



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

MAY 7, 2025

Issue 19



MAYOR AND CITY COUNCIL

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, April 28, 2025**

The minutes for the Monday, April 28, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, May 14, 2025, issue of the *Official Gazette*.

Hearing Notices

**NOTICE OF PUBLIC HEARING AND NOTICE OF SEPA DETERMINATION PROPOSED
AMENDMENTS TO THE SPOKANE MUNICIPAL CODE RELATED TO ACCESSORY
DWELLING UNITS**

Notice is hereby given that a SEPA Determination has been made and that the City of Spokane Plan Commission will hold a Public Hearing in a hybrid format on **Wednesday, May 14, 2025 beginning at 4 p.m.** in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and online via the Microsoft Teams Meetings software and over the phone, to receive public testimony regarding proposed citywide amendments to regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically, Section 17A.020.010 "A" Definitions, Section 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17C.230.130 Parking Exceptions, Section 17H.010.040 Initiation of Street Improvement Projects, setting an

effective date, and other matters properly related thereto. This hearing or portions thereof may be continued to a later date at the discretion of the Plan Commission.

Public testimony on these applications will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.**

Any person may submit written comments on the proposed action or request additional information:

City of Spokane - Planning Services & Economic Development

Tim Thompson, Operations Manager

808 W. Spokane Falls Blvd.

Spokane, WA 99201

(509) 625-6500; tthompson@spokanecity.org.**LOCATION:** Citywide

SEPA: A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on April 25, 2025, under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 4 pm, May 14, 2025, if they are intended to alter the DNS.

To learn more: Please contact:

Tim Thompson,

Operations Manager

808 W. Spokane Falls Blvd.

Spokane, WA 99201

(509) 625-6500; tthompson@spokanecity.org.

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Microsoft Teams or call in by phone to hear and testify. Access the **meeting link** and **call-in information** at the agenda posted in advance on the Commission's website: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Notice of Plan Commission Public Hearing City of Spokane

The Spokane City Plan Commission will hold a public hearing on Wednesday, **5/14/2024 at 4:00 PM**, in-person in the Council Chambers and online via the Teams Meeting software and over the phone, to hear public testimony related to the **6-year (2026-2031) Comprehensive Street Program Update**.

This hearing or portions thereof may be continued to a later date at the discretion of the Plan Commission.

Any person may submit written comments on the proposed actions, appear at the public hearing, or call for additional information:

City of Spokane – Integrated Capital Management Dept.

Attn: Kevin Picanco

808 West Spokane Falls Boulevard

Spokane, WA 99201-3333

Phone 509-625-6088

Email: kpicanco@spokanecity.org

General Description:

Location: The 6-year Street program references projects city-wide.

Description of Proposal: The 6-Year Comprehensive Street Program documents transportation projects with basic project descriptions, funding summaries and delivery schedules. Projects that have received funding since the last publishing of the program and new projects entering the program are included in the draft.

Copies or links to the document can be provided upon request.

Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the **meeting link** and **call-in information** at the agenda posted in advance on the Commission's website: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

General Notices

In the Superior Court of the State of Washington for the County of Spokane

City of Spokane, a municipal corporation, Plaintiff, v. Eric S. Johnson, property owner of 528 E. Nebraska Avenue, Spokane, Washington; and Ariana Y. Sullivan, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and Juventino Soria, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and State of Washington, a lien holder, Defendants, No. 25-2-01203-32

The State of Washington to the said JUVENTINO SORIA:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 9th day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for

plaintiff City of Spokane, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 528 E. Nebraska Avenue, Spokane, Washington, Parcel Number 36322.2405.

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Spokane, WA 99201-3326
Attorney for City of Spokane

Publish: Weekly from April 9, 2025, through May 14, 2025

In the Superior Court of the State of Washington for the County of Spokane

City of Spokane, a municipal corporation, Plaintiff, v. JESSICA BELBIN and JOHN BELBIN, individually and the marital community comprised thereof; and SAVAAD ALEX; and MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC.; and INLAND RESTORATION, INC., D/B/A SERVPRO OF NORTHWEST; and AMERICAN EXPRESS NATIONAL BANK; and STATE OF WASHINGTON; and ASSOCIATED CREDIT SERVICE, INC.; and PERFORMANCE RESTORATION, INC., Defendants, No. 25-2-01699-32.

The State of Washington to the said JOHN BELBIN:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 23rd day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at the office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 5817 W. Houston Ave., Spokane, WA 99208, Parcel Number 26273.1412.

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Attorney for City of Spokane

Publish: Weekly from April 23, 2025, through June 4, 2025

In the Superior Court of the State of Washington for the County of Spokane

City of Spokane, a municipal corporation, Plaintiff, v. Frank P. Wood; and Spokane County, a political subdivision of the State of Washington, Defendants, No. 25-2-01990-32.

The State of Washington to the said Frank P. Wood:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 30th day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at the office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as at 4915 N. Daisy Pl., Spokane, WA 99205, Parcel Number 26354.1607.

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Spokane, WA 99201-3326
Attorney for City of Spokane

Publish: Weekly from April 30, 2025, through June 4, 2025

Notice of Intent to Adopt an Ordinance amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337.

The City of Spokane Planning Services Department is proposing amendments to various code sections to comply with regulations governing accessory dwelling units (ADU's) as mandated in House Bill 1337.

Project Description: An Ordinance amending Title 17 of the Spokane Municipal Code to update regulations governing accessory dwelling units (ADU's) in accordance with House Bill 1337. Specifically amending Section 17A.020.010 "A" Definitions, Section 17C.111.205 Development Standards Tables, Chapter 17C.300 Accessory Dwelling Units, Section 17C.230.130 Parking Exceptions, Section 17H.010.040 Initiation of Street Improvement Projects, setting an effective date, and other matters properly related thereto.

SEPA Status: A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on April 25, 2025, under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 4 pm, May 14, 2025, if they are intended to alter the DNS.

Legislative Process: An initial Plan Commission Workshops were held on March 26, 2025, and April 23, 2025, to introduce the Commission to the proposed amendments. A Plan Commission Public Hearing will be tentatively held on May 14, 2025. City Council action is expected to occur in June 2025.

