



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MAYOR AND CITY COUNCIL

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, November 25, 2024**

The minutes for the Monday, November 25, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, December 11, 2024, issue of the *Official Gazette*.

General Notices

Spokane City/County Historic Landmarks Agenda**Wednesday, December 18, 2024****3:00 PM****Hybrid Meeting - <https://www.historicspokane.org/current-agenda-items>****Microsoft Teams/City Council Briefing Center****Times given are an estimate and are subject to change.****3:00 PM: Public Hearing:**

- Special Valuation Application (per SMC 17D.100.310):
 - ◇ Fotheringham Residence – 2124 W 2nd Avenue
 - ◇ Fred & Winona Adams House – 11 W 26th Avenue

3:30 PM: Commission Briefing Session:

- Call to Order
- Approve 11/20/2024 meeting minutes
- Old Business
- New Business
- Chairman's Report
- HPO Staff Report
- Other (Announcement and events)

Adjournment:

The next SHLC meeting will be held on Wednesday, January 15, 2025

Updates to this agenda may occur prior to the meeting – please see <https://www.historicspokane.org/current-agenda-items> for the most current agenda.

Members of the general public are encouraged to join the on-line meeting using the following information:

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Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36608

An ordinance relating to Littering and Illegal Dumping; repealing Chapter 10.62 of the Spokane Municipal Code; amending Section 10.58.020 of the Spokane Municipal Code.

WHEREAS, Code Enforcement reports, on average, over 20 tons of garbage is illegally dumped and discarded throughout the city of Spokane every month; and

WHEREAS, the Washington State Legislature unanimously adopted HB 2207, adding criminal penalties for illegal dumping greater than 1 cubic foot; and

WHEREAS, the City intends to update the Spokane Municipal Code to reflect the new criminal penalties for illegal dumping provided by state law.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Chapter 10.62 of the Spokane Municipal Code is hereby repealed.

Section 2. That Section 10.58.020 of Chapter 10.58 of the Spokane Municipal Code is amended to read follows:

Section 10.58.020 Statutes Adopted by Reference

All statutes within the Revised Code of Washington are hereby adopted by reference. They include, but are not limited to, the following

1. RCW Title 7 Special Proceedings and Actions

RCW 7.21.010	Definitions.
RCW 7.21.020	Sanctions - Who may impose.
RCW 7.21.030	Remedial sanctions - Payment for losses.
RCW 7.21.040	Punitive Sanctions - Fines.
RCW 7.21.050	Sanctions - Summary imposition - procedure.
RCW 7.21.070	Appellate review.
RCW 7.80.120	Monetary penalties – Restitution.
RCW 7.80.150	Notices - Record of - Cancellation prohibited, penalty – Audit.
RCW 7.80.160	Failure to exercise notice options - Failure to satisfy penalty.
RCW 7.84.060	Response to notice - Contesting determination - Mitigating Circumstances - Hearing - Failure to respond or appear - Penalty.
RCW 7.84.100	Monetary penalties.
RCW 7.84.130	Failure to pay or complete community restitution – Penalty.
RCW 7.105 ch.	Civil protection orders – Jurisdiction and venue, filing, service, hearings, orders, duration, relief and remedies
RCW 7.105.450	Enforcement and penalties – Other than anti-harassment protection orders and extreme risk protection orders.
RCW 7.105.455	Enforcement and penalties – Antiharassment protection orders.
RCW 7.105.460	Enforcement and penalties – Extreme risk protection orders – false petitions.
RCW 7.105.465	Enforcement and penalties—Knowledge of order.

RCW 7.105.470	Enforcement—Prosecutor assistance.
RCW 7.105.565	Proceedings additional—Filing of criminal charges not required.
RCW 7.105.570	Other authority retained.
RCW 7.105.575	Liability

2. RCW Title 9 Crimes and Punishments

RCW 9.03.010	Abandoning, discarding refrigeration equipment
RCW 9.03.020	Permitting Unused Equipment to Remain on Premises
RCW 9.03.030	Violation of RCW 9.03.010 or 9.03.020.
RCW 9.03.040	Keeping or Storing Equipment for Sale
RCW 9.04.010	False advertising
RCW 9.04.090	Advertising fuel prices by service stations
RCW 9.08.030	False Certificate of Registration of Animals—False Representation as to Breed
RCW 9.08.070	Pet Animals-Taking, concealing, injuring, killing, etc.
RCW 9.08.072	Transferring stolen pet animal to a research institution
RCW 9.12.010	Barratry
RCW 9.12.020	Buying, demanding, or promising reward by district judge or deputy
RCW 9.16.020	Imitating lawful brand
RCW 9.16.035	Counterfeiting-penalties
RCW 9.16.060	Fraudulent registration of trademark
RCW 9.16.080	Petroleum products improperly labeled or graded-penalty
RCW 9.16.100	Use of the words “sterling silver,” etc.
RCW 9.16.110	Use of the words “coin silver,” etc.
RCW 9.16.120	Use of the word “sterling” on mounting
RCW 9.16.130	Use of the words “coin silver” on mounting
RCW 9.16.140	Unlawfully marking article made of gold
RCW 9.18.120	Suppression of competitive bidding
RCW 9.18.130	Collusion to prevent competitive bidding-Penalty
RCW 9.24.010	Fraud in stock subscription
RCW 9.24.040	Corporation Doing business without a license
RCW 9.26A.090	Telephone company credit cards-Prohibited acts
RCW 9.26A.110	Fraud in obtaining telecommunications service-Penalty
RCW 9.26A.120	Fraud in operating coin-box telephone or other receptacle
RCW 9.26A.130	Penalty for manufacture of sale of slugs to be used for coin
RCW 9.26A.140	Unauthorized sale or procurement of telephone records-penalties-Definitions
RCW 9.27.015	Interference, obstruction of any court, building, or residence—Violations
RCW 9.35.020	Identity Theft
RCW 9.35.030	Soliciting undesired mail
RCW 9.38.010	False representation concerning credit
RCW 9.38.015	False statement by deposit account applicant
RCW 9.38.020	False representation concerning title
RCW 9.40.040	Operating engine or boiler without spark arrester
RCW 9.40.100	Tampering with fire alarm or firefighting equipment—False alarm—Penalties
RCW 9.41.050	Carrying firearms-loaded pistol in vehicle
RCW 9.41.115	Unlawful sale or transfer of firearm
RCW 9.41.140	Alteration of identifying marks – Exceptions.
RCW 9.41.171	Alien possession of firearms - Requirements – Penalty.
RCW 9.41.173	Alien possession of firearms - Alien firearm license - Political subdivisions may not modify requirements - Penalty for false statement.
RCW 9.41.175	Alien possession of firearms - Possession without license -Conditions
RCW 9.41.230	Aiming or discharging firearms, dangerous weapons
RCW 9.41.240	Possession of pistol or semiautomatic assault rifle by person from eighteen to twenty-one.
RCW 9.41.250	Dangerous weapons-penalty
RCW 9.41.260	Dangerous exhibitions
RCW 9.41.270	Weapons apparently capable of producing bodily harm-unlawful carrying or handling-penalty-Exceptions
RCW 9.41.280	Possessing dangerous weapons on school facilities
RCW 9.41.282	Possessing dangerous weapons on child care premises—Penalty—Exceptions
RCW 9.41.284	Possessing dangerous weapons at voting facilities - Penalty -Exceptions.
RCW 9.41.300	Weapons prohibited in certain places—Local laws and ordinances—Exceptions—Penalty
RCW 9.41.305	Open carry of weapons prohibited on state capitol grounds and municipal buildings.
RCW 9.41.325	Undetectable or untraceable firearms—Penalties
RCW 9.41.326	Untraceable firearms - Exceptions – Penalties.
RCW 9.41.327	Unfinished frames or receivers - Exceptions – Penalties.

