



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

FEBRUARY 19, 2025

Issue 8



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE MEETING MINUTES OF SPOKANE CITY COUNCIL Monday, February 10, 2025

The minutes for the Monday, February 10, 2025, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, February 26, 2025, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL

Monday, February 3, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Pro-Tem Dillon and Council Members Bingle, Cathcart, Klitzke, Navarrete, and Zappone were present. Council President Wilkerson was absent.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

Mayoral Update on Matters of Interest

Mayor Brown reported that Administration is preparing and assessing potential effects of some of the Trump administration policies that have been announced or announced and paused and/or announced and not yet paused in terms of executive orders. She noted she has requested each cabinet member to analyze and add up the potential of federal grant funding that is coming to the City either directly or with respect to some of our partners. The total list of all the funding from the different cabinet members is at around \$48 million of separate grants that are potentially impacted. The Mayor provided further remarks on impacts and/or potential effects to the City.

Final Agenda Review

The City Council reviewed the February 3, 2025, Final Agenda.

Special Budget Ordinance C36638 (Council Sponsors: Council Members Klitzke and Bingle)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to suspend** Council Rules for purposes of adopting amended version of Special Budget Ordinance C36638—carrying over budget authority for 2024 obligated budget items that were not completed at year-end and appropriating various outstanding grants and capital expenditures, thereby amending Ordinance C36626, passed December 9, 2024—filed January 31, 2025; **carried 6-0**.

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** updated revised version of Special Budget Ordinance C36638—carrying over budget authority for 2024 obligated budget items that were not completed at year-end and appropriating various outstanding grants and capital expenditures, thereby amending Ordinance C36626, passed December 9, 2024—filed January 31, 2025; **carried 6-0**.

Updated Draft Agenda Review

The City Council reviewed items on the February 10, 2025, Updated Draft Agenda items, and received reports on selected items from staff.

Pre-approval to Purchase trucks for Solid Waste Collections (OPR 2025-0065) (Council Sponsors: Council Members Klitzke and Bingle)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Consent Agenda Item No. 1, OPR 2025-0065—Preapproval to purchase 8 renewable natural gas-powered refuse trucks for Solid Waste Collections—on February 24, 2025, Agenda; **carried 6-0.**

Consultant Agreement with Horrocks LLC (OPR 2025-0063) (Council Sponsor: Council Member Klitzke)

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to approve** the Klitzke Proposed Amendment to Consent Agenda Item No. 16, OPR 2025-0063— Consultant Agreement with Horrocks LLC (Pleasant Grove, UT) for the design of the bridge deck preservation and repair of four bridges - Greene Street, Havana Street, and two Freya Street bridges project—filed January 28, 2025; **carried 6-0.**

Resolution 2025-0005 (Council Sponsors: Council Members Cathcart, Dillon, and Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to defer** Resolution 2025-0005—approving year 2026 applications and 2025 adaptive projects to be paid from the Spokane Safe Streets for All Fund—on February 24, 2025, Agenda; **carried 6-0.**

Final Reading Ordinance C36630 (Council Sponsors: Council Members Navarrete, Cathcart, and Dillon)

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the Navarrete Proposed Amendment to Final Reading Ordinance C36630—relating to language access and the recruitment of bilingual and multilingual applicants to the City of Spokane, and amending Section 18.11.050 of the Spokane Municipal Code—filed January 22, 2025; **carried 6-0.**

Action to Approve February 3, 2025, Final Agenda and February 10, 2025, Updated Draft Agenda

Following staff reports and Council inquiry and discussion regarding the February 3, 2025, Final Agenda and February 10, 2025, Updated Draft Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Navarrete, **to approve** the February 3, 2025, Final Agenda, as modified, and February 10, 2025, Updated Draft Agenda, as modified; **carried 6-0.**

Draft Agenda Review

There was no Draft Agenda review, as the February 17, 2025, City Council Meeting was canceled.

Council Recess/Executive Session

The City Council recessed at 3:55 p.m. and immediately reconvened into an Executive Session to discuss potential litigation and labor negotiations until 4:25 p.m. At 4:25 p.m., the meeting was extended ten minutes until 4:35 p.m. At 4:35 p.m. the meeting was extended five minutes until 4:40 p.m., at which time the 3:30 p.m. Agenda Review Session also ended. City Attorney Michael Piccolo and Special Counsel John Henry were present for the Executive Session. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Pro-Tem Dillon started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro-Tem Dillon.

Roll Call

On roll call, Council President Pro-Tem Dillon and Council Members Bingle, Cathcart, Klitzke, Navarrete, and Zappone were present. Council President Wilkerson was absent.

Giacobbe Byrd, Director-City Council Office; Shae Blackwell, Legislative Assistant; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Jeffrey Dunn presented the poem “My Son’s Funeral.”