More information: Any person may contact Tim Thompson, Operations Manager, for more information regarding this proposed amendment at 509-625-6500 or via email at tthompson@spokanecity.org.

Publish: May 7, 2025

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane, Police Department, intends to establish a sole source contract with **Leads Online, formerly Forensic Technology, Inc., 7975 114th Ave., North, Suite 2500, Largo, FL 33773-5028** to provide the following:

Integrated Ballistic Identification System (IBIS) Acquisition and ClearCase Solution


Firms who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Michelle Loucks, Procurement Specialist at: dloucks@spokanepolice.org by Monday, May 12, 2025 by 1:00pm.

The City of Spokane does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Firms who have not already done so, should register at www.mrscrosters.com.

Dated this 21st day of April, 2025
Michelle Loucks
Procurement Specialist

Publish: April 30 and May 7, 2025

	<p style="text-align: right;">Spokane City/County Historic Landmarks Preliminary Agenda Wednesday, May 21, 2025 3:00 PM</p> <p style="text-align: center;">Hybrid Meeting - https://www.historicspokane.org/current-agenda-items Microsoft Teams/City Council Briefing Center</p>
TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE	
3:00 PM	Public Hearing:
	A. Special Valuation Application (per SMC 17D.100.310): 1. Ahrens & Ahrens – 827 W 2nd Avenue 2. Tollefsen House – 517 W Sound Avenue
3:30 PM	Commission Briefing Session:
	1. Call to Order 2. Approve 4/16/2025 meeting minutes 3. Old Business 4. New Business 5. Chairman's Report 6. HPO Staff Report 7. Other (Announcement and events)
	Adjournment:
	The next SHLC meeting will be held on Wednesday, June 18, 2025

Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-items> for the most current agenda.

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video follow the link on your computer or mobile device (click on “Join meeting”)

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting

Meeting ID: 290 383 617 842

Passcode: LZSZcZ

Download Team | Join on the we

Or call in (audio only)

+1 323-618-1887,,630435965 United States, Los Angeles

Phone Conference ID: 630 435 965#

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

Ordinance C36667

An Ordinance relating to discrimination and affirming protection of LGBTQIA2S+ Communities in Spokane, amending Sections 18.01.020, 18.01.030, and 18.02.030 of Title 18 of the Spokane Municipal Code; creating a new section 03.07.340 in Chapter 03.07 of the Spokane Municipal Code; and establishing an effective date.

WHEREAS, the City of Spokane is committed to fostering a community where all individuals are treated with dignity, equity, and respect, regardless of sexual orientation, gender identity, or gender expression; and

WHEREAS, LGBTQIA2S+ individuals face ongoing discrimination, violence, and systemic barriers that threaten their safety, well-being, and human rights; and

WHEREAS, the 2025 Presidential Transition Project ("Project 2025") is a political initiative to reshape the federal government of the United States and consolidate executive power in favor of ultra-conservative policies; and

WHEREAS, consistent with the Project 2025 initiative, President Donald Trump has issued at least six anti-equity executive orders related to diversity, equity, inclusion, accessibility and transgender people, including executive orders to terminate equity-related grants, forbid federally-funded entities from engaging in diversity, equity, inclusion and accessibility programs, as well as a refusal to federally recognize the existence of transgender people, provide equal access for transgender people to sports and the military, and to assure access to gender-affirming care for individuals under age 19; and

WHEREAS, transgender and gender expansive people in particular have been vilified in political advertisements; and, across the country, there continues to be legislation enacted that targets LGBTQIA2S+ communities, threatening access to healthcare, education, and basic protections under the law; and

WHEREAS, as of August 2024, 39.4% of trans youth aged 13-17, amounting to 118,300 individuals, are living in the 26 states that have passed bans on gender-affirming care; and

WHEREAS, by preventing doctors from providing this care or threatening to take children away from parents who support their child in their transition, these state bans prevent transgender, non-binary, and gender-expansive youth from accessing medically necessary, safe health care backed by decades of research and supported by every major medical association, which collectively represent over 1.3 million US doctors; and

WHEREAS, the City of Spokane recognizes the inherent worth and equal rights of all people, including LGBTQIA2S+ individuals, and seeks to provide a safe and welcoming environment for those who reside in or visit our city; and

WHEREAS, Spokane Municipal Code Title 18 and state law currently offer protections for the LGBTQIA2S+ community against discrimination, including protections against discrimination based on gender identity and sexual orientation, and Spokane has continuously committed to protecting and advocating for the rights of LGBTQIA2S+ individuals by rejecting policies and actions that promote discrimination, harm, or inequality; and

WHEREAS, it is necessary to further revise Spokane Municipal Code to recognize the inherent risk to the LGBTQIA2S+ community in Spokane both from federal policies and from interjurisdictional legal processes emanating from states that do not recognize LGBTQIA2S+ rights or which are working to deny such individuals access to essential medical care, including gender-affirming care;

NOW, THEREFORE, the City of Spokane does ordain as follows:

Section 1. That section 18.01.020 of Chapter 18.01 of the Spokane Municipal Code is amended as follows:

SMC 18.01.020 Purpose and Intent

A. The City values the dignity and worth of all human beings and is committed to promoting justice, equity and an inclusive environment for all by respecting cultural and individual diversity and fostering mutual understanding

among all people regardless of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, or the receipt of, or eligibility for the receipt of, funds from any housing choice or other subsidy program or alternative source of income. The City of Spokane expands its welcoming city commitment to include LGBTQIA2S+ people; affirming its commitment to ensuring that all individuals, regardless of the federal government's persecution of LGBTQIA2S+ people, feel safe and supported.

