



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

DECEMBER 18, 2024

Issue 51



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, December 2, 2024**

The minutes for the Monday, December 2, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, December 25, 2024, issue of the *Official Gazette*.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, December 9, 2024**

The minutes for the Monday, December 9, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, December 25, 2024, issue of the *Official Gazette*.

STANDING COMMITTEE MINUTES**City of Spokane****Finance and Administration Committee****City Council Chambers****November 25, 2024****Call to Order: 1:18PM**Recording of the meeting may be viewed here: <https://vimeo.com/1033271516>**Attendance**

Committee Members Present:

Council Member Michael Cathcart (Chair), Council President Wilkerson, Council Member Zack Zappone, Council Member Bingle, Council Member Kitty Klitzke (arrived 1:33PM), Council Member Lili Navarrete

Absent: Council Member Paul Dillon

Agenda Items**Discussion items**

1. University District PDA Update
 - ◇ Action taken
Presentation and Discussion only.
2. MultiCare Update – NECC Behavioral Health Partnership
 - ◇ Action taken
Presentation and Discussion only.
3. COS Translation Tool Demonstration
 - ◇ Action taken
Discussion and Demonstration only.
4. Multilingual Recruitment Ordinance
 - ◇ Action taken
Discussion only.
5. Extension of Contract for Federal Lobbying Services
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
6. Resolution Requesting Extension of COPS Contract
 - ◇ Action taken Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
7. Public Records Ordinance Discussion
 - ◇ Action taken
Discussion only.
8. Ordinance Relating to the Accounting and Grants Department
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone

9. Ordinance Modifying SMC Sections Relating to Small Works Roster
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
10. Update On Free Apprenticeship Program
 - ◇ Action taken
Discussion and Update Only.
11. Resolution Adopting The 2025 Legislative Priorities
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
12. Resolution Adopting The 2025 Revised Council Rules
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
13. Amend SMC Provisions Regarding Council Meetings
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
14. 2025 Council Member Board And Commission Appointments
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
15. Year End SBO Discussion (See Consent Items 1-5)
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
16. Resolution Approving Residual ARPA Distribution
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
17. Boards, Committees and Commission Updates
 - ◇ Action taken
Information sharing and discussion only.

Consent items

1. Year End SBO Communications Building M&O (Finance Treasury and Admin)
2. Year End SBO Financial Partnership Portfolio Fund (Finance Treasury and Admin)
3. Year End SBO Workers Comp Fund (Finance Treasury and Admin)
4. Year End SBO Fleet Services Fund (Finance Treasury and Admin)
5. Year End SBO Hotel/Motel Tax Fund (Finance Treasury and Admin)
6. Master Services Agreement With Granite Telecommunications (Information Technology)
7. Amendment to Amend OPR 2019-1096 (Spokane Arts Fund and Arts Commission) (Mayor)
8. PM Web Annual Software Subscription and Support (Information Technology)
9. Contract for Engineering Services to Jacob's Engineering (Wastewater Management)
10. 2025 To 2026 City Biennium Budget Adoption (Finance Treasury and Admin)
11. T-Mobile Site Lease Acknowledgement Eagle Ridge Section 2 (Facilities Management)
12. Sole Source Resolution And Contract With SWS Equipment (Fleet Services)
13. Contract With Valance Matt For Backup Vehicle Commissioning (Fleet Services)
14. Amendment For Additional Funds Volt Management (Information Technology)
15. SH I Co Managed Logarithm Services From (Information Technology)
16. Facilities Water Department Woodridge Property Purchase (Facilities Management Facilities)
17. Camtek Master Value Blanket (Facilities Management)
18. Facilities Snow Removal And Landscaping Maintenance Master Contract (Facilities Management)
19. Scott Elementary Area Pedestrian Improvements (Engineering Services)
20. The F.A. Bartlett Tree Expert For On Call Arborist Services (Contracts And Purchasing)
21. Amendment and Renewal Of Master Service Contract For Fire Extinguisher (Contracts and Purchasing)
22. Contract For Technical Services For PMO and ISD Projects (Information Technology)
23. Dish Network Site Lease Acknowledgement S. Thomas Mallon Rd. (Facilities Management)
24. Interlocal Agreement For Hearing Examiner Services With Chewellah (Hearing Examiner)
25. Interlocal Agreement For Hearing Examiner Services Medical Lake (Hearing Examiner)
26. Interlocal Agreement For Hearing Examiner Services With Newport (Hearing Examiner)
27. Interlocal Agreement For Hearing Examiner Services Airway Heights (Hearing Examiner)
28. Interlocal Or Hearing Examiner Services With Millwood (Hearing Examiner)
29. Interlocal Agreement For Hearing Examiner Services Liberty Lake (Hearing Examiner)
30. Interlocal Agreement For Hearing Examiner Services With Cheney (Hearing Examiner)
31. Interlocal Agreement For Hearing Examiner Services Spokane Valley (Hearing Examiner)
32. Facilities Camtek Master Contract-Installation (Facilities Management)
33. Contract Amendment With Cummins Spokane (Fleet Services)
34. Fish Lake Trail Connection To Centennial Trail Phase 2 2023071 (Engineering Services)

Executive session

None.

Adjournment

The meeting adjourned at 3:06PM

STANDING COMMITTEE MINUTES
City of Spokane
Public Safety & Community Health
City Hall (808 W. Spokane Falls Blvd), Council Chambers
December 2, 2024

Call to Order: 1:19 PM

Recording of the meeting may be viewed here: <https://vimeo.com/spokanecitycouncil>

Monthly Report/Update

0680 – Monthly Police & Fire Overtime Report – Kevin Schmitt
0680 – Photo Red Monthly Uupdate – Mike McNab
0680 – Strategic Initiatives Monthly Update

Discussion items

1. SPD Monthly Report – Chief Hall
2. SFD Monthly Report – Chief O/Berg
3. Clean and Safe Contract – Emily Cameron
4. Community Assembly Resolution regarding Contract with Spokane C.O.P.S. – Giacobbi Byrd

Consent items

1. 0680 – FTAP Grant Subgrantee Award Agreement with YWCA (Police)
2. 0680 – Leica 360 Scanner Purchase (Police)
3. 1970 – Renewal of Annual Subscription with Target Solutions (Fire)
4. 0680 – BLEA Agreement with WSCJTC for 2025-2026 (Police)
5. 1620 – Acceptance of Behavioral Health Unit Grant Amendment (Police)
6. 1620 – Organized Retail Ctime Grant Award (Police)
7. 0500 – Special Counsel Contract Amendment (City Attorney)

Executive session

None.

Adjournment

The meeting adjourned at 2:27 PM

City of Spokane
City Council Study Session
Council Chambers, City Hall (808 W Spokane Falls Blvd)
December 5, 2024

Meeting Recording: <https://vimeo.com/1036497332>

Call to Order: 11:04 a.m.

Attendance:

Committee Members Present: Council President Wilkerson, Council Members Cathcart, Bingle, Dillon (arrived at 11:05 a.m.), Navarrete, and Klitzke

Council Members Absent: Council Member Zappone

Agenda Items:

- DSC Fee Study Update - Tami Palmquist (90 min)

Executive Session:

None

Adjournment:

The meeting adjourned at 12:07 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
City Council Chambers
December 9, 2024

Call to Order: 1:17 PM

Recording of the meeting may be viewed here: <https://vimeo.com/1037619811>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson, Council Member Paul Dillon (arrived 1:21), Council Member Kitty Klitzke (arrived 1:20), Council Member Lili Navarrete (left 2:13, returned 2:14), Council Member Zack Zappone, Council Member Jonathan Bingle (left 2:15, returned 2:18).

Agenda Items:**Discussion Items:**

1. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
2. 4700 - DSC FEE STUDY - TAMI PALMQUIST (5 minutes)
3. 0650 BUILDING OPPORTUNITY FOR HOUSING (BOH) TEXT AMENDMENTS -RYAN SHEA (15 minutes)
4. 0650 CHANGES TO HISTORIC PRESERVATION REVIEW OF DEMOLITIONS—SPENCER GARDNER/MEGAN DUVAL (15 minutes)
5. 0470 – FRED AND WINONA ADAMS HOUSE NOMINATION TO THE REGISTER OF HISTORIC P - MEGAN DUVAL (5 minutes)
6. EMPIRE HEALTH SCATTERED SITE MODEL MONTHLY UPDATE - ZEKE SMITH (10 minutes)
7. POINT IN TIME COUNT UPDATE - MELISSA MORRISON (10 minutes)

Consent Items:

1. 4760 - PARKMOBILE, LLC CONTRACT RENEWAL WITH COST (CODE ENFORCEMENT & PARKING SERVICES)

Executive session

None.

Adjournment

The meeting adjourned at 2:49 PM

MEETING MINUTES
City of Spokane
City Council Homelessness Town Hall
City Council Chambers, City Hall
December 10, 2024

Meeting Recording: <https://vimeo.com/1038667682>

Call to Order: 6:34 p.m.

Attendance:

Council Members Present: Council President Wilkerson, Council Members Zappone, Bingle (arrived at 6:40 p.m.), Klitzke and Navarrete

Council Members Absent: Council Members Cathcart and Dillon

Agenda Items:

- Opening Thoughts
- Round Table Guest speakers
- Stakeholder Driven key takeaways
- Public Comment
- Closing Thoughts

Executive Session:

None

Adjournment:

The meeting adjourned at 7:57 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36618

An ordinance relating to Business Activities Subject to Tax; amending Section 08.10.030 of the Spokane Municipal Code.

WHEREAS, the City of Spokane enacted Ordinance C36468 in December 2023 to impose a temporary one percent (1%) increase in the utility tax imposed under Section 08.10.030 of the Spokane Municipal Code, said increase to be effective only for the year 2024; and

WHEREAS, it was the intent of the City Council that the utility tax increase imposed under Section 08.10.030 of the Spokane Municipal Code should revert to 20% effective January 1, 2025; and

WHEREAS, the Administration has requested the 1% increase in the utility tax originally adopted under Ordinance C36468 be made permanent; and

WHEREAS, the City Council is willing to extend the duration of the increase, but is not willing to make the increase permanent,

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 08.10.030 of Chapter 08.10 of the Spokane Municipal Code is amended to read follows:
Section 08.10.030 Business Activities Subject to Tax – Amounts Effective ((1/1/2024 to 12/31/2024)) 1/1/2024 to 12/31/2027

- A. There is levied upon and shall be collected from all persons engaging in the following utility business activities a utility gross receipts tax or license fee measured by multiplying the rate specified times the gross income as follows:
1. Selling, wheeling, or furnishing electric light or power: Six percent of gross income.
 2. Selling, brokering, or furnishing natural or manufactured gas for hire: Six percent of gross income.
 3. Providing solid waste collection service: Twenty-One percent of gross income.
 4. Operating a public wastewater collection and treatment system: Twenty-One percent of gross income.
 5. Providing telegraph service: Three and one-half percent of gross income.
 6. Engaging in the telephone business: Six percent.

- a. This percentage is taken of gross revenues derived from engaging in the telephone business in the City of Spokane, including one hundred percent of the total gross revenues derived from intrastate toll telephone services so long as the tax is not imposed on that portion of network telephone service, as defined in RCW 82.04.065, which represents charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges or carrier access charges relating to intrastate toll telephone service, or for access to, or charges for interstate services, or charges for network telephone service that is purchased for the purpose of resale.
 - b. With respect to any rate affecting cellular taxation, subject also to RCW 35.21.870, no change in the tax rate affects business activities occurring before the effective date of the change, and no change will take effect sooner than sixty days following enactment of any amendatory ordinance.
 - c. In the case of cellular telephone service, when the service is provided to a customer roaming outside his normal use cellular network area, gross income for taxation purposes is determined consistent with the taxpayer's accounting system to the location of the originating cell site of the call, or to the location of the main cellular switching office that switched the call.
 - d. In the case of cellular telephone service, payments by a customer for the telephone service for telephones without a fixed location shall be allocated among taxing jurisdictions to the location of the customer's principal service address for the period during which the tax applies. There is a presumption that the service address a customer supplies to the taxpayer is accurate and current, unless the taxpayer has knowledge or reason to know the contrary.
 - e. If there is a dispute between the City of Spokane and another Washington city imposing a municipal telephone utility tax on cellular service of the same nature as imposed by this chapter, which dispute is limited only to the question of the correct allocation of municipal telephone taxes as between the City of Spokane and some other Washington city, the taxpayer may obtain exoneration from further tax liability, interest, and penalties due and owing to the City of Spokane with respect to the transactions under dispute by tendering the total amount of tax claimed due by the City of Spokane into an escrow account with the City treasurer or as established hereafter by appropriate interlocal agreements under the administrative sponsorship of the Association of Washington Cities. Under these arrangements, the taxpayer remains responsible to adjust its billing records promptly upon notification under procedures sanctioned through the Association of Washington Cities of the resolution of any dispute encompassed within the terms of this paragraph.
7. Selling or furnishing water for hire: Twenty-One percent of gross income.
8. Providing cable, telecommunications, or similar type service to the public, which involves the use of the right-of-way for the installation of wires, cables, fixtures, or other equipment, where not otherwise addressed in this section or prohibited by law: Six percent of gross income.
- B. Subsections (A)(3), (A)(4), and (A)(7) of this section include, so far as permitted by law, the City of Spokane, and the fee or tax imposed applies to the specified business of the entire City service area, except that subsection (A)(3) of this section does not apply to operations or functions undertaken by the City occurring outside the City of Spokane and undertaken by the City as manager of a joint project pursuant to interlocal cooperation agreement.
- C. The taxes imposed in subsections A (1), (2), (3), (5), (6), and (8) do not apply to amounts derived from utility business activities otherwise taxable arising from providing service to customers at locations operated or managed by an airport board pursuant to interlocal agreement arising under the authority of chapter 14.08 RCW, where such locations have been annexed to the City, said annexation taking effect on or after January 1, 2012; provided further, this exclusion does not apply to revenues derived from customers operating municipal solid waste disposal facilities or revenues otherwise taxable from municipal solid waste disposal facility operations.
- D. The increased taxes imposed in sections (A)(3), (A)(4), and (A)(7) of this section are temporary increases from January 1, 2024 through ~~((December 31, 2024))~~ December 31, 2027, after which said increases in sections (A)(3), (A)(4), and (A)(7) of this section shall revert to ~~((a total))~~ an aggregate tax of twenty (20%) percent on gross income, effective ~~((January 1, 2025-))~~ January 1, 2028.
-

ORDINANCE NO C36619

An Ordinance relating to fees and charges amending Chapter 08.02 and Chapter 13.04 of the Spokane Municipal Code. Specifically amending Section 08.02.0220 Sidewalk Cafes, Section 08.02.0235 Parklets and Streeteries, Section 08.02.030 Boiler Code, Section 08.02.031 Building Code, Section 08.02.032 Electrical Code, Section 08.02.033 Elevator Code, Section 08.02.035 Mechanical Code, Section 08.02.036 Plumbing Code, Section 08.02.037 Sewer Code, Section 08.02.0371 Water Code, Section 08.02.038 Shorelines Management, Section 08.02.039 Special Inspections and Other Fees, Section 08.02.060 Building Code, Section 08.02.061 Environmental Policy, Section 08.02.064 Plats, Section 08.02.065 Streets and Airspace, Section 08.02.0655 Private Construction Plan Review and Inspection, Section 08.02.066 Zoning, Section 08.02.0665 Design Review, Section 08.02.067 Existing Building and Conservation Code, Section 08.02.069 Comprehensive Plan and Land Use Code Amendments, Section 08.02.0696 Concurrency Inquiry Application Fee, Section 08.02.085 Historic Preservation, Section 08.02.087 Appeals, Section 08.02.089 Special Permits For Oversize Or Overweight Movements, Section 08.02.0204 Building Contractors and Workers, Section 13.04.2026 Small Taps and Meters – Additional, Section 13.04.2028 Large Taps and Meters, adding Section 08.02.2030 Development Periodic Fee Adjustment, and other matters properly related thereto.

