



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

DECEMBER 25, 2024

Issue 52



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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# Notice

Due to rising postage fees and because we have not adjusted the subscription fee for several years, starting on January 1, 2025, the subscription price for a year for the Official Gazette will increase to a flat rate of \$9.90 in Spokane County and \$27.50 outside Spokane County.

# Minutes

**NOTICE  
MEETING MINUTES OF SPOKANE CITY COUNCIL  
Monday, December 9, 2024**

The minutes for the Monday, December 9, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, January 1, 2025, issue of the *Official Gazette*

**NOTICE  
MEETING MINUTES OF SPOKANE CITY COUNCIL  
Monday, December 16, 2024**

The minutes for the Monday, December 16, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, January 1, 2025, issue of the *Official Gazette*

**MINUTES OF SPOKANE CITY COUNCIL**

**Monday, December 2, 2024**

**BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Candidate Interviews – Landmarks Commission**

The City Council interviewed Tim Dickerson, Dana Bronson, and Donna Punihaole, candidates for appointment to the Landmarks Commission.

**Current Agenda Review**

The City Council reviewed updates to the December 2, 2024, Current Agenda.

Purchase from Western States Equipment (OPR 2024-1038) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

**Motion** by Council Member Zappone, seconded by Council Member Bingle, **to adopt** the Wilkerson Proposed Amendment to Consent Agenda Item No. 1, OPR 2024-1038— Purchase from Western States Equipment of 2024 Caterpillar 305 mini excavator for the Water Department—filed November 26, 2024, and included in agenda packet; **carried 7-0.**

RES 2024-0110 (and associated contract OPR 2016-0987) (Deferred from November 25, 2024, Agenda) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

**Motion** by Council Member Zappone, seconded by Council Member Dillon, **to adopt** the Zappone Proposed Amendment to Resolution 2024-0110—approving an extension of a development agreement (OPR 2016-0987) regarding the preliminary plat and planned unit development referred to as The Vistas at Beacon Hill—filed November 26, 2024, and included in agenda packet; **carried 7-0**.

#### **Action to Approve December 2, 2024, Current Agenda**

Following updates to the December 2, 2024, Current Agenda items, the City Council took the following action:

**Motion** by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the December 2, 2024, Current Agenda, as modified; **carried 7-0**.

#### **Advance Agenda Review**

The City Council received an overview of the December 9, 2024, Advance Agenda items.

Amendment to Contract with Bryan Cave Leighton Paisner, LLP (OPR 2024-0835) (Council Sponsors: Council Members Bingle and Cathcart)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to defer** Consent Agenda Item No. 25, OPR 2024-0835—Contract Amendment No. 1 for Outside Counsel services with Bryan Cave Leighton Paisner, LLP, (Saint Louis, MO) for Legal Services in the matter of Currie, et al., v. City of Spokane—to January 6, 2025, Agenda; **carried 7-0**.

#### **Resolution 2024-0119**

Council held discussion on Resolution 2024-0119. During comments by Council Member Cathcart, Council Member Zappone called a point of order on Council Member Cathcart's comments on ethics. After some Council commentary, Council President Wilkerson ruled Council Member Cathcart's comments out of order. Council Member Bingle presented a motion challenging the ruling and appealing the decision, seconded by Council Member Cathcart, and the following vote was taken:

All those in favor of the Chair's ruling: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
All those opposed to the Chair's ruling: Bingle and Cathcart

Also, during Council commentary, Council Member Bingle called Council President's comments out of order for electioneering. Council President Wilkerson ruled that her comments were not out of order, and she was making a point during her comments. Council Member Bingle presented a motion appealing the Chair's ruling, seconded by Council Member Cathcart, and the following vote was taken:

All those in favor of the appeal: Bingle and Cathcart  
All those opposed to the appeal: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

Further remarks were presented by Council and Policy Advisory Chris Wright, and the following action was taken after Council commentary:

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Resolution 2024-0119—adopting various amendments to the City Council Rules of Procedure—for one week, to December 16, 2024; **failed 3-4**.

#### **Action to Approve December 9, 2024, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the December 9, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the December 9, 2024, Advance Agenda, as modified; **carried 5-2**.

#### **Council Recess/Executive Session**

The City Council recessed at 5:02 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

### **LEGISLATIVE SESSION**

#### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

**Roll Call**

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Poetry at the Podium**

Mike Connelly presented "Communion of the Saints," and he also presented a verse from his poem "Waking to an Empty Cup."

