



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

MARCH 19, 2025

Issue 12



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, March 10, 2025****AGENDA REVIEW SESSION**

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

BRIEFING ON AGENDA ITEMS**Final Agenda for March 10, 2025**

There were no Council requests for staff to brief items on the March 10, 2025, Final Agenda.

Updated Draft Agenda for March 17, 2025

There were no requests for staff to brief items on the March 17, 2025, Updated Draft Agenda. There is no legislative business on the March 17, 2025, as a District 1 Town Hall meeting is scheduled on this date.

Draft Agenda for March 24, 2025

No-Cost Extension to Grant Agreement with the Washington Military Department and the U.S. Department of Homeland Security (OPR 2024-0101) and Amendment to Grant Agreement with the Washington Military Department and the U.S. Department of Homeland Security to add Project 2 (OPR 2024-0102) (Council Sponsors: Council Members Dillon and Cathcart)

At the request of Council Member Bingle, Chief Information Security Officer Dan Wordell provided an overview of the No-Cost Extension to Grant Agreement with the Washington Military Department and the U.S. Department of Homeland Security for implementation of Cisco Identity Service Engine and Amendment to Grant Agreement with the Washington Military Department and the U.S. Department of Homeland Security to add Project 2, the upgrade of Riverside Park Water Reclamation Facility Network Switches, and he responded to Council inquiries.

Resolution 2025-0017 – Joint Resolution with Spokane County to Sell 14.24 Acres (Council Sponsors: Council President Wilkerson and Council Member Dillon)

At the request of Council President Wilkerson, Todd Woodard, Marketing and Public Affairs - Spokane International Airport, provided an overview of the Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to sell property consisting of approximately 14.24 acres (RES 2025-0017), and he responded to Council inquiries.

Development Reimbursement Agreement for the Seven Mile Sewer Pump Station (OPR 2025-0199) (Council Sponsor: Council Member Dillon)

At the request of Council Member Bingle, Public Works Director Marlene Feist provided an overview of the Development Reimbursement for the Seven Mile Sewer Pump Station (OPR 2025-0199), and she responded to Council inquiries.

First Reading Ordinance C36654 Relating to Utility Cost Recovery Methods (Council Sponsors: Council Members Klitzke and Dillon)

At the request of Council Member Bingle, Public Works Director Marlene Feist provided an overview of First Reading Ordinance C36654 relating to utility cost recovery methods, and she responded to Council inquiries, along with Assistant City Attorney Elizabeth Schoedel.

First Reading Ordinance C36650 Relating to Intergovernmental Purchase Contract and Interlocal Purchase Agreements (Council Sponsors: Council Members Dillon and Klitzke)

At the request of Council Member Bingle, Adam McDaniel, Policy Advisor – Office of the Mayor, along with Purchasing and Contracts Director Jason Nechanicky, provided an overview of First Reading Ordinance C36650 relating to Intergovernmental Purchase Contracts and Interlocal Purchase Agreements, and he responded to Council inquiries.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

March 10, 2025, Final Agenda

Resolution 2025-0015 (Council Sponsors: Council President Wilkerson and Council Member Navarrete)

Council Member Cathcart withdrew his intent to bring forward a proposed amendment to Resolution 2025-0015—Acknowledging the completion of the Land Capacity Analysis—which would have required a suspension of the Council Rules to be considered.

March 17, 2025, Updated Draft Agenda

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to allow** Council Director Giacobbe Byrd to make updates (adding topics) to the March 17, 2025, Updated Draft Agenda (when it is converted to “Final”); **carried 7-0.**

March 24, 2025, Draft Agenda

Final Reading Ordinance C36641 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to withdraw** the Cathcart Proposed Amendment to Final Reading Ordinance C36641—Relating to the mid-biennial review process—filed February 12, 2025; **carried 7-0.**

Development Reimbursement Agreement (OPR 2025-0199) (Council Sponsor: Council Member Dillon)

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to defer** Consent Agenda Item No. 14 (OPR 2025-0199)—Development Reimbursement Agreement for the Seven Mile Sewer Pump Station—to April 21, 2025, Agenda; **carried 7-0.**

Action to Approve Agendas

The City Council took the following actions (pursuant to Council Rule 2.1.B):

Motion by Council Member Cathcart, seconded by Council Members Bingle and Klitzke, **to approve** the March 17, 2025, Updated Draft Agenda, as amended; **carried 7-0.**

Motion by Council Member Klitzke, seconded by Council Member Cathcart, **to approve** the March 10, 2025, Final Agenda; the March 17, 2025, Updated Draft Agenda as next week’s Final Agenda; and the March 24, 2025, Draft Agenda, as modified; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 3:56 p.m. No executive session was held. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by the Girl Scouts.