The City of Spokane does hereby ordain:

Section 1. That SMC section 08.02.0204 is amended to read as follows:

08.02.0204 Building Contractors and Workers

A. Fees are provided in the Development Fee Schedule.

~~((A. Blasting:~~

- ~~1. The fee for a blaster's license is twenty five dollars per year.~~
- ~~2. The fee for a blasting permit is one hundred dollars for each job.~~
- ~~3. The fee for a transportation permit required by SMC 10.29.010(D) is sixty five dollars per year.~~

~~B. Boilers and Pressure Vessels:~~

- ~~1. The examination fee is twenty four dollars.~~
- ~~2. The annual license fees are:

 - ~~a. Fireman: Twenty four dollars;~~
 - ~~b. Third class engineer: Thirty dollars;~~
 - ~~c. Second class engineer: Thirty six dollars;~~
 - ~~d. First class engineer: Forty eight dollars;~~
 - ~~e. Boiler inspector: No charge.~~~~

~~C. Mechanics:~~

- ~~1. The examination fee for all mechanic licenses is twenty four dollars.~~
- ~~2. The annual license fees are:

 - ~~a. Gas heating mechanic I: Thirty six dollars;~~
 - ~~b. Gas heating mechanic II: Forty eight dollars;~~
 - ~~c. Apprentice heating mechanic: Twenty four dollars;~~
 - ~~d. Oil burner installer or servicer: Thirty six dollars;~~
 - ~~e. Oil inspector, gas inspector I or gas inspector II: No charge.))~~~~

~~((D))B. Expiration of Licenses and Renewal.~~

~~Any license((, the license fee for which)) that has not been paid before its expiration date((-)) is void.~~

- ~~1. A void license may be renewed at any time up to ((one year)) nine months past the expiration date.~~
- ~~2. After being void for ((one year)) nine months, the license may not be renewed: The test for the license must be taken and passed and a new license obtained.~~

Section 2. That SMC section 08.02.0220 is amended to read as follows:

08.02.0220 Sidewalk Cafes

~~((A. An annual fee of one hundred dollars shall be paid for operation of a sidewalk café as long as the original approved site plan is implemented. Modifications of the sidewalk café which extend beyond the original approved plan shall require a new review and a review fee of two hundred fifty dollars.~~

~~B. The application fee for a new sidewalk café is fifty dollars.~~

~~C. The review fee for a new sidewalk café is three hundred dollars.))~~

All fees for sidewalk cafes are provided in the Development Fee Schedule.

Section 3. That SMC section 08.02.0235 is amended to read as follows:

08.02.0235 Parklets and Streateries

- ~~((A. An annual license fee of one hundred dollars (\$100) shall be paid for operation of a parklet or streatery, as the same are defined in SMC 10.55, as long as the original approved site plan is implemented. Modifications of an approved parklet or streatery license application which extend beyond the original approved plan shall require a new review and a review fee of two hundred fifty dollars (\$250).~~
- ~~B. The application fee for a license for a new parklet or streatery is fifty dollars (\$50).~~
- ~~C. The review fee for an application for a new parklet or streatery license is three hundred dollars (\$300).~~
- ~~D. License applicants shall post a refundable cash bond to secure removal of the parklet or streatery, at the time of application, in the amount of one thousand dollars (\$1,000).~~
- ~~E. Parking meter revenue loss mitigation:~~
- ~~1. Streatery license applications in locations requiring removal of parking meters shall be subject to the following fees:

 - ~~a. 2-hour meter zone: \$2.09 per square foot per month~~
 - ~~b. 4-hour and all-day meter zones: \$2.09 per square foot per month~~
 - ~~c. Time-restricted free parking: \$1.05 per square foot per month~~
 - ~~d. Meter removal and replacement fee: \$80.~~~~
 - ~~2. Parklet license applications in locations requiring removal of parking meters shall be subject to the following fees:

 - ~~a. 2-hour meter zone: \$1.05 per square foot per month~~
 - ~~b. 4-hour and all-day meter zones: \$1.05 per square foot per month~~
 - ~~c. Meter removal and replacement fee: \$80.)~~~~
- A. Application, review, and annual license fees are provided in the Development Fee Schedule.
- B. Parking meter revenue loss mitigation fees are also provided in the Development Fee Schedule.
- ~~((F))C.~~ In addition to the annual fee, the city shall collect from the license applicant and remit to the state department of revenue the required state leasehold excise tax, as prescribed in chapter 82.29A, RCW.

Section 4. That SMC section 08.02.030 is amended to read as follows:

08.02.030 Boiler Code

- ~~((A. Permit fees for new installations are:~~
- ~~1. Low pressure and hot water boiler:

 - ~~a. Under five hundred thousand BTU: One hundred fifty dollars each;~~
 - ~~b. From five hundred thousand to under two million BTU: Two hundred fifty dollars each;~~
 - ~~c. Two million BTU and above: Four hundred dollars each.~~~~
 - ~~2. Power boiler:

 - ~~a. Under one million BTU: Four hundred dollars each;~~
 - ~~b. From one to under five million BTU: Eight hundred dollars each;~~
 - ~~c. Five million BTU and above: Eight hundred twenty dollars plus twenty dollars per million BTU over five million, to a maximum fee of one thousand five hundred dollars each.~~~~
 - ~~3. Electric boiler under two hundred fifty kilowatts: Two hundred dollars each.~~
 - ~~4. Unfired pressure vessel: Eighty dollars each.~~
 - ~~5. When more than one pressure vessel is to be installed at the same time: The full fee is charged for the boiler with the highest fee and one-half the normal fee is charged for each of the others.~~
- ~~B. Inspection fees are:~~
- ~~1. Low pressure steam and hot water boiler:

 - ~~a. Under two million BTU: Eighty dollars biennially each;~~
 - ~~b. Two million BTU or over: One hundred dollars biennially each.~~~~
 - ~~2. Power boiler:

 - ~~a. Under one million BTU: Eighty dollars annually each;~~
 - ~~b. From one to under five million BTU: One hundred dollars annually each;~~
 - ~~c. Five million BTU and over: One hundred twenty dollars annually each.~~~~
 - ~~3. Electric boiler under two hundred fifty kilowatts: Eighty dollars annually each.~~
 - ~~4. Unfired pressure vessel: Forty dollars each, biennially.~~
 - ~~5. Hydrostatic pressure test: One hundred twenty dollars each.~~

~~6. Repair: Seventy five dollars per hour or fraction of an hour.))~~

A. Permit fees for new installations are provided in the Development Fee Schedule.

B. Permit fees for operating permits and inspections are provided in the Development Fee Schedule.

~~((C. The fee for an operating permit based on insurance company inspection is one half the inspection fee.~~

~~D. Multiple Boilers.~~

~~If more than one boiler or pressure vessel is inspected on the same site, at the same time, by the city inspector, full fee is charged for one, and one half fee for all others.~~

~~E. In addition to the above fees, the processing fee for each permit is twenty five dollars.~~

~~F. Reinspections.~~

~~The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy five dollars per incident.~~

~~G. Inspections Outside Normal Inspector Working Hours.~~

~~The fee for inspections outside normal inspector working hours is seventy five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.))~~

~~H. Work Done Without Permit/Investigation Fees.~~

~~Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:~~

~~1. twice the inspection fee, or~~

~~2. the permit fee plus one hundred fifty dollars, must be paid prior to the issuance of the permit(s).))~~

Section 5. That SMC section 08.02.0031 is amended to read as follows:

08.02.031 Building Code

A. Building Permit.

Building permit fees are based on the value of the work to be done as follows:

VALUE OF WORK

(in dollars)

FEE

(in dollars)

1 - ~~((500))~~ 2,000

~~((28.00))~~ 73.00

~~((501 - 2,000~~

~~28.00 plus 3.00 for each 100 over 500))~~

2,001 - 25,000

73.00 plus 13.00 for each 1,000 over 2,000

25,001 - 50,000

372.00 plus 10.00 for each 1,000 over 25,000

50,001 - 100,000

622.00 plus 7.00 for each 1,000 over 50,000

100,001 - 500,000

972.00 plus 5.00 for each 1,000 over 100,000

500,001 - 1,000,000

2,972.00 plus 4.00 for each 1,000 over 500,000

1,000,001 - 99,999,999

4,972.00 plus 3.00 for each 1,000 over 1,000,000

B. Valuation.

1. The value of construction for purposes of calculating the amount of the fee is determined by using the:

- a. most current building valuation data from the International Code Council (ICC) as published and updated by the ICC twice annually; or

- b. ~~((contract))~~ total construction valuation, whichever is greater. The total construction valuation shall include the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment.
2. "Gross area" when used in conjunction with the ICC building valuation data to determine valuation of a project is the total area of all floors, measured from the exterior face, outside dimension, or exterior column line of a building, including basements and balconies but excluding unexcavated areas.
 3. The fee is based on the highest type of construction to which a proposed structure most nearly conforms, as determined by the building official.
 4. For roofing permits, the value is determined to be:
 - a. ~~((one))~~ two hundred fifty dollars per square for recovering roofs;
 - b. ~~((two))~~ three hundred fifty dollars per square for roofing projects when existing layers of roofing are torn off and a new layer is installed;
 - c. ~~((two))~~ four hundred ~~((fifteen))~~ dollars per square for roofing projects when existing layers of roofing are torn off, new sheeting is installed, and a new layer of roof is installed;
 - d. or the contract valuation if it is greater.
- C. Building Plan Review.
1. Fees are provided in the Development Fee Schedule
 - ~~((1. Plan review fees are sixty five percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for:

 - a. all commercial building permits;
 - b. all industrial building permits;
 - c. all mixed use building permits; and
 - d. new multi-family residences with three or more units.~~
 2. ~~Plan review fees are one hundred and twenty five percent of the building permit fee as calculated from the table for fast track projects.~~
 3. ~~Plan review fees are ((twenty five)) fifty percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for new:

 - a. single family residences; ((and))
 - b. accessory dwelling units that are accessory to single family residences; and
 - ~~((b)) c. duplexes.~~~~
 - ~~((4. Plan review fees are twenty five dollars for:

 - a. new buildings that are accessory structures for single family residences and duplexes to include garages, pole buildings, greenhouses, sheds that require a permit, etc.; and
 - b. additions to existing single family residences and duplexes to include living space, garages, sunrooms, decks, etc.~~
 5. ~~Plan review fees for additional review required by changes, additions, or revisions to plans are seventy five dollars per hour or fraction thereof.))~~
 6. ~~The building official may elect to assess plan review for remodeling single family residences and duplexes when required. This amount will not be higher than the twenty five percent of the building fee as calculated in the table rounded to the nearest whole dollar charged on a new single family residence or duplex.))~~
- D. Demolition
- ~~((Demolition permit fees are:~~
1. ~~Single family residence, duplex and accessory structures: Thirty five dollars each.~~
 2. ~~Other structures: Thirty five dollars for every thousand square feet, to a maximum fee of three hundred fifty dollars.~~
 3. ~~The processing fee is twenty five dollars.~~
 4. ~~For historic landmarks and contributing buildings within an historic district or located within the Downtown Boundary Area: five hundred dollars.))~~
 1. Permit fees are provided in the Development Fee Schedule.
 - ~~((5))2. All demolition permit fees provided in the Development Fee Schedule received by the city are to be deposited in the historic preservation incentives fund established by SMC 07.08.152.~~
- E. Fencing.
- ~~((1. The permit fee is twenty dollars per one hundred linear feet, or fraction thereof.))~~
- ~~((2. The processing fee and review fee is twenty five dollars.))~~
- Permit fees are provided in the Development Fee Schedule.
- F. Grading.
- ~~((1. Grading permit fees are as follow:~~

VOLUME

(in cubic yards)

FEE

(in dollars)

~~100 or less~~~~28.00~~~~100—1,000~~~~28.00 plus 12.00 for each 100 over 100~~~~1,001—10,000~~~~136.00 plus 10.00 for each 1,000 over 1,000~~~~10,001—100,000~~~~226.00 plus 45.00 for each 10,000 over 10,000~~~~100,001 and more~~~~631.0 plus 25.00 for each 10,000 over 100,000~~2. ~~Grading plan review fees are as follow:~~**VOLUME**

(in cubic yards)

FEE

(in dollars)

~~50 or less~~~~None~~~~51—100~~~~20.00~~~~101—1,000~~~~25.00~~~~1,001—10,000~~~~35.00~~~~10,001—100,000~~~~35.00 plus 17.00 for each 10,000 over 10,000~~~~100,001—200,000~~~~188.00 plus 10.00 for each 10,000 over 100,000~~~~200,001 and more~~~~288.0 plus 5.00 for each 10,000 over 200,000))~~~~1. Permit fees are provided in the Development Fee Schedule.~~~~2. Plan review fees are provided in the Development Fee Schedule.~~~~3. Failure to obtain a grading permit is a class one infraction under SMC 1.05.150.~~~~((4. The processing fee is twenty five dollars.))~~

G. Sign Permits.

~~((1. Sign permit fees are:~~~~a. thirty dollars for each wall sign, projecting sign and incidental sign; or~~~~b. seventy five dollars for each pole sign, including billboards and off-premises signs.~~~~2. The building services plan review fee is fifty dollars and is in addition to the sign permit fee for pole signs in excess of one hundred square feet or more than thirty feet high.~~~~3. The planning services review fee is fifty dollars for all signs.~~~~4. The processing fee is twenty five dollars.))~~~~1. Permit fees are provided in the Development Fee Schedule.~~~~2. Plan review fees are provided in the Development Fee Schedule.~~

H. Factory-built Housing.

~~1. The installation fee for factory-built housing is ((fifty dollars per section)) provided in the Development Fee Schedule.~~~~2. A foundation or basement requires a separate building permit.~~~~3. Decks, carports and garages require a separate building permit.~~~~4. The development services review fee is ((fifty dollars)) provided in the Development Fee Schedule.~~~~((5. The processing fee is twenty five dollars.))~~

I. Manufactured (Mobile) Home.

~~1. The installation fee for a manufactured (mobile) home is ((fifty dollars per section)) provided in the Development Fee Schedule.~~~~2. A basement requires a separate building permit.~~~~3. Decks, carports and garages require a separate building permit.~~~~4. The development services review fee is ((fifty dollars)) provided in the Development Fee Schedule.~~~~((5. The processing fee is twenty five dollars.))~~

J. Temporary Structures.

~~((Permit fees for temporary structures are:~~

- ~~1. One hundred dollars for the first one hundred eighty days; and~~
- ~~2. Five hundred dollars for the second one hundred eighty days.~~
- ~~3. No third session will be allowed.~~
- ~~4. The development services review fee is fifty dollars.~~
- ~~5. The processing fee is twenty five dollars.))~~
1. Permit fees are provided in the Development Fee Schedule.
2. Review fees are provided in the Development Fee Schedule.
3. No third session will be permitted.

K. Relocation.

~~((1. The fee for a building relocation inspection for bond determination is seventy five dollars.
2. The development services review fee is fifty dollars.
3. The processing fee is twenty five dollars.))~~

1. Inspection fees for bond determination are provided in the Development Fee Schedule.
2. Review fees are provided in the Development Fee Schedule.

~~(4))~~3. Any repairs or alterations required for relocation are handled by various building permits and the fees for such building permits are in addition to the relocation permit fee.

L. Early Start and Fast Track Approval.

The fee for an early start or fast track building permit approval is twenty-five percent of the building permit fee rounded to the next whole dollar amount and is in addition to ~~((any))~~ all other ((required)) applicable fees.

M. Certificate of Occupancy.

- ~~1. There is no separate fee for the issuance of a certificate of occupancy following final inspection ((under)) of a permit ((so long as the fee for the permit is at least fifty dollars)); otherwise, the minimum fee for a building permit and certificate of occupancy is provided in the Development Fee Schedule ((fifty dollars)) plus a ((twenty-five dollar)) processing fee.~~
- ~~2. The fees for the issuance of a certificate of occupancy not resulting from work done under permit are as provided in SMC 8.02.060.~~
- ~~3. The building official will assess a fee not to exceed one hundred percent of the building permit fee for the issuance or extension of any temporary certificate of occupancy. The minimum fee will be:~~
 - ~~a. ((two hundred twenty five)) five-hundred and twenty dollars plus a ((twenty five dollar)) processing fee when the building permit fee exceeds this amount;~~
 - ~~b. equal to the amount of the building permit fee when the building permit fee is less than ((two hundred fifty)) five-hundred and twenty dollars.~~

N. Swimming Pools.

~~((1. The building and plumbing permit fee for a swimming pool is:
a. seventy five dollars for those accessory to a single family residence; and
b. one hundred dollars for all others.~~

~~2. The planning services review fee is twenty five dollars.
3. The processing fee is twenty five dollars.))~~

1. Permit fees are provided in the Development Fee Schedule.
2. ((Planning Services)) Review fees are provided in the Development Fee Schedule.

~~(4))~~3. Mechanical, electrical and fence permits are additional.

O. Parking Lot and Site Work Permits.

The fee for a site work permit is charged in accordance with the fee table in subsection (A) of this section.

P. Reinspections.

~~((The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy five dollars per incident.))~~

Reinspection fees are provided in the Development Fee Schedule.

Q. Inspections Outside Normal Inspector Working Hours.

~~((The fee for inspections outside normal inspector working hours is seventy five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.))~~

Fees for inspections outside normal inspector working hours are provided in the Development Fee Schedule.

R. Work Done Without a Permit/Investigation Fees.

Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:

1. twice the inspection fee, or

2. the permit fee plus ~~((one))~~ three hundred ~~((fifty))~~ dollars, must be paid prior to the issuance of the permit(s).

