



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

MAY 14, 2025

Issue 20



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	562
GENERAL NOTICES	572
ORDINANCES	574
JOB OPPORTUNITIES	579
NOTICES FOR BIDS	581

**The Official Gazette**

USPS 403-480

0% Advertising

Periodical postage paid at  
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:

\$9.90 per year

Outside Spokane County:

\$27.50 per year

**Subscription checks made  
payable to:**

City Treasurer

**Address Change:**

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, April 28, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

**BRIEFING ON AGENDA ITEMS**Final Agenda for April 28, 2025

There were no requests from Council for staff briefings on the April 28, 2025, Final Agenda.

Updated Draft Agenda for May 5, 2025

There were no requests from Council for staff briefings on the May 5, 2025, Updated Draft Agenda.

Draft Agenda for May 12, 2025

At the request of Council President Wilkerson, Chris Averyt, Director of Solid Waste Collection, briefed Special Budget Ordinance C36677 amending Ordinance No. C36626 to accept a grant from the Department of Ecology for Climate Commitment Act funding; and he responded to Council inquiries.

At the request of Council President Wilkerson, Public Works Division Director Marlene Feist briefed Resolution 2025-0031 authorizing the relocation of the John R. Monaghan Monument from the City public right of way; and she responded to Council inquiries.

**CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS****April 28, 2025, Final Agenda**Emergency Ordinance C36680 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**Motion** by Council Member Dillon, seconded by Council Member Navarrete, **to suspend** Council Rules for the purpose of adding Emergency Ordinance C36680—adopting an interim official control relating to off-premises alcohol outlets near public assets—to tonight's Legislative Agenda; **carried 7-0**.

**Motion** by Council Member Dillon, seconded by Council Member Navarrete, **to add** Emergency Ordinance C36680, as circulated by Council Policy Advisor Chris Wright at 11:28 a.m. today, to tonight's Legislative Agenda; **carried 7-0**.

**May 5, 2025, Updated Draft Agenda**

There were no considerations of amendments or deferrals for the May 5, 2025, Updated Draft Agenda.

**May 12, 2025, Draft Agenda**

There were no considerations of amendments or deferrals for the May 12, 2025, Draft Agenda.

**Action to Approve Agendas**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Dillon, seconded by Council Member Navarrete, **to approve** the May 5, 2025, Updated Draft Agenda as next week's Final Agenda; **carried 7-0**.

### **Council Recess/Executive Session**

The City Council adjourned at 3:46 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

### **Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations**.

There were no Reports from **Community Organizations**.

### **POETRY AT THE PODIUM**

Angela Giampetri presented a reading of "Courtesy."

### **BOARDS AND COMMISSIONS APPOINTMENTS**

#### **Appointments to Climate Resilience & Sustainability Board (CPR 2024-0030) and Spokane Arts Commission (CPR 1981-0043)**

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

**Upon 7-0 Voice Vote**, the City Council **approved** (and thereby confirmed) the following appointments:

- Ryan Arnold and Claire Cooney to the Climate Resilience & Sustainability Board for one-year terms, from April 28, 2025, to April 28, 2026.
- Don Hamilton to the Arts Commission for a three-year term, from April 28, 2025, to April 28, 2028.

## **CONSENT AGENDA**

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

**Upon 7-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:

Contract Extension with Willis Towers Watson Insurance Services West, Inc. (Seattle, WA) for Risk Management Broker Services from April 1, 2025, through June 30, 2025—\$15,000 plus tax. (OPR 2022-0260 / IRFP 5548-21) (Council Sponsors: Council Members Zappone and Dillon)

Low Bid of WM Winkler Company (Newman Lake, WA) for Maxwell Avenue - Pettet to Walnut Pedestrian Bike Safety project—\$1,250,022.70. An administrative reserve of \$125,002.27, which is 10% of the contract price, will be set aside. (West Central Neighborhood). (OPR 2025-0149 / ENG 2023111) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through April 19, 2025, total \$12,606,859.99 (Check Nos.: 610284-610439; Credit Card Nos.: 001429-001449;

ACH Nos.: 139857-140091), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,250,616.21. (CPR 2025-0002)

Minutes Public Infrastructure, Environment and Sustainability City Council Standing Committee Meeting Minutes: April 21, 2025. (CPR 2025-0019)

## LEGISLATIVE AGENDA

(Note: Some items were taken out of the order as they appeared on the agenda.)

There were no **Special Budget Ordinances**.

## EMERGENCY ORDINANCES

**Emergency Ordinance C36680 (As added during the 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

After public testimony and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Emergency Ordinance C36680** adopting an interim official control relating to off-premises alcohol outlets near public assets; adopting a new chapter 17C.348 of the Spokane Municipal Code; setting a public hearing (for June 16, 2025); and declaring an emergency.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

There were no **Resolutions**.

## HEARINGS

**Vacation of Latah Place between Inland Empire Way and the Union Pacific Railroad (as requested by adjacent property owners), and related First Reading Ordinance C36658 (Council Sponsors: Council Members Bingle and Klitzke)**

The Spokane City Council held a hearing on the vacation of Latah Place between Inland Empire Way and the Union Pacific Railroad, as requested by adjacent property owners. Eldon Brown of Development Services Center provided an overview of the vacation. After the opportunity for public testimony, with none provided, and Council inquiry, the following actions were taken:

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to close** the hearing; **carried 7-0**.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Motion** by Council Member Cathcart, seconded by Council Member Dillon, **to approve** the vacation subject to conditions; **carried upon on 7-0 Roll Call Vote**.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

In conjunction with the hearing, Ordinance C36658—vacating Latah Place between Inland Empire Way and the Union Pacific Railroad—was read for the first time, with further action deferred.