There were no **Proclamations.**

There were no **Reports from Community Organizations.**

Action Regarding Open Forum

Motion by Council Member Bingle, seconded by Council Member Klitzke **to extend** Open Forum to allow all 22 people signed up to speak; **carried 6-0.**

BOARD AND COMMISSION APPOINTMENTS**Reappointments to the Arts Commission (CPR 1981-0043)**

After public testimony, the following action was taken:

Motion by Council Member Klitzke, seconded by Council Member Navarrete **to approve** (and thereby confirm) the reappointments of Kelly Baker, Michael Bethely, Chris Maccini, Audrey Overstreet, and Eva Silverstone to the Arts Commission for three-year terms, from February 3, 2025, to February 3, 2028; **carried 6-0.**

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Upon 6-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Multiple Family Housing Property Tax Exemption Conditional Agreement with No-Jeff Project for the future construction of approximately 38 units at Parcel Numbers 35192.1201 and 35192.1202, commonly known as 115 S. Jefferson Street. The Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (OPR 2025-0039) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through January 24, 2025, total \$11,378,098.89 (Check Nos.: 608416-608556; Credit Card Nos.: 001135-001157; ACH Nos.: 137264-137442), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,307,288.10. (CPR 2025-0002)

City Council Public Infrastructure, Environment, and Sustainability Committee Meeting Minutes: January 23, 2025. (CPR 2025-0019)

Point of Personal Privilege - Lunar New Year

Council Member Cathcart noted this past Saturday was the Lunar New Year event and it was a great and fun event. He displayed a gift he and others received at the event from the Marshallese community. Council President Pro-Tem Dillon also remarked that the event was amazing, and it was an honor to be there. He thanked so much of the community for showing up for the event.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36638 (As amended during the 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Klitzke and Bingle)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36638**, as amended, amending Ordinance No. C36626 passed by the City Council December 9, 2024, and entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," making appropriation adjustments for year 2025, and declaring and emergency.

(This action carries over budget authority for 2024 obligated budget items that were not completed at year-end and appropriates various outstanding grants and capital expenditures, thereby amending Ordinance C36626, passed December 9, 2024.)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nos: None
Abstain: None
Absent: Wilkerson

There were no **Emergency Ordinances**.

There were no **Resolutions**.

FINAL READING ORDINANCES

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to take** ordinances together (for public testimony); **carried 6-0**.

For action on Final Reading Ordinance C36632, see sections of minutes under “Hearings.”

Final Reading Ordinances C36634 and C36635 (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)

During consideration and public testimony on Ordinance C36634, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to take** the ordinances (C36634 and C36635) together and take testimony on both; **carried 6-0**.

Further public testimony ensued, and Council commentary was held. During Council commentary, there was discussion on whether the ordinances are being voted on together or separately. Council President Pro Tem Dillon indicated that Council commentary is being taken on both; however, the ordinances would be voted on separately. Policy Advisor Chris Wright also recommended the Council take separate votes on the ordinances. Further Council commentary ensued, after which the following actions were taken:

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to call** the question; **carried 4-2**.

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36634** relating to creating an Alcohol Impact Area within specific boundaries of the City of Spokane; adopting a new Chapter 10.82 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone

Nos: None

Abstain: None

Absent: Wilkerson

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36635** implementing a Community Health Impact Area and public health measures to mitigate the impacts of addiction; adopting a new Division VII and Chapter 10.81 to the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone

Nos: None

Abstain: None

Absent: Wilkerson

For action on Final Reading Ordinance C36633, see sections of minutes under “Hearings.”

FIRST READING ORDINANCE

The following Ordinance was read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36636 Amending Ordinance C22382 that vacated Calispel Street from the north line of Cora Avenue to the south line of Glass Avenue, City and County of Spokane, Washington. (Council Sponsors: Council Members Bingle and Navarrete)

There were no **Special Considerations**.

HEARINGS

Hearing on Final Reading Ordinance C36632 (First Reading held January 27, 2025) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

The City Council held a hearing on Final Reading Ordinance C36632. After an opportunity for public testimony, with none provided, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to close** the hearing; **carried 6-0**.