S. Safety Inspections.

~~((The fees for safety inspections are:~~

- ~~1. Commercial Buildings: Seventy-five dollars per hour or fraction of an hour with a prepaid minimum of one hundred fifty dollars.~~
- ~~2. Single family Residence — Electrical only: Seventy-five dollars.~~
- ~~3. Single family Residence — Two or more trade categories: One hundred fifty dollars.~~
- ~~4. Two family Residence: One hundred seventy-five dollars.~~
- ~~5. Multifamily — Three to six units: Two hundred fifty dollars.~~
- ~~6. Multifamily — Seven to fifty units: Two hundred fifty dollars plus twenty-five dollars for each unit over six.~~
- ~~7. Multifamily — Over fifty units: One thousand three hundred fifty dollars plus ten dollars for every unit over fifty.~~
- ~~8. Electrical Service Reconnect — Residence — Twenty-five dollars~~
- ~~9. Electrical Service Reconnect — Commercial — Fifty dollars~~
- ~~10. Processing fee: Twenty-five dollars.))~~
1. Safety inspection fees are provided in the Development Fee Schedule.

T. Recording Fee Use of Public Right-of-way and Large Accessory Building Agreement.

The property owner shall be charged a pass-through fee equal to the amount assessed by Spokane County when erecting a fence, retaining wall or other structure in a public right-of-way. This is a recording fee for the acknowledged agreement whereby the property owner covenants to remove the encroachment upon notice by the City. An additional ~~((twenty-five dollar))~~ processing fee is required when a permit is not issued in conjunction with the recording. Processing fees are provided in the Development Fee Schedule.

U. Expired Permits Over Six Months.

1. Building Permits.

- a. No inspections have been made: Permits require full resubmittal, and if a commercial project, plan review. Original valuation shall be contained in description of new permit.
- b. Footings and foundations only have been inspected and approved: Minimum of seventy-five percent of the original assessed permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
- c. All rough-in inspections approved: Minimum of twenty-five percent of original permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
- d. Additional work done not on original permit: New valuation shall be calculated based upon either square footage if new construction, or valuation if remodel.

2. Plumbing Permits.

- a. No inspections: A full new permit for all fixtures is required.
- b. Partial inspections approved: If water tests, top outs and ground plumbing have been approved, then twenty-five percent of the original itemized permit fees plus new processing fee.

3. Mechanical Permits.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and air tests have been approved, then twenty-five percent of the original permit fee plus new processing fee.

4. Electrical Permit.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and service inspections have been approved, then twenty-five percent of the original fees plus new processing fee.

V. Processing Fee.

In addition to all of the fees identified in SMC 8.02.031, the processing fee for each permit is ~~((twenty-five dollars))~~ as provided in the Development Fee Schedule, unless specifically stated otherwise.

W. Solar Permits.

~~((1. For single family residence, duplex, and associated accessory structure installations and modifications eligible for review under the adopted International Residential Codes:~~

- ~~a. Plan Review: seventy-five dollars~~
- ~~b. SFRD Inspection Fee: one hundred fifty dollars~~
- ~~c. Electrical Service Fee: assessed in accordance with SMC 08.02.032(C)(2).~~

~~2. For all other installations and alterations:~~

- ~~a. Plan Review Fee: sixty-five percent of the MFCOM Inspection Fee.~~
- ~~b. MFCOM Inspection Fee: calculated based on the table included in Section 08.02.031(A).~~
- ~~c. Electrical Service Fee: assessed in accordance with SMC 08.02.032(C)(2).~~

~~3. Additional electrical fees in accordance with SMC 08.02.032-~~

~~4. Energy Storage Systems: fifty dollars.))~~

1. Solar permit fees are provided in the Development Fee Schedule.

2. Additional electrical fees are as provided in SMC 08.02.032.

Section 6. That SMC section 08.02.032 is amended to read as follows:

08.02.032 Electrical Code

- A. Electrical inspection fees for new construction are based upon the area of the building(~~(--as follows:)). Fees are provided in the Development Fee Schedule.~~
~~((1. Up to five thousand square feet: Four dollars per hundred square feet, or fraction thereof.
 2. Five thousand one to twenty thousand square feet: Two hundred dollars, plus two dollars per one hundred square foot, or fraction thereof.
 3. Over twenty thousand square feet: Five hundred dollars, plus one dollar per hundred square feet, or fraction thereof.))~~
- B. Electrical inspection fees for alteration, repair or addition in existing buildings including finishing of tenant spaces are based on the number of circuits. The fee is ~~((five dollars for each circuit))~~ provided in the Development Fee Schedule.

~~((C. There are separate other inspection fees in addition to those listed above:~~

- ~~1. Light standard: Seven dollars each.~~
- ~~2. Services, whether new, alteration or addition:

 - ~~a. Six hundred volts or less:

 - ~~i. One to two hundred amps: Forty dollars.~~
 - ~~ii. Two hundred one to four hundred amps: Fifty dollars.~~
 - ~~iii. Four hundred one to six hundred amps: Sixty dollars.~~
 - ~~iv. Six hundred one to eight hundred amps: Seventy dollars.~~
 - ~~v. Eight hundred one to one thousand amps: Eighty dollars.~~
 - ~~vi. Over one thousand amps: Eighty dollars plus five dollars for every one hundred amps, or fraction thereof, over one thousand.~~~~
 - ~~b. Over six hundred volts:

 - ~~i. One to two hundred amps: Seventy dollars.~~
 - ~~ii. Two hundred one to four hundred amps: Eighty dollars.~~
 - ~~iii. Four hundred one to six hundred amps: Ninety dollars.~~
 - ~~iv. Six hundred one to eight hundred amps: One hundred dollars.~~
 - ~~v. Eight hundred one to one thousand amps: One hundred ten dollars.~~
 - ~~vi. Over one thousand amps: One hundred ten dollars plus five dollars for every one hundred amps, or fraction thereof, over one thousand.~~~~~~
- ~~3. Alarm and control circuits: Ten dollars per zone.~~
- ~~4. Temporary service for construction wiring: Twenty dollars each.~~
- ~~5. Transformers: Thirty dollars plus ten dollars for every two hundred amps, or fraction thereof. No fee is charged for class 2 transformers for control or signal circuits.~~
- ~~6. Generators (emergency, standby and resource recovery): Thirty dollars plus ten dollars for every two hundred amps, or fraction thereof, based on the amperage of the generator. Generators of fifty kilowatt or less are considered equivalent to a two hundred amp service.~~
- ~~7. Feeders: Fifteen dollars.~~
- ~~8. Ground Work Ground Ufers: Twenty five dollars per inspection or inspector visit is the minimum fee. Extensive ground work may be charged at an hourly rate of seventy five dollars per hour.~~
- ~~9. Special fees: A firm, corporation or other entity which has a regularly employed maintenance staff may choose to purchase an annual electrical work permit rather than a work permit for each installation or alteration in accordance with this paragraph. The following fee will entitle the purchaser to the number of inspections shown for a one year period after the date of purchase of an electrical work permit:

 - ~~a. One to three plant electricians: One thousand five hundred dollars for twelve inspections.~~
 - ~~b. Four to six plant electricians: Three thousand dollars for twenty four inspections.~~
 - ~~c. Seven to twelve plant electricians: Four thousand five hundred dollars for thirty six inspections.~~
 - ~~d. Thirteen or more plant electricians: Six thousand dollars for fifty two inspections.))~~~~

C. There are separate inspection fees in addition to the general inspection fees listed above. Fees are provided in the Development Fee Schedule.

~~((D. The processing fee is twenty five dollars.~~

~~E. The permit fee is the sum of the processing fee, plus the inspection fee. The minimum permit fee is forty dollars.))~~

~~((F))~~D. Reinspections.

~~((The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy five dollars per incident.))~~
Reinspection fees are provided in the Development Fee Schedule.

- ~~((G))E. Inspections Outside Normal Inspector Working Hours.
 ((The fee for inspections outside normal inspector working hours is seventy-five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.))
 Fees for inspections outside normal inspector working hours are provided in the Development Fee Schedule.~~
- ~~((H))F. Work Done Without Permit/Investigation Fees.
 Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:
 1. twice the inspection fee, or
 2. the permit fee plus ~~((one))~~ three hundred ~~((fifty))~~ dollars,
 must be paid prior to the issuance of the permit(s).~~

Section 7. That SMC section 08.02.033 is amended to read as follows:

08.02.033 Elevator Code

- ~~((A. New Installation Permit Fees — permit fee includes one new installation inspection.
 1. Elevators, Escalators, and Moving Walks.
 a. Valuation of one dollar to five thousand dollars: Two hundred fifty dollars.
 b. Valuation over five thousand dollars: Two hundred fifty dollars plus four dollars for each one thousand dollars in valuation over five thousand dollars.
 2. Stair climbers, platform lifts: Eighty-eight dollars (Plan Review Fees not required.)
 3. Dumbwaiters, material lifts: One hundred seventy-seven dollars.
 4. Temporary Personnel Hoist (construction lift): Two hundred fifty dollars (includes initial semiannual operating permit).~~
- ~~B. Annual Operating Permit Fees:
 1. Hydraulic elevators: One hundred seventy-seven dollars plus twenty-two dollars each additional stop over two.
 2. Cable elevators: Three hundred fifty-three dollars plus twenty-two dollars each additional stop over two.
 3. Escalators and Moving Walks: Three hundred fifty-three dollars.
 4. Dumbwaiters, platform lifts, stair climbers, material lifts: Eighty-eight dollars.~~
- ~~C. Alterations /Repairs/Modernizations/Permit Fees — All Conveyances.
 1. Valuation of one dollar to five thousand dollars: Two hundred fifty dollars.
 2. Valuation over five thousand dollars: Permit fee is two hundred fifty dollars plus four dollars for each one thousand dollars in valuation over five thousand dollars.~~
- ~~D. In addition to the above fees, the processing fee for each permit is twenty-five dollars.~~
- ~~E. Reinspections.
 The fee for reinspections for work that was not ready, or corrections previously identified, or site not accessible is:
 1. Hydraulic elevators: Eighty-eight dollars plus twenty-two dollars per stop over two.
 2. Electric elevators: One hundred seventy-seven dollars plus twenty-two dollars per stop over two.
 3. All others: Seventy-five dollars.~~
- ~~F. Inspections Outside Normal Inspector Working Hours.
 The fee for inspections outside normal inspector working hours is three hundred fifty-three dollars and is payable at the time the request is made and before an inspection can be scheduled.~~
- ~~G. Work Done Without Permit Fees.
 Where work has commenced without first obtaining the required permit(s), a “work without permit penalty fee” equal to the required permit fee will be added to the permit application and must be paid prior to the issuance of the permit(s).~~
- ~~H. Uncorrected Deficiencies.
 The fee for operating a conveyance with uncorrected deficiencies is one hundred seventy-seven dollars. Fees will be assessed at the following intervals from the date of inspection:
 1. Ninety days,
 2. One hundred twenty days, and
 3. One hundred fifty days.~~
- ~~I. Document replacement fee: Twenty-five dollars.~~
- ~~J. Temporary Personnel Hoist (construction lift) semiannual inspection and operator’s permit renewal.
 Following a successful semi-annual inspection, temporary personnel hoists are eligible for a renewal of a semi-annual operator’s permit.
 1. Semiannual inspections or jump inspection: One hundred seventy-seven dollars.~~

- ~~2.— Semiannual Operating Permit: One hundred seventy seven dollars.~~
- ~~K.— Temporary operating permit fee: One hundred dollars plus fifteen dollars per stop over two.~~
- ~~L.— Plans review fees for new installations, major alterations: Eighty eight dollars.~~
- ~~M.— Variance request fees with site visit: One hundred seventy seven dollars plus eighty eight dollars per hour after two hours.~~
- ~~N.— Variance request fees via desk evaluation only and not requiring a site visit: Eighty eight dollars.~~
- ~~O.— Technical advice site visit fee: One hundred seventy seven dollars plus eighty eight dollars per hour after two hours.~~
- ~~P.— Decommissioning of conveyance fee: One hundred seventy seven dollars.~~
- ~~Q.— Re-commissioning fee of conveyance fee: One hundred seventy seven dollars plus eighty eight dollars per hour after two hours.~~
- ~~R.— Operating a Conveyance without an Operator's Permit.~~
- ~~1.— Failure to renew an operator's permit within thirty days of due date: A penalty fee of one hundred sixty four dollars will be added to the operating permit fee and paid prior to issuing an operator's permit.~~
- ~~2.— If an operator's permit has lapsed one hundred twenty days or more, a conveyance may be removed from service by the inspector.~~
- ~~S.— Annual Fee Adjustment.~~
~~Effective January 1, 2012, and the first of January of each year thereafter, the various elevator code fees set forth above shall be adjusted by the City of Spokane building official for an amount equal to the consumer price index adjustment of the previous July—July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the adjusted fees shall be presented to the city council for approval and a copy of the approved fees filed with the city clerk and city building official before becoming effective.))~~
- A. Elevator permit and inspection fees, including for annual operating permits are provided in the Development Fee Schedule.
- B. Reinspection fees for work that was not ready, for corrections previously identified, or for an inaccessible site are provided in the Development Fee Schedule.
- C. Fees for work done without a permit are provided in the Development Fee Schedule and shall be paid prior to the issuance of the permit(s).

Section 8. That SMC section 08.02.035 is amended to read as follows:

08.02.035 Mechanical Code

~~((A. Mechanical inspection fees are:~~

- ~~1.— Air handler, ten thousand CFM: Fifteen dollars.~~
- ~~2.— Clothes dryer: Thirteen dollars.~~
- ~~3.— Ductwork system, per zone: Thirteen dollars.~~
- ~~4.— Evaporative coolers: Thirteen dollars.~~
- ~~5.— Gas log: Thirteen dollars.~~
- ~~6.— Gas piping:
 - ~~a.— One to four outlets: Twelve dollars;~~
 - ~~b.— Five or more outlets: Three dollars each.~~~~
- ~~7.— Gas water heater: Thirteen dollars.~~
- ~~8.— Heat pump and air conditioner:
 - ~~a.— Up to three tons: Fifteen dollars;~~
 - ~~b.— Three to fifteen tons: Twenty five dollars;~~
 - ~~c.— Fifteen to thirty tons: Thirty dollars;~~
 - ~~d.— Thirty to fifty tons: Forty five dollars;~~
 - ~~e.— Over fifty tons: Seventy five dollars.~~~~
- ~~9.— Heating equipment:
 - ~~a.— Less than one hundred thousand BTU: Fifteen dollars;~~
 - ~~b.— More than one hundred thousand BTU: Twenty dollars.~~~~
- ~~10.— Hood:
 - ~~a.— Type I (per twelve feet or twelve foot portion of hood): Sixty five dollars;~~
 - ~~b.— Type II: Thirteen dollars.~~~~

11. Hydronic piping:
 a. One to four outlets: Twelve dollars;
 b. Five or more outlets: Three dollars per outlet.
12. Miscellaneous (items not covered elsewhere): Thirteen dollars.
13. Propane tanks: Thirteen dollars.
14. Range: Thirteen dollars.
15. Refrigeration unit:
 a. One to one hundred thousand BTU (not air conditioning or heat pump): Fifteen dollars;
 b. One hundred thousand to five hundred thousand BTU: Twenty five dollars;
 c. Five hundred thousand to one million BTU: Thirty dollars;
 d. One million to one million seven hundred fifty thousand BTU: Forty five dollars;
 e. Over one million seven hundred fifty thousand BTU: Seventy five dollars.
16. Unlisted gas appliance:
 a. Up to four hundred thousand BTU: Seventy five dollars;
 b. Over four hundred thousand BTU: One hundred twenty five dollars.
17. Used appliance:
 a. Up to hundred thousand BTU: Seventy five dollars;
 b. Over four hundred thousand BTU: One hundred twenty five dollars.
18. Ventilating fans: Thirteen dollars.
19. Wood stove or insert: Twenty five dollars fifty cents.
- B. The processing fee is twenty five dollars.
- C. The permit fee is the sum of the processing fee and the inspection fee. The minimum permit fee is forty dollars.
- D. Reinspections:
 The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy five dollars per incident.
- E. Inspections Outside Normal Inspector Working Hours:
 The fee for inspections outside normal inspector working hours is seventy five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.
- F. Unauthorized Work Done Without Permit or by Unlicensed Person Investigation Fees:
 Where work has commenced without first obtaining the required permit(s) or where work was performed by a person without a heating mechanics license pursuant to SMC 10.29.030, an unauthorized work fee shall be imposed in the amount of one hundred fifty dollars. The unauthorized work investigation fee may be assessed against the person performing the work without a license or against the employer or contractor directing the work who failed to obtain the required permit.)
- A. Mechanical inspection fees are provided in the Development Fee Schedule.
- B. Reinspection fees for work that was not ready, for corrections previously identified, or for an inaccessible site are provided in the Development Fee Schedule.
- C. Where work has commenced without first obtaining the required permit(s) or where work was performed by a person without a heating mechanics license pursuant to SMC 10.29.030, an unauthorized work fee shall be imposed in the amount in the Development Fee Schedule. The unauthorized work investigation fee may be assessed against the person performing the work without a license or against the employer or contractor directing the work who failed to obtain the required permit.
- D. Processing fees are provided in the Development Fee Schedule.