## FINAL READING ORDINANCES

**Final Reading Ordinance C36670 (Council Sponsors: Council Members Klitzke and Cathcart)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36670** relating to regular adjustments of fees, charges and other assessments collected by the City of Spokane to ensure they reflect the actual cost of service delivery; and amending Section 04.02.010 of the Spokane Municipal Code.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36667 (As amended during the April 14, 2025, 3:30 p.m. Agenda Review Session) (Deferred from the April 21, 2025, Agenda, due to deferral of the first reading of the ordinance to April 21, 2025, during the April 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Klitzke and Cathcart)**

Upon consideration of Ordinance C36667, the following action was taken:

**Motion** by Council Member Dillon, seconded by Council Member Klitzke and Navarrete, **to allow** a two-minute limit on testimony; **carried 5-2.**

After public testimony and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36667**, as amended, relating to discrimination and affirming protection of LGBTQIA2S+ Communities in Spokane, amending Sections 18.01.020, 18.01.030, and 18.02.030 of Title 18 of the Spokane Municipal Code; creating a new section 03.07.340 in Chapter 03.07 of the Spokane Municipal Code; and establishing an effective date.

**Ayes:** Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

## FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**For Council action on First Reading Ordinance C36658, see section of minutes under “Hearings.”**

**ORD C36668** Relating to Emergency Medical Transport in the city of Spokane; amending Sections 10.47.010, 10.47.030, 10.47.050, 10.47.070, 10.47.080, 10.47.090, and 10.47.150; adopting new Sections 10.47.061, 10.47.062, and 10.47.131; and repealing Sections 10.47.040, 10.47.060, 10.47.120, 10.47.130, and 10.47.140 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)

There were no **Special Considerations**.

**For Hearings, see section of minutes above following Emergency Ordinances.**

[The City Clerk left the meeting at 8:41 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

## OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Jesse
- Justin Haller
- Derek Azzaro
- Will Hulings
- Sunshine Wigen

- Dream
- Eugene Knowles
- Brian Hansen

## ADJOURNMENT

**Motion** by Council Member Dillon, seconded by Council Member Bingle, **to adjourn; carried unanimously.**

There being no further business to come before the City Council, the meeting adjourned at 8:58 p.m.

---

## MINUTES OF SPOKANE CITY COUNCIL

**Monday, May 5, 2025**

### AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

### Roll Call

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present. Council Member Bingle was absent.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Deputy City Clerk Laurie Farnsworth were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions.**

### BRIEFING ON AGENDA ITEMS

#### Final Agenda for May 5, 2025

There were no requests from Council for staff briefings on the May 5, 2025, Final Agenda.

#### Updated Draft Agenda for May 12, 2025

At the request of Council President Wilkerson, Streets Director Clint Harris briefed City Council on Consent Agenda Item No. 1—Increase to the Five-year Value Blanket with Salt Distributors.

At the request of Council President Wilkerson, Public Works Director Marlene Feist provided briefings on the following Consent Agenda Items, and responded to inquiries:

- Item 6—Five-year Value Blanket with Ingersoll-Rand Industrial U.S., Inc. for the as-needed purchase of OEM compressor parts needed for repairs at the Waste to Energy Facility.
- Item 7—Contract with Capital Industrial, Inc. for a building addition, equipment installation and valve/piping installation at the Waste to Energy Facility.
- Item 8—Three-year Contract with United States Electric Corporation of Washington for as-needed high voltage electrical maintenance and technical services at the Waste to Energy Facility.

#### Draft Agenda for May 19, 2025

There was a request by Council President Wilkerson to receive a briefing on Consent Agenda Item No. 14—Interlocal Agreement with Spokane County, City of Spokane Valley, and Spokane County Housing and Community Development Department to acknowledge the Parties' mutual interest to jointly plan and coordinate Parties' separate homeless and housing services and projects within the region—however, no representatives from CHHS were available to brief the item.

At the request of Council President Wilkerson, Human Resources Director Allison Adam briefed City Council on Special Budget Ordinance C36686 to adjust pay ranges to align with salary analysis (Quarter 2 – 2025).

### CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

#### **May 5, 2025, Final Agenda**

There were no considerations of amendments or deferrals for the May 5, 2025, Draft Agenda.

**May 12, 2025, Updated Draft Agenda**

There were no considerations of amendments or deferrals for the May 12, 2025, Updated Draft Agenda.

**May 19, 2025, Draft Agenda**

Development Reimbursement Agreement for the Seven Mile Sewer Pump Station (OPR 2025-0199) (Deferred from April 21, 2025, Agenda during the April 14, 2025, 3:30 p.m. Agenda Review Session)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to defer** Consent Agenda Item No. 7—Development Reimbursement Agreement for the Seven Mile Sewer Pump Station—for final consideration at the July 14, 2025, Legislative Session; **carried 6-0**.

**Action to Approve Agendas**

The City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the May 12, 2025, Updated Draft Agenda as next week's Final Agenda; **carried 6-0**.

**Council Recess/Executive Session**

The City Council recessed at 3:52 p.m. and immediately reconvened into Executive Session to discuss pending litigation matters for 20 minutes. City Attorney Mike Piccolo and Assistant City Attorney Lynden Smithson were present for the Executive Session. The Executive Session ended at 4:11 p.m. The City Council reconvened at 6:03 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present. Council Member Bingle was absent.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Deputy City Clerk Laurie Farnsworth were also present for the meeting.

**POETRY AT THE PODIUM**

Tony Foote read his poem titled "City Council Meeting."

There were no **Proclamations and Salutations**.

There were no **Reports from Community Organizations**.

**ADMINISTRATIVE REPORT****Office of the Police Ombuds and Office of the Police Ombuds Commission Annual Report**

Police Ombuds Bart Logue provided an overview of the 2024 Office of the Police Ombuds Annual Report, and Luc Jasmine, Office of Police Ombuds Commission Chair, provided an overview of the 2024 Office of the Police Ombuds Commission Annual Report, and they responded to Council inquiries.

There were no **Boards and Commission Appointments**.

