



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

APRIL 23, 2025

Issue 17



MAYOR AND CITY COUNCIL

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COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

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MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, April 7, 2025**

The Monday, April 7, 2025 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, April 14, 2025**

The minutes for the Monday, April 14, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, April 30, 2025, issue of the *Official Gazette*.

Hearing Notices

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1302 W Boone Avenue, PARCEL NO: 35182.2909 LEGAL DESCRIPTION: BINGAMANS ADD PT OF L10 B13 S100FT INC VAC STP S OF& ADJ

TOL10 in compliance with the Spokane Municipal Code stating that an administrative show cause hearing on this matter will be held before the Building Official on May 13, 2025, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the city website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said administrative show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jennifer Loparco

Code Enforcement, City of Spokane

808 West Spokane Falls Blvd.

Spokane, WA 99201-3333

509-625-6300

jloparco@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWMASTER@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

In the Superior Court of the State of Washington for the County of Spokane

City of Spokane, a municipal corporation, Plaintiff, v. Eric S. Johnson, property owner of 528 E. Nebraska Avenue, Spokane, Washington; and Ariana Y. Sullivan, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and Juventino Soria, occupant of 528 E. Nebraska Avenue, Spokane, Washington; and State of Washington, a lien holder, Defendants, No. 25-2-01203-32

The State of Washington to the said JUVENTINO SORIA:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 9th day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 528 E. Nebraska Avenue, Spokane, Washington, Parcel Number 36322.2405.

Matthew J. Cozza, WSBA #54110
Assistant City Attorney
Office of the City Attorney
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3326
Attorney for City of Spokane

In the Superior Court of the State of Washington for the County of Spokane

City of Spokane, a municipal corporation, Plaintiff, v. JESSICA BELBIN and JOHN BELBIN, individually and the marital community comprised thereof; and SAVAAD ALEX; and MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC.; and INLAND RESTORATION, INC., D/B/A SERVPRO OF NORTHWEST; and AMERICAN EXPRESS NATIONAL BANK; and STATE OF WASHINGTON; and ASSOCIATED CREDIT SERVICE, INC.; and PERFORMANCE RESTORATION, INC., Defendants, No. 25-2-01699-32.

The State of Washington to the said JOHN BELBIN:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 23rd day of April, 2025, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff City of Spokane, at the office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court.

The object of the action is for the court to find the property identified below to be a nuisance under state and local law; to authorize the City to vacate and secure said property and abate said nuisance at defendants' expense; and/or to appoint a receiver over said property with authority to sell the property free and clear of all interests. Said property is known as 5817 W. Houston Ave., Spokane, WA 99208, Parcel Number 26273.1412.

Matthew J. Cozza, WSBA #54110
Assistant City Attorney
Office of the City Attorney
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3326
Attorney for City of Spokane

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C36657

An Ordinance relating to fees and charges amending Chapter 08.02 of the Spokane Municipal Code. Specifically amending Section 08.02.031 Building Code, Section 08.02.039 Special Inspections and Other Fees, the Development Fee Schedule and the Historic Preservation Fee Schedule, and other matters properly related thereto.

The City of Spokane does hereby ordain:

Section 1. That SMC section 08.02.031 is amended to read as follows:

Section 08.02.031 Building Code

A. Building Permit.

Building permit fees are based on the value of the work to be done as follows:

VALUE OF WORK

(in dollars)

FEE

(in dollars)

1 – 2,000

73.00

2,001 - 25,000

73.00 plus 13.00 for each 1,000 over 2,000

25,001 - 50,000

372.00 plus 10.00 for each 1,000 over 25,000

50,001 - 100,000

622.00 plus 7.00 for each 1,000 over 50,000

100,001 - 500,000

972.00 plus 5.00 for each 1,000 over 100,000

500,001 - 1,000,000

2,972.00 plus 4.00 for each 1,000 over 500,000

1,000,001 - 99,999,999

4,972.00 plus 3.00 for each 1,000 over 1,000,000

B. Valuation.

1. The value of construction for purposes of calculating the amount of the fee is determined by using the:
 - a. most current building valuation data from the International Code Council (ICC) as published and updated by the ICC twice annually; or
 - b. total construction valuation, whichever is greater. The total construction valuation shall include the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment.
2. "Gross area" when used in conjunction with the ICC building valuation data to determine valuation of a project is the total area of all floors, measured from the exterior face, outside dimension, or exterior column line of a building, including basements and balconies but excluding unexcavated areas.
3. The fee is based on the highest type of construction to which a proposed structure most nearly conforms, as determined by the building official.
4. For roofing permits, the value is determined to be:
 - a. two hundred fifty dollars per square for recovering roofs;
 - b. three hundred fifty dollars per square for roofing projects when existing layers of roofing are torn off and a new layer is installed;
 - c. four hundred dollars per square for roofing projects when existing layers of roofing are torn off, new sheeting is installed, and a new layer of roof is installed;
 - d. or the contract valuation if it is greater.

C. Building Plan Review.

1. Fees are provided in the Development Fee Schedule

- D. Demolition
1. Permit fees are provided in the Development Fee Schedule.
 2. All demolition permit fees provided in the Development Fee Schedule received by the city are to be deposited in the historic preservation incentives fund established by SMC 07.08.152.
- E. Fencing.
- Permit fees are provided in the Development Fee Schedule.
- F. Grading.
1. Permit fees are provided in the Development Fee Schedule.
 2. Plan review fees are provided in the Development Fee Schedule.
 3. Failure to obtain a grading permit is a class one infraction under SMC 1.05.150.
- G. Sign Permits.
1. Permit fees are provided in the Development Fee Schedule.
 2. Plan review fees are provided in the Development Fee Schedule.
- H. Factory-built Housing.
1. The installation fee for factory-built housing is provided in the Development Fee Schedule.
 2. A foundation or basement requires a separate building permit.
 3. Decks, carports and garages require a separate building permit.
 4. The development services review fee is provided in the Development Fee Schedule.
- I. Manufactured (Mobile) Home.
1. The installation fee for a manufactured (mobile) home is provided in the Development Fee Schedule.
 2. A basement requires a separate building permit.
 3. Decks, carports and garages require a separate building permit.
 4. The development services review fee is provided in the Development Fee Schedule.
- J. Temporary Structures.
1. Permit fees are provided in the Development Fee Schedule.
 2. Review fees are provided in the Development Fee Schedule.
 3. No third session will be permitted.
- K. Relocation.
- ~~((1. Inspection fees for bond determination are provided in the Development Fee Schedule.~~
- ~~2. Review))~~ 1. Relocation determination fees are provided in the Development Fee Schedule.
- ~~((3.))~~ 2. Any repairs or alterations required for relocation are handled by various building permits and the fees for such building permits are in addition to the relocation permit fee.
- L. Early Start and Fast Track Approval.
- The fee for an early start or fast track building permit approval is twenty-five percent of the building permit fee rounded to the next whole dollar amount and is in addition to all other applicable fees.
- M. Certificate of Occupancy.
1. There is no separate fee for the issuance of a certificate of occupancy following final inspection of a permit; otherwise, the minimum fee for a building permit and certificate of occupancy is provided in the Development Fee Schedule plus a processing fee.
 2. The fees for the issuance of a certificate of occupancy not resulting from work done under permit are as provided in SMC 8.02.060.
 3. The building official will assess a fee not to exceed one hundred percent of the building permit fee for the issuance or extension of any temporary certificate of occupancy. ~~((The minimum fee))~~ Temporary certificate of occupancy issuance and extension fees will be the lesser of:
 - a. the fee amounts provided in the Development Fee Schedule ~~((five hundred and twenty dollars))~~ plus a processing fee ~~((when the building permit fee exceeds this amount))~~;
 - b. ~~((equal to the))~~ an amount equal to ~~((of))~~ the building permit fee plus a processing fee ~~((when the building permit fee is less than five hundred and twenty dollars))~~.
- N. Swimming Pools.
1. Permit fees are provided in the Development Fee Schedule.
 2. Review fees are provided in the Development Fee Schedule.
 3. Mechanical, electrical and fence permits are additional.
- O. Parking Lot and Site Work Permits.
- The fee for a site work permit is charged in accordance with the fee table in subsection (A) of this section.