Section 9. That SMC section 08.02.036 is amended to read as follows:

08.02.036 Plumbing Code

- ((A. Plumbing inspection fees are:
 1. Bar sink: Eleven dollars.
 2. Bathtub: Eleven dollars.
 3. Clothes washer: Eleven dollars.
 4. Dishwasher: Eleven dollars.
 5. Drinking fountain: Eleven dollars.
 6. Electric water heater: Eleven dollars.
 7. Floor drain: Eleven dollars.

- ~~8. Floor sink: Eleven dollars.~~
- ~~9. Garbage disposal: Eleven dollars.~~
- ~~10. Kitchen sink: Eleven dollars.~~
- ~~11. Lawn sprinkler (with one backflow device): Eleven dollars.~~
- ~~12. Medical gas outlet, each station: Eleven dollars.~~
- ~~13. Miscellaneous: Eleven dollars.~~
- ~~14. Sewage ejector: Eleven dollars.~~
- ~~15. Shower: Eleven dollars.~~
- ~~16. Sink: Eleven dollars.~~
- ~~17. Toilet: Eleven dollars.~~
- ~~18. Urinal: Eleven dollars.~~
- ~~19. Utility sink: Eleven dollars.~~
- ~~20. Vacuum breaker/backflow device: Eleven dollars.~~
- ~~21. Water softener: Eleven dollars.~~

~~B. The processing fee is twenty five dollars.~~

~~C. The permit fee is the sum of the processing fee plus the inspection fees. The minimum permit fee is forty dollars.~~

~~D. Reinspections:~~

~~The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy five dollars per incident.~~

~~E. Inspections Outside Normal Inspector Working Hours:~~

~~The fee for inspections outside normal inspector working hours is seventy five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.~~

~~F. Work Done Without Permit/Investigation Fees:~~

~~Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:~~

- ~~1. twice the inspection fee, or~~
 - ~~2. the permit fee plus one hundred fifty dollars,~~
- ~~must be paid prior to the issuance of the permit(s).))~~

A. Plumbing inspection fees are provided in the Development Fee Schedule.

B. Reinspection fees for work that was not ready, for corrections previously identified, or for an inaccessible site are provided in the Development Fee Schedule.

C. Processing fees are provided in the Development Fee Schedule.

Section 10. That SMC section 08.02.037 is amended to read as follows:

08.02.037 Sewer Code

A. The fee for a side sewer permit is in two parts:

- 1. Permit application: ~~((Forty))~~ Sixty-five dollars.
- 2. Permit inspection: One hundred fifty dollars.

B. The fee for a sewer tapping permit is one hundred dollars.

C. Fees herein do not include local improvement districts, general facilities charges or other applicable fees or charges.

D. The fee for reinspection is fifty dollars.

Section 11. That SMC section 08.02.0371 is amended to read as follows:

08.02.0371 Water Code

The fee for a water tapping permit application is ~~((forty))~~ sixty-five dollars. The fee for a water meter application fee is ~~((forty))~~ sixty-five dollars, except if these two applications are made together, only one ~~((forty))~~ sixty-five dollar fee is assessed.

Section 12. That SMC section 08.02.038 is amended to read as follows:

08.02.038 Shorelines Management

- A. The application fees for ~~((new))~~ Shoreline projects are provided in the Development Fee Schedule ~~((as follows~~

PROJECT VALUATION

FEE

~~\$2,500—\$10,000~~

~~\$1,020~~

~~\$10,001—\$50,000~~

~~\$1,420~~

~~\$50,001—\$250,000~~

~~\$2,700~~

~~\$250,001—\$1,000,000~~

~~\$5,400~~

~~Over \$1,000,000~~

~~\$6,750 plus 0.1% of project value~~

~~For Variance Add~~

~~\$2,160~~

~~For Conditional Use Add~~

~~\$1,860~~

- ~~B. The fee for presubmittal review is five hundred fifty five dollars.~~
- ~~C. The fee for a shoreline exemption is five hundred fifty five dollars.~~
- ~~D. The fee for a permit amendment is eighty percent of the fee under this schedule.~~
- ~~E. The fee should accompany the formal application for a permit or amendment.))~~

Section 13. That SMC section 08.02.039 is amended to read as follows:

08.02.039 Special Inspections and Other Fees

- A. The fee for re-inspection as provided in the adopted codes, to be billed to each permittee, is ~~((seventy five dollars))~~ provided in the Development Fee Schedule.
- B. The fee for inspection by any building services department personnel outside normal working hours is ~~((seventy five dollars per hour or fraction of an hour))~~ provided in the Development Fee Schedule. A minimum of two hours is payable at the time the request is made.
- C. The fee for investigation of work done without a permit is ~~((:))~~ provided in the Development Fee Schedule.
~~((1. double the inspection fee, or
 2. the permit fee plus one hundred fifty dollars,
 whichever is greater.))~~
- D. The minimum fee for any permit or inspection not otherwise provided for is ~~((forty dollars))~~ provided in the Development Fee Schedule.
- E. Refund of Fees.
1. All requests for refunds must be in writing to the building official.
 2. Refunds of permit and inspection fees will be granted only if the:
 - a. work described on the permit was not done and no inspections or site visits were made, or
 - b. permit was a duplicate of an already issued permit, or
 - c. permit was issued in error by the department.
 3. The following fees are not refundable:
 - a. Plan review fees.
 - b. Application fees, to include processing fees and the state building code fee.
- F. ~~((No more than twenty five dollars is charged for the))~~ The processing fee for each printed permit is provided in the Development Fee Schedule.
- G. The fee for doing research of files and codes or preparing reports is ~~((sixty dollars per hour))~~ provided in the Development Fee Schedule with a one-hour minimum, plus actual copying or printing expense.

H. The fee to recommence suspended or abandoned work under an extended permit is provided in SMC 08.02.031(U).

Section 14. That SMC section 08.02.060 is amended to read as follows:

08.02.060 Building Code

The fee for a certificate of occupancy is provided in the Development Fee Schedule.((:

- ~~A. fifty dollars when the requirement arises from a change in occupancy not involving work requiring a permit; or
B. twenty dollars for a home occupation, plus seventy-five dollars if an inspection is required.
C. twenty-five dollars for the processing fee.))~~

Section 15. That SMC section 08.02.061 is amended to read as follows:

08.02.061 Environmental Policy

~~((Whenever the City is lead agency under the Washington State Environmental Policy Act (SEPA), the responsible official collects from applicants the following fees:))~~

~~A. Whenever the City is lead agency under the Washington State Environmental Policy Act (SEPA), the responsible official collects fees as provided in the Development Fee Schedule.~~

~~((A. Initial review of completed environmental checklist: Two hundred fifty dollars.~~

~~B. When a threshold determination results in a mitigated determination of nonsignificance: One hundred sixty-five dollars.))~~

~~((C))~~B. When a threshold determination results in a declaration of significance, a fee will be charged for the actual cost associated with:

1. scoping,
2. production of a draft environmental impact statement or draft supplemental environmental impact statement,
3. review and addressing comments on draft statements,
4. conducting public hearings on draft statements,
5. production of a final environmental impact statement or final supplemental environmental impact statement, and
6. any miscellaneous operations performed in conjunction with the aforementioned functions is recovered from the applicant, costs are based on an hourly rate for the persons performing the work, including salary, personnel benefits and overhead, as well as the actual cost of large expenditure items such as printing and mailing. Before any work begins, the applicant makes a deposit of not less than two thousand four hundred fifty dollars, against which administrative and other costs are charged. As the deposit is depleted, the applicant makes additional deposits as requested by the planning director. Production of the statement is suspended in the event additional moneys are not deposited upon request.

D. The full cost of all public notices is borne by the applicant.

E. The full cost of reproducing an environmental document is recovered from the party requesting such document as provided in SMC 8.02.011.

Section 16. That SMC section 08.02.064 is amended to read as follows:

08.02.064 Plats

~~((The fees for approvals under the subdivision code are:))~~

~~A. Fees are provided in the Development Fee Schedule.~~

~~((A. Long Plat Extension, Phasing, Vacation, Final or Alteration.~~

- ~~1. For a one-year extension of time on a preliminary long plat approval: Five hundred fifty dollars.~~
- ~~2. For phasing of an approved preliminary plat: Five hundred fifty dollars.~~
- ~~3. For vacation of an approved plat: Four hundred ninety dollars.~~
- ~~4. For a final long plat: Two thousand twenty-five dollars plus twenty-five dollars per lot.~~
- ~~5. For alteration of an approved preliminary or final long plat: Eighty percent of the plat fee under this schedule.~~

~~B. Short Plat Extension, Phasing, Vacation, Final or Alteration.~~

- ~~1. For a one-year extension of time on a preliminary short plat approval: Five hundred fifty dollars.~~
- ~~2. For phasing of an approved preliminary short plat: Five hundred fifty dollars.~~
- ~~3. For vacation of an approved plat: Four hundred ninety dollars.~~
- ~~4. For a final short plat except short plats with minor engineering review: A filing fee of one thousand eight hundred twenty dollars plus thirty dollars per lot.~~
- ~~5. For a final short plat with minor engineering review: A filing fee of three hundred fifty dollars plus thirty dollars per lot.~~

6. For alteration of an approved preliminary or final short plat: Eighty percent of the plat fee under this schedule.
- ~~C. Binding Site Plan Extension, Final or Alteration.~~
1. For a one-year extension of time on a preliminary binding site plan approval: Five hundred fifty dollars.
 2. For a final binding site plan: Two thousand nine hundred seventy dollars plus thirty dollars for each additional acre.
 3. For alteration of an approved preliminary or final binding site plan: Eighty percent of the binding site plan fee under this schedule, plus the cost of publishing the notice of hearing in the newspaper.
- ~~D. Boundary Line Adjustment.~~
For a boundary line adjustment, a filing fee of three hundred fifty dollars.
- ~~E. Street Name Change.~~
For changing the name of an existing dedicated street: One thousand three hundred fifty five dollars.
- ~~F. Other Matters.~~
1. For any other matter not listed above that requires a public hearing before the hearing examiner: One thousand eight hundred ninety five dollars.
 2. A fee of eighty five dollars per hour may be charged to cover the cost of a particular planning staff service for the applicant that greatly exceeds the above fees or is not covered by the fees listed above.))
- ~~B. A fee may be charged as provided in the Development Fee Schedule to cover the cost of a particular planning staff service for the applicant that greatly exceeds the above fees or is not covered by the fees listed above.~~

Section 17. That SMC section 08.02.065 is amended to read as follows:

08.02.065 Streets and Airspace

~~((A. The fees in connection with skywalks are:~~

1. Seven thousand one hundred sixty dollars for the application to the hearing examiner.
2. Three hundred thirty five dollars for annual inspection; and
3. Two thousand two hundred ninety dollars for renewal if the renewal is sought within twenty years from date of issuance of the permit.

For the use of public airspace other than pedestrian skywalk, the fee will be as provided in the agreement.

~~B. [Deleted]~~

~~C. The fee for a street address assignment as provided in SMC 17D.050A.100 is ten dollars. The fee for a street address change is twenty five dollars.~~

~~D. The street obstruction permit fees are as follows. All fees are minimum charges for time periods stated or portions of said time periods:~~

1. when the public way is obstructed by a dumpster or a temporary storage unit the fee is one hundred dollars per fifteen day period.
2. for long term obstruction (longer than twenty one days) in the central business district or other congested area the fee is twenty cents per square foot of public right of way obstructed for each month period. The director of engineering services may adjust these boundaries in the interests of the public health, safety, and convenience, considering the need to promote traffic flows and convenience in administrative enforcement needs.
3. for an obstruction not provided for in subsections (1) or (2) of this section, the fees are stated below:
 - a. When the public way is excavated for:
 - i. the first three working days: One hundred dollars;
 - ii. each additional three working day period: Forty dollars.
 - b. When no excavation for:
 - i. the first three days: Twenty five dollars per day;
 - ii. each additional three day period: Forty dollars.
 - c. Master annual permit fee set by the Development Services Center manager based on a reasonable estimate of the expense to the City of providing permit services. Permit fees are payable at least quarterly. If a master annual permit fee is revoked, the party may apply for a refund of unused permit fees;
4. a revenue loss affected by an obstruction of the public right of way shall be equivalent to the maximum daily rate for each space obstructed in the Paid Parking Zone (defined in SMC 16A.04.100). Current Paid Parking Zone rates can be found on the City's website (SMC 08.02.083(C)(8));
5. a charge of five hundred dollars is levied whenever a person:
 - a. does work without a required permit; or
 - b. exempt from the requirement for a permit fails to give notice as required by SMC 12.02.0740(B);
6. a charge of two hundred fifty dollars is levied whenever a permittee does work beyond the scope of the permit;
7. no fee is charged for street obstruction permits for activities done by or under contract for the City.

- ~~E. The review fee for a traffic control plan is fifty dollars.~~
- ~~F. The fee for a building moving permit is one hundred dollars, which shall be waived for the moving of a building which is an historic landmark or a contributing building located within an historic district.~~
- ~~G. The annual permit fee for applicators of road oil or other dust palliatives to public ways and places of public travel or resort is one hundred dollars. A contractor must notify the department of engineering services in accordance with SMC 12.02.0740(B).~~
- ~~H. Street vacation application fee is four hundred dollars.~~
- ~~I. The fees for approach permits are:~~
- ~~1. For a commercial driveway: Thirty dollars; and~~
 - ~~2. For a residential driveway: Twenty dollars.)~~
- A. Fees are provided in the Development Fee Schedule.
- B. Street Obstruction Permits.
1. The director of engineering services may adjust the boundaries where a long-term obstruction is considered to be in a congested area in the interests of the public health, safety, and convenience, considering the need to promote traffic flows and convenience in administrative enforcement needs.
 2. The Director of the Development Services Center may set a master annual obstruction permit fee based on a reasonable estimate of the expense to the City of providing permit services. Permit fees are payable at least quarterly. If a master annual permit fee is revoked, the party may apply for a refund of unused permit fees;
 3. No obstruction fee is charged for street obstruction permits for activities done by or under contract for the City.
- C. The fee for a building moving permit shall be waived for the moving of a building which is an historic landmark or a contributing building located within an historic district.
- D. A contractor shall notify the department of engineering services for application of road oil or other dust palliatives to public ways and places of public travel or resort in accordance with SMC 12.02.0740(B).

