



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 115

JANUARY 22, 2025

Issue 4



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, January 6, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Deputy City Administrator Maggie Yates (in absence of City Administrator Alex Scott); Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions**.

Council or Staff Reports of Matters of Interest

2025 City Council Rules of Procedure

City Council Policy Advisor Chris Wright, along with Council Director Giacobbe Byrd, provided an overview of the 2025 City Council Rules of Procedure.

Final Agenda Review

The City Council reviewed the January 6, 2025, Final Agenda and held discussion, with staff input and commentary, on selected items on the agenda.

Historic Preservation Interlocal Agreement with Spokane County (OPR 2024-1005) (Deferred from November 25, 2024, Agenda, during the November 18, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Motion by Council Member Zappone, seconded by Council Member Bingle, **to adopt** the Wilkerson Proposed Amendment to Consent Agenda Item No. 1 (OPR 2024-1005— Historic Preservation Interlocal Agreement with Spokane County) filed December 18, 2024; **carried 7-0**.

Action to Approve January 6, 2025, Final Agenda

Following staff reports and Council inquiry and discussion regarding the January 6, 2025, Final Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the January 6, 2025, Final Agenda, as modified; **carried 7-0**.

Updated Draft Agenda Review

The City Council reviewed the January 13, 2025, Updated Draft Agenda and held discussion, with staff input and commentary, on selected items.

First Reading Ordinance C36629 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adopt** the Wilkerson Proposed Amendment to First Reading Ordinance C36629—Relating to Building Opportunity for Housing (BOH) follow up code fixes making changes to the Unified Development Code that are intended to fix errors, clarify, and create more flexibility within the Spokane Municipal Code—filed January 3, 2025; **carried 6-1**.

First Reading Ordinance C36631 (Council Sponsor: Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to withdraw** First Reading Ordinance C36631 relating to the Asset Forfeiture Program audit process; **carried 7-0.**

Action to Approve January 13, 2025, Updated Draft Agenda

Following staff reports and Council inquiry and discussion regarding the January 13, 2025, Updated Draft Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the January 13, 2025, Updated Draft Agenda, as modified; **carried 7-0.**

Draft Agenda Review

There was no Draft Agenda review, as the January 20, 2025, City Council Meeting was canceled.

Council Recess/Executive Session

The City Council recessed at 4:17 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Kaley Knutzen providing a reading of the poem "Banana Bread."

MAYORAL PROCLAMATIONS

January 2025 *Haitian Independence Month in Spokane*

Mayor Brown read the proclamation, which was followed by a song performance of the Haitian National Anthem and remarks by Katia Jasmin, founder of the Creole Resources, who accepted the proclamation.

The proclamation is attached to these minutes for reference.

MOMENT OF COUNCIL PRESIDENT PRIVILEGE

On behalf of City Council members, Council President Wilkerson recognized Council Member Cathcart for his five years of service with the city. Council Member Cathcart also took the opportunity to recognize his legislative assistant Shae Blackwell for her five years of service with the city.

There were no **Reports from Community Organizations.**

BOARD AND COMMISSION APPOINTMENTS

Appointments to Ethics Commission (CPR 2006-0042) and Spokane Airport Board (CPR 1982-0071) and Reappointments to Tourism & Cultural Investment Committee (CPR 2000-0031) and Human Rights Commission (CPR 1991-0068)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the following appointments and reappointments; **carried 7-0:**

- Appointment of Patrick Harder to the Ethics Commission for a three-year term, from January 6, 2025, to January 6, 2028.
- Appointment of Andy Billig to the Spokane Airport Board for a three-year term, from January 6, 2025, to January 6, 2028.
- Reappointments of Cami Aguayo, Jon Erickson, Ginger Ewing, Matt Jensen, Rose Noble, and Rowena Pineda to the Tourism and Cultural Investment Committee for one-year terms, from January 1, 2025, to December 31, 2025.
- Reappointments of Alex Knox and Brennan Schreiber to the Spokane Human Rights Commission for three-year terms, from January 6, 2025, to January 6, 2028.

CONSENT AGENDA

Public testimony was received on Consent Agenda items and Council discussion held. The following actions were taken:

Check No. 80136286 to Lawrence B. Stone Properties for \$221,515.92 (Claims through December 13, 2024 – CPR 2024-0002)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to suspend** Council Rules for purpose of making an oral amendment to Consent Agenda Item No. 13.a.—Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through December 13, 2024; **carried 6-1**.

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to withhold** Check No. 80136086, ACH payment to Lawrence B. Stone Properties in the amount of \$211,515.92, from Consent Agenda Item No. 13.a. (Report of the Mayor of pending claims and payments of previously approved obligations through December 13, 2024) until Council has been briefed on the decision making (with the understanding that Administration can add the item to next week's agenda); **carried 6-1**.