Council commentary ensued, after which the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36632** providing for the acquisition by eminent domain of certain lands necessary for water booster pump station in the vicinity of N. Wieber Drive and W. Shawnee Lane, located in the City and County of Spokane, State of Washington.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nays: None
Abstain: None
Absent: Wilkerson

Hearing on Final Reading Ordinance C36633 (Deferred from January 27, 2025, Agenda during the January 27, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

The City Council held a hearing Final Reading Ordinance C36633. Megan Duvall, Historic Preservation Officer, provided an overview of Final Reading Ordinance C36633 and responded to Council inquiries. After public testimony, the following action was taken:

Motion by Council Member Klitzke, seconded by Council Member Cathcart, **to close** the hearing; **carried 6-0.**

Council commentary ensued, after which the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36633** amending Section 17D.100.230 of the Spokane Municipal Code to add Centers and Corridors to Historic Preservation review of proposed demolition of historic properties, also to bring review of buildings by the Spokane Historic Landmarks Commission into compliance with 2023 Washington House Bill 1293 by implementing clear and objective design standards, and to modify the limitations on redevelopment of a property after a historic or eligible structure has been demolished.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone
Nays: None
Abstain: None
Absent: Wilkerson

[The City Clerk left the meeting at 7:38 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Rick Bocook
- Christopher Savage
- Derek Azzaro
- Raul Penea
- Hancel Sanchez
- Ana Trusty
- Sunshine Wigen
- Will Hulings
- Tina Morrison
- Eunice
- Larry Andrews
- Melanie Perry
- Monica Mueller
- Andrea Gallardo
- Dave Bilsland
- Crystle Burgett
- James Earl
- Michael Mcguire
- Todd Simmons
- Justin Haller

ADJOURNMENT

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to adjourn; carried 6-0.**

There being no further business to come before the City Council, the meeting adjourned at 8:23 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
Council Briefing Center, City Hall (808 W Spokane Falls Blvd)
December 12, 2024

Meeting Recording: <https://vimeo.com/1038715924>

Call to Order: 11:05 a.m.

Attendance:

Committee Members Present: Council Members Cathcart, Bingle, Dillon, Navarrete, and Klitzke

Council Members Absent: Council President Wilkerson and Council Member Zappone

Agenda Items:

- Quarterly Economic Update - Dr. Patrick Jones
- Sequential Intercept Mapping for Criminal Justice and Behavioral Health - Maggie Yates, Mayor Brown, and public safety city staff

Executive Session:

None

Adjournment:

The meeting adjourned at 12:22 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee City Council Chambers
January 27, 2025

Call to Order: 12:00PM

Recording of the meeting may be viewed here: January 27th, 2025 Finance and Administration Committee on Vime

Attendance

Committee Members Present:

Council Member Paul Dillon (Chair), Council President Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Lili Navarrete, Council Member Zack Zappone, Council Member Kitty Klitzke

Public Comment

Jorge Guerrero
 Jennyfer Mesa
 Griselda Orduno
 Eeve Polanski
 Mark Finney

Agenda Items**Discussion items**

1. Special Budget Ordinance – Annual Encumbrance Carryover
 - ◇ No Action Taken – Discussion Only
2. SBO for EPA Community Change Grant
 - ◇ No Action Taken – Discussion Only
3. Grant Acceptance – EPA Community Change Grant
 - ◇ No Action Taken – Discussion Only

4. Special Budget Ordinance – Q1 2025 HR Range Changes
 - ◇ No Action Taken – Discussion Only
5. Mid-Biennial Review Process
 - ◇ No Action Taken – Discussion Only
6. Q4 2024 Investment Report
 - ◇ No Action Taken – Discussion & Presentation Only
7. Office of Civil Rights Update
 - ◇ No Action Taken – Discussion & Presentation Only
CM Bingle requested a copy of the KWW Resolution
8. Domestic Violence Advocacy Program Agreement
 - ◇ No Action Taken – Discussion Only
9. Committee & Staff Updates
 - ◇ No Action Taken – Discussion Only

Consent items

1. DLT Solutions – Autodesk Renewal (Information Technology)
2. Questica Annual Software Subscription & Support (Information Technology)
3. Sole Source Resolution for Pape Machinery (Fleet Services)
4. Sole Source Resolution for Transportation Equipment (Fleet Services)
5. Sole Source Resolution for Western States Equipment (Fleet Services)
6. Facilities Citywide Master Security Contract Starplex Corporation (Facilities Management)
7. Master Value Blanket Two-Year Renewal with Norfolk Iron & Metal CO. D (Contracts & Purchasing)
8. Master Value Blanket Two-Year Renewal with American Metals Corporation (Contracts & Purchasing)
9. Compunet Value Blanket Extension (2025-2026) (Information Technology)

Executive session

None.

