



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

JUNE 11, 2025

Issue 24



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 2, 2025**

The minutes for the Monday, June 2, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, 25, 2019, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL**Monday, May 19, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone (appearing virtually) were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

Candidate Interviews – Spokane Bicycle Advisory Board

The City Council interviewed Scott Gordon and Cole Swensen, candidates for appointment to The Spokane Bicycle Advisory Board.

BRIEFING ON AGENDA ITEMS**Final Agenda for May 19, 2025**

Resolution 2025-0034 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Council President Wilkerson invited Heather Hamlin to the podium to introduce herself. Ms. Hamlin will be appointed under Resolution 2025-0034 this evening as the new director of the Office of Neighborhood Services for the City of Spokane.

OPR 2025-0333 (Council Sponsor: Council Member Dillon)

At the request of Council President Wilkerson, Fleet Services Director Rick Giddings provided an overview of the Acceptance of the "Air Quality VW EV Charging Level 2: Charge Where You Are" grant from the Department of Ecology, and he responded to Council inquiries.

Emergency Ordinances C36698 and C36697 (Council Sponsors: Council Members Bingle and Navarrete)

At the request of Council Member Bingle, Planning Services Director Spencer Gardner provided an overview of Emergency Ordinances C36698 and C36697, and he responded to Council inquiries.

First Reading Ordinance C36696 (Council Sponsors: Council Members Bingle and Navarrete)

At the request of Council President Wilkerson, Planning Services Director Spencer Gardner provided an overview of Ordinance C36696 amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's), and he responded to Council inquiries.

Updated Draft Agenda for May 26, 2025

There were no requests for staff to brief items, as the May 26, 2025, meeting is canceled.

Draft Agenda for June 2, 2025

There were no requests for staff to brief agenda items.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS**May 19, 2025, Final Agenda**

First Reading Ordinance C36696 (Council Sponsors: Council Members Bingle and Navarrete)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to suspend** Council Rules for the purpose of adding First Reading Ordinance C36696—amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337—to tonight's Legislative Agenda and final consideration on June 2, 2025; **carried 7-0.**

Motion by Council Member Bingle, seconded by Council Member Dillon, **to add** First Reading Ordinance C36696—amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337—to tonight's Legislative Agenda (with final consideration on June 2, 2025); **carried 7-0.**

May 26, 2025, Updated Draft Agenda

There were no considerations of amendments or deferrals for the May 26, 2025, Updated Draft Agenda, as the May 26, 2025, meeting is canceled.

June 2, 2025, Draft Agenda

First Reading Ordinance C36679 (As amended during the May 12, 2025, 3:30 p.m. Agenda Review Session) (Deferred from May 19, 2025, Agenda, during the May 12, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to suspend** Council Rules for the purpose of considering the Zappone Proposed Amendment to Ordinance C36679—regarding obstructing access to and unauthorized camping upon public property—filed May 15, 2025; **carried 5-2.**

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to accept** the Zappone Proposed Amendment to Ordinance C36679—regarding obstructing access to and unauthorized camping upon public property—filed May 15, 2025; **carried 5-2.**

First Reading Ordinance C36682 (Deferred from May 19, 2025, Agenda, during the May 12, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to defer** First Reading Ordinance C36682—relating to intrafund budget transfers—to June 16, 2025, Agenda (with Final Reading to occur on June 23, 2025); **carried 7-0.**

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to approve** June 2, 2025, Updated Draft Agenda, as amended, as next week's Final Agenda; **carried 6-1.**

Council Recess/Executive Session

The City Council recessed at 3:53 p.m. and immediately readjoined into an Executive Session to discuss pending and potential litigation for 30 minutes. At 4:23 p.m., the Executive Session was extended ten minutes, until 4:33 p.m., at which time the Agenda Review Session also ended. City Attorney Mike Piccolo was present for the Executive Session. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, and Navarrete (appearing virtually) were present. Council Member Zappone joined the meeting virtually at 6:08 p.m.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

There were no **Proclamations and Salutations**.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

After public comment and Council commentary, the following actions were taken:

Purchase of vehicles to use as City Motor Pool rental vehicles (OPR 2025-0356) (Council Sponsor: Council Member Dillon) (Taken Separately)

Upon 6-1 Voice Vote, the City Council **approved** purchase from Bud Clary (Longview, WA) of 1 Ford F150 Lightning EV, and 1 Ford Mach E EV to use as City Motor Pool rental vehicles—\$93,796.35 (incl. tax).

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Purchase from Dana Safety Supply (Greensboro, NC) of 86 Angel Armor ballistic door panels for various SPD Vehicles using previously accepted JAG grant funding—\$79,204.20 (incl. tax and freight). (CPR 2025-0341) (Council Sponsor: Council Member Dillon)

Purchase from Bud Clary (Longview, WA) of 1 Ford F250 diesel pickup and 1 Ford F350 diesel pickup for the Water Department—\$144,829.26 (incl. tax). (OPR 2025-0357) (Council Sponsor: Council Member Dillon)

Value Blanket Amendment with Titan Truck Equipment (Spokane) for the purchase of specialty truck equipment, service bodies, and related vehicle upfitting components for the Fleet Services Department—additional \$400,000 for the remaining 4-year term. (Total amount: \$800,000). (OPR 2024-0731 / RFQ 6204-24) (Council Sponsor: Council Member Dillon)

Acceptance of the "Air Quality VW EV Charging Level 2: Charge Where You Are" grant from the Department of Ecology to install 10 ACL2 Chargers at the Water Department—up to \$100,000. (City to match 40% of the total project cost up to \$166,667.) (OPR 2025-0333) (Relates to Special Budget Ordinance C36678) (Council Sponsor: Council Member Dillon)

Five-year Contract with Mega Wash LLC (Spokane) for car wash services to be used primarily for SPD units from April 1, 2025, through March 31, 2030—not to exceed \$325,000 (plus tax). (OPR 2025-0340 / RFQ 6305-25) (Council Sponsors: Council Members Dillon and Cathcart)

Contract Amendment with American Medical Response Ambulance Service Inc. (AMR) (Spokane) for uninterrupted ambulance transport and emergency medical services from June 1, 2025, through May 31, 2027—Estimated Revenue \$770,000. (OPR 2015-0314) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

Contract Amendment with Kutak Rock LLP (Spokane) for increased volume of bond counsel services—additional \$30,000 (plus tax). (OPR 2023-0079) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Outside Special Counsel Contract Amendment with Stewart A. Estes and the law firm of Keating Bucklin & McCormack (Seattle, WA) in the legal matter of Estate of Robert Bradley, et al. v. City of Spokane—additional \$100,000. Total contract amount: \$600,000. (OPR 2023-0240) (Council Sponsor: Council Member Dillon)

Outside Special Counsel Contract Amendment with Keating, Bucklin & McCormack (Seattle, WA) in the legal matter of the Estate of Jaramillo, v. City of Spokane—additional \$50,000. Total contract amount: \$200,000. (OPR 2023-0637) (Council Sponsor: Council Member Dillon)

Interlocal Agreement with the Northeast PDA regarding funding for incentivizing Northeast Public Development Authority public improvements—\$625,000. (OPR 2025-0354) (Relates to Special Budget Ordinance C36684) (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)

Contract with Structured Communication Systems, Inc., (Clackamas, OR) for NetApp AFF-A20HA Storage upgrade to replace current NetApp Appliance for City data storage—\$64,095.22 (incl. tax). (OPR 2025-0355) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Interlocal Agreement with Spokane County, City of Spokane Valley, and Spokane County Housing and Community Development Department to acknowledge the Parties' mutual interest to jointly plan and coordinate Parties' separate homeless and housing services and projects within the region. (As amended during the May 12, 2025, 3:30 p.m. Agenda Review Session) (OPR 2025-0362) (Council Sponsors: Council Members Bingle, Dillon, and Zappone)

Low Bid of Corridor Contractors, LLC (Airway Heights, WA) for Francis and Assembly Water Transmission Main—\$3,250,742.25. An administrative reserve of \$325,074.23, which is 10% of the contract amount, will be set aside. (Northwest & Balboa/South Indian Trail Neighborhoods) (OPR 2025-0368 / ENG 2021079) (Council Sponsor: Council Member Klitzke)