Section 18. That SMC section 08.02.0655 is amended to read as follows:

08.02.0655 Private Construction Plan Review and Inspection

- A. Except for stormwater systems, the charges by the department of engineering services for private construction plan review are an amount based on the value of the work, as shown in the following table:
- | VALUE OF WORK | |
|---------------------|--|
| (in dollars) | FEE (in dollars) |
| 1 - 10,000 | 300 |
| 10,001 - 50,000 | 300 plus 15 for each 1,000 over 10,000 |
| 50,001 - 100,000 | 900 plus 13 for each 1,000 over 50,000 |
| 100,001 - 500,000 | 1,550 plus 10.50 for each 1,000 over 100,000 |
| 500,001 - 1,000,000 | 5,750 plus 9.50 for each 1,000 over 500,000 |
| Over 1,000,000 | 10,500 plus 8.75 for each 1,000 over 1,000,000 |
- B. The fee for additional review required by excessive changes, additions or revisions is ((sixty dollars per hour)) billed at the City of Spokane hourly rate found in the Development Fee Schedule.
- C. For plan review of on-site sewer and water systems that are not associated with a City building permit (i.e. projects located outside the City limits but within the City's sewer and/or water service area) the review fees are:
1. Two hundred fifty dollars for review of an on-site water system; and
 2. Two hundred fifty dollars for review of an on-site sanitary sewer system.
- D. Stormwater Review Fees.
1. Standard Stormwater Systems.
Stormwater systems with simple analysis using rational method with all drainage disposed of using swales and drywells only; complexity of analysis limited to use of bowstring calculation of individual swales with outflow limited to drywells (i.e., no routing analysis); no off-site drainage entering or exiting the site.
 - a. Less than ten lots: Four hundred dollars plus ten dollars per lot.
 - b. Between ten lots and one hundred lots: Five hundred dollars plus ten dollars per lot.
 - c. Greater than one hundred lots: Seven hundred fifty dollars plus ten dollars per lot.
 - d. For plan review of on-site stormwater systems not associated with a City building permit the review fees are:

- i. Two hundred fifty dollars for review of an on-site system for a project site two acres or less; and
 - ii. Five hundred dollars for review of an on-site system for a project site greater than two acres.
 - 2. Complex Stormwater Systems.
Stormwater systems requiring complex routing and analysis, or situated on slopes ten percent or greater, or receiving off-site drainage.
 - a. Less than ten lots: Five hundred dollars plus ten dollars per lot.
 - b. Between ten lots and one hundred lots: Seven hundred fifty dollars plus fifteen dollars per lot.
 - c. Greater than one hundred lots: One thousand dollars plus fifteen dollars per lot.
 - d. For plan review of on-site stormwater systems not associated with a City building permit the review fees are:
 - i. Five hundred dollars for review of an on-site system for a project site two acres or less; and
 - ii. One thousand dollars for review of an on-site system for a project site greater than two acres.
 - 3. Storm Sewers.
Review fees for public or private storm sewers to be constructed in easements or City street rights-of-way are determined in accordance with subsection (A)(1) of this section.
 - 4. Waivers or Variances.
Additional charge for requested variances or waivers for inadequate "208" swale volumes or nonstandard drainage facilities or special conditions will be billed at ~~((a rate of sixty dollars per hour))~~ the City of Spokane hourly rate found in the Development Fee Schedule.
- E. The plan review fee for a site development permit is two hundred fifty dollars.
- F. The review fee for a traffic impact analysis is two hundred dollars.
- G. The review fee of five hundred eighty-five dollars shall be paid to the water and hydroelectric department for review of a hydraulic analysis.))
- H. The charges by the department of engineering services for private construction inspection are an amount based on the value of the work, as shown in the following table:

VALUE OF WORK

(in dollars) FEE (in dollars)

1 - 5,000 500

5,001 - 10,000 1,000

10,001 - 50,000 1,000 plus 25 for each 1,000 over 10,000

50,001 - 100,000 2,000 plus 20 for each 1,000 over 50,000

100,001 - 500,000 3,000 plus 15 for each 1,000 over 100,000

500,001 - 1,000,000 9,000 plus 10 for each 1,000 over 500,000

Over 1,000,000 14,000 plus 5 for each 1,000 over 1,000,000

- I. Non-typical specialty projects (unusual projects involving specific conditions not typically encountered) will be billed on an hourly basis. The customer may request a written estimate in advance. When the director determines hourly billing should apply, such billings will include hours for the work, additional inspections and overtime inspection at the ~~((following rates:))~~ rates provided in the Development Fee Schedule.
 - ~~1. Forty dollars per hour for inspection.~~
 - ~~2. Sixty dollars per hour for overtime inspection.~~
 - ~~3. One hundred twenty dollars per hour for a survey crew; and~~
 - ~~4. One hundred eighty dollars per hour overtime for a survey crew.~~

Section 19. That SMC section 08.02.066 is amended to read as follows:

08.02.066 Zoning

Unless an action is initiated by the city council, the fees for approvals under the zoning code are ~~((:))~~ as provided in the Development Fee Schedule.

~~((A. Staff preparation of a notification district map and associated documents: One hundred fifty dollars.~~

~~B. Type I application: One thousand eighty five dollars. In the case of building and construction permit applications, the fee is based on Article III of this chapter.~~

~~C. Type II application, except preliminary short plats with minor engineering review: Four thousand three hundred twenty five dollars plus sixty dollars per each additional acre.~~

~~D. Type II application for preliminary short plats with minor engineering review: One thousand eighty five dollars.~~

~~E. Type III application: Four thousand five hundred ninety dollars plus one hundred ten dollars per each additional acre.~~

- ~~F. Site plan review and/or modification: Eight hundred fifteen dollars plus five hundred fifty dollars per each additional increment of ten acres of site or portion thereof.~~
- ~~G. Optional consolidated project review: Four thousand three hundred twenty five dollars plus two hundred fifteen dollars for each additional acre.~~
- ~~H. Planned unit development bonus density or final planned unit development:~~
- ~~1. Bonus density: Additional eight hundred eighty dollars if bonus density is sought.~~
 - ~~2. Final planned unit development: Three thousand two hundred ninety five dollars.~~
- ~~I. Any temporary use permit: Six hundred seventy five dollars.~~
- ~~J. Floodplain development permit: Nine hundred dollars plus fifty five dollars per each additional acre.~~
- ~~K. Establishment of a front yard setback that is more or less than the depth required by the zoning code: Eight hundred ten dollars.~~
- ~~L. Accessory dwelling unit permit: Six hundred fifty five dollars.~~
- ~~M. Formal written interpretation of the zoning code: Five hundred eighty dollars.~~
- ~~N. Any other matter not listed above that requires a public hearing before the hearing examiner: One thousand eight hundred ninety five dollars.~~
- ~~O. A fee of eighty five dollars per hour may be charged to cover the cost of a particular planning staff service for the applicant that greatly exceeds the above fee or is not covered by the fees listed above.~~
- ~~P. Short Term Rental Permit—In residential zones: Two hundred dollars. The annual renewal for a short term rental unit in a residential zone is one hundred dollars.~~
- ~~Q. Short Term Rental Permit—In all other zones: three hundred dollars. The annual renewal for a short term rental unit in zones, except residential, is one hundred fifty dollars.))~~

Section 20. That SMC section 08.02.0665 is amended to read as follows:

08.02.0665 Design Review

When design review is required or conducted under the provisions of chapter 4.13 SMC or chapter 17G.040 SMC, fees shall be as ~~((follows:))~~ provided in the Development Fee Schedule.

~~((A. Design review conducted by the urban design staff: Six hundred dollars.~~

~~B. Design review conducted by the design review board: One thousand two hundred seventy five dollars.))~~

Section 21. That SMC section 08.02.067 is amended to read as follows:

08.02.067 Existing Building and Conservation Code

A. Fees are provided in the Development Fee Schedule.

~~((A))~~B. General.

There may be charged against the owner and assessed against the land of a boarded-up, substandard, unfit, abandoned, or otherwise a nuisance building all costs and expenses incurred by the City in administration and enforcement of this code.

~~((B))~~C. Boarding and Securing.

Cost incurred by the City for the securing and/or boarding of an unfit, substandard, or abandoned building and charged against the property are separate from the annual hearing processing fee and the annual property monitoring fee. These costs are nonrefundable.

~~((G))~~D. Property Monitoring.

If the building official orders the monitoring of any boarded, unfit, substandard, or abandoned building, an annual property monitoring fee ~~((of three hundred dollars))~~ shall be charged against the property.

~~((G))~~E. Annual Hearing Processing Fee.

1. The annual hearing processing fee applies to properties the building official determines are substandard, unfit, or abandoned building(s) during the hearing required under SMC 17F.070.440. The fee covers the costs of

administration, notices, inspections, and the hearing process and other lienable functions within the meaning of RCW 35.80.030(1)(h).

2. A property that has been placed on the building official's review agenda and has been determined under SMC 17F.070.440 to be substandard, unfit, or abandoned shall be charged an annual fee ~~((of one thousand five hundred dollars))~~. A new fee will be assessed the beginning of each twelve-month period the building remains substandard, unfit, or abandoned as determined by the building official at a public hearing.
3. Up to five hundred dollars of the annual fee may be refunded if the property is repaired and removed from the building official process within one year from the first hearing. The building official or his designee is authorized to officially remove a property from the building official process and authorize the refund, or release of a lien, of a portion of the fee.
 - a. A building may be removed from the building official process when conditions are corrected and the building is no longer determined to be substandard, unfit, or abandoned.
4. The annual hearing processing fee is lienable under SMC 17F.070.500.
5. If the hearing processing fee has been recorded as a lien against the property, and no payments have been received by the City, the refunded portion of the fee shall be reflected as a reduction in the lien amount.

Section 22. That SMC section 08.02.069 is amended to read as follows:

08.02.069 Comprehensive Plan and Land Use Code Amendments

~~((A. A threshold review fee of five hundred dollars shall be charged for applications submitted pursuant to SMC 17G.020.010(G)(3) and shall be credited to the full application fee pursuant to SMC 17G.020.010(G)(4)(e).~~

~~B. The fee for a proposal to change the comprehensive plan, map or text, or other land use codes, is five thousand dollars plus one thousand seventy five dollars per each additional increment of ten acres of site for comprehensive plan map changes plus the cost of publishing the notice of hearing in the newspaper.~~

~~C. A fee of eighty five dollars per hour may be charged to cover a particular planning staff service for the applicant that greatly exceeds the above fees or is not covered by the fees listed above.~~

~~D. For a formal written interpretation of the comprehensive plan: One thousand seventy five dollars.))~~

A. Fees are provided in the Development Fee Schedule.

B. The threshold review fee shall be credited to the full application fee pursuant to SMC 17G.020.050(B)(5).

C. The hourly fee provided in the Development Fee Schedule may be charged to cover a particular planning staff service for the applicant that greatly exceeds the above fees or is not covered by the fees listed above.

Section 23. That SMC section 08.02.0696 is amended to read as follows:

08.02.0696 Concurrency Inquiry Application Fee

A fee ~~((of two hundred dollars))~~ shall be charged for each concurrency inquiry application requested pursuant to SMC 11.21.030(D). The fee is provided in the Development Fee Schedule.

Section 24. That SMC section 08.02.087 is amended to read as follows:

08.02.087 Appeals

~~((A. Appeal of an administrative decision to the hearing examiner: Two hundred fifty dollars.~~

~~1. Exception:~~

~~The appeal of a determination of a junk vehicle: Two hundred dollars.~~

~~B. Appeal of a hearing examiner decision to city council: Five hundred dollars.))~~

A. Fees are provided in the Development Fee Schedule.

~~((G))~~B. The party appealing a matter must pay the actual cost of preparation of any record and transcript. The actual cost includes the wages and benefits of the persons involved in preparation of the documents.

~~((D. Except as otherwise provided, the fee for filing an appeal or request for reconsideration is one hundred fifty dollars.))~~

Section 25. That SMC section 08.02.089 is amended to read as follows:

08.02.089 Special Permits For Oversize Or Overweight Movements

~~((The fees for special permits for oversize or overweight movements are:~~

- ~~A. Oversize load — fifty dollars for thirty days.~~
- ~~B. Overweight load — seventy five dollars for thirty days on a specified route.~~
- ~~C. Superload — seventy five dollars per single trip))~~

Fees are provided in the Development Fee Schedule.

Section 26. That SMC section 13.04.2026 is amended to read as follows:

13.04.2026 Small Taps and Meters – Additional

- A. The fees associated with small taps and meters are set annually in accordance with City of Spokane Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule.
- B. All new One-inch and Three-quarter inch residential meters will be installed in a meter box within three feet of property line or in a dedicated utility easement. The meter and box will be sold as one unit.
- C. In addition to costs contained herein and in the Public Rule there is a ~~((forty dollars (\$40.00)))~~ sixty-five-dollar (\$65.00) processing fee for staff costs.
- D. Permit shall be valid for twelve months after which it will expire and a new permit will be required.

Section 27. That SMC section 13.04.2028 is amended to read as follows:

13.04.2028 Large Taps and Meters

- A. The fees associated with large taps and meters are set annually in accordance with City of Spokane Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule.
- B. In addition to costs contained herein and in the Public Rule there is a ~~((forty dollars (\$40.00)))~~ sixty-five-dollar (\$65.00) processing fee for staff costs.
- C. Permit shall be valid for twelve months after which it will expire and a new permit will be required.

Section 28. That SMC section 13.02.0224 is amended to read as follows:

13.02.0224 Abatement of Public Nuisance

- A. Failure of an owner or occupant of any occupied premises to receive weekly solid waste collection service is declared to be a public nuisance, as a condition tending to promote the breeding of vermin and spread of disease.
- B. Notwithstanding any other provision of this chapter, and in addition thereto, the maintenance of any condition upon premises creating or tending to create a risk to the public health or safety, specifically including but not limited to the accumulation of solid waste, including garbage, refuse, or any malodorous, unhealthful, flammable, or putrescent materials on premises shall constitute a public nuisance and, in the discretion of the fire inspector, building official, code enforcement official, health officer, or director shall be susceptible to abatement by the City, with or without prior notice, at the expense and liability of the premises owner and/or the person causing or maintaining the same.
- C. Costs of abatement of any nuisance as above defined are declared to be part of municipal solid waste collection and disposal service which may be billed as a utility service to the premises where the condition arose or exists. This section shall not limit the City or premises owners rights to seek recovery against other responsible persons.
- D. The costs of abatement by the City include, but are not limited to, personnel and equipment costs, both direct and indirect, costs incurred in documenting the violation; hauling, transportation, and disposal expenses; filing fees; and actual expenses and costs of the City in preparing notices, specifications, and contracts, and in accomplishing and/or contracting and inspecting the work; the costs of any required printing or mailing; and any others costs to provide collection and disposal service.
 - 1. Notice of Violation – Service Charge.

Failure to remedy a nuisance condition listed under this chapter that results in abatement by the City after a notice of violation has been provided will result in an ~~((eighty-five-dollar))~~ two-hundred-and-fifty-dollar fee to defray administration costs related to providing solid waste collection and disposal services.

2. Abatement – Minimum Service Charge.

The required number of personnel for an abatement will be at the discretion of the director or code enforcement supervisor, and will be billed at a half-hour minimum for travel to the premises and abatement of the nuisance. In addition, time required to transport and dispose of abated materials will be based on a half-hour minimum. Additional time will be billed at quarter hour increments.

- a. For travel time and abatement labor charges, the service charge will be billed at a half hour minimum.
 - i. Service charge for one half-hour under this section: ~~((One hundred thirty-six dollars six cents.))~~ Two hundred thirty-two dollars seventy-one cents
 - ii. Service charge for each additional quarter-hour: ~~((Sixty-eight dollars three cents.))~~ One hundred sixteen dollars thirty-six cents
 - iii. Service charge for each additional personnel will be billed:
 - A. ~~((sixty-one dollars nine cents per hour))~~ ninety-seven and eighty-three cents per hour for a Laborer I and one hundred nineteen dollars thirty-seven cents per hour for a Laborer II, or
 - B. ~~((thirty dollars fifty five cents per half-hour))~~ forty-eight dollars ninety-two cents per half-hour for a Laborer I and fifty-nine dollars sixty-nine cents for a Laborer II, or
 - C. ~~((fifteen dollars twenty seven cents per quarter-hour))~~ twenty-four dollars forty-six cents per quarter-hour for a Laborer I and twenty-nine dollars eighty-four cents for a Laborer II.
- b. For transporting solid waste to the proper disposal facility; the service charge will be billed at a halfhour minimum.
 - i. Service charge for one-half hour under this section: ~~((Sixty-two dollars ninety five cents.))~~ One hundred eight dollars sixty cents.
 - ii. Service charge for each additional quarter-hour: ~~((Thirty-one dollars forty seven cents.))~~ One hundred eight dollars sixty cents.
- c. In addition to the labor and equipment charges, there is added to this section a charge for waste disposal: Waste disposal rates pursuant to SMC 13.02.0528(C).

