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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MAYOR AND CITY COUNCIL

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 2, 2025**

The minutes for the Monday, June 2, 2025, Spokane City Council Meeting appear on page 737 in this issue of the *Official Gazette*.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 9, 2025**

The minutes for the Monday, June 9, 2025, Spokane City Council Meeting appear on page 745 in this issue of the *Official Gazette*.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 16, 2025**

The minutes for the Monday, June 16, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, July 2, 2025, issue of the *Official Gazette*.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36691

An ordinance establishing the H.O.M.E. Starts Here initiative; amending Chapter 18.05; adopting new Sections 18.05.060, 18.05.070, 18.05.080, and 18.05.090; and repealing Sections 18.05.010 and 18.05.030 of the Spokane Municipal Code.

WHEREAS, the City Council finds that the City's policy with respect to homelessness, as set forth in Title 18 of the Spokane Municipal Code, requires a more cohesive, comprehensive and data-driven strategy that sets forth clear goals; and

WHEREAS, in conjunction with the Brown Administration, and after extensive consultation with community stakeholders and public outreach, the City Council finds it is necessary to adopt a policy that ensures the City engages in a comprehensive cross-sector/cross-agency, data-driven, and evidence-based regional approach to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety' and

WHEREAS, the City's policies with respect to homelessness will benefit from stakeholder involvement of those individuals with lived experience with homelessness; and

WHEREAS, the City is committed to engaging in a regional, multijurisdictional alleviating homelessness issues and opioid abatement programs, especially given the correlation between drug addiction and homelessness;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Chapter 18.05 of the Spokane Municipal Code is amended to read as follows:

Section 18.05 ((Protections for Homeless People)) HOME Starts Here Initiative**Section 18.05.060 Definitions****Section 18.05.070 Findings, Purpose, and Intent****Section 18.05.080 HOME Starts Here Initiative****Section 18.05.090 Guiding Plans and Documents**

Section 2. That there is adopted a new Section 18.05.060 of the Spokane Municipal Code to read as follows:

Section 18.05.060 Definitions For purposes of this Title 18 the following terms have the meaning set forth below unless a different meaning is made evident by the context.

<u>Term</u>	<u>Definition</u>
ALICE	Means “Asset Limited, Income Constrained, Employed,” and are households that earn above the Federal Poverty Level but cannot afford the basic cost of living in Spokane County. Despite struggling to make ends meet, ALICE households often do not qualify for public assistance.
Alternative Response Teams	Alternative Response Teams, led by the Spokane Police Department and Spokane Fire Department, co-deploy with embedded mental health clinicians to respond to behavioral health calls. Trained co-deployed teams successfully de-escalate and divert individuals in a behavioral health crisis from arrest or hospital emergency rooms while connecting them with a broad range of services provided by community-based partners.
Apple Health	Apple Health is the program name of medical assistance programs in Washington State offered under Title 74 of the Revised Code of Washington, and commonly known as Medicaid.
Basic Food	“Basic Food” is Washington’s name for the state’s food assistance program, which includes the Supplemental Nutrition Assistance Program (SNAP) and the Food Assistance Program, which provides food assistance to legal immigrants who aren’t eligible for federal Basic Food benefits solely because of their immigration status.
By-Name List	A “By-Name List” (BNL) is a real-time list of all people in a subpopulation experiencing homelessness. Use of By-Name Lists is a known best practice for homeless service systems because they can contain a robust set of data points that coordinate access and service prioritization at a household level, allow for easier case conferencing, are a collective tool of ownership and responsibility among differing agencies, and allow stakeholders to understand the homeless system inflow and outflow at a systems level.
Community Assistance Response Team (CARES)	CARES is a Spokane Fire Department social response initiative to improve quality of life and reduce unnecessary EMS use by addressing social determinants of health. This team responds to frequent users of the 911 emergency communications system by providing case management to stabilize individuals who are medically fragile and/or struggling with opioid use disorder, which reduces unnecessary contact with emergency systems.
Cost burdened	“Cost burdened” is when a person’s monthly housing costs (including utilities) exceed 30% of their monthly income.
Crisis Outreach, Response and Engagement (CORE)	CORE is a place-based proactive policing strategy that leverages partnerships between law enforcement, alternative response teams, and service providers to reduce criminal activity (and disorder) and increase the level of public safety by increasing visibility and presence, substance use treatment, engagement, housing-focused outreach, and navigation resources.
Diversion	“Diversion” is a person-centered approach that steers individuals away from the homelessness response system into alternative programs that meet the individual’s unique needs and address the underlying reasons for homelessness.
Earned Income Tax Credit (EITC)	The Earned Income Tax Credit (EITC) is a federal tax credit program to support low- and moderate-income workers and families.
High Utilizer individuals	“High Utilizer” refers to individuals requiring a disproportionate percentage of resources of public services and resources, usually without measurable progress in their quality of life
Outreach and Navigation System	The “Outreach and Navigation System” is the term used by the City of Spokane to represent the regional homeless crisis response system.

Progressive Engagement	“Progressive engagement” is the practice of helping households end their homelessness as rapidly as possible with minimal financial and support resources. More support is applied to those households who continue to struggle to stabilize.
Rapid Rehousing	“Rapid re-housing” is a program to provide short-term rental assistance and services to help people obtain housing quickly, increase self-sufficiency, and stay housed.
Racially restrictive real estate covenant	“Racially restrictive real estate covenant” is a recorded covenant or deed restriction that includes or included racial restrictions on property ownership or use against protected classes that are unlawful under RCW 49.60.224.
Redlining	“Redlining” is a discriminatory and illegal practice where people living in a certain area or neighborhood are not given the same access to loans and other credit services as people in other areas or neighborhoods based on race, color, national origin, or some other
Severe Cost Burdened	“Severe Cost Burdened” is when a person’s monthly housing costs (including utilities) exceed 50% of their monthly income.
Working Families Tax Credit	The Washington Working Families Tax Credit is a refund of retail sales or use tax for low-to-moderate income Washington residents who meet eligibility requirements. The program is administered by the Washington State Department of Revenue.

Section 3. That there is adopted a new Section 18.05.070 of the Spokane Municipal Code to read as follows:

Section 18.05.070 Findings, Purpose, and Intent

- A. The City of Spokane finds that population growth and the demand to live in the city of Spokane, along with decades of underbuilding and restrictive land use and zoning practices, have led to a housing affordability crisis.
- B. The City of Spokane also finds that underlying historical injustices deepened by the COVID-19 pandemic have led to an unprecedented number of individuals facing behavioral health crises, economic insecurity, and barriers to housing and employment. Housing stability is fundamental to ensuring economic security and community safety.
- C. The City of Spokane recognizes that each person at risk of homelessness or suffering from homelessness requires a targeted and comprehensive response that ultimately leads to an exit from the homeless crisis response system to housing stability.
- D. The City of Spokane, through its limited powers enumerated in the Washington State Constitution and Washington state law, executes a comprehensive cross-sector/cross-agency, data-driven, and evidence-based regional approach to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety:



- E. The City of Spokane finds that achieving the following key goals will improve housing stability and economic security, prevent residents from becoming homeless, and reduce the number of individuals currently suffering from homelessness:
 1. Reducing the number of Spokane residents who are housing cost-burdened or severely cost-burdened;
 2. Growing the median household income to increase financial stability for all residents, especially ALICE households and those below the federal poverty line;

3. Adding new housing units to the city's housing supply at all income levels, with an expansion of affordable housing options for the community's growing senior population and residents with disabilities;
4. Expanding the city's homeownership rate, with a specific emphasis on increasing homeownership rates for people of color who have disproportionately been denied access to home mortgage financing and other homeownership opportunities; and
5. Increasing the percentage of the city's population with health insurance to improve access to healthcare, including behavioral health and substance use treatment services.

Section 4. That there is adopted a new Section 18.05.080 of the Spokane Municipal Code to read as follows:

Section 18.05.080 H.O.M.E. Starts Here Initiative

The City of Spokane has identified the following strategic priorities to achieve housing stability, reduce and prevent homelessness, and ensure public health and safety:

A. Healthcare System

1. Prioritize access to quality behavioral health substance use disorder treatment services and coordinated case management that ends the cycle of "high utilizers" bouncing between the legal system, healthcare system, and homeless crisis response system.
2. Grow the City's proven alternative response models, including the Spokane Fire Department's CARES and alternative response teams, that meet individuals in crisis where they are and divert them from the legal system and emergency healthcare system to substance use treatment services or other appropriate options.
3. Collaborate with local educational institutions, non-profit organizations, and private-sector leaders to strengthen the service provider workforce by improving working conditions and eliminating the shortage of social workers, mental health counselors, and substance use outreach workers throughout the region.
4. Sustain the expanded street medicine partnership with local healthcare providers that provide primary care services to people experiencing homelessness to address wound care, foot care, referral coordination, resource navigation, and emergency services coordination.
5. Partner with Spokane County to leverage resources/relationships with local healthcare providers and institutions to build out a recovery campus where there is "no wrong door" for individuals in crisis.
6. Support the development of additional medication-assisted treatment services, sobering beds, culturally specific treatment services, and crisis relief and stabilization facilities.

B. Outreach and Navigation

1. Achieve a percentage of exits from the homeless crisis response system to permanent housing that is equal or better than the performance of top-performing homeless crisis response systems nationwide.
2. Execute a best-practice navigation center model that provides humane, referral-first, emergency housing to individuals based on their specific subpopulation and needs, using microsites geographically distributed throughout the region.
3. Expand and strengthen data-proven successful diversion and progressive engagement policies and programs that prevent homelessness, including rapid rehousing, emergency financial assistance, rental assistance, utility assistance, and eviction prevention.
4. Implement and maintain a performance-based project funding model and mobilize public, private, and non-profit resources to ensure taxpayers (a) invest in programs that verifiably achieve and exceed system targets and (b) witness the positive outcomes of those interventions.
5. Utilize high-quality data, including but not limited to By-Name Lists and mapping technology, to identify micro-locations for housing-focused street outreach that navigate individuals through the homeless crisis response system and eventually to permanent housing.

C. Multidisciplinary Engagement

1. Engage in problem-solving, place-based, and person-focused policing that proactively addresses the underlying social causes of crime, in collaboration with community partners, as demonstrated through the City's CORE Program and Neighborhood Resource Officer program.
2. Increase diversion of non-emergent police calls for service to other resources, such as behavioral health and substance use treatment professionals, so as to free up patrol officers to attend to other emergent calls.
3. Coordinate law enforcement, code enforcement, housing-focused outreach, and street medicine resources to quickly engage people experiencing homelessness to resolve and prevent unauthorized encampments and navigate individuals voluntarily into diversion programs, trauma-informed care, and permanent housing solutions.
4. Safeguard Community Justice Services programs and therapeutic courts that have a documented and proven history of reducing recidivism, including Community Court, Domestic Violence Intervention Treatment Court, Veterans' Enhanced Therapeutic Court, and the City/County Mental Health Court.
5. Partner with state and federal resources to detect, disrupt, and prosecute drug trafficking and serious narcotics offenses impacting residents and neighborhoods.