Low Bid of Granite Construction Company (Yakima, WA) for 2025 Local Access Chip Seal—\$800,836.60. An administrative reserve of \$80,083.66, which is 10% of the contract amount, will be set aside. (Various Neighborhoods) (OPR 2025-0369 / ENG 2025043) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through May 9, 2025, total \$7,300,414.11 (Check Nos.: 610785-610952; Credit Card Nos.: 001512-001545; ACH Payment Nos.: 140595-140828, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,802,099.42. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through May 10, 2025: \$10,271,477.61 (Payroll Check Nos. 576527-576676). (CPR 2025-0003)

City Council Meeting Minutes: April 28, 2025, and May 5, 2025. (CPR 2025-0013)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36678 (Relates to OPR 2025-0333 under Consent Agenda) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36678** amending Ordinance No. C36626 entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to accept a grant from Department of Ecology for installation of ten Level 2 charging stations.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36684 (Relates to OPR 2025-0354 under the Consent Agenda) (Council Sponsors: Council Members Dillon, Bingle, and Cathcart)

After an opportunity for public comment, with no individuals speaking, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36684** amending Ordinance No. C36626, entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to pay the Northeast Public Development Authority (NEPDA) for a development incentive.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36685 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36685** amending Ordinance No. C36626, entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to transfer funding from Facilities Capital to Fire Capital for equipment purchases.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36686 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36686** amending Ordinance No. C36626, entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," and amending it to adjust pay ranges to align with salary analysis. (Quarter 2 – 2025)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

EMERGENCY ORDINANCES**Emergency Ordinance C36698 (Council Sponsors: Council Members Bingle and Navarrete)**

After an opportunity for public comment and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Emergency Ordinance C36698** modifying section 04.12.080 of the Spokane Municipal Code to clarify the role of the Plan Commission and City Council with respect to emergency or interim actions related to Title 17 of the Spokane Municipal Code; and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Emergency Ordinance C36697 (Council Sponsors: Council Members Bingle and Navarrete)

After public comment and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Emergency Ordinance C36697** modifying section 17G.061.310 of the Spokane Municipal Code to correct errors in the application of decision criteria to the review of plats, short plats, and binding site plans; and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

RESOLUTIONS**Resolution 2025-0032 (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After an opportunity for public comment and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0032**—Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to purchase property located on Spokane County Assessor Tax Parcel No. 14011.1411 comprising of approximately 1.62 acres of land located at 5410 S. Hayford Road in Spokane County, Washington.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0033 (Council Sponsors: Council Members Zappone and Navarrete)

After public comment and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2025-0033** supporting the Spokane Regional Continuum of Care 2025-2030 5-year Strategic Plan to Prevent and End Homelessness.

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2025-0034 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public comment, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0034** approving the appointment of Heather Hamlin as the Director of the Office of Neighborhood Services for the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None

Resolution 2025-0036 (Council Sponsors: Council Members Zappone and Klitzke)

After public comment and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0036** approving settlement of claim for damages of Kelli True—\$90,000 (may be increased to, but will not exceed, \$180,000).

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None

FINAL READING ORDINANCE**Final Reading Ordinance C36676 (Council Sponsors: Council Members Zappone and Klitzke)**

After public commentary and Council commentary, the following actions were taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to suspend** the Council Rules for purposes of amending Section C to include “Public Rule;” **failed 2-5.**

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36676** authorizing and supporting the creation of a play streets and neighborhood block party program; adopting a new section 16A.84.090 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

- ORD C36681** Relating to Employee Leave, amending SMC sections 03.04.010, 03.04.020, 03.04.040, 03.04.070, 03.04.200, 03.04.220, 03.04.230, to chapter 03.04 of the Spokane Municipal Code; repealing SMC section 03.04.030, to chapter 03.04 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Dillon)
- ORD C36683** Correcting position titles in SMC Chapter 07.06; amending Sections 07.06.097 and 07.06.271 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)
- ORD C36696** Amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically amending Section 17A.020.010 “A” Definitions, Chapter 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17H.010.040 Initiation of Street Improvement Projects, setting an effective date, and other matters properly related thereto. (As added during the 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Bingle and Navarrete)

There were no **Special Considerations**.

There were no **Hearings**.

[The Acting City Clerk left the meeting at 7:08 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Dawn Shuster
- Mark Stenersen
- Craig Hemmens
- Mary Stohr
- Marianne Bornhoft
- David Adamson
- Ryan Jerman
- Will Hulings
- Justin Haller
- Eugene Knowles
- Cherrie Barnett

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Dillon, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:35 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
URBAN EXPERIENCE COMMITTEE
City Council Chambers
MAY 12, 2025

Call to Order: 12:01PM

Recording of the meeting may be viewed here: <https://vimeo.com/1055384665>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson (Left at 12:53), Council Member Zack Zappone (Online), Council Member Paul Dillon (12:05), Council Member Kitty Klitzke (12:02), Council Member Lili Navarrete, Council Member Jonathan Bingle (CHAIR) (Online)

Public Testimony

SIX

Agenda Items**Monthly Report/Update****Discussion Items**

1. DSP Q1 DOWNTOWN UPDATE - EMILIE CAMERON (10 minutes)
2. EHF MONTHLY UPDATE - ZEKE SMITH (15 minutes)
3. 1680 - 5 YEAR PLAN TO END HOMELESSNESS PRESENTATION - ARIELLE ANDERSON - NICOLETTE OCHELTREE (15 minutes)
4. UPDATE VOA CLOSURE HOPE HOUSE - Brandon Martin (10 minutes)
5. 0320 ORDINANCE AUTHORIZING DESIGNATION OF PARK PROPERTY AS NON-PUBLIC - ANDRES GRAGEDA (10 minutes)
6. 1680- CHASE YOUTH COMMISSION PRESENTATION - SARA CLEMENTSSAMPSON (20 minutes)
7. 5100- CHANGE TO APPROVED VEHICLE PURCHASE FOR SPD - RICK GIDDINGS (5 minutes)
8. 0650 INFORMATIONAL REPORT PERIODIC UPDATE TO PLANSPOKANE 2046 - TIRRELL BLACK (10 minutes)
9. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
10. 1400 PERMISSIBLE USE AGREEMENT FOR DOWNTOWN ZIPLINE - JONATHAN MOOG (15 minutes)
11. 0750 - HONORARY NAMING OF POST STREET BRIDGE FOR FRIENDS OF THE FALLS - TIM THOMPSON (5 minutes)
12. 0650 - AN ORDINANCE AMENDING ACCESSORY DWELLING UNIT - TIM THOMPSON (5 minutes)
13. 0650 – EMERGENCY ORDINANCE TO CLARIFY TITLE 17 ADOPTION PROCESS - SPENCER GARDNER (2 minutes)
14. 0650 – EMERGENCY ORDINANCE TO FIX INADVERTENT ERROR IN PLATTING PROCESS - SPENCER GARDNER (2 minutes)

15. 0650 - ORDINANCE TO PERMIT NEIGHBORHOOD COMMERCIAL IN NEW PUDS - SPENCER GARDNER (10 minutes)
16. PROPERTY MAINTENANCE AND USE ORDINANCE - JASON RUFFING (5 minutes)
17. CIVIL INFRACTION ORDINANCE - ADAM MCDANIEL (5 minutes)
18. INTERLOCAL AGREEMENT FOR CO-RESPONDER PILOT PROGRAM - MAGGIE YATES (10 minutes)
19. SPOKANE CITY-COUNTY INTERLOCAL AGREEMENT FOR STARS/STAT - MAGGIE YATES (10 minutes)

Consent Items

1. 0750 - MFTE CONDITIONAL AGREEMENT FOR 3164 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)
2. 0750 - MFTE CONDITIONAL AGREEMENT FOR 3123 E 10TH AVE SPOKANE, WA (COMMUNITY AND ECONOMIC DEVELOPMENT)
3. 0750 - MFTE CONDITIONAL AGREEMENT FOR 3202 E 10TH AVE SPOKANE, WA (COMMUNITY AND ECONOMIC DEVELOPMENT)
4. 0750- MFTE CONDITIONAL AGREEMENT FOR 3122 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)
5. 0750 - MFTE CONDITIONAL AGREEMENT FOR 3155 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)
6. 0750 – MFTE CONDITIONAL AGREEMENT FOR 3140 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)
7. COMMUNITY ASSEMBLY RESOLUTION REGARDING PARKING SPACE MINIMUMS (CITY COUNCIL)
8. COMMUNITY ASSEMBLY RESOLUTION REGARDING LATAH VALLEY MORATORIUM (CITY COUNCIL)
9. SPD NIBIN CONTRACT (POLICE)
10. CHHS NEWSLETTER MAY

Executive Session

None.