Section 29. That SMC section 08.02.085 is amended to read as follows:

08.02.085 Historic Preservation

The fees for the services of the historic landmarks commission and historic preservation office are found in the Historic Preservation Fee Schedule:

~~((A. Nomination to the Local Register of Historic Places.~~

- ~~1. Fifty dollars for residential property; and~~
- ~~2. One hundred dollars for all other property.~~

~~B. Design Review/Certificate of Appropriateness.~~

- ~~1. Twenty five dollars for staff review of the application; and~~
- ~~2. Seventy five for commission review.~~
- ~~3. One hundred fifty dollars for work done without a certificate of appropriateness (in addition to regular fees).~~

~~C. Activities to ensure compliance with the federal guidelines for cultural resource management under Section 106 of the 1966 Historic Preservation Act, as amended: Fifty dollars.~~

~~D. Application for Special Valuation Tax Abatement.~~

- ~~1. One hundred fifty dollars for residential property; and~~
- ~~2. Two hundred fifty dollars for commercial property less than one million dollars value of the rehabilitation at the time of filing the special valuation application with the Landmarks Commission.~~
- ~~3. Five hundred for commercial property one million dollars to five million dollars of value of the rehabilitation at the time of filing the special valuation application with the Landmarks Commission.~~
- ~~4. One thousand dollars for commercial property of five million one dollars or more of value of the rehabilitation at the time of filing the special valuation application with the Landmarks Commission.~~

~~E. Application and liaison activities for investment tax credit technical assistance, based on the value of the rehabilitation work, as follows:~~

- ~~1. Fifty thousand dollars or less: One hundred twenty five dollars.~~
- ~~2. Over fifty thousand dollars but not over one hundred thousand dollars: Two hundred fifty dollars.~~
- ~~3. Over one hundred thousand dollars but not over two million dollars: Five hundred dollars.~~
- ~~4. Over two million dollars but not over five million dollars: One thousand dollars; and~~
- ~~5. Over five million dollars: One thousand five hundred dollars.))~~

Section 30: That a new Section 08.02.012 is added to the Spokane Municipal Code to read as follows:

Section 08.02.012 Development Periodic Fee Adjustment

- A. Effective January 1, 2026, and the first January of each year thereafter, the development fees listed in Section 08.02.0220 Sidewalk Cafes, Section 08.02.0235 Parklets and Streateries, Section 08.02.030 Boiler Code, Section 08.02.031 Building Code, Section 08.02.032 Electrical Code, Section 08.02.033 Elevator Code, Section 08.02.035 Mechanical Code, Section 08.02.036 Plumbing Code, Section 08.02.037 Sewer Code, Section 08.02.0371 Water Code, Section 08.02.038 Shorelines Management, Section 08.02.039 Special Inspections and Other Fees, Section 08.02.060 Building Code, Section 08.02.061 Environmental Policy, Section 08.02.064 Plats, Section 08.02.065 Streets and Airspace, Section 08.02.0655 Private Construction Plan Review and Inspection, Section 08.02.066 Zoning, Section 08.02.0665 Design Review, Section 08.02.067 Existing Building and Conservation Code, Section 08.02.069 Comprehensive Plan and Land Use Code Amendments, Section 08.02.0696 Concurrency Inquiry Application Fee, Section 08.02.087 Appeals, Section 08.02.089 Special Permits For Oversize Or Overweight Movements, Section 08.02.0204 Building Contractors and Workers shall be adjusted by the City of Spokane Building Official for an amount equal to the Consumer Price Index for West Urban Consumers (CPI) adjustment for the previous July-to-July U.S. All City Average (CPI-U and CPI-W). The adjusted fees shall include an upper limit based on the average CPI rate over the past three years. The newly determined amount shall be rounded up to the nearest dollar and shall not exceed the calculated upper limit "average percentage". In addition, the adjusted fees shall be presented to the city council for approval and a copy of the approved fees filed with the city clerk and city building official before becoming effective.
- B. Building permit fees shall not be included in the annual automatic adjustment because updates occur semi-annually through the International Code Council (ICC) published updates.
- C. No other fee schedules shall be affected by such automatic adjustments unless expressly noted.

Section 31: Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 32: Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

ORDINANCE NO. C36620

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Hotel/Motel Lodging Tax Fund which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Hotel/Motel Lodging Tax Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

1) Increase revenue by \$900,000.

A) Of the increased revenue, \$900,000 is provided solely from motel/hotel transient tax.

2) Increase appropriation by \$900,000.

A) Of the increased appropriation, \$900,000 is provided solely for the pass-through payment to the Spokane Public Facilities District.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide additional appropriation to the Hotel/Motel Lodging Tax Fund and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

ORDINANCE NO C36621

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Worker's Compensation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Worker's Compensation Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$600,000.
- A) Of the increased appropriation, \$600,000 is provided solely for insurance claim payments.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from greater than expected worker's compensation insurance claims, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

ORDINANCE NO C36622

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Fleet Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fleet Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$1,399,194.
 - A) Of the increased revenue, \$489,194 is provided solely for sale of scrap/junk/surplus.
 - B) Of the increased revenue, \$160,000 is provided solely for interfund compressed natural gas fuel service charges
 - C) Of the increased revenue, \$750,000 is provided solely for interfund vehicle/equipment repair service charges.
- 2) Increase appropriation by \$1,399,194.
 - A) Of the increased appropriation, \$489,194 is provided solely for an operating transfer-out to the Asset Management Capital fund for a debt payment.
 - B) Of the increased appropriation, \$160,000 is provided solely for compressed natural gas fuel purchases.
 - C) Of the increased appropriation, \$750,000 is provided solely for equipment repairs and maintenance services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from higher than expected operating costs and recognizing additional revenues received, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

ORDINANCE NO C36623

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Financial Partnership Portfolio Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Financial Partnership Portfolio Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$768,796.08.
 - A) Of the increased revenue, \$768,796.08 is provided solely from an operating transfer-in from the Asset Management Capital fund for debt restructure.
- 2) Increase appropriation by \$768,796.08.
 - A) Of the increased appropriation, \$768,796.08 is provided solely for an operating transfer-out to the Asset Management Capital fund for debt restructure.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from refinanced parking debt, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

ORDINANCE NO C36624

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Communications Building Maintenance and Operations Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Communications Building Maintenance and Operations Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$30,000.
 - A) Of the increased appropriation, \$30,000 is provided solely for building repairs/maintenance.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from greater than expected building repair, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

ORDINANCE NO. C36626

AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE, WASHINGTON, FOR THE YEARS 2025 AND 2026, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND APPROPRIATIONS FOR EACH SEPARATE FUND, THE AGGREGATE TOTALS FOR ALL SUCH FUNDS COMBINED, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, State Law, Chapter 35.34 RCW has provided that the legislative body of any city may, by ordinance, elect to have a two-year fiscal biennial budget in lieu of the annual budget which is otherwise provided for; and

WHEREAS, pursuant to State Law, Chapter 35.34, the City of Spokane, as a first-class city, is authorized to adopt a two-year biennial budget; and

WHEREAS, on June 24, 2024 the City Council adopted Ord. No C-36531, establishing a two-year biennial budget for the City of Spokane for the first two-year budget period beginning January 1, 2025.

WHEREAS, State Law requires that the City adopt a biennial budget before the end of the preceding calendar year; and

WHEREAS, the Mayor proposed the 2025-2026 Biennial Budget, on November 2, 2024 to the Spokane City Council as provided by law; and

WHEREAS, as required by law, on November 4, 2024, November 14, 2024, November 18, 2024, November 25, 2024, and December 2, 2024 the City Council held public hearings and provided opportunity for public comment on the proposed 2025-2026 Biennial Budget; and

WHEREAS, all appropriations in the final budget must be limited to the total estimated revenues therein including the amount to be raised by all municipal revenue sources and the unencumbered fund balances estimated to be available at the close of the current fiscal year; and

WHEREAS, pursuant to RCW 35.33.121 the expenditures as classified and itemized by fund in the final budget adopted by the City Council shall constitute the City of Spokane's appropriations for the fiscal biennium commencing after midnight, December 31, 2024, subject to later adjustments as provided therein;

NOW, THEREFORE, the City Council of Spokane, Washington do ordain as follows:

Section 1. The biennial budget for the City of Spokane, Washington, for the years 2025 and 2026 is hereby adopted, by this reference, at the fund level in its final form and content as set forth below.

Section 2. Estimated revenues and expenditures, including fund balances or working capital for each separate fund of the City of Spokane, Washington, and the aggregate total for all such funds combined, for each year 2025 and 2026, are hereby appropriated for expenditure at the fund level set forth below.

Section 3. The City Chief Financial Officer is directed to transmit a copy of the budget, hereby adopted, to the Washington State Auditor's Office, and to the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect January 1, 2025.

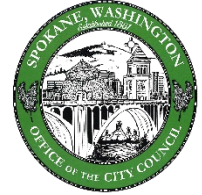
Section 5. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section subsection, sentence, clause, phrase or word of this ordinance.

Section 6. The Budget Memorandum dated December 9, 2024, attached hereto, is incorporated by reference and made part of this ordinance.

City of Spokane
 Summary Revenues, Expenditures and Fund Balance
 2025-2026 Biennial Budget

Fund Category	Fund	Estimated Beginning Balance	2025 Revenue	2025 Expense	Estimated Closing Balance	2026 Revenue	2026 Expense	Estimated Closing Balance
General Fund	0100 - General Fund	-	264,573,920	261,820,538	2,753,382	270,069,372	272,784,846	37,908
General Fund Total		-	264,573,920	261,820,538	2,753,382	270,069,372	272,784,846	37,908
Special Revenue Funds	1100 - Street Maintenance Fund	2,382,248	27,227,184	28,053,436	1,555,996	27,237,410	28,408,988	384,418
	1200 - Code Enforcement Fund	605,243	4,832,128	4,822,756	614,616	5,062,336	4,958,508	718,444
	1300 - Library Fund	5,927,566	12,516,511	14,143,709	4,300,367	12,557,058	14,704,758	2,152,668
	1340 - Historic Preservation Incentives Fund	8,783	10,000	17,500	1,283	10,000	10,000	1,283
	1350 - Pension Contributions Fund	2,187,926	5,003,943	5,003,943	2,187,926	5,320,431	5,320,431	2,187,926
	1360 - Miscellaneous Grants Fund	229,366	178,500	178,500	229,366	178,500	178,500	229,366
	1370 - Domestic Violence Prevention	7,591	500	500	7,591	500	500	7,591
	1375 - Cannabis Tax Fund	62,466	661,000	661,000	62,466	695,000	695,000	62,466
	1380 - Traffic Calming Measures	7,900,188	5,922,143	6,026,440	7,795,891	5,870,143	6,126,241	7,539,793
	1390 - Urban Forestry Fund	94,562	2,020,000	2,018,074	96,487	2,020,000	2,018,081	98,407
	1400 - Parks And Recreation Fund	3,600,405	26,793,868	27,344,962	3,049,311	27,340,589	28,659,329	1,730,571
	1425 - American Rescue Plan	4,407,865	-	-	4,407,865	-	-	4,407,865
	1440 - Fire Grants - Miscellaneous	-	1,525,824	1,525,824	-	1,212,390	1,212,390	-
	1460 - Parking Meter Revenue Fund	2,352,100	5,705,414	6,089,447	1,968,067	5,810,771	6,215,144	1,563,695
	1500 - Paths And Trails Reserve Fund	814,667	194,500	685,657	323,510	194,500	485,715	32,295
	1540 - Human Services Grants Fund	1,433,998	32,587,049	33,301,979	719,068	32,563,256	33,282,324	0
	1541 - Continuum Of Care	-	8,492,958	8,492,958	-	8,492,958	8,492,958	-
	1555 - Opioid Response Fud	2,895,376	317,221	1,117,616	2,094,981	331,877	1,118,366	1,308,492
	1560 - Forfeitures & Contribution Fund	1,189,061	584,228	671,398	1,101,891	585,000	672,523	1,014,368
	1590 - Hotel/Motel Tax Fund	615,149	5,500,000	4,500,549	1,614,600	5,500,000	4,859,311	2,255,289
	1595 - Housing Sales Tax	16,787,245	7,685,000	16,573,250	7,898,995	7,840,000	3,754,995	11,984,000
	1610 - Real Estate Excise Tax Fund Second Quarter Percent	6,215,465	4,539,000	9,232,750	1,521,715	4,602,985	6,124,700	-
	1615 - Real Estate Excise Tax First Quarter Percent	985,000	4,274,000	4,500,000	759,000	4,361,000	4,300,000	820,000
	1620 - Public Safety & Judicial Grant	-	3,268,897	3,259,798	9,099	1,122,273	1,113,032	18,340
	1625 - Public Safety Levy Fund	1,153,495	7,123,347	7,140,082	1,136,760	7,272,259	7,336,388	1,072,631
	1640 - Communications Bldg M&O Fund	825,830	334,986	336,173	824,643	342,293	344,580	822,356
	1650 - Community Development Fund	36,493	15,000	35,000	16,493	15,000	31,493	-
	1680 - Community Housing & Human Services Fund	1,048,996	-	479,902	569,094	-	569,093	0
	1690 - Community Development Block Grants	3,470	8,575,300	8,575,300	3,470	8,575,300	8,575,300	3,470
	1695 - Community Development Block Grants Revolving Loan Fund	578,063	2,000,000	2,215,362	362,701	2,000,000	2,237,299	125,402
	1700 - Miscellaneous Community Development Grants	626,537	231,000	407,907	449,630	231,000	407,907	272,723
	1710 - Home Entitlement Program	0	5,474,023	5,474,023	0	5,474,023	5,474,023	0
	1715 - Home Revolving Loan Fund	662,662	395,000	1,057,662	-	395,000	395,000	-
	1720 - Housing Assistance Program	191,464	1,500	97,000	95,964	1,500	97,000	464
	1725 - Affordable & Supportive Housing	669,944	400,000	1,069,944	0	420,000	420,000	0
	1760 - Emergency Rental Assistance Grant	95,879	-	-	95,879	-	-	95,879
	1770 - Housing Trust Grant Fund	223,273	7,100	118,736	111,637	7,100	118,737	-
	1775 - Legal Services and Relocation Fund	-	156,000	156,000	-	156,000	156,000	-
	1780 - Rental Rehabilitation Fund	374,304	51,000	238,152	187,152	51,000	238,152	0
	1785 - Residential Rental Property Mitigation Fund	10,376	76,456	76,456	10,376	78,750	78,750	10,376
	1890 - Trial Court Improvement Fund	-	65,000	65,000	-	65,000	65,000	-
	1910 - Criminal Justice Assistance Fund	2,585,430	6,567,880	8,773,449	379,861	6,761,000	7,138,563	2,298
	1915 - Community Safety Fund	-	4,513,000	4,513,000	-	6,694,450	6,694,450	-
	1920 - Financial Partnership Fund	-	-	-	-	-	-	-
	1940 - Channel Five Equipment Reserve Fund	570,814	252,000	252,000	570,814	252,000	252,000	570,814
	1950 - Park Cumulative Reserve Fund	2,330,564	4,077,568	4,758,352	1,649,780	1,427,568	2,773,352	303,996
	1970 - Fire/Ems Fund	-	78,591,969	78,591,969	0	80,453,435	80,453,435	0
	1980 - Defined Contribution Administration Fund	152,861	75,000	69,206	158,655	82,650	76,510	164,795
	1985 - VOYA Defined Contribution Administration Fund	46,118	46,000	45,933	46,185	50,692	50,418	46,459
	1990 - Transportation Benefit Fund	1,502,600	3,250,000	4,613,160	139,440	3,250,000	88,889	3,300,551
Special Revenue Funds Total		74,391,443	282,118,997	307,381,814	49,128,626	282,964,996	286,784,132	45,309,490