- B. It is the intent of the City that all people have an equal opportunity to participate fully in the life of the City and that discriminatory barriers to equal participation in employment, housing, and public accommodations be removed. The City has a compelling interest in eradicating and preventing such discrimination and in ensuring equal opportunity in employment, housing, and public accommodations. This Title 18 represents the least restrictive means of achieving the City's objectives.
- C. The City of Spokane strongly believes in and affirms the right of individuals to seek, obtain, provide, or facilitate gender-affirming care that is legal in Washington State or in other states where it would be legal had it occurred in Washington State.
- D. To further combat discrimination in the Spokane community, it is necessary to direct that the City shall conduct regular reviews of its policies, practices, and public services to ensure they are inclusive, equitable, and affirming for LGBTQIA2S+ individuals.
- ((G)) E. The provisions of this Title 18 are to be broadly and liberally construed to effectuate this Title's remedial purpose and the City's legislative intent.
- ((D)) F. These sections are not intended to establish or require affirmative action or quotas of any kind, or to infringe upon the authority vested in the civil service commission and City departments pursuant to the City Charter.
- ((E)) G. By enacting this title, the City expresses its intent to ensure that Spokane generally, as well as the City itself, is free from bias or discrimination on the basis of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, and free from sexual harassment
- ((F)) H. Nothing in this chapter shall constitute a cause of action under state law or form a basis for relief in the state courts. It is the intent of this chapter that all causes of action for violations of the chapter shall lie with the City of Spokane's Hearing Examiner, Municipal Court, or Superior Court, as specified in this Title 18.
- ((G)) I. Nothing in this Title 18 shall be deemed to deny any person the right to institute any action or to pursue any civil or criminal remedy for the violation of such person's civil rights. Nothing in this Title 18 shall limit or expand any cause of action available to any person under federal or state law.

Section 2. That section 18.01.030 of Chapter 18.01 of the Spokane Municipal Code is amended as follows:

SMC 18.01.030 Definitions.

- A. "Commission" means the Spokane Human Rights Commission.
- B. "Data management protocols" means the procedures governing how data collected by surveillance equipment will be retained, stored, indexed and accessed. Information comprising data management protocols includes, at a minimum, the information required in SMC 18.04.020.
- C. "Disability" means the presence of a sensory, mental, or physical impairment that, whether temporary or permanent, common or uncommon, mitigated or unmitigated, a limitation or not on the ability to work generally or work at a particular job, or a limitation or not on the ability to engage in any other activity within the scope of this Title 18:
1. is medically cognizable or diagnosable; or
 2. exists as a record or history; or
 3. is perceived to exist whether or not it exists in fact.
 4. For the purposes of reasonable accommodation in employment, an impairment must be known or shown through an interactive process to exist in fact and:
 - a. The impairment must have a substantially limiting effect upon the individual's ability to perform his or her job, the individual's ability to apply or be considered for a job, or the individual's access to equal benefits, privileges, or terms or conditions or employment; or
 - b. The employee must have put the employer on notice of the existence of an impairment, and medical documentation must establish a reasonable likelihood that engaging in job functions without an accommodation would aggravate the impairment to the extent that it would create a substantially limiting effect.

5. For purposes of this definition, a limitation is not substantial if it has only a trivial effect.
 6. For purposes of housing, a "reasonable accommodation" is an adjustment to a rule, policy, practice, or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common use spaces, where there is an identifiable relationship or nexus between the requested accommodation and the person's disability.
- D. "Discrimination" means different or unequal treatment because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, disability, the use of a guide dog or service animal, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. "Discriminate" means to treat differently or unequally because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. For purposes of this definition, it is discriminatory to fail to offer reasonable accommodation in housing or employment to an otherwise qualified applicant or employee with a disability, absent a showing that the accommodation would impose an undue hardship.
- E. "Dog guide" means a dog that is specifically trained for the purpose of guiding persons who are blind or a dog trained for the purpose of assisting persons with disabilities.
- F. "Domestic Violence Victim Status" means a family or household member, as defined in RCW 10.99.020 (3), who has been subjected to domestic violence as defined in RCW 10.99.020 (5) or who is a victim of sexual assault as defined in RCW 70.125.030.
- G. "Employee" means an individual who works for wages, salary or commission, or a combination thereof, in the service of an employer, but does not include a person employed by a parent, grandparent, brother, sister, spouse or child. The term includes an individual who is seeking or applying for employment. This definition does not include independent contractors.
- H. "Employer" means any person acting in the interest of an employer, directly or indirectly, who employs employees within the City, or who solicits individuals within the City to apply for employment within the City, including the City of Spokane and all its boards, commissions and authorities.
- I. "Entities under common ownership" means two or more legal entities, such as corporations, limited liability companies, partnerships, and the like which are: owned by the same person(s); in which the same person(s) serve as officers and/or directors; or the majority of one of which is owned by one or more of the others. For example, if a single person owns controlling interests in several limited liability companies, all of those limited liability companies are entities under common ownership.
- J. "Family with children status" means one or more individuals who have not attained the age of eighteen years being domiciled with a parent or another person having legal custody of such individual or individuals, or with the designee of such parent or other person having such legal custody, with the written permission of such parent or other person. Families with children status also applies to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of eighteen years.
- K. "Federally-recognized tribe" means an entity listed on the Department of the Interior's list under the Federally Recognized Indian Tribe List Act of 1994, which the Secretary currently acknowledges as an Indian tribe and with which the United States maintains a government-to-government relationship.
- L. "Gender-affirming care" means a service or product that a health care provider, as defined in RCW 70.02.010, provides to an individual to support and affirm the individual's gender identity. "Gender-affirming care" includes, but is not limited to, treatment for gender dysphoria, gender-affirming hormone therapy, and gender-affirming surgical procedures. "Gender-affirming care" can be provided to two spirit, transgender, nonbinary, and other gender diverse individuals.
- ~~((L))~~ M. "Gender Identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.
- ~~((M))~~ N. "Housing choice or other subsidy program(~~(-or alternative source of income)~~)" means, without limitation: (i) any short or long term federal, state or local government, private nonprofit, or other assistance program in which a tenant's rent is paid either partially by the program (through a direct arrangement between the program and the owner or lessor of the real property), and partially by the tenant or completely by the program; or (ii) HUD-Veteran Affairs Supportive Housing (VASH) vouchers, Housing and Essential Needs (HEN) funds, and short-term rental assistance provided by Rapid Rehousing subsidies.