RCW 9.41.335	Failure to register as felony firearm offender
RCW 9.41.360	Unsafe storage of a firearm
RCW 9.41.810	Violation of requirement to surrender firearms and other violations of chapter 9.41 RCW
RCW 9.44.080	Misconduct in signing a petition
RCW 9.45.060	Encumbered, leased, or rented personal property—Construction
RCW 9.45.070	Mock auctions
RCW 9.45.080	Fraudulent removal of property
RCW 9.45.090	Knowingly receiving fraudulent conveyance
RCW 9.45.100	Fraud in assignment for benefit of creditors
RCW 9.45.270	Fraudulent filing of vehicle report of sale
RCW 9.46.170	False or misleading entries or statements, refusal to produce records
RCW 9.46.185	Causing person to violate rule or regulation
RCW 9.46.195	Obstruction of public servant—Penalty
RCW 9.46.1962	Cheating in the second degree
RCW 9.46.198	Working in gambling activity without license as violation—Penalty
RCW 9.46.217	Gambling records—Penalty—Exceptions
RCW 9.46.222	Professional gambling in the third degree
RCW 9.47A.050	Offenses relating to inhaling toxic fumes
RCW 9.51.010	Misconduct of officer drawing jury
RCW 9.51.020	Soliciting jury duty
RCW 9.51.030	Misconduct of officer in charge of jury
RCW 9.51.040	Grand juror acting after challenge allowed
RCW 9.51.050	Disclosing transaction of grand jury
RCW 9.51.060	Disclosure of deposition returned by grand jury
RCW 9.61.230	Telephone harassment
RCW 9.61.240	Telephone harassment—Permitting telephone to be used
RCW 9.62.010	Malicious prosecution
RCW 9.62.020	Instituting suit in name of another
RCW 9.66.030	Maintaining or permitting nuisance
RCW 9.66.050	Deposit of unwholesome substance
RCW 9.68.030	Indecent articles, etc.
RCW 9.68.060	Offenses related to "erotic material"—Determination by court—Labeling—Penalties.
RCW 9.68.130	Unlawful display of sexually explicit material
RCW 9.68A.053	Minor dealing in depictions of another minor or selling
RCW 9.68A.080	Failing to report depictions of minor engaged in sexually explicit conduct
RCW 9.68A.090	Communication with minor for immoral purposes-penalties
RCW 9.68A.103	Permitting commercial sexual abuse of a minor —Penalty—Consent of minor does not constitute defense
RCW 9.68A.150	Allowing minor on premises of live erotic performance—Definitions—Penalty
RCW 9.68.100	Duty of witness of offense against child or any violent offense—Penalty.
RCW 9.73.010	Divulging telegram
RCW 9.73.020	Opening sealed letter
RCW 9.73.030	Intercepting, recording, or divulging private communication—Consent required—Exceptions.
RCW 9.73.080	Alteration, erasure or wrongful disclosure of a recording and other penalties for violations of RCW 9.73.030
RCW 9.73.260	Unauthorized use of trap and trace devices, cell site simulator
RCW 9.86.020	Improper use of a flag
RCW 9.86.030	Desecration of flag
RCW 9.91.010	Denial of civil rights
RCW 9.91.020	Operating railroad, steamboat, vehicle, etc., while intoxicated
RCW 9.91.025	Unlawful transit conduct
RCW 9.91.060	Leaving children unattended in parked automobile
RCW 9.91.130	Disposal of trash in charity donation receptacle
RCW 9.91.140	Unlawful sale of food stamps
RCW 9.91.142	Food stamps-Trafficking
RCW 9.91.150	Tree spiking
RCW 9.91.170	Violations related to Interfering with dog guide or service animal
RCW 9.91.175	Violations related to Interfering with search and rescue dog
RCW 9.94A.835	Special allegation—Sexual motivation—Procedures

3. RCW Title 9A Washington Criminal Code

RCW 9A.36.041	Assault in the fourth degree
RCW 9A.36.050	Reckless endangerment
RCW 9A.36.070	Coercion