Adjournment

The meeting adjourned at 3:01 PM

STANDING COMMITTEE MINUTES
City of Spokane
Public Safety and Community Health Committee
City Council Chambers
June 2, 2025

Call to Order: 12:03 PM

Recording of the meeting may be viewed here: <https://vimeo.com/108988585>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson, Council Member Zack Zappone (virtual, left at 12:30), Council Member Paul Dillon (arrived at 12:40), Council Member Kitty Klitzke (arrived at 12:13), Council Member Lili Navarrete, Council Member Jonathan Bingle

Agenda Items**Monthly Report/Update**

1. OFFICE OF THE POLICE OMBUDS APRIL REPORT - BART LOGUE (0 minutes)
2. 0680 - STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL (0 minutes)
3. 0680 - SIT AND LIE MONTHLY UPDATE - STEVE WOHL (0 minutes)
4. 0680 - PHOTO RED MONTHLY UPDATE - DAVE SINGLEY (0 minutes)
5. 0680 - MONTHLY REPORT ON PUBLIC SAFETY UNIFORM OVERTIME - KEVIN SCHMITT (0 minutes)

Discussion Items

1. PUGET SOUND REGIONAL FIRE AUTHORITY CHIEF PRESENTATION – BRIAN CARSON (15 minutes)
2. POLICE CHIEF UPDATE - KEVIN HALL (10 minutes)
3. FIRE CHIEF UPDATE - JULIE O'BERG (10 minutes)
4. POLICE FORFEITURE REPORT/UPDATE - DAVE SINGLEY (10 minutes)
5. COMMUNITY COURT OUTCOMES FOLLOW UP - SARAH THOMPSON (30 minutes)
6. CHAS SCHOOL CLINIC PRESENTATION - JANINE WILKS (15 minutes)
7. MLK CENTER PRESENTATION - SARA CLEMENTS-SAMPSON (15 minutes)
8. RESOLUTION TO CREATE AN OPIOID ADVISORY SUBCOMMITTEE – JACKSON DEESE (5 minutes)
9. RESOLUTION ESTABLISHING A KID'S DAY AT RIVERFRONT PARK - ANDRES GRAGEDA (5 minutes)
10. 5810 - EMERGENCY RESOLUTION FOR WORKERS' COMPENSATION C TPA - MATT BOSTON (5 minutes)
11. 5810 - SBO FOR TPA WC CONTRACT - MATT BOSTON (5 minutes)
12. 5810 - CONTRACT FOR TPA WC - MATT BOSTON (5 minutes)

13. 1560 – SBO FOR EXPLOSIVE DETECTION K9 - STEVE WOHL (5 minutes)
14. 1555 - SBO OPIOID RESPONSE ALLOCATION - MAGGIE YATES (10 minutes)
15. 1620 - SBO FOR YWCA FIREARMS RECOVERY GRANT - STEVE WOHL (5 minutes)
16. LETTER OF SUPPORT FOR AMERICAN INDIAN COMMUNITY CENTER PROJECT - GIACOBBE BYRD (5 minutes)

Consent Items

1. PORTABLE TOILET/HAND WASH STATION RENTAL SERVICES (CONTRACTS & PURCHASING)
2. 5800 - INSURANCE BROKER CONTRACT (RISK MANAGEMENT)
3. 5900 FACILITIES WATER DEPARTMENT UPRIVER DAM OFFICE REBUILD MODERN A&E (FACILITIES MANAGEMENT)
4. 5900 FACILITIES INTERMODAL FACILITY JANITORIAL SERVICES CONTRACT (FACILITIES MANAGEMENT)
5. 5800 - SETTLEMENT RESOLUTION (RISK MANAGEMENT)
6. 5900 FACILITIES DEPARTMENT FACILITIES ASSESSMENTS - MULTIPLE SITES (FACILITIES MANAGEMENT)
7. 0500 OUTSIDE COUNSEL CONTRACT AMENDMENT (CITY ATTORNEY)
8. 0500 OUTSIDE COUNSEL CONTRACT AMENDMENT (CITY ATTORNEY)
9. 4250 - SIDEWALK CONDITION ASSESSMENT DATA COLLECTION (INTEGRATED CAPITAL MANAGEMENT)
10. 0500 OUTSIDE COUNSEL CONTRACT AMENDMENT (CITY ATTORNEY)
11. 1620 - ACCEPTANCE OF YWCA FIREARMS RECOVERY GRANT (POLICE)
12. 1970 FIRE - APPROVAL TO PURCHASE USED TYPE 6 BRUSH TRUCK (FIRE)

Executive Session

None.

Adjournment

The meeting adjourned at 2:36 PM

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING INTERIM ZONING ORDINANCE CONCERNING COMMERCIAL USES IN PLANNED UNIT DEVELOPMENTS (Ordinance C36699)

The Spokane City Council will hold a public hearing in a hybrid format on **Monday, June 23, 2025, at 6:00 p.m.** in Council Chambers, Lower Level of Spokane City Hall, 808 W. Spokane Falls Blvd., and virtually, to receive public testimony related to Interim Zoning Ordinance C36699 concerning small-scale commercial uses in planned unit developments and amending Section 17G.070.030 SMC. Information about the City Council agenda and how to join the meeting and testify is available on the City's website at: <https://my.spokanecity.org/citycouncil/meetings/>. Oral testimony and written comments submitted during the hearing will be made part of the public record.

Subject: An ordinance adopting an interim official control; modifying section 17G.070.030 of the Spokane Municipal Code to authorize the inclusion of small-scale commercial establishments in planned unit developments.

Location: Citywide on undeveloped property zoned R1 or R2.

SEPA: A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on May 30, 2025, under WAC 197-11-340(2); the lead agency will not act on this proposal for at least a 21-day comment period which ends June 20, 2025.

How to Attend the Meeting: The public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage: <https://my.spokanecity.org/citycouncil/meetings/>. The meeting will also be streamed live online and airing on City Cable 5 at <https://my.spokanecity.org/citycable5/live>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or milowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF CITY COUNCIL PUBLIC HEARING
AN INTERIM OFFICIAL CONTROL FOR OFF-PREMISES ALCOHOL OUTLETS
(Ordinance C36680)**

The Spokane City Council will hold a public hearing on **Monday, June 23, 2025, at 6:00 p.m.** in Council Chambers, lower level of Spokane City Hall, 808 W. Spokane Falls Blvd. The public may attend in person, over the phone, and online via Webex Meetings. The Council will hear public testimony related to the approved interim official control regarding off-premises alcohol outlets.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Subject: April 28, 2025, the City approved an interim official control, creating SMC chapter 17C.348, which limits the location of establishments selling alcohol for off-premises consumption. The ordinance is set to expire after one year.

Location: Citywide, the interim official control is not site specific.

Call or email for additional information:

Adam McDaniel, Policy Advisor
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6779
amcdaniel@spokanecity.org

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General Notices

**Regular Meeting Notice/Agenda
The Civil Service Commission
9:30 AM – June 17, 2025**

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on June 17, 2025, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org or to request by 5:00 P.M. the day before the meeting, (Monday, June 16, 2025) so the Commission can make arrangements for you to participate telephonically at the meeting.


DATED THIS 3rd DAY OF JUNE 2025.