**CONSENT AGENDA**

After public testimony and an opportunity for Council commentary, with none provided, the following actions were taken:

**Upon 6-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items:



Recommendation to list the T.H. and Bessie Tollefsen House located at 517 West Sound Avenue on the Spokane Register of Historic Places. (OPR 2025-0283) (Council Sponsors: Council Members Bingle and Navarrete)

Contract with the Department of Commerce for accepting 2024 Connecting Housing to Infrastructure Program (CHIP) grant, Contract No. 24-96722-036, for the Excelsior Wellness Properties project—\$340,000. (OPR 2025-0318) (Relates to OPR 2025-0319) (Council Sponsors: Council Members Bingle and Navarrete)

Assigning the Department of Commerce Connecting Housing to Infrastructure Program Grant (Contract No. 24-96722-036) to Excelsior Wellness to support the development of affordable housing by paying for utility infrastructure improvements for the Wellness Properties project. (OPR 2025-0319) (Relates to OPR 2025-0318) (Council Sponsors: Council Members Bingle and Navarrete)

Low Bid of Inland Infrastructure LLC (Spokane) for Rockwood Boulevard Water Grind and Overlay Grand to Cowley project—\$640,950. An administrative reserve of \$64,095, which is 10% of the contract amount, will be set aside. (OPR 2025-0147 / ENG 2024056) (West Central Neighborhood). (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through April 26, 2025, total \$8,929,331.82 (Check Nos. 610440-610617; Credit Card Nos.: 001450-001481; ACH Payment Nos.: 140092-140326), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,565,402.17. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through April 26, 2025: \$9,745,487.78 (Payroll Check Nos.: 576387-576526). (CPR 2025-0003)

City Council Meeting Minutes: April 14, April 18, and April 21, 2025. (CPR 2025-0013)

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

## RESOLUTIONS

**Resolution 2025-0026 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Zappone)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0026** of the City of Spokane proposing an increase in the regular property tax levy for a period of twenty years beginning in 2026 in an amount exceeding the limitations of chapter 84.55 RCW to provide funding for park improvements and safety citywide, including renovating aging parks, playgrounds, restrooms, sport courts, and trailheads; increasing park rangers and maintenance personnel; developing new parks in neighborhoods without them; and protecting natural lands; providing for the submission of the measure to the qualified electors of the City at the general election; requesting that the Spokane County Auditor place the measure on the November 4th, 2025, general election; and providing for other matters properly related thereto.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle

**Resolution 2025-0027 (Council Sponsors: Council Members Bingle and Navarrete)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0027** updating the City of Spokane's Commute Trip Reduction Plan.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle



**Resolution 2025-0028 (Council Sponsors: Council Members Bingle and Navarrete)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2025-0028** adopting the Bicycle Priority Network as a guide for updating the Transportation Element and the Bicycle Master Plan as adopted in the City of Spokane's Comprehensive Plan.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

**Nos:** None

**Abstain:** None

**Absent:** Bingle

**FINAL READING ORDINANCES****Final Reading Ordinance C36668 (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36668** relating to Emergency Medical Transport in the city of Spokane; amending Sections 10.47.010, 10.47.030, 10.47.050, 10.47.070, 10.47.080, 10.47.090, and 10.47.150; adopting new Sections 10.47.061, 10.47.062, and 10.47.131; and repealing Sections 10.47.040, 10.47.060, 10.47.120, 10.47.130, and 10.47.140 of the Spokane Municipal Code.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

**Nos:** None

**Abstain:** None

**Absent:** Bingle

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony, with no individuals requesting to speak.

**ORD C36669** Amending Ordinance C34130 that vacated Syndicate Boulevard from Regal Street to Fiske Street. (Final Reading to be deferred until conditions have been met) (Council Sponsors: Council Members Bingle and Navarrete)

**ORD C36675** Relating to the Design Review Board; amending Sections 04.13.015 and 04.13.025 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Zappone)

There were no **Special Considerations**.

There were no **Hearings**.

[The Deputy City Clerk left the meeting at 7:19 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

**OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- Derek Azzaro
- Will Hulings
- Will Quinn
- Sunshine Wigen
- Dennis Flynn
- Justin Haller
- Eugene Knowles
- Dave Bilsland
- John Whitcomb
- John Alder

**ADJOURNMENT**

**Motion** by Council Member Dillon, seconded by Council Member Klitzke, **to adjourn; carried unanimously.**

There being no further business to come before the City Council, the meeting adjourned at 7:40 p.m.

---

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance and Administration Committee**  
**City Hall (808 W. Spokane Falls Blvd), Council Chambers**  
**April 28, 2025**

**Call to Order: 12:02 PM**

Recording of the meeting may be viewed here: <https://vimeo.com/spokanecitycouncil>

**Attendance**

Committee Members Present:

Council Member Paul Dillon (Chair), Council President Betsy Wilkerson, Council Member Micheal Cathcart, Council Member Jonathan Bingle, Council Member Kitty Klitzke, Council Member Zack Zappone, Council Member Lili Navarrete

**Agenda Items**

**Public Testimony** – No public testimony

**Discussion Items**

1. Joint Resolution Authorizing Airport Property Purchase
  - ◇ No Action Taken; Discussion & Presentation Only
2. Interlocal Agreement for a Collection Regional Effort
  - ◇ No Action Taken; Discussion & Presentation Only
3. ARPA Childcare Program
  - ◇ No Action Taken; Discussion & Presentation Only
4. Fire Capital SBO
  - ◇ No Action Taken; Discussion & Presentation Only
5. Quarterly Financial Report
  - ◇ No Action Taken; Discussion & Presentation Only
6. SMC Cleanup
  - ◇ No Action Taken; Discussion & Presentation Only
7. Quarterly Investment Report
  - ◇ No Action Taken; Discussion & Presentation Only
8. Ordinance 03.04 Amendment Employee Leave
  - ◇ No Action Taken; Discussion & Presentation Only
9. SBO – Q2 2025 HR Range Changes
  - ◇ No Action Taken; Discussion & Presentation Only
10. ILA Regarding Funding Transfers to NEPDA
  - ◇ No Action Taken; Discussion & Presentation Only
11. SBO – Department of Ecology VW Air Quality Grant
  - ◇ No Action Taken; Discussion & Presentation Only
12. SMC Clean Up
  - ◇ No Action Taken; Discussion & Presentation Only
13. Appointment of Director of Office of Neighborhood Services
  - ◇ No Action Taken; Discussion & Presentation Only
14. Emergency Interim Ordinance Related to Off-Premise Alcohol Sales
  - ◇ No Action Taken; Discussion & Presentation Only
15. Crypto Kiosk Ban Ordinance
  - ◇ No Action Taken; Discussion & Presentation Only
16. Council Staff Updates
  - a. Katherine Fairborn, City Council Budget Director, presentation and discussion
  - b. Erik Poulsen, Manager of Intergovernmental Affairs
  - c. Giacobbe Byrd, Director, City Council Office, presentation and discussion
  - d. Intern & Extern Reports
    - i. Danielle Groth
    - ii. William Helman
    - iii. Chris Nielsen