RCW 9A.36.150 Interference with the reporting of domestic violence
RCW 9A.40.070 Custodial interference in the second degree
RCW 9A.42.035 Criminal mistreatment in the third degree
RCW 9A.42.037 Criminal mistreatment in the fourth degree
RCW 9A.42.080 Abandonment of a dependent person in the third degree
RCW 9A.42.110 Leaving a child in the care of a sex offender
RCW 9A.44.096 Sexual misconduct with a minor in the second degree
RCW 9A.44.115 Voyeurism in the second degree
RCW 9A.44.132 Failure to register as sex offender or kidnapping offender
RCW 9A.44.170 Custodial sexual misconduct in the second degree
RCW 9A.46.020 Harassment: Definition-Penalties
RCW 9A.46.040 Court-ordered requirements-person charged with crime.
RCW 9A.46.080 Order restricting contact-Violation
RCW 9A.46.110 Stalking
RCW 9A.48.050 Reckless burning in the second degree
RCW 9A.48.090 Malicious mischief in the third degree
RCW 9A.48.105 Criminal street gang tagging and graffiti
RCW 9A.48.110 Defacing a state monument
RCW 9A.49.030 Unlawful discharge of a laser in the second degree
RCW 9A.50.020 Interference with health care facilities and providers
RCW 9A.50.030 Interference with health care facilities and providers-Penalty
RCW 9A.52.060 Making or having burglar tools
RCW 9A.52.070 Criminal trespass in the first degree
RCW 9A.52.080 Criminal trespass in the second degree
RCW 9A.52.100 Vehicle prowling in the second degree
RCW 9A.52.115 False swearing-Penalty
RCW 9A.56.050 Theft in the third degree
RCW 9A.56.060 Unlawful issuance of checks or drafts
RCW 9A.56.063 Making or possessing motor vehicle theft tools
RCW 9A.56.096 Theft of rental, leased, lease-purchased, or loaned property
RCW 9A.56.170 Possessing stolen property in the third degree
RCW 9A.56.180 Obscuring the identity of a machine
RCW 9A.56.220 Theft of subscription television services
RCW 9A.56.270 Shopping cart theft
RCW 9A.56.330 Possession of another's identification
RCW 9A.60.045 Criminal impersonation in the second degree
RCW 9A.60.050 False certification
RCW 9A.60.070 Offenses related to false academic credentials
RCW 9A.60.080 Impersonating a census taker
RCW 9A.61.050 Defrauding a public utility in the third degree
RCW 9A.72.040 False swearing
RCW 9A.72.140 Jury tampering
RCW 9A.72.150 Tampering with physical evidence
RCW 9A.76.020 Obstructing a law enforcement officer
RCW 9A.76.030 Refusing to summon aid for a peace officer
RCW 9A.76.040 Resisting arrest
RCW 9A.76.070 Rendering criminal assistance in the first degree
RCW 9A.76.080 Rendering criminal assistance in the second degree
RCW 9A.76.090 Rendering criminal assistance in the third degree
RCW 9A.76.100 Compounding
RCW 9A.76.130 Escape in the third degree
RCW 9A.76.160 Introducing contraband in the third degree
RCW 9A.76.170 Bail jumping
RCW 9A.76.175 Making a false or misleading statement to a public servant
RCW 9A.76.190 Failure to appear or surrender—Affirmative defense—Penalty.
RCW 9A.80.010 Official misconduct
RCW 9A.82.160 Criminal profiteering lien—Trustee's failure to comply, evasion of procedures or lien
RCW 9A.82.170 Financial institution records—Inspection and copying—Wrongful disclosure
RCW 9A.84.010 Criminal mischief (riot)
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RCW 9A.86.010 Disclosing intimate images
RCW 9A.88.010 Indecent exposure
RCW 9A.88.030 Prostitution

- RCW 9A.88.090 Permitting prostitution
- RCW 9A.88.110 Patronizing a prostitute
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- RCW 9A.90.130 Cyberstalking
- RCW 13.32A.080 Unlawful harboring of a minor—Penalty—Defense—Prosecution of adult for involving child in commission of offense.

4. RCW Title 10 Criminal Procedure

- RCW 10.01 General provisions.
- RCW 10.05 Deferred prosecution—Courts of limited jurisdiction.
- RCW 10.19 Bail and appearance bonds.
- RCW 10.21 Bail determinations under Article I, section 20—Conditions of release.
- RCW 10.22 Compromise of misdemeanors.
- RCW 10.25 Jurisdiction and venue.
- RCW 10.27 Grand juries—Criminal investigations.
- RCW 10.29 Statewide special inquiry judge act.
- RCW 10.31 Warrants and arrests.
- RCW 10.34 Fugitives of this state.
- RCW 10.37 Accusations and their requisites.
- RCW 10.40 Arraignment.
- RCW 10.43 Former acquittal or conviction.
- RCW 10.52 Witnesses—Generally.
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- RCW 10.56 Witnesses—Eyewitnesses and informants.
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- RCW 10.73 Criminal appeals.
- RCW 10.77 Criminally insane—Procedures.
- RCW 10.79 Searches and seizures.
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- RCW 10.85 Rewards.
- RCW 10.88 Uniform criminal extradition act.
- RCW 10.89 Uniform act on fresh pursuit.
- RCW 10.91 Uniform rendition of accused persons act.
- RCW 10.92 Tribal police officers.
- RCW 10.93 Washington mutual aid peace officers powers act.
- RCW 10.96 Criminal process records.
- RCW 10.97 Washington state criminal records privacy act.
- RCW 10.98 Criminal justice information act.
- RCW 10.99 Domestic violence—Official response.
- RCW 10.101 indigent defense services.
- RCW 10.105 Property involved in a felony.
- RCW 10.108 Blue alert system.
- RCW 10.109 Use of body worn cameras.
- RCW 10.110 Individuals in custody—Health care services.
- RCW 10.112 Sexual exploitation of children.
- RCW 10.114 Use of deadly force by peace officer.
- RCW 10.116 Peace officers—Tactics and equipment.
- RCW 10.118 Law enforcement—Use of force—Data collection.
- RCW 10.120 Law enforcement and correctional officers—Permissible uses of force.
- RCW 10.122 Uniform electronic recordation of custodial interrogations act.

5. RCW Title 16 Animals and livestock

- RCW 16.08.100 Dangerous dogs—Confiscation—Conditions—Duties of animal control authority—Penalties and affirmative defenses for owners of dogs that attack.
- RCW 16.24.040 Violation of Order re Stock restricted areas
- RCW 16.36.110 Animal health violations, gross misdemeanor—Injunction—Denial, revocation, or suspension of license
- RCW 16.50.170 Humane slaughter of livestock - Penalty for violations

- RCW 16.52.090 Docking horses
- RCW 16.52.095 Cutting ears
- RCW 16.52.225 Non-ambulatory livestock-transporting or accepting delivery
- RCW 16.52.305 Unlawful use of hook
- RCW 16.57.120 Removal or alteration of brand—Penalty
- RCW 16.52.207 Animal cruelty in the second degree—Penalty.
- RCW 16.52.225 Non-ambulatory livestock—Transporting or accepting delivery—Gross misdemeanor—Definition.
- RCW 16.57.280 Possession of cattle or horse marked with another's brand—Penalty
- RCW 16.57.320 Disposition of proceeds of sale when no proof of ownership—Penalty for accepting proceeds after sale, barter, trade
- RCW 16.57.405 Microchip in a horse—Removal with intent to defraud
- RCW 16.58.170 identification of cattle through licensing of certified feed lots General penalties—Subsequent offenses
- RCW 16.65.440 Public livestock markets – Penalty
- RCW 16.68.180 Disposal of dead animals
- RCW 16.70.050 Control of pet animals infected with diseases communicable to humans - Violations-Penalty