Fund Category	Fund	Estimated Beginning Balance	2025 Revenue	2025 Expense	Estimated Closing Balance	2026 Revenue	2026 Expense	Estimated Closing Balance
Debt Service Funds	2100 - Go Bond Redemption Fund	7,141,560	16,583,207	16,186,207	7,538,560	16,969,953	16,586,953	7,921,560
	2300 - Special Assessment Debt Fund	583,819	125,000	143,812	565,007	125,000	107,833	582,174
	2350 - Special Assessment Guaranty Fund	574,640		8,000	566,640		8,000	558,640
	2500 - Iron Bridge TIF Debt Service	69,700	103,761	101,361	72,100	53,979	51,483	74,596
	2502 - University District LRF Debt Service	1,000,064	250,000	224,281	1,025,783	275,000	285,882	1,014,901
Debt Service Funds Total		9,369,783	17,061,968	16,663,661	9,768,090	17,423,932	17,040,151	10,151,871
Capital Funds	3160 - General Capital Improvements	20,226		20,226	-		-	-
	3200 - Street Capital Fund (Arterial St)	15,054,077	59,494,654	60,860,427	13,688,304	53,604,227	50,906,528	16,386,003
	3495 - Capital Improvements 1995	40,778		40,778	-		-	-
	3500 - Kendall Yards TIF	-	490,000	490,000	-	562,000	562,000	-
	3501 - West Quadrant TIF	1,616,667	681,000	2,297,667	-	749,100	749,100	-
	3502 - University District LRF	723,105	264,000	723,000	264,105	317,000	264,000	317,105
Capital Funds Total		17,454,853	60,929,654	64,432,098	13,952,409	55,232,327	52,481,628	16,703,108
Enterprise Funds	4100 - Water Division	39,121,144	58,278,522	74,661,917	22,737,749	60,680,884	76,381,552	7,037,081
	4210 - Water/Ww Debt Service Fund	-	13,549,028	13,549,028	-	13,549,778	13,549,778	-
	4250 - Integrated Capital Management	7,904,943	75,970,294	89,232,155	(5,356,918)	76,689,819	87,546,445	(16,213,544)
	4300 - Sewer Fund	31,026,282	77,390,651	89,011,214	19,405,719	80,816,319	98,128,560	2,093,479
	4480 - Solid Waste Fund	8,373,950	107,208,747	109,161,590	6,421,107	113,755,512	113,329,634	6,846,985
	4600 - Golf Fund	2,638,813	6,492,101	6,856,234	2,274,680	6,592,101	6,791,951	2,074,831
	4700 - Development Svcs Center	8,055,221	10,789,708	16,107,466	2,737,462	10,759,041	11,792,476	1,704,028
Enterprise Funds Total		97,120,353	349,679,051	398,579,604	48,219,800	362,843,454	407,520,395	3,542,859
Internal Service Funds	5100 - Fleet Services Fund	2,011,427	20,051,359	19,564,800	2,497,986	20,051,359	19,731,542	2,817,803
	5110 - Fleet Svcs Equip Repl Fund	6,619,497	1,671,160	2,264,115	6,026,542	1,645,160	2,029,835	5,641,867
	5200 - Public Works And Utilities	586,533	9,674,762	9,538,817	722,478	10,055,935	10,002,023	776,390
	5300 - IT Fund	2,183,191	14,197,007	14,211,704	2,168,494	15,030,075	15,054,468	2,144,100
	5310 - IT Capital Replacement Fund	3,532,901	1,442,381	1,618,483	3,356,799	1,428,381	2,330,827	2,454,353
	5400 - Reprographics Fund	3,544	-	-	3,544	-	-	3,544
	5500 - Purchasing & Stores Fund	283,556	1,355,261	1,370,754	268,063	1,405,949	1,423,442	250,570
	5600 - Accounting Services	1,636,588	6,505,286	6,517,550	1,624,324	6,818,732	6,795,711	1,647,345
	5700 - My Spokane	299,822	2,064,265	2,103,916	260,172	2,242,634	2,247,704	255,101
	5750 - Office Of Performance Mgmt	34,863	1,557,537	1,560,953	31,446	1,593,085	1,592,330	32,201
	5800 - Risk Management Fund	13,775,073	7,584,280	7,538,792	13,820,562	7,970,025	7,932,775	13,857,812
	5810 - Workers' Compensation Fund	10,272,600	6,449,788	6,446,323	10,276,065	6,799,405	6,806,257	10,269,214
	5820 - Unemployment Compensation Fund	1,586,453	385,971	481,762	1,490,662	385,971	508,178	1,368,455
	5830 - Employees Benefits Fund	20,126,199	50,624,986	51,261,185	19,490,000	52,500,826	53,531,400	18,459,426
	5900 - Facilities Operating Fund	3,783,919	5,707,743	6,506,434	2,985,228	5,845,766	6,696,348	2,134,646
	5901 - SIP Debt Fund	1,453,199	6,748,947	6,921,950	1,280,196	8,253,799	8,253,802	1,280,193
	5902 - Police Capital Fund	253,899	3,268,997	3,268,997	253,899	3,042,360	3,042,360	253,899
5903 - Fire Capital Fund	1,493,937	4,557,433	4,557,433	1,493,937	5,697,300	5,697,300	1,493,937	
5904 - Facilities Capital	502,358	744,381	1,233,143	13,596	744,381	744,381	13,596	
Internal Service Funds Total		70,439,559	144,591,544	146,967,110	68,063,993	151,511,143	154,420,683	65,154,453
Fiduciary Funds	6010 - Finch Memorial Arboretum Fund	87,544	75,000	75,000	87,544	75,000	75,000	87,544
	6100 - Retirement	337,325,883	37,830,000	42,201,507	332,954,376	39,952,660	44,501,382	328,405,654
	6200 - Firefighters' Pension Fund	32,100,853	3,303,643	5,242,350	30,162,146	3,477,061	5,473,084	28,166,123
	6230 - Building Code Records Mgmt	2,653	60,000	60,000	2,653	60,000	60,000	2,653
	6250 - Municipal Court	-	1,300,000	1,300,000	-	1,489,800	1,489,800	-
	6300 - Police Pension	1,038,334	3,595,000	3,581,750	1,051,584	3,749,620	3,717,098	1,084,106
	6730 - Parking & Business Improvement District	150,000		75,000	75,000		75,000	-
Fiduciary Funds Total		370,705,266	46,163,643	52,535,607	364,333,302	48,804,141	55,391,364	357,746,079
Grand Total		639,481,257	1,165,118,777	1,248,380,432	556,219,602	1,188,849,366	1,246,423,200	498,645,769

**MEMO**

To City Council Members

From: Betsy Wilkerson, City Council President

cc: Mayor Lisa Brown; Alex Scott, City Administrator; Matt Boston, CFO; Jessica Stratton, Budget Director; Terri Pfister, City Clerk

Date 9 December, 2024

Re: Amendments to the Mayor's 2025-2026 Biennial Budget Proposed Budget

The City Council appreciates the many dedicated members of the City's Finance and Budgeting teams who have worked with the Administration to deliver the City's first biennial budget in a challenging fiscal climate. When Council recently enacted legislation moving the City to a biennial budgeting cycle, we hoped to foster a culture dedicated to a long-term budgeting approach, rather than one prone to relying on temporary fixes to the structural issues underlying the City's financial challenges. Throughout this process, Council has taken a collaborative approach with a new Administration and a new Chief Financial Officer, showing deference to their judgement where possible. However, we submit the following amendments in the interest of better serving our constituents' interests and continuing the Administration's work towards putting the City on a long-term path toward fiscal sustainability.

This Budget Amendment adopted by Council makes further investments in the priorities we hear from community members: clean and safe neighborhoods, improved street safety, and community policing. The Amendment provides funding to stand up an additional code enforcement team to keep City streets clean and safe. Council also expanded funding for removing abandoned vehicles and RVs, while retaining all funding for public works and transportation implementations from the Spokane Safe Streets Fund, to ensure more projects will be built throughout the City. We agreed to provide bridge funding for COPS for the first quarter of 2025, and to fund a volunteer community policing program that will be awarded after a request for proposals is completed.

As with many municipalities, the City of Spokane continues to face structural budgeting challenges due to a confluence of factors, including labor contracts that inexorably drive costs to increase substantially more rapidly than revenues; deferred maintenance and capital expenses for essential resources; and rising costs related to homelessness, mental health, crime, and addiction. City Council Members are grateful to the voters for their broad and generous support for the Community Safety Sales Tax, allowing for additional investments in public safety, including reinstating the Police Department's neighborhood resource officers and traffic enforcement; funding critical improvements to aged fire department equipment; buttressing effective programming in Community Court; and allocating more funds for accountability in the Police Ombuds Office.

As with most cities, Spokane continues to struggle with housing affordability issues. In keeping with the numerous ordinances Council's majority passed in 2024 to support affordable housing and rental protections, we support the Mayor's proposals to continue funding efforts to expand housing options throughout the City. It has been a privilege to work with the many engaged citizens who attended our Homelessness Roundtables, and we look forward to forging progressively better solutions to homelessness, mental health, and addiction issues. Nevertheless, because many of these issues are outside the scope of what any city can tackle, it will require work at the county, state, and federal levels, which is why we share the Administration's expansion of grant writing and exploration of a multijurisdictional task force to address homelessness.

Our budget should reflect our core value of equity and inclusiveness. Budgeting should bridge these ideals with what is fiscally feasible, in a way that reflects our community's shared values while acknowledging constraints on our finances and service options. Our Budget Director remains actively engaged with our Manager of Equity and Inclusion and will continue to engage historically disadvantaged and underrepresented groups in the budgeting process. Going forward, the Council hopes to help shape a budgeting culture where City resources are carefully evaluated to consider disparities in our City via program evaluation, data analysis, and community engagement

In sum, Council expects the Administration to diligently work to deliver the surpluses projected in this budget (which shall incorporate by reference the attached spreadsheet, entitled "City Council's Changes to the Biennial Budget 2025-2026", and dated 6Dec24). Under a shared mandate to continue serving our residents in a fiscally prudent and responsive manner, the City Council adopts the Mayor's Proposed 2025-2026 Biennial Budget, subject to the following changes and with an understanding that the Administration will present a responsive plan to any material changes to their forecasts at the September 2025 mid-biennial review:

GENERAL FUND

Non-Departmental (0020)

1. Move state lobbying contracts from Council:

2025	2026
\$81,028	\$81,028

2. Add an apprenticeship contract:

2025	2026
\$40,000	\$40,000

Police Ombuds (0030)

1. Add one classified Crime Analyst position omitted from the Proposed Budget

Human Services (0300)

1. Reduce contractual services:

2025	2026
(\$500,000)	-

City Council (0320)

1. Increase auto allowance for each of the seven Councilmembers in the following amounts:

2025	2026
\$1,310 x 7	\$1,310 x 7

2. Increase airfare for each of the seven Councilmembers in the following amounts:

2025	2026
\$1,000 x 7	\$1,000 x 7

3. Increase salary & benefits for staff promotions:

2025	2026
\$28,626	\$38,028

4. Increase miscellaneous other charges, for security, community engagement, and due diligence:

2025	2026
\$57,000	\$68,000

5. Move state lobbying contracts from Council:

2025	2026
(\$81,028)	(\$81,028)

- 6. Restore funding for interns:

2025	2026
\$10,000	\$10,000

Engineering Services (0370)

- 1. Remove one classified Bridge Engineer position, 237001:

2025	2026
(\$189,606)	(\$193,747)

Mayor’s Office (0520)

- 1. Transfer-in funding from the Safe Streets for All fund for the Director of Transportation & Sustainability position:

2025	2026
\$198,549	\$202,949

- 2. Increase contractual services:

2025	2026
\$25,000	\$25,000

Planning Department (0650)

- 1. Remove two classified urban design positions, 263002 and 259008:

2025	2026
(\$220,113)	(\$225,096)

Police Department (0680)

- 1. Increase community policing volunteer funding:

2025	2026
\$220,113	\$225,096

- 2. Increase by \$300,000 to provide adequate funding for the expeditious towing and disposition of abandoned vehicles, including recreational vehicles, and to be used only after exhaustion of any intergovernmental funds the Administration shall pursue (from proposed \$50,000 to \$350,000 total):

2025	2026
\$150,000	\$150,000

- 3. Eliminate allocation from Safe Streets For All Fund to the SPD:

2025	2026
(\$1,200,000)	(\$600,000)

- 4. Per Administration, increase SPD vacancy discount to account for the attrition and new officer additions:

2025	2026
(\$450,000)	(\$450,000)

Allocations (0980)

Reallocate the following amounts, per the Administration:

1. Reduce transfer to Fire Capital Fund:

2025	2026
(\$1,999,990)	(\$1,000,000)

2. Increase transfer to Fire/EMS Fund:

2025	2026
\$1,999,990	\$1,000,000

3. Transfer-out to Code Enforcement for three additional Laborer I positions:

2025	2026
\$223,337	\$231,743

The net impact to the General Fund for the above actions is a \$744,223 increase to the fund over the biennium.

NON-GENERAL FUND DEPARTMENTS

Code Enforcement Fund (1200)

Council sees an urgent need for enhanced Code Enforcement functions, especially cleaning and enforcement activities, and has negotiated with the Administration to find funding for three (3) additional Laborer I FTEs.

1. Add three classified Laborer I positions

2025	2026
\$74,446 x 3	\$77,248 x 3

2. Increase transfer-in from the General Fund:

2025	2026
(\$223,337)	(\$231,743)

The net impact to the Code Enforcement Fund for the above actions is no net change to the fund over biennium.

Safe Streets For All / Traffic Calming Fund (1380)

City residents have a high priority for infrastructure improvements to make streets safe for all. As such, Council requests the Administration to confine spending from this dedicated fund to infrastructure and design projects and the appropriate staff to implement those projects.

1. Remove nine classified police officers:

2025	2026
(\$108,859) x9	(\$112,434) x9

2. Eliminate allocation from Safe Streets For All Fund to the SPD:

2025	2026
(\$1,200,000)	(\$600,000)

- Transfer-out funding from the Safe Streets for All fund for the Director of Transportation & Sustainability position in the General Fund:

2025	2026
\$198,549	\$202,949

The net impact to the Safe Streets For All Fund for the above actions is a \$3,390,139 decrease to the fund over the biennium.

Community Safety Sales Tax Fund (1915)

- Reduce the transfer-out to the Fire Capital Fund:

2025	2026
(\$200,010)	-

- Add a transfer-out to the Fire/EMS Fund:

2025	2026
\$200,010	-

The net impact to Community Safety Sales Tax Fund for the above actions is no net change to the fund over the biennium.

Fire Operations Fund (1970)

- Increase the transfer-in from the General Fund:

2025	2026
\$1,999,990	\$1,000,000

- Add a transfer-in from the Community Safety Sales Tax Fund:

2025	2026
\$200,010	-

- Increase fire uniform overtime:

2025	2026
\$2,200,000	\$1,000,000

The net impact to the Fire Operations Fund for the above actions is no net change to the fund over the biennium.

Solid Waste Fund (4500)

- Increase Compressed Natural Gas (CNG) allocation due to increase in fleet size:

2025	2026
\$350,000	\$350,000

The net impact to the Solid Waste Fund for the above actions is a \$700,000 increase to the fund over the biennium.

Information Technology Fund (5300)

1. Restore a Network Administrator position, 138004:

2025	2026
\$128,982	\$140,150

2. Increase salary & benefits for staff promotions:

2025	2026
\$33,152	\$33,639

3. Move fiber leasing revenue from the IT capital fund and increase it due to a recent contract renewal:

2025	2026
\$167,000	\$171,000

The net impact to the Information Technology Fund for the above actions is a \$2,077 increase to the fund over the biennium.

Information Technology Replacement Fund (5310)

1. Move fiber leasing revenue from the IT capital fund:

2025	2026
(\$25,000)	(\$25,000)

The net impact to the Information Technology Replacement Fund for the above actions is a \$50,000 increase to the fund over the biennium.

This Budget Memo and the attached spreadsheet shall be incorporated into Ordinance No C36626 for the Biennial Budget 2025-2026, and all adopted amendments thereto.



City Council's Changes to the Biennial Budget 2025-2026

Reflects Council-approved Administration changes where indicated

Dated: 6DEC24

(Revenue)

Dept/Fund Name	Line Item Description	Account Number					Expenses	BIENNIUM (2025-26)				
		Dept	Prog	Func	Type	Position		Change	2025 Adjustments	2026 Adjustments	Biennial Adjustments	Council Adjusted Biennial Bgt
Nondepartmental	Move state lobbying contracts from Council 0320	0020	88100	18900	54101		\$ 162,056	\$ 81,028	\$ 81,028	\$ 162,056	\$ 162,056	\$ -
Nondepartmental	Meat packing apprenticeship contract	0020	88100	18900	54201		\$ 80,000	\$ 40,000	\$ 40,000	\$ 80,000	\$ 305,000	\$ 225,000
Police Ombuds	Addition of one FTE: Crime Analyst	0030	11500	57200	5XXXX	035999-R	\$ -	\$ -	\$ -	\$ -	\$ 304,290	\$ 304,290
Human Svcs	Reduce contractual services ADMIN	0300	53011	65410	54201		\$ (500,000)	\$ (500,000)	-	\$ (500,000)	\$ 1,500,000	\$ 2,000,000
Council	Increase CMs auto allowance (\$305/mo)	0320	36110	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36120	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36130	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36140	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36160	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36170	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs auto allowance (\$305/mo)	0320	36180	11600	51600		\$ 2,620	\$ 1,310	\$ 1,310	\$ 2,620	\$ 7,320	\$ 4,700
Council	Increase CMs airfare	0320	36110	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36120	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36130	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36140	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36160	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36170	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Increase CMs airfare	0320	36180	11600	54401		\$ 2,000	\$ 1,000	\$ 1,000	\$ 2,000	\$ 10,000	\$ 8,000
Council	Council Office staff promotions	0320	36100	11600	59954		\$ 66,654	\$ 28,626	\$ 38,028	\$ 66,654	\$ 66,654	\$ -
Council	Miscellaneous (Includes security)	0320	36100	11600	54999		\$ 125,000	\$ 57,000	\$ 68,000	\$ 125,000	\$ 195,000	\$ 70,000
Council	Move state lobbying contracts to NonDepartmental	0320	36100	11600	54101		\$ (162,056)	\$ (81,028)	\$ (81,028)	\$ (162,056)	\$ -	\$ 162,056
Council	Restore internship funding	0320	36100	11600	51002		\$ 20,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 30,000	\$ 10,000
TOTAL COUNCIL CHANGE							\$ 81,938					
Engineering Svcs	Eliminate Bridge Engineer position	0370	41510	44200	5XXXX	237001	\$ (383,353)	\$ (189,606)	\$ (193,747)	\$ (383,353)	\$ -	\$ 383,353
Mayor's Office	Funding for Dir Transp & Sust from 1380	0520	36200	99999	39785	836999-R	\$ (401,498)	\$ (198,549)	\$ (202,949)	\$ (401,498)	\$ (401,498)	\$ -
Mayor's Office	Increase contractual services	0520	36200	13100	54201		\$ 50,000	\$ 25,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ -
Planning	Eliminate laid off urban designer position ADMIN	0650	51100	58620	5XXXX	263002	\$ (235,752)	\$ (116,559)	\$ (119,193)	\$ (235,752)	\$ -	\$ 235,752
Planning	Eliminate laid off urban designer position ADMIN	0650	51100	58620	5XXXX	259008	\$ (209,456)	\$ (103,553)	\$ (105,903)	\$ (209,456)	\$ -	\$ 209,456
										\$ -	\$ -	\$ -
Police	Community Policing	0680	11310	21390	54201		\$ 445,208	\$ 220,112	\$ 225,096	\$ 445,208	\$ 445,208	\$ -
Police	Abandoned vehicle towing	0680	11410	21250	54921		\$ 300,000	\$ 150,000	\$ 150,000	\$ 300,000	\$ 350,000	\$ 50,000
Police	Eliminate Safe Streets contribution	0680	30210	99999	39785		\$ 1,800,000	\$ 1,200,000	\$ 600,000	\$ 1,800,000	\$ -	\$ (1,800,000)
Police	Increase PD vacancy discount ADMIN	0680	Various Link to Lines				\$ (900,000)	\$ (450,000)	\$ (450,000)	\$ (900,000)	\$ (6,204,794)	\$ (5,304,794)
Allocations	Transfer to fire capital fund ADMIN	0980	89000	97187	80103		\$ (2,999,990)	\$ (1,999,990)	\$ (1,000,000)	\$ (2,999,990)	\$ -	\$ 2,999,990
Allocations	Transfer to Fire/EMS fund ADMIN	0980	89000	97117	80101		\$ 2,999,990	\$ 1,999,990	\$ 1,000,000	\$ 2,999,990	\$ 101,492,014	\$ 98,492,024
Allocations	Transfer to Code Enforcement for three Laborer I positions	0980	89000	97112	80101		\$ 455,080	\$ 223,337	\$ 231,743	\$ 455,080	\$ 2,326,640	\$ 1,871,560