D. Economic Security

1. Reduce intergenerational poverty by leading regional economic development and workforce training efforts that grow and retain local businesses, improve economic competitiveness and readiness, and remove barriers to family-wage jobs that increase cash income and provide economic security through stable career paths.
2. Facilitate the building of all types of housing at all income levels through housing-focused zoning policies and innovative housing programs with an emphasis on enhancing:
 - a. access to homeownership opportunities for first-time homebuyers and families that have been historically and disproportionately impacted by displacement, redlining, steering, racially restrictive real estate covenants, and zoning actions that have contributed to patterns of inequity; and
 - b. accessible housing choices for fixed-income seniors and individuals with disabilities, especially affordable housing near transit lines.
3. Advance education efforts to improve awareness of and participation rates in earned benefit programs, such as the Working Families Tax Credit, Earned Income Tax Credit, Low Income Utility Credit program, and Senior Citizen Property Tax Exemption.
4. Advocate for the preservation and sustainability of critical state and federal programs that keep families economically secure, such as Social Security, Medicaid/Apple Health, Medicare, Supplemental Nutrition Assistance Program (SNAP)/Basic Food, Temporary Assistance for Needy Families (TANF), Low-Income Home Energy Assistance Program (LIHEAP), and the Housing Choice Voucher Program.
5. Bolster safe and cost-effective transportation choices that reduce commute times to school and employment opportunities and lessen the financial burden of transportation on households.

E. Accountability and Review

1. Commencing June 1, 2026, the city departments, as directed by the Mayor, shall publish a semi-annual report evaluating the implementation of the H.O.M.E. Starts Here initiative.
2. The City Council may hold public hearings to review findings from the semi-annual report and adjust funding, policy goals, and performance indicators as necessary to meet the objectives of this Chapter.

Section 5. That there is adopted a new Section 18.05.090 of the Spokane Municipal Code to read as follows:

Section 18.05.090 Guiding Plans, Documents and Principles

The City of Spokane will utilize the following formal plans and documents, as updated and amended from time to time, to guide the development and execution of policies and programs that meet the strategic priorities of this chapter:

- Comprehensive Plan for the City of Spokane
- City of Spokane Consolidated Plan – U.S. Department of Housing and Urban Development (HUD)
- City of Spokane Fair Housing Plan
- City of Spokane Housing Action Plan
- City of Spokane Sequential Intercept Map
- Spokane Regional Continuum of Care 2025-2030 5-year Strategic Plan to Prevent and End Homelessness
- Spokane Police Department Strategic Plan
- Spokane Region Comprehensive Economic Development Strategy (CEDS)
- Funding priorities in Section 08.07C.030 of the Spokane Municipal Code (1590 Funds)

Section 6. That Section 18.05.010 of the Spokane Municipal Code is repealed.

Section 7. That Section 18.05.030 of the Spokane Municipal Code is repealed.

Section 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 9. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council June 16, 2025
Delivered to Mayor June 18, 2025**

ORDINANCE NO. C36692

An ordinance codifying best practices for siting and activation of inclement weather centers and emergency and transitional housing facilities; adopting new Section 02.04.045; amending Sections 02.04.020, 12.05.005, 12.05.062, 12.05.063; and repealing Sections 18.05.010 and 18.05.020 of the Spokane Municipal Code.

WHEREAS, inclement weather centers for the protection of vulnerable and unhoused individuals and families during inclement weather is vital, whether due to extreme cold, extreme heat, poor air quality conditions, severe storms, or other types of civil emergencies and;

WHEREAS, the City Council has previously passed resolutions stating the guidelines and triggering conditions for the activation of inclement weather centers in the City of Spokane, noting that inclement weather conditions can create an extreme danger for people without shelter in Spokane and puts a great strain on service providers; and

WHEREAS, consistent with its prior resolutions, and consistent with community and stakeholder input, the City Council intends to codify the City's policies with respect to protections for unhoused and unsheltered people, as well as allocation of resources for such services; and

WHEREAS, the City Council finds that gaps in shelter and services have been a recurring problem during extreme heat, cold, and poor air quality events, in addition to the continuous public health and safety problems in our community; and

WHEREAS, the City Council also finds that providing protection to Spokane residents from extreme heat, cold and unsafe air is an essential government function no less than is the provision of water, wastewater, police, fire, and emergency medical services; and

WHEREAS, the City Council allocated in the biennium budget \$2,000,000 for the activation of inclement weather centers; and

WHEREAS, the City Council finds that adequate inclement weather centers can be cost-effectively provided within existing City resources to those actually seeking shelter without providing capacity for every vulnerable and unsheltered individual within the City, since not all individuals seek out shelter at inclement weather centers; and

WHEREAS, recodifying existing shelter requirements for inclement weather from Chapter 18.05 of the Spokane Municipal Code to Chapter 02.04 is more consistent with the City's response to emergency conditions; and

WHEREAS, the City of Spokane is implementing the best practice strategy of locating emergency housing facilities serving vulnerable individuals and families throughout the city through a "scattered site" model; and

WHEREAS, the City Council supports the decentralized and "scattered site" approach to delivery of emergency housing services; and

WHEREAS, the City Council recognizes that the success of each emergency housing facility hinges on to the public health and safety of the community of which it is a part; and

WHEREAS, almost exactly two years ago, the Spokane City Council adopted Ordinance C36239 regarding the siting of City-owned facilities, including shelters, observing at the time:

public input, collaboration, and cooperation are all critical to the successful process of locating basic City facilities, to ensure that neighborhoods obtain all the benefits of basic city facilities while mitigating the detrimental impacts of those facilities; and

members of our community, regardless of where they live, their race, ethnicity, socio- economic status, or any other characteristic, deserve to have the benefit of open, collaborative and transparent interactions with their local government, particularly when it comes to decisions to locate or relocate basic city facilities in their neighborhoods; and

WHEREAS, the City's Comprehensive Plan, adopted pursuant to Title 17B of the Spokane Municipal Code, states that "special needs housing facilities" are to be evenly dispersed throughout all of the city's neighborhoods; and

WHEREAS, Ordinance C36239, now codified as SMC Sections 12.05.062 and 12.05.063, requires public outreach and "good neighbor agreements" before siting of city-owned shelters; and

WHEREAS, the best practice "scattered site" model amounts to an expansion of city-funded emergency housing facilities for vulnerable individuals and families but are not necessarily "City-owned" shelters or related facilities, and

SMC sections 12.05.062 and 12.05.063 currently do not apply to facilities not owned by the City but that are otherwise funded in part or in whole by the City

WHEREAS, the administration and City Council wish to affirm, in the Spokane Municipal Code, the commitment to and current practice of thoughtful siting of city-owned and city-funded shelters and facilities;

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

Section 1. That Section 02.04.020 of the Spokane Municipal Code is amended to read as follows:

Section 02.04.020 Definitions

When used in this chapter, the following words, terms and phrases, and their derivations, shall have the meanings ascribed to them in chapter 38.52 RCW and this section, except where the context clearly indicates a different meaning:

- A. "Civil emergency" means a riot, unlawful assembly, insurrection, enemy attack, sabotage, acts of terrorism or other hostile action; or a natural or human caused disaster, including, but not limited to, fire, flood, storm, explosion, earthquake, volcanic disturbance or other natural cause.
- B. "Executive head" means the person designated by the City in conformity with state law and this chapter as the head of the city government for emergency management and disaster preparedness purposes pursuant to chapter 38.52 RCW.
- C. "Heat Index" means the apparent temperature, which is an accurate measure of how hot it feels when the relative humidity is added to the actual air temperature and is a measure of this effect, as predicted by the National Weather Service, Forecast Office Spokane, Washington.
- D. "Wind chill" means the apparent temperature where the factor at which increased wind speeds accelerate heat loss from exposed skin and is a measure of this effect, as predicted by the National Weather Service, Forecast Office Spokane, Washington.
- E. "Inclement weather centers" means one or more temporary shelters operated and/or funded by the City that are activated when the weather conditions set forth in SMC 02.04.045 occur or are expected to occur, and identified in the city's inclement weather plan.

Section 2. That there is adopted a new Section 02.04.045 of the Spokane Municipal Code to read as follows:

Section 02.04.045 Inclement Weather Centers

- A. The City may establish inclement weather centers, regardless of the declaration of a civil emergency, when necessary to protect vulnerable individuals and families from extreme cold, extreme heat, poor air quality conditions, and severe weather events.
- B. Consistent with prior budget appropriations, the City shall establish inclement weather centers based on the following criteria:
 - 1. Any days during which the wind chill is forecasted by the National Weather Service (Spokane) to be thirty-two (32) degrees Fahrenheit or lower.
 - 2. Any days during which the heat index is predicted by the National Weather Service to be 95 (ninety-five) degrees Fahrenheit or higher for two (2) consecutive days or more.
 - 3. Any day when the Spokane Regional Clean Air Agency forecasts the current air quality index to reach 201 or higher.
 - 4. Any day in which an extreme storm or weather condition exists or is predicted to occur and which, in the determination of the Mayor or the Mayor's designee, poses a severe threat to the health or safety of vulnerable and unsheltered individuals and families in the city of Spokane.
- C. The Community, Housing, and Human Services ("CHHS") Department, in coordination with the City of Spokane's Director of Emergency Management, shall issue either a request for proposals, notice of funding availability, or both, no later than August 1 of each biennium or annually to establish specific locations to be used as inclement weather centers.
- D. The Community, Housing, and Human Services ("CHHS") Department, in coordination with City of Spokane Director of Emergency Management, shall publish and disseminate an annual inclement weather plan no later than September 30, designating specific locations to be used as inclement weather centers.
- E. Nothing shall prohibit the City from extending the hours of operation, increasing the activation threshold for warming centers, or lowering the activation threshold for cooling centers and clean air centers.

- F. Absent declaration of a civil emergency pursuant to this Chapter, the award and execution of contracts to operate and/or fund inclement weather centers shall be pursuant to Title 7 of the Spokane Municipal Code and the timelines set forth in this section.

Section 3. That section 12.05.005 of the Spokane Municipal Code is amended to read as follows:

Section 12.05.005 Definitions

- A. "Agent" means any person acting within the scope of employment by or acting on behalf of the City of Spokane including City-facility property managers.
- B. "Baby changing facility" means a table or other device suitable for changing the diaper of a child.
- C. "Employee" means any person holding a regularly compensated position of employment with the City of Spokane including elected officers.
- D. "Basic City Facility" or "Basic City Facilities" means public safety facilities, including fire and police stations~~((;))~~; City-owned water reservoirs~~((;))~~ and other utility facilities~~((;))~~; city-owned ~~((homeless shelters))~~ and city-funded facilities providing emergency shelter or transitional housing; and community centers. ~~((Provided that,))~~ For purposes of this chapter, utility facilities shall not include privately constructed utility facilities, stormwater facilities and conveyance systems, or water and wastewater utility transmission and distribution systems and related appurtenances, to include without limitation, pipe replacements and relocations; well upgrades; pump stations; lift stations, etc.
- E. "City-funded" facility with respect to an individual facility means a facility receiving \$50,000 in the aggregate in any calendar year from the City, directly or indirectly, including but not limited to the general fund expenditures, special revenue or tax funds, and grants, and including any funds for which the city is a fiscal or pass-thru agent. This term does not include any facility that provides services to domestic violence victims, as defined in RCW 70.123.020.
- F. "Emergency shelter" means a facility that provides a temporary shelter for individuals or families who are currently homeless. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations. This term does not include any facility that provides services to domestic violence victims, as defined in RCW 70.123.020.
- ~~((E))~~ G. "Federal civil immigration enforcement operations" means an operation than has one of its objectives the identification or apprehension of a person or persons in order to investigate them for a violation of the immigration law and subject them to one or more of the following:
1. Civil immigration detention;
 2. Removal proceedings; and
 3. Removal from the United States
- H. "Good neighbor agreement" means a supplemental written agreement as part of a City contract with a provider or operator to foster communication and collaboration among parties associated with the emergency shelter or transitional housing facility, which contains the following framework:
1. Establishment of a good neighbor communication team shall consist of the following stakeholders, each of whom commits to the requirements of the agreement:
 - a. Representative(s) of the operator of the emergency shelter or transitional housing facility; and
 - b. Representative(s) from the City's Community, Housing, and Human Services (CHHS) Department; and
 2. A representative from the City's Office of Neighborhood Services; The good neighbor communication team may include any of the following, each of whom commits to the requirements of the good neighbor agreement and to the terms of the executed Good Neighbor Agreement as conditions to participation on the communications team:
 - a. A resident of the emergency shelter or transitional housing subject to the Good Neighbor Agreement;
 - b. The council chair or designee of the neighborhood council representing the geographic area where the facility is located;
 - c. Property owners, residents, and tenants residing or operating a business immediately adjacent to the facility;
 - d. The Spokane Police Chief or his/her designee;
 - e. A member or staff employee of the City Council;
 - f. A representative from the City's Code Enforcement and Parking Division; and
 - g. A representative from the local school district if school-age children are expected to be served.
 3. A requirement that the communication team establish and maintain regular points of contact for communications on a seven-day, 24-hour basis, including name(s), telephone number(s), electronic mail address(es) and other means of communication to address any public health and safety issues arising from the operation of the facility.
 4. A designated point-of-contact ensuring a shelter availability website is updated in coordination with the Community, Housing, and Human Services (CHHS) Department.