**Consent Items**

1. 1970 – Fire – Ambulance Transport Contract Amendment
2. 0410 – Outside Counsel Bond Counsel Services
3. 5300 – Structured – NETAPP AFF-A20HA Storage Upgrade
4. 0500 – Outside Counsel Contract Amendment
5. 0500 – Outside Counsel Contract Amendment
6. 5100 – Purchase of 2 Fleet Motor Pool Vehicles
7. 5100 – Purchase of 2 Pickups for Water Department
8. 5100 – Increase Value Blanket for Titan Truck Equipment
9. 5110 – Department of Ecology Grant Acceptance
10. 5100 – Contract with Mega Wash for Car Wash Services
11. 5100 – Purchase of Ballistic Door Panels for SPD Vehicles

**Executive session**

None.

**Adjournment**

The meeting adjourned at 2:18 PM

---

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Safety and Community Health Committee**  
**City Council Chambers**  
**May 5, 2025**

**Call to Order:** 12:03 PM

Recording of the meeting may be viewed here: <https://vimeo.com/108164237>

**Attendance**

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson (arrived at 12:04), Council Member Zack Zappone, Council Member Paul Dillon, Council Member Kitty Klitzke, Council Member Lili Navarrete.

Members Absent:

Council Member Jonathan Bingle

**Agenda Items**

1. 0680 - MONTHLY REPORT ON PUBLIC SAFETY UNIFORM OVERTIME - KEVIN SCHMITT (0 minutes)
2. 0680 - STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL (0 minutes)
3. 0680 - PHOTO RED MONTHLY UPDATE - DAVE SINGLEY (0 minutes)
4. OFFICE OF THE POLICE OMBUDS MARCH REPORT - BART LOGUE (0 minutes)
5. 0680 - SIT AND LIE MONTHLY UPDATE - STEVE WOHL (0 minutes)
6. 0680 - FIRST QUARTER 2025 POLICE SEIZURE/FORFEITURE REPORT – DAVE SINGLEY (0 minutes)

**Discussion Items**

1. FIRE CHIEF UPDATE - MIKE FORBES + DARIN NEIWERT (10 minutes)
2. POLICE CHIEF UPDATE - KEVIN HALL (minutes)
3. COMMUNITY COURT UPDATE - SARAH THOMPSON (15 minutes)
4. HARM REDUCTION PRESENTATION - DR. LUIS MANRIQUEZ (minutes)
5. 1970 FIRE - SMC FIRE CODE UPDATE - LANCE DAHL (15 minutes)
6. 5901-SBO - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
7. 5901 - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
8. 1560 - SBO – SPD NIBIN SITE - KEVIN HALL (5 minutes)
9. 5800 - SETTLEMENT RESOLUTION - MATT BOSTON (5 minutes)
10. 1970 - SBO – EMS CARES PT TO FT POSITION - JULIE O'BERG (5 minutes)
11. 5901-SBO - FIRE DEPARTMENT SIP LOAN - MATT BOSTON (5 minutes)
12. 1560- SBO – PURCHASE OF MULTI-PURPOSE ARMORED VEHICLE - KEVIN HALL (5 minutes)
13. 0520 ORDINANCE ESTABLISHING THE H.O.M.E. STARTS HERE INITIATIVE – ADAM MCDANIEL (10 minutes)
14. 0520 ORDINANCE CODIFYING BEST PRACTICES FOR SITING AND ACTIVATION OF INCLEM - ADAM MCDANIEL (10 minutes)
15. 0520 ORDINANCE REGARDING OBSTRUCTING ACCESS TO AND UNAUTHORIZED CAMPING UPO - ADAM MCDANIEL (10 minutes)
16. 0520 AN ORDINANCE REGARDING AGGRESSIVE SOLICITATION - ADAM MCDANIEL (5 minutes)

**Consent Items**

1. 1970 FIRE PRE-APPROVAL FOR STRUCTURAL AND WILDLAND HOSE PURCHASE. (FIRE)
2. 1970 FIRE - JANITORIAL SERVICES FOR SFD FACILITIES (FIRE)
3. SPD NIBIN SITE SOLE SOURCE RESOLUTION (POLICE)
4. 5800 SETTLEMENT RESOLUTION (CITY ATTORNEY)

**Executive Session**

None.

**Public Testimony**

1. Emilie Cameron
2. Barry Barfield
3. Julie Garcia

**Adjournment**

The meeting adjourned at 2:40 PM

# General Notices

**In the Superior Court of the State of Washington for the County of Spokane**

**City of Spokane, a municipal corporation, Plaintiff, v. Eric S. Johnson, property owner of 528 E. Nebraska Avenue, Spokane, Washington; and Ariana Y. Sullivan, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and Juventino Soria, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and State of Washington, a lien holder, Defendants, No. 25-2-01203-32**

The State of Washington to the said JUVENTINO SORIA:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 9<sup>th</sup> day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 528 E. Nebraska Avenue, Spokane, Washington, Parcel Number 36322.2405.

Matthew J. Cozza, WSBA #54110  
Assistant City Attorney  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326  
Attorney for City of Spokane

Publish: Weekly from April 9, 2025, through May 14, 2025

---

**In the Superior Court of the State of Washington for the County of Spokane**

**City of Spokane, a municipal corporation, Plaintiff, v. JESSICA BELBIN and JOHN BELBIN, individually and the marital community comprised thereof; and SAVAAD ALEX; and MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC.; and INLAND RESTORATION, INC., D/B/A SERVPRO OF NORTHWEST; and AMERICAN EXPRESS NATIONAL BANK; and STATE OF WASHINGTON; and ASSOCIATED CREDIT SERVICE, INC.; and PERFORMANCE RESTORATION, INC., Defendants, No. 25-2-01699-32.**

The State of Washington to the said JOHN BELBIN:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 23rd day of April, 2025, and defend the above entitled action in the above entitled court,

and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at the office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 5817 W. Houston Ave., Spokane, WA 99208, Parcel Number 26273.1412.