- P. Reinspections.
Reinspection fees are provided in the Development Fee Schedule.
- Q. Inspections Outside Normal Inspector Working Hours.
Fees for inspections outside normal inspector working hours are provided in the Development Fee Schedule.
- R. Work Done Without a Permit/Investigation Fees.
Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:
1. twice the inspection fee, or
 2. the permit fee plus three hundred dollars, must be paid prior to the issuance of the permit(s).
- S. Safety Inspections.
1. Safety inspection fees are provided in the Development Fee Schedule.
- T. Recording Fee Use of Public Right-of-way and Large Accessory Building Agreement.
The property owner shall be charged a pass-through fee equal to the amount assessed by Spokane County when erecting a fence, retaining wall or other structure in a public right-of-way. This is a recording fee for the acknowledged agreement whereby the property owner covenants to remove the encroachment upon notice by the City. An additional processing fee is required when a permit is not issued in conjunction with the recording. Processing fees are provided in the Development Fee Schedule.
- U. Expired Permits(~~(-Over Six Months)~~).
1. Building Permits.
 - a. No inspections have been made: Permits require full resubmittal, and if a commercial project, plan review. Original valuation shall be contained in description of new permit.
 - b. Footings and foundations only have been inspected and approved: Minimum of seventy-five percent of the original assessed permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
 - c. All rough-in inspections approved: Minimum of twenty-five percent of original permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
 - d. Additional work done not on original permit: New valuation shall be calculated based upon either square footage if new construction, or valuation if remodel.
1. Plumbing Permits.
 - a. No inspections: A full new permit for all fixtures is required.
 - b. Partial inspections approved: If water tests, top outs and ground plumbing have been approved, then twenty-five percent of the original itemized permit fees plus new processing fee.
2. Mechanical Permits.
 - a. No inspections: A full new permit is required.
 - b. Partial inspections: If all rough-in inspections and air tests have been approved, then twenty-five percent of the original permit fee plus new processing fee.
3. Electrical Permit.
 - a. No inspections: A full new permit is required.
 - b. Partial inspections: If all rough-in inspections and service inspections have been approved, then twenty-five percent of the original fees plus new processing fee.
- V. Processing Fee.
In addition to all of the fees identified in SMC 8.02.031, the processing fee for each permit is as provided in the Development Fee Schedule, unless specifically stated otherwise.
- W. Solar Permits.
 1. Solar permit fees are provided in the Development Fee Schedule.
 2. Additional electrical fees are as provided in SMC 08.02.032.

Section 2. That SMC section 08.02.039 is amended to read as follows:

08.02.039 Special Inspections and Other Fees

- A. The fee for re-inspection as provided in the adopted codes, to be billed to each permittee, is provided in the Development Fee Schedule.
- B. The fee for inspection by any building services department personnel outside normal working hours is provided in the Development Fee Schedule. A minimum of two hours is payable at the time the request is made.
- C. The fee for investigation of work done without a permit is provided in the Development Fee Schedule.
- D. The minimum fee for any permit or inspection not otherwise provided for is provided in the Development Fee Schedule.

E. Refund of Fees.

1. All requests for refunds must be in writing to the building official.
 - a. Refundable amounts of less than \$30 are not eligible for reimbursement.
2. Refunds of permit and inspection fees will be granted only if the:
 - a. work described on the permit was not done and no inspections or site visits were made, or
 - b. permit was a duplicate of an already issued permit in error, or
 - c. permit was issued in error by the department.
3. The following fees are not refundable:
 - a. Plan review fees once any plan review work has begun.
 - b. Application fees, to include processing fees and the state building code fee.

F. The processing fee for each (~~(printed)~~) permit is provided in the Development Fee Schedule.

G. The fee for doing research of files and codes or preparing reports is provided in the Development Fee Schedule with a one-hour minimum, plus actual copying or printing expense.

H. The fee to recommence suspended or abandoned work under an extended permit is provided in SMC 08.02.031(U).

Section 3: Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Development Fee Schedule 2025

Automatic Annual Adjustment

Effective January 1, 2026, and the first January of each year thereafter, the development fees shall be adjusted by the City of Spokane Building Official for an amount equal to the Consumer Price Index for West Urban Consumers (CPI) adjustment for the previous July-to-July U.S. All City Average (CPI-U and CPI-W). The adjusted fees shall include an upper limit based on the average CPI rate over the past three years. The newly determined amount shall be rounded up to the nearest dollar and shall not exceed the calculated upper limit "average percentage". In addition, the adjusted fees shall be presented to the city council for approval and a copy of the approved fees filed with the city clerk and city building official before becoming effective. No other fee schedules shall be affected by such automatic adjustments unless expressly noted.

Building permit fees shall not be included in the annual automatic adjustment because updates occur semi-annually through the International Code Council (ICC) published updates.

All hourly and other variable fees are based on the designated metric or fraction thereof.