6. RCW Title 19 Business Regulations – Miscellaneous

- RCW 19.02.115 Licensing information—Authorized disclosure—Penalty
- RCW 19.06.040 Blind made products-services – Penalty
- RCW 19.09.275 Charitable solicitations - Violations—Penalties
- RCW 19.25.020 Reproduction of sound without consent of owner unlawful—Fine and penalty
- RCW 19.25.030 Use of recording of live performance without consent of owner unlawful—Fine and penalty
- RCW 19.25.040 Failure to disclose origin of certain recordings unlawful—Fine and penalty
- RCW 19.27A.120 Energy-related building standards - Violations—Penalty
- RCW 19.29.060 Electrical construction - Violation of rules by agent, employee or officer—Penalty
- RCW 19.30.150 Farm labor contractors – Penalties
- RCW 19.31.080 Employment agencies - License required—Penalty
- RCW 19.48.110 Obtaining hotel, restaurant, lodging house, ski area, etc., accommodations by fraud—Penalty
- RCW 19.60.066 Pawnbrokers and secondhand dealers - Prohibited acts—Penalty
- RCW 19.60.067 Secondhand precious metal dealers—Prohibited acts—Penalty
- RCW 19.68.010 Rebating by Practitioners of Healing Professions - Rebating prohibited—Disclosure—List of alternative facilities
- RCW 19.76.130 Refilling bottles, etc.-Penalty
- RCW 19.83.050 Trading stamp licenses – Penalty
- RCW 19.84.040 Trading stamps and premiums – Criminal Penalty
- RCW 19.86.110 Demand to produce documentary materials for inspection, answer written interrogatories, or give oral testimony—Contents—Service—Unauthorized disclosure—Return—Modification, vacation—Use—Penalty
- RCW 19.105.470 Camping resorts - Violations—As gross misdemeanors—Statute of limitations
- RCW 19.105.520 Camping resorts unlawful to represent director's administrative approval as determination as to merits of resort—Penalty
- RCW 19.110.075 Business opportunity fraud – Penalties
- RCW 19.112.060 Motor fuel quality act - Penalties
- RCW 19.122.090 Underground Utilities – Excavation without a valid confirmation code – Penalty
- RCW 19.122.110 False excavation confirmation code—Penalty
- RCW 19.134.070 Credit services organizations act - Waiver of rights—Violations—Enforcement—Unfair business practice
- RCW 19.138.270 Sellers of travel violations—Giving false information—Criminal penalties
- RCW 19.146.110 Mortgage broker practices act - Criminal penalty
- RCW 19.154.100 Immigration services fraud prevention act - Penalty
- RCW 19.158.150 Commercial telephone solicitation – Registration required-penalty
- RCW 19.158.160 Commercial telephone solicitation-Penalties
- RCW 19.166.090 International student exchange – Violations-Misdemeanor
- RCW 19.170.070 Promotional advertising of prizes – Violation-Penalty
- RCW 19.178.120 Going out of business sales – Violation-False or incorrect notice-Penalty
- RCW 19.194.030 Trade-in or exchange of computer hardware - Prohibited acts-Gross misdemeanor
- RCW 19.210.040 Unused property merchants – Penalties
- RCW 19.230.300 Uniform money services act – Criminal Penalties
- RCW 19.235.010 Motion picture-Unauthorized recording-Penalty
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- RCW 19.290.070 Metal property – Violations-Penalty
- RCW 19.290.100 Scrap metal license-Penalties
- RCW 19.310.130 Exchange facilitators – Violations-Misdemeanor

7. Title 46 Motor Vehicle Dealers and Manufacturers

- RCW 46.70.021 License required for dealers or manufacturers—Penalties
- RCW 46.70.051 Issuance of license—Private party dissemination of vehicle database
- RCW 46.70.140 Handling "hot" vehicles—Unreported motor "switches"—Unauthorized use of dealer plates—Penalty
- RCW 46.82.390 Driver Training Schools-Penalty

8. RCW Title 26 Domestic Relations

- RCW 26.44.030 Abuse of children-Reports-Duty and authority to make, etc.
- RCW 26.44.060 Abuse of children-False report of abuse
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- RCW 38.40.120 Authorized military organizations

10. RCW Title 66 Alcoholic Beverage Control

- RCW 66.20.200 Liquor permits-Unlawful acts relating to identification or certification card— Penalties
- RCW 66.20.340 Alcohol servers-Violation of rules-Penalties
- RCW 66.24.481 Licenses-Stamp taxes-Public place or club-License or permit required-Penalty
- RCW 66.28.200 Keg registration-Special endorsement for grocery store licensee-Requirements of seller
- RCW 66.28.210 Keg registration-Requirements of purchaser
- RCW 66.28.220 Keg registration—Identification of containers—Rules—Fees—Sale in violation of rules unlawful
- RCW 66.28.230 Keg registration—Furnishing to minors—Penalties
- RCW 66.44.090 Acting without license
- RCW 66.44.100 Opening or consuming liquor in public place—Penalty.
- RCW 66.44.120 Unlawful use of seal
- RCW 66.44.140 Unlawful sale, transportation of spirituous liquor without stamp or seal—Unlawful operation, possession of still or mash
- RCW 66.44.150 Buying liquor illegally
- RCW 66.44.180 General penalties-Jurisdiction for violations
- RCW 66.44.200 Sales to persons apparently under the influence of liquor—Purchases or consumption by persons apparently under the influence of liquor on licensed premises—Penalty—Notice—Separation of actions.
- RCW 66.44.240 Drinking in public conveyance-Penalty against carrier-Exception
- RCW 66.44.250 Drinking in public conveyance-Penalty against individual-Restricted application
- RCW 66.44.270 Furnishing liquor to minors, minor in possession, use -Penalties-Exhibition of effects-Exceptions
- RCW 66.44.290 Minor purchasing or attempting to purchase liquor-Penalty
- RCW 66.44.300 Treats, gifts, purchases of liquor for or from minor, or holding out minor as at least twenty-one, in public place where liquor sold
- RCW 66.44.310 Minors frequenting off-limits area—Misrepresentation of age—Penalty—Classification of licensees
- RCW 66.44.325 Unlawful transfer to minor of age identification
- RCW 66.44.328 Preparation or acquisition and supply to persons under age twenty-one of facsimile of official identification card—Penalty
- RCW 66.44.380 Powdered alcohol