There were no **Mayoral Proclamations**.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

**CONSENT AGENDA**

After public testimony and Council commentary, the following action was taken:

**Upon 7-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items; **carried 7-0**:

Purchase from Western States Equipment of 2024 Caterpillar 305 mini excavator for the Water Department—\$91,051.46 (incl. tax). (OPR 2024-1038) (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Value Blanket with Univar Solutions USA LLC, Inc. (Kent, WA) for as-needed purchase of sodium hydroxide solution for the Riverside Park Water Reclamation Facility from January 1, 2025, to December 31, 2030—\$172,995 (plus tax). (OPR 2024-1039 / RFQ 6251-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from Ferguson Waterworks (Spokane) of Cla-Valve parts for repair and maintenance of pressure reducing valves installed in the City of Spokane Water System—\$135,742.06 (incl. tax). (OPR 2024-1040 / RFQ 6267-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from GMCO Corporation (Spokane) of liquid deicer for the Streets Department from July 1, 2024, through August 10, 2028—not to exceed \$1,500,000 annually. (OPR 2024-1042) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Value Blanket Renewal 3 of 4 with Cabot Norit Activated Carbon (Marshall, TX) for the as-needed purchase of activated carbon for use at the Waste to Energy Facility from January 1, 2025, through December 31, 2025—annual cost not to exceed \$105,000 (plus tax). (OPR 2022-0007 / RFQ 5541-21) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 2 of 3 with Anatek Labs, Inc. (Spokane) for as-needed analytical testing services for the Waste to Energy Facility and landfills from November 1, 2024, through October 31, 2025—annual cost not to exceed \$50,000 (plus tax). (OPR 2021-0601 / RFP 5480-21) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 3 of 4 with Hydrotech Generator Repair Plus, Inc. dba Hydraulics Plus (Spokane Valley, WA) for the offsite rebuild of cylinders from January 1, 2025, through December 31, 2025—total cost not to exceed \$100,000 (plus tax). (OPR 2021-0786 / IRFP 5525-21) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 2 of 4 with Deeco, Inc. (Raleigh, NC) for air emissions compliance testing at the Waste to Energy Facility from January 1, 2025, through December 31, 2025—total cost not to exceed \$145,000 (plus tax). (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with K&N Electric Motors, Inc. (Spokane Valley, WA) for as-needed offsite motor reconditioning from January 1, 2025, through December 31, 2029—total cost not to exceed \$245,000 (plus tax) (\$49,000 annually). (OPR 2024-1043 / RFP 6187-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with Online Cleaning (Marysville, CA) for boiler blast cleaning services from January 1, 2025, through December 31, 2029—total cost not to exceed \$1,775,000 (plus tax) (approximately \$355,000 annually). (OPR 2024-1044 / ITB 6173-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with Pro Dynamic Solutions, LLC (Spokane) for as-needed, offsite rebuild of gear boxes for the Waste to Energy Facility from January 1, 2025, through December 31, 2029—total cost of \$245,000 (plus tax) (approximately \$49,000 annually). (OPR 2024-1045 / ITB 6443-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Contract with Wear-Tek, Inc. (Spokane) for as-needed grate block cleaning services at the Waste to Energy Facility from January 1, 2025, through December 31, 2029—total cost not to exceed \$210,000 (plus tax) (approximately \$42,000 annually). (OPR 2024-1046 / RFP 6193-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract with Atlas Copco, LLC (Arlington, WA) for the as-needed rental of compressors for the Waste to Energy Facility from January 1, 2025, through December 31, 2025—total cost not to exceed \$150,000 (plus tax). (OPR 2024-1047 / RFQ 6261-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Interlocal Agreement Extension with Spokane County Treasurer for processing payments of utility bills through December 31, 2025—estimated cost \$65,000. (OPR 2018-0556) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Amendment to the Parametrix, Inc. (Spokane) consultant agreement for further design of the Fish Lake Trail Connection Phase 1 through December 31, 2025—increase of \$40,000. (OPR 2024-0322 / ENG 2023106) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 22, 2024, total \$11,364,683.52 (Check Nos.: 607128-607265; Credit Card Nos.: 000919-000944; ACH Payment Nos.: 135397-135586), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,892,293.95. (CPR 2024-0002)
- b. Payroll claims of previously approved obligations through November 23, 2024: \$9,413,140.63 (Check Nos.: 575060-575177). (CPR 2024-0003)

City Council Meeting Minutes: November 14 and November 18, 2024. (CPR 2024-0013)

## LEGISLATIVE AGENDA

### OPEN FORUM - SPEAKERS

Council Director Giacobbe Byrd noted that 23 speakers signed up for Open Forum, which is three speakers over the maximum of 20 speakers per Council Rules. The following action was taken:

**Motion** by Council Member Zappone, seconded by Council Member Bingle, **to allow** all speakers to speak; **carried 7-0**.