5. A commitment of the good neighbor communication team to attend, upon reasonable advance notice and request, meetings of the neighborhood council representing the geographic area where the facility is located.
6. The executed agreement shall include specified remedies and methods of dispute resolution in the event there is a breach of the terms of the Good Neighbor Agreement.
- ((F)) I. "LEED" is a green building rating and certification system developed by the U.S. Green Building Council to evaluate environmental performance from a whole building perspective, including sites, water efficiency, energy & atmosphere, materials & resources, indoor environmental quality, locations & linkages, awareness & education, innovation in design, and regional priority.
- ((G)) J. "Nonpublic" means any area of a ((city)) City facility or property that is not generally open and accessible to the general public, but instead requires prior to entry express permission, such as a valid ticket for a bona fide passenger, or permission by a ((city)) City employee or an employee of a tenant in a ((city)) City facility on an individual basis. Areas posted as "Restricted" in City facilities shall be considered to be non-public areas.
- K. "Transitional housing" means a project that provides housing and supportive services to homeless persons or families for up to two years and that has as its purpose facilitating the movement of homeless persons and families into independent living. The term does not include transitional housing with fewer than twenty residents.
- ((H)) L. "United States Citizenship and Immigration Services" means the agency of the United States Department of Homeland Security and any successor agency charged with overseeing United States immigration laws.
- ((I)) M. "United States Customs and Border Protection" means the agency of the United States Department of Homeland Security and shall include any successor federal agency charged with border enforcement.
- ((K)) N. "United States Immigration and Customs Enforcement" means the agency of the United States Department of Homeland Security including Enforcement and Removal Operations and Homeland Security Investigations and shall include any successor federal agency charged with the enforcement of immigration laws.
- ((L)) O. "U.S. Green Building Council" is an organization serving as the nation's foremost leaders from across the building industry working to promote buildings that are environmentally responsible, profitable, and healthy places to work and live.

Section 4. That section 12.05.062 of the Spokane Municipal Code is amended as follows:

Section 12.05.062 Siting of Basic City Facilities – Process

- A. Prior to locating a Basic City Facility, or prior to locating a new city-owned or contracting for a city-funded emergency shelter or transitional housing, the ((city)) City shall ((undertake the following public process.
- ~~1. Convene)) convene~~ at least one public community meeting or open house and solicit written comment from members of the affected neighborhood council area(s) concerning the need(s) for the facility and the service(s) desired or required by the community, as well as identified service gap(s) to be addressed by the facility.
- ~~((2. Publish any alternative locations considered for the proposed new or relocated Basic City Facility, to enable the residents of the affected neighborhood(s) of the relative merits and compliance with SMC 12.05.063 of each proposed alternative location and solicit comment on the proposed alternative locations in at least one open public meeting held in the affected neighborhood(s).))~~
- ~~((B. The Spokane City Council's Equity Subcommittee shall review all responsive proposals and make a recommendation to the City Council based on at least the following criteria, to be given equal weight:~~
- ~~1. effective demonstrably needed service to impacted neighborhood residents;~~
- ~~2. responsiveness of the location to the demonstrated needs of the residents of an impacted neighborhood; ((and))~~
- ~~3. financial sustainability of the location;))~~
- B. Siting of any new or relocated city-funded Basic City Facility providing emergency shelter or transitional housing shall be consistent with the "special needs temporary housing" provisions of the City's approved comprehensive plan, as adopted pursuant to Title 17B of the Spokane Municipal Code, as such plan may be amended from time to time. In particular, siting shall place primary emphasis on satisfying the directive in the comprehensive plan to ensure that special needs housing facilities are evenly dispersed throughout all of the city's neighborhoods.
- C. City services shall not be provided at ((the)) a Basic City Facility location unless the City Council has approved the location or relocation of a Basic City Facility. This subsection C shall not apply to the siting of city-funded facilities providing emergency shelter or transitional housing.
- D. The requirements of this section shall not apply to Basic City Facilities sited before the effective date of this section.

Section 5. That Section 12.05.063 of the Spokane Municipal Code is amended as follows:

Section 12.05.063 Basic City Facilities – Criteria

- A. The following criteria shall be met before any decision to place a new or relocated Basic City Facility can be made:
1. For police precincts, the chosen location shall:
 - a. be visible to the public in a frequently-traveled location;
 - b. provide access for the public to onsite services and for officers responding to reports of crime;
 - c. be located within high visibility of patrol cars, foot and bicycle community policing patrols; and
 - d. provide adequate space and facilities for co-deployed services and reception provided through mutual agreement with Spokane C.O.P.S.
 2. For utility facilities:
 - a. the location must be designed to minimize conflicts with traffic to the extent consistent with efficient operations.
 - b. the location must be designed and operated to minimize noise, odor, dust, or other negative impacts due to the operation of the facility to the extent consistent with efficient operations.
 3. For city-owned ~~((homeless shelters))~~ and city-funded Basic City Facilities providing emergency shelter or transitional housing:
 - a. the location shall not be located within ~~((three blocks))~~ 1000 feet of schools measured from the property line of the school to the property line of the Basic City Facility unless the facility is also serving school-age children;
 - b. the location must be accessible by public transportation; and
 - c. a good neighbor agreement must be executed and in place ~~((between the shelter provider and the surrounding businesses and the applicable neighborhood council))~~.
 4. Nothing in sections 12.05.062 and 12.05.063 of this Chapter 12.05 shall be construed to restrict or regulate the siting or location of any emergency shelter or transitional housing in a manner inconsistent with state law, local development regulations, or a local or state emergency declaration.
 5. The requirements of this section shall not apply to Basic City Facilities sited before the effective date of this section; provided, any current or new facility providing emergency shelter or transitional housing shall comply with subsection 3.c as a condition of award of a new City grant or contract.

Section 6. That Section 18.05.010 of the Spokane Municipal Code is repealed.

Section 7. That Section 18.05.020 of the Spokane Municipal Code is repealed.

Section 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 9. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council June 16, 2025
Delivered to Mayor June 18, 2025

ORDINANCE NO. C36695

An ordinance relating to the fire code; amending SMC sections 08.02.034, 08.02.0615, 17F.080.010, 17F.080.030, 17F.080.110, 17F.080.270, 17F.080.330 and 17F.080.480.

The City of Spokane does ordain:

Section 1. That SMC section 08.02.034 is amended to read as follows:

Section 08.02.034 Fire Code

- A. Storage Tanks.
- The fees in connection with aboveground or underground storage tanks for critical materials as defined in SMC 17A.020.030, including flammable or combustible liquids, are:
1. Installation (including installation of pumps and dispensers) of underground storage tank, per tank: seven hundred twenty-eight dollars.
 2. Installation of above ground storage tank, per tank:
 - a. More than sixty but less than five hundred gallons: two hundred seventy-six dollars.
 - b. Five hundred gallons or more: four hundred fifty dollars.
 3. Aboveground or underground storage tank removal or abandonment, per tank: two hundred ten dollars.
 4. Placement of tank temporarily out of service: two hundred ten dollars.
 5. Alteration or repair of a tank: two hundred seventy-six dollars.

B. Installation of Fire Protection/Detection Equipment.

1. The fees for installing, altering, or repairing fire protection and/or fire detection equipment are based on the value of the work, according to the following schedule:

BID AMOUNT (Valuation)	PERMIT FEE	PLAN CHECK FEE
\$1 through \$500	\$105	\$68.25
\$501 through \$2,000	\$210	\$136.50
\$2,001 through 5,000	\$420	\$273
\$5,001 through \$10,000	\$840	\$546
\$10,001 through \$15,000	\$1,260	\$819
\$15,001 through \$20,000	\$1,470	\$955.50
\$20,001 through \$25,000	\$1,680	\$1,092
\$25,001 through \$30,000	\$1,890	\$1,228.50
\$30,001 through \$40,000	\$1,995	\$1,296.75
\$40,001 through \$50,000	\$2,100	\$1,365
\$50,001 through \$60,000	\$2,520	\$1,638
\$60,001 through \$80,000	\$2,940	\$1,911
\$80,001 through \$100,000	\$3,150	\$2047.50
\$100,001 through \$150,000	\$3,465	\$2,252.25
\$150,001 through \$200,000	\$3,780	\$2,457
\$200,001 through \$250,000	\$4,200	\$2,730
\$250,001 through \$300,000	\$5,000	\$3,250
\$300,001 through \$350,000	\$5,800	\$3,770
\$350,001 through \$400,000	\$6,600	\$4,290
\$400,001 through \$450,000	\$7,425	\$4,826.25
\$450,001 through \$500,000	\$8,230	\$5,349.50
For valuations of \$500,001 and over, fees are calculated as follows: Permit Fee: Valuation multiplied by 0.0165 Plan Check Fee: 65% of permit fee.		

2. Fees apply to an initial submittal and one subsequent resubmittal if the initial submittal is not accepted. If the resubmittal is not accepted, it will deemed to be invalid and the applicant will need to begin a new submittal.
3. **Penalty.**
Whenever any work for which a fire equipment permit is required is started without first obtaining a permit, the permit fees specified above are doubled and a Class 1 civil infraction may be issued.
4. **Fee Refunds.**
The fire official may authorize the refund of any fee erroneously paid or collected. The fire official may authorize the refunding of not more than eighty percent of the paid permit fee when no work has been done under an issued permit.
5. **Valuation.**
The valuation of the work done must be submitted at the time of application for a permit. The valuation is the value of the work to be done and includes all labor, material, equipment, and the like supplied and installed by the permittee to complete the work. The permittee may be asked to verify the valuation placed on the work. When the cost of any proposed work is unknown, an estimate of the cost shall be made and used to compute the permit fee. Upon completion of the work, a fee adjustment is made in favor of the City or permittee, if requested by either party.
6. **Inspections.**
The number of inspections for each permit is determined by the valuation, with the minimum number of inspections for a permit being two.

7. Revisions.

Fees include one revision to an approved submittal. Additional revisions will be charged at an hourly rate of one hundred five dollars. Where revisions increase the value of the work, the permit fee will be modified to the new total value.