Adjournment

The meeting adjourned at 1:40PM

STANDING COMMITTEE MINUTES
City of Spokane
Public Safety and Community Health Committee
City Council Chambers
February 3, 2025

Call to Order: 12:05 PM

Recording of the meeting may be viewed here: <https://vimeo.com/1053186046>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council Member Zack Zappone, Council Member Paul Dillon, Council Member Kitty Klitzke, Council Member Lili Navarrete, Council Member Jonathan Bingle

Committee Members Absent:

Council President Wilkerson

Agenda Items

Discussion Items – Monthly Updates

1. OFFICE OF THE POLICE OMBUDS DECEMBER 2024 MONTHLY REPORT -CHRISTINA COTY (10 minutes)

2. MONTHLY POLICE UPDATE - KEVIN HALL (10 minutes)
2. 0680 - PHOTO RED MONTHLY UPDATE - DAVE SINGLEY (0 minutes)
4. MONTHLY FIRE UPDATE - JULIE O'BERG (10 minutes)
5. 0680 - MONTHLY PUBLIC SAFETY OVERTIME REPORT - KEVIN SCHMITT (0 minutes)
6. 0680 - STRATEGIC INITIATIVES MONTHLY UPDATE - JACQUI MACCONNELL (10 minutes)

Discussion Items

1. SPOKANE REGIONAL OPIOID TASK FORCE PRESENTATION - SARAH MCNEW (minutes)
2. ADMIN UPDATE ON SPOKANE REGIONAL EMERGENCY COMMUNICATION DECISION - MAGGIE YATES (10 minutes)
3. ADMINISTRATION AUTOMATED TRAFFIC SAFETY CAMERA UPDATE - MAGGIE YATES (5 minutes)
4. CLEAN AND SAFE UPDATE - EMILIE CAMERON (10 minutes)
5. 0680 - WATPA GRANT – FLOCK ALPR PURCHASE AND CAMERA PLACEMENT—SHAWNA ERNST (0 minutes)
6. 0680 - FOURTH QUARTER 2024 POLICE SEIZURE/FORFEITURE REPORT - MIKE MCNAB (0 minutes)
7. 0680 - WASPC FY25-27 BHU GRANT APPLICATION - DAVE SINGLEY (0 minutes)
8. 0320 RESOLUTION SUPPORTING THE IMMIGRANT AND REFUGEE COMMUNITIES - JACKSON DEESE (10 minutes)
9. STANDING COMMITTEES AND REPORTS - (5 minutes)

IV. Consent Items

1. 5100 - PRE-PURCHASE APPROVAL FOR UP TO 4 USED SIU UNITS (FLEET SERVICES)
2. NFOR CAD SOFTWARE RENEWAL (FIRE)
3. 0680 - SOLE SOURCE RESOLUTION FOR READY REBOUND (POLICE)
4. 5300 JOURNAL TECHNOLOGIES (ESERIES) ANNUAL SOFTWARE MAINTENANCE (INFORMATION TECHNOLOGY)
5. 5900 FAC WATER DEPARTMENT METER SHOP MAIN OFFICE RENOVATION PHASE 1 (FACILITIES MANAGEMENT)
6. 0680 - READY REBOUND SERVICES FOR PUBLIC SAFETY (POLICE)
7. 0680 - BYRNE JAG GRANT – FACILITY CAMERAS (POLICE)

Executive Session

None.

Public Testimony

1. Tyler Tamoush
2. Tia Moua
3. John Alder
4. Pat Castaneda
5. Finley Pikula
6. Jacky Garcia
7. Derek Azzaro
8. Will Hulings
9. Robin Haynes

Adjournment

The meeting adjourned at 1:50 PM

General Notices

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with MCCOY POWER CONSULTANTS to provide the following:

CONSULTING SERVICES AND COMPLIANCE PROGRAM DEVELOPMENT FOR NERC/FERC RELIABILITY STANDARDS FOR THE WASTE TO ENERGY FACILITY (WTEF) For

SOLID WASTE DISPOSAL – WASTE TO ENERGY FACILITY

Companies who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to:

RICK RINDERLE
PROCUREMENT SPECIALIST
at: RRINDERLE@SPOKANECITY.ORG
by Wednesday, March 6, 2025 at 5:00 pm.

The City of Spokane does not guarantee that companies responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Companies who have not already done so should register at www.mrscrosters.com.

Dated the 12th Day of February, 2025

Rick Rinderle
Procurement Specialist

Publish: February 19 and 26, 2025

City of Spokane Notice: Determination of Significance & Request for Comments on Scope of EIS

Proposal: Comprehensive Plan Periodic Update

Date of Issuance: February 5, 2025

Lead agency and proponent: City of Spokane, Department of Planning Services

Agency Contact: **Tirrell Black**, *Assistant Planning Director, Project Manager*, 509.625.6500 PlanSpokane@spokanecity.org

Description of Proposal: Spokane is preparing a periodic update to the City's Comprehensive Plan for 20 years, from 2026 to 2046 to address new growth targets for population and jobs, and to meet changes to the Growth Management Act (GMA). The Land Use Plan Map may be amended to respond to growth targets, community needs, transportation investments, and environmental conditions. Zoning and development regulations would be evaluated and recent state planning rules would be addressed.

Location of Proposal: The Comprehensive Plan primarily addresses the Spokane city limits. Secondarily the plan addresses unincorporated urban growth areas and utility service areas.