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Agenda
Regular Meeting of the Civil Service Commission
 9:30 AM – June 17, 2025
 City Hall – City Council Chambers – Lower Level
 808. W Spokane Falls Blvd., Spokane, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. May 20, 2025, Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Continuation of Administrative Complaint: Kelly Long Survey Determination
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

	<p style="text-align: right;">Spokane City/County Historic Landmarks Preliminary Agenda Wednesday, June 18, 2025 3:00 PM</p> <p style="text-align: center;">Hybrid Meeting - https://www.historicspokane.org/current-agenda-items Microsoft Teams/City Council Briefing Center</p>
TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE	
3:00 PM	Public Hearing:
	A. Certificate of Appropriateness (per SMC 17D.100.200): 1. Contributing Property to Cannon Streetcar Suburb LHD – 1428 W. 8 th Avenue
4:15 PM	Commission Briefing Session:
	<ol style="list-style-type: none"> 1. Call to Order 2. Approve 5/21/2025 meeting minutes 3. Old Business 4. New Business 5. Chairman's Report 6. HPO Staff Report 7. Other (Announcement and events)
	Adjournment:
	The next SHLC meeting will be held on Wednesday, July 16, 2025

Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-item> for the most current agenda.

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video follow the link on your computer or mobile device (click on “Join meeting”)

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting

Meeting ID: 290 383 617 842

Passcode: LZSZcZ

Download Team | Join on the we

Or call in (audio only)

+1 323-618-1887,,630435965 United States, Los Angeles

Phone Conference ID: 630 435 965#

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36658

An ordinance vacating Latah Place between Inland Empire Way and the Railroad,

WHEREAS, a petition for the vacation of Latah Place between Inland Empire Way and the Railroad, has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- **NOW, THEREFORE**,

The City of Spokane does ordain:

Section 1. That Latah Place, directly North of and adjacent to Lots 1-3, Block 11, of the plat of Cannon Hill Addition, and between Inland Empire Way and the Railroad, and located within the Northeast Quarter of Section 25, Township 25 North, Range 42 East, W.M., is hereby vacated. Parcel number not assigned.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO. C36681

AN ORDINANCE relating to Employee Leave, amending SMC sections 03.04.010, 03.04.020, 03.04.040, 03.04.070, 03.04.200, 03.04.220, 03.04.230, to chapter 03.04 of the Spokane Municipal Code; repealing SMC section 03.04.030, to chapter 03.04 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, chapter 3.04 of the Spokane Municipal Code (SMC) addresses Employee Leave; and

WHEREAS, the current chapter is inconsistent with Washington state law and needs to be revised to be consistent with Washington state law and the City's Collective Bargaining Agreements-

Now, Therefore,

The City of Spokane does ordain:

Section 1: That SMC section 03.04.010 is amended to read as follows:

03.04.010 Sick Leave Accrual

- A. Permanent, full-time employees accrue cumulative sick leave with pay at the rate ~~((of four hours per biweekly pay period))~~ established by collective bargaining agreement.
- B. Permanent, part-time employees accrue sick leave pro rata based on actual hours paid.
- C. Other ~~((E))~~ employees subject to the provisions of collective bargaining agreements accrue sick leave as provided in the current applicable agreement.

Section 2: That SMC section 03.04.020 is amended to read as follows:

03.04.020 Employees Entitled

- A. ~~((Seasonal employees and temporary employees are not entitled to sick leave.))~~ The City administers sick leave accrued pursuant to the Washington State Paid Sick Leave Law in accordance with RCW 49.46.200 and RCW 49.46.210. The parameters of sick leave administration are set forth by collective bargaining agreement.
- ~~((B. Regular employees are eligible for sick leave after six months of service.))~~
- ~~((C. An employee must be in a paid status at least eighty percent of a pay period in order to accrue sick leave during that pay period.))~~
- ~~((D))~~ B. An employee granted leave of absence with pay continues to accrue sick leave during leave of absence((-)), excluding leaves of absence taken pursuant to Washington State Paid Family Medical Leave or workers compensation
- ~~((E))~~ C. Employees laid off for reasons not discreditable to them and rehired within thirty-six months, and employees granted leave of absence without pay, do not accrue sick leave during the layoff or absence, but upon resumption of active employment shall have available to them the sick leave accrued prior to layoff or absence.

Section 3: That SMC section 03.04.030 entitled "Eligible Reasons" is repealed.

~~((03.04.030 Eligible Reasons~~

- ~~A. An employee is eligible for sick leave with pay for the following reasons only:~~
 - ~~1. Personal illness or physical incapacity to such an extent as renders the employee unable to perform the duties of the position.~~
 - ~~2. Enforced quarantine in accordance with certain health regulations.~~
 - ~~3. Emergency, serious injury or illness, or death of a member~~
- ~~B. In cases under subsection (A)(3) of this section, the employee may receive leave not exceeding twenty four work hours, and if travel is required of a greater distance than two hundred fifty miles one way, an additional two days of leave may be granted. The employee may be required to document the need for travel.))~~

Section 4: That SMC section 03.04.040 is amended to read as follows:

03.04.040 Duty to Report

An employee desiring sick leave shall inform the department head, or cause the department to be informed, forthwith that he/she is unable to report for duty and the reason. An employee failing to so report without excuse may be denied

sick leave pay. ~~((A department head, at his discretion, may require a written statement from the employee's physician, or physician representing the City, regarding the employee's health and need for the use of sick leave.))~~

Section 5: That SMC section 03.04.070 is amended to read as follows:

03.04.070 Coordination with Disability Benefits

Employees receiving disability benefits by virtue of any law or ordinance now or hereafter enacted are entitled to sick leave pay only to the extent sick leave hereunder exceeds such benefits. An employee eligible for industrial insurance compensation for time loss because of an on-the-job injury that elects to supplement industrial insurance compensation for time loss with sick leave or vacation leave is paid and charged sick leave or vacation leave in the amount of the difference between regular pay and such time loss payments. Should an employee who has received full sick leave payment for the first three days of absence also be paid under industrial insurance for those first three days, a payroll correction in the amount of the difference between regular pay and time loss payments, denoting the time loss payments as a credit to the City, will be reflected ~~((paid the employee under industrial insurance is credited to the City from the money due the employee))~~ in the next payroll period.

Section 6: That SMC section 03.04.200 is amended to read as follows:

03.04.200 Vacation Leave Accrual

~~((A. Except as provided below, regular employees of the City accrue biweekly vacation leave with pay on the basis of length of active service with the City as follows:~~

~~Hours Accrued — Effective April 1, 1990~~

Years of Service	Per Pay Period
Less than five	3.39
Beginning fifth	4.93
Beginning eleventh	5.24
Beginning twelfth	5.54
Beginning thirteenth	5.85
Beginning fourteenth	6.16
Beginning fifteenth	6.47
Beginning twentieth	8.01

~~Hours Accrued — Effective December 23, 1990~~

Years of Service	Per Pay Period
Less than five	3.70
Beginning fifth	5.24
Beginning eleventh	5.55
Beginning twelfth	5.85
Beginning thirteenth	6.16
Beginning fourteenth	6.47
Beginning fifteenth	6.78
Beginning twentieth	8.32))

~~((B))~~ A. Permanent, part-time employees accrue vacation leave pro rata based on actual hours paid.

~~((G))~~ B. Employees subject to the provisions of collective bargaining agreements~~((or employees who follow the pay and benefits established in collective bargaining agreements pursuant to SMC 3.07.310 and SMC 3.07.315, accrue vacation leave as provided in the current applicable agreement.~~

~~((D. Except as provided in SMC 3.04.220 and SMC 3.04.230, an employee may accumulate paid vacation leave not to exceed two hundred hours or two times the employee's annual leave, whichever is greater.))~~

Section 7: That SMC section 03.04.220 is amended to read as follows:

03.04.220 Use and Deferral

- A. An employee may use vacation leave ~~((as accrued after satisfactory completion of one year of continuous active service.))~~ as provided for by collective bargaining agreement, with prior approval of the department head or designated supervisor. The supervisor schedules vacation leave so as to meet the operating requirements of the City and, as far as practicable, the preference of the employees.
- B. No employee may take vacation leave in excess of the accrual credited to the employee's vacation account at the time the vacation is taken.
- C. All employees are expected to utilize their annual vacation leave. All employees are required to take vacation leave so that an employee's total accumulation does not exceed the maximum permitted by collective bargaining agreement ~~((authorized by SMC 3.04.200(D)))~~, but for good and sufficient reason upon the recommendation of the department head, the mayor or his designee may allow vacation leave accrual beyond the maximum prescribed, when such extension serves the best interest of the City.