Brian Newberry, Chief Executive Officer of the Girl Scouts of Eastern Washington and Northern Idaho, noted it is the Girl Scouts 113th birthday this coming Wednesday and further stated the Girl Scouts have not raised cookie prices since 2016, as well as provided other remarks.

Point of Personal Privilege – Council Member Bingle

Council Member Bingle stated it is an honor to work with the Girl Scouts and recognized the 113th birthday of the organization. He noted it is also Brian Newberry’s birthday, and Council Members, along with the audience, wished Mr. Newberry a happy birthday.

Point of Personal Privilege – Council President Wilkerson

Council President Wilkerson noted that she and Council Member Bingle had the opportunity to attend a fundraising event last Saturday night (for the Girls Scouts) which was amazing.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Brandon Sullivan read the "Lilac Cracks."

PROCLAMATIONS

March 10-17, 2025 *Week of the Irish in Spokane*

Council Member Dillon read the proclamation. Ray Hamilton (President) and Keats McLoughlin of the Friendly Sons of St. Patrick accepted the proclamation. Mr. Hamilton provided remarks about the week's events.

The proclamation is attached to these minutes for reference.

The Harren Irish Dancers then performed two dance performances.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

After public testimony and an opportunity for Council commentary, with none provided, the following actions were taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Purchase from Ferguson Waterworks (Spokane Valley, WA) of ¾-inch and 1-inch copper pipe for Water Department restock for the 2025 season—\$124,810.01 (incl. tax). (OPR 2025-0176 / RFQ 6311-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Value Blanket with General Kinematics Corp. (Crystal Lake, IL) for the as-needed purchase of vibrating conveyor parts for the Waste to Energy Facility from April 1, 2025, through March 31, 2030—not to exceed \$175,000 (plus tax). (OPR 2025-0151 / RFQ 6301-25) (Council Sponsor: Council Member Klitzke)

Five-year Value Blanket with Babcock & Wilcox Company (Akron, OH) for the as-needed purchase of replacement parts for the Diamond Power boiler equipment and sootblower system utilized at the Waste to Energy Facility from April 1, 2025, through March 31, 2030—not to exceed \$250,000 (or \$50,000 annually) (plus tax). (OPR 2025-0152 / RFQ 6288-25) (Council Sponsor: Council Member Klitzke)

Contract Renewal 2 of 3 with Nalco Company, LLC (Spokane) for chemical management services at the Waste to Energy Facility from April 1, 2025, through March 31, 2026—not to exceed \$57,000. (OPR 2022-0257 / IRFP 5528-21) (Council Sponsor: Council Member Klitzke)

Contract Renewal 2 of 4 with Big Sky Industrial Services (Colbert, WA) for vacuum support services at the Waste to Energy Facility from April 1, 2025, through March 31, 2026—not to exceed \$180,000 (plus tax). (OPR 2023-0311 / IPWQ 5809-23) (Council Sponsor: Council Member Klitzke)

Five-year Contract with ABB, Inc. (Cleveland, OH), who is the sole source provider of proprietary software, service and parts support for the Digital Controls System at the Waste to Energy Facility from January 1, 2025, through December 31, 2029—\$652,080 (plus tax). (As authorized by Resolution 2025-0001 adopted by City Council on January 6, 2025) (OPR 2025-0150) (Council Sponsor: Council Member Klitzke)

Low-interest Loan Agreement with the Public Works Board through the Department of Commerce for Francis & Assembly Intersection and Utility Improvements—\$7,300,000 Revenue. (OPR 2025-0122 / ENG 2021079) (Council Sponsor: Council Member Klitzke)

Consultant Agreement with Osborn Consulting, Inc. (Spokane) for a stormwater study and map of underground injection control systems and wellhead protection zones from March 14, 2025, through June 30, 2026—not to exceed \$349,848.

(Partially funded by a Department of Ecology Water Quality Agreement) (OPR 2025-0178 / ENG 2025052 / RFQ 6244-24) (Council Sponsor: Council Member Klitzke)

Consultant Agreement with Transmap Corporation (Columbus, OH) to conduct automated pavement condition surveys for the Streets Department from March 1, 2025, through February 28, 2030—not to exceed a total cost of \$500,000 (plus tax), with annual cost not to exceed \$150,000 (plus tax). (OPR 2025-0184 / RFP 6291-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Amendment with Transmap Corporation (Columbus, OH) for automated pavement condition survey arterial data collection, adding sidewalk data to the scope of work, from October 19, 2020, through February 28, 2025—not to exceed \$77,765 (plus tax). (OPR 2020-0731) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Low Bid of William Winkler Company (Newman Lake, WA) for Scott Elementary Area Pedestrian Improvements—\$1,105,143.25 (plus tax). An administrative reserve of \$110,514.33 (plus tax), which is 10% of the contract price, will be set aside. (OPR 2025-0177 / ENG 2023120) (Council Sponsor: Council Member Klitzke)