Matthew J. Cozza, WSBA #54110  
Assistant City Attorney  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326  
Attorney for City of Spokane

Publish: Weekly from April 23, 2025, through June 4, 2025

---

**In the Superior Court of the State of Washington for the County of Spokane**

**City of Spokane, a municipal corporation, Plaintiff, v. Frank P. Wood; and Spokane County, a political subdivision of the State of Washington, Defendants, No. 25-2-01990-32.**

The State of Washington to the said Frank P. Wood:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 30th day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at the office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as at 4915 N. Daisy Pl., Spokane, WA 99205, Parcel Number 26354.1607.

Matthew J. Cozza, WSBA #54110  
Assistant City Attorney  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326  
Attorney for City of Spokane

Publish: Weekly from April 30, 2025, through June 4, 2025

---

**Regular Meeting Notice/Agenda  
The Civil Service Commission  
9:30 AM – May 20, 2025**

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on May 20, 2025, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at [civilservice@spokanecity.or](mailto:civilservice@spokanecity.or) to request by 5:00 P.M. the day before the meeting, (Monday, May 19, 2025) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 7<sup>th</sup> DAY OF MAY 2025.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org) Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Agenda**  
**Regular Meeting of the Civil Service Commission**  
**9:30 AM – May 20, 2025**  
**City Hall – City Council Chambers – Lower Level**  
**808. W Spokane Falls Blvd., Spokane, WA 99201**

- 1. CALL TO ORDER/ROLL CALL**
- 2. APPROVAL OF MINUTES**
  - a. April 15, 2025, Minutes
- 3. CHIEF EXAMINER UPDATE**
- 4. NEW BUSINESS**
  - a. Introduction of HR Director, Allison Adam
  - b. Performance Evaluation Process for Chief Examiner
- 5. OTHER BUSINESS**
- 6. ADJOURN**

**Note:** The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36668

An ordinance relating to Emergency Medical Transport in the city of Spokane; amending Sections 10.47.010, 10.47.030, 10.47.050, 10.47.070, 10.47.080, 10.47.090, and 10.47.150; adopting new Sections 10.47.061, 10.47.062, and 10.47.131; and repealing Sections 10.47.040, 10.47.060, 10.47.120, 10.47.130, and 10.47.140 of the Spokane Municipal Code.

**WHEREAS**, the Spokane Fire Department is the primary responder to basic and advanced life support medical emergencies within the City boundaries; and

**WHEREAS**, the City initiated paramedic services in 1976 through the Spokane Fire Department and currently has both advanced life support (ALS) and basic life support BLS first-response units; and

**WHEREAS**, there are approximately 43,000 emergency/non-emergency 911 transports annually; and

**WHEREAS**, the City of Spokane has contracted for emergency and non-emergency 9-1-1 referral transport services with a private ambulance company since 1993; and

**WHEREAS**, the municipal code governing the requirements for emergency medical transport has not been reviewed and updated for twenty-five years; and

**WHEREAS**, the City intends to update requirements, response protocols, and license procedures to reflect changes in state law and the protocols established through the county and regional EMS councils.

**NOW, THEREFORE,** the City of Spokane does ordain:

**Section 1.** That Section 10.47.010 of the Spokane Municipal Code is amended to read as follows:

**Section 10.47.010 Purpose**

- A. The purpose of this chapter is to regulate the emergency medical treatment of injured, ill, or disabled persons and their emergency transport in ground and air ambulances.  
(~~(1. It does not apply to or regulate non-emergency patient transport.)~~)
- B. This chapter is enacted as an exercise of the police power and is to be construed for the protection of the general public health, safety, and welfare. It is intended to supplement and exceed the standards for ambulances and emergency services set forth in (~~(chapter 18.71 RCW and chapter 18.73 RCW)~~) state law to the extent possible.

**Section 2.** That Section 10.47.030 of the Spokane Municipal Code is amended to read as follows:

**Section 10.47.030 Definitions**

- A. "Ambulance" means a ground or air vehicle designed and used to transport the ill or injured and to provide personnel, facilities, and equipment to treat patients before and during transportation.
- B. "Ambulance company" or "ambulance companies" means an organization licensed per the requirements of this chapter and state law that operates one or more ambulances in the city of Spokane.
- C. "Advanced life support" means invasive emergency medical services requiring advanced medical treatment skills as defined by chapter 18.71 RCW.
- D. "Basic life support" means noninvasive emergency medical services requiring basic medical treatment skills.
- E. "Emergency medical service (EMS)" means medical treatment and care which may be rendered at the scene of any medical emergency or while transporting any patient in an ambulance to an appropriate medical facility, including ambulance transportation between medical facilities.
- F. "Emergency medical technician" means a person who is authorized by the Washington Secretary of Health to render emergency medical care, under the responsible supervision and direction of an approved medical program director, which may include participating in an emergency services supervisory organization or a community assistance referral and education services program established under RCW 35.21.930, or providing collaborative medical care if the participation or provision of collaborative medical care does not exceed the participant's training and certification.
- ~~((B))~~ G. "Emergency transport" means an ambulance transport of a person on an emergency basis to an appropriate medical facility for immediate treatment.
- H. "First responder" or "emergency medical responder" means a person authorized by the Washington Secretary of Health to render emergency medical care.
- ~~((C))~~ I. "Non-emergency transport" means planned transport of a person in a medically stable condition on a non-emergency basis.
- J. "Patient" means any person injured, sick, or incapacitated, requiring medical treatment and care of emergency medical services.
- K. "Public safety answering point" means the public safety location that receives and answers 911 voice and data originating in a given area.
- L. "State-approved training program" means a public safety telecommunicator-certified training program approved by the state certification board to meet the requirements of a state-approved public safety telecommunicator training, certification, and recertification standards.