Section 8: That SMC section 03.04.230 is amended to read as follows:

03.04.230 Payment Upon Termination or Forfeiture

- A. ~~((An employee with more than one year of service, when terminating.))~~ At the time of termination, an employee is compensated at his last hourly rate for each hour of accrued vacation leave to the date of termination pursuant to the terms of the applicable collective bargaining agreement ~~((within the limits set forth in this article)).~~
- ~~((B. Upon recommendation of the mayor, and for good and sufficient reason, the city council may authorize by resolution payment for vacation accumulated in excess of the limits set forth in this article, rather than the forfeiture thereof.))~~

Section 9: Effective Date. This ordinance shall take effect and be in force on _____, 2025.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO. C36683

An ordinance correcting position titles in SMC Chapter 07.06; amending Sections 07.06.097 and 07.06.271 of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 07.06.097 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.097 Use of Credit Cards

- A. The ~~((Director of Finance, Treasury and Administration))~~ Chief Financial Officer maintains a credit card account with a suitable financial institution.
- B. The ~~((Contracts and Purchasing Director))~~ Director of Accounting distributes cards to such employees as appropriate for their use in making small purchases.
- C. Should a charge be disallowed, the charging employee must pay the amount of any disallowed charge to the City immediately. Should the employee fail to timely pay, the City has a lien against any sums payable to the employee, including wages.
- D. Use of procurement cards is subject to such rules and regulations as detailed in the City's policies and procedures. A card may not be used for cash advances.

Section 2. That Section 07.06.271 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.271 Spokane Employees' Retirement System (SERS) Contracts

- A. The ~~((director of the Spokane Employees' Retirement System (SERS)))~~ Director of Retirement is designated to execute in a representative capacity for the Mayor contracts approved by the ~~((for))~~ Spokane Employees Retirement System (SERS) and the ~~((retirement fund))~~ Employees' Retirement Fund.
- B. The ~~((director of SERS))~~ Director of Retirement is authorized to sign contracts authorized by the SERS board, provided that such contracts meet all the requirements of SMC 4.14.070.
- C. The City Clerk shall attest such contracts.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO C36687

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO FINANCE CAPITAL NEEDS IN THE FIRE DEPARTMENT.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the SIP Debt Fund and the Fire Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the SIP Debt Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$6,800,000.
- A) Of the increased appropriation, \$6,800,000 is provided solely for an operating transfer-out to the Fire Capital Fund.

Section 2. That in the budget of the Fire Capital Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$6,800,000.
- A) Of the increased revenue, \$6,800,000 is provided solely from an operating transfer-in from the SIP Debt Fund.
- 2) Increase appropriation by \$6,800,000.
- A) Of the increased appropriation, \$6,800,000 is provided solely for machinery/equipment.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to finance capital needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO C36688

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO INCREASE A PART TIME FTE TO A FULL TIME FTE IN THE CARES PROGRAM.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase one classified Office Clerk Assistant position from 0.5 FTE to 1.0 FTE in the CARES program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase the Office Clerk Assistant position in the CARES program from half an FTE to a full FTE, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO C36689

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO REPLACE DAMAGED MULTI-PURPOSE ARMORED VEHICLE.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Forfeitures and Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Forfeitures and Contributions Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$430,000.
 - A) Of the increased revenue, \$430,000 is provided solely for confiscated/forfeited property.
- 2) Increase appropriation by \$430,000.
 - A) Of the increased appropriation, \$430,000 is provided solely for capital vehicles.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to replace the damaged multi-purpose armored vehicle, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

ORDINANCE NO C36690

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACQUIRE NIBIN AND CLEARCASE SOFTWARE SYSTEMS.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Forfeitures and Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Forfeitures and Contributions Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$66,418.
 - A) Of the increased appropriation, \$66,418 is provided solely for software maintenance.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising to acquire National Integrated Ballistic Information Network (NIBIN) and ClearCase software systems, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 2, 2025
Delivered to Mayor June 5, 2025

ORDINANCE NO C36696

An Ordinance amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically amending Section 17A.020.010 "A" Definitions, Chapter 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17H.010.040 Initiation of Street Improvement Projects, setting an effective date, and other matters properly related thereto.

WHEREAS the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act (GMA) as set forth in RCW 36.70A; and,

WHEREAS the Comprehensive Plan includes policies which encourage more compact development, including accessory dwelling units, specifically Policy LU 3.6. Additionally, Housing Policies H 1.19 and H 1.20 encourage accessory dwelling units for senior housing and as an ancillary use to single-family homes in all designated residential areas as an affordable housing option.

WHEREAS, the State Legislature passed House Bill 1337 relating to expanding housing options by easing barriers to the construction and use of accessory dwelling units; amending RCW 36.70A.696, 43.21C.495, and 36.70A.280; adding new sections to chapter 36.70A RCW; adding a new section to chapter 64.34 RCW; adding a new section to chapter 64.32 RCW; adding a new section to chapter 64.38 RCW; adding a new section to chapter 64.90 RCW; creating a new section; and repealing RCW 35.63.210, 35A.63.230, 36.70A.400, 36.70.677, and 43.63A.215.

WHEREAS, compliance with House Bill 1337 is a requirement on the Periodic Update Checklist for Fully-Planning Cities and advances our work on the required Periodic Update to the Comprehensive Plan 2026 and the required development code amendments.

WHEREAS, the City has complied with the amendments to RCW 36.70A.696, 43.21C.495, 36.70A.280; 36.70A, 64.34, 64.32, 64.38; and 64.90 in the adoption of this Ordinance,

WHEREAS, a SEPA Categorical Exemption WAC 197-11-800(19) applies to SMC Section 17A.020.010 "A" Definitions, Chapter 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17H.010.040 Initiation of Street Improvement Projects.

WHEREAS, prior to the Plan Commission public hearing a legal notice was published in the Spokesman Review on April 30, 2025, and May 7, 2025; and,

WHEREAS, on May 14, 2025, the Plan Commission held a public hearing on the proposed amendments; and,

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning and Economic Development Staff Report (Exhibit A) and the City of Spokane Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit B) for the same purposes; and

Now, Therefore, the City of Spokane does hereby ordain as follows:

Section 1. Section 17A.020.010(D.) "A" Definitions is amended to read as follows:

D. Accessory Dwelling Unit (ADU).

A dwelling unit located on the same lot as a single-family housing unit, duplex, triplex, townhome, or other housing unit and may be an:

1. "Attached accessory dwelling unit" means an accessory dwelling unit located within or attached to a single-family housing unit, duplex, triplex, townhome, or other housing unit; or
2. "Detached accessory dwelling unit" means an accessory dwelling unit that consists partly or entirely of a building that is separate and detached from a single-family housing unit, duplex, triplex, townhome, or other housing unit and is on the same property.