<u>Development Fee Schedule</u>	<u>Fee Amount</u>
<u>Shared Fees</u>	
Processing/Application Fee (<i>except as otherwise identified</i>)	\$65.00
<u>Technology Fee</u>	<u>2.5%</u>
Development Services Review Fee	\$115.00
Re-Inspection Fee	\$150.00
Work Beyond Scope of Permit	\$150.00
Work Done Without Permit/Investigative Fees - Greater Of:	2x the Inspection Fee(s) or \$300
Inspection Outside Normal Working Hours (2-hr minimum)	\$115 per hour
Additional, Excessive, Phased Reviews	50% Original Review Fee
Additional, Excessive, Phased Inspections	\$105.00
Trade Review (2-hr minimum)	\$115 per hour
Refund Administration Fee - Plan Review and Processing/Application Fees are non-refundable, no refunds of less than \$30 unless City error.	N/A
State Building Code Fee	State Determined Fee
Permit or Application Extension Fee	\$45.00
Recording Fee	County Determined Fee
((Technology Fee	2.5%))

<u>State Environmental Policy Act (SEPA)</u>	
SEPA Environmental Checklist Initial Review	\$500.00
Threshold Determination of MDNS	\$325.00
Threshold Determination Resulting in Declaration of Significance	Actual Cost
Threshold Determination Resulting in Declaration of Significance - Deposit	\$3,250.00
Public Notice	Actual Cost
Environmental Document Reproduction	Actual Cost
<u>Appeal Fees</u>	
Appeal of Administrative Decision to Hearing Examiner	\$350.00
Exception: Junk Vehicle Determination Appeal	\$200.00
Appeal of Hearing Examiner Decision to City Council	\$700.00
Appeal Preparation Fee	Actual Cost
((Appeal Filing Fee (except as otherwise provided))) Request for Reconsideration	\$250.00
<u>Blasting Licenses and Permits</u>	
Blaster's License	\$55.00
Blasting Permit	\$275.00
Blasting Transportation Permit	\$65.00
<u>Boiler and Gas Heating Mechanic License Fees</u>	
((Boiler Exam)) <u>License Application and Examination Fee</u>	\$110.00
((Fireman Boiler License)) <u>Annual License Fee</u>	\$55.00
((3rd Class Engineer	\$55.00
2nd Class Engineer	\$55.00
1st Class Engineer	\$55.00
Boiler License)) <u>Annual Inspector License Fee</u>	\$55.00
<u>((Gas Heating Mechanic Fees</u>	
Gas Heating Mechanic Exam Fee	\$110.00
Gas Heating Mechanic I	\$55.00
Gas Heating Mechanic II	\$55.00
Apprentice Heating Mechanic	\$55.00
Oil Burner Servicer/Installer	\$55.00
Oil, Gas I, or Gas II Inspector	\$55.00))

<u>Boiler Installation Inspection Fees</u>	
Low Pressure & Hot Water Boiler < 500,000 BTUs	\$157.00 ((\$175.00))
LP & HWB 500,000 to < 2,000,000 BTUs	\$265.00 ((\$300.00))
LP & HWB 2,000,000 BTUs and greater	\$425.00 ((\$450.00))
Power Boilers < 1,000,000 BTUs	\$425.00 ((\$450.00))
Power Boilers from 1,000,000 to < 5,000,000 BTUs	\$850.00
Power Boilers 5,000,000 BTUs and greater - Base	\$850.00
Power Boilers 5,000,000 BTUs and greater - Additional Charge per million BTUs	\$25.00
Electric Boiler < 250 kw	\$250.00
Unfired Pressure Vessel	\$80.00 ((\$95.00))
<u>Boiler Operating Permit & Accessory Fees</u>	
Boilers - Base City Inspected Operating Permit Fee	\$85.00 ((\$98.00))
Boilers - per Vessel	\$35.00
Hydrostatic Pressure Test	\$145.00
Repair Inspections - Hourly	\$115.00
<u>Building Permit Fees</u>	
\$1 - \$2,000 Job Value Fee - Base	\$73.00
\$2,001 - \$25,000 Job Value Fee - Base	\$73.00
\$2,001 - \$25,000 Job Value Fee - Variable per \$1000 over \$2000	\$13.00
\$25,001 - \$50,000 Job Value Fee - Base	\$372.00
\$25,001 - \$50,000 Job Value Fee - Variable per \$1000 over \$25,000	\$10.00
\$50,001 - \$100,000 Job Value Fee - Base	\$622.00
\$50,001 - \$100,000 Job Value Fee - Variable per \$1000 over \$50,000	\$7.00
\$100,001 - \$500,000 Job Value Fee - Base	\$972.00
\$100,001 - \$500,000 Job Value Fee - Variable per \$1000 over \$100,000	\$5.00
\$500,001 - \$1,000,000 Job Value Fee - Base	\$2,972.00
\$500,001 - \$1,000,000 Job Value Fee - Variable per \$1000 over \$500,000	\$4.00
Over \$1,000,000 Job Value Fee - Base	\$4,972.00
Over \$1,000,000 Job Value Fee - Variable per \$1000 over \$1,000,000	\$3.00
Plan Review for Commercial & Multi-Family over 2 units	65% of Job Value Fee
Fast Track Plan Review Fee	125% of Job Value Fee
Early Start and Fast Track Approval	25% Additional fee
Stock Plan Review Fee	25% of Job Value Fee
Reduced Plan Review Fee	25% of Job Value Fee
<u>*Applications for successive identical buildings on a single site submitted simultaneously are eligible for the Reduced Plan Review Fee. In these instances, the full plan review fee applies to the first of the duplicate buildings.</u>	

Plan Review for New Single-Family Residences (<u>SFR</u>), Accessory Dwelling Units, & Duplexes	50% of Job Value Fee
Plan Review for SFR & Duplex Accessory Structures & Additions	25% of Job Value Fee
Revision Review Fee - Hourly	\$115 per hour
Plan Review for SFR & Duplex Accessory Structure Remodels	25% of Job Value Fee
Demolition of SFR or Duplex	\$45.00
Demolition of Other Structures - Per 1,000 Sq Ft - [maximum fee ((MAXIMUM FEE)) \$450]	\$45.00
Demolition of <u>Residential</u> Accessory Structures - (i.e. -garages, pools)	\$35.00
<u>*Additional fees may be required for historically eligible or listed properties in accordance with Historic Preservation's Fee Schedule</u>	
Fence Permit Fee per 100 linear feet or fraction thereof	\$20.00
<u>Grading Permit Fee</u> for 10,000 cubic yards or less ((of Grading or Fill - Base))	\$145.00
((10,000 cubic yards or more of Grading or Fill - Base	((145.00))
10,000 cubic yards or more of Grading or Fill - Variable over 10,000)) <u>Grading Permit Fee for each additional 10,000 cubic yards or fraction thereof</u>	\$30.00
<u>Grading Plan Review</u> for 1,000 cubic yards or less	\$75.00
<u>Grading Plan Review</u> for 1,001 - 100,000 cubic yards ((-Base))	\$190.00
<u>Grading Plan Review</u> for each 10,000 cubic yards over 100,000 ((-Variable over 100,000)))	\$10.00
<u>Sign Permit Fee</u> for Wall, Projecting, and Incidental Signs ((Permit Fee)) - Per Sign	\$47.00
<u>Sign Permit Fee</u> for Pole <u>and</u> Billboard ((-, and Off-Premises Sign Permit Fee)) - Per Sign	\$117.00
Sign Review Fee	\$115.00
Factory Built Housing - Per Section	\$75.00
Manufactured (Mobile) Home - Per Section	\$75.00
Temporary Structures - 1st 180 days	\$250.00
Temporary Structures - 2nd 180 days	\$550.00
Relocation Determination Fee	\$75.00
Swimming Pool Permit Fee (when accessory to SFR or Duplex)	\$95.00
Swimming Pool Permit Fee (for all others)	\$215.00
Adult Family Home Inspection	\$245.00
<u>Family Home Child Care Capacity Inspection</u>	<u>\$245.00</u>
Safety Inspection - Commercial Building - Per hour (2-hr minimum)	<u>\$115</u> (((144))) per hour
Safety Inspection - SFR, Electrical Only	\$95.00
Safety Inspection - SFR, 2 or more categories	\$190.00
Safety Inspection - Duplex	\$245.00
Safety Inspection - Multi-Family 3 to 6 units	\$315.00
Safety Inspection - Multi-Family over 6 units - Base	\$315.00