8. Phasing

Submittals for projects that are done in phases for the construction shall follow the phasing approved as part of the building permit. Where a building permit has not been issued, the phasing shall be approved by the Fire Code Official.

C. Fire Protection System Verification.

The fee for verification that a fire protection system has been appropriately serviced by a fire department registered fire equipment servicer, for each inspection, is:

1. Thirty-eight dollars for:

- a. sprinkler systems,
- b. standpipe systems (wet or dry),
- c. alarm systems,
- d. rangehood systems,
- e. inert gas extinguishing systems,
- f. spray booths, and

2. Nineteen dollars for private fire hydrants.

D. Safety/Building & Multi-Family Inspections.

1. The fee for conducting safety inspections is one hundred five dollars per hour with a minimum one-hour charge, including annual life safety reviews for short-term rentals. Commercial ((B))building and multi-family building inspections will be charged according to the total area for each building ((area)) per the table below:

	Building Area (sq. ft.) [*]	Fee
A	0 – 1,500	\$((44)) 105
B	1,501 – 3,000	
C	3,001 – 5,000	
D	5,001 – 7,500	
E	7,501 – 10,000	
F	10,001 – 12,500	\$202
G	12,501 – 15,000	
H	15,001 – 17,500	
I	17,501 – 20,000	
J	20,001 – 30,000	
K	30,001 – 40,000	\$355
L	40,001 – 50,000	
M	50,001 – 60,000	
N	60,001 – 70,000	
O	70,001 – 100,000	
P	100,001 – 150,000	\$512
Q	150,001 – ((200,000)) 250,000	
R	((Over 200,000)) 250,001-500,000	\$673
S	Over 500,000	\$838

Effective January 1, 2026: Multifamily buildings are allowed to use the total combined area of the buildings in the contiguous complex for this table.

2. If a building has not received violations following 2 review cycles, the fee can be reduced by 15%.

E. Reinspections.

The fee for conducting reinspections is one hundred five dollars per incident. This applies to inspection requests beyond the allowable inspections associated with an original permit. The reinspection fee will apply when an inspection is scheduled with the fire department and the following occurs:

1. The project or occupancy is not ready for the inspection.
2. Corrections that were previously identified remain uncorrected.
3. The site is not accessible and a return visit is required.

F. Inspection fees as set forth in this section are appropriated for an estimated time spent equal to or less than one hour per inspection. Permittees are subject to additional inspection fees, which shall apply in a minimum of one-hour increments for each permit fee category, for additional time spent on inspection services to include code research and return site visits.

G. Solar Photovoltaics.

Solar photovoltaic permits be assessed at ~~((20% of the Chart A valuation))~~ an hourly rate of one hundred five dollars (with a minimum of 1 hour) for plan review and inspection.

SMC 8.02.0615 Fire Code – Annual Fees	
Inspection	Annual Fees
<u>Additive Manufacturing</u>	<u>\$210.00</u>
Aerosol Products (aggregate level 2 or 3, <u>aerosol cooking spray or plastic aerosol 3</u> in excess of five hundred pounds) Manufacture, Store, Handle	\$210.00
Automobile Wrecking Yard	\$294.00
Aviation Facilities	\$210.00
<u>Energy Storage Systems regulated in ((Battery Systems (having electrolyte capacity in excess of amounts listed in 2006)) IFC section ((608)) 1207) Installation or Operation</u>	\$210.00
Carbon Dioxide Systems – Operational Over 100 lbs.	\$210.00
Combustible Dust-producing Operations	\$210.00
Combustible Fiber Storage and Handling (in excess of one hundred cubic feet)	\$294.00
Combustible Storage – Miscellaneous (storage in excess of two thousand five hundred cubic feet gross volume of combustible empty packing cases, boxes, barrels, or similar containers, rubber tires, rubber, cork, or similar combustible material)	\$294.00
Compressed gas Storage, Use, and Handling (in excess of quantities listed in ((2006)) IFC table ((405.6.8)) 105.5.9)	\$210.00
Covered Mall Buildings	\$210.00
Cryogen Production, Storage, Transport, Use, Handling, or Dispensing (in excess of quantities listed in ((2006)) IFC table ((405.6.10)) 105.5.11)	\$210.00
<u>Cutting and Welding</u>	<u>\$210.00</u>
Dry Cleaning Operation Excluding Facilities Used as Holding/Storage of Dry- cleaned Goods	\$210.00
Explosives, Explosive Materials, Fireworks or Pyrotechnic Special Effects, Small Arms Ammunitions (reference ((2006)) chapter 33 IFC and chapter 10.33A SMC) Manufacture, Storage, Possession, Handling, Use, Discharge (other than public display that requires fire department staging during the display), or Sale	\$210.00
Fireworks (public display that requires fire department staging during the display as determined by the fire official)	\$357.00
<u>Flammable and combustible Liquids</u>	<u>\$210.00</u>

Fruit and Crop Ripening Facility or Conduct a Fruit Ripening Process Using Ethylene Gas	\$210.00
Fumigation (engage in the business of fumigation or thermal insecticide fogging, or to maintain a fumigation room where a toxic flammable fumigant is used)	\$210.00
Hazardous Materials Storage, Transportation on Site, Dispensing, Use, or Handling (in excess of amounts listed in ((2006)) IFC table ((405.6.20)) 105.5.22)	\$210.00
<u>Hazardous Production Materials (HPM)</u>	<u>\$210.00</u>
High-piled Combustible Storage Area (in excess of five hundred square feet)	\$294.00
Hot Work Operations	\$210.00
Industrial Oven (reference ((2006)) chapter ((24)) <u>30</u> IFC)	\$210.00
Lumber yard and Woodworking Plants for the Storage or Processing of Lumber Exceeding One Hundred Thousand Board Feet	\$294.00
<u>LP-Gas</u>	<u>\$210.00</u>
Magnesium Work (melt, cast, heat treat, or grind more than ten pounds)	\$210.00
Miscellaneous Combustible Storage (in excess of two thousand five hundred cubic feet)	\$294.00
Mobile Food Preparation Vehicles – Operational	\$105.00
Open Flames and Candles in Association with Dining or Drinking Establishments that have a Maximum Occupant Load Under Fifty (Open flames and candles associated with public assembly areas are listed as a related activity on the “place of assembly” permit. Reference SMC 8.02.0615(Y))	\$210.00
Open Flames and Torches (to remove paint with a torch or to use a torch or open-flame device in a hazardous fire area)	\$210.00
Organic Coating Manufacturing Operation (producing in excess of one gallon per day)	\$210.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Fifty to less Than Three Hundred Persons	\$210.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from Three Hundred to Less Than One Thousand Persons	\$378.00
Place of Assembly – Operation: Place of Public Assembly having a Capacity from One Thousand Person Up Capacity	\$378.00
Place of Assembly – Liquid- or Gas-fueled vehicles or Equipment in an Assembly Building	\$210.00
<u>Place of Assembly – Operation: Outdoor Event having a Capacity exceeding One Thousand Persons</u>	<u>\$378.00</u>

Plant Extraction Systems – Operation: Use of Plant Extraction System	\$210.00
Pyroxylin Plastics (cellulose nitrate) Storage or Handling (in excess of twenty- five pounds) or to Store, Handle, or Use Cellulose Nitrate Film in a Group A Occupancy	\$294.00
Radioactive Materials	\$210.00
Refrigeration (mechanical) Unit/System Regulated by ((2006)) Chapter 6 IFC	\$210.00
Reinspections and Safety Inspections	\$105.00
Reinspection and Safety Inspections: Safety Inspection for a Temporary Amusement Building that is Not Permanent or Mobile	\$378.00
Repair Garages and Motor Fuel-Dispensing Facilities	\$210.00
Rooftop Heliports	\$210.00
Special Amusement Building (to operate a permanent or mobile special amusement building) (Buildings or structures used as temporary amusement facilities are viewed as a “special event” and are addressed under the safety inspection permit.)	\$210.00
Special Event (other fire code permits may also be required depending on the regulated hazards)	\$210.00
Spraying or Dipping Application of Flammable or Combustible Finishes (liquids or powders) for Floor Finishing or Surfacing Operations (to apply flammable or combustible finishes, coatings, and treatments [in excess of three hundred fifty square feet])	\$210.00
Storage of Scrap Tires, Tire Byproducts, and Indoor Storage of Tires	\$210.00
Temporary Membrane Structures (tents in excess of two hundred square feet, canopies in excess of seven hundred square feet, air supported structures)	\$210.00
Tire Rebuilding Facilities	\$210.00
Waste Handling (junk yards and waste material handling facilities)	\$210.00
Wood Products	\$294.00

Section 2. That SMC section 8.02.0615 is amended to read as follows:

Section 3. That SMC section 17F.080.010 is amended to read as follows:

Section 17F.080.010 Adoption of International Fire Code

- A. The Washington State current amended edition of the International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.
- B. The following amendments are made to the International Fire Code:
 1. Section 101.1 is modified to read as follows:
 - a. Title.
These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as “this code.”
 2. Section 112.4 is modified to read as follows:
 - a. Violation Penalties.
Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to a Class I Civil Infraction or the provisions of chapter 1.05 SMC. Each day that a violation continues after due notice has been served shall be deemed a separate offense.
 3. Section 11((2))3.4 is modified to read as follows:

- a. Failure to Comply.
Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to a Class one civil infraction or penalties identified in chapter 1.05 SMC.
4. IFC Sections 503.1((4-)) 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published. Section 503.1.1 is adopted and revised as follows:

503.1.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction prior to the delivery of combustible construction materials to the site. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 200 feet (60 960 mm) of all portions of the facility and all portions of the *exterior walls* of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

Exceptions:

1. For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3 the distance shall extend to 240 feet.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.
3. There are not more than two Group R-3, IRC, or Group U occupancies.
4. Where approved by the *fire code official*, fire apparatus access roads shall be permitted to be exempted or modified for:
 - a. ~~((§))~~ Solar photovoltaic power generation facilities.
 - b. Additions of 200 square feet or less to existing non-conforming residential code buildings.
5. Chapter 56 is amended with chapter 10.33A SMC.
6. Section 903.2.11.5 is revised to read:
A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.
7. Section 904.2.2 is revised to read:
Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.
8. Section 904.((42))13.
Replace the first paragraph and the five types to read:
 - a. 904.((42))13 – Commercial Cooking Systems.
The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer's installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.
9. Section 904.((42))13 – Exception; Section 904.12 Items 1, 2, 3, 4, and 5;
Section 904.((42))13.3; Section 904.((42))13.4 are not adopted.
10. Section 905.1 – Add the following to end of the paragraph:
Class II and Class III standpipes are ~~((20))~~ not allowed for new standpipes in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).
11. Section 906.1.
Add Exception to read as follows:
 - a. Portable fire extinguishers are not required for commercial residential buildings that do not have an interior or exterior common space.
12. Section 909.2.
Revise the second sentence to read as follows:
The construction documents shall be prepared and stamped by a licensed engineer registered with the Spokane Fire Department and shall include sufficient information and detail to describe adequately the elements of the design necessary for the proper implementation of the smoke control systems.
- ~~((42))13.~~ Section 1011.14.
Remove “and for access to unoccupied roofs” from last sentence.
- ~~((43))14.~~ Section 1011.12
Remove “alternating tread device,” from exception.
- ~~((44))15.~~ Section 1023.9.
Revise the second sentence to read as follows:
“. . . the story of, the number of floors above grade (if it is different from the story number), and the direction .
.”
- ~~((45))16.~~ Section 5704.2.9.6.1 Modify to read:

“outside of buildings shall be in accordance with table 5705.3.4(2)

((46))17. Section 5706.2.4.4 Modify to read:

Remove the last part of the last sentence after above-ground tanks and add: outside of buildings shall be in accordance with table 5705.3.4(2)

((47))18. Section 5806.2 Modify:

Remove the last part of the last sentence after outside of buildings and add: ((~~outside of buildings~~)) shall be in accordance with the requirements of the Authority Having Jurisdiction.