~~((D. Accessory Dwelling Unit (ADU).~~

~~An accessory dwelling unit is a separate additional living unit, including separate kitchen, sleeping, and bathroom facilities, attached or detached from the primary residential structure(s), on a residential lot. ADUs are known variously as:~~

- ~~1. "Mother-in-law apartments,"~~
- ~~2. "Accessory apartments," or~~
- ~~3. "Second units.")~~

Section 2. Chapter 17C.111.205 Development Standards Tables is amended to read as follows:

TABLE 17C.111.205-2 BUILDING AND SITING STANDARDS [1]					
	RA	R1	R2	RMF	RHD
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Maximum building height [2]	35 ft.	40 ft.	40 ft.	40 ft.	40 ft.
Minimum Setbacks					
Front [3]	15 ft.	10 ft.	10 ft.	10 ft.	10 ft.
Interior side lot line - lot width 40 ft or less [4]	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Interior side lot line - lot width more than 40 ft [4]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Street side lot line – all lot widths	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Attached garage or carport entrance from street	20 ft.	20 ft.	20 ft.	20 ft.	20 ft.
Rear	25 ft.	15 ft.	15 ft.	10 ft.	10 ft.
ACCESSORY DWELLING UNITS					
Maximum building footprint for accessory dwelling unit ((lot area 5,500 sq. ft. or less))	((1,100)) 1,200 sq. ft.	((1,100)) 1,200 sq. ft.	((1,100)) 1,200 sq. ft.	((1,100)) 1,200 sq. ft.	((1,100)) 1,200 sq. ft.
((Maximum building footprint for accessory dwelling unit – lots larger than 5,500 sq. ft.))	((15%))	((15%))	((15%))	((15%))	((15%))
Maximum building height	25 ft.	25 ft.	25 ft.	25 ft.	25 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley [4] [5] [6]	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.

OTHER ACCESSORY STRUCTURES					
Maximum lot coverage for accessory structures – lots 5,500 sq. ft. or less	20%	20%	20%	See Primary Structure	See Primary Structure
Maximum lot coverage for accessory structures – lots larger than 5,500 sq. ft.	20%	15%	15%	See Primary Structure	See Primary Structure
Maximum building height	30 ft.	20 ft.	20 ft.	35 ft.	35 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OPEN SPACE					
Minimum outdoor area per unit [7]	250 sq. ft.	250 sq. ft.	250 sq. ft.	200 sq. ft.	48 sq. ft.
Minimum common outdoor area per unit as a substitute for private area - first six units	200 sq. ft.	200 sq. ft.	200 sq. ft.	150 sq. ft.	48 sq. ft.
Minimum common outdoor area per unit as a substitute for private area - all units after six	150 sq. ft.	150 sq. ft.	150 sq. ft.	100 sq. ft.	48 sq. ft.
Notes: [1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards. [2] Base zone height may be modified according to SMC 17C.111.230, Height. [3] Certain elements such as covered porches may extend into the front setback. See SMC 17C.111.235, Setbacks. [4] There is an additional angled setback from the interior side lot line. Refer to SMC 17C.111.230(C) and 17C.111.235(E) for more detail. [5] Setbacks for a detached accessory structure and a covered accessory structure may be reduced to zero feet with a signed waiver from the neighboring property owner as specified in SMC 17C.111.240(C). [6] Accessory structures may be subject to an additional side setback adjacent to streets as specified in 17C.111.240(C)(5). [7] Common outdoor area may be substituted for private outdoor area according to SMC 17C.111.310.					

Section 3. Chapter 17C.300 Accessory Dwelling Units is amended to read as follows:

Section 17C.300.010 Purpose

This chapter establishes the standards for the location and development of accessory dwelling units in residential zones. The purpose of accessory dwelling units is to create new housing units that complement the principal dwellings on the properties on which they are located. They can increase the housing stock of existing neighborhoods in a manner that is less intense than alternatives. Accessory dwelling units allow more efficient use of existing housing stock and infrastructure and provide a mix of housing that responds to changing family needs and smaller households. They provide a means for residents, particularly seniors, single parents, and families with grown children, to remain in their homes and neighborhoods, and obtain extra income, security, companionship and services; and provide a broader range of accessible and more affordable housing.

Section 17C.300.100 General Regulations

A. Where the Regulations Apply.

Attached and detached accessory dwelling units are permitted in the RA through RHD zones, including planned unit developments, subject to the limitations of subsection (B) of this section.

B. Limitation.

~~Two ((One))~~ accessory dwelling units ~~are ((is))~~ allowed per lot in the RA, R1, R2, RMF, and RHD zones subject to the development standards of the underlying zoning district.

C. ADU versus principal dwelling.

Section 17C.300.130(A)(1) SMC establishes the methods by which an ADU may be created. In cases where a proposed dwelling unit meets the definition and criteria of both an ADU and an additional principal dwelling (e.g., the second unit of a duplex or a second single-unit residential building on a lot), applicants may choose whether the proposed dwelling unit is permitted as an ADU or a principal dwelling.

Section 17C.300.110 Criteria

A. Maximum Size.

1. ~~Attached ((Internal))~~ ADU.

Before the establishment of an ~~attached ((internal))~~ ADU the floor area of the principal structure, excluding an attached garage, must be not less than ~~one thousand (1,000) ((eight hundred))~~ square feet.

a. The ~~attached ((internal))~~ ADU shall contain no more than two bedrooms and the floor area of the ~~attached ((internal))~~ ADU must be not more than ~~one thousand (1,000) ((eight hundred))~~ square feet, excluding any related garage area.

b. The conversion of an existing interior basement or attic space of a principal structure into an ADU may exceed the maximum floor area for an ~~attached ((internal))~~ ADU specified in subsection (1)(a) of this subsection.

2. Detached ADU.

a. The maximum detached ADU size is subject to building coverage per chapter 17C.300.130(B)(3) SMC ~~((and floor area ratio per subsection (3) of this subsection (A))); and~~

b. A detached ADU shall not exceed ~~one thousand (1,000) ((seventy-five percent of the floor area of the principal structure, or nine hundred seventy-five))~~ square feet of floor area. ~~((, whichever is greater.))~~

c. The maximum detached ADU size is subject to the maximum building footprint standards for ADUs in Table 17C.111.205-2.

B. Occupancy for Short-Term Rentals.

Where a lot with an ADU also has a Short-Term Rental under chapter 17C.316 SMC, one of the dwelling units on the lot shall be occupied by one or more owners of the property as the owner's permanent and principal residence. The owner-occupant must occupy the owner-occupied dwelling unit for more than six months of each calendar year. The owner-occupant may not receive rent for the owner-occupied dwelling unit. If a complaint that an owner has violated these requirements is filed, the owner shall:

1. submit evidence to the director showing good cause, such as a job dislocation, sabbatical leave, education or illness, for waiver of this requirement for up to one year absence from the property. Upon such showing the director may waive the requirement;
2. re-occupy the structure; or
3. remove the accessory dwelling unit.

Section 17C.300.120 Application Procedures

A. Application.

Any property owner seeking to establish an ADU must obtain a building permit and a certificate of occupancy from the building services department.

Section 17C.300.130 Development Standards

A. Development Standards – Requirements for All Accessory Dwelling Units. All accessory dwelling units must meet the following:

1. Creation.

a. An accessory dwelling unit may only be created through the following methods:

b. Converting existing living area, attic, basement or garage.

c. Adding floor area.

d. Constructing a detached accessory dwelling unit on a site with an existing residential use.

e. Constructing a residential use with an ~~attached ((internal))~~ or detached accessory dwelling unit.

f. In the R1, R2, RMF, or RHD zone, constructing an attached or detached accessory dwelling unit on a site with any existing or new principal structure (including non-residential uses or structures). Any structure shall comply with all applicable building, fire, and engineering standards

2. Number of Residents.

The total number of individuals that reside in all units on the site may not exceed any lawful limits on occupant load per square foot or generally applicable health and safety provisions as established by applicable building or fire code, as provided in RCW 35.21.682.

~~((3. Location of Entrances for Internal ADUs.~~~~Only one entrance may be located on the facade of the structure facing the street, unless the principal structure contained additional entrances before the accessory dwelling unit was created. An exception to this regulation is entrances that do not have access from the ground such as entrances from balconies or decks.))~~~~((4.))3. Parking.~~~~Parking requirements are provided in Chapter 17C.230.~~~~((a. Studio and one-bedroom ADUs require no additional parking.~~~~b. Parking for Accessory Dwelling Units is provided in Table 17C.230.130-1 under Residential Household Living. For purposes of determining required parking, an Accessory Dwelling Unit is a full dwelling unit.))~~

B. Additional Development Standards for Detached ADUs.

1. Setbacks.

Except for conversion of existing accessory structures, the accessory dwelling unit must be:

a. as specified for setbacks in Table 17C.111.205-2 for accessory dwelling units. ~~((structures and-))~~

2. Height.

The maximum height allowed for a detached accessory dwelling unit is provided in Table 17C.111.205-2.