Safety Inspection - Multi-Family over 6 units – Variable <u>per unit over 6</u>	\$35.00
Electrical Service Reconnect - Residence	\$40.00 (\$50.00))
Electrical Service Reconnect - Commercial	\$95.00 (\$110.00))
Expired Building Permit Renewal when No Inspections	100% of Permit Fee
Expired Building Permit Renewal when Foundation Approved	75% of Permit Fee
Expired Building Permit Renewal when All Rough-ins Approved	25% of Permit Fee
Expired Building Permit Renewal with Additional Work	Job Value Fee
Expired Plumbing Permit Renewal when No Inspections	100% of Permit Fee
Expired Plumbing Permit Renewal when Top Outs Approved	25% of Permit Fee
Expired Mechanical Permit Renewal when No Inspections	100% of Permit Fee
Expired Mechanical Permit Renewal when Rough-Ins Approved	25% of Permit Fee
Expired Electrical Permit Renewal when No Inspections	100% of Permit Fee
Expired Electrical Permit Renewal when Rough-Ins/Service Approved	25% of Permit Fee
<u>Certificate of Occupancy Fees</u>	
For Change of Occupancy when no work is required	\$90.00
Temporary Certificate of Occupancy Issuance (<u>not to exceed 100% of the building permit fee</u>)	\$500.00
Temporary Certificate of Occupancy Extension (<u>not to exceed 100% of the building permit fee</u>)	\$250.00
<u>Solar Fees</u>	
SFR-Duplex Solar Plan Review Fee (DSC)	\$75.00
SFR-Duplex Solar Inspection Fee (DSC)	\$150.00
MFCOM Solar Plan Review Fee (DSC)	65% of Job Value Fee
MFCOM Solar Inspection Fee (DSC)	Job Value Based
Electrical fees assessed as applicable to the scope of work	See <u>Electrical</u> Fees
Fire Review and Inspection Fees assessed in accordance with the Fire Codes	See Fire Code
<u>Electrical Permit Fees</u>	
New Square Footage up to 5000 sq ft - Variable per 100 sq ft	\$5.00
New Square Footage over 5,000 sq ft - Base	\$250.00
New Square Footage over 5,000 sq ft - Variable per 100 sq. ft.	\$3.00
Alterations/Wiring of Existing Space (<u>per circuit</u>)	\$7.00
Light Standard	\$10.00
Service, 1-200 Amps	\$50.00
Service, 201-400 Amps	\$62.00
Service, 401-600 Amps	\$75.00
Service, 601-800 Amps	\$87.00
Service, 801-1,000 Amps	\$100.00

Service, Over 1,000 Amps - Base	\$100.00
Service, Over 1,000 Amps - Variable per 100 Amps over 1,000 Amps	\$7.00
Service, Over 600V, Surcharge	\$60.00
Alarms, Telecommunications, and Control Circuits other low-voltage systems (per 2,500 sq. ft.)	\$15.00
Temporary Service ((and Load Test))	\$45.00
Transformer - Base	\$40.00
Transformer - Variable per 200 Amps or fraction thereof	\$12.00
Generator (emergency, standby, and resource recovery) - Base	\$40.00
Generator (emergency, standby, and resource recovery) - Variable per 200 Amps or fraction thereof	\$12.00
Note: Generators of 50 kW or less are considered equivalent to a 200 Amp service	NA
Feeder <u>or Subpanel</u>	\$20.00
Ground Work-Ground Ufer	\$30.00
Extensive Ground Work	\$105.00
Annual Electrical Permit, 12 Inspections/1 - 3 Electricians	\$2,300.00
Annual Electrical Permit, 24 Inspections/4 - 6 Electricians	\$4,600.00
Annual Electrical Permit, 36 Inspections/7 - 12 Electricians	\$6,900.00
Annual Electrical Permit, 52 Inspections/13+ Electricians	\$8,200.00
((Electrical Permit)) Load Test	\$45.00
<u>Energy Storage Systems</u>	<u>\$50.00</u>
<u>Elevator Permit Fees</u>	
Install: Elevator, Escalator, or Moving Walk \$5,000 Value or Less	\$250.00
Install: Elevator, Escalator, or Moving Walk Install > \$5,000 Value - Base	\$250.00
Install: Elevator, Escalator, or Moving Walk Install > \$5,000 Value - Variable per \$1,000 in valuation over \$5,000	\$4.00
Install: Stair Climber or <u>Platform</u> ((Plan Form)) Lift	\$88.00 ((\$80.00))
Install: Dumbwaiter or Material Lift	\$177.00 ((\$170.00))
Install: Temporary Personnel Hoist (Construction Lift)	\$350.00
Operating Permit: Hydraulic Elevator - Annual, Base	\$177.00
Operating Permit: Hydraulic Elevator - Annual, Variable <u>per stop over two</u>	\$22.00
Operating Permit: Cable Elevator - Annual, Base	\$353.00
Operating Permit: Cable Elevator - Annual, Variable <u>per stop over two</u>	\$22.00
Operating Permit: Escalator or Moving Walk	\$353.00
Operating Permit: Dumbwaiter, Platform/Material Lift, or Stair Climber	\$88.00
Alteration or Repair: \$5,000 Value or Less	\$250.00
Alteration or Repair: > \$5,000 Value - Base	\$250.00

Alteration or Repair: > \$5,000 Value – Variable <u>for each \$1,000 over \$5,000</u>	\$4.00
Elevator Reinspection: Hourly	\$115.00 (\$114.00)
Uncorrected Deficiencies (assessed at 90, 120, and 150 days)	\$177.00
Document Replacement Fee	\$65.00
Temp Hoist: Semi-Annual or Jump Inspection	\$177.00
Temp Hoist: Semi-Annual Operating Permit	\$177.00
Temporary Operating Permit Fee - Base	\$115.00
Temporary Operating Permit Fee – Variable <u>per stop over two</u>	\$15.00
Plan Review for Installs and Major Alterations	\$115.00
Variance Request w/ Site Visit - Base	\$177.00
Variance Request w/ Site Visit - Variable	\$88.00
Variance Request via Desk Evaluation (w/o site visit)	\$88.00
Technical Advice Site Visit Fee - Base	\$177.00
Technical Advice Site Visit Fee – Variable <u>per hour more than two</u>	\$88.00
Decommissioning Conveyance Fee	\$177.00
Re-Commissioning Conveyance Fee - Base	\$177.00
Re-Commissioning Conveyance Fee – Variable <u>per hour more than two</u>	\$88.00
Operating a Conveyance w/o Permit: 30 Day Penalty Fee <i><u>Conveyances in operation without a permit more than 120 days may be removed from service by the inspector</u></i>	\$164.00
<u>Mechanical Permit Fees</u>	
Air Handler (per 10,000 cfm or fraction of)	\$17.00
Clothes Dryer (Gas)	\$15.00
Ductwork System	\$15.00
Evaporative Cooler	\$15.00
Gas Log	\$15.00
Gas Piping: per outlet	\$4.00
((Gas)) Water Heater	\$15.00
<u>Hot Water Tank Heat Pump</u>	<u>\$15.00</u>
Heat Pump, <u>Compressor</u> , or A/C: <u>less than 15 tons</u>	\$23.00
Heat Pump, <u>Compressor</u> , or A/C: 15 to 50 tons	\$45.00
Heat Pump, <u>Compressor</u> , or A/C: Over 50 tons	\$75.00
Heating Equipment: 1 to 100,000 BTUs <u>or 32 kW</u>	\$17.00
Heating Equipment: More than 100,000 BTUs <u>or 32 kW</u>	\$25.00
Hood: Type I (per 12 ft or 12 ft portion of hood)	\$70.00
Hood: Type II	\$15.00
Hydronic Piping: per outlet	\$4.00
Miscellaneous (items not covered elsewhere)	\$15.00