Upon 5-2 Voice Vote, the City Council **approved** Personal Service Agreement with Consistent Care Services, SPC, PS (Spokane) for Hot Spotters community care coordination relating to opioid use from November 1, 2024, to October 31, 2025—\$375,000. (Taken separately) (OPR 2025-0008 / RFP 6233-24) (Council Sponsors: Council President Wilkerson and Council Members Zappone and Klitzke)

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Historic Preservation Interlocal Agreement with Spokane County from January 1, 2025, through December 31, 2026—Annual Revenue Amounts: \$45,000 for 2025 and \$45,000 for 2026. (OPR 2024-1005) (As amended during the 3:30 p.m. Agenda Review Session) (Deferred from November 25, 2024, Agenda, during the November 18, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Contract Amendment No. 1 for Outside Counsel services with Bryan Cave Leighton Paisner, LLP, (Saint Louis, MO) for Legal Services in the matter of Currie, et al., v. City of Spokane—\$50,000. Total Contract Amount: \$100,000. (OPR 2024-0835) (Deferred from December 9, 2024, Agenda, during the December 2, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Bingle and Cathcart)

Contract Amendment with Integrated Power Services, LLC. dba Eastside Electric Motors, LLC, (Spokane Valley, WA) for off-site motor repairs for the Waste to Energy Facility from January 1, 2024, to December 31, 2024—additional \$16,000. Annual total: \$48,000. (OPR 2019-0995 / IRFP 5086-19) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract with BrandSafway Services, LLC, (Pasco, WA) for insulation services at the Waste to Energy Facility from February 1, 2025, to January 31, 2026—not to exceed \$200,000 (plus tax). (OPR 2025-0003 / ITB 6083-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for refractory and sandblasting services at the Waste to Energy Facility from February 1, 2025, to January 31, 2030—not to exceed \$7,100,000 (plus tax) (\$1,400,000 annually). (OPR 2025-0004 / ITB 6101-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Two-year Contract with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for boilermaker services at the Waste to Energy Facility from November 15, 2024, to November 14, 2026—not to exceed \$5,024,000 (plus tax). (OPR 2025-0005 / PW ITB 6143-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with American Recycling Corp. (Spokane Valley, WA) for the sale of the Waste to Energy Facility's metals ash and scrap metal from January 1, 2025, to December 31, 2029—\$500,000 anticipated revenue (\$100,000

annually). (OPR 2025-0006 / RFP 6255-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Amendment with McMillen, Inc. (Boise, ID) for construction management and engineering support service for the Upriver Dam improvement project from November 1, 2024, to December 31, 2025—additional \$98,998 (plus tax). (OPR 2023-0884) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

On-call Master Agreement with Majestic View (Spirit Lake, ID) for wildland fuels reduction for the Spokane Fire Department from October 1, 2024, through December 1, 2026, utilizing Community Wildfire Defense Grant funds—\$200,000 (plus tax). (OPR 2025-0007 / RFP 6161-24) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Low Bid of Liberty Concrete, LLC (Coeur d'Alene, ID) for Stevens Elementary Area Pedestrian Improvements project—\$911,808 (plus tax). An administrative reserve of \$91,180 (plus tax), which is 10% of the contract price, will be set aside. (Chief Garry Park Neighborhood) (OPR 2025-0009 / ENG 2023110) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Amendment No. 8 to City and County Wastewater Management Agreement regarding Marion Hay Pump Station and North Spokane Flows. (OPR 1981-1053) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through December 13, 2024, total \$10,082,496.94, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,674,772.91. (CPR 2024-0002) (Except for Check No. 80136086 – ACH Payment to Lawrence B Stone Properties in the amount of \$221,515.92, which was deferred to January 13, 2025, Agenda, during the 3:30 p.m. Agenda Review Session)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through December 20, 2024, total \$7,799,427.14, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,161,580.87. (CPR 2024-0002)
- c. Claims and payments of previously approved obligations, including those of Parks and Library, through December 27, 2024, total \$13,039,727.75, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,837,485.50. (CPR 2024-0002)
- d. Payroll claims of previously approved obligations through December 21, 2024: \$9,199,156.55. (CPR 2024-0003)

Minutes:

- a. City Council Meeting Minutes: December 2, December 9, and December 16, 2024. (CPR 2024-0013)
- b. City Council Public Infrastructure, Environment and Sustainability Standing Committee Meeting Minutes: November 18 and December 16, 2024. (CPR 2024-0019)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2025-0001 (and associated contract OPR 2025-0010) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0001** declaring ABB Industrial Automation & Power Generation (Portland, OR) a sole-source provider and authorizing the City to enter into a contract for service and support for the Digital Control Systems for the City of Spokane Waste to Energy Facility to be used on an “as needed” basis for a five-year period—approximately \$270,000 annually without public bidding.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2025-0002 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2025-0002** approving settlement of the claim against the City in the matter of McLaughlin v. City of Spokane—\$500,000.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2024-0003 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2025-0003** clarifying the lengths of the initial terms on the Climate Resilience and Sustainability Board.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 7:04 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Will Hulings
- Christopher Savage
- Sunshine Wigen
- Anwar Peace
- Debbie Novak
- Earl Moore
- John Hancock
- Jim Leighty
- Charlie Beauchamp
- HT Higgins
- Cherrie Barnett
- Chris Wall
- Justin Haller

(Council President Wilkerson left the meeting during Open Forum at 7:29 p.m. and returned at 7:31 p.m.)

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:33 p.m.

Note: The proclamation is on file for review in the office of the City Clerk.