((48))19. Section 6104.2.

Remove the last part of the last sentence: “(Jurisdiction to specify)”.

20. Section 3307.1 Revise to read:

3307.1 Required access. *Approved* vehicle access for firefighting shall be provided to all construction or demolition sites prior to the delivery of combustible construction materials to the site or the commencement of demolition activities. Vehicle access shall be provided to within 100 feet (30 480 mm) of temporary or permanent fire department connections. Vehicle access shall be provided by ((~~either temporary or~~)) permanent roads, capable of supporting vehicle loading under all weather conditions unless otherwise approved by the Fire Code Official. ((~~Vehicle access shall be maintained until permanent fire apparatus access roads are available.~~))

Section 4. That SMC section 17F.080.030 is amended to read as follows:

Section 17F.080.030 Appendices Adopted

The following appendices of the International Fire Code are adopted as part of the fire code of the City:

A. Appendix B - Fire-Flow Requirements for Buildings.

B. Appendix C – Fire Hydrant Locations and Distribution.

1. Table C102.1 – Revise the column for ‘Maximum distance from any point on street or road frontage to a hydrant to be five hundred feet for each row.
2. Table C102.1 – Footnote b is not adopted.

C. Appendix D – Fire Apparatus Access Roads.

Provided, fire department access will be in conformance to Appendix D with the following exceptions:

1. D103.3.
The minimum external turning radius will be fifty feet and minimum internal turning radius will be twenty-eight feet.
2. Table D103.4.
The cul-de-sac diameter shall be one hundred feet.
3. Figure D103.1.
The ninety-six feet diameter cul-de-sac is revised to one hundred feet diameter.
4. D103.5.
Revise/Add the following:
 - a. The minimum gate width shall be twenty feet unless reviewed and accepted by the fire official or designated representative (to be no less than fourteen feet).
 - b. At least one gate off of public or private streets that is required for fire apparatus access onto a site shall be inset a minimum of 48’ from the edge of curb or curb line.
5. D103.6
Revise to read:
Signs. Where required by the fire code official, fire apparatus access roads shall be marked with permanent “NO PARKING-FIRE Lane” signs complying with Figure D103.6. The signs shall be spaced following City signage standards. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on once or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.
6. D103.7.1.
Residential Driveways. Driveways used as fire lanes for single family and two-family dwellings can be reduced to an unobstructed width of twelve feet wide as long as there is a code compliant fifty-foot radius turn-around or approved hammerhead within one hundred fifty feet of all points around the dwelling.
7. D103.7.2.
Fire access roads can be designed in accordance with SMC 17H.010.140, Emergency Vehicle Access and Staging Areas, can be used as an approved alternative with the approval of the fire official for residential access roads.
8. D105.1
Revise the following:
D105.1. Where required.
Where the vertical distance between ((~~the grade plane~~)) lowest level of fire department vehicle access and the highest roof surface exceeds 30 feet (9144 mm), *approved* aerial fire apparatus access roads shall be provided.

For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

Exception: Where *approved* by the *fire code official*, buildings of Type IA, Type IB or Type IIA construction equipped throughout with an *automatic sprinkler system* in accordance with Section 903.3.1.1 and having fire fighter access through an enclosed *stairway* with a Class I standpipe from the lowest level of fire department vehicle access to all roof surfaces.

- D. Appendix E – Hazardous Categories.
- E. Appendix F – Hazard Ranking.
- F. Appendix G – Cryogenic Fluids – Weight and Volume Equivalents.
- G. Appendix H – Hazardous Materials Management Plan (HMMOP) and Hazardous Materials Inventory Statement (HMIS) Instructions.
- H. Appendix I – Fire Protection Systems – Noncompliant Conditions
- I. Appendix J – Building Information Sign.
- J. Appendix N – Indoor Trade Shows and Exhibitions

Section 5. That SMC section 17F.080.110 is amended to read as follows:

Section 17F.080.110 Fire Alarm System Requirements

- A. The following Chart 907 depicts the minimum fire alarm system requirements for the City of Spokane. These requirements supplement the International Fire Code.
- B. Where heights are noted, they are from the lowest level of fire department apparatus access to the floor elevation of the highest occupied level.
- C. Existing fire alarm systems will be allowed to be used, replaced, and repaired without upgrade as long as they are properly maintained. Buildings that are altered or additions exceeding fifty percent of the building area will require the fire alarm system to be upgraded to the current requirements.
- D. Smoke detectors will be the primary means of detection. Where environmental conditions warrant (rooms with moisture potential, outdoors, etc.) heat detectors are allowed. Smoke detectors in restrooms and janitor closets are discouraged
- E. Low frequency notification is required for sleeping areas. Where single/multiple station devices cannot provide a low frequency annunciation, then low frequency will be required to be provided by smoke detectors or low frequency bases

CHART 907	
OCCUPANCY	REQUIREMENTS FOR FIRE ALARM
All Except R3 and U	Atriums connecting more than two floors. Lowest level of structure greater than sixty feet below grade. Covered mall buildings. Retroactive – IFC 1103.7. <u>Central monitoring for ((F))fire sprinkler monitoring for systems ((with 7 or more sprinklers.)) with a minimum of one notification device, one manual pull station, and one smoke detector is required.</u> Smoke detection required in common areas and interior corridors used for required exits in occupancies required to have automatic fire alarm. Heat detectors are not required in spaces provided with quick response sprinklers in occupancies required to have automatic fire alarm. Special areas to be protected are required to have fire alarm in occupancies required to have automatic fire alarm – See SMC 17F.080.090. ((Central monitoring is required. A minimum of one notification device, one manual pull station, and one smoke detector is required.))
Greater than ((fifty-five)) <u>seventy-five</u> feet to floor	Tenant spaces exceeding one thousand square feet. Voice notification is required.

Daycares	Less than or equal to fifty children – Single station smoke detection is required. Greater than fifty children to ninety-nine – Automatic. Voice notification is required if more than ninety-nine occupants Manual pull stations required at all exits of state licensed facilities.
A1, A2, A3, A4, A5	Automatic if <u>not provided with fire sprinklers</u> , manual if <u>provided with fire sprinklers</u> : greater than or equal to three hundred people or more than one hundred persons above or below the lowest level of exit discharge. Voice notification is required if occupancy is greater than or equal to one thousand people. No manual pull stations required if fully sprinklered.
B	Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. No manual pull stations required if fully sprinklered. Area contains Group B Ambulatory health care.
E	Fifty-one or more occupants. Voice notification is required if more than one hundred ((and one)) occupants. Exception for manual pulls (907.2.3).
F1, F2	Automatic if greater than five hundred persons above or below exit level. No manual pull stations required if fully sprinklered. Automatic is required when occupancy is two or more stories in height.
H1, H2, H3, H4	Not required unless other requirements apply.
H5	Manual. Automatic for highly toxic gases, organic peroxides and oxidizers.
I1, I2, I3, I4	Automatic. Manual pulls may be at staff-attended location. Sleeping areas required to have single or multiple station smoke detection. Manual pull stations required at all exits of State Licensed I4. <u>Automatic required in I4 occupancies with fifty one or more occupants.</u> ((Automatic v)) Voice notification required in ((all)) I4 occupancies with more than one hundred one occupants.
M	Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. Automatic if greater than twelve thousand square feet ((SMC))) . No manual pull stations required if fully sprinklered.
R1, R2	Automatic – Five or more units/guest rooms. Not required for less than three levels with each unit having independent (not shared) direct exit to exterior. One manual pull station per exit stair required if not fully sprinklered. ADA Type A units will be provided with accessible communications features. ADA Type B units will be pre-wired for building notification. <u>Audible signal low frequency in sleeping rooms complying with 907.5.2.1.3 of the 2021 International Fire Code.</u>
R3	Single station smoke detection in sleeping areas and in hallways outside of sleeping areas.
S1, S2	((None required unless other requirements apply.)) Manual fire alarm required in <u>Group S public and self-storage occupancies three stories or greater for interior corridors and interior common areas.</u>

Section 6. That SMC section 17F.080.270 is amended to read as follows:

Section 17F.080.270 Fire Equipment Servicer Registration

A person proposing to engage in the occupation of installation, repair and maintenance of fire department regulated equipment or systems is required to pay the fee prescribed in SMC 8.02.0226 and obtain from the fire official the appropriate registrations as follows:

A. Portable extinguisher.

- B. Range hood/extinguishing system.
- C. Sprinkler system.
- D. Standpipe system (including horizontal dry standpipes)
- E. Underground tank decommission.
- F. Underground tank (install, upgrade or repair); and
- G. Underground tank test.
- H. Private Fire Hydrants.
- I. Aboveground tank (install, upgrade or repair).
- J. Smoke Control.

Section 7. That SMC section 17F.080.330 is amended to read as follows:

Section 17F.080.330 Reimbursement for Fire Response

- A. The Spokane fire department may collect reimbursement for:
 - 1. fire response and extinguishment costs of malicious or illegal fires from the perpetrators of such fires;
 - 2. hazardous materials response and mitigation measures from responsible parties of such incidents;
 - 3. false alarms (initiation of an actual response to facility or residence, including);
 - 1. Unnecessary fire response to unmaintained fire protection systems;
 - 2. Negligently or accidentally activated signals.
 - 3. Signals which are the result of faulty, malfunctioning or improperly installed, secured or maintained equipment.
 - 4. Signals which are the result of improperly installed, secured or maintained windows or doors or similar general areas of the building.
 - 5. Signals or calls which are purposely activated to summon the Fire Department in non-emergency situations.
 - 6. Signals being activated by persons working on the alarm system without prior notice to the Police Department and/or Fire Department.
 - 7. If fire response is in progress and is cancelled, the response may be considered a false alarm.
 - 4. fire response to and extinguishment costs of a violation of the fireworks code.
 - 5. Special event costs for standby crews or ped-med when they are provided.
- B. Nuisance alarms that occur more than 3 times in any four weeks may be subject to response apparatus reimbursement costs and an additional \$500 per nuisance alarm depending on the circumstance or investigation findings related to the nuisance alarm. Reimbursement costs can be waived if the dollars are spent on repairs to prevent nuisance alarms.
- C. Reimbursement will include, in addition to any cost of equipment damaged or destroyed, the current charge for ~~((figs))~~ emergency response apparatus involved in the response, as published by the Washington State Association of Fire Chiefs and the hourly rate for personnel, including wages and benefits.

Section 7. That SMC section 17F.080.480 is amended to read as follows:

Section 17F.080.480 Standpipes

Where standpipes are used, the outlet pressure at the top of the riser shall be not less than one hundred PSI provided by a fire pump.

Exception:

Buildings up to and including five floors above grade (not to exceed ~~((55))~~ 75 feet) will be pressurized by the fire apparatus upon arrival to the site and are not required to provide one hundred PSI at the top outlet of the riser.

Passed by City Council June 16, 2025
Delivered to Mayor June 18, 2025

ORDINANCE NO. 36704

An ordinance titled "Virtual Currency Kiosk Prohibition for a Safer Spokane," relating to the elimination of Virtual Currency Kiosks within the City of Spokane; and adopting a new Chapter 10.90 to Title 10 of the Spokane Municipal Code.