Propane Tanks	\$15.00
Range/Cooking Equipment (Gas)	\$15.00
Refrigeration or Absorption ((Unit)) System: 1 - 500,000 BTUs	\$25.00
Refrigeration or Absorption ((Unit)) System: 500,000((0))1 - 1,750,000 BTUs	\$45.00
Refrigeration or Absorption ((Unit)) System: Over 1,750,000 BTUs	\$75.00
Unlisted ((Gas)) or Unused Appliance: Up to 400,000 BTUs	\$75.00
Unlisted ((Gas)) or Unused Appliance: Over 400,000 BTUs	\$125.00
((Used Appliance: Up to 400,000 BTUs	\$75.00
Used Appliance: Over 400,000 BTUs	\$125.00))
Vent Fans	\$10.00 (((\$15.00))
Wood/Pellet Stove or Insert	\$40.00
Electrical Disconnects/Reconnects for HVAC replacements and thermostat wiring are assessed at the "Alterations... per circuit" rate found within the Electrical Permit Fees.	
<u>Plumbing Permit Fees</u>	
Per Plumbing Fixture on a trap	\$13.00
*** Includes, <i>but is not limited to</i> , installs, relocations, replacements, and rough-ins of backflow devices, dishwashers, garbage disposals, drains, showers, sinks, toilets, tubs, water softeners, etc.	
((Bar Sink	\$15.00
Bathtub	\$15.00
Clothes Washer	\$15.00
Dishwasher	\$15.00
Drinking Fountain	\$15.00
Floor Drain	\$15.00
Floor Sink	\$15.00
Garbage Disposal	\$15.00
Kitchen Sink	\$15.00
Lawn Sprinkler (with 1 backflow device)	\$15.00))
Medical Gas Outlet	\$13.00 (((\$15.00))
((Miscellaneous (items not covered elsewhere)	\$15.00))
Sewage Ejector	\$13.00 (((\$15.00))
((Shower	\$15.00
Sink	\$15.00
Toilet	\$15.00
Urinal	\$15.00
Utility Sink	\$15.00))
Vacuum Breaker/Backflow Device	\$13.00 (((\$15.00))
((Water Softener	\$15.00))
Miscellaneous (plumbing not covered elsewhere)	\$13.00
<u>Water Heaters are covered within Mechanical Permit Fees</u>	

<u>Code Enforcement: Existing Building and Conservation Code Fees</u>	
General: Bill equal to all costs and expenses incurred by City	Cost Incurred
Boarding and Securing	Cost Incurred
Property Monitoring	\$300.00
Annual Hearing Processing Fee - First Year	\$2,000.00
Annual Hearing Processing Fee - Each Subsequent Year	\$5,000.00
<u>Code Enforcement: Obstruction From Vegetation and Debris Fees</u>	
Vegetation and Debris Abatement	Cost Incurred
Vegetation and Debris Abatement Surcharge	\$250.00
<u>Code Enforcement: Existing Building and Conservation Code Fees</u>	
Annual Foreclosure Property Registration Fee	\$350.00
<u>Sidewalk Café Fees</u>	
Sidewalk Café Annual Fee	\$150.00
Site Modification Review Fee	\$275.00
Initial Review Fee	\$300.00
<u>Parklets and Streateries</u>	
Annual License Fee	\$150.00
Site Modification Review Fee	\$275.00 ((\$300.00))
Initial Review Fee	\$300.00
Refundable Cash Bond	\$1,000.00
2-hour zone per square foot per month	\$3.04
4-hour and all-day zones per square foot per month	\$2.05
Time-restricted fee parking	\$1.05
((Devise)) <u>Device</u> Removal and Replacement Fee - Single Space Meter	\$60.00
((Devise)) <u>Device</u> Removal and Replacement Fee - Dual Space Meter	\$120.00
((Devise)) <u>Device</u> Removal and Replacement Fee - Kiosk	\$500.00
<u>Streets and Airspace Fees</u>	
Skywalk Application to Hearing Examiner	\$7,160.00
Skywalk Annual Inspection	\$588.00
Skywalk Renewal (within 20 years of permit issuance)	\$2,290.00
Street Address Assignment	\$15.00
Street Address Change	\$61.00
ROW Obstruction: Dumpster or Temp Storage Unit (Pod) <u>per 15-day period</u>	\$150.00
ROW Obstruction: Long-term (more than 20 days) <u>per square foot per month</u>	\$0.20

ROW Obstruction: With Excavation 1-3 Days	\$150.00
ROW Obstruction: With Excavation Each Additional Day	\$25.00
ROW Obstruction: No Excavation 1-3 Days	\$40.00
ROW Obstruction: No Excavation Each Additional Day	\$20.00
Master Annual Permit	Expense based
Obstruction W/O Permit or Exempt Notification	\$500.00
Work Beyond Scope of Permit	\$250.00
No Fee for Activities Done Under City Contract	\$0.00
Traffic Control Plan Review Fee	\$78.00
Building Move Permit	\$172.00
Road Oiling (and other dust palliatives)	\$156.00
Street Vacation Application Fee	\$623.00
Approach Permit: Commercial	\$52.00
Approach Permit: Residential Driveway	\$31.00
IT Plan Review for Fiber Projects	\$95 per hour
House Move Rescheduling Fee – <i>This is an additional processing fee assessed for house moves that are rescheduled after arrangements for staff had already been made.</i>	\$65.00
<u>Oversize or Overweight Movements</u>	
Oversize Load - Per 30 Days or fraction of	\$78.00
Overweight Load (on specified route) - Per 30 Days or fraction of	\$117.00
Superload - Per Trip	\$117.00
<u>((Private Construction Plan Review and Inspection))</u>	
<u>(Engineering) Private Construction Plan Review Fee Table:</u>	
\$1 - \$10,000 Job Value Fee	\$300.00
\$10,001 - \$50,000 Job Value Fee - Base	\$300.00
\$10,001 - \$50,000 Job Value Fee - Variable for each \$1,000 over \$10,000	\$15.00
\$50,001 - \$100,000 Job Value Fee - Base	\$900.00
\$50,001 - \$100,000 Job Value Fee - Variable for each \$1,000 over \$50,000	\$13.00
\$100,001 - \$500,000 Job Value Fee - Base	\$1,550.00
\$100,001 - \$500,000 Job Value Fee - Variable for each \$1,000 over \$100,000	\$10.50
\$500,001 - \$1,000,000 Job Value Fee - Base	\$5,750.00
\$500,001 - \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$500,000	\$9.50
Over \$1,000,000 Job Value Fee - Base	\$10,500.00
Over \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$1,000,000	\$8.75
Additional Review (for excessive plan changes)	\$115 per hour
On-Site Water Systems Review Fee - outside City limits or no bldg permit	\$250.00
On-Site Sanitary Sewer Systems Review - outside City limits or no bldg permit	\$250.00
Standard (Simple) Stormwater Systems Review: Under 10 lots - Base	\$400.00