11. RCW Title 68 Cemeteries, Morgues and Human Remains

- RCW 68.05.115 Sale or transfer of cemetery authority or creation of a new cemetery—Penalty for noncompliance
- RCW 68.05.240 Interment, certificate of authority required—Penalty
- RCW 68.24.130 Cemetery property-Sale for resale prohibited—Penalty
- RCW 68.24.140 Commission on sales prohibited—Penalty
- RCW 68.24.150 Unlawful employment of others to dispose of human remains
- RCW 68.24.190 Opening road through cemetery—Penalty
- RCW 68.28.060 Mausoleums-Improper construction a nuisance—Penalty
- RCW 68.40.085 Endowment and Non-endowment care-Representing fund as perpetual—Penalty
- RCW 68.40.090 Endowment and Non-endowment care-Penalty
- RCW 68.50.020 Notice to coroner or medical examiner—Penalty
- RCW 68.50.050 Removal or concealment of body—Penalty

RCW 68.50.100	Dissection, when permitted—Autopsy of person under the age of three years
RCW 68.50.108	Autopsies, postmortems—Consent to embalm, cremate body, or make final disposition— Time limitation
RCW 68.50.120	Holding body for debt—Penalty
RCW 68.50.130	Unlawful disposal of remains
RCW 68.50.185	Individual final disposition—Exception—Penalty
RCW 68.50.645	Skeletal human remains—Duty to notify—Ground disturbing activities—Coroner determination—Definitions
RCW 68.50.010	Unlawful damage to graves, markers, shrubs, etc.—Interfering with funeral
RCW 68.50.040	Nonconforming cemetery a nuisance—Penalty
RCW 68.60.040	Protection of cemeteries—Penalties
RCW 68.60.055	Skeletal human remains—Duty to notify—Ground disturbing activities—Coroner determination—Definitions

12. RCW Title 69 Food, Drugs, Cosmetics, and Poisons

RCW 69.04.060	Intrastate commerce in drugs and cosmetics criminal penalty for violations
RCW 69.04.070	Intrastate commerce in drugs and cosmetics additional penalty
RCW 69.06.060	Food and beverage establishment workers' permits-Penalty
RCW 69.07.150	Washington Food Processing Act-Violations-Penalties
RCW 69.22.090	Cottage food operations-Penalty
RCW 69.25.150	Washington Wholesome Eggs And Egg Products Act- Penalties—Liability of employer—Defense
RCW 69.28.185	Honey-Penalty
RCW 69.30.140	Sanitary control of shellfish-Penalties
RCW 69.36.060	Washington Caustic Poison Act of 1929-Penalty
RCW 69.38.040	Inspection of poison register-Penalty for failure to maintain register
RCW 69.38.040	False representation-Penalty
RCW 69.38.060	Manufacturers and sellers of poisons—License required—Penalty
RCW 69.40.055	Selling repackaged poison without labeling—Penalty
RCW 69.41.030	Legend drugs-Prescription drugs- Sale, delivery, or possession of legend drug without prescription or order prohibited—Exceptions—Penalty
RCW 69.41.050	Legend drugs-Prescription drugs - Labeling requirements—Penalty
RCW 69.41.170	Coercion of pharmacist prohibited—Penalty
RCW 69.41.320	Legend drugs-Prescription drugs - Practitioners—Restricted use—Medical records
RCW 69.41.350	Possessing steroid without a valid prescription
RCW 69.50.4011	Possession of counterfeit substance
RCW 69.50.4013	Possession of controlled substance
RCW 69.50.4014	Possession of forty grams or less of marijuana
RCW 69.50.412	Unlawful use of drug paraphernalia
RCW 69.50.475	Marijuana retail outlets—Sale to persons under the age of twenty-one—Penalty
RCW 69.50.560	Controlled purchase programs—Persons under age twenty-one—Violation—Criminal penalty—Exceptions
RCW 69.90.020	Sale of "kosher" and "kosher style" food products prohibited if not kosher—Representations—Penalty

13. RCW Title 70 Public Health and Safety

RCW 70.02.330	Obtaining confidential records under false pretenses - Penalty
RCW 70.05.120	Local health departments, boards, officers-regulations, violations—remedies—Penalties
RCW 70.24.022	Interviews, examination, counseling, or treatment of infected persons or persons believed to be infected—Dissemination of false information—Penalty
RCW 70.24.025	Violations of health order—Penalties
RCW 70.24.027	Intentional transmission of HIV—Penalties
RCW 70.24.080	Control and treatment of sexually transmitted diseases-Penalty
RCW 70.28.033	Treatment, isolation, or examination order of health officer—Violation—Penalty
RCW 70.41.170	Operating or maintaining unlicensed hospital or unapproved tertiary health service—Penalty
RCW 70.42.180	Operating without a license—Injunctions or other remedies—Penalty
RCW 70.54.010	Polluting water supply—Penalty
RCW 70.54.020	Furnishing impure water—Penalty
RCW 70.54.030	Pollution of watershed of city in adjoining state—Penalty
RCW 70.54.050	Exposing contagious disease—Penalty
RCW 70.54.065	Ambulances and drivers—Penalty.
RCW 70.54.070	Door of public buildings to swing outward—Penalty
RCW 70.54.080	Liability of person handling steamboat or steam boiler
RCW 70.54.090	Attachment of objects to utility poles—Penalty
RCW 70.54.160	Public restrooms—Pay facilities—Penalty

- RCW 70.54.350 Electrology and tattooing—Practitioners to comply with rules—Penalty
 RCW 70.54.400 Retail restroom access—Customers with medical conditions—Penalty
 RCW 70.58.280 Vital statistics-Penalty
 RCW 70.58A.590 Vital statistics-Penalties
 RCW 70.62.280 Transient accommodations-licensing-inspections-Violations—Penalty
 RCW 70.74.160 Unlawful access to explosives
 RCW 70.74.295 Abandonment of explosives
 RCW 70.74.300 Explosive containers to be marked—Penalty
 RCW 70.74.310 Gas bombs, explosives, stink bombs, etc.
 RCW 70.155.080 Tobacco – Purchasing, possessing by persons under eighteen—Civil infraction—Jurisdiction.
 RCW 70.160.030 Smoking prohibited in public places or places of employment.
 RCW 70.160.075 Smoking prohibited within twenty-five feet of public places or places of employment—Application to modify presumptively reasonable minimum distance.
 RCW 70.345.140 Vapor products - Purchase or possession by persons under eighteen—Penalty—Jurisdiction.