WHEREAS, the FBI reports that complaints of cryptocurrency fraud in the United States are the highest of any country in the world; and

WHEREAS, the Spokane Police Department has been leading outreach and regulatory efforts, reporting several scams daily which resulted in three suicides that have been associated with victims losing lifesavings; and

WHEREAS, virtual currency kiosks are similar in appearance to ATM's, and are typically found in convenience stores, but do not dispense cash, and instead, allow consumers to sell and purchase cryptocurrency through virtual transactions; and

WHEREAS, virtual currency kiosks are a significant instrument in financial fraud and scams, and the Federal Bureau of Investigation (FBI) reported in 2023 there were nearly \$5.6 billion in losses due to virtual currency kiosk aided scams in the United States, and \$141,756,936 losses in Washington alone; and

WHEREAS, in 2023 reports of imposter scams in Washington State to the Federal Trade Commission were the highest rate per million in population than any other state reporting imposter scams; and

WHEREAS, cryptocurrency currently offers criminals a path to exploitation because it is decentralized and distributed, which offers a secure method for value transfers; and cryptocurrencies eliminate the need for financial intermediaries to validate and facilitate transactions, which means criminals can exploit victims through theft, fraud and money laundering and drug trafficking with limited tracking; and

WHEREAS, virtual currency kiosk transactions move quickly, and can occur anywhere and, because of the speed of the transaction, the majority of such transactions are irrevocable; and

WHEREAS, cryptocurrency transactions are recorded through ledgers called blockchains, and in some cases law enforcement are able to trace cryptocurrency transactions and "follow the money"; however, many of the "scams" or nefarious transactions transfer funds to destinations overseas, and U.S. law enforcement may encounter significant challenges in other jurisdictions; and

WHEREAS, the City of Spokane has limited ability under state and federal laws to regulate cryptocurrency transactions, but can regulate the placement and use of physical kiosks within the City of Spokane that are used to facilitate cryptocurrency transactions; and

WHEREAS, the Spokane City Council has determined that an ordinance prohibiting virtual currency kiosks within the City is necessary and appropriate to preserve public morality, health, peace and good order within city limits;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. There is enacted a new chapter 10.90 to Title 10 of the Spokane Municipal Code to read as follows:

Division VIII. Virtual Currency

Chapter 10.90	Virtual Currency Kiosks
SMC 10.90.010	Scope and Purpose
SMC 10.90.020	Authority
SMC 10.90.030	Definitions
SMC 10.90.040	Virtual Currency Kiosks Prohibited
SMC 10.90.050	Exceptions
SMC 10.90.060	Penalty

10.90.010 Scope and Purpose

Virtual Currency Kiosks are frequently used by criminals to manipulate, intimidate, and threaten victims into using those kiosks to send cash. Without stronger federal, state or local regulations, there is no way to stop criminals from using virtual currency kiosks to victimize members of the community. This chapter prohibits the placement and use of virtual currency kiosks within the city as necessary and appropriate to prevent dangers to public health and safety, and to preserve public morality, health, peace and good order within city limits.

10.90.020 Authority

Pursuant to Washington State statute, RCW 35.22.280 (35), the City of Spokane has the authority to make regulations necessary for the preservation of public morality, health, peace, and good order within its limits.

10.90.030 Definitions

The following words, terms, and phrases, when used in this section, shall have the meaning ascribed to them in this subsection, except where the definitions in the RCW indicate a different meaning.

- A. "Virtual Currency" means a digital representation of value used as a medium of exchange, a unit of account, or a store of value, but does not have legal tender status as recognized by the United States Government.
- B. "Virtual Currency Kiosk" means an electronic terminal located in an area accessible to the general public which acts as a mechanical agent of the Virtual Currency Kiosk Operator, enabling the exchange of Virtual Currency for money, bank credit, or other virtual currency.
- C. "Virtual Currency Kiosk Operator" means a person or entity that:
 - 1. knowingly permits the use or installation of a virtual currency kiosk on property owned, leased or controlled by the person or entity;
 - 2. operates a Virtual Currency Kiosk within the city limits; or
 - 3. owns a Virtual Currency Kiosk that is either located or operated within city limits.

10.90.040 Virtual Currency Kiosks Prohibited

It shall be unlawful for any person or entity to host, allow, operate, permit, locate or place a Virtual Currency Kiosk within the City of Spokane. All Virtual Currency Kiosks existing in the City as of the Effective Date of this Ordinance must be removed within 60 days after the Effective Date.

10.90.050 Exceptions

Nothing in this Chapter shall be construed to regulate or restrict a transfer of Virtual Currency. This Section does not apply to any Virtual Currency Transfers that are conducted without the use of a Virtual Currency Kiosk and does not intend to interfere with other types and methods of Virtual Currency Transfers.

10.90.060 Penalty

Violations of this section may result in a class 1 civil infraction issued to the Virtual Currency Kiosk Operator. In addition, the City of Spokane may cancel or revoke the business license or registration of any Virtual Currency Kiosk Operator in violation of this chapter.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council June 16, 2025

Delivered to Mayor June 18, 2025

ORDINANCE NO. C36706

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO OUTSOURCE WORKER'S COMPENSATION CLAIMS ADMINISTRATION.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Worker's Compensation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Worker's Compensation Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Eliminate one classified Claims Administrator position (from 2 to 1).
- 2) Decrease appropriation by \$86,000.
 - A) Of the decreased appropriation, \$86,000 is removed solely from base wages and associated employee benefits.
- 3) Increase appropriation by \$177,000.
 - A) Of the increased appropriation, \$177,000 is provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from outsourcing worker's compensation claims administration, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 16, 2025

Delivered to Mayor June 18, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

STATIONARY ENGINEER

SPN 604

(Announcement of 06/02/2025)

The above titled announcement is hereby amended to read:

Closing Date: Monday, June 30, 2025, at 4:00 pm.

EXAMINATION DETAILS:

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, June 2, 2025, and Monday, June 16, 2025, will test Thursday, June 19, 2025, through Monday, June 23, 2025.
- Applicants who apply and meet the minimum qualifications between Monday, June 16, 2025, and Monday, June 30, 2025, will test Thursday, July 3, 2025, through Monday, July 7, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Safety
- Technical Knowledge
- Interpersonal Skills

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

PRINCIPAL PLANNER SPN 260

Open Entry

DATE OPEN: Monday, June 23, 2025**DATE CLOSED: Monday, July 7, 2025****SALARY: \$90,681.84 annual salary, payable bi-weekly, to a maximum of \$129,080.16****CLASS SUMMARY:**

Performs responsible supervisory, professional and management work in the administration of a division in the area of City planning, design, development implementation, zoning, or community development.

EXAMPLES OF JOB FUNCTIONS:

- Outlines studies and directs the preparation of reports and plans for land use; neighborhood plans; the layout of subdivisions; recommendations on zonings, permits, PUD's, etc.; the location of special uses; the general layout of an arterial street system; living conditions, design of public buildings, correction of unhealthful housing conditions; and preparation of the comprehensive plan for the City.
- Supervises the planning, developing and coordination of planning and development projects, including economic positioning, development master planning and project implementation.
- Develops plans relative to the environment, urban economic positioning, the conservation, rehabilitation and redevelopment of residential and non-residential areas, for building studies and analysis, community development programs, growth management plans, capital improvement programs, economic development programs, annexation programs and the implementation of the comprehensive City plan.
- Develops methods, and directs and participates in the compilation and analysis of planning data and research related to the development of the general plan of the City to include population, economic and land use trends, housing conditions, etc. Participates in the development of departmental policy.
- Reviews and prepares recommendations on current and long-range planning problems and opportunities. Supervises studies on rezoning, development coding, population forecasts, growth management, economic development and annexation proposals, and prepares recommendations.
- Participates in processing rezoning petitions, development applications and land subdivisions.
- Answers inquiries and letters on urban development, meets the public in administering land use regulations; assists developers in design and development problems.
- Coordinates with other departments and other agencies. Presents reports and recommendations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* Graduation from an accredited four-year college or university with a degree in a major field of study related to city planning or community development functions; AND
- *Experience:* Completion of at least six years' experience commensurate with the degree, including at least two years as a responsible senior supervisor.
- *Substitution:* Completion of coursework toward an advanced degree in city planning or directly related field may be substituted on a year-for-year basis for non-supervisory experience.
- *License:* Possession a valid driver's license or evidence of equivalent mobility.

Promotional Requirements:

- *Experience:* Completion of at least two years' experience with the City as a Senior Planner (SPN 258).
- *License:* Possession a valid driver's license or evidence of equivalent mobility.

Note: Selection of a Senior Administrative Assistant, Rule V, Section 8, Rules of the Civil Service Commission, applies. "All candidates who pass the examination will be certified for the vacancy together in the order of their final scores and without regard to promotion preference."

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library. Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, June 23, 2025, and Monday, July 7, 2025, will test Thursday, July 10, 2025, through Monday, July 14, 2025.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of May 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

New Mechanical Spare Replacement Parts For Current Operating Refuse Crane System As Needed Over Five-Year Period Solid Waste Disposal, Waste To Energy ITB 6371-25

Description: The City of Spokane, through its Waste To Energy Department, is requesting bids for New Mechanical Spare Replacement Parts For Current Operating Refuse Crane System As Needed Over Five-Year Period

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 29, 2025**, for New Mechanical Spare Replacement Parts For Current Operating Refuse Crane System As Needed Over Five-Year Period. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 29, 2025**. Hard copy and/or late submittals will not be accepted. **Bids must be sent sufficiently ahead of time to be received by the required date and time.** The City of Spokane is not responsible for Bids submitted late..

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: June 25 and July 2, 2025

**Grapple Rebuilds Offsite As-Needed Over Five-Year Period
Solid Waste Disposal, Waste To Energy
ITB 6372-25**

Description: The City of Spokane, through its Waste To Energy Department, is requesting bids for Grapple Rebuilds Offsite As-Needed Over Five-Year Period.

Mandatory Pre-Bid Conference: A Mandatory pre-bid conference will be held on WEDNESDAY, JULY 9, 2025, at 10:00 a.m. The location will be at the Waste to Energy Facility (COS WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA. Bidder must attend to be able to submit a bid.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 29, 2025**, for Grapple Rebuilds Offsite As-Needed Over Five-Year Period. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 29, 2025**. Hard copy and/or late submittals will not be accepted. **Bids must be sent sufficiently ahead of time to be received by the required date and time.** The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: June 25 and July 2, 2025

**Bag House Fabric Filter Tapered Bags, As Needed Over Five-Year Period
Solid Waste Disposal, Waste To Energy
ITB 6391-25**

Description: The City of Spokane, through its Waste To Energy Department, is requesting bids for Bag House Fabric Filter Tapered Bags, As Needed Over Five-Year Period.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 29, 2025**, for Bag House Fabric Filter Tapered Bags, As Needed Over Five-Year Period. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents

will not be mailed, e-mailed, or provided in person. It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 29, 2025**. Hard copy and/or late submittals will not be accepted. **Bids must be sent sufficiently ahead of time to be received by the required date and time.** The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: June 25 and July 2, 2025

REQUEST FOR PROPOSALS #6409-25
CONCERT BOOKING, PRODUCTION AND TICKETING SERVICES FOR
GESA PAVILION SUMMER CONCERT SERIES
City of Spokane Parks & Recreation Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, July 14, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, July 14, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Thea Prince
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: June 25 and July 2, 2025

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, June 2, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Point of Personal Privilege

Council President Wilkerson invited Eric Poulson to the podium to recognize him for his five years of dedicated service to the City as the Manager of Intergovernmental Affairs, and she presented him his five-year pin.