3. Bulk Limitation.

~~((The building coverage for the detached accessory dwelling unit may not be larger than the building coverage of the principal structure.))~~a. The maximum building footprint for accessory dwelling units is provided in Table 17C.111.205-2.b. Attached ADUs shall be included in the maximum building footprint per primary building as provided in Table 17C.111.205-2.~~((a. On lots five thousand five hundred square feet or larger, the combined building coverage of all detached accessory structures may not exceed fifteen percent of the total area of the site.~~~~b. On lots smaller than five thousand five hundred square feet, the combined building coverage of all detached accessory structures may not exceed twenty percent of the total area of the site.))~~

4. Conversion of Existing Detached Accessory Structures.

a. Conversion of an existing detached accessory structure that is in a front building setback required by Table 17C.111.205-2 is ~~((not))~~ allowed as provided. Conversion of an existing detached accessory structure that is in a rear or side building setback is allowed as provided by chapter 17C.111.235 SMC, Setbacks, and chapter 17C.111.240 SMC, Accessory Structures.

b. If the accessory dwelling unit is proposed for an existing detached accessory structure that meets any of the standards of subsections (B)(2) and (3) of this section, alterations that will move the structure out of conformance with the standards that are met are not allowed.

c. If the accessory dwelling unit is proposed as a conversion of an existing detached accessory structure or a portion of the building, and any floor area is added to the existing detached accessory structure to accommodate an ADU, then the entire structure must meet the underlying zoning development standards.

C. Utilities and Addressing.

The ADU must utilize those municipal utilities and address established for the principal dwelling unit.

D. Code Compliance.

The ADU must meet all technical code standards of this title including building, electrical, fire, and plumbing code requirements and permits.

Section 17C.300.140 ADU Expiration

A. Transfer.

In the case where a lot with an ADU also has a Short-Term Rental under chapter 17C.316 SMC, an ADU permit is not transferable to any other property or any other person except to the new owner of the subject property when the property will be owner occupied.

B. Expiration.

Approval of an ADU expires when the:

1. accessory dwelling unit is altered and is thus no longer in conformance with the plans approved by the building services department; or
2. property ceases to maintain the required off-street parking spaces for the accessory and principal dwelling units; or
3. in the case where a lot with an ADU also has a Short-Term Rental under chapter 17C.316 SMC, legal titleholder of the property ceases to own and reside in either the principal or the accessory dwelling unit.

Section 4: Section 17H.010.040 Initiation of Street Improvement Projects is amended to read as follows:**Section 17H.010.040** Initiation of Street Improvement Projects

- A. Street improvements generally originate as part of the development review process. The need for street improvements is identified during one of the following processes:

1. Land use applications (zone change, platting).
 2. Building permit applications.
 3. Right-of-way improvement permit applications (sidewalk replacement, street improvements not part of another application).
- B. During the review, the effects the proposed development will have on traffic circulation, connectivity, parking and the use of public streets and rights-of-way are determined. The required improvements may include, but are not limited to:
1. new street construction;
 2. frontage improvements;
 3. sidewalks;
 4. street lights;
 5. traffic signals;
 6. signing;
 7. pavement markings;
 8. street trees; or
 9. pedestrian and bicycle facilities.
- C. Land Use Applications.
1. If the project is located on an unimproved right-of-way:
 - a. frontage improvements plus one twelve-foot driving lane on the opposite side of the street shall be constructed;
 - b. paved access to the nearest paved public street shall be provided; and
 - c. any traffic impacts identified in a traffic study, if required, shall be mitigated.
 2. Frontage improvements shall be constructed and traffic impacts identified in a traffic study, if required, shall be mitigated if the project is located on a partially improved right-of-way.
 3. Traffic impacts identified in a traffic study, if required, shall be mitigated if the project is located on a fully improved right-of-way.
 4. In all cases, new access locations shall be approved by the director of engineering services prior to construction.
- D. Residential Building Permits – Lots Platted Prior to May 15, 2006.
1. If the project is located on an unimproved or partially improved right-of-way:
 - a. the owner shall obtain from the director of engineering services and execute, as a condition of development, a paving waiver agreement for a local improvement district (LID) street paving assessment in accordance with SMC 17H.010.045; and
 - b. adequate emergency vehicle access in accordance with the International Fire Code must be provided to any facility, building or portion of a building hereafter constructed.
 2. No additional improvements are required for projects located on a fully improved right-of-way.
 3. An approach permit issued by the department of engineering services is required for the construction or modification of any driveway that is not shown on an approved street plan.
- E. Commercial Building Permits – Lots Platted Prior to May 15, 2006.
1. If the project is located on an unimproved right-of-way:
 - a. the owner shall obtain from the director of engineering services and execute, as a condition of development, a paving waiver agreement for a local improvement district (LID) street paving assessment in accordance with SMC 17H.010.045;
 - b. emergency vehicle access shall be constructed in accordance with city standards and policies; and
 - c. traffic impacts identified in a traffic study, if required, shall be mitigated.
 2. Frontage improvements shall be constructed and traffic impacts identified in a traffic study, if required, shall be mitigated if the project is located on a partially improved right-of-way.
 3. Traffic impacts identified in a traffic study, if required, shall be mitigated if the project is located on a fully improved right-of-way.
 4. In all cases, new access locations shall be approved by the director of engineering services prior to construction.
- F. Residential and Commercial Building Permits – Lots Platted After May 15, 2006.
1. If the project is located on an unimproved or a partially improved right-of-way:
 - a. paved access to the nearest paved public street shall be provided;
 - i. Accessory dwelling units are exempt from this requirement.
 - b. frontage improvements shall be constructed; and
 - c. traffic impacts identified in a traffic study, if required, shall be mitigated.
 2. Traffic impacts identified in a traffic study, if required, shall be mitigated if the project is located on a fully improved right-of-way.
- G. Right-of-Way Improvement Permit Applications.
- Applications for improvements to the public right-of-way that are not part of another application shall be evaluated on a case-by-case basis.

H. Where infill development occurs on partially constructed blocks, the proposed street improvements may match the existing street improvements.

Section 5: Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 6: Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 7: Effective Date. This ordinance shall become effective upon passage and approval.

Passed by City Council June 2, 2025

Delivered to Mayor June 5, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR ENGINEER

SPN 233

(Announcement of 06/02/2025)

The above titled announcement is hereby amended to read:

SENIOR ENGINEER I-II

CLASS SUMMARY:

Advanced-level engineering professionals serve as project managers and provide guidance and oversight to staff and consultants performing engineering design and construction management work related to public and private infrastructure and utilities projects.

EXAMPLES OF JOB FUNCTIONS:

- *This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*
 - ◇ Participates in the development of goals, objectives, policies, and procedures for assigned services and programs; recommends and implements policies and procedures for assigned operations.
 - ◇ Monitors activities of the work unit. Identifies opportunities for improving service delivery and procedures, provides recommendations, reviews with appropriate management staff, and implements improvements.
 - ◇ Performs advanced technical calculations; develops construction documents including plans, specifications, and estimates; ensures functions meet all applicable laws, regulations, and City policies. Reviews plans, design drawings, calculations, and specifications of staff and consultant engineers for conformity with City Design Standards, policies, regulations, and ordinances.
 - ◇ Participates in budget preparation. Identifies resource needs, prepares detailed cost estimates with appropriate justifications, and monitors expenditures. Tracks Federal, State, and local funding related to various projects and studies.
 - ◇ Supervises and gives technical advice and guidance to staff and consultants concerning project feasibility, design, or execution; provides support for design-related questions or necessary revisions throughout project work. Ensures staff observe and comply with all City and mandated safety rules, regulations, and protocols.
 - ◇ Serves as a project manager. Plans, schedules, conducts, or coordinates detailed phases of work. Develops project charters and scopes, conducts project site visits and field exploration, oversees project design, construction, and implementation, and coordinates project operations with other divisions and outside agencies. Ensures projects meet mandated engineering standards, budgeted funds, best practices, and City goals and objectives.