**Section 3.** That Section 10.47.040 (City of Spokane EMS Board) of the Spokane Municipal Code is repealed.

**Section 4.** That Section 10.47.050 of the Spokane Municipal Code is amended to read as follows:

**Section 10.47.050 ((Permit)) Emergency Medical Transport License Requirements**

~~((A. Permit Required.))~~



A. No person may operate an ambulance within the ((City)) city of Spokane without first obtaining ((a permit)) an annual general business license and an annual emergency medical transport regulatory license from the City ((with the endorsement of the Spokane County EMS council)).

~~((1. An application for a license must be submitted to Spokane County EMS council, contain documentation provided by the provisions of this chapter and be signed by the person and certified as true under penalty of perjury.))~~

~~((B. Requirements.))~~

B. No ((permit is)) license may be issued for emergency medical transport unless the applicant has:

1. fulfilled all the requirements of the laws of the State of Washington applicable to ambulance services, including but not limited to chapter 18.71 RCW, chapter 18.73 RCW and ~~((chapter 71.168 RCW))~~ chapter 70.168 RCW and chapter 246-976 WAC ~~((and chapter 248-17 WAC))~~, and subsequent amendments or revisions thereto;
2. met all requirements of this chapter; ~~((and))~~
3. filed proof of insurance coverage as required by this chapter~~((:))~~;
4. filed proof of licensure by the Washington State Department of Health; and

~~((C. Validity.))~~

~~((A permit is valid for two years beginning July 1st, if application is made between March 1st and April 30th.))~~

~~((1. Permits issued pursuant to applications made at other times of the year will be issued within three months of the application date and be valid until the second July 1st after the date of issue.))~~

~~((D. Exemptions.))~~

C. A ((permit)) emergency medical transport regulatory license is not required for ambulance(s):

1. entering the ((City)) city of Spokane for the purpose of transporting patients to or through it only; or
2. pressed into service for transportation of patients in major emergencies or disasters; or
3. based and posted inside of the ((City)) city limits for the purpose of providing service to border areas or outside the ((City)) city limits but not operating within the city limits.

~~((E. Fee.))~~

~~((The permit fee is twenty-five dollars.))~~

~~((F. Transfer.))~~

C. ~~((A permit))~~ An emergency medical transport license issued under this section may not be assigned or transferred. It shall be invalid upon change of ambulance ownership.

**Section 5.** That Section 10.47.060 (Insurance) of the Spokane Municipal Code is repealed.

**Section 6.** That there is adopted a new Section 10.47.061 of the Spokane Municipal Code to read as follows:

#### **Section 10.47.061 Insurance Requirements – Ambulance Companies**

A. The ambulance company shall obtain and maintain:

1. worker's compensation insurance for the benefit of its employees required to be insured by the laws of the State of Washington;
2. a minimum of ten million dollars in general comprehensive liability insurance;
3. a minimum of five million dollars in auto liability insurance; and
4. The ambulance company shall obtain and must maintain a minimum of one million dollars in professional liability insurance per person for any certified individual providing medical care.

B. The above-referenced liability insurance policies must:

1. provide for thirty days' notice to the City by the insurer in the event any policy, or portion thereof, is canceled, or the coverage under the policy is reduced, or the policy is not renewed; and
2. be primary and not excess or contributing.

C. Certificate(s) evidencing such coverage(s) shall be provided to the City.

**Section 7.** That there is adopted a new Section 10.47.062 of the Spokane Municipal Code to read as follows:

#### **Section 10.47.062 Patient Protections**

A. The City may review any patient billings of ambulance companies to monitor compliance with the schedule of charges.

- B. The City may replenish, at no charge to the ambulance company, medicines, supplies and equipment used by the licensed ambulance company and the company shall not charge the patient for the replenished items.
- C. The ambulance company shall not charge patients for Advance Life Support (ALS) or Basic Life Support (BLS) treatment provided by City of Spokane personnel.
- D. The ambulance company shall not make on-site, en-route, or upon delivery, solicitations or requests for collection of payment.

**Section 8.** That Section 10.47.070 of the Spokane Municipal Code is amended to read as follows:

### **Section 10.47.070 Medical Emergencies**

The provisions of the section are in keeping with the “tiered response” principles and protocols adopted by the ~~((Spokane County EMS council))~~ Spokane County EMS & Trauma Council for securing the immediate response by the appropriate emergency medical service (EMS) provider to any medical emergency incident and to assure incident management and control.

- A. Primary EMS Responder.  
The ~~((Spokane fire department))~~ Spokane Fire Department is designated as and will be the primary EMS responder for the City of Spokane within the city boundaries.
- B. Incident Command and Control.
  - 1. The ~~((“primary EMS responder”, as defined in subsection (A) of this section,))~~ Spokane Fire Department as the primary EMS responder is responsible for and will have incident command and control for all EMS incidents in its jurisdiction.
  - 2. Ambulance personnel shall operate within the incident command framework.
- C. Notice Medical Emergency to ~~((Fire Service))~~ Dispatch.  
When an ambulance company receives a request for an ambulance to respond to any medical emergency from any source other than ~~((Spokane City/County fire service dispatch (CCC) or the Spokane fire department))~~ the designated public safety answering point, the ambulance company shall immediately, coincident with its response, provide ~~((Spokane City/County fire service dispatch (CCC)))~~ the designated public safety answering point with all available information as to the nature and location of the emergency.
- D. Ambulance Response.  
An ambulance may not respond to a medical emergency incident unless called to respond by ~~((Spokane City/County fire service dispatch (CCC)))~~ the designated public safety answering point ~~((or direct telephone call as provided for in subsection (C) of this section))~~.
- E. Monitoring Frequencies.  
No person may monitor emergency service radio frequencies to ascertain emergency medical incident locations for the purpose of responding.