EIS Required: The City of Spokane will prepare an environmental impact statement (EIS) pursuant to RCW 43.21C.030 (2)(c). The EIS would address: earth and water quality; air quality; plants and animals; land use; socioeconomics; transportation, public services, and utilities. The EIS would evaluate a No Action Alternative and two Action Alternatives.

Scoping: The comment period is open from February 5, 2025 to April 7, 2025. For a copy of the full determination and scoping notice and information on how to provide comments or attend meetings please see: <https://my.spokanecity.org/planspokane/about/>.

Responsible Official: Spencer Gardner, Director, Planning Services, City of Spokane, 808 W. Spokane Falls Blvd, Spokane, WA 99201, 509.625.6097, sgardner@spokanecity.org.

Publish: February 12, 19, and 26, 2025

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36630

An ordinance relating to language access and the recruitment of bilingual and multilingual applicants to the City of Spokane, and amending Section 18.11.050 of the Spokane Municipal Code.

WHEREAS, nearly 8% of Spokane residents reported speaking a language other than English at home; and

WHEREAS, Spokane Public Schools (SPS) estimates students throughout the school district represent nearly 80 different languages; and

WHEREAS, in 2023, the City Council adopted Ordinance C36449, which requires City departments to establish a language access program, including identifying vital government documents for regular translation and interpretation services for municipal proceedings; and

WHEREAS, the growing number of Spokane residents speaking a language other than English, combined with the requirement to create a Language Access Program for municipal operations, creates a need for more bilingual/multilingual persons employed by the City of Spokane, especially in divisions with high public interaction; and

WHEREAS, in 2024 the Washington State Legislature enacted SB 6157, which allows public employers to provide additional credit or points to a passing examination to applicants who have full professional proficiency or are completely fluent as a native speaker in one or more languages other than English; and

WHEREAS, the City of Spokane wishes to implement the provisions of SB 6157 and adopt it as the official hiring practice of the City.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 18.11.050 of the Spokane Municipal Code is amended to read as follows:

Section 18.11.050 Scope, Implementation and Milestones

- A. Except where earlier timelines are specified in this section or unless expressly exempted by SMC 18.11.070, all City departments shall have an implemented Language Access Program in place no later than January 1, 2026.
1. As soon as practical after the effective date of this ordinance, the City Council and Planning Department shall henceforth incorporate language access into any adopted departmental operating procedures.
 2. No later than July 1, 2024, each affected city department shall identify those Vital Documents and Public Communication Materials it intends to include within the scope of its departmental LAP.
 3. Commencing with the 2025 Annual Budget of the City, all affected departments shall include LAP planning as a line-item appropriation within any proposed departmental budget, which planning shall be consistent with the scope of its Vital Documents and Public Communication Materials identified pursuant to subsection 2 above.
 4. Commencing with the 2026 Annual Budget of the City, all affected departments shall incorporate Language Access implementation as a line-item appropriation within any proposed departmental budget.
 5. Commencing January 1, 2026, all departmental operating procedures shall be compliant with this Chapter.
- B. Subject to allocated funding, the following milestones shall apply to specific operations and functions within the City of Spokane:
1. As soon as practical after the effective date of this ordinance, the City Council shall have drafted and implemented a Language Access Plan that assumes (a) translation of council-generated Public Communication Materials, which may include council ordinances, resolutions, proclamations, salutations, and further which may also include standing committee and subcommittee meeting agendas and materials; and (b) translation and/or interpretation services for council legislative sessions, briefing sessions, and standing committee meetings.

2. As soon as practical after the effective date of this ordinance, the Division of Information Technology shall have drafted and implemented a limited Language Access Plan that assumes translation of digital Public Communication Materials, including but not limited to the City's official website and social media.
3. The timelines in sections A and B above may be adjusted as necessary to comply with the procurement requirements and procedures in SMC 07.06.

C. Consistent with state law and to achieve the goals of this section, the City shall establish policies and procedures that attract, recruit, and effectively utilize City of Spokane employees who possess certified translation or interpretation skills, professional fluency or are a native speaker in one or more languages other than English, thereby ensuring their skills are strategically leveraged by the City to meet the needs of the community.

D. Nothing in this section shall affect, modify, or amend any collective bargaining agreement or Civil Service rule that exists on the effective date of this section.

~~(C)~~ E. Nothing in this section shall be deemed to prevent a department from developing and implementing a multi-year, phased LAP, so long as meaningful implementation begins no later than January 1, 2026.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council February 10, 2025
Delivered to Mayor February 13, 2025**

ORDINANCE NO. C36636

An ordinance amending Ordinance C22382 that vacated Calispel Street from the north line of Cora Avenue to the south line of Glass Avenue, City and County of Spokane, Washington.