- ◇ Prepares requests for proposals for professional and other contracted services. Evaluates proposals and recommends award, negotiates contracts, and administers contracts to ensure compliance with City specifications and service quality. Reviews change orders for errors and omissions and incorporates changes into future designs.
- ◇ Supervises and assigns work to staff and consultants performing engineering design and construction work related to public works projects and systems; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- ◇ Performs complex study and analysis of issues or systems; develops and calibrates the analysis procedures for investigation to determine quality results.
- ◇ Provides staff assistance to management. Prepares and presents staff reports and other written materials. Supervises the establishment and maintenance of reports, records and files. Ensures the proper documentation of operations and activities.
- ◇ Answers questions and provides information to the public. Prioritizes, addresses, and resolves inquiries from internal and external sources, complaints, and administrative issues.; recommends corrective actions to resolve issues. Represents the City in meetings with members of other public and private organizations, community groups, contractors, developers, and the public. May testify as an expert in hearings or appeals relevant to the work.
- ◇ Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

Senior Engineer I:

- *Experience:* Six years of professional engineering work experience with two years as a licensed Professional Engineer (PE).
- *Licenses and Certifications:*
 - ◇ Possession of a valid State of Washington Professional Engineer (PE) license in engineering or designated specialty area, to be maintained throughout employment. Applicants licensed in other states must obtain Washington State PE license within six months of appointment.
 - ◇ Possession of a valid State of Washington Driver's License, to be maintained throughout employment.

Senior Engineer II:

- *Experience:* Ten years of professional engineering work experience with six years as a licensed Professional Engineer (PE).
- *Licenses and Certifications:*
 - ◇ Possession of a valid State of Washington Professional Engineer (PE) license in engineering or designated specialty area, to be maintained throughout employment. Applicants licensed in other states must obtain Washington State PE license within six months of appointment.
 - ◇ Possession of a valid State of Washington Driver's License, to be maintained throughout employment.

CIVIL RIGHTS COORDINATOR SPN 074

Open Entry

DATE OPEN: Monday, June 9, 2025

DATE CLOSED: Monday, June 23, 2025

SALARY: \$66,064.32 annual salary, payable bi-weekly, to a maximum of \$93,542.40

CLASS SUMMARY:

Performs a variety of specialized professional responsibilities related to human rights education and enforcement, and housing programs for the City of Spokane; administers and manages discrimination complaint processes, performs public outreach; makes presentations, acts as the technical program expert; provides customer service to client or partner participants of programs; and performs other complex program related work.

*This job posting falls under the official City of Spokane job classification "Program Coordinator – Civil Rights & Housing Policy". We've altered the name on this posting to better align with industry standard titles.

EXAMPLES OF JOB FUNCTIONS:

This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Essential duties and responsibilities may include, but are not limited to, the following:

- Receives and processes all Title 18 discrimination complaints received by the City of Spokane; communicates with complainants, landlords, employers, and other civil rights agencies; makes referrals, and follows up with complainants as needed.
- Develops and conducts public outreach and training.

- Responds to inquiries regarding discrimination and complaint processes.
- Develops, designs, and disseminates related resource guides, complaint forms and other informational material.
- Tracks and reports on the status/outcome of discrimination complaints received.
- Researches and provides recommendations in the development of policies related to various housing loan programs regarding loan forgiveness, loan assumption, short sales, deferment and other issues.
- Manages the process of development and provides recommendations for loan servicing and underwriting best practices.
- Monitors existing City-funded housing projects for compliance with funding agreements.
- Advises on issues related to complex loan and real estate scenarios, and recommends solutions.
- Serves as staff representative for the City of Spokane's Human Rights Commission.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

- *Education:* Bachelor's degree from an accredited four-year college or university in Humanities, Public Administration, Social Sciences, Political Science, or a closely related field; AND
- *Experience:* One year of related professional level experience working with housing, lending, and discrimination issues.
- *Substitution:* Additional qualifying experience may be substituted for the required education on a year for year basis.
- *Licenses:* A valid driver's license or otherwise demonstrate ability to get to and from multiple work locations is required.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, June 9, 2025, and Monday, June 23, 2025, will test Thursday, June 26, 2025, through Monday, June 30, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email

- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of June 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

INSTRUMENTATION, CONTROLS, AND ELECTRICAL TECHNICIAN SPN 648
Open Entry

DATE OPEN: Monday, June 9, 2025

DATE CLOSED: Monday, June 23, 2025

SALARY: \$55,039.68 annual salary, payable bi-weekly, to a maximum of \$86,422.32

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Inspects instrumentation and electronics on industrial plant equipment. Installs, calibrates, troubleshoots, repairs, and maintains a variety of electrical, electronic, and mechanical instrumentation, and monitoring and control systems and devices.
- Designs, upgrades, connects, and tests new and repaired control and monitoring systems; develops and modifies process instrumentation and control systems.
- Programs, configures, adjusts, and troubleshoots issues with sensors, transmitters, Ethernet IP and switches, programmable logic controllers (PLCs), control panels, motor control centers, motor control drives, etc.
- Responds to SCADA systems alarms, issues, and failures.
- Coordinates installations of new hardware and data communications equipment; maintains web server and plant and system alarming. Collects and processes data from measuring equipment and recorders.
- Troubleshoots and repairs malfunctions resulting in data problems. Maintains records including equipment and calibration history logs, test results, and work orders.
- Downloads data at remote locations and uploads data to the server. Updates equipment firmware as needed. Maintains, installs, and configures wireless and wired communication networks. Troubleshoots and repairs cellular modem connection problems. Conducts functional testing after repairs and updates.
- Diagnoses, repairs, or replaces electronic components. Troubleshoots, maintains, and repairs electrical control circuits, reads, analyzes, and draws schematics. Performs a variety of diagnostic and analytical tests, including those involving programmable logic controls, infrared, and power monitoring.
- Recommends or purchases tools, supplies, and replacement items from outside vendors, suppliers and specialists within assigned duties and permitted limits.
- Consults with and advises operators or other staff members on systems software and functions of various systems. Provides education and training as needed on the use of new equipment, programs, and processes.
- Interprets and works from plans, and develops sketches or designs for work. Assists with technical writing and review of specifications for new parts and equipment.
- Surveys new sites for flow monitoring feasibility and installs related electronic equipment.
- Evaluates safety and operability of systems. Executes foundational elements of safety programs specific to respective job disciplines.
- Works collaboratively with other craft personnel and operations staff in performing multi-craft preventive maintenance.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

All requirements must be met at the time of application.

- *Education:* Graduation from high school or equivalent supplemented with two years of advanced course work in electrical theory, electronics, control systems, or closely related fields.
- *Experience:* Two years of journey-level work experience as an instrumentation technician or electrician in an industrial or manufacturing plant work environment.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Licenses and Certifications: *(pertains to all applicants and to employees in this position)*

- Possession of a valid driver's license.

Note: Individuals in this classification in the Water Department possessing a Washington State Department of Health Water Distribution Manager 1 or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, June 9, 2025, and Monday, June 23, 2025, will test Thursday, June 26, 2025, through Monday, June 30, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour 15 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Electricity/Electronics
- Electronic Symbols & Circuits
- Instrumentation
- Safety & Occupational Hazards

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of June 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

**PW INVITATION TO BID #6408-25
GENERATOR PURCHASE AND INSTALLATION WITH REMOVAL
AND DISPOSAL OF EXISTING GENERATOR
City of Spokane FACILITIES DEPARTMENT**

The City of Spokane is soliciting electronic Bids for the above titled Invitation to Bid.

Mandatory Pre-Bid Conference:

A mandatory Pre-Bid Conference is scheduled to be held on Thursday June 26, 2025, at 9:00AM, PST. The meeting location is at Spokane City Hall Main Floor Lobby - 808 W. Spokane Falls Blvd, Spokane, WA 99201. **Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.**

Bid Submittal: Bids must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on July 14, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Bid, the Bidder must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Bidders will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number. It is the Bidder's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Invitation to Bid.

The right is reserved to reject any and all Bids and to waive any informalities.

Public Bid Opening: Sealed Bids will be unsealed and read at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY July 14, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Katie Hougen
Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: June 11 and 18, 2025
