will be notified via email of test appointment details.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of July 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

3rd Ave – Stevens to Division Grind & Overlay Engineering Services File No. 2024067

This project consists of the construction of approximately 11,000 square yards of 2" thick HMA milling repaving, 400 linear feet of 8" water main installation, 12 wheelchair ramp replacements, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 28, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If

they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

Publish: July 9, 16, and 23, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

On-Call Dive Services for the Upriver Dam – Prevailing Wages Water & Hydroelectric Services Department PW ITB #6414-25

Description: The City of Spokane Water & Hydroelectric services department is seeking bids for an on-call dive services contract for the Upriver Dam.

Bid Opening: Sealed electronic bids will be accepted until **Monday, August 4th, 2025 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a bid, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Tanya Lester
Purchasing Department

Publish: July 16 and 23, 2025

REQUEST FOR QUALIFICATIONS #6417-25 Engineering Design and Construction Management Support Services for Upriver Dam Spillway Gates

Water & Hydroelectric Services Department

Description: The City of Spokane Water & Hydroelectric services department is seeking proposals for Engineering Design and Construction Management Support Services for Upriver Dam Spillway Gates replacement and concrete repairs

Bid Opening: Sealed electronic Proposals will be accepted until **Monday, August 4th, 2025 at 1:00pm**. Proposals will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential proposers are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all Proposals and to waive any informalities.

Tanya Lester
Purchasing Department

Publish: July 16 and 23, 2025