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

### RESOLUTIONS

#### **Resolution 2024-0111 (Council Sponsors: Council Members Zappone and Cathcart)**

After an opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0111** in support of an amendment of state law to enhance protection of consumers from fraud via virtual currency kiosks.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2024-0112 (Council Sponsors: Council Members Dillon, Navarrete, and Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2024-0112** supporting the delay of the Department of Natural Resources land exchange of the Thorpe Road Property in Spokane's Latah Valley.

**Ayes:** Dillon, Klitzke, Navarrete, Zappone, and Wilkerson

**Nos:** Bingle and Cathcart

**Abstain:** None

**Absent:** None

**Resolution 2024-0113 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0113** regarding General Facilities Charges annual increase for 2025 as required by Spokane Municipal Code (SMC) section 13.03.0734 and 13.04.0244.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson

**Nos:** None

**Abstain:** None

**Absent:** None

**Resolution 2024-0114 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2024-0114** requesting the Spokane County Auditor remove Proposition No. 1, the City's proposed property tax levy measure for park improvements, from the February 11, 2025, special election ballot.

**Ayes:** Dillon, Klitzke, Navarrete, Zappone, and Wilkerson

**Nos:** Bingle and Cathcart

**Abstain:** None

**Absent:** None

**Resolution 2024-0110 (As amended during the 3:30 p.m. Briefing Session) (Deferred from November 25, 2024, Agenda) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0110**, as amended, approving an extension of a development agreement regarding the preliminary plat and planned unit development referred to as The Vistas at Beacon Hill.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson

**Nos:** None

**Abstain:** None

**Absent:** None

**FINAL READING ORDINANCES**

**For Council action on Final Reading Ordinances C36609 through C36614, see section of minutes under "Hearings."**

**Final Reading Ordinance C36615 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36615** changing the zone from Office (O) to Office Retail (OR) for property located at 727 West Francis Avenue in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson

**Nos:** None

**Abstain:** None

**Absent:** None

For Council action on Final Reading Ordinances C36616 and C36617, see section of minutes under “Hearings.”

## FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**ORD C36618** Relating to Business Activities Subject to Tax; amending Section 08.10.030 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

**ORD C36619** Relating to fees and charges amending Chapter 08.02 and Chapter 13.04 of the Spokane Municipal Code. Specifically amending Section 08.02.0220 Sidewalk Cafes, Section 08.02.0235 Parklets and Streateries, Section 08.02.030 Boiler Code, Section 08.02.031 Building Code, Section 08.02.032 Electrical Code, Section 08.02.033 Elevator Code, Section 08.02.035 Mechanical Code, Section 08.02.036 Plumbing Code, Section 08.02.037 Sewer Code, Section 08.02.0371 Water Code, Section 08.02.038 Shorelines Management, Section 08.02.039 Special Inspections and Other Fees, Section 08.02.060 Building Code, Section 08.02.061 Environmental Policy, Section 08.02.064 Plats, Section 08.02.065 Streets and Airspace, Section 08.02.0655 Private Construction Plan Review and Inspection, Section 08.02.066 Zoning, Section 08.02.0665 Design Review, Section 08.02.067 Existing Building and Conservation Code, Section 08.02.069 Comprehensive Plan and Land Use Code Amendments, Section 08.02.0696 Concurrency Inquiry Application Fee, Section 08.02.085 Historic Preservation, Section 08.02.087 Appeals, Section 08.02.089 Special Permits For Oversize Or Overweight Movements, Section 08.02.0204 Building Contractors and Workers, Section 13.04.2026 Small Taps and Meters – Additional, Section 13.04.2028 Large Taps and Meters, setting an effective date, and other matters properly related thereto. (Council Sponsors: Council President Wilkerson and Council Member Zappone)

There were no **Special Considerations**.

## HEARINGS

### Hearing on Final Reading Ordinance C36616—Assessments and Assessment Roll for the Downtown Parking and Business Improvement Area for 2025 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

The City Council held a hearing on the 2025 assessments and assessment roll for the Downtown Parking and Business Improvement Area. After receiving a presentation of the 2025 Downtown Business Improvement District Management Plan by Emilie Cameron, Downtown Spokane Partnership President and CEO; public testimony; and Council commentary, the following actions were taken:

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to close** the hearing; **carried 7-0**.