MINUTES OF SPOKANE CITY COUNCIL

Monday, January 13, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Interviews of Nominees to Boards and Commissions.**

There were no **Council or Staff Reports of Matters of Interest.**

Final Agenda Review

The City Council reviewed the January 13, 2025, Final Agenda and held discussion, with staff input and commentary, on selected items.

Check No. 80136286 to Lawrence B. Stone Properties for \$221,515.92 (Claims through December 13, 2024 – CPR 2024-0002)

Chief Financial Officer Matt Boston responded to Council concerns and inquiries regarding Check No. 80136286 to Lawrence B. Stone Properties for \$221,515.92.

First Reading Ordinance C36632 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to defer** the First Reading of Ordinance C36632—providing for the acquisition by eminent domain of certain lands necessary for water booster pump station in the vicinity of N. Wieber Drive and W. Shawnee Lane, located in the City and County of Spokane, State of Washington—to defer Final Reading to February 3, 2025, with First Reading to take place on January 27, 2025; **carried 7-0.**

Contract with Transitions (OPR 2025-0014) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Motion by Council Member Bingle, seconded by Council Member Dillon, **to defer** Consent Agenda Item No. 4.c., OPR 2025-0014—Contract with Transitions to fast-track spend-down of \$1.6 million remaining eviction prevention funds under the System Demonstration Grant—to January 27, 2025, Agenda; **carried 7-0.**

Updated Draft Agenda Review

There was no Updated Draft Agenda review, as the January 20, 2025, City Council Meeting was canceled.

Draft Agenda Review

No discussion was held on the January 27, 2025, Draft Agenda items.

Council Recess/Executive Session

The City Council recessed at 3:51 p.m. and immediately reconvened into an Executive Session to discuss potential litigation for 30 minutes. At 4:21 p.m. the meeting was extended five minutes until 4:26 p.m., at which time the 3:30 p.m. Agenda Review Session also ended. City Attorney Michael Piccolo and Assistant City Attorney Tim Fischer were present for the Executive Session. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Legislative Assistant Virginia Ramos, City Council Policy Advisor Chris Wright, and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Stephanie Vogel presented her poem “In the Halls of Earthly Powers.”

MAYORAL PROCLAMATIONS

January 20, 2025 *Martin Luther King, Jr. Observance Day*

Council President Wilkerson read the proclamation. Freda Gandy, Martin Luther King Center Director, accepted the proclamation and provided remarks on upcoming events.

The proclamation is attached to these minutes for reference.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

Public testimony was received and Council commentary held on Consent Agenda items. The following actions were taken:

Upon 5-2 Voice Vote, the City Council **approved** Contract Amendment to inclement weather contract with The Salvation Army (The Way Out Shelter) adding clarity around data entry into ShelterMe and adding funds—\$50,000. (Taken separately) (OPR 2024-0984) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Upon 5-2 Voice Vote, the City Council **approved** Contract Amendment to inclement weather contract with Revive Counseling (Revive Inclement Weather Beds) adding clarity around data entry into ShelterMe and adding funds—\$50,000. (Taken separately) (OPR 2024-0982) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Upon 6-1 Voice Vote, the City Council **approved** Contract Amendments to inclement weather contracts with:

- Catholic Charities of Eastern Washington (The House of Charity and St. Margaret’s)—\$50,000 (OPR 2024-1022), and
 - Volunteers of America (Hope House)—\$50,000 (OPR 2024-0983).
- (Both taken separately together) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to add** Consent Agenda Item No. 9—Claim Item: Check No. 80136086 (ACH Payment) to Lawrence B. Stone Properties—to tonight’s Consent Agenda; **carried 7-0**.

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Contract Renewal with ParkMobile, LLC (Atlanta, GA) for a mobile parking payment system from January 1, 2025, through December 31, 2025—cost not to exceed \$500,000 (Estimated \$2,300,000 Revenue). (OPR 2022-0129) (Council Sponsors: Council Members Bingle, Zappone, and Cathcart)

Contract Extension with Eccovia, Inc. (Salt Lake City, UT) for subscription licenses and professional services for the City’s Homeless Management Information System (HMIS) from December 1, 2024, through November 30, 2025—\$155,649.92 (plus tax). (OPR 2016-0959) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Contracts to fast-track spend-down of \$1.26 million remaining eviction prevention funds under the System Demonstration Grant with:

- a. SNAP—\$873,290. (OPR 2025-0012)
 - b. Catholic Charities (St. Margaret's)—\$158,000. (OPR 2025-0013)
- (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Recommendation to list the Fred and Winona Adams House located at 11 West 26th Avenue on the Spokane Register of Historic Places. (OPR 2025-0015) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Fourth Contract Amendment and Extension with Archbright Workplace Performance Experts (Seattle, WA) for operation support for the Human Resources Department from February 1, 2025, through June 30, 2025—additional \$46,000 (plus tax). (OPR 2024-0105) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

Third Amendment to Universal Transit Access Pass Agreement with Spokane Transit Authority (STA) beginning January 1, 2025—not to exceed \$73,484. (OPR 2017-0727) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Dillon)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through January 3, 2025, total \$4,795,687.13 (Check Nos.: 608007-608102; Credit Card Nos.: 001068-001085; ACH Nos.: 136651-136769), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,440,052.65. (CPR 2025-0002)
- b. Payroll claims of previously approved obligations through January 4, 2025: \$10,156,526.21 (Check Nos.: 575413-575505). (CPR 2025-0003)