((N)) O. "Impairment" includes, without limitation, any:

1. physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: Neurological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitor-urinary, hemic and lymphatic, skin and endocrine; or
2. mental, developmental, traumatic, or psychological disorder, including but not limited to cognitive limitation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

((Q)) P. "Income" means lawful, verifiable income derived from all sources, including without limitation wages, salaries or other compensation for employment; Social Security benefits; supplemental security income; unemployment benefits; retirement programs; child support; payments from the Aged, Blind or Disabled Cash Assistance Program; Refugee Cash Assistance; any federal, state, local government, private, or nonprofit-administered benefit program, including without limitation payments from any housing choice or other subsidy program as defined in this chapter; financial aid for college students; and per capita payments or distributions received from a federally-recognized tribe.

((P)) Q. "Labor organization" means an organization which is constituted for the purpose, in whole or in part, of collective bargaining or for dealing with an employer concerning grievances, terms or conditions of employment, or for other mutual aid or protection in connection with an employer.

R. "LGBTQIA2S+" means and includes Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, Asexual/Aromantic, Two Spirit people and any other term which refers to one's gender identity or sexual orientation.

((Q)) S. "Marital status" means the status of being married, single, separated, divorced or widowed.

((R)) T. "National origin" includes ~~((ancestry))~~, but is not limited to, an individual's or their ancestor's place of origin (such as country or world region) or the manifestation of the physical, cultural, or linguistic characteristics of a national origin group.

((S)) U. "Operational protocols" means the procedures governing how and when surveillance equipment may be used and by whom and includes, at a minimum, the information required in SMC 18.04.010.

((T)) V. "Person" includes:

1. A natural individual, partnership, association, organization, corporation, cooperative, legal representative, trustee and receiver, and any group of persons acting in concert;
2. an owner, lessee, proprietor, manager, agent or employee, of a person, whether consisting of one or more natural persons;
3. entities under common ownership; and
4. any political or civil subdivisions of the City and any agency or instrumentality of the City or of any political or civil subdivision thereof.

This definition does not include the federal government or any federally-recognized tribe.

((U)) W. "Place of public resort, accommodation, assemblage or amusement" includes, but is not limited to, any place, licensed or unlicensed, kept for gain, hire or reward, or where charges are made for admission, service, occupancy, or use of any property or facilities, whether conducted for the entertainment, housing, or lodging of transient guests, or for the benefit, use, or accommodation of those seeking health, recreation, or rest, or for the burial or other disposition of human remains, or for the sale of goods, merchandise, services, or personal property, or for the rendering of personal services, or for public conveyance or transportation on land, water or in the air, including the stations and terminals thereof and the garaging of vehicles, or where food or beverages of any kind are sold for consumption on the premises, or where public amusement, entertainment, sports, or recreation of any kind is offered with or without charge, or where medical service or care is made available, or where the public gathers, congregates, or assembles for amusement, recreation, or public purposes, or public halls, public elevators, and public washrooms of buildings and structures occupied by two or more tenants, or by the owner and one or more tenants, or any public library or educational institution, or schools of special instruction, or nursery schools, or day care centers or children's camps, provided that nothing contained in this definition shall be construed to include or apply to any institute, bona fide club, or place of accommodation, which is by its nature distinctly private, including fraternal organizations, though where public use is permitted that use shall be covered by this section; nor shall anything contained in this definition apply to any educational facility, columbarium, crematory, mausoleum, or cemetery operated or maintained by a bona fide religious or sectarian institution.

((V)) X. "Profiling" means actions of the Spokane Police Department, its members, or officers commissioned by the Spokane Police Department to rely on actual or perceived race, religion, national origin, color, creed, age, citizenship status, immigration status, refugee status, gender, sexual orientation, gender identity, disability, socio-economic status, housing status, or membership in any protected class under federal, state or local law as the determinative factor in initiating law enforcement action against an individual, rather than an individual's behavior or other information or circumstances that links a person or persons to suspected unlawful activity.

- ((W)) Y. "Refugee status" means the status of a person who, under the provisions of 8 USC 1101(a)(42), is outside a country of that person's nationality or, in the case of a person having no nationality, is outside any country in which that person last habitually resided, and who is unable or unwilling to return to, and is unable or unwilling to avail himself or herself of the protection of, that country because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion.
- ((X)) Z. "Service animal" means an animal that is trained for the purposes of assisting or accommodating a person with a disability.
- ((Y)) AA. "Sex" is the biological indication of male and female, determined by factor such as sex chromosomes, naturally occurring sex hormones, and nonambiguous internal and external genitalia present at birth, without regard to an individual's psychological, chosen, or subjective experience of gender.
- ((Z)) BB. "Sexual orientation" includes heterosexuality, homosexuality, bisexuality and gender expression or identity. As used in this definition, "gender expression or identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.
- ((AA)) CC. "Surveillance equipment" means equipment capable of capturing or recording data, including images, videos, photographs or audio operated by or at the direction of a City department that may deliberately or inadvertently capture activities of individuals on public or private property, regardless of whether "masking" or other technology might be used to obscure or prevent the equipment from capturing certain views. "Surveillance equipment" includes drones or unmanned aircraft and any attached equipment used to collect data. "Surveillance equipment" does not include the following equipment which are in use by the City of Spokane as of March 1, 2017:
1. handheld or body-worn devices (e.g., "bodycams") used by law enforcement;
 2. cameras installed in or on a police vehicle (e.g., "dashcams");
 3. cameras installed in or on any City-owned vehicle, including without limitation fire trucks, emergency vehicles, utility vehicles and street maintenance vehicles, which are intended to ensure the safe operation of the vehicle;
 4. cameras installed along a public right-of-way to record traffic patterns and/or traffic violations;
 5. cameras intended to record activity inside or at the entrances to City buildings for security purposes; or
 6. cameras installed to monitor and protect the physical integrity of City infrastructure, including without limitation fire stations and utility service facilities.