WHEREAS, the City Council of the City of Spokane having found that the public use and benefit will be served; -

NOW, THEREFORE,

The City of Spokane does ordain:

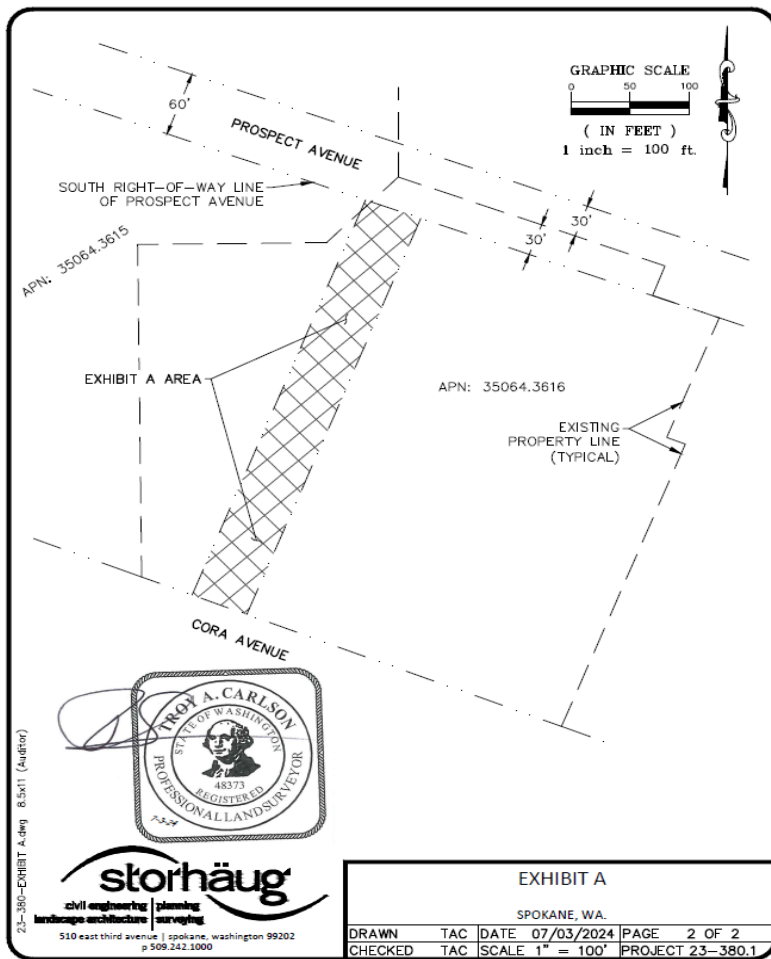
Section 1. That Calispel Street from the north line of Cora Avenue to the south line of Glass Avenue, in the City and County of Spokane, Washington, be, and the same is hereby vacated, subject to the reservation of easements for the construction, repair and maintenance of public and private utilities and services **over the entire vacation area, except for that portion of the Southeast Quarter of Section 06, Township 25 North, Range 43 East, Willamette Meridian, more particularly described in Exhibit A**

Please see Exhibit A on the following Page

Exhibit A

That portion of Calispel Street lying Northerly of said North line of Cora avenue and southerly of the south Right-of-Way line of Prospect Avenue as shown on the Plat of Resurvey of Whiting's Second Addition as recorded in Book A of Plats, Page 203, records of Spokane County, Washington.

Situate in the City of Spokane, County of Spokane, State of Washington.



**Passed by City Council February 10, 2025
 Delivered to Mayor February 13, 2025**

ORDINANCE NO C36639

An ordinance amending Ordinance No. C36626, passed by the City Council on December 9, 2024, and entitled in part "An Ordinance adopting a Biennial Budget for the City of Spokane," making appropriation adjustments for year 2025, and declaring an emergency.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$7,691,409.
- A) Of the increased revenue, \$7,691,409 is provided by the Environmental Protection Agency via a sub-award through Gonzaga University.

- 2) Increase appropriation by \$7,691,409.
- A) Of the increased appropriation, \$347,268 is provided solely for salaries and benefits.
- B) Of the increased appropriation, \$7,292,050 is provided solely for other improvements.
- C) Of the increased appropriation, \$52,091 is provided solely for the City's administrative costs including supplies, services and equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the EPA sub-award grant for Climate Resilience, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council February 10, 2025
Delivered to Mayor February 13, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR ENGINEER

SPN 233

(Announcement of 02/03/2025)

The above titled announcement is hereby amended to read:

Closing Date: March 3, 2025

T&E EVALUATION DETAILS

- All applicants must submit both the City of Spokane online employment application and the separate T&E form in order to be considered.
- Download the T&E form at the following link: **Senior Engineer T&E**
- You may attach the T&E to your online profile at the time of application. Alternately, you may return the T&E form via e-mail or physical mail per the instructions on the form.
- **You must return the T&E form before the end of the recruiting period (March 3, 2025 at 4:00 p.m.) in order to be considered.**