Claim Item: Check No. 80136086 (ACH Payment) to Lawrence B. Stone Properties—\$221,515.92. (Deferred from January 6, 2025, Final Agenda during the January 6, 2026, 3:30 p.m. Agenda Review Session) (CPR 2024-0002)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36629 Relating to Building Opportunity for Housing (BOH) follow up code fixes making changes to the Unified Development Code that are intended to fix errors, clarify, and create more flexibility within the Spokane Municipal Code, amending Spokane Municipal Code (SMC) sections 17A.020.060 "F" Definitions, 17C.111.205 Development Standards Tables, 17C.111.210 Density, 17C.111.220 Building Coverage and Impervious Coverage, 17C.111.235 Setbacks, 17C.111.310 Open Space, 17C.111.315 Entrances, 17C.111.320 Windows, 17C.111.325 Building Articulation, 17C.111.335 Parking Facilities, 17C.111.420 Open Spaces, 17C.230.100 General Standards, 17C.230.110 Minimum Required Parking Spaces, 17C.230.120 Maximum Required Parking Spaces, 17C.230.130 Parking Exceptions, 17C.230.140 Development Standards, 17G.080.040 Short Subdivisions, 17G.080.065 Unit Lot Subdivisions, adopting a new section 17C.230.020 Vehicle Parking Summary Table, and repealing 17C.111.450 Pitched Roofs. (As amended during the January 6, 2025, 3:30 p.m. Agenda Review Session.) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

ORD C36630 Relating to language access and the recruitment of bilingual and multilingual applicants to the City of Spokane, and amending Section 18.11.050 of the Spokane Municipal Code. (Council Sponsors: Council Members Navarrete, Cathcart, and Dillon)

For action on First Reading Ordinance C36632, see section of minutes under 3:30 p.m. Briefing Session.

ORD C36633 Amending Section 17D.100.230 of the Spokane Municipal Code to add Centers and Corridors to Historic Preservation review of proposed demolition of historic properties, also to bring review of buildings by the Spokane Historic Landmarks Commission into compliance with 2023 Washington House Bill 1293 by implementing clear and objective design standards, and to modify the limitations on redevelopment of a property after a historic or eligible structure has been demolished. (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 6:30 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

Council President Wilkerson reviewed the rules of decorum for open forum.

The following individual(s) spoke during the Open Forum:

- James E
- Earl Moore
- Derek Azzaro
- Sunshine Wigen
- HT Higgins

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 6:43 p.m.

Note: The proclamation is on file for review in the office of the City Clerk.

MEETING MINUTES
City of Spokane
City Council-Mayor Joint Special Meeting to Discuss Budget
(held in a study session format)
Council Briefing Center
January 9, 2024

Meeting Recording: <https://vimeo.com/1045472121>

Call to Order: 11:04 a.m.

Attendance:

Council Members Present: Council President Wilkerson (left at 11:40 a.m. and returned at 11:43 a.m.), Council Members Dillon, Cathcart, Bingle, Navarrete, Klitzke, and Zappone (arrived at 11:06 a.m.).

Council Members Absent: none

Agenda Items:

- Joint Budget Meeting Frequency and Topics for 2025

- Q1 Areas of Interest
- Biennium Updates Required
- Collective Bargaining Planning Overview

Executive Session:

None

Adjournment:

The meeting adjourned at 11:59 a.m.

Hearing Notices

**NOTICE OF PUBLIC HEARING BEFORE THE SPOKANE CITY COUNCIL
A PROPOSED AMENDMENT TO THE UNIFIED DEVELOPMENT CODE ADDING CENTERS AND CORRIDORS TO
THE AREAS WHERE HISTORIC PRESERVATION REVIEW IS REQUIRED WHEN DEMOLITION IS PROPOSED ON
A STRUCTURE THAT IS ELIGIBLE TO BE LISTED ON THE SPOKANE REGISTER OF HISTORIC PLACES**

(Proposed Ordinance C36633)

Notice is hereby given that there will be a public hearing before the Spokane City Council on Monday, February 3, 2025 at 6:00 pm in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington (this hearing may be continued to a later date). This public hearing is for an application by the City of Spokane to add Centers & Corridor Zones to the identified areas in the City of Spokane where Historic Preservation review is required when demolition of a historic or eligible structure is proposed.

The project file is available for public review during regular business hours at the City-County of Spokane Historic Preservation Office, City Hall 3rd Floor, 808 W Spokane Falls Blvd., Spokane, WA 99201-3329. For additional information please visit the project webpage: <https://www.historicspokane.org/centers-and-corridors>.