Section 3. That section 18.02.030 of Chapter 18.02 of the Spokane Municipal Code is amended as follows:

SMC 18.02.030 Prohibition Against Assisting in Discrimination

- A. No person shall, with the knowledge or assent of an employer, to assist, induce, compel or coerce the doing of any acts of discrimination, or to attempt to do so.
- B. No City of Spokane resources, including, but not limited to, City property or time spent while on duty by a City employee or official, employee, shall be used for investigation, assisting an investigation, or detention of an individual based on exercising their rights against discrimination set forth in this title.
- C. Whenever the City collects or disseminates information about an individual or individual's sex or gender, it will be without regard to sex assigned at birth. The City will not collect or disseminate information about sex assigned at birth, unless related to a criminal investigation of a violation of Washington State law.
- D. The City shall actively work to combat discrimination prohibited by this title by ensuring the City's public safety programs:
- a. Maintain LGBTQIA2S+ liaison officers within the police department to act as points of contact, advocate for community members, and build trust; and
 - b. Collaborate with local LGBTQIA2S+ community and cultural leaders, working closely with LGBTQIA2S+ event organizers to ensure public safety while prioritizing the needs and well-being of participants and attendees.
- E. The City shall conduct regular reviews of its policies, rules, practices, and public services to ensure they are inclusive, equitable, and affirming for LGBTQIA2S+ individuals.

Section 4. That there is adopted a new section SMC 03.07.340 of Chapter 03.07 of the Spokane Municipal Code as follows:

03.07.340 Employee Access to Health Care

City-provided health care policies shall extend coverage for the rights of individuals to seek, obtain, provide, or facilitate reproductive health care services and gender-affirming treatment that is legal in Washington State.

Section 5. Effective Date. This ordinance shall go into effect on May 22, 2025 or the effective date set by Section 19 of the City Charter, whichever is later.

Section 6. Severability. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, the decision shall not affect the validity of the remaining portions of this ordinance.

Section 7. Clerical Error. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council April 28, 2025

Delivered to Mayor May 1, 2025

ORDINANCE NO. C36670

An Ordinance relating to regular adjustments of fees, charges and other assessments collected by the City of Spokane to ensure they reflect the actual cost of service delivery; and amending Section 04.02.010 of the Spokane Municipal Code.

WHEREAS, the City lawfully assesses certain fees, charges and other assessments for services rendered, such as processing applications, reviewing documents and issuing permits, and delivering essential services; and

WHEREAS, because many fee schedules fail to keep pace with the actual cost of delivery of services due to the significant time, resources and expenses associated with evaluating whether fees, charges and other assessments suffice to cover costs; and

WHEREAS, the City Council wishes to encourage regular evaluation of available technologies and software that would allow for reduction or other adjustments of City fees, charges, and assessments; and

WHEREAS, the City Council wishes to establish a policy that would ensure regular review of fees, charges and other assessments to ensure they both reflect the actual cost of services rendered, coupled with efforts to reduce the costs of collection;

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

Section 1. That Article I, Section 04.02.010 of the Spokane Municipal Code is amended as follows:

Article I. In General

Section 04.02.010 Policy to Collect Accounts

- A. It is the policy of the City to promptly identify and collect all duly payable moneys related to services rendered, damage to City property, or any other source.
- B. It is the policy of the City to regularly review and, as necessary, adjust schedules for fees, charges, and other assessments to ensure the City recovers at least the actual cost of delivering said services. Accordingly, during the even year of each biennium, all city departments shall review as appropriate their schedules for fees, charges, and other assessments to ensure there is adequate cost recovery for the services rendered and shall then report the status and outcome of such review to the Mayor and City Council. The biennial review and adjustment shall be governed by the following specific criteria:
1. Except as otherwise provided in this section, fees, charges and assessments shall be adjusted by reference to the Consumer Price Index published by the United States Bureau of Labor Statistics, (All City Average (CPI-U and CPI-W)) or such other applicable index or formula appropriate for the service rendered.
 2. General facilities charges shall be updated and maintained pursuant to Chapters 13.03 and 13.04 of the Spokane Municipal Code.
 3. Transportation impact fees shall be updated and maintained pursuant to Chapter 17D.075 of the Spokane Municipal Code.
 4. This section shall not apply to criminal and civil penalties fees, which shall be adjusted consistent with state law and any penalty schedule established separately under the Spokane Municipal Code.
 5. In reviewing fees, charges, and other assessments each biennium, each City department shall systematically and resolutely pursue opportunities to maximize operational efficiency, eliminate waste, streamline processes, and minimize administrative costs to ensure the lowest possible financial burden on payers. This includes exploring innovative solutions that enhance effectiveness and reduce expenses. In conjunction with the

Information Technology Division, departments shall also evaluate and implement apt software and platforms that automate workflows, improve accuracy, and reduce the costs associated with calculating and billing fees, charges, and other assessments.

6. Nothing in this section shall be construed to prohibit review and adjustment of fees more frequently than every biennium.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council April 28, 2025

Delivered to Mayor May 1, 2025

ORDINANCE NO. C36680

An ordinance adopting an interim official control relating to off-premises alcohol outlets near public assets; adopting a new chapter 17C.348 of the Spokane Municipal Code; setting a public hearing; and declaring an emergency.

WHEREAS, the City of Spokane is concerned about the number off-premises alcohol outlets seeking to locate near schools, community centers, parks, transit centers, and early learning centers; and

WHEREAS, off-premises alcohol outlets have a significant effect on crime and the quality of life in neighborhoods; and

WHEREAS, research shows off-premises alcohol outlets are associated with violent crime including shootings, assaults, and robberies; and

WHEREAS, research also shows that the proliferation of off-premises alcohol outlets is associated with higher rates of drug overdose; and

WHEREAS, the United States Department of Health and Human Services has identified density of off-premises alcohol outlets in neighborhoods as a risk factor for youth and young adult substance abuse; and

WHEREAS, the Spokane City Council unanimously adopted Ordinance C36634 on February 3, 2025, establishing an alcohol impact area within the boundaries of the downtown police precinct; and

WHEREAS, the City of Spokane is in the voluntary compliance period and is required by WAC 314-12-215 make good-faith efforts, such as changing land use, to reduce illegal activity associated with liquor sales and to promote public health and safety; and