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36616** approving and confirming the 2025 Assessments and Assessment Roll for the Downtown Parking and Business Improvement Area, prepared under Ordinance C32923 as codified and amended in Chapter 4.31C SMC.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson  
**Nays:** None  
**Abstain:** None  
**Absent:** None

### Hearing on Final Reading Ordinance C36617—Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area for 2025 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

The City Council held a hearing on the 2025 East Sprague Parking and Business Improvement Areas (PBIA) Management Plan. After receiving a presentation by Laverne Biel, Executive Director, and Chris Veene, East Sprague Ratepayer Advisory Board President, and public testimony, the following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to close** the hearing; **carried 7-0**.

Council commentary ensued, after which the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36617** approving and confirming the 2025 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 4.31C SMC.

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Hearings on Final Reading Ordinances C36609 thru C36614—Comprehensive Plan Amendments (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)**

The City Council held hearings on Comprehensive Plan Amendments—Final Reading Ordinances C36609 thru C36614. After a presentation by City Planner Kevin Freibott on the amendments and public testimony, the following action was taken:

**Motion** by Council Member Dillon, seconded by Council Member Zappone, **to close** the hearing on Final Reading Ordinances C36609 thru C36614; **carried 7-0**.

Council commentary ensued, after which the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed** the following Final Reading Ordinances:

- **ORD C36309** relating to application file Z23-474COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Neighborhood Mini Center" and "Residential Low" to "Neighborhood Mini Center" and "Office" for approximately 1.5 acres in the Chief Garry Park Neighborhood; and amending the Zoning Map from "Neighborhood Retail, 35-foot height limit (NR-35)" and "R1" to "Neighborhood Retail, 40-foot height limit (NR-40) and "Office Retail, 40-foot height limit (OR-40)." (By a vote of 9 to 0, the Plan Commission recommends approval.) (Mission & Sinto)
- **ORD C36310** relating to application file Z23-476COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Neighborhood Retail," "Residential Low," "Office," and "Conservation Open Space" to "General Commercial" for approximately 3.9 acres in the West Hills Neighborhood; and amending the Zoning Map from "Neighborhood Retail, 35-foot height limit (NR-35)," "R1," and "Office, 35-foot height limit (O-35)" to "Community Business, 55-foot height limit (CB-55)." (By a vote of 9 to 0, the Plan Commission recommends approval.) (Eighth Avenue)
- **ORD C36311** relating to application file Z23-477COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential Low" to "General Commercial" for approximately 0.84 acres in the West Hills Neighborhood; and amending the Zoning Map from "R1" to "General Commercial, 75-foot height limit (GC-75)". (By a vote of 9 to 0, the Plan Commission recommends approval.) (Rustle & Bemis)
- **ORD C36312** relating to application file Z23-478COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential Low" to "General Commercial" and "Office" for approximately 5.2 acres in the West Hills Neighborhood; and amending the Zoning Map from "R1" to "General Commercial, 75-foot height limit (GC-75) and "Office Retail, 55-foot height limit (OR-55)." (By a vote of 8 to 1, the Plan Commission recommends approval.) (Assembly & Bemis)
- **ORD C36313** relating to application file Z23-479COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential Low" to "General Commercial," "Residential Moderate," and "Potential Open Space" for approximately 33 acres in the Balboa/South Indian Trail Neighborhood; and amending the Zoning Map from "R1" to "Community Business, 55-foot height limit (CB-55)," Residential Multifamily (RMF)," and "R1." (By a vote of 8 to 0, with one abstention, the Plan Commission recommends approval.) (Indian Trail)
- **ORD C36614** relating to proposal file Z24-105COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential Low," "Residential Moderate," "Institutional," "General Commercial," "Center and Corridor Transition Area," and "Center and Corridor Core Area" to "Residential Moderate," "Residential High," "Institutional," and "Center and Corridor Core Area" for approximately 361 acres, consisting of 604 parcels, in the South Logan Study Area, as defined by the South Logan TOD Plan (RES 2024-0015); and amending the Zoning Map from "R1," "R2," "Residential Multifamily (RMF)," "Residential High Density, 55-foot height



limit (RDH-55),” “Office Retail, 55-foot height limit (OR-55),” “General Commercial, 150-foot height limit (GC-150),” “Context Area 1/2/3/4” (Hamilton Form-based Code), and “Centers and Corridors, District Center (CC1-DC)” to “Residential Multifamily, 40-foot height limit (RMF-40),” “Residential High Density, 55-foot height limit (RHD-55),” “Residential High Density, 75-foot height limit (RHD-75),” “Context Area 1 (CA1)” (Hamilton Form-based Code), and “Centers and Corridors, Employment Center (CC1-EC).” (By a vote of 9 to 0, the Plan Commission recommends approval.) (South Logan TOD Plan Implementation)