Any person may submit written comments on the proposed action or call for additional information at:

Historic Preservation Office

Attn: Logan Camporeale, Historic Preservation Specialist

808 West Spokane Falls Boulevard, 3rd Floor

Spokane, WA 99201-3333

Phone (509) 625-6634 | preservation@spokanecity.org

APPLICATION INFORMATION

SUBJECT: Proposed amendments to the Unified Development Code adding Centers and Corridors to the historic preservation review in 17D.100.230

AGENT: City of Spokane Historic Preservation Office

Logan Camporeale

808 W. Spokane Falls Blvd

Spokane, WA 99201

preservation@spokanecity.org

(509) 625-6634

**APPLICANT/
OWNER:**

Multiple properties affected in the various Centers and Corridor Zones

File Number: An ordinance amending SMC section 17D.100.230.

Location:

Centers and Corridors are located in various locations throughout the City of Spokane. For more details on the specific location of Centers and Corridors, please visit the City of Spokane GIS Map: <https://my.spokanecity.org/opendata/gis/>.

SEPA:

A SEPA Checklist for this non-project action was submitted. A Determination of Non Significance (DNS) was issued on September 19, 2024 under WAC 197-11-340(2); the lead agency did not act on this proposal for at least 14 days. The comment period concluded on October 9, 2024.

Description of Proposal:

This proposal is amending section **17D.100.230 Demolition Permits for Historic Structures in the Downtown Boundary Area and National Register Historic Districts to the Spokane Municipal Code** which would require that when a historic or eligible structure in a Center and Corridor is proposed for demolition, the replacement structure must have overall square footage equal to or greater than 100% of that of the eligible structure(s) to be demolished. The replacement structure will also be administratively reviewed for its exterior materials to ensure they are compatible with surrounding historic buildings. This proposal would modify the permitting and financial conditions which must be met before a demolition permit is issued for a historic or eligible building. The proposal also reorganizes the existing code section to improve clarity.

The intent of these efforts is to keep historic buildings in use and the historic character of Centers and Corridor Zones intact by reviewing demolitions proposed on historic or eligible properties within those zones and requiring a replacement structure. There are currently few protections against the demolition of historic buildings in Spokane's Centers and Corridors. Placing appropriate controls on demolition of historic or eligible structures in Centers and Corridors and standards and incentives that support adaptive re-use can help ensure historic structures support the development of a sense of place in centers, linking these areas past and future. These changes will also bring this SMC in compliance with HB1293 (2023) well before the 2026-27 deadline.

Legal Description:

A legal description of Centers and Corridors Zones is available at Spokane City Hall, 808 West Spokane Falls Blvd., Spokane, WA 99201-3329.

How to attend the meeting:

The Hearing will be held in-person in the City Council Chambers at 6 pm on February 3, 2025 and the public can attend the meeting. People may also attend online or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council website: <https://my.spokanecity.org/citycouncil/meetings/>.

Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.

Public Hearing Process:

This proposal received a recommendation for approval from Plan Commission and the Spokane Historic Landmarks Commission, however their recommendations were slightly different. The City Council will vote on this matter.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: January 22 and 29, 2025

General Notices

Notice of Planned Final Action
City of Spokane Eminent Domain Proceedings
RCW 8.25.290

Subject Property: 9708 North Wieber Drive
Spokane, WA 99208
Tax Parcel # 26143.0513

Notice is hereby given that the City of Spokane is considering condemnation for public purposes of a small portion (less than 5,000 SF) along the east edge of parcel # 26143.0513 (9708 North Wieber Drive). The public purpose for which a portion of this parcel will be used, if approved by City Council, for a water booster station, which will benefit the public in

its general area. This condemnation action has been filed solely to satisfy certain land use requirements. The potential condemned property is owned by a willing seller and a purchase price has been agreed upon. This is not positioned to be an adversarial action against any party.

City Council is scheduled to meet on February 3, 2025, at 6:00 pm in council chambers of Spokane City Hall (808 West Spokane Falls Blvd) at a regularly scheduled council meeting to consider this issue and vote on a final action for approval.

Publish: January 22, 2025

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with Ready Rebound, Inc., to provide the following service to the members of the Spokane Police Department and Spokane Fire Department:

Subscription Service to provide 24/7 access to licensed athletic trainers, individualized healthcare navigation and advocacy, and preferred access to medical providers. Ready Rebound will provide sports medicine healthcare model for members and nuanced return-to-work communication for all stakeholders, including employers and medical providers.

Firms who believe they can compete for this are required to submit via email, a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Michelle Loucks, Procurement Specialist, at: dloucks@spokanepolice.org, by February 3rd at 10:00am. The City of Spokane does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement but reserves the right to solicit proposals.

Firms who have not already done so, should register at www.mrscrosters.com.

Dated this 20th day of January 2025.

Michelle Loucks
Procurement Specialist

Publish January 22 and 29, 2025

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CITY OF SPOKANE

Invites Applications for the Position of:
WASTEWATER INSPECTOR SPN 210
Promotional

DATE OPEN: Monday, January 20, 2025

DATE CLOSED: Monday, February 3, 2025

SALARY: \$53,264.88 annual salary, payable bi-weekly, to a maximum of \$83,039.76

DESCRIPTION: Performs responsible technical inspections of sanitary and storm sewers, systems and side sewer installations and repairs for conformance to City ordinances.