Standard (Simple) Stormwater Systems Review: Under 10 lots - Variable per lot	\$10.00
Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Base	\$500.00
Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Variable per lot	\$10.00
Standard (Simple) Stormwater Systems Review: Over 100 lots - Base	\$700.00
Standard (Simple) Stormwater Systems Review: Over 100 lots - Variable per lot	\$10.00
Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit	\$250.00
Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit	\$500.00
Complex Stormwater Systems Review: Under 10 lots - Base	\$500.00
Complex Stormwater Systems Review: Under 10 lots - Variable per lot	\$10.00
Complex Stormwater Systems Review: 10 - 100 lots - Base	\$750.00
Complex Stormwater Systems Review: 10 - 100 lots - Variable per lot	\$15.00
Complex Stormwater Systems Review: Over 100 lots - Base	\$1,000.00
Complex Stormwater Systems Review: Over 100 lots - Variable per lot	\$15.00
Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit	\$500.00
Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit	\$1,000.00
Storm Sewer Review - in accordance with subsection (A) above.	No Charge
Waiver or Variance Review	\$115.00
Site Development Plan Review	\$250.00
Traffic Impact Analysis Review Fee	\$200.00
Hydraulic Analysis Review Fee	\$580.00
<u>(Engineering) Private Construction Inspection Fee Table:</u>	
\$1 - \$5,000 Job Value Fee	\$500.00
\$5,001 - \$10,000 Job Value Fee	\$1,000.00
\$10,001 - \$50,000 Job Value Fee - Base	\$1,000.00
\$10,001 - \$50,000 Job Value Fee - Variable for each \$1,000 over \$10,000	\$25.00
\$50,001 - \$100,000 Job Value Fee - Base	\$2,000.00
\$50,001 - \$100,000 Job Value Fee - Variable for each \$1,000 over \$50,000	\$20.00
\$100,001 - \$500,000 Job Value Fee - Base	\$3,000.00
\$100,001 - \$500,000 Job Value Fee - Variable for each \$1,000 over \$100,000	\$15.00
\$500,001 - \$1,000,000 Job Value Fee - Base	\$9,000.00
\$500,001 - \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$500,000	\$10.00
Over \$1,000,000 Job Value Fee - Base	\$14,000.00
Over \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$1,000,000	\$5.00
Non-Typical, Specialty Project Inspection	\$115.00
Non-Typical, Specialty Project Overtime Inspection	1.5x the Inspection Fee(s)
Non-Typical, Specialty Project Survey Crew Inspection	\$115.00
Non-Typical, Specialty Project Survey Crew Overtime Inspection	1.5x the Inspection Fee(s)
<u>Multi-Family Housing Property Tax Incentive Program</u>	
Multi-Family Tax Exemption (MFTE) Application	\$1,000.00

MFTE Extension Application	\$1,000.00
MFTE Final Certificate	\$2,000.00
MFTE Final Certificate Conversion from 12 to 8 year	\$500.00
<u>Shorelines Management</u>	
\$2,500 - \$10,000 Project Value Fee	\$1,200.00
\$10,001 - \$50,000 Project Value Fee	\$1,600.00
\$50,001 - \$250,000 Project Value Fee	\$3,000.00
\$250,001 - \$1,000,000 Project Value Fee	\$5,800.00
Over \$1,000,000 Project Value Fee - Base	\$7,000.00
Over \$1,000,000 Project Value Fee - Variable	0.1% of project valuation
Variance Fee	\$2,300.00
Conditional Use Fee	\$2,000.00
Pre-Submittal Review	\$600.00
Shoreline Exemption Fee	\$600.00
Permit Amendment Fee	80% of fee in this schedule
<u>Plats</u>	
Long Plat: One-Year Extension of Preliminary Approval	\$500.00
Long Plat: Phasing of Approved Preliminary Plat	\$600.00
Long Plat: Vacation	\$800.00
Final Long Plat - Base	\$3,305.00
Final Long Plat - Additional fee per lot	\$30.00
Long Plat: Alteration of Approved Preliminary or Final Long Plat	80% of fee in this schedule
Short Plat: One-Year Extension One-Year Extension of Preliminary Approval	\$500.00
Short Plat: Phasing of Approved Preliminary Plat	\$600.00
Short Plat: Vacation	\$800.00
Final Short Plat Filing Fee	\$2,271.00
Final Short Plat Filing Fee - Additional fee per lot	\$30.00
Final Short Plat Filing Fee with Minor Engineering Review	\$350.00
Final Short Plat Filing Fee with Minor Engineering Review - Additional fee per lot	\$30.00
Short Plat: Alteration of Approved Preliminary or Final Short Plat	80% of fee in this schedule
Binding Site Plan: One-Year Extension of Preliminary Approval	\$500.00
Final Binding Site Plan	\$2,970.00
Final Binding Site Plan - fee per additional acre	\$30.00
Binding Site Plan: Alteration of Approved Preliminary or Final	80% of fee in this schedule
Boundary Line Adjustment Filing Fee	\$370.00
Street Name Change	\$2,500.00
Public Hearing for Other Matters	\$1,895.00
Use of Planning Staff Not Covered by Plat Fees	\$115.00
Concurrency Inquiry Application	\$200.00