Low Bid of DW Excavating, Inc. (Davenport, WA) for Perry Street Sewer Main 19th Avenue to 18th Avenue project—\$592,370. An administrative reserve of \$59,237, which is 10% of the contract price, will be set aside. (Rockwood and Lincoln Heights Neighborhoods) (OPR 2025-0144 / ENG 2024057) (Council Sponsor: Council Member Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 28, 2025, total \$6,092,133.39 (Check Nos.: 609173-609328; Credit Card Nos.: 001245-001263; ACH Nos.: 138235-138462), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,916,406.41. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through March 1, 2025: \$9,578,153.34 (Check Nos.: 575846-575961). (CPR 2025-0003)

Meeting Minutes:

- a. City Council Meeting Minutes: February 24, 2025. (CPR 2025-0013)
- b. City Council Public Safety and Community Health Standing Committee Meeting Minutes: February 10, 2025. (CPR 2025-0017)
- c. City Council Urban Experience Standing Committee Meeting Minutes: March 3, 2025. (CPR 2025-0018)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2025-0006 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)
After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0006** regarding an update to Appendix "A" of the Public Rule for the City of Spokane Riverside Park Water Reclamation Facility & Industrial Pretreatment Program & Lab Analysis Fees.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2025-0015 (Deferred from March 3, 2025, Agenda, during the March 3, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Navarrete)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2025-0015** acknowledging the completion of the Land Capacity Analysis for the City of Spokane, a required part of Plan Spokane, the 2026 periodic update of the City of Spokane Comprehensive Plan, analyzing the capacity of the existing city boundaries to accommodate additional people and housing units expected in the City between 2023 and 2046.

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 6:48 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Will Quinn
- Christina Thomas
- Rick Bocook
- Derek Azzaro
- Raul Penea
- Will Hulings
- Justin Haller
- Sunshine Wigen
- Wendy Fishburne
- Jerome Green
- Christopher Savage
- "Floki" Jacob Saum
- Dave Bilslund
- Christine Quinn

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Dillon, **to adjourn; carried 7-0**.

There being no further business to come before the City Council, the meeting adjourned at 7:22 p.m.

Note: The Mayoral Proclamation is on file with the office of the City Clerk for review.

MEETING MINUTES
City of Spokane
City Council-Mayor Joint Special Meeting to Discuss Budget
(held in a study session format)
Council Briefing Center
March 13, 2025

Meeting Recording: <https://vimeo.com/1065615267>

Call to Order: 11:06 a.m.

Attendance:

Council Members Present: Council Members Dillon, Cathcart, Bingle, Navarrete, Klitzke, and Zappone

Council Members Absent: Council President Wilkerson

Agenda Items:

- Property Evaluation & Financial Decision Road Map
 - ◊ To identify space utilizations and reduce possible leasehold expenditures
 - ◊ Determine key objectives for Enterprise Resource Planning (ERP) tool and banking proposals
 - ◆ ERP helps unify processes and establish connectivity between all departments

Executive Session:

None

Adjournment:

The meeting adjourned at 12:12 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
URBAN EXPERIENCE COMMITTEE
City Council Chambers
MARCH 10, 2025

Call to Order: 12:00 PM

Recording of the meeting may be viewed here: <https://vimeo.com/1055384665>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson, Council Member Zack Zappone, Council Member Paul Dillon (12:04), Council Member Kitty Klitzke (12:02), Council Member Lili Navarrete (Online), Council Member Jonathan Bingle (CHAIR)

Public Testimony

NONE

Agenda Items

Monthly Report/Update

Discussion Item

1. DSP STANDING REPORT - ASHELY BLAKE (15 minutes)
2. 0650 - 2025-26 PLAN COMMISSION WORK PROGRAM - SPENCER GARDNER (5 minutes)
3. LAND CAPACITY DISCUSSION - CITY STAFF AND LOCAL DEVELOPERS (45 minutes)
4. 0450- NORTHEAST COMMUNITY CENTER PRESENTATION - SARA CLEMENTSSAMPSON (20 minutes)
5. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
6. 4700 – DSC FEE AMENDMENTS - TAMI PALMQUIST (5 minutes)
7. 4700 – VACATION OF LATAH PLACE BETWEEN INLAND EMPIRE AND THE RAILROAD - ELDON BROWN (5 minutes)
8. 4700 - STREET VACATION OF LATAH PLACE BETWEEN INLAND EMPIRE & THE RAILROAD - ELDON BROWN (10 minutes)
9. CHHS QUARTERLY REPORT ON HHOS - ARIELLE ANDERSON (30 minutes)
10. STANDING BOARD, COMMISSION, COMMITTEE, AND STAFF REPORTS – ROUNDTABLE (10 minutes)

Consent Items

1. 0750 – MFTE CONDITIONAL AGREEMENT FOR 3123 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)
2. 0750 – MFTE CONDITIONAL AGREEMENT FOR 3155 E 10TH AVE (COMMUNITY AND ECONOMIC DEVELOPMENT)

Executive Session

None.