DUTIES:

- Makes pre-construction check of sites. Determines from permits, blueprints, and drawings the type of system to be installed or repairs to be made. Makes follow-up inspection to check on work progress, conformance to ordinances, and use of correct fittings and pipes.
- Conducts TV inspections of new infrastructure and existing sanitary and storm sewers, and performs preventive maintenance on camera and related equipment. Prepares reports of new sewers and coordinates inspection projects with the Field Engineers Office.
- Advises contractors and others on ordinance requirements regulating sewer systems. Recommends possible solutions to problems incurred in the field.
- Prepares and submits reports and rough drawings of completed installations. Prepares other reports, and maintains such records as necessary.

- Assists in regular sewer maintenance work or emergency snow removal operations, as necessary.
- Uses surveyor's tape and level and operates an automobile and TV truck.
- May assume the supervisor's duties in their absence.
- Assigns, schedules and supervises the maintenance of stormwater and CSO facilities.
- Attends pre-construction meetings, inspects ongoing stormwater projects, prepares punch lists and completes Certificate of Occupancy forms.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

- *Experience:* Two years of combined experience in the classifications of Wastewater Specialist (SPN 541) or Heavy Equipment Operator (SPN 622) in the sewer maintenance section of the Wastewater Management Department.
- *License:* Applicants must possess a valid Class "A" or "B", Commercial Driver's License (CDL), with tank endorsement.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, February 6, 2024
- Test Time: 9:30 a.m.
- Test Method: On paper
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1.5 Hours
- Exam Subjects May Include:
 - Sewer Inspection
 - Communication Skills
 - Computer Skills
 - Safety and Hazards
 - Supervision

NOTE: Additional test sessions may be made available depending on the number of qualified applicants received. Candidates will be notified of appointment details via email.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of January 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

CITY OF SPOKANE
Invites Applications for the Position of:
PRINCIPAL PLANNER SPN 260
Open Entry

DATE OPEN: Monday, January 20, 2025

DATE CLOSED: Monday, February 10, 2025

SALARY: \$90,681.84 annual salary, payable bi-weekly, to a maximum of \$129,080.16

DESCRIPTION:

Performs responsible supervisory, professional and management work in the administration of a division in the area of City planning, design, development implementation, zoning, or community development.

DUTIES:

- Outlines studies and directs the preparation of reports and plans for land use; neighborhood plans; the layout of subdivisions; recommendations on zonings, permits, PUD's, etc.; the location of special uses; the general layout of an arterial street system; living conditions, design of public buildings, correction of unhealthful housing conditions; and preparation of the comprehensive plan for the City.
- Supervises the planning, developing and coordination of planning and development projects, including economic positioning, development master planning and project implementation.
- Develops plans relative to the environment, urban economic positioning, the conservation, rehabilitation and redevelopment of residential and non-residential areas, for building studies and analysis, community development programs, growth management plans, capital improvement programs, economic development programs, annexation programs and the implementation of the comprehensive City plan.
- Develops methods, and directs and participates in the compilation and analysis of planning data and research related to the development of the general plan of the City to include population, economic and land use trends, housing conditions, etc. Participates in the development of departmental policy.
- Reviews and prepares recommendations on current and long-range planning problems and opportunities. Supervises studies on rezoning, development coding, population forecasts, growth management, economic development and annexation proposals, and prepares recommendations.
- Participates in processing rezoning petitions, development applications and land subdivisions.
- Answers inquiries and letters on urban development, meets the public in administering land use regulations; assists developers in design and development problems.
- Coordinates with other departments and other agencies. Presents reports and recommendations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in a major field of study related to city planning or community development functions; AND
- *Experience:* Completion of at least six years' experience commensurate with the degree, including at least two years as a responsible senior supervisor.
- *Substitution:* Completion of coursework toward an advanced degree in city planning or directly related field may be substituted on a year-for-year basis for non-supervisory experience.
- *License:* Possession a valid driver's license or evidence of equivalent mobility.

Promotional Requirements:

- *Experience:* Completion of at least two years' experience with the City as a Senior Planner (SPN 258).
- *License:* Possession a valid driver's license or evidence of equivalent mobility.

Note: Selection of a Senior Administrative Assistant, Rule V, Section 8, Rules of the Civil Service Commission, applies. "All candidates who pass the examination will be certified for the vacancy together in the order of their final scores and without regard to promotion preference."

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, January 20, 2025, and Monday, February 10, 2025, will test Thursday, February 13, 2025, through Monday, February 17, 2025.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of January 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

CITY OF SPOKANE
Invites Applications for the Position of:
RESOURCE CONSERVATION MANAGER SPN 342
Open Entry

DATE OPEN: Monday, January 20, 2025

DATE CLOSED: Monday, March 31, 2025

SALARY: \$80,283.60 annual salary, payable bi-weekly, to a maximum of \$113,754.24

DESCRIPTION:

Performs a broad range of complex professional, analytical, technical, and consultant duties supporting resource conservation and use optimization for the City of Spokane. Designs, implements, supports, and manages programs and initiatives for increased energy efficiency, reduced natural resource consumption, alternative energy sources, solid waste stream reduction, and various other cost saving measures.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Develops and maintains an energy/utility consumption database, performs trend/use analysis, and develops plans to maximize efficiency. Maintains and updates the online Energy Star portal information on City facilities and energy data.
- Advises the Facilities Director, City departments, and various other program administrators on the City's utility costs, conservation practices, goals, achievements, and overall energy consumption. Monitors and reports resource use at each City facility. Acts as primary point of contact with the local utility company on energy conservation.