WHEREAS, the City of Spokane is in the process of updating its Comprehensive Plan by year 2026; and

WHEREAS, the Spokane City Council has identified an immediate need to protect and preserve public assets such as schools, parks, and community centers from the potential public health and public safety impacts of off-premises alcohol outlets; and

WHEREAS, the Spokane City Council intends to utilize the authority granted under RCW 36.70A.390 to adopt interim zoning standards to protect and preserve public assets from the potential public health and public safety impacts of off-premises alcohol outlets; and

WHEREAS, pursuant to RCW 36.70A.390, the City Council may adopt an interim official control that may be effective for one year if a work plan is developed for related studies; and

WHEREAS, RCW 36.70A.390 authorizes the enactment of an interim official control without a hearing; and

WHEREAS, pursuant to RCW 36.70A.390, when the City Council adopts an interim official control without holding a public hearing on the proposed interim official control, it must hold a hearing on the adopted interim official control within at least sixty days of its adoption; and

WHEREAS, the Spokane City Council finds that the interim official control imposed by this ordinance is necessary for the protection of the public peace, health, or safety and for the immediate support of City government and its existing public institutions; and

WHEREAS, the Spokane City Council finds that the application for and the acquisition of businesses offering alcohol for sale for off-premise consumption is increasing, and creating a dangerous situation that is sudden, unexpected, and requires immediate action to prevent or mitigate the threat to public health and safety; and

WHEREAS, the normal course of legislative procedures of the Spokane City Council cannot timely address the threat without the threat of applications and nonconforming uses vesting under the existing code, thereby causing or exacerbating harm to the community or government functions;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the interim official control established by this ordinance. The City Council may, in its discretion, adopt additional findings after public hearing referenced in Section 5 below.

Section 2. Purpose. The purpose of this interim official control is to prohibit the siting of off-premises alcohol outlets within 500 feet of the property line of any public school, private school, property hosting ECEAP or Head Start early learning programs, community center, library, transit center, or park.

Section 3. Duration of Interim Official Control. The interim official control imposed by this Ordinance shall be in effect for a period of one year, beginning on the date of the adoption of this Ordinance. During this period, the City will evaluate how to make these standards permanent pursuant to the City's public notice and participation process set forth in SMC 17G.025.

Section 4. Work Plan. Pursuant to RCW 36.70A.390, a work plan related to this ordinance shall include continued public participation and noticing pursuant to chapter 17G.025 SMC, as well as consideration of off-premises alcohol outlets during the update to the City's Comprehensive Plan.

Section 5. Public Hearing. Pursuant to RCW 35.63.200 and 36.70A.390, the City Council will hold a public hearing on this interim official control on June 16, 2025. Immediately after the public hearing, the City Council will adopt findings of fact on the subject of this interim official control.

Section 6. That there is adopted a new Chapter 17C.348 of the Spokane Municipal Code to read as follows:

Chapter 17C.348 Zoning Standards for Off-Premises Alcohol Outlets

17C.348.010 Purpose

17C.348.020 Definitions

17C.348.030 Zoning Standards for Off-Premises Alcohol Outlets

Chapter 17C.348 Zoning Standards for Off-Premises Alcohol Outlets

Section 17C.348.010 Purpose

This chapter provides zoning standards for off-premises alcohol outlets.

Section 17C.348.020 Definitions

- A. "Community Center" means a publicly-owned property where community members gather to socialize, participate in recreational or educational activities, learn, and/or seek counseling or support services. Community centers house a variety of programs and can be open to everyone in a community or only to a particular group, such as youth or seniors.
- B. "Grocery establishment" means a retail store in this state that is over 15,000 square feet in size and that sells primarily household foodstuffs for off-site consumption, including the sale of fresh produce, meats, poultry, fish, deli products, dairy products, canned foods, dry foods, beverages, baked foods, or prepared foods, and where the sale of household supplies or other products is secondary to the primary purpose of food sales.
- C. "Hotel" means buildings, structures, and grounds, having facilities for preparing, cooking, and serving food, that are kept, used, maintained, advertised, or held out to the public to be a place where food is served and sleeping accommodations are offered for pay to transient guests, in which twenty or more rooms are used for the sleeping accommodation of such transient guests. All hotel buildings, structures, and grounds must be located on adjacent property either owned or leased by the same person or persons.
- D. "Library" means the Spokane Public Library, as established under Chapter 6.06 of the Spokane Municipal Code, and all locations operated by the Spokane Public Library. It does not include Spokane Public Library kiosk locations.
- E. "Liquor" in this chapter shall mean the same as "liquor" defined in RCW 66.04.010.

- F. "Off-premises alcohol outlet" means a business that sells liquor intended to be consumed away from the point of sale. It does not include a grocery establishment, hotel, pharmacy, supermarket, or licensed on-premises alcohol outlet.
- G. "On-premises alcohol outlet" means a location that sells alcohol that will be consumed on the premises. Examples include but are not limited to tavern, bars, and restaurants.
- H. "Parks" means and includes all City parks, public squares, park drives, parkways, park museums, pools, bathing beaches, and playgrounds, recreation grounds, trails, natural areas and any conservation land under the control of the park board.
- I. "Pharmacy" means every place properly licensed by the Pharmacy Quality Assurance Commission where the practice of pharmacy is conducted as defined by RCW 18.64.011(32).
- J. "Public or Private School" means any tax-supported elementary or secondary school or private school meeting the requirements of RCW 28A and includes any facility hosting an Early Childhood Education Assistance Program or Head Start.
- K. "Supermarket", as designated by the North American Industry Classification System, means a business where the primary business activity is retailing a general line of food, such as canned and frozen foods; fresh fruits and vegetables; and fresh and prepared meats, fish, and poultry. It does not include Convenience Retailers or Gasoline Stations with Convenience Stores as defined by the North American Industry Classification System.
- L. "Transit center" means a facility where multiple buses or trains can stop simultaneously.