**Section 9.** That Section 10.47.080 of the Spokane Municipal Code is amended to read as follows:

### **Section 10.47.080 Patient Care and Transfer**

The procedure for patient care at an incident and for the transfer of care of such person(s) ~~((is as follows))~~ shall follow the Spokane County EMS & Trauma Council Protocols:

- A. Medical Command at the Scene.
  - 1. Fire Personnel on Scene First.
    - a. Upon arrival on the scene of a medical emergency where patient care is being provided by ~~((fire protection district))~~ Spokane Fire Department personnel, the ambulance crew seeks out the officer or paramedic in command of the incident.
    - b. Fire personnel remain in charge of the incident in accordance with state law.
    - c. Fire personnel remain in charge of patient care until it is specifically relinquished to the ambulance personnel.
  - 2. Ambulance Crew Scene First.
    - a. Where the ambulance company has arrived first on the scene of a medical emergency, the officer in charge of the subsequently arriving ~~((Spokane fire department))~~ Spokane Fire Department unit seeks out the ambulance attendant in charge for a report on the condition of the patient, any treatment that may have been provided, and any other necessary information.
    - b. Following this transfer of information, the fire officer ~~((may assume command of the incident))~~ will follow the adopted Spokane County EMS Protocols for On Scene Medical Authority and Assistance and utilize fire resources to assist patient care to the extent possible.

3. Order of Authority.  
Patient care at an incident is subject to the following ascending order of authority as described by the Spokane County EMS & Trauma Care Council Protocol:
  - a. First responder
  - b. Emergency medical technician (first arriving, either fire or private).
  - c. Paramedic or flight nurse (first arriving, either fire or private).
  - d. Physician with acceptance of 'Thank You For Your Offer of Assistance' card.
  - e. ~~((ALS (Advanced Life Support)))~~ EMS supervising physician.
  - f. ~~((Medical program director))~~ Spokane County Medical Program Director.
- B. Patient Care Procedures and Protocols.
  1. Patient care procedures and protocols shall comply with the Spokane County pre-hospital patient care procedures and protocols established by the ~~((Spokane County EMS & council, East Region Trauma Council,))~~ Spokane County EMS & Trauma Care Council, East Region EMS & Trauma Care Council, and Spokane County ((medical program director)) Medical Program Director.
  2. Concerns about patient care procedures, including compliance, should be referred to the ~~((Spokane County EMS council))~~ Spokane County EMS & Trauma Care Council.
- C. Patient Transfer.
  1. Loading of patients into the ambulance is under the direction of ambulance company personnel.
  2. The ambulance company assumes responsibility for patient care from fire personnel in accordance with subsection (A)(1) of this section, except that a ~~((advance))~~ advanced life support (ALS) patient care may remain the responsibility of the ~~((advance))~~ advanced life support personnel providing the patient care if such ALS provider accompany the patient during transport.
  3. Should the condition of a patient or the number of patients necessitate more than the ambulance company's personnel in the patient compartment to appropriately treat the patient(s), the ambulance company and the fire officer shall mutually determine if the ~~((Spokane fire department))~~ Spokane Fire Department will provide additional personnel to assist with patient care en route to the hospital.
- D. Selection of Hospital.  
~~((The order of priority in transporting patients to hospitals shall be consistent with patient care procedures as established by the Spokane County EMS council))~~ The order of priority in transporting patients to hospitals shall be consistent with Spokane County EMS & Trauma Council Operating Procedures, East Region EMS and Trauma Care Council Patient Care Procedures, and Washington state trauma, cardiac, and stroke destination procedures.

**Section 10.** That Section 10.47.090 of the Spokane Municipal Code is amended to read as follows:

**Section 10.47.090 ~~((Communications))~~ Dispatch and Communications Requirements**

- A. Dispatch Center Requirements.
  1. An ambulance company must provide staffed dispatch twenty-four hours per day.
  2. Staffing may be accomplished by the ambulance company or by contract with another agency.
  3. All dispatchers must be trained and certified in "Emergency Medical Dispatch" or a ~~((Washington state DOH-approved equivalent))~~ or equivalent State-approved training program.
  4. Ambulance service dispatch centers must have speed-dial telephone lines to all level 3 or higher designated trauma centers in Spokane County.
  5. Direct-connect telephone lines to ~~((fire and law enforcement emergency))~~ dispatch centers are to be provided at no cost to the City.
- B. Radio Communications.
  1. An ambulance company must have, and provide with its permit application, a two-way radio communications plan meeting all FCC permit and licensing requirements and requirements of WAC 246-976-310.
  2. All ambulance company radio frequencies and permission to access them must be provided to the ~~((Spokane fire department))~~ City of Spokane.
- C. Recordings.
  1. An ambulance company shall record all of its dispatch telephone and radio traffic with a recorder providing a simultaneous date and time track.
  2. All recordings shall be retained for a minimum period of ninety days.
  3. Recordings shall be made available to the City ~~((of Spokane EMS board))~~ upon request.

**Section 11.** That Section 10.47.120 (Telephone Numbers) of the Spokane Municipal Code is repealed.

**Section 12.** That Section 10.47.130 (Appearance) of the Spokane Municipal Code is repealed.

**Section 13.** That there is adopted a new Section 10.47.131 of the Spokane Municipal Code to read as follows:

**Section 10.47.131 Appearance of City-licensed Ambulances**

- A. "911" is the public telephone number for all emergencies, including medical emergencies of all types, in the city of Spokane. "911" shall be the only telephone number displayed on an ambulance licensed by the City of Spokane.
- B. ~~((Neither))~~ Private ambulance color schemes ~~((nor))~~ and uniforms may not represent or resemble those of the ~~((Spokane fire department))~~ Spokane Fire Department.
- C. Private ambulances shall not use the logo of City of Spokane or the Spokane Fire Department without approval by the City Administrator or their designee.

**Section 14.** That Section 10.47.140 (Enforcement) of the Spokane Municipal Code is repealed.

**Section 15.** That Section 10.47.150 of the Spokane Municipal Code is amended to read as follows:

**Section 10.47.150 Penalties and Enforcement**

- A. Any person who ~~((violates any provisions of this chapter))~~ operates a private ambulance without an emergency medical transport license is guilty of a misdemeanor. ~~((and upon conviction shall be punished by:))~~ All other violations of this chapter are Class 1 Civil Infractions.  
~~((1. imprisonment in the City/County jail for a maximum term fixed by the court of not more than ninety days, or  
2. by a fine in an amount fixed by the court of not more than one thousand dollars, or  
3. both such imprisonment and fine.))~~
- B. Each day that a violation is permitted to exist constitutes a separate offense.
- C. As an alternative to the enforcement provisions in this section, the City may suspend or revoke the emergency medical transport license issued under this chapter for noncompliance or violation of any requirement of this chapter. The suspension or revocation of the emergency medical transport license shall follow the process and appeal procedures described in SMC 08.01.