AMENDMENT

AMENDMENT

AMENDMENT

POLICE RADIO DISPATCHER II - LATERAL

SPN 284L

(Announcement of 12/16/2024)

The above titled announcement is hereby amended to read:

Closing Date: March 31, 2025

AMENDMENT

AMENDMENT

AMENDMENT

SIGN PAINTER [OPEN]

SPN 612

(Announcement of 02/03/2025)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, February 3, 2025, and Monday, February 17, 2025, will test Thursday, February 20, 2025, through Monday, February 24, 2025.
- Applicants who apply and meet the minimum qualifications between Tuesday, February 18, 2025, and Monday, March 3, 2025, will test Thursday, March 6, 2025, through Monday, March 10, 2025.

NOTE: Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

EVENT AND GROUP RENTAL MANAGER SPN 082

Open Entry

DATE OPEN: Monday, February 17, 2025

DATE CLOSED: Monday, March 3, 2025

SALARY: \$60,134.40 annual salary, payable bi-weekly, to a maximum of \$84,856.32

CLASS SUMMARY:

Performs professional work in promoting the effective use of Riverfront Park, its facilities and programs through development, implementation, and coordination of event planning, advertising, private and corporate sales, sponsorships, and other special programs.

EXAMPLES OF JOB FUNCTIONS:

- Performs and coordinates promotional/sales activities including, but not limited to, facility programming, corporate and private party rental sales, advertising sales, corporate event sponsorships, special events, and related programs designed to attract groups and sponsors to the facility.
- Performs and coordinates extensive communication by telephone, computer and in person
- Provides information regarding facilities promotions and policies.
- Fosters public relations between sponsors, organizers, vendors, user groups, etc., and the facility.
- Provides annual event calendars; participates in social media as appropriate concerning upcoming events and provides for distribution to the media and tourist services.
- Assists in development and implementation of, and coordinates marketing strategy and creation of advertising concepts.
- Coordinates and participates in marketing/sales campaigns and creation of ads.
- Coordinates and collaborates with applicable park managers to support related operations to plan and implement programs and services related to events, corporate rentals, and private party rentals.
- May direct and oversee event or hospitality staff.

- Works with third party event organizers to plan, implement and represent the City for onsite hosted events.
- Monitors event activities to ensure compliance with applicable regulation and laws, satisfaction of participants, and resolution of any problems that arise.
- Designs, plans, budgets, and implements in-house events.
- Pursues new opportunities to increase event frequency and quality.
- Identifies new special events and develops strategies to maximize the utilization of Riverfront Park's diverse facilities.
- Produces contractual agreements related to events, sponsorships, marketing, and facility rentals and coordinates with the City Attorney's Office to ensure their timely execution.
- Bills and monitors receivables for fees generated from assigned programs.
- Maintains regular contact with sponsors, groups, etc., to follow-up bookings.
- Develops and evaluates program costs and revenues as assigned.
- Identifies operation changes needed to achieve service revenue generation and cost containment goals.
- Actively pursues alternative revenue-generating opportunities for Riverfront Park.
- Operates a motor vehicle to facilitate performance of duties.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

- *Education:* Graduation from an accredited four-year college or university with a degree in Event Management, Marketing, Business, Communications, or related field.
- *Experience:* Two years of experience in a position with a municipal entertainment center, convention facility, major exposition, events management firm, or entertainment promotions agency with responsibility for selling, planning, coordinating, scheduling, arranging, facilitating, and promoting facility rentals for events and corporate or private parties.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided. Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, February 17, 2025, and Monday, March 3, 2025, will test Thursday, March 6, 2025, through Monday, March 10, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of February 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

SENIOR TREASURY SPECIALIST SPN 123
Open Entry

DATE OPEN: Monday, February 17, 2025

DATE CLOSED: Monday, February 24, 2025

SALARY: \$76,546.08 annual salary, payable bi-weekly, to a maximum of \$108,722.16

CLASS SUMMARY:

Performs complex cash investment, banking, treasury, and debt management activities to monitor and maintain cash flow and debt services for the City.