		General Fund Net Change					\$ 744,223					
Code Enforcement	Addition of Laborer I for Litter Control	1200	58200	24600	5XXXX	501997-R	\$ 151,693	\$ 74,446	\$ 77,248	\$ 151,693	\$ 151,693	\$ -
Code Enforcement	Addition of Laborer I for Litter Control	1200	58200	24600	5XXXX	501998-R	\$ 151,693	\$ 74,446	\$ 77,248	\$ 151,693	\$ 151,693	\$ -
Code Enforcement	Addition of Laborer I for Litter Control	1200	58200	24600	5XXXX	501999-R	\$ 151,693	\$ 74,446	\$ 77,248	\$ 151,693	\$ 151,693	\$ -
Code Enforcement	Increase Transfer in from the General Fund	1200	58200	99999	39710		\$ (455,080)	\$ (223,337)	\$ (231,743)	\$ (455,080)	\$ (455,080)	\$ -
		Code Enforcement Fund Net Change					\$ -					
Safe Streets for All	Eliminate contribution to PD	1380	30210	97101	80101		\$ (1,800,000)	\$ (1,200,000)	\$ (600,000)	\$ (1,800,000)	\$ -	\$ 1,800,000
Safe Streets for All	Funding for Dir Transp & Sust to 0520	1380	30210	97101	80101	836999-R	\$ 401,498	\$ 198,549	\$ 202,949	\$ 401,498	\$ 401,498	\$ -
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901463	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901464	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901465	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901466	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901467	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901468	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901469	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901470	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
Safe Streets for All	Remove vacant Police Officer position from the Safe S	1380	24104	21700	5XXXX	901471	\$ (221,293)	\$ (108,859)	\$ (112,434)	\$ (221,293)	\$ -	\$ 221,293
		Safe Streets for All Fund Net Change					\$ (3,390,139)					
Community Safety/Sales Tax Fund	Transfer to fire capital fund ADMIN	1915	30210	97187	80101		\$ (200,010)	\$ (200,010)	\$ -	\$ (200,010)	\$ 1,448,990	\$ 1,649,000
Community Safety/Sales Tax Fund	Transfer to Fire/EMS fund ADMIN	1915	30210	97117	80101		\$ 200,010	\$ 200,010	\$ -	\$ 200,010	\$ 200,010	\$ -
		Community Safety Sales Tax Fund Net Change					\$ -					
Fire Operations	Transfer from General Fund ADMIN	1970	35121	99999	39710		\$ (2,999,990)	\$ (1,999,990)	\$ (1,000,000)	\$ (2,999,990)	\$ (101,492,014)	\$ (98,492,024)
Fire Operations	Transfer from Community Safety/Sales Tax Fund	1970	35121	99999	39773		\$ (200,010)	\$ (200,010)	\$ -	\$ (200,010)	\$ (200,010)	\$ -
Fire Operations	Increase uniform overtime	1970	35121	22200	51215		\$ 3,200,000	\$ 2,200,000	\$ 1,000,000	\$ 3,200,000	\$ 7,703,487	\$ 4,503,487
		Fire/EMS Fund Net Change					\$ -					
Solid Waste Fund	Increase CNG due to add'l vehicles ADMIN	4500	44200	37148	54849		\$ 700,000	\$ 350,000	\$ 350,000	\$ 700,000	\$ 1,090,000	\$ 390,000
		Solid Waste Fund Net Change					\$ 700,000					
IT Op Fund	Restore Network Administrator position (removed in Proposed)	5300	73200	18880	5XXXX	138004	\$ 269,132	\$ 128,982	\$ 140,150	\$ 269,132	\$ 269,132	\$ -
IT Op Fund	Reserve for reclassification of Director to CITO	5300	30210	18810	59954		\$ 66,791	\$ 33,152	\$ 33,639	\$ 66,791	\$ 66,791	\$ -
IT Op Fund	Move fiber revenue from IT capital fund to operating fund & increase for new contract	5300	30210	99999	34319		\$ (338,000)	\$ (167,000)	\$ (171,000)	\$ (338,000)	\$ (338,000)	\$ -
		IT Op Fund Net Change					\$ (2,077)					
IT Cap Fund	Move fiber revenue from IT capital fund to operating fund	5310	73100	99999	34319		\$ 50,000	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	\$ (50,000)
		IT Cap Fund Net Change					\$ 50,000					

GF Surplus	\$ 3,185,359	\$ 390,152
Council Adjs	\$ 411,978	\$ 332,245
Revised GF Surplus/(Deficit)	\$ 2,773,381	\$ 57,907

Amend the following sections of the budget memo as well as all applicable sections of Ordinance C36626 and its attachments to include:

City Council (0320)

[...]

- 4. Increase miscellaneous other charges, for security, community engagement, and due diligence:

2025	2026
\$77,000	\$68,000

PURPOSE OF AMENDMENT: This amendment increases Council Office’s 2025 budget by \$20,000 for the animal control study.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ACCOUNTING CLERK SPN 106

Open Entry

DATE OPEN: Monday, December 16, 2024

DATE CLOSED: Monday, December 30, 2024

SALARY: \$45,727.20 annual salary, payable bi-weekly, to a maximum of \$71,806.32

DESCRIPTION:

Performs varied and difficult entry-level accounting work for a variety of internal customer departments.

DUTIES:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Processes accounts payable invoices or requests for reimbursement, including review for accuracy, completeness, and compliance with city policies and procedures.
- Ensures that contract payments comply with contract terms and the City's purchasing policies.
- Manages the timely replenishment of petty cash/imprest funds.
- Prepares and reviews accounts receivable invoices for accuracy, completeness, and sufficiency of supporting data for billing to internal and external customers.
- Maintains, requests, or prepares monthly reconciliations of accounts receivable data to its subsidiary ledger details.
- Performs timely review of accounts receivable data to ensure amounts due can be collected.
- Follows established City policy and procedure regarding the subsequent collection of any past due amounts.
- Prepares timely and accurate cash receipting, in compliance with city cash handling policies and procedures.
- Performs reconciliation of various accounts, to include bank reconciliations, daily cash receipts, and general ledger accounts.
- Enters accounting documents into the financial system (journal entries, payment documents, accounts receivable invoices) in a consistent and accurate method, adhering to any stated Departmental policies and procedures.
- Analyzes accounting data electronically, in order to identify data consistency and/or data anomalies. Such data may be used in complex calculations (e.g. determination of equipment or benefit rates) or to assist in the development of fiscal budgets, or to evaluate various scenarios.
- Maintains general and subsidiary records according to established account classifications and prepares periodic reports from these records.
- Prepares or reviews payrolls and time sheets for accuracy and completeness.
- Maintains a variety of files and records in accordance with the City's records retention policies.
- Prepares and maintains spreadsheets, subsidiary ledgers, and other data for cost accounting, grant draws, loans, and other analysis.
- Follows the policies and procedures of the Office of Grants Management.
- Maintains familiarity with grantor requirements in order to ensure that any accounting transactions affecting grants are properly recorded and are in compliance with grant requirements.
- Provides ad hoc financial reporting and assistance with accounting functions to the senior-level accounting staff.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

- *Experience:* Two years as an accounting clerk or full-charge bookkeeper; and
- *Education:* Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.
- *Substitution:* Completion of a two-year (AA) college degree in accounting will substitute for the experience requirement.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online multiple-choice and short answer examination, with scoring weight assigned as follows:

- Multiple-choice Examination: 90%
- Short Answer Examination: 10%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, December 16, 2024, and Monday, December 30, 2024, will test Thursday, January 2, 2025, through Tuesday, January 7, 2025.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours and 15 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Accounting Methods and Practices
- Microsoft Excel
- Mathematics
- Problem Solving
- Reading

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of December 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

ACCOUNTING CLERK SPN 106
Promotional

DATE OPEN: Monday, December 16, 2024

DATE CLOSED: Monday, December 30, 2024

SALARY: \$45,727.20 annual salary, payable bi-weekly, to a maximum of \$71,806.32

DESCRIPTION:

Performs varied and difficult entry-level accounting work for a variety of internal customer departments.

DUTIES:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Processes accounts payable invoices or requests for reimbursement, including review for accuracy, completeness, and compliance with city policies and procedures.
- Ensures that contract payments comply with contract terms and the City's purchasing policies.
- Manages the timely replenishment of petty cash/imprest funds.
- Prepares and reviews accounts receivable invoices for accuracy, completeness, and sufficiency of supporting data for billing to internal and external customers.
- Maintains, requests, or prepares monthly reconciliations of accounts receivable data to its subsidiary ledger details.
- Performs timely review of accounts receivable data to ensure amounts due can be collected.
- Follows established City policy and procedure regarding the subsequent collection of any past due amounts.
- Prepares timely and accurate cash receipting, in compliance with city cash handling policies and procedures.
- Performs reconciliation of various accounts, to include bank reconciliations, daily cash receipts, and general ledger accounts.
- Enters accounting documents into the financial system (journal entries, payment documents, accounts receivable invoices) in a consistent and accurate method, adhering to any stated Departmental policies and procedures.
- Analyzes accounting data electronically, in order to identify data consistency and/or data anomalies. Such data may be used in complex calculations (e.g. determination of equipment or benefit rates) or to assist in the development of fiscal budgets, or to evaluate various scenarios.
- Maintains general and subsidiary records according to established account classifications and prepares periodic reports from these records.
- Prepares or reviews payrolls and time sheets for accuracy and completeness.
- Maintains a variety of files and records in accordance with the City's records retention policies.
- Prepares and maintains spreadsheets, subsidiary ledgers, and other data for cost accounting, grant draws, loans, and other analysis.
- Follows the policies and procedures of the Office of Grants Management.
- Maintains familiarity with grantor requirements in order to ensure that any accounting transactions affecting grants are properly recorded and are in compliance with grant requirements.
- Provides ad hoc financial reporting and assistance with accounting functions to the senior-level accounting staff.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- **Experience:** One year with the City in an Office Clerk Assistant or higher-level clerical classification; and
- **Education:** Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.

NOTE: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3

Open Entry Requirements:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

- **Experience:** Two years as an accounting clerk or full-charge bookkeeper; and
- **Education:** Completion of 10 quarter or 6 semester credit hours of college-level accounting courses.
- **Substitution:** Completion of a two-year (AA) college degree in accounting will substitute for the experience requirement.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online multiple-choice and short answer examination, with scoring weight assigned as follows:

- Multiple-choice Examination: 90%
- Short Answer Examination: 10%

MULTIPLE-CHOICE & SHORT ANSWER EXAMINATION DETAILS:

- Test Date: Thursday, January 2, 2025
- Test Time: 9:00 A.M.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 2 hours and 15 minutes
- The examination may include such subjects as:
 - ◊ Accounting Methods and Practices
 - ◊ Microsoft Excel
 - ◊ Mathematics
 - ◊ Problem Solving
 - ◊ Reading

NOTE: Please be advised that additional sessions may be scheduled based on the number of applicants.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of December 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

POLICE RADIO DISPATCHER II - LATERAL SPN 284
Open Entry Lateral

DATE OPEN: Monday, December 16, 2024

DATE CLOSED: Continuous

SALARY: \$57,378.24 annual salary, payable bi-weekly, to a maximum of \$94,523.76

DESCRIPTION:

Do you have one year of continuous experience (full-time or equivalent) as a Police Radio Dispatcher? Have you been employed in the last 18 months as a law enforcement radio dispatcher utilizing a Computer Aided Dispatch System? If so, coming to work for the City of Spokane could be your next great career move!

SPD offers a generous compensation package that includes a pension plan and annual pay increases! ***Cannabis use prior to application is no longer disqualifying for this position. Once hired, employees of the Spokane Police Department may not use cannabis or any illegal drugs at any time.***

For more detailed information about working for the Spokane Police Department, visit our recruitment website.

Why choose the Spokane region:

Why do locals love Spokane? It may depend on whom you ask but most will tell you it is because of the abundance of outdoor recreation, numerous waterways within a close driving distance, arts and culture, a plethora of breweries and wineries, and a rich food scene in the vibrant downtown core. With its natural beauty, entertainment, award winning K-12 schools and excellent colleges and universities it's no wonder why Spokane continues to grow! Learn more about our city here.

DUTIES:

- Receives operational calls and messages by police radio, telephone and computer.
- Provides requested information or transmits messages and information to mobile units.
- Dispatches additional police units on trouble calls, as directed.
- Relays messages between mobile units, portable units and other City departments
- Operates an electronic message recorder.

- Maintains an operational log, monitors other City department radio frequencies, and takes indicated action in an emergency.
- Prepares and maintains necessary reports, records and files.
- Performs extensive operation at computer terminals.
- Receives emergency calls, transferred through 911 operators.
- Dispatches emergency personnel and equipment, in accordance with departmental policy or as directed.
- Enters, updates and receives information, emergency and non-emergency, using the Computer Aided Dispatch (CAD) computer.
- Assists in maintaining appropriate radio files.
- Maintains radio, telephone and computer contact with other agencies and public safety support organizations.
- Assists in preparation and maintenance of records and reports.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* One year of continuous experience (full-time or equivalent hours) and employed within the last eighteen months as a law enforcement radio dispatcher utilizing a Computer Aided Dispatch System.

All applicants must submit a Personal History Statement form along with the online employment application in order to be considered.

- Download the PHS form at the following link: **Personal History Statement**
- **You may attach the PHS form to your online profile at the time of application. Alternatively, you may return the PHS form via e-mail to civilservice@spokanecity.org.**

Notes:

- Within one year of appointment, employees in this classification must have the ability to type a minimum of 200 keystrokes (40 words) per minute.
- Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online in order to be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of December 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS #6280-24 PARK ATTRACTION MANAGEMENT SYSTEM City of Spokane Information Technology Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, JANUARY 6, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, JANUARY 6, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: December 4, 11, and 18, 2024

Miscellaneous Waterworks Products 2025
Water & Hydroelectric Services Department
ITB# 6286-24

Description: The City of Spokane Water & Hydroelectric services department is seeking bids for products in support of their 2025 construction and maintenance season.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 30th, 2024 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Tanya Lester
Purchasing Department

Publish: December 11 and 18, 2024

GENERAC GENERATOR INSTALLATION
City of Spokane
PW ITB #6728-25

Description: The City of Spokane is soliciting electronic bids for the installation of a Generac Generator.

Mandatory Pre-Bid Conference: Monday, January 6, 2025 at 9:00 am at the Spokane Central Service Center Lobby – Solid Waste Collections – 915 N Nelson St., Spokane WA 99202. **Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.**

Bid Opening: Sealed electronic bids will be accepted until **Monday, January 27, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, January 27, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: December 4, 11, and 18, 2024

MAKE BEACON HILL PUBLIC – PHASE 2

City of Spokane Parks & Recreation

PW ITB #6295-25

Description: The City of Spokane is soliciting electronic bids for the **Make Beacon Hill Public Project – Phase 2**

Mandatory Pre-Bid Conference: **Wednesday, January 8, 2025 at 1:30 pm at City Hall 808 W Spokane Falls Blvd., Spokane WA 99201 - Conference Room – TBD. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.**

Bid Opening: Sealed electronic bids will be accepted until **Monday, January 27, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, January 27, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: December 18, 24, and 31, 2024