<u>Zoning</u>	
Staff Preparation of Notification Map and Associated Documents	\$207.00
Type I Application	\$1,085.00
Type II Application	\$4,325.00
Type II Application - per additional acre	\$60.00
Type II Application with Minor Engineering Review	\$1,085.00
Type III Application	\$4,590.00
Type III Application - per additional acre	\$215.00
Site Plan Review and/or Modification	\$815.00
Site Plan Review and/or Modification - per additional 10 acres	\$550.00
Planned Unit Development (PUD) Bonus Density	\$880.00
Final PUD	\$3,295.00
Temporary Use Permit	\$675.00
Floodplain Development Permit	\$1,139.00
Floodplain Development Permit -per additional acre	\$55.00
Formal Written Interpretation of Zoning Code	\$727.00
Public Hearing for Other Matters	\$1,895.00
Use of Planning Staff Not Covered by Above Fees - Hourly	\$115.00
Zoning Verification Letter	\$115.00
<u>Design Review</u>	
Design Review by Urban Design Staff	\$600.00
Design Review by Design Review Board	\$1,275.00
<u>Comprehensive Plan and Land Use Code Amendments</u>	
Threshold Review Fee	\$500.00
Comp Plan, Map, Text, or other Land Use Code Amendment - Base	\$7,000.00
Comp Plan, Map, Text, or other Land Use Code Amendment - Variable per additional 10 acres	\$1,075.00
Use of Planning Staff Not Covered by Above Fees	\$115.00
Formal Written Interpretation of Comp Plan	\$1,075.00
<u>Short Term Rental License Fee</u>	
Registration for STR - Residential Zone - Application	\$200.00
Registration for STR - Residential Zone - Renewal	\$100.00
Registration for STR - Other Zone - Application	\$300.00
Registration for STR - Other Zone - Renewal	\$150.00 ((\$400.00))

Historic Preservation Fee Schedule 2025

<u>Spokane Register of Historic Places Nomination Fees:</u>	
Residential Property:	\$50.00
Commercial Property:	\$100.00
All nominated properties must also pay the Auditor's Filing Fee	County Determined Fee
<u>Special Valuation Tax Incentive Fees:</u>	
Residential Property:	\$150.00
Commercial Property (based on cost of rehab):	
Less than \$1M	\$350.00
\$1M to \$5M	\$1,000.00
Over \$5M	\$1,500.00
All properties receiving Special Valuation must also pay the Auditor's Filing Fee	County Determined Fee
<u>Design Review of Historic Properties</u>	
<i>Spokane Register of Historic Places Individually Listed:</i>	
Residential - Administrative	\$75.00
Residential - Full Landmarks Commission	\$250.00
Commercial - Administrative	\$175.00
Commercial - Full Landmarks (based on project cost)	
Project cost:	
\$0-99,999	\$250.00
\$100,000 - \$499,999	\$500.00
\$500,000 - \$999,999	\$1,000.00
\$1,000,000 - \$2,000,000	\$2,000.00
Over \$2,000,000	\$3000 max
<i>Spokane Register of Historic Places District Property:</i>	
District Property - Administrative	\$75.00
District Property - Full Landmarks Commission	\$250.00
Retroactive Design Review for work done without a Certificate of Appropriateness	\$250.00
((Retroactive Design Review (work done without a Certificate of Appropriateness):	
Residential	\$250.00
Commercial	\$250.00))

<u>Demolition Review Fees ((to determine historically eligible properties (SMC 17D.100.230)) or those listed on the Spokane Register or within a Spokane Register Historic District)):</u>	
((under)) Up to 4000 sq feet:	\$150.00
4001-10,000 sq feet:	\$250.00
10,001-25,000 sq feet:	\$500.00
Over 25,000((4)) sq feet:	\$1,000.00
<u>HP Deconstruction Fee</u> - For properties that must be deconstructed according to SMC 15.06, ((HP)) <u>this</u> fee will be capped at \$1500 total including the above fees	\$1500 total in combination with fees above
<u>Historic Plaque Purchase:</u>	\$250.00

Passed by City Council April 14, 2025
Delivered to Mayor April 17, 2025

ORDINANCE NO C36662

AN ORDINANCE AMENDING ORDINANCE NO. C36626, PASSED BY THE CITY COUNCIL ON DECEMBER 9, 2024, AND ENTITLED IN PART "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", MAKING APPROPRIATION ADJUSTMENTS FOR YEAR 2025, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Miscellaneous Community Development Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Community Development Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$35,000.
 - A) Of the increased revenue, \$35,000 is provided by the Washington State Department of Commerce.
- 2) Increase appropriation by \$35,000.
 - A) Of the increased appropriation, \$35,000 is provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Washington State Department of Commerce Coordinating Low-Income Housing Planning (CLIHP) grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council April 14, 2025
Delivered to Mayor April 17, 2025

ORDINANCE NO C36671

AN ORDINANCE AMENDING ORDINANCE NO. C36626, PASSED BY THE CITY COUNCIL ON DECEMBER 9, 2024, AND ENTITLED IN PART "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", MAKING APPROPRIATION ADJUSTMENTS FOR YEAR 2025, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Management Information Systems (IT) Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Management Information Systems (IT) Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$100,983.
 - A) Of the increased revenue, \$100,983 is provided solely for receipt of award from State and Local Cybersecurity Grant Program.
- 2) Increase appropriation by \$100,983.
 - A) Of the increased appropriation, \$12,000 is provided solely for contractual services.
 - B) Of the increased appropriation, \$88,983 is provided solely for capitalized computers and microprocessing equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to take receipt of the State and Local Cybersecurity Grant award and execute the award as intended, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council April 14, 2025

Delivered to Mayor April 17, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ASSOCIATE AUDITOR SPN 125

Open Entry

DATE OPEN: Monday, April 21, 2025

DATE CLOSED: Monday, May 5, 2025

SALARY: \$82,288.08 annual salary, payable bi-weekly, to a maximum of \$116,343.36

CLASS SUMMARY:

Performs difficult, specialized, and advanced level internal and external auditing, cost benefit and other financial analysis, and review of internal controls.

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Audits financial records of business firms subject to City tax and licenses ordinances and regulations. Prepares audit reports and work papers which support licensing/registration and tax liability decisions. Conducts investigations in the field, inspects physical facilities and records, and conducts extensive audit interviews.
- Directs, reviews, and participates in the auditing of registered taxpayers to determine the correct tax liability. Directs, reviews and participates in audits to determine whether a person or firm should be licensed and subjected to applicable ordinance provisions.
- Establishes uniform auditing procedures and policies to carry out audits in a consistent manner.

- Assists with tax ordinance creation and revision. Promulgates rules, regulations, and procedures to assist taxpayers and businesses with tax and licensing requirements. Initiates legal action to obtain taxes due and provides necessary documents for court action.
- Examines and analyzes accounting methods used by other entities, or agencies contracted by the City, to determine the validity of revenues distributed to the City or expenses charged to the City.
- Serves as authority on controls for City departments. Performs internal financial analysis projects, internal control and compliance reviews, setting of policies and procedures, prevention and detection of fraud, and safeguarding resources. Performs risk assessments over significant transaction cycles, processes and methods to improve internal controls or gain efficiencies.
- Works with the top executives of organizations and institutions throughout the City. Engages in detailed and delicate negotiations of a confidential nature with outside parties.
- Obtains cooperation and directs the work of others as required to achieve objectives.
- Communicates with City officials, other governments, the media, and citizens about audit/financial processes and report results; provides oral briefings, recommendations, and progress reports to management and City Council; makes public presentations and meet attends meetings with various community groups.
- Works with City Legal Department and other City Departments to carry out the work identified herein.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

- *Education:* Graduation from an accredited four-year college or university with a major in accounting or related field, and
- *Experience:* Three years of professional experience in auditing.
- *Substitution:* A related professional license such as Certified Public Accountant (CPA) or Certified Fraud Examiner (CFE) may substitute for one (1) year of the experience requirement.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Licenses and Certifications:

- Possession of a valid driver's license or evidence of equivalent mobility, to be maintained throughout employment.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills. The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, April 21, 2025, and Monday, May 5, 2025, will test Thursday, May 8, 2025, through Monday, May 12, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of April 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

TRAFFIC ENGINEERING SPECIALIST I SPN 228
Open Entry

DATE OPEN: Monday, April 21, 2025

DATE CLOSED: Monday, May 5, 2025

SALARY: \$56,543.04 annual salary, payable bi-weekly, to a maximum of \$91,955.52

CLASS SUMMARY:

Performs supervisory or specialized sub-professional traffic engineering work involving the application of skilled technical knowledge.