Adjournment

The meeting adjourned at 2:26PM

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING INTERIM ZONING ORDINANCE CONCERNING BUILDING HEIGHTS (Ordinance C36646)

The Spokane City Council will hold a public hearing in a hybrid format on **Monday, March 24, 2025, at 6:00 p.m.** in Council Chambers, Lower Level of Spokane City Hall, 808 W. Spokane Falls Blvd., and virtually, to receive public testimony related to Interim Zoning Ordinance C36646 concerning building heights and adopting a new Chapter 17C.425 SMC. Information about the City Council agenda and how to join the meeting and testify is available on the City's website at: <https://my.spokanecity.org/citycouncil/meetings/>. Oral testimony and written comments submitted during the hearing will be made part of the public record.

Subject: A proposed interim zoning ordinance to exempt areas with Downtown zoning from maximum height limits except in the Special Height Overlay Districts of SMC 17C.170; also to modify height limits in Office and Office-Retail zones to have a height limit of 40 feet, consistent with the height limit in residential zones; lastly, to specify that areas with a designated height of 35 feet will have a height limit of 40 feet consistent with the height limit in residential zones.

Location: The removal of height limits in areas with Downtown zoning would apply to areas in and around downtown Spokane with zoning map designations of DTC, DTG, DTS, and DTU. The remainder of the proposal would apply citywide.

SEPA: A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on February 28, 2025, under WAC 197-11-340(2); the lead agency will not act on this proposal for at least a 21-day comment period which ends March 21, 2025.

How to Attend the Meeting: The public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage: <https://my.spokanecity.org/citycouncil/meetings/>. The meeting will also be streamed live online and airing on City Cable 5 at <https://my.spokanecity.org/citycable5/live>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF PUBLIC HEARING
CITY OF SPOKANE BICYCLE PRIORITY NETWORK**

The City of Spokane Plan Commission will hold a Public Hearing in a hybrid format on Wednesday, March 26, 2025, beginning at 4 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding the City of Spokane Bicycle Priority Network project. Information about the Plan Commission agenda and how to join the meeting and testify is available on the City's website: <https://my.spokanecity.org/bcc/commissions/plan-commission/>.

Public testimony on these applications will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision. Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: Tyler Kimbrell, tkimbrell@spokanecity.org, (509)625-6733
Any person may submit written comments on the proposed action or call for additional information:

*City of Spokane, Planning Services
Tyler Kimbrell, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201
tkimbrell@spokanecity.org*

LOCATION: Citywide

SEPA: This project is SEPA exempt as it relates solely to governmental procedures and contains no substantive standards respecting use or modification of the environment.

To learn more: Please visit our project webpage <https://engage.spokane.gov/bicycle-priority-network>

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Microsoft Teams or call in by phone to hear and testify. Access the **meeting link** and **call-in information** at the agenda posted in advance on the Plan Commission's webpage: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

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General Notices

You're invited to attend the next Police Advisory Committee (PAC) Quarterly Public Meeting



Thursday, MARCH 20, 2025 at 5:30 pm

Northeast Community Center - 4001 N. Cook St

Police Chief Kevin Hall and/or other members of the Spokane Police Department will be present to deliver updates and to answer questions from the community.

Help make a difference in your community!

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Policies & Procedures

CITY OF SPOKANE DEPARTMENT WASTEWATER PUBLIC RULE AND PROCEDURE	RULE 4310-25-01 LGL 2020-0023 RES 2025-0006
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TITLE: RPWRF & INDUSTRIAL PRETREATMENT PROGRAM & LAB ANALYSIS FEES
EFFECTIVE DATE: 12/17/2020
REVISION EFFECTIVE DATES: 12/22/21; 01/01/2023; 03/18/2024, 04/01/2025

1.0 GENERAL

The City of Spokane Wastewater Management Department’s Riverside Park Water Reclamation Facility (RPWRF) & the Industrial Pretreatment Program establish the following public rule, policy, procedures and protocol regarding the Industrial Pretreatment Program and Lab Analysis.

RPWRF and the Industrial Pretreatment Program charge customers fees for various services related to the regulation of wastewater from Industrial Users of the City of Spokane Publicly Owned Treatment Works.

The fees schedule can be found onsite at RPWRF located at 4401 North Aubrey L. White Parkway, Spokane, Washington 99205.

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- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule and policy shall apply to the City of Spokane Wastewater Management Department Riverside Park Water Reclamation Facility, the City of Spokane Utilities Billing Department, and the City of Spokane Accounting Department.