Council President Wilkerson also invited Jeff Bollinger from Communications (Channel 5) to the podium to recognize him for his years of service with the City behind the scenes. Mr. Bollinger is retiring and his last day with the City is this Friday, June 13, 2025.

Candidate Interview – Spokane Bicycle Advisory Board

The City Council interviewed Santiago Cruz, a Youth Member candidate for appointment to the Bicycle Advisory Board.

BRIEFING ON AGENDA ITEMS

Final Agenda for June 2, 2025

Purchase of Used Type 6 Brush Truck from True North Emergency Equipment (OPR 2025-0438) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

At the request of Council President Wilkerson, Assistant Fire Chief Tom Williams provided a briefing on the purchase of a used Type 6 Brush Truck from True North Emergency Equipment, and he responded to Council inquiries.

Resolution 2025-0039 Honorarily Naming the Post Street Bridge (Council Sponsors: Council Members Bingle and Navarrete)

At the request of Council Member Zappone, Public Works Director Marlene Feist and Planning Director Spencer Gardner provided a briefing on Resolution 2025-0039 honorarily naming the Post Street Bridge over the Spokane River the "Friends of the Falls Memorial Bridge," and they responded to Council inquiries.

Special Considerations – Joint Letter with Elected Officials to Convene the "Safe & Healthy Spokane Task Force" (CPR 2025-0034) (Council Sponsor: Council President Wilkerson)

At the request of Council President Wilkerson, Deputy City Administrator Maggie Yates briefed City Council on the joint letter with elected officials from Spokane County and Spokane Valley, as well as the Spokane County Sheriff and the Spokane Valley Police Chief, to convene the "Safe & Healthy Spokane Task Force" to provide a comprehensive regional effort to combat the opioid epidemic, and she responded to Council inquiries.

Updated Draft Agenda for June 9, 2025

City Council Office Director Giacobbe Byrd briefed City Council on the June 9, 2025, 6:00 p.m. meeting, which will be a District 2 Town Hall Meeting. He noted the Updated Draft Agenda is missing "Proclamations/Salutations," and with Council's unanimous consent "Proclamations/Salutations will be added to the Final Agenda. There were no objections received from City Council Members.

Draft Agenda for June 16, 2025

There were no requests for staff to brief agenda items.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS**June 2, 2025, Final Agenda**

Special Considerations – Joint Letter with Elected Officials to Convene the “Safe & Healthy Spokane Task Force” (CPR 2025-0034) (Council Sponsor: Council President Wilkerson)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** the Joint Letter with Elected Officials to June 16, 2025, Agenda; **failed 3-4.**

Final Reading Ordinances C36679, C36691, C36692, and C36694

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to defer** Ordinances C36679 (regarding obstructing access to and unauthorized camping upon public property), C36691 (establishing the H.O.M.E. Starts Here Initiative), C36692 (codifying best practices for siting and activation of inclement weather centers and emergency and transitional housing facilities), C36693 (regarding obstructing access to and unauthorized camping upon public property), and C36694 (regarding aggressive solicitation) for two weeks (to June 16, 2025, Agenda); **failed 2-5.**

Suspension of Council Rules

Motion by Council Member Zappone, seconded by Council Member Dillon, **to suspend** the Council Rules for the purpose of considering late amendments and additions; **carried 5-2.**

Multiple Family Housing Property Tax Exemption Conditional Agreement – 3123 E. Tenth Avenue (OPR 2025-0377) (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Bingle, seconded by Council Member Zappone **to accept** Navarrete proposed amendment to amend OPR 2025-0377 with an updated revised version filed May 29, 2025, and included in agenda packet (updates the builder to Profound Builders); **carried 7-0.**

Interlocal Agreement with Spokane County – Coordination and Administration of Opioid Funds (OPR 2025-0392) (Council Sponsor: Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to accept** Wilkerson proposed amendment to amend OPR 2025-0392 with an updated revised version filed May 30, 2025, and included in agenda packet; **carried 6-1.**

Purchase of Used Type 6 Brush Truck from True North Emergency Equipment (OPR 2025-0438) (Council Sponsor: Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to add** the purchase of a used Type 6 Brush Truck from True North Emergency Equipment (OPR 2025-0438) to tonight's Consent Agenda; **carried 7-0.**

Resolution 2025-0039 Honorarily Naming the Post Street Bridge (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Zappone, seconded by Council Member Dillon, **to defer** Resolution 2025-0039 honorarily naming the Post Street Bridge to June 30, 2025, Agenda; **carried 4-3.**

First Reading Ordinances C36679 (Council Sponsors: Council Members Cathcart and Zappone), C366791 (Council Members Zappone, Klitzke, and Dillon), C36692 (Council Sponsors: Council Members Zappone, Klitzke, and Dillon, and C36694 (Council Sponsors: Council Members Zappone and Klitzke)

Council Member Zappone presented a motion, seconded by Council Member Klitzke, to suspend the Council Rules to consider multiple amendments together and approve the amendments in Ordinance C36679 (the Dillon/Klitzke/Zappone Proposed Amendment); Ordinance C36691 (the Dillon/Klitzke/Zappone Proposed Amendment), Ordinance C36692 (the Wilkerson/Dillon Proposed Amendment No. 1 and the Dillon/Klitzke/Zappone Proposed Amendment), and Ordinance C36694 (Wilkerson/Dillon Proposed Amendment). Council discussion ensued.

During Council discussion on the motion, Council Member Zappone called a point of order on Council Member Bingle for accusing Council Members' motives and actions. Council President Wilkerson stated she does not support Council Member Bingle's position that he's being shut down and indicated she supports Council Member Zappone's point of order. Council Member Cathcart challenged the ruling of the chair, seconded by Council Member Bingle. Following points of information by Council Members and responses by Council Policy Advisor Chris Wright, the following action was taken:

All those in favor of supporting the chair's ruling – “aye”: Council President Wilkerson and Council Members Dillon, Klitzke, Navarrete, and Zappone.

All those opposed to supporting the chair's ruling – “no”: Council Members Bingle and Cathcart.

Additional Council discussion was held, after which the following action was taken:

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to suspend** the Council Rules to consider multiple amendments together **and approve** the amendments in Ordinance C36679 (the Dillon/Klitzke/Zappone Proposed Amendment); Ordinance C36691 (the Dillon/Klitzke/Zappone Proposed Amendment), Ordinance C36692 (the Wilkerson/Dillon Proposed Amendment—No. 1 and the Dillon/Klitzke/Zappone Proposed Amendment), and Ordinance C36694 (Wilkerson/Dillon Proposed Amendment); **carried 5-2.**

(Council Member Bingle left the meeting at 4:36 p.m.)

First Reading Ordinance C36699 Adopting an Interim Official Control (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to defer** Ordinance C36699 adopting an interim official control to June 23, 2025, for hearing, with first reading on June 16, 2025; **carried 6-0.**

First Reading Ordinance C36693 Regarding Obstruction access to and Unauthorized Camping Upon Public Property (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

Motion by Council Member Dillon, seconded by Council Member Zappone, **to indefinitely defer** First Reading Ordinance C36693 regarding obstructing access to and unauthorized camping upon public property; **carried 5-1.**

June 9, 2025, Updated Draft Agenda

There were no considerations of amendments or deferrals for the May 26, 2025, Updated Draft Agenda, as June 9, 2025, is a District 2 Town Hall Meeting and there are no Legislative Agenda items scheduled for that evening.

June 16, 2025, Draft Agenda

First Reading Ordinance C36682 Relating to Intrafund Budget Transfers (Deferred from June 2, 2025, Agenda, during the May 19, 2025, 3:30 p.m. Agenda Review Session)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adopt** the Wilkerson/Dillon Proposed Amendment which amends First Reading Ordinance C36682 with an updated revised version filed May 29, 2025, and included in agenda packet under First Reading Ordinance C36682; **carried 5-1.**

Hearing on Interim Zoning Ordinance C36680 Relating to Off-premises Alcohol Outlets Near Public Assets (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to defer** the Hearing on Interim Zoning Ordinance C36680 to June 23, 2025; **carried 6-0.**

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the June 2, 2025, Final Agenda, as modified; the June 9, 2025, Updated Draft Agenda, as modified; and the June 16, 2025, Draft Agenda, as modified; **carried 6-0.**

Council Recess/Executive Session

The City Council recessed at 4:42 p.m. and immediately reconvened into Executive Session to discuss pending litigation for ten minutes. City Attorney Mike Piccolo and Assistant City Attorney Nate Odle were present for the Executive Session. The Executive Session ended at 4:52 p.m., at which time the 3:30 p.m. Agenda Review Session also ended. The City Council reconvened at 6:05 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone (appearing virtually) were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

There were no **Proclamations and Salutations.**

There were no **Reports from Community Organizations.**

There was no **Poetry at the Podium**.

BOARD AND COMMISSION APPOINTMENTS

Bicycle Advisory Board (CPR 1992-0059)

After an opportunity for public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the following appointments and reappointments:

- Appointment of Scott Gordon for a term of June 2, 2025, to June 2, 2028.
- Appointment of Cole Swensen for a term of June 2, 2025, to June 2, 2028.
- Reappointment of Lauren Pangborn for a term of June 2, 2025, to June 2, 2028.
- Reappointment of Christina Ramirez for a term of June 2, 2025, to June 2, 2028.

CONSENT AGENDA

After public and Council commentary, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Purchase new structural and wildland fire suppression hose, accessories, and components for structural and wildland firefighting—not to exceed \$385,000. (OPR 2025-0379) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Contract Renewal 1 of 2 with Environment Control of Spokane (Spokane Valley, WA) for janitorial services from July 1, 2025, through June 30, 2026, for Spokane Fire Department facilities—\$77,145.60 (plus tax). (OPR 2022-0589) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Multiple Family Housing Property Tax Exemption Conditional Agreements with Craftsman Homes (Spokane) for the future construction of approximately 8 dwelling units for the properties located at:

- a. 3140 E. Tenth Avenue (OPR 2025-0373)
- b. 3164 E. Tenth Avenue (OPR 2025-0374)

Following construction, the projects intend to finalize under the 12-year exemption. The Conditional Agreements will ultimately result in the issuances of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Bingle and Navarrete)

Multiple Family Housing Property Tax Exemption Conditional Agreements for the provision of limited property tax exemptions for the properties located at:

- a. 3122 E. Tenth Avenue - Cascade Home Builders, LLC for the future construction of approximately 12 dwelling units. Following construction, the project intends to finalize under the 12-year exemption. (OPR 2025-0375)
- b. 3155 E. Tenth Avenue - Cascade Home Builders, LLC for the future construction of approximately 12 dwelling units. Following construction, the project intends to finalize under the 12-year exemption. (OPR 2025-0376)
- c. 3123 E. Tenth Avenue – Profound Builders for the future construction of approximately 12 dwelling units. Following construction, the project intends to finalize under the 12-year exemption. (As amended during the June 2, 2025, 3:30 p.m. Agenda Review Session) (OPR 2025-0377)
- d. 3202 E. Tenth Avenue – Profound Builders for the future construction of approximately 8 dwelling units. Following construction, the project intends to finalize under the 12-year exemption. (OPR 2025-0378)

The Conditional Agreements will ultimately result in the issuances of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Bingle and Navarrete)