**Ayes:** Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Continued Hearing on 2025-2026 Proposed Biennium Budget (Continued from November 25, 2024) (FIN 2024-0001)**

The City Council held a hearing on the 2025-2026 Proposed Biennium Budget. After receiving public testimony, the following action was taken:

**Motion** by Council Member Zappone, seconded by Council Member Dillon, **to close** the Public Hearing on the 2025-2026 Proposed Biennium Budget; **carried 7-0.**

[The City Clerk left the meeting at 8:58 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

**OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- David Calechman
- Juliet Barenti
- Will Hulings
- Sunshine Wigen
- Tracy Smith
- Justin Haller
- Wendy Fishburne
- Terry Hill
- HT Higgins
- Isabel Mazcot
- Jeff Johnson
- Antone Velone
- Dave Bilisland
- Jack Brucick
- Gretchen McDevitt
- Karen Mallette
- Linda Carver
- Megra Flatman
- Bill Johns

**ADJOURNMENT**

**Motion** by Council Member Klitzke, seconded by Council Member Zappone, **to adjourn**; **carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 9:40 p.m.

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# Hearing Notices

## NOTICE OF PUBLIC HEARING PROPOSED AMENDMENTS TO THE SPOKANE MUNICIPAL CODE RELATED TO THE BUILDING OPPORTUNITY FOR HOUSING PROJECT PROPOSED ORDINANCE C36629

The City of Spokane City Council will hold a Public Hearing in a hybrid format on **Monday, January 13, 2025 beginning at 6 p.m.** in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed citywide amendments to SMC Chapters 17A.020.060, 17C.111.205, 17C.111.210, 17C.111.220, 17C.111.235, 17C.111.310, 17C.111.315, 17C.111.320, 17C.111.325, 17C.111.335, 17C.111.420, 17C.111.450, 17C.230.020, 17C.230.100, 17C.230.110, 17C.230.120, 17C.230.130, 17C.230.140, 17G.080.040, and 17G.080.065. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>

Public testimony on these applications will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments on the proposed action or request additional information by contacting:

*City of Spokane, Planning Services & Economic Development  
Ryan Shea, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201  
(509) 625-6500; [rshea@spokanecity.org](mailto:rshea@spokanecity.org)*

**Description of Proposal:** The proposal will make changes to the above referenced sections of Spokane's Unified Development Code (Title 17) to correct, clarify, and adjust standards to enable more flexibility in response to development applications and to create consistency with changes made to off-street parking standards.

**Location:** Citywide

**SEPA:** A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on October 30, 2024, under WAC 197-11-340(2); the lead agency did not act on this proposal for at least a 14-day comment period which ended November 13, 2024.

**To learn more:** Project webpage: <https://my.spokanecity.org/projects/building-opportunity-for-housing-follow-up-code-amendments/>

**How to Attend the Meeting:** The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online or call in by phone to hear and testify. Access the **meeting link** and **call-in information** at the agenda posted in advance on the City Council website: <https://my.spokanecity.org/citycouncil/meetings/>

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: December 25, 2024 and January 1, 2025

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# Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

## ORDINANCE NO. C36625

An ordinance relating to the Accounting and Grants Department; amending Section 03.01A.215 of the Spokane Municipal Code.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That Section 03.01A.215 of the Spokane Municipal Code is amended to read as follows:

### Section 03.01A.215 Accounting and Grants

The Accounting and Grants Department is a financial administrative department responsible for preparing financial statements, maintaining the general ledger, paying bills, billing customers, payroll, inventory management, disseminating and monitoring financial policies and internal controls, financial analysis, administration of some joint governmental agencies, receipt, and technical review of grant applications and the close out of grants and financial assistance awards. The department is managed by the Director of Accounting (~~and Grants~~).

**Passed by City Council December 16, 2024**  
**Delivered to Mayor December 18, 2024**

## ORDINANCE NO. C36627

An ordinance relating to the Small Works Roster; amending SMC section 07.06.165; and repealing SMC section 07.06.167.

The City of Spokane does ordain:

**Section 1.** That section 07.06.165 is amended to read as follows:

### Section 07.06.165 Small Works Roster

The following small public works roster procedures are established for use by the City pursuant to ~~((RCW 39.04.155))~~ RCW 39.04.151.