3.0 REFERENCES

- Spokane Municipal Code (SMC) Chapter 13.03A
- Spokane Municipal Code (SMC) Chapter 13.03
- Federal Water Pollution Control Act, as amended by the Clean Water Act of 1977 – 33 USC section 1251 et seq.
- General Pretreatment Regulations – 40 CFR Chapter I, Sub Ch. N part 403
- Chapter 90.48 RCW
- Chapter 173-216 WAC
- EPA Region 10 Model Ordinance for Pretreatment Programs
- Enforcement Response Plan located at RPWRF
- Industrial Pretreatment Program Policy and Procedure (DEPT 4320-16-01)

4.0 DEFINITIONS

- See SMC 13.03A.
- See SMC 13.03.

5.0 POLICY

It is the policy of the City of Spokane to adopt fees for reimbursement of costs incurred by the City for the administration of the City’s Industrial Pretreatment Program & other operations of RPWRF in compliance with NPDES Permit Number WA-002447-3.

6.0 PROCEDURES – RPWRF - Industrial Pretreatment Program

- 6.1 The Industrial Pretreatment Program charges standard fees for Pretreatment services.
- 6.2 These fees are intended to help cover the costs of administration of the Industrial Pretreatment Program, including but not limited to, costs associated with permit issuance, monitoring, inspection, sampling, analysis, publication, processing, and violation remediation.
- 6.3 Fees and Charges:
 - 6.3.1. Pretreatment Fees and Laboratory Analysis Fees are charged as stated in Appendix A and B respectively, attached.
 - 6.3.2 Administrative appeal: Two hundred fifty dollars (\$250).
 - 6.3.3 Publication of significant non-compliance notice: Costs as billed
 - 6.3.4 Monitoring, inspection, surveillance, sampling fees: Costs as determined and billed by the Plant Manager.
 - 6.3.5 Processing fee for NSF checks: As set by City Treasurer.
 - 6.3.6 Administrative penalty: Five hundred dollars (\$500).
 - 6.3.7 Any other review or approval by the Plant Manager not otherwise specified above: Hourly basis based on staff time and materials.

7.0 RESPONSIBILITIES

The Wastewater Management Department through its Industrial Pretreatment Program, Utilities Billing Department, and Accounting Department shall administer this Public Rule and Policy. Significant and Minor Industrial Users will be invoiced on their monthly utility bill. The Accounting Department will invoice Industrial Users for fines assessed. Unpaid charges, fines, and penalties shall, after thirty calendar days, be assessed an additional penalty of one percent (1%) of the unpaid balance per month.

8.0 APPENDICES

- 8.1 Appendix A – RPWRF Pretreatment Fees
- 8.2 Appendix B – RPWRF Lab Analysis Fees

**APPENDIX A
RPWRF - PRETREATMENT FEES**

Pretreatment Fee	Dollar Amount
SIU Permit Issuance	11,598 / 5 years
SIU Permit Renewal	7,726 / 5 years
SIU Permit Modification	Chemist time + publication
SIU Inspection	1,936
Other Inspection	Chemist - time basis
SIU Sampling	1,196
Other Sampling	Lab Tech - time basis
IDA Issuance	710
IDA Renewal	387
IDA Inspection	387
NSCIU Inspection	387
Wastewater Hauler Permit Fee	258
Wastewater Hauler Permit Renewal Fee	129
Violation Publication Fee	As charged by publisher
Other Violation Fees	Based on Fine Structure in the Pre-treatment Enforcement Response Plan
Other Damage or Interference	Time and materials basis

**APPENDIX B
RPWRF - LAB ANALYSIS FEES**

Laboratory Analysis Fee	Dollar Amount
EPA Method 420.4 - Phenol	as charged by analyzing laboratory
EPA Method 245.1 - Mercury	as charged by analyzing laboratory
EPA Method 300.0 - Chloride	as charged by analyzing laboratory
EPA Method 335.4 - Cyanide	as charged by analyzing laboratory
EPA Method 608 Priority Pollutant Pesticides/PCBs	as charged by analyzing laboratory
EPA Method 624 - Regulated Priority Pollutant List + Unregulated (A/A/2CEVE)	as charged by analyzing laboratory
EPA Method 624 - BTEX	as charged by analyzing laboratory
EPA Method 625 - Regulated Priority Pollutant Semi Volatiles	as charged by analyzing laboratory
EPA Method 200.7 - Local Limit Metals (10 metals, without Hg)	as charged by analyzing laboratory
EPA Method 1666 - Volatile Organics	as charged by analyzing laboratory
EPA Method 524 - Volatile Organics	as charged by analyzing laboratory
EPA Method 1688 TKN	as charged by analyzing laboratory
EPA Method 1668 C - PCBs	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Digestion)	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Per metal)	as charged by analyzing laboratory
EPA Method 1631E - Low Level Mercury	as charged by analyzing laboratory
Hardness	as charged by analyzing laboratory
EPA Method 1632 Pentavalent Arsenic	as charged by analyzing laboratory
EPA Method 218.6 Hexavalent Chromium	as charged by analyzing laboratory
EPA Method 1664B Oil & Grease (HEM & SGT-HEM)	as charged by analyzing laboratory
Standard Methods 4500 P Phosphorus, Total	13
Standard Methods 2540D - Total Suspended Solids (TSS)	23
Standard Methods 4500 - pH	15
Standard Methods 5210 - Biochemical Oxygen Demand (BOD5)	57
EPA Method 200.7 - Metals, Total (by ICP) - sample prep	as charged by analyzing laboratory
EPA Method 200.7 - Metals, Total (by ICP) - per metal	as charged by analyzing laboratory