14. **RCW Title 70A Environmental Health and Safety**

RCW 70A.200.060 Littering Prohibited – Penalties – Litter cleanup restitution payment

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council November 25, 2024

Delivered to Mayor December 2, 2024

Policies & Procedures

NOTICE

CITY OF SPOKANE DEPARTMENT POLICY AND PROCEDURES

Pursuant to Administrative Policy and Procedure ADMIN 0325-10-01, Section 5.4.1., notice of adoption of the following Department Policy and Procedure(s) is published. All adopted City policy and procedures are available for review in the Office of the City Clerk and at the City Web site <http://www.spokanecity.org/government/policies/>.

PARKS AND RECREATION COLLECTION OF REVENUES AND RECEIVABLES

Effective: January 1, 2025
 DEPT 1400-24-06
 LGL 2024-0037

NOTICE**CITY OF SPOKANE
DEPARTMENT POLICY AND PROCEDURES**

Pursuant to Administrative Policy and Procedure ADMIN 0325-10-01, Section 5.4.1., notice of adoption of the following Department Policy and Procedure(s) is published. All adopted City policy and procedures are available for review in the Office of the City Clerk and at the City Web site <http://www.spokanecity.org/government/policies/>.

**UTILITIES
SHUT OFFS FOR NONPAYMENT DURING EXTREME HEAT**

Effective: November 22, 2024
DEPT 5200-24-03
LGL 2024-0033

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 5200-24-06 LEGAL 2024-0034
TITLE: UTILITIES BILLING AND COLLECTIONS POLICY	
EFFECTIVE DATE: November 22, 2024	
REVISION EFFECTIVE DATE: N/A	

1.0 GENERAL

The City of Spokane Utility Billing Department will establish and maintain uniform, fair, and consistent billing, payment and collection practices for water, sewer, stormwater and solid waste services in full compliance with all applicable RCW (Revised Code of Washington) and/or SMC (Spokane Municipal Code) Sections, as listed or as may be amended from time to time.

It is the policy of the City of Spokane to ensure all utility service fees are paid in a timely manner. The legal owner of a property will be listed as the primary Account Holder and is ultimately liable for all water, sewer, stormwater and solid waste service charges provided to the property.

The City of Spokane will follow standard criteria for determining whether water, sewer, stormwater, and solid waste customer accounts are delinquent. The City may act on accounts for nonpayment including without limitation charging interest, assessing applicable fees, terminating water services, the placement of a lien against the property, referral to a collection agency and any other remedies provided under the law. Customers and the City may agree to alternative payment schedules upon written agreement.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to the City of Spokane Public Works Division including the Utility Billing Office, Water Department, Solid Waste Disposal, Solid Waste Collections, Hydroelectric Services and Wastewater Management Department.

3.0 REFERENCES

- RCW 35.21.140 Garbage – Notice of lien – Foreclosure
- RCW 35.21.217 Utility services – Deposit – Tenant’s delinquencies – Notice – Lien
- RCW 35.21.290 Utility services – Lien for
- RCW 35.21.300 Utility services – Enforcement of lien – Limitations of termination of service for residential heating

RCW 35.67.200 Sewerage lien – Authority
 RCW 35.67.210 Sewerage lien – Extent – Notice
 RCW 19.16.500 Public bodies may retain collection agencies to collect public debts—Fees.

WAC 480-110-355 “Discontinuing of Service”

Chapter 60.80 RCW Lien for unrecorded utility charges
 Chapter 13.01 SMC General Provisions
 Chapter 13.02 SMC Solid Waste
 Chapter 13.03 SMC Sewers
 Chapter 13.04 SMC Water
 Chapter 04.02 SMC Special Administrative Procedures

4.0 DEFINITIONS

4.1 **City** means the City of Spokane and is inclusive of every department within the City.

4.2 **Critical Care Customer or Medical Emergency**

The medical need for water services to remain in use for a resident who requires home medical equipment, and who has provided appropriate documentation from a physician that water services are required (WAC 480-110-355).

4.3 **Account and Past Due Balance**

The account shows the amount owing on an account and includes current charges and any past due amounts, fees, and penalties, charges for service location visits, abatements, special assessments, service termination and activation. The account balance is considered past due as of day twenty-one (21) from the original bill date.

Bills will be payable when rendered and will be considered past-due the day following the due date stated on the bill. (Bills may be mailed/mailed, as requested, to the address specified by the account holder, in addition to the service location). Duplicate bills will be subject to a duplicate bill fee. Failure to receive a bill will not release the customer from obligation for payment. If payment is not received by 5:00pm on the twentieth (20) day from the date of the bill, a late fee will be assessed.

4.4 **Payment Plan**

If a tenant requests a payment plan, the City must have authorization from the property owner or property owner’s agent. The payment plan is used to satisfy a current or outstanding balance which is not to exceed six (6) months without the approval of the director or his/her designee(s).

4.5 **Unauthorized Connection, Reconnection of Utility Services**

Unless authorized or permitted under these Policies or applicable City Code, any connection, reconnection, and/or use of utility services shall be deemed to be unauthorized and subject to recourse by the City. Such recourse may include, but is not limited to, immediate disconnection of service, recovery of all costs and damages incurred.

4.6 **Multi-Family Residence**

Classification of housing where multiple separate housing units for residential inhabitants are contained within one building or several buildings with one complex.

4.7 **Wastewater Hauler (Septic Haulers)**

Consistent with SMC 13.03.0223 is defined as a firm permitted to collect and transport materials removed from onsite grease control devices or septic tanks that may be discharged to a local Publicly Owned Treatment Works (POTW) or discharged to a rendering facility. The director may approve industrial waste on a case-by-case basis.

5.0 POLICY

5.1 It is the policy of the City of Spokane to promptly identify and collect all monies due for utility services provided to the property.

5.2 Chapter 13.01 of the Spokane Municipal Code establishes administrative provisions for billing and collection of amounts owed for utility services.