- A. The City need not comply with formal sealed bidding requirements for the construction, building, renovation, remodeling, alteration, repair, or improvement of real property where the estimated total cost does not exceed ~~((three hundred thousand dollars (\$300,000), which includes the costs of labor, material, equipment, sales, or use taxes as applicable))~~ three hundred fifty thousand dollars (\$350,000) excluding state sales tax. Instead, the City may use the Small Works Roster ("SWR") procedures for Public Works projects as set forth in this section. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the SWR process.
- B. At least once each year, the City or third-party vendor shall on behalf of the City, publish in a newspaper of general circulation within the City of Spokane a notice of the existence of the SWR and solicit the names of the contractors for the SWR. The City or third-party vendor shall add responsible contractors to the SWR at any time that a contractor completes the online application provided and meets minimum state law requirements for roster listing.
- C. The City shall obtain ~~((telephone,))~~ written ~~((,))~~ or electronic quotations for Public Works contracts from contractors on the appropriate SWR to assure that a competitive price is established, and to award contracts to a contractor who meets the mandatory bidder responsibility criteria in RCW 39.04.350(1). The City may establish Supplementary Bidder Responsibility Criteria (SBRC) under RCW 39.04.350~~((2))~~ (3) to be considered in the process of awarding a contract.
  1. A contract awarded from the SWR will not be advertised. Invitations for quotations shall include an estimate of

the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation.

2. Quotations ~~((may)) shall~~ be invited from all appropriate contractors on the appropriate SWR that have indicated interest in performing work for the City. ~~((As an alternative, for projects expected to cost less than \$150,000, quotations may be invited from at least five (5) contractors on the appropriate SWR who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster. For purposes of this section, the phrase "equitably distribute" means that the City may not favor certain contractors on the appropriate SWR over other contractors on the appropriate SWR who perform similar services.))~~
3. At the time bids are solicited, the City representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project.
4. A written record shall be made by the City representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by electronic request.

**Section 2.** That SMC section of 07.06.167 (Limited Public Works Process) is repealed.

**Passed by City Council December 16, 2024**

**Delivered to Mayor December 18, 2024**

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### ORDINANCE NO. C36628

An Ordinance relating to Spokane City Council meetings and amending sections 02.005.010, 02.01.010 and 02.01.030 of the Spokane Municipal Code, and repealing Section 02.01.020 of the Spokane Municipal Code.

**WHEREAS**, pursuant to Section 9.B of the City Charter, the City Council is authorized to adopt its own rules of procedures; and

**WHEREAS**, pursuant to Section 10 of the City Charter, the City Council designates the time and place of its regular weekly meetings by ordinance; and

**WHEREAS**, Section 1.5 of the City Council Rules of Procedure, last adopted March 4, 2024, provides that any amendments to the council rules of procedure must be adopted pursuant to a resolution; and

**WHEREAS**, Chapter 02.01 SMC sets forth basic requirements for council meetings, but is obsolete given current council practices and procedures; and

**WHEREAS**, the City Council desires to amend the Spokane Municipal Code to reflect its current practice, to allow for public comment at committee meetings, and to make other technical changes,

**NOW, THEREFORE**, the City of Spokane does hereby ordain as follows:

**Section 1.** Section 02.005.010 of the Spokane Municipal Code is amended as follows:

Section 02.005.010 Council President and City Council

- A. As provided in the City Charter a City Council President and six City Council Members constitute the City Council, which is the legislative body of the City. The City Council President and City Council Members have no administrative authority over personnel matters except the Council President and the Council Members:
  1. Appoint, evaluate and discharge the Hearing Examiner;
  2. appoint, evaluate, and discharge the City Council's full-time staff, as provided in Section 02.005.030;
  3. appoint, evaluate, and discharge the City Council's seasonal, project and interim staff, as provided in Section 02.005.030;
  4. approve the appointment by the Mayor of the City Attorney, the City Clerk, and the permanent, acting, or interim administrative head in each department and division; provided:
    - a. any person appointed for the position of department head on a permanent basis shall be placed on the city council agenda by the mayor within 30 days of the appointment and considered for approval pursuant to section 24 of the city charter;
    - b. persons appointed for the job positions of interim or acting department head shall serve as such for up to 180 days, which period can be extended for up to an additional 180 days by city council resolution;
  5. appoint nominees of the Mayor to boards, commissions, and other official City agencies, unless otherwise provided;
  6. hire, supervise, evaluate, and discharge their individual legislative assistants.
- B. The Council President reviews the preparation of the agenda for City Council meetings, briefings, and study session meetings and presides at meetings of the City Council. The Council President also serves as the Mayor Pro Tem.