Contract with LeadsOnline LLC (Largo, FL) for the purpose of providing an Integrated Ballistic Identification System in accordance with Company's Subscription Order Forms for IBIS Solution and Clearcase Solution, No. Q-03308-2914, from June 2, 2025 through June 1, 2030—\$327,189.48 (plus tax). (OPR 2025-0384) (Relates to Special Budget Ordinance C36690 and Resolution 2025-0037) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Low Bid of Big Sky ID Corp. (Hayden, ID) for Freya Street - 21st to 13th Distribution Main project—\$1,659,742.70. An administrative reserve of \$165,974.27, which is 10% of the contract, will be set aside. (OPR 2025-0389 / ENG 2024-070) (Lincoln Heights Neighborhood) (Council Sponsor: Council Member Klitzke)

Low Bid of Shamrock Paving, Inc. (Spokane) for Wellesley Avenue - Maple to Division Chip Seal project—\$719,000 (plus tax). An administrative reserve of \$71,900 (plus tax), which is 10% of the contract, will be set aside. (OPR 2025-0148 / ENG 2023119) (North Hill Neighborhood) (Council Sponsor: Council Member Klitzke)

Interlocal Agreement with Spokane County to provide an instrument for the coordination and administration of the Spokane County Behavioral Health Co-Responder Pilot Program. (OPR 2025-0391) (Council Sponsor: Council Member Zappone)

Interlocal Agreement with Spokane County to provide an instrument for the coordination and administration of Opioid funds from City to the County for the expansion of treatment services. (As amended during the June 2, 2025, 3:30 p.m. Agenda Review Session) (OPR 2025-0392) (Council Sponsor: Council Member Zappone)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through May 16, 2025, total \$11,299,981.47 (Check Nos.: 610953 – 611104; Credit Card Nos.: 001546 – 001570; ACH Payment Nos.: 140829 – 141069), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,909,744.41. (CPR 2025-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through May 23, 2025, total \$8,537,355.77 (Check Nos.: 611105 – 611287; Credit Card Nos.: 001571 – 001596; ACH Payment Nos.: 141070 – 141350), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,101,351. (CPR 2025-0002)
- c. Payroll claims of previously approved obligations through May 24, 2025: \$9,944,620.14 (Payroll Check Nos. 576677 – 576860). (CPR 2025-0003)

Purchase a used Type 6 Brush Truck from True North Emergency Equipment, (OPR 2025-0438) (Added to the agenda under suspension of the Council Rules during the June 2, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36687 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36687** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to finance capital needs in the Fire Department, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36688 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public commentary and opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36688**, amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to increase a part time employee to a full-time employee in the cares program, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36689 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36689** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to replace damaged multi-purpose armored vehicle, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36690 (Relates to Consent Agenda Item OPR 2025-0384 and Resolution 2025-0037) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36690** amending Ordinance No. C36626, entitled in part, "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to acquire the National Integrated Ballistic Information Network (NIBIN) and ClearCase software systems, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2025-0037 (Relates to Consent Agenda Item OPR 2025-0384 and Special Budget Ordinance C36690) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0037** declaring Leads Online, formerly Forensic Technology (Largo, FL), a sole-source provider and authorizing the City to enter into a five (5) year contract for IBIS ClearCase – approximately \$356,963.20, without public bidding.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0035 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0035** providing for the issuance and sale of taxable Limited Tax General Obligation Bonds in the aggregate principal amount of not to exceed \$6,800,000.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0038 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0038** approving settlement with Krista Tripp—\$400,000.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Resolution 2025-0039, see section of minutes under 3:30 p.m. Agenda Review Session.

FINAL READING ORDINANCES**Final Reading Ordinance C36658 (Council Sponsors: Council Members Bingle and Navarrete)**

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36658**—Vacation of Latah Place between Inland Empire Way and the Union Pacific Railroad, as requested by adjacent property owners.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36681 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36681** relating to Employee Leave, amending SMC sections 03.04.010, 03.04.020, 03.04.040, 03.04.070, 03.04.200, 03.04.220, 03.04.230, to chapter 03.04 of the Spokane Municipal Code; repealing SMC section 03.04.030, to chapter 03.04 of the Spokane Municipal Code; and setting an effective date.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36683 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36683** correcting position titles in SMC Chapter 07.06; amending Sections 07.06.097 and 07.06.271 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinance C36696, see section of minutes under “Hearings.”

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public commentary was received on the First Reading Ordinances.

ORD C36679 Regarding obstructing access to and unauthorized camping upon public property; repealing Sections 10.60.010, 10.60.020, 12.02.1002, 12.02.1010, and 12.02.1011; and adopting new Sections 12.02.1001, 12.02.1007, and 12.02.1009 of the Spokane Municipal Code. (Deferred from May 19, 2025, Agenda, during the May 12, 2025, 3:30 p.m. Agenda Review Session) (As amended during the May 19 and June 2, 2025, 3:30 p.m. Agenda Review Sessions) (Council Sponsors: Council Members Cathcart and Zappone)

ORD C36691 Establishing the H.O.M.E. Starts Here Initiative; amending Chapter 18.05; adopting new Sections 18.05.050, 18.05.070, 18.05.080, and 18.05.90; and repealing Sections 18.05.010 and 18.05.030 of the Spokane Municipal Code. (As amended during the June 2, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

ORD C36692 Codifying best practices for siting and activation of inclement weather centers and emergency and transitional housing facilities; adopting new Section 02.04.045; amending Sections 02.04.020, 12.05.005, 12.05.062, 12.05.063; and repealing Sections 18.05.010 and 18.05.020 of the Spokane Municipal Code. (As amended during the June 2, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

For Council action on First Reading Ordinance C36693, see section of minutes under the 3:30 p.m. Agenda Review Session.)

- ORD C36694** Regarding obstructing access to and unauthorized camping upon public property; repealing Sections 10.60.010, 10.60.020, 12.02.1002, 12.02.1010, and 12.02.1011; amending Section 12.02.1002; and adopting new Sections 12.02.1001, 12.02.1007, and 12.02.10075 of the Spokane Municipal Code. (As amended during the June 2, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)
- ORD C36695** Relating to the fire code; amending SMC sections 08.02.034, 08.02.0615, 17F.080.010, 17F.080.030, 17F.080.110, 17F.080.270, 17F.080.330 and 17F.080.480. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

For Council action on First Reading Ordinance C36699, see section of minutes under 3:30 p.m. Agenda Review Session.

- ORD C36704** Relating to the elimination of Virtual Currency Kiosks within the City of Spokane; and adopting a new Chapter 10.90 to Title 10 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Navarrete)

SPECIAL CONSIDERATIONS

Letter from the City Council to Executive Director Linda Lauch Supporting Siting of the American Indian Community Center (CPR 2025-0033) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

After public and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **approved** the letter from the City Council to Executive Director Linda Lauch to express support for the siting of a new permanent home for the American Indian Community Center on the land secured in Highbridge Park near the confluence of Latah Creek and the Spokane River.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Joint Letter with Elected Officials Spokane County and Spokane Valley—"Safe & Healthy Spokane Task Force" (CPR 2025-0034) (Council Sponsor: Council President Wilkerson)

After public and Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to defer** Special Consideration Item No. 2—joint letter with elected officials from Spokane County and Spokane Valley, as well the Spokane County Sheriff and the Spokane Valley Police Chief to convene the "Safe & Healthy Spokane Task Force" to provide a comprehensive regional effort to combat the opioid epidemic—to June 16, 2025, Agenda; **carried 7-0.**

HEARINGS

Hearing on Final Reading Ordinance C36696 (Council Sponsors: Council Members Bingle and Navarrete)

The City Council held a hearing on Final Reading Ordinance C36696 amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically amending Section 17A.020.010 "A" Definitions, Chapter 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17H.010.040 Initiation of Street Improvement Projects, setting an effective date, and other matters properly related thereto. Following an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following actions were taken:

Motion by Council Member Dillon, seconded by Council Member Cathcart, **to close** the hearing; **carried 7-0.**

Motion by Council Member Dillon, seconded by Council Member Cathcart, **to adopt Final Reading Ordinance C36696** amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically amending Section 17A.020.010 "A" Definitions, Chapter 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17H.010.040 Initiation of Street Improvement Projects, setting an effective date, and other matters properly related thereto; **carried 7-0.**

[The City Clerk left the meeting at 7:51 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- John Alder
- Derek Azzaro
- Sunshine Wigen
- Larry Andrews
- Monical Tittle
- Eugene Knowles

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to adjourn; carried unanimously.**

There being no further business to come before the City Council, the meeting adjourned at 8:03p.m.

MINUTES OF SPOKANE CITY COUNCIL

Monday, June 9, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Board and Commission Interviews – Park Board and Ethics Commission

The City Council interviewed Lee Williams, candidate for appointment to the Park Board, and Rockwell Rutter and Denis Looney, candidates for appointment to the Ethics Commission.

BRIEFING ON AGENDA ITEMS

Final Agenda for June 9, 2025

There were no requests for staff to brief items.

Updated Draft Agenda for June 16, 2025

There were no requests for staff to brief items.

Draft Agenda for June 23, 2025

There were no requests for staff to brief items.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

June 9, 2025, Final Agenda

There were no considerations of amendments or deferrals for the June 9, 2025, Final Agenda.

June 16, 2025, Updated Draft Agenda

First Reading Ordinance C36699 Adopting an Interim Official Control (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment to amend First Reading ordinance C36699 with proposed updates filed June 4, 2025, and included in agenda packet under First Reading Ordinance C36699; **carried 7-0.**

OPR 2025-0418—Recommendations from the Tourism and Cultural Investment Committee for 2025 Funding Allocations (Council Sponsor: Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to approve** the Zappone Proposed Amendment amending OPR 2025-0418 (May 30, 2025, TACI Committee Meeting Minutes) with an updated revised version filed June 3, 2025, and included in agenda packet; **carried 7-0.**

June 23, 2025, Draft Agenda

There were no considerations of amendments or deferrals for the June 23, 2025, Draft Agenda.

Action to Approve Agenda

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Navarette, seconded by Council Member Dillon, **to approve** the June 16, 2025, Updated Draft Agenda, as modified, as next week's Final Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 4:03 p.m. No executive session was held. The 6:00 p.m. regularly scheduled Legislative Session was canceled and instead a Town Hall Meeting was held. The City Council reconvened at 6:00 p.m. at the Martin Luther King Jr. Community Center, 500 S. Stone St., Room: Multi-Purpose Room, for the Town Hall Meeting (District 2). Meeting Minutes for the Town Hall Meeting were prepared separately and are attached to these minutes for reference.

MEETING MINUTES
City of Spokane
City Council District 2 Town Hall
MLK Community Center at East Central
June 9, 2025

Meeting Recording: <https://vimeo.com/1092273537>

Call to Order: 6:02 p.m.

Attendance:

Council Members Present: Council President Wilkerson, Council Members Dillon, Cathcart, Bingle, Navarrete, Klitzke, and Zappone

Council Members Absent: None

Agenda Items:

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/SALUTATIONS

- Welcome, Introductions, Overview of Agenda, and Expectations for Civility (Council President Wilkerson and Lisa Gardner)
- How 311 Works: From Intake to Follow Up (Heather Sweet)
- Overview of Process for District 2 Council Member Appointment (Council President Wilkerson)
- In-Person Questions and Comments
- Written Questions and Comments
- Closing Remarks (District 2 Council Members)
- Call to Action to Get Involved with Neighborhood Councils

Executive Session:

None

Adjournment:

The meeting adjourned at 7:53 p.m.