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PUBLIC WORKS JOURNEY LEVEL INSPECTOR SPN 216

Open Entry

DATE OPEN: Monday, March 17, 2025

DATE CLOSED: Monday, March 31, 2025

SALARY: \$53,264.88 annual salary, payable bi-weekly, to a maximum of \$83,039.76

CLASS SUMMARY:

Performs responsible, full-skill level inspections of public works construction for conformance to project specifications and contract documents.

EXAMPLES OF JOB FUNCTIONS:

- Inspects public works projects for compliance with specifications and ordinances.
- Checks the grade, sub-grade, line and location; forms, depth and thickness; connections and seals; backfill, compaction, and repaving; temperature of the mix and application. Obtains load tonnage tickets.
- Computes volumes, takes measurements, records locations and connections, and makes final check upon completion of project. Prepares and submits required inspection reports; measures, sketches and calculates project quantities; prepares and submits as-built drawings for review. Prepares final project acceptance documents.
- Performs compaction tests. Collects samples of construction materials as necessary and delivers to laboratory for testing. Develops the necessary laboratory data for determining compaction. Assists in bridge monitoring and inspection. Inspects foundry products and precast concrete products for compliance with plans and specifications. Prepares Material Acceptance Reports.
- Conducts or monitors water test, sewer line air pressure, exfiltration, and infiltration tests. Performs tests on concrete for slump, air entrainment, unit weight, and concrete factor.
- Inspects and tests concrete and asphalt aggregates. Takes samples of aggregate for laboratory testing. Checks proportions of dry mix, time and temperature, quality, weight, and stockpile. Receives or collects core samples, and conducts laboratory tests and analyses of mixes for adherence to specifications.
- May be required to make trips to inspect construction materials at the manufacturing source.
- Monitors and enforces all City ordinances relating to City right-of-way, including the City's obstruction permit program.
- Investigates complaints, as directed, concerning unsafe street conditions; investigates complaints concerning project issues and reports on-site complaints to supervisor.
- Operates an automobile, computer, calculator, and occasionally uses an engineer level and transit.
- May be assigned duties as an engineering technician during the non-construction season and participate in snow removal.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Civil Engineering, Civil Engineering Technology, or a similar field with related course work emphasis in math and science.
- *Experience:* Completion of one year of experience in public works construction in a technical or supervisory capacity (such as Inspector, Quality Control Lead, Project Manager, Project Engineer, Project Superintendent, or Foreperson).
- *Substitution:* Additional technical or supervisory experience may be substituted for the education requirement on a year-for-year basis.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, March 17, 2025, and Monday, March 31, 2025, will test Thursday, April 3, 2025, through Monday, April 7, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Technical Knowledge
- Interpersonal Relations
- Research
- Mathematical Reasoning
- Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of March 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PUBLIC WORKS JOURNEY LEVEL INSPECTOR SPN 216
Promotional

DATE OPEN: Monday, March 17, 2025

DATE CLOSED: Monday, March 31, 2025

SALARY: \$53,264.88 annual salary, payable bi-weekly, to a maximum of \$83,039.76

CLASS SUMMARY:

Performs responsible, full-skill level inspections of public works construction for conformance to project specifications and contract documents.

EXAMPLES OF JOB FUNCTIONS:

- Inspects public works projects for compliance with specifications and ordinances.
- Checks the grade, sub-grade, line and location; forms, depth and thickness; connections and seals; backfill, compaction, and repaving; temperature of the mix and application. Obtains load tonnage tickets.
- Computes volumes, takes measurements, records locations and connections, and makes final check upon completion of project. Prepares and submits required inspection reports; measures, sketches and calculates project quantities; prepares and submits as-built drawings for review. Prepares final project acceptance documents.
- Performs compaction tests. Collects samples of construction materials as necessary and delivers to laboratory for testing. Develops the necessary laboratory data for determining compaction. Assists in bridge monitoring and inspection. Inspects foundry products and precast concrete products for compliance with plans and specifications. Prepares Material Acceptance Reports.