The Council President shall serve as the primary signatory on all Council budgetary, expenditure, and appropriation matters as related to the Council Office budget; consistent with City procedures and policies.

- C. City Council agenda items shall be submitted and processed consistent with the City Council Rules of Procedure and administrative policies and procedures.
- D. The City Council shall establish standing and ad hoc committees by rule to assist in the performance of its assigned duties. ~~((1. The standing committees shall have a minimum of three members, one from each of the three City Council districts.  
2. The council president may chair two of the standing committees as determined in his or her sole discretion.  
3. All other committees, including ad hoc committees, shall select their own chair.  
4. At no time shall a member of the City Council chair more than two standing committees at the same time.  
5. Ad hoc committees shall be composed with a minimum of three members appointed by the majority of the City Council.  
6. Standing committee membership shall be determined by the second legislative session of the City Council of each calendar year and memorialized by resolution of the City Council. Membership on each of the standing committees will be determined from those expressing an interest to serve on the committee.))~~
- E. Any City Council committee with more than three Council Members as committee members shall be considered a committee of the whole City Council. All meetings of such a committee shall be considered a ~~((special))~~ City Council meeting with the appropriate public meeting notice. No legislative action may be taken at any standing or ad hoc committee unless the committee meeting was noticed as a special meeting in compliance with the Washington Open Public Meetings Act (OPMA) and ~~((Rule 4.2 of the))~~ applicable City Council Rules of Procedure.
- F. All standing committee meetings shall be open to the public except when the committee adjourns into executive session. ~~((No public testimony will be taken during standing committee meetings))~~. Participation in a standing committee meeting shall be limited to standing committee members, appropriate staff, ~~((and))~~ other individuals recognized by the committee, and members of the public who sign up to testify pursuant to council rules. Participation by Council Members, including deliberation and voting, shall be open to all Council Members when the standing committee is meeting as a committee of the whole and as a special Council meeting. ~~((Participation by Council Members in a standing committee that is not a committee of the whole shall be limited to just the appointed Council Members.))~~

**Section 2.** Section 02.01.010 of the Spokane Municipal Code is amended as follows:

Section 02.01.010 Time & Place

- A. Regular legislative meetings of the City Council shall be held at three-thirty p.m. on Monday each week in the City Council Chambers located in the lower level of City Hall at 808 West Spokane Falls Boulevard. When a Monday is a legal holiday according to City ordinance, then the meeting may be held on the next succeeding day which is not a City holiday, or may be cancelled at the discretion of the Council President.
- B. The regular legislative meeting shall consist of ((a briefing session)) an agenda review followed by ((an administrative session at which time action will be taken on the items on the consent agenda, followed by)) an executive session, if necessary, followed by a recess until six p.m., followed by a legislative and hearings session. ~~((When a Monday is a legal holiday according to City ordinance, then the meeting may be held on the next succeeding day which is not a City holiday.))~~
- C. The City Council may hold a study session(s) intended to provide the Council with background information and briefing from the Mayor or the Mayor's designee and selected other persons regarding forthcoming agenda matters or other items as necessary, when proper notice of the meetings has been given.
- D. An executive session may be called at any time during a regular or special meeting of the City Council as provided in RCW 42.30.110.
- E. ~~((The City Council may, four times a year, hold a "town hall" meeting, which shall be cablecast on Channel 5 or online through the City of Spokane website, for the purpose of providing citizens access to the Council to address concerns of City government))~~. The City Council may conduct a regular City Council meeting as a "town hall" meeting, which shall be cablecast on Channel 5 or online through the City of Spokane website and may be held outside of the regular meeting location at City Hall. Legislative business may be minimized or suspended during town hall meetings.

**Section 3.** Section 02.01.020 of the Spokane Municipal Code is repealed.

**Section 4.** Section 02.01.030 of the Spokane Municipal Code is amended as follows:

## Section 02.01.030 Right to Speak

All meetings of the City Council are open to the public except an executive session. Members of the public shall have the right to speak to an item on the City Council's agenda for any legislative session (~~(, special consideration,) or standing committee.~~ ~~((or hearing agendas that are not adjudicatory hearings.))~~) Members of the public may attend but do not have the right to speak when the City Council is meeting in ~~((briefing))~~ agenda review, study, or other workshop sessions, ~~((standing or))~~ or when meeting as an ad hoc committee, or when acting in an adjudicative capacity. It shall be the duty of the presiding officer to determine and allot whatever time is necessary due to the number of public participants and ~~((extend))~~ extent of the proposed participation. Public participation shall be subject to council rules on decorum and testimony.