**Section 16.** That Section 10.47.190 (Effective Date) of the Spokane Municipal Code is repealed.

**Passed by City Council May 5, 2025**

**Delivered to Mayor May 9, 2025**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## AMENDMENT

## AMENDMENT

## AMENDMENT

### TRAFFIC ENGINEERING SPECIALIST I

SPN 228

(Announcement of 04/21/2025)

The above titled announcement is hereby amended to read:

**Closing Date: May 26, 2025 at 4:00 PM.**

#### **EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, April 21, 2025, and Monday, May 5, 2025, will test Thursday, May 8, 2025, through Monday, May 12, 2025.
- Applicants who apply and meet the minimum qualifications between Monday, May 5, 2025, and Monday, May 26, 2025, will test Thursday, May 29, 2025, through Monday, June 2, 2025.

---

**2ND ASSISTANT GOLF COURSE SUPERINTENDENT SPN 680**  
Open Entry

**DATE OPEN:** Monday, May 12, 2025

**DATE CLOSED:** Monday, May 26, 2025

**SALARY:** \$41,175.36 annual salary, payable bi-weekly, to a maximum of \$62,786.16

**CLASS SUMMARY:**

Performs skilled work in golf course maintenance activities to keep courses in good working condition.

**EXAMPLES OF JOB FUNCTIONS:**

*This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.*

- Assists in the general maintenance and care of putting greens, hazards, bunkers, and tees.
- Performs installation, maintenance, and repair of golf course irrigation systems, including electronic automation technology.
- Assists in cutting, trimming, and rolling of greens and fairways, raking sand traps, and moving cups.
- Assists in seeding, fertilizing, applying top dressing, aeration, and watering of greens, tees, and fairways.
- Assists in the care of trees, shrubs, and flowers on or around the golf course.
- Checks course for playability and condition. Scouts for pests and performs appropriate mitigation.
- Polices and cleans the clubhouse grounds and facilities.
- Assists in the construction, building, or remodeling of greens, tees, and bunkers.
- Instructs and checks the work of seasonal employees.
- Operates powered equipment such as mowers, sprayers, trucks, and tractors.
- May be required to perform minor equipment maintenance and repair.
- Acts as lead worker and assigns and checks the work of seasonal employees on weekends or in the absence of the Assistant Superintendent and Superintendent.
- Assists with required recordkeeping for maintenance activities.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

- *Education:* Associate degree or completion of a two-year college certificate program in turf management or closely related field.
- *Experience:* Two full seasons of full-time golf course maintenance work experience.
- *Substitution:* Two additional full seasons of full-time golf course maintenance experience may substitute for the education requirement.

**Licenses and Certifications:**

- Must possess and maintain a valid driver's license.
- A WSDA Public Pesticide Operator License is required within 12 months of hire.

**EXAMINATION DETAILS:**

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

**TRAINING AND EXPERIENCE EVALUATION DETAILS:**

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, May 12, 2025, and Monday, May 26, 2025, will test Thursday, May 29, 2025, through Monday, June 2, 2025.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7<sup>th</sup> day of May 2025.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Wellesley Ave– Maple to Division Chip Seal  
Engineering Services File No. 2023119**

This project consists of the construction of approximately 30,000 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 19, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2025 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

Publish: April 30, May 7, and 14, 2025

---

**Freya Street Water Distribution Main  
from 21st Avenue to 13th Avenue  
Engineering Services File No. 2024070**

This project consists of the construction of approximately 3,000 cubic yards of excavation and embankment, 3,100 linear feet of 12-inch water main, 660 linear feet of 6-inch water main, 100 square yards of sidewalk, 6600 square yards of 6-inch thick HMA pavement, 1100 square yards of 4-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday, May 19th, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Bid delivery noon to 1:00 p.m.:**  
**Construction Management Office**  
**998 East North Foothills Drive**  
**Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered



into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within Ten (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2025 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: April 30, May 7, and 14, 2025

---

### **2025 Local Grind & Overlay Engineering Services File No. 2025044**

This project consists of the construction of approximately 466 linear feet of removing existing curb, 250 square yards of removing cement concrete sidewalk and driveway, 300 linear feet of ductile iron storm sewer, 14 each connect 8 inch dia. pipe to existing catch basin, drywell or manhole, 3,500 square yards of pavement repair, 3,900 linear foot inch of saw cutting flexible pavement, 665 linear foot inch of saw cutting rigid pavement, 12,000 linear feet of crack sealing, 14,750 square yards of planing bituminous pavement, 27,900 square yards of HMA Cl. ½ inch for pavement 2 inch thick, 900 linear feet of cement concrete curb, 253 square feet of cement concrete sidewalk, 17 each retrofit surface inlet, 21 each manhole/drywell cover, 39 each cleaning existing drainage structure, permanent signing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 2, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map:** <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office  
998 East North Foothills Drive  
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2024 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: May 14, 21, and 28, 2025

---

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**REQUEST FOR QUALIFICATIONS #6342-25**  
**Safe Streets for Spokane Supplemental Planning**  
**City of Spokane Planning and Economic Development department**

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, JUNE 2, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, JUNE 2, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project will be funded by federal and/or state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: May 14 and 21, 2025

---

**Neptune Water Meters, Register, & Parts – Annual Value Blanket  
Water & Hydroelectric Services Department  
ITB #6380-25**

**Description:** *The City of Spokane is seeking bids for Neptune Water Meters, Registers, and Parts to be used by the Water & Hydroelectric Services Department.*

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, June 2nd, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Invitation to Bid is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation to Bid.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 2nd 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Tanya Lester  
Purchasing Department

Publish: May 7 and 14, 2025

---

**FIRE HOSE, ACCESSORIES AND NOZZLES FOR  
STRUCTURAL AND WILDLAND FIREFIGHTING  
ITB #6381-25**

**Description:** The City of Spokane is soliciting electronic bids for the Spokane Fire Department – Fire Hose, Accessories and Nozzles for Structural and Wildland Firefighting.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, May 19, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, May 19, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Pubilsh: May 7 and 14, 2025

---