- Conducts or monitors water test, sewer line air pressure, exfiltration, and infiltration tests. Performs tests on concrete for slump, air entrainment, unit weight, and concrete factor.
- Inspects and tests concrete and asphalt aggregates. Takes samples of aggregate for laboratory testing. Checks proportions of dry mix, time and temperature, quality, weight, and stockpile. Receives or collects core samples, and conducts laboratory tests and analyses of mixes for adherence to specifications.
- May be required to make trips to inspect construction materials at the manufacturing source.
- Monitors and enforces all City ordinances relating to City right-of-way, including the City's obstruction permit program.
- Investigates complaints, as directed, concerning unsafe street conditions; investigates complaints concerning project issues and reports on-site complaints to supervisor.
- Operates an automobile, computer, calculator, and occasionally uses an engineer level and transit.
- May be assigned duties as an engineering technician during the non-construction season and participate in snow removal.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Civil Engineering, Civil Engineering Technology, or a similar field with related course work emphasis in math and science.
- *Experience:* Completion of one year of experience in public works construction in a technical or supervisory capacity (such as Inspector, Quality Control Lead, Project Manager, Project Engineer, Project Superintendent, or Foreperson).
- *Substitution:* Additional technical or supervisory experience may be substituted for the education requirement on a year-for-year basis.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, April 3, 2025
- Test Time: 9:00 a.m.
- Test Method: On paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Test: 2 Hours
- Test Subjects May Include:
 - ◇ Technical Knowledge
 - ◇ Interpersonal Relations
 - ◇ Research
 - ◇ Mathematical Reasoning
 - ◇ Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email

- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of March 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

POLICE EVIDENCE TECHNICIAN I SPN 348

Open Entry

DATE OPEN: Monday, February 17, 2025

DATE CLOSED: Monday, February 31, 2025

SALARY: \$45,727.20 annual salary, payable bi-weekly, to a maximum of \$71,806.32

CLASS SUMMARY:

Performs entry-level work managing property and evidence for the Spokane Police Department (SPD), Spokane County Sheriff's Office (SCSO), and Spokane Valley Police Department, maintaining the chain of custody for all evidence, found/safekeeping property, and jail refused property, as well as court order surrender items.

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Receives, stores, releases, transports, and maintains the security of items submitted, including firearms/other weapons, controlled substances and related contraband, currency, vehicles, chemicals, bio-hazardous items, etc. Assists in logging property and evidence in and out of the Property Facility. Assigns a storage location for items to ensure chain-of-custody. Provides depositions to attorneys and testifies in court regarding chain-of-custody.
- Acts as liaison to and responds to inquiries from citizens, SPD/SCSO, and other agencies regarding the disposition of property both in person and via phone. Notifies citizens when evidence is available for release.
- Assists in researching the disposal of evidence by utilizing multiple databases to ensure cases have been fully adjudicated. Works with Detectives, Sergeants, and Lieutenants for approval when necessary. Determines the value of property for resale or disposal. Ensures accuracy of records before the destruction or release of all items. Prepares items, including firearms, for auctions in compliance with applicable laws and guidelines. Works with Internal Affairs in the destruction of drugs and firearms. Transports items to various locations for destruction/disposal.
- Performs background checks for release of firearms in accordance with current federal, state, and local laws and regulations, as well as state/local behavioral health units. Utilizes multiple databases to review criminal history and make determinations regarding an individual's eligibility to possess a firearm. Consults with outside agencies concerning incomplete criminal histories.
- Performs safety checks on all firearms. Safely handles and may assist with test-fires on all eligible firearms to generate cartridge cases for entry into NIBIN (National Integrated Ballistics Information Network).
- Assists in building security, and controls access to secure storage areas. Assists in performing quarterly random audits of items in the Evidence Facility. Assists in reviewing inventory records with an Internal Affairs Officer and State Auditor.
- Performs maintenance duties to keep warehouse storage areas neat and orderly. Addresses areas that contain biological and chemical hazards on a regular basis, such as cleaning the drying room of unknown bodily fluids, vehicle storage areas of miscellaneous fluid leaks, and drug residue from a variety of surfaces. Assembles shelving and rearranges storage spaces as necessary. Maintains facility supplies and forms.
- Places vehicles on jack stands/roller pads (when applicable). Assists in the coordination of tow truck requirements for evidence vehicle movements and charges/jump-starts vehicle batteries.
- Operates various types of vehicles, forklifts, man lifts, material handling equipment, computers, and standard office equipment.
- Performs related duties as required.

MINIMUM QUALIFICATIONS:

NOTE: Before applying, please review disqualifiers and the Spokane Police Department Hiring Standards [here](#).

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience in records management and inventory control.
- *Substitution:* Six months of experience in a law enforcement agency using a records management system or a National Crime Information Center (NCIC) system will substitute for the experience requirement.
- *Equivalency:* We may accept different combinations of education and experience. We welcome job seekers with relevant backgrounds to apply.