Section 17C.348.030 Regulations for Off-Premises Alcohol Outlets

- A. An off-premises alcohol outlet shall not be located within five hundred feet of the property line of any public school, private school, community center, library, transit center, or park. The owner or operator of an off-premises alcohol outlet shall be responsible for demonstrating that the proposed location is not within five hundred feet of the property line of a public school, private school, community center, library, transit center, or park.
- B. The measurement of the separation distance shall be measured as the shortest straight-line distance from the property line of any public school, private school, community center, library, transit center, or park to the property line of the off-premises alcohol outlet.
- C. Nothing in this chapter shall prohibit a person or entity from assuming ownership or operation of an existing off-premises alcohol outlet within the restricted area; provided, the person or entity assumes and maintains the necessary off-premises liquor license required by the Washington State Liquor and Cannabis Board and; provided further, said premises shall not be moved any closer to any public school, private school, community center, library, transit center, or park. Nonconforming off-premises alcohol outlets shall be subject to the provisions of SMC Chapter 17C.210 Nonconforming Situations.
- D. These zoning standards do not apply to grocery establishments, hotels, pharmacies, supermarkets, or on-premises alcohol outlets as defined in SMC 17C.348.020.

Section 7. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 8. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 9. Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

**Passed by City Council April 28, 2025
Delivered to Mayor May 1, 2025**

Policies & Procedures

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 0320-25-06 LGL 2007-0028
TITLE City Council Board/Commission Appointment Process EFFECTIVE DATE: July 13, 2007 REVISION DATE: April 23, 2025	

1.0 GENERAL

1.1 This document provides procedures for the City Council appointment of Mayoral nominations of board and commission members.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to all boards and commissions when the Mayor nominates and the City Council is required to appoint the board or commission member.

3.0 REFERENCES

City Charter section 24 (8)

Spokane City Council Rules of Procedure Rule 2.10

Spokane Municipal Code 04.32.150 (C)

4.0 DEFINITIONS

None

5.0 POLICY

5.1 It is the policy of the City Council to be well informed in carrying out its obligation under Section 24 (8) of the City Charter regarding appointment of individuals nominated by the Mayor for appointments to City boards and commissions. Furthermore, it is the City Council's policy to implement an efficient and fair appointment process.

6.0 PROCEDURE

6.1 The Spokane City Council wants the opportunity to interview prospective board and commission appointees prior to confirmation of appointment at a regular legislative meeting.

6.2 The Mayor's Office will submit a nomination or re-nomination to a board or commission into OnBase no later than 12:00 p.m. on the Wednesday occurring twenty (20) calendar days before the desired legislative meeting.

6.3 As approved by the Council President or the Council Office Director, the Mayor's Office will contact a new nominee to schedule an interview to be conducted at a Council agenda review meeting. A nominee's interview

may also be conducted at a standing committee or study session if a nominee is unable to attend the Council's agenda review meeting. The Mayor's Office shall forward a memorandum to the City Council setting forth the interview request along with the nominee's name, term, any representation requirements met by the nominee, and the nominee's application. Nominees for reappointment do not need to be interviewed unless requested by a City Council member.

6.4 All board and commission appointments made by the City Council will be in an open public meeting.

6.5 This policy does not apply to appointments made solely by the City Council without mayoral nomination, including, but not limited to, appointments pursuant to Spokane Municipal Code 04.32.

7.0 RESPONSIBILITIES

The City Council Office and the Mayor's Office are responsible for administering this policy.

8.0 APPENDICES

None

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR ENGINEER, MECHANICAL – WTE PLANT

SPN 233

(Announcement of 03/10/2025)

The above titled announcement is hereby amended to read:

Closing Date: June 2, 2025 at 4:00 PM.

WTE POWER PLANT OPERATOR SPN 572

Open Entry

DATE OPEN: Monday, May 5, 2025

DATE CLOSED: Monday, May 19, 2025

SALARY: \$64,728.00 annual salary, payable bi-weekly, to a maximum of \$106,592.40

CLASS SUMMARY:

Performs supervisory and technical work monitoring and controlling boiler, turbine, and auxiliary waste to energy (WTE) plant equipment from the control room on an assigned shift.

EXAMPLES OF JOB FUNCTIONS:

- Maintains safe, efficient and productive boiler operation, including combustion; maximizes power generation and manages in-plant power consumption; operates plant within all applicable permits.
- Monitors and inspects plant operational and emissions data; detects and responds to changing conditions with regard to maximizing plant safety and efficiency.
- Adjusts manual controls or overrides automatic controls to bring equipment into recommended or prescribed operating ranges, switch to backup equipment or systems, or to shut down equipment. Inspects equipment to detect malfunctions or need for repair, adjustment or lubrication.
- Oversees the operation of plant equipment; dispatches Assistant Plant Operators and Utility Operators for local monitoring. Works with maintenance to troubleshoot problems, ascertain probable cause, and perform basic maintenance tasks. Coordinates, directs, and trains subordinates as required.
- Reads meters and gauges or automatic recording devices at specified intervals to verify operating conditions. Records data such as temperature of equipment, hours of operation, fuel consumed, temperature or pressure, water levels, analysis of flue gases, voltage load and generator balance. Records operation and maintenance actions taken during shift in operator's logbook.
- Directs plant personnel in the safe operation of plant equipment and casualty control measures.

- Conducts nondestructive testing of boiler tubes.
- Performs tasks as required to comply with safety and environmental standards, including but not limited to fire watch, confined space attendant, confined space entrant, chemical spill response.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* High school diploma or equivalent
- *Experience:* Two years of experience as a Power Plant Operator or equivalent position in the operation of a solid waste combustion facility or in occupations concerned with the design, start-up, or operation of boilers, steam turbines, or related machinery which supply power or steam to an industrial, maritime, or commercial process or facility.
- *Substitution:* Completion of 90 quarter or 60 semester credits from an accredited college or university in courses closely related to physical science or engineering may substitute for one year of the required experience.

License and Certification:

- All applicants must possess a valid driver's license.
- All applicants hired must obtain a valid Provisional Certification under the ASME QRO Certification for Operators of Resource Recovery Facilities program, as well as required local, state and federal licenses, within the probationary period.