EXAMPLES OF JOB FUNCTIONS:

- Under the general direction of a professional traffic engineer, plans, assigns and reviews the work of subordinate aides engaged in preparing plans, drawings, specifications or studies. Makes routine design changes or decisions and field checks plans. Prepares or assists a professional traffic engineer in preparing complex plans, designs or specifications, and estimates.
- Trains subordinates in use of computer software and other specialized tools. Provides drafting and design direction of traffic engineering elements.
- Supervises subordinates engaged in traffic data collection. Compiles data and prepares statistical charts and studies.
- Communicates and coordinates data exchange between field and office operations, providing technical guidance and specific data needs of traffic engineering elements.
- Operates a computer, telephone, calculator, automobile, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting.
- *Experience:* At least three years of experience related to traffic engineering design or traffic engineering analysis.
- *Substitution:* Additional experience may substitute for the education requirements on a year for year basis.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Licenses and Certifications:

- All applicants must possess a valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, April 21, 2025, and Monday, May 5, 2025, will test Thursday, May 8, 2025, through Monday, May 12, 2025.

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Mathematical Reasoning
- Records & Reports
- Mapping, Drafting, Standards, Construction, and Surveying
- Supervision
- Interpersonal Skills
- Traffic Engineering

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of April 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

TRAFFIC ENGINEERING SPECIALIST I SPN 228
Open Entry

DATE OPEN: Monday, April 21, 2025

DATE CLOSED: Monday, May 5, 2025

SALARY: \$56,543.04 annual salary, payable bi-weekly, to a maximum of \$91,955.52

CLASS SUMMARY:

Performs supervisory or specialized sub-professional traffic engineering work involving the application of skilled technical knowledge.

EXAMPLES OF JOB FUNCTIONS:

- Under the general direction of a professional traffic engineer, plans, assigns and reviews the work of subordinate aides engaged in preparing plans, drawings, specifications or studies. Makes routine design changes or decisions and field checks plans. Prepares or assists a professional traffic engineer in preparing complex plans, designs or specifications, and estimates.
- Trains subordinates in use of computer software and other specialized tools. Provides drafting and design direction of traffic engineering elements.
- Supervises subordinates engaged in traffic data collection. Compiles data and prepares statistical charts and studies.
- Communicates and coordinates data exchange between field and office operations, providing technical guidance and specific data needs of traffic engineering elements.
- Operates a computer, telephone, calculator, automobile, and drafting equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

- *Experience:* Two years of experience with the Streets Department as an Engineering Technician III performing traffic engineering work.

Note: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open Entry Requirements:

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering related field to include algebra, trigonometry, surveying and drafting.
- *Experience:* At least three years of experience related to traffic engineering design or traffic engineering analysis.
- *Substitution:* Additional experience may substitute for the education requirements on a year for year basis.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

Licenses and Certifications:

- All applicants must possess a valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-choice Test 100%

N-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, May 8, 2025
- Test Time: 9:30 a.m.
- Test Method: On paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1.5 Hours
- Test Subjects May Include:
 - ◇ Mathematical Reasoning
 - ◇ Records & Reports
 - ◇ Mapping, Drafting, Standards, Construction, and Surveying
 - ◇ Supervision
 - ◇ Interpersonal Skills
 - ◇ Traffic Engineering

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of April 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

REHABILITATION OF CSO FACILITIES (10, 34-2, AND 34-3) Engineering Services File No. 2020097

This project consists of the reconstruction of overlay slabs and concrete channeling, replacement of existing gravity activated flush system with powered flush control system, providing temporary sewer bypass, electrical conduit and conductors, utility service, site lighting, associated electrical wiring, conduit, & panels, relocation of existing flap check valve, reinforced grassed driveway, ventilation pipe repairs, reconstruction of access manholes, sealing CSO tank roof, wall and roof penetrations, and access risers, removal and replacement of concrete curb, steel access gate, and other related miscellaneous items at three combined sewer overflow (CSO) sites.

The City of Spokane will receive bids until 1:00 p.m. April 28, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map:

<https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

A prebid conference will be held at the office of the Engineering Services Construction Management Office, (998 E. North Foothills Dr., Spokane, WA 99208) at 1:30 p.m. on Wednesday, April 16, 2025.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 9, 16, and 23, 2025

**Francis & Assembly Street & Utilities Phase 1
Engineering Services File No. 2021079**

This project consists of the construction of approximately 7,000 linear feet of 18-inch water transmission main, a pressure reducing valve station, 2,500 square yards of pavement removal and replacement, 2,000 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday May 12th, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is (funded/partially funded) through the Washington State Public Works Board program with state funds.

All work performed on this project will be subject to state prevailing wage rates. The City of Spokane is an Equal Opportunity Employer.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: April 23, 30, and May 7, 2025

**Rockwood Grind and Overlay – Grand to Cowley
Engineering Services File No. 2024056**

This project consists of the construction of approximately 4,500 square yards of pavement milling, 7,600 square yards of 1-inch thick HMA paving, 500 square yards of sidewalk, 1,300 linear feet of curbing, traffic island concrete, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. April 28, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 9, 16, and 23, 2025

**2025043 Local Chip Seal
Engineering Services File No. 2025043**

This project consists of the construction of approximately 82,500 square yards of chip seal, pavement repair, pre-level, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 12, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 23, 30, and May 7, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PW INVITATION TO BID
Weishaupt Burner #3 and Boiler Controls Upgrade – Public Works
Riverside Park Reclamation Facility
Solicitation #6367-25

Description: *The City of Spokane Riverside Park Water Reclamation Facility is seeking a contractor to Upgrade the Burner and Boiler Controls.*

Pre-Bid Meeting: A mandatory pre-bid meeting will be held on Tuesday May 13th, 2025, at 9:00am
The location will be the Lobby Area of the Riverside Park Water Reclamation Facility, 4401 N Aubrey L. White Pkwy, Spokane, WA 99205.

Bid Opening: Sealed electronic bids will be accepted until **Monday, June 2, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Public Work Invitation to Bid.

Questions from potential bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 2nd, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Tanya Lester
Purchasing Department

Publish: April 23 and 30, 2025