5.3 The City of Spokane Utility Billing Office may terminate utility service in the following situations:

- an account is delinquent as defined by the municipal code; or
- the property owner needs to make service repairs or vacating property temporarily or permanently; or
- the property is vacant.

- 5.4 Utility service will not be terminated to affect an eviction. In any landlord/ tenant dispute, the City will remain neutral.
- 5.5 Exceptions to this policy in special circumstances require prior approval by the Utility Billing department head and in certain circumstances, the Director of Public Works.

5.6 Medical Emergency / Critical Care Customers

- 5.6.1 Customer must provide written verification from medical provider as defined in WAC 480-110-355 within 5 days to maintain water service.
- 5.6.2 Customer must pay 25% and enter into a repayment plan and pay remaining balance within 90 days.
- 5.6.3 All subsequent bills must be paid in full, and account kept current.
- 5.6.4 Written verification form from medical personnel shall specify the following:
1. Residence location;
 2. An explanation of how the physical health of the person will be endangered by disconnection of service;
 3. A statement of how long the condition is expected to last;
 4. The title, signature and contact information of the person certifying the condition.

6.0 PROCEDURE

6.1 Timelines and Actions.

6.1.1 **Due Date**

Utility accounts are due no later than twenty (20) calendar days from the Billing Date. This date is listed on the payment stub of the monthly utility bill.

6.1.2 **Late Charges**

At the time of the monthly bill calculation, any amount still owing and are past due by 21 days or more, shall be assessed a one percent (1%) late charge to be reflected on the following bill. The late fee will be assessed on the past due balance each month thereafter until paid to a current status.

6.1.3 **First Notification: Delinquent Bill**

If the account is not paid in full within thirty-one (31) calendar days from the date of the prior billing, the next bill issued will be marked as "Delinquent Bill".

6.1.4 **Second Notification: Urgent Notice**

If the account is not paid in full within sixty-one (61) calendar days, an Urgent Notice will be issued requiring payment of the total past due balance owing no later than five (5) calendar days from the Urgent Notice date. The Urgent Notice provides 5 business days to pay the past due balance.

6.1.5 **Third Notification: YELLOW Door Tag**

If the past due balance is not paid before the expiration of the Urgent Notice, the City will place a YELLOW door tag at the service location, providing until 5:00 p.m. the following business day of the door tag date to prevent water shut off upon expiration of the Door Tag. The YELLOW door tag contains the following information:

1. The service address, account number and date.
2. The total past due amount to turn on water.
3. City of Spokane contact information for payment arrangements, how to make a payment or dispute an amount owing.
4. Extreme Heat Advisory information such as how to have water services turned on when the National Weather Service announces an extreme heat advisory for the service location area.

6.1.6 **Fourth Notification: RED Door Tag**

If the past due balance is not paid before the expiration of the YELLOW door tag, the City will terminate water services, and place a RED door tag at the service location. The RED door tag contains the following information:

1. The service address, account number and date.
2. The total past due amount to be paid in order to turn on water.
3. City of Spokane contact information for payment arrangements, how to make a payment or dispute an amount owing.

4. Extreme Heat Advisory information such as how to have water services turned on if the National Weather Service announces an extreme heat advisory for the service location area.

6.1.7 **Multi-Family Residential units**

Will be provided with an additional thirty (30) calendar days from the date of the notice, to pay current from the Urgent Notice. Each residential unit will be provided an individual notice, placed on each door on the same date of the notice. There will be a fee assessed to the utility account balance for each notification placed onsite. Any tenant will be provided the opportunity to pay current charges and / or make payments towards the past due amounts by contacting the City of Spokane Utility Billing office prior to the thirty (30) calendar days from notification left at the property.

6.1.8 **Termination of Services**

Once an account is more than sixty-five (65) calendar days past due, water services may be scheduled for water service termination. When the water is shut off, a Service Termination Notice (RED door tag) will be placed on the property door to advise the water service has been terminated and provide information for restoration of water service.

6.1.9 **Restoration of Services**

To restore water services, 100% of the past due balance must be paid unless an installment repayment plan is agreed to by the City of Spokane Utility Billing Office. Installment repayment plans require a 25% good faith down payment if there has been no payment of at least the current charges in over sixty (60) days prior to the date of water service termination. It is also required to enter into an installment repayment plan for the remaining past due amount plus broken out into monthly installments to be paid, in addition to ongoing monthly current charges. The repayment plan must not exceed six (6) months from the approval date. Anything greater than six (6) months must be approved by the Director of Public Works or his/her designee(s).

6.1.10 **Installment Agreements**

For past due balances may be requested by contacting the City of Spokane, Utility Billing Office. The requestor may be:

- the property owner, or legal representative or agent of the property owner.
- a real estate closing agent guaranteeing payment; or
- a charitable organization or agency guaranteeing payment.
- the property owner is ultimately responsible for the utility bill balance. [The City will require written agreement or acknowledgement by the property owner, allowing their tenant to apply for an installment agreement].

6.1.11 **Septic Haulers**

- Are issued unsecured utility accounts with a deposit at the time of application. Accounts with unpaid charges will receive a First Notice of Delinquent Bill (Demand Letter). Failure to pay application, sewer, or other applicable charges may result in revocation of their Hauler Permit per SMC 13.03A.0312, and payment in full is required on all delinquent charges included on the monthly City Utility Bill. The hauler may request a Payment Plan or Installment Agreement by contacting the Utility Billing office for consideration.

6.2 Allocation of Payments.

- 6.2.1 Pursuant to SMC 4.02.090, all utility bill payments received are allocated to charges in the following order of priority:

- a. labor and materials
- b. late fees and penalties
- c. other fees or charges
- d. additional refuse (solid waste)
- e. refuse (solid waste)
- f. additional sewer
- g. sewer
- h. water

- 6.2.2 Partial payments are applied first to the oldest charges and any accrued interest until the account is fully paid.