- Promotes environmental stewardship and accountability to create and sustain a strong conservation and recycling ethic among building occupants, organizational leaders, and City of Spokane stakeholders. Engages, interacts, and collaborates with City staff through multiple communication channels and programs to effect resource conservation and sustainability efforts.
- Conducts on-site resource surveys and assessments of City facilities, from major buildings to a wide array of small to medium facilities. Analyzes energy use patterns; Identifies, prioritizes, and presents recommendations for practical and effective no-cost/low-cost energy and resource saving/generating measures.
- Collaborates with staff and management to develop resource efficiency and use reduction practices and implementation strategies. Informs and educates staff about behavior and performance expectations, provides timely and accurate feedback regarding performance, and ensures performance and behavioral problems are corrected promptly and effectively.
- Participates in the implementation of targeted building operation, maintenance, and equipment efficiency measures and upgrades. Documents past and projected cost savings for identified measures, and monitors performance.
- Continuously updates and expands departmental and City knowledge and understanding of new and evolving theories, practices, and methodologies by obtaining relevant education and training.
- Provides ongoing education and training for co-workers, facility occupants, maintenance, custodial, and administrative staff in conservation measures to increase awareness of the impact of behaviors on resource use and costs.
- Administers, coordinates, and supports recognition or award programs that encourage actions toward energy saving goals and provides rewards when goals are achieved. Promotes RCM (Resource Conservation Management) Program success stories and shares energy savings ideas with staff.
- Provides consultation on energy standards (including LEED - Leadership in Energy and Environmental Design) for all building remodel projects and new construction to ensure maximum building energy efficiencies.
- Assists in the development of new, or updating of current, adopted City strategies, policies, and procedures related to a wide variety of energy conservation practices. Supports and advances strategic plans including and in support of the City of Spokane Comprehensive Plan Goals.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open-Entry Requirements:**

- *Education:* Bachelor's degree from an accredited college or university in business/energy management, environmental engineering/science, or a closely related field.
- *Experience:* Three years of work experience in the field of energy engineering or energy management.

Substitutions:

- Possession of one of the following certifications will substitute for the education and experience requirements: Certified Energy Manager (CEM), Leadership in Energy and Environmental Design (LEED), Sustainable Development Professional (CSDP), Business Energy Professional (BEP), or Green Building Engineer (GBE).

Licenses and Certifications:

- Must possess and maintain a valid driver's license or otherwise demonstrate ability to move between multiple work locations as required.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The Training and Experience examination with instructions will be emailed out via a link from City of Spokane (info@governmentjobs.com) upon review of the applicant's minimum qualifications.

Once you receive the test link, the testing window is Thursday, 12:00 AM, to the following Monday at 11:59PM.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of January 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

CITY OF SPOKANE
Invites Applications for the Position of:
LABORER I SPN 501
Open Entry

DATE OPEN: Monday, January 20, 2025

DATE CLOSED: Monday, February 3, 2025

SALARY: \$42,532.56 annual salary, payable bi-weekly, to a maximum of \$65,855.52

DESCRIPTION: Performs unskilled and limited semi-skilled manual work in various departments.

DUTIES:

- Work performed varies with department to which assigned.
- Digs and backfills ditches and holes by hand; loads and unloads trucks; sets out barricades; and directs traffic at construction sites.
- Polices and cleans in and around assigned buildings. Assists in the clearing or maintenance of grounds and areas.
- Assists craft specialists and other trade workers in the construction, repair and maintenance of buildings, equipment and/or furnishings.
- When assigned to night shift, also watches assigned building or areas for any damage or danger of loss to property. Turns off electrical equipment, waters lawns, answers and records telephone messages.
- Sweeps streets, gutters and alleys by hand; loads trash or snow into trucks; spreads sand on icy streets; prepares grade, spreads stone chips, fills paving cracks, spreads paving mix, operates paint line removing machine, and otherwise assists in street maintenance.
- Cleans reservoirs, and assists in laying water mains, installing hydrants, cleaning valves, cutting pipe and other water service operations.
- Assists in maintenance and construction of sewer infrastructure, and TV inspection of sewers. Cleans storm water lines and catch basins. Pumps septic tanks and cesspools.
- Operates thread cutting machine to cut pipe, etc.
- May instruct seasonal employees in setting up risers and chairs, and cleaning facilities after events.
- Cleans and transports vehicles from one location to another. Replenishes supplies and equipment in vehicles.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of laboring experience.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. **Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly based on availability. Self-schedule notifications will be sent to candidates upon approval of application review.