- Ability to type accurately at a rate of 200 keystrokes (40 words) per minute.

Licenses and Certifications: (to be maintained during employment)

- Must possess a valid driver's license.
- Must obtain ACCESS WACIC/NCIC Level 1 certificate within one year of hire.

All applicants must submit a Personal History Statement (PHS) form along with the online employment application in order to be considered. This documentation will be used to conduct a background investigation. It is a **MANDATORY MINIMUM REQUIREMENT** to complete the Personal History Statement.

- Download the PHS form at the following link: **Personal History Statement**
- You may attach the completed PHS form to your online application or e-mail it to civilservice@spokanecity.org.

NOTE: Candidates with any marijuana or cannabis use in any form in the last 12 months will not be considered.

Additional Requirements:

Applicants must be able to pass the following:

- Education verification
- Reference checks
- Criminal History
- Fingerprinting
- Driving record check
- Police background investigation and polygraph
- Pre-employment physical and drug screening

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with scoring weight assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, March 17, 2025, and Monday, March 31, 2025, will test Thursday, April 10, 2025, through Monday, April 14, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 10th day of March 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Maple-Walnut Grind and Overlay, 5th Avenue to Maple Bridge Engineering Services File No. 2022096

This project consists of the construction of approximately 23,000 square yards of asphalt grinding and 2-inch thick HMA pavement, 3 drainage structures, 21 wheelchair ramps, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 24, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 5, 12, and 19, 2025

Lincoln Street Pedestrian Bike Safety - REBID
Engineering Services File No. 2023112

This project consists of the construction of approximately 5,300 square yards of full depth pavement replacement including a roadway realignment, 10,200 square yards of pavement overlay, 2,000 linear feet of sidewalk, 200 linear feet of storm sewer, 10 drainage structures, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. April 7th, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

Gate entrance is off North Foothills Drive. See Map:

<https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 19, 26, and April 2, 2025

**2025 Maintenance ADA Ramps
Engineering Services File No. 2024042**

*****NOTE: THIS PROJECT HAS A SHORTENED BID PERIOD*****

This project consists of the construction of approximately 70 ADA accessible wheelchair ramps, including 1500 linear feet curb removal and replacement, and 1300 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 31, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 19 and 26, 2025

**Traffic Calming Projects – Cycle 12
Engineering Services File No. 2024046**

This project consists of the construction of approximately 800 square yard of sidewalk, 1,300 linear feet of curb or curb and gutter, 500 square yards of HMA pavement repair, 3 Rectangular Rapid Flashing Beacons, 9 drainage structures, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 24, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 5, 12, and 19, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS #6333-25
Wastewater Facility Planning Services for Riverside Park Water Reclamation Facility
City of Spokane Integrated Capital Management Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 31, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 31, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project will be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work. State of Washington Department of Ecology funds will be used.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: March 5, 12, & 19, 2025

REQUEST FOR QUALIFICATIONS #6349-25
Sidewalk Condition Assessment Data Collection
City of Spokane Integrated Capital Management Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 31, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 31, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: March 19 and 26, 2025

REQUEST FOR QUALIFICATIONS #6353-25
DESIGN & CONSTRUCTION PHASE SERVICES FOR PROPOSED CITY OF SPOKANE FIRE STATION #5
City of Spokane Fire Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 31, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 31, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project may be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m1owmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Thea Prince
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: March 12 and 19, 2025

Guard Rail Repair Services – Unit Price Contract – Prevailing Wages
Streets Department
ITB 6357-25

Description: The City of Spokane, through its Streets Department, is requesting bids for the performance of Guard Rail Repair Services resulting in a Unit Price Contract – subject to Prevailing Wages.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 31, 2025**, for Guard Rail Repair Services resulting in a Unit Price Contract – subject to Prevailing Wages. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Bidders to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system no later than **1:00 p.m. on MONDAY, MARCH 31, 2025**. Hard copy and/or late submittals will not be accepted. **Bids must be sent sufficiently ahead of time to be received by the required date and time.** The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: March 12 and 19,2025

PW INVITATION TO BID
Generator #3 Rebuild for Upriver Hydroelectric Project - Rebid
Water & Hydroelectric Department
Solicitation #6359-25

Description: *The City of Spokane is soliciting electronic bids for the Generator #3 Rebuild for the Upriver Hydroelectric Project.*

Mandatory Pre-Bid Meeting: A mandatory pre-bid meeting will be held on Tuesday March 18th at 1:00 PM at Upriver Dam 2701 N Waterworks St, Spokane, WA 99212 – Bidders that attended the previous Pre-Bid Meeting held on February 11th are not required to attend

Bid Opening: Sealed electronic bids will be accepted until **Monday, March 31st, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Public Work Invitation to Bid.

Questions from potential Bidders will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, March 31th 2025**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Tanya Lester
Purchasing Department

Publish: March 12 and 19, 2025