EXAMPLES OF JOB FUNCTIONS:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Monitors and calculates department fund positions, payment totals, and batch accounting processes. Researches and coordinates resolution of fund balance issues and other exceptions. Creates, reconciles, validates, and posts daily financial batches and reports.
- Reconciles and processes daily check clearing batches for accounts payable and payroll; monitors and resolves check posting exceptions; researches and coordinates resolution of issues with departments and banks.
- Calculates, confirms, communicates, and documents daily liquidity transfer needs; estimates future needs based on projected activity.
- Reconciles bank activity with posted transactions; identifies, researches, and documents card payment chargebacks, bank adjustments, and other discrepancies; notifies affected departments and assists in resolving issues.
- Maintains financial and merchant processing account signatories and users; communicates changes or updates with financial service providers; instructs departments on merchant processing requirements and restrictions; and coordinates the implementation, maintenance, settlements, and deactivations related to card merchant payment operations
- Orders equipment and banking supplies for departments.
- Plans, organizes, assigns, supervises, and reviews the work of assigned staff; trains and coaches staff, and evaluates employee performance; effectively recommends initial disciplinary action; and assists in selection and promotion.
- Maintains systems, schedules, and records related to City debt. Coordinates payments to municipal bond holders, organizes debt-related documentation, and resolves annual invoices for bond management and payment services. Creates, documents, and posts debt service payment batches for internal and external City debt issues.
- Advises treasury and finance officials on transactions including debt service payment, processing, and interest allocation. Responds to inquiries from business improvement district (BID) representatives and other internal and external partners.
- Estimates effects of future investment purchases or maturities, reconciles actual interest against expected amounts, and posts interest received to ledger accounts.
- Creates, documents, posts, and archives monthly sales and property tax transaction batches and reports; monitors and ensures timely excise tax payments and transfers; reconciles excise tax submissions and verifies check amounts; prepares and archives forms and records.
- Reconciles and posts payments related to City accounts, local improvement districts, BIDs, and the Local Government Investment Pool.

- Trains cash handlers on acceptable cash handling methods; reviews, updates, and advises on the City's cash handling policies and procedures.
- Prepares reports, records, and archives of cash transactions, debt records, and reconciliations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements:

- *Education:* Bachelor's degree from an accredited college or university in accounting, finance, or business administration; and
- *Experience:* Three years of experience as a professional accountant to include two years in banking or related work involving cash deposits and settling, credit card payments, and bank reconciliations.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, February 17, 2025, and Monday, February 24, 2025, will test Thursday, February 27, 2025, through Monday, March 3, 2025.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of February 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

LABORER II SPN 502
Promotional

DATE OPEN: Monday, February 17, 2025

DATE CLOSED: Monday, March 3, 2025

SALARY: \$45,581.04 annual salary, payable bi-weekly, to a maximum of \$71,159.04

CLASS SUMMARY:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

EXAMPLES OF JOB FUNCTIONS:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.
- *License:* Possession of a valid driver's license. Must obtain a Class B Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 3.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple-choice examination, with scoring weights assigned as follows:

- Multiple-Choice Examination: 100%

MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, March 6, 2025
- Test Time: 2:00 p.m.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1 hour and 30 minutes

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of February 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

**Perry Street Sewer Main – 19th Avenue to 18th Avenue
Engineering Services File No. 2024057**

This project consists of the construction of approximately 320 linear feet of new 8-inch PVC sewer main, replacement of 400 linear feet of 8-inch ductile iron water main, provide sewer lateral stub outs and replace water service lines to property lines, replace asphalt for full roadway width, install new ADA ramps, partial replacement of curbs, sidewalks and driveway access, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. March 3, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Bid delivery noon to 1:00 p.m.:

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

Gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2025 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new state GSP for projects over \$2M.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: February 12, 19, and 26, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

High Voltage Electrical Technical And Maintenance Services Unit Price Contract – Prevailing Wages Spokane Solid Waste Disposal, Waste To Energy Facility ITB 6323-25

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids the performance of High Voltage Electrical Technical And Maintenance Services resulting in a Unit Price Contract – subject to Prevailing Wages.

An optional pre-bid conference will be held on Wednesday, February 26, 2025, at 10:00 am. The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane, WA 99224

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 10, 2025**, for High Voltage Electrical Technical And Maintenance Services Unit Price Contract – Prevailing Wages. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents

will not be mailed, e-mailed, or provided in person. It is the responsibility of Bidders to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, MARCH 10, 2025**. Hard copy and/or late submittals will not be accepted. **Bids must be sent sufficiently ahead of time to be received by the required date and time.** The City of Spokane is not responsible for Bids submitted late..

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: February 12 and 19, 2025

REQUEST FOR PROPOSALS #6325-25
Risk Management Insurance Brokerage Services
City of Spokane Risk Management Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 3, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 3, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m1owmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: February 12 and 19, 2025

REQUEST FOR PROPOSALS #6329-25
Parking Data Analysis Services
City of Spokane Code Enforcement and Parking Services Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 17, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 17, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: February 19 and 26, 2025

REQUEST FOR PROPOSALS #6334-25
PARK ATTRACTION MANAGEMENT SYSTEM RE-BID
City of Spokane Information Technology Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MARCH 3, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MARCH 3, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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Katie Hougen
Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: February 12 and 19, 2025