Written Testing will be conducted at City Hall, 808 W Spokane Falls Blvd, Spokane, WA, 99201, on Thursday, February 6, 2025, at 2:00 P.M. *Additional sessions may be made available depending upon number of applicants and testing space available.*

Online Remote Testing Examination links with instructions will be emailed prior to 12:00 a.m. Pacific time on February 6, 2025, and will expire at 11:59 p.m. on February 10, 2025. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The test may include such subjects as:

- Safety & Vehicle Operation
- Interpersonal Skills
- Reading
- Math & Reasoning
- Mechanics

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of January 2025.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examinee

AMENDMENT**AMENDMENT****AMENDMENT****SENIOR CASE MANAGER**

SPN 365

(Announcement of 12/09/2024)

The above titled announcement is hereby amended to read:

Closing Date: Monday, January 27, 2025

AMENDMENT**AMENDMENT****AMENDMENT****FACILITIES MAINTENANCE FOREPERSON [PROMOTION]**

SPN 697

(Announcement of 01/13/2025)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online multiple-choice and short answer examination, with scoring weight assigned as follows:

- Multiple-choice & Short Answer Examination: 100%

MULTIPLE-CHOICE & SHORT ANSWER EXAMINATION DETAILS:

- Test Date: Thursday, January 30, 2025
- Test Time: There are three sessions available. Applicants who meet the minimum qualifications will receive a notice to self-schedule.
 - 8:00 A.M.
 - 11:00 A.M.
 - 2:00 P.M.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 2 hours and 30 minutes
- The examination may include such subjects as:
 - ◇ Supervision
 - ◇ Computer Skills
 - ◇ Safety
 - ◇ Interpersonal Skills
 - ◇ Facilities Maintenance

NOTE: Please be advised that additional sessions may be scheduled based on the number of applicants.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

DESMET AVENUE AND SUPERIOR STREET SEWER REROUTE
Engineering Services File No. 2020079

This project consists of the replacement of approximately 700 linear feet of 10-inch PVC and 100 linear feet of restrained joint C900 sewer line crossing the Centennial Trail and BNSF railroad, sewer manhole structures, a cased jack and bore crossing under BNSF railroad, asphalt replacement, sidewalk improvements, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. February 3, 2025, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: January 15, 22, and 29, 2025

CALL FOR BIDS
Scott Elementary Safe Routes to School
Engineering Services File No. 2023120

This project consists of the construction of approximately, 3,200 linear feet of sidewalk, 3200 linear feet of curb or curb and gutter, 15 drainage structures, 2,150 square yards of HMA pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. **February 3, 2025**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: January 15, 22, and 29, 2025

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PW INVITATION TO BID
Water Meter Test Bench – Water Department
Water & Hydroelectric Department
PW ITB #6258-24

Description: *The City of Spokane Water & Hydroelectric Department, is soliciting electronic bids for the removal and installation of a new Water Meter Test Bench.*

Bid Opening: Sealed electronic bids will be accepted until **Monday, February 3rd, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, February 3rdth 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Tanya Lester
Purchasing Department

Publish: January 15 and 22, 2025

REQUEST FOR PROPOSALS #6265-25
Traffic Data Collection On-call Services
City of Spokane Integrated Capital Management

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, FEBRUARY 3, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, FEBRUARY 3, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project may be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish dates: January 8, 15, and 22, 2025

REQUEST FOR QUALIFICATIONS #6293-25
Clean Building Act (CBA) Compliance Assurance Services
City of Spokane Facilities Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, FEBRUARY 3, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, FEBRUARY 3, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project may be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m_lowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish dates: January 8, 15, and 22, 2025

Building Addition, Equipment Installation, and Valve-and-Piping Installation
Solid Waste Disposal – Waste to Energy Facility
#PW ITB 6298-25
INVITATION TO BID NOTICE

Description: The City of Spokane is soliciting electronic bids for Building Addition, Equipment Installation, and Valve-and-Piping Installation project.

Mandatory Pre-Bid Conference: A MANDATORY pre-bid conference will be held on TUESDAY, February 4, 2025 AT 10:00 am. The location will be at the Spokane Solid Waste Disposal, Waste To Energy Facility, Admin Office, 2900 S. Geiger Blvd, Spokane WA 99224. **Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.**

Mandatory Pre-Bid Conference: Note: To have access to or receive copies of proprietary drawings, Bidders will be required to present a signed copy of the City of Spokane, Non-Disclosure Agreement (NDA), pages 15 and 16 of the bid document. Bidders attending the Mandatory Pre-Bid Conference who do not bring a signed copy of the NDA to present at the Mandatory Pre-Bid Conference, will be required to complete NDA prior to being granted access or receiving copies of proprietary drawings. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project, and those bidders who submit a bid must also submit a signed copy of NDA with its bid response.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, FEBRUARY 24, 2025, for Building Addition, Equipment Installation, and Valve-and-Piping Installation project. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, February 24, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Rick Rinderle
Purchasing Department

Publish: January 15 and 22, 2025

PW INVITATION TO BID
SPOKANE WATER DEPARTMENT METER SHOP-MAIN OFFICE RENOVATION – PHASE 1 (Re-Bid)
City of Spokane
PW ITB #6316-25

Description: The City of Spokane is soliciting electronic bids for the Spokane Water Department Meter Shop-Main Office Renovation – Phase 1 (Re-Bid)

Mandatory Pre-Bid Conference: Thursday, January 30, 2025 at 9:00 am at the Spokane Water Department Main Office – 914 East North Foothills Drive, Spokane WA. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, February 10, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City’s website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane’s bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, February 10, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: January 22 and 29, 2025