NOTE: Individuals in this classification must successfully complete the WTE Power Plant Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

EXAMINATION DETAILS:

The examination will consist of a T&E and an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 70%
- T&E Examination 30%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application.**

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

ONLINE EXAMINATION DETAILS:

The online examination will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, May 5, 2025, and Monday, May 19, 2025, will test Thursday, May 22, 2025, through Monday, May 26, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Safety
- Blueprint/Schematic Reading
- Steam, Turbines, and Combustion
- Mathematical Reasoning
- Interpersonal & Communication Skills

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of May 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

WTE POWER PLANT OPERATOR SPN 572
Promotional

DATE OPEN: Monday, May 5, 2025

DATE CLOSED: Monday, May 19, 2025

SALARY: \$64,728.00 annual salary, payable bi-weekly, to a maximum of \$106,592.40

CLASS SUMMARY:

Performs supervisory and technical work monitoring and controlling boiler, turbine and auxiliary waste to energy plant equipment from the control room on an assigned shift

EXAMPLES OF JOB FUNCTIONS:

- Maintains safe, efficient and productive boiler operation, including combustion; maximizes power generation and manages in-plant power consumption; operates plant within all applicable permits.
- Monitors and inspects plant operational and emissions data; detects and responds to changing conditions with regard to maximizing plant safety and efficiency.
- Adjusts manual controls or overrides automatic controls to bring equipment into recommended or prescribed operating ranges, switch to backup equipment or systems, or to shut down equipment. Inspects equipment to detect malfunctions or need for repair, adjustment or lubrication.
- Oversees the operation of plant equipment; dispatches Assistant Plant Operators and Utility Operators for local monitoring. Works with maintenance to troubleshoot problems, ascertain probable cause, and perform basic maintenance tasks. Coordinates, directs, and trains subordinates as required.
- Reads meters and gauges or automatic recording devices at specified intervals to verify operating conditions. Records data such as temperature of equipment, hours of operation, fuel consumed, temperature or pressure, water levels, analysis of flue gases, voltage load and generator balance. Records operation and maintenance actions taken during shift in operator's logbook.
- Directs plant personnel in the safe operation of plant equipment and casualty control measures.
- Conducts nondestructive testing of boiler tubes.
- Performs tasks as required to comply with safety and environmental standards, including but not limited to fire watch, confined space attendant, confined space entrant, chemical spill response.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

- *Experience:* Two years of experience as a WTE Assistant Plant Operator (SPN 571) and completion of the internal training program through the level of WTE Power Plant Operator.

NOTE: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open Entry Requirements:

- *Education:* High school diploma or equivalent
- *Experience:* Two years of experience as a Power Plant Operator or equivalent position in the operation of a solid waste combustion facility or in occupations concerned with the design, start-up, or operation of boilers, steam turbines, or related machinery which supply power or steam to an industrial, maritime, or commercial process or facility.
- *Substitution:* Completion of 90 quarter or 60 semester credits from an accredited college or university in courses closely related to physical science or engineering may substitute for one year of the required experience.

License and Certification:

- All applicants must possess a valid driver's license.
- All applicants hired must obtain a valid Provisional Certification under the ASME QRO Certification for Operators of Resource Recovery Facilities program, as well as required local, state and federal licenses, within the probationary period.

NOTE: Individuals in this classification must successfully complete the WTE Power Plant Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a T&E and an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 70%
- T&E Examination 30%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application.**

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, May 29, 2025
- Test Time: 9:00 a.m.
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 2 Hours
- The examination may include such subjects as:
 - ◇ Safety
 - ◇ Blueprint/Schematic Reading
 - ◇ Steam, Turbines, and Combustion
 - ◇ Mathematical Reasoning
 - ◇ Interpersonal & Communication Skills

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of May 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Francis & Assembly Street & Utilities Phase 1 Engineering Services File No. 2021079

This project consists of the construction of approximately 7,000 linear feet of 18-inch water transmission main, a pressure reducing valve station, 2,500 square yards of pavement removal and replacement, 2,000 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday May 12th, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is (funded/partially funded) through the Washington State Public Works Board program with state funds.

All work performed on this project will be subject to state prevailing wage rates. The City of Spokane is an Equal Opportunity Employer.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: April 23, 30 and May 7, 2025

**Wellesley Ave– Maple to Division Chip Seal
Engineering Services File No. 2023119**

This project consists of the construction of approximately 30,000 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 19, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

Publish: April 30, May 7, and 14, 2025

**Freya Street Water Distribution Main
from 21st Avenue to 13th Avenue
Engineering Services File No. 2024070**

This project consists of the construction of approximately 3,000 cubic yards of excavation and embankment, 3,100 linear feet of 12-inch water main, 660 linear feet of 6-inch water main, 100 square yards of sidewalk, 6600 square yards of 6-inch thick HMA pavement, 1100 square yards of 4-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday, May 19th, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:
Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

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Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within Ten (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: April 30, May 7, and 14, 2025

**Local Chip Seal
Engineering Services File No. 2025043**

This project consists of the construction of approximately 82,500 square yards of chip seal, pavement repair, pre-level, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 12, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 23, 30, and May 7, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Neptune Water Meters, Register, & Parts – Annual Value Blanket Water & Hydroelectric Services Department ITB #6380-25

Description: *The City of Spokane is seeking bids for Neptune Water Meters, Registers, and Parts to be used by the Water & Hydroelectric Services Department.*

Bid Opening: Sealed electronic bids will be accepted until **Monday, June 2nd, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Invitation to Bid is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation to Bid.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 2nd 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Tanya Lester
Purchasing Department

Publish: May 7 and 14, 2025

FIRE HOSE, ACCESSORIES AND NOZZLES FOR STRUCTURAL AND WILDLAND FIREFIGHTING ITB #6381-25

Description: *The City of Spokane is soliciting electronic bids for the Spokane Fire Department – Fire Hose, Accessories and Nozzles for Structural and Wildland Firefighting.*

Bid Opening: Sealed electronic bids will be accepted until **Monday, May 19, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, May 19, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: May 7 and 14, 2025