The right to speak during a council meeting as set forth above may be suspended during a declared emergency and the City Council may proceed with action on an agenda item without public testimony.

**Section 5.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 6.** Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council December 16, 2024**

**Delivered to Mayor December 18, 2024**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## BRIDGE MAINTAINER II SPN 566 Promotional

**DATE OPEN:** Monday, December 23, 2024

**DATE CLOSED:** Monday, January 6, 2025

**SALARY:** \$53,264.88 annual salary, payable bi-weekly, to a maximum of \$83,039.76

**DESCRIPTION:**

Performs skilled and minor supervisory work in preventive maintenance, reconstruction, and repair of municipal bridges, trestles, retaining walls, guard rails and related structures.

**DUTIES:**

- Assists in the training of subordinates; acts for the foreperson in his/her absence.
- Assists foreperson in planning maintenance and repair work.
- Collaborates with engineers and inspectors to evaluate material quality, general safety, and input work orders into the computerized maintenance management system (CMMS).
- Verifies the condition of bridge components by gathering information through measurement, photography, and other methods.
- Estimates material and equipment needs; repairs and maintains beams, decks, steel and concrete work; repairs or builds guard rails; paints and does related work at various heights over the water.
- Performs such other building and structure repair and construction as directed, such as divider island curbing, sidewalks, retaining walls, etc.
- Uses measuring devices and related inspection equipment, hand, mechanical and power equipment including automotive vehicles incidental to the work being performed.
- Performs related work as required and assists in snow removal operations.

**MINIMUM QUALIFICATIONS:****Promotional Requirements**

*(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)*

- *Experience:* Two years of experience with the City in the classification of Bridge Maintainer I (SPN: 565).
- *License:* All applicants must possess a valid Class "A" Commercial Driver's License (CDL) with tank vehicle endorsement.
- *Certifications:* Employees must obtain NCCCO certifications in Articulating Boom and Articulating Boom Crane with Winch within six months of appointment. Employees must maintain these certifications while they hold this job class.

**NOTE:** Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

### Open Entry Requirements

*(Open-entry applicants must meet all requirements when they apply.)*

- *Education:* Graduation from high school, trade school or equivalent.
- *Experience:* Three years of experience in structural construction performing carpentry, concrete, and steel work.
- *License:* All applicants must possess a valid Class "A" Commercial Driver's License (CDL) with tank vehicle endorsement.
- *Certifications:* Employees must obtain NCCCO certifications in Articulating Boom and Articulating Boom Crane with Winch within six months of appointment. Employees must maintain these certifications while they hold this job class.

### EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online multiple-choice, with scoring weight assigned as follows:

- Multiple-choice Examination: 100%

### MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, January 9, 2025
- Test Time: 9:00 A.M.
- Test Location: Civil Service Testing Room, 4th Floor, City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201.
- Approximate Duration of Exam: 2 hours
- The examination may include such subjects as:
  - ◇ Municipal Bridges, Guard Rails, and Equipment
  - ◇ Interpersonal Skills and Supervision
  - ◇ Construction Methods and Materials
  - ◇ Mathematical Reasoning
  - ◇ Safety

### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of December 2024.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Automated Pavement Condition Surveys, Resulting Collected Data Must Be Format Compatibility With StreetSaver Pavement Management System**  
Spokane Streets Department  
**RFP 6291-25**  
**REQUEST FOR PROPOSAL**

Description: The City of Spokane, through its Streets Department is soliciting electronic proposals for the perform of Automated Pavement Condition Surveys, Resulting Collected Data Must Be Format Compatibility With StreetSaver Pavement Management System.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, JANUARY 13, 2025**, for Automated Pavement Condition Surveys, Resulting Collected Data Must Be Format Compatibility With StreetSaver Pavement Management System. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JANUARY 13, 2025**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: December 25, 2024 and January 1, 2025

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**PW INVITATION TO BID**  
**MAKE BEACON HILL PUBLIC – PHASE 2**  
City of Spokane Parks & Recreation  
**PW ITB #6295-25**

**Description:** The City of Spokane is soliciting electronic bids for the Make Beacon Hill Public Project – Phase 2

**Mandatory Pre-Bid Conference:** Wednesday, January 8, 2025 at 1:30 pm at City Hall 808 W Spokane Falls Blvd., Spokane WA 99201 - Conference Room – TBD. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, January 27, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, January 27, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: December 18 and 25, 2024 and January 1, 2025

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