6.3 Lien Enforcement.

- 6.3.1 Outstanding statutory utility lien against the service premises. The City of Spokane is authorized to enforce all Washington State utility lien laws, which are applicable to municipally owned utilities.
- 6.3.2 After sixty-five days (65) of delinquency of water services, the City shall enforce its lien rights by terminating water services as outlined herein.
- 6.3.3 State law requires a utility closing bill be done at the time of any sale, including properties involved in foreclosures and Sheriff’s sales. Neither status affects the City’s lien.
- 6.3.4 As authorized by RCW 35.21.140 and RCW 35.67.210, the City has the power to lien real property served by its utilities for delinquent utility charges. The City is not required to record a lien for delinquent sewer and storm water service charges for up to 6 months for sewer and up to 12 months for solid waste charges.
 - a. The City utilities bill is billed to and assessed against the real property and the owners of the property are considered ultimately responsible for the bill.
 - b. The owners may have a duplicate bill issued to a tenant or other agent to be the bill payer, but the property owner will continue to have full responsibility for the account balance remaining current. There will be a duplicate bill fee charged for every additional paper bill issued.
 - c. If the residents of a property continue occupancy after service termination, service charges including but not limited to solid waste, wastewater and other monthly charges will continue. These charges add to the lien amount of the account.

7 RESPONSIBILITIES

The Utility Billing Office shall administer this policy and procedure.

8 APPENDICES

None.

**CITY OF SPOKANE
PUBLIC RULE
DEPARTMENT POLICY AND PROCEDURE**

CITY OF SPOKANE WATER AND HYDROELECTRIC DEPARTMENT PUBLIC RULE AND PROCEDURE	RULE 4100-24-02 RES 2024-0105 LGL 2020-0024
TITLE: WATER AND HYDROELECTRIC DEPARTMENT – UPDATE FEE SCHEDULE	
EFFECTIVE DATE: December 17, 2020 REVISION DATE: June 1, 2022; January 1, 2024; January 1, 2025	

1.0 GENERAL

1.1 The City of Spokane Water and Hydroelectric Department established the following public rule, policy, procedures, and fee schedule.

The Public Rule relates to the charges of fees and costs for various services related to the Water and Hydroelectric Department from the City of Spokane.

The administrative fees and costs schedule can be found onsite at Water and Hydroelectric Department located at: 914 East North Foothills Drive, Spokane, Washington 99207.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule and policy shall apply to the City of Spokane Water and Hydroelectric Department, the City of Spokane Utilities Billing Department, and the City of Spokane Accounting Department.

3.0 REFERENCES

Spokane Municipal Code (SMC) Chapter 13.04
Chapter 246-290 WAC – Group A Public Water Systems
Chapter 246-293 WAC – Water System Coordination Act
Chapter 70A.120 RCW – Public Water Supply System
City of Spokane Public Rule 4100-20-01, Water Hydrant Usage Policy and Fees dated June 25, 2020.

4.0 DEFINITIONS

4.1 See SMC 13.04.0816 & Chapter 13.04 SMC

5.0 POLICY

- 5.1 It is the policy of the City of Spokane to adopt fees for reimbursement of costs for administering the City's Water and Hydroelectric Department programs in compliance with Department of Health regulations.
- 5.2 The City anticipates annual review and updates to all fees for reimbursement. However, in the event an annual update is not needed, all fees set out in the latest Appendix A shall remain in full effect until modified or amended via the Public Rule process.

6.0 PROCEDURE

- 6.1 The Water & Hydroelectric Department fees and costs for various services related to the Water and Hydroelectric programs and services of the City of Spokane.
- 6.2 These fees and costs are intended to cover the costs of administration of the Water and Hydroelectric Department, including but not limited to, costs associated with permits, tap and meter connections, monitoring, inspections, sampling, analysis, publication, processing, and violation remediation.
- 6.3 Current Fees and Charges:
 - 6.3.1 Meter Fees and Tap Fees are charged as stated in Appendix A, attached.
 - 6.3.2 Return Inspection Fees and Reschedule Fees are charged based on actual charges for the number of hours spent and level of work performed.
 - 6.3.3 Administrative Appeal: Two hundred fifty dollars (\$250.00).
 - 6.3.4 Publication of significant non-compliance notice: Costs are billed, and payable in advance.
 - 6.3.5 Monitoring, inspection, surveillance, sampling fees: Costs are determined and billed by the Director.
 - 6.3.6 Processing fee for NSF checks: As set by City Treasurer.
 - 6.3.7 Administrative Penalty: Five hundred dollars (\$500.00)
 - 6.3.8 Any other review or approval by the Director not otherwise specified above: Hourly basis based on staff time.

7.0 RESPONSIBILITIES

The Water and Hydroelectric Department through the City's Utilities Billing Department, and Accounting Department shall administer this Public Rule and Policy. Unpaid charges, fines, and penalties shall, after thirty calendar days (30), be assessed an additional penalty of one percent (1.00%) of the unpaid balance per month.

8.0 APPENDICES

8.1 Appendix A – Meter Fees and Tap Fees for 2025

APPENDIX A

((2024)) 2025 METER FEES & TAP FEES*

METER FEES	FEE DOLLAR AMOUNT
Type: Hydrant Flow Test	((\$1,110.86) <u>\$1,124.19</u>)
Type: After Hours Fee	((\$1,318.80) <u>\$1,334.63</u>)
Type: Meter Test Fee	((\$645.36) <u>\$653.11</u>)
2" Fire Meter W/ DCDVA	((\$3,114.71) <u>\$3,988.10</u>)
Type: Utility Offset (based on 8")	((\$3,148.43) <u>\$3,186.21</u>)
Type: 2" Fire Meter W/0 DCDVA	((\$1,863.28) <u>\$2,906.34</u>)
Type: 3" Meter- Domestic W/ DCVA	((\$8,871.20) <u>\$8,870.90</u>)
Type: 3" Meter - Domestic W/0 DCVA	((\$7,326.83) <u>\$7,522.59</u>)
Type: 4" Meter - Domestic W/ DCVA	((\$10,191.61) <u>\$10,367.13</u>)
Type: 4" Meter - Domestic W/0 DCVA	((\$9,426.65) <u>\$10,033.06</u>)
Type: 6" Meter - Domestic W/ DCVA	((\$14,983.73) <u>\$15,882.72</u>)
Type: 6" Meter- Domestic W/0 DCVA	((\$13,200.79) <u>\$13,428.63</u>)
Type: 3" Meter- Irrigation W/ DCVA	((\$7,672.41) <u>\$7,803.85</u>)
Type: 3" Meter- Irrigation W/0 DCVA	((\$6,128.04) <u>\$6,455.54</u>)
Type: 4" Meter - Irrigation W/ DCVA	((\$8,618.79) <u>\$8,921.55</u>)
Type: 4" Meter - Irrigation W/0 DCVA	((\$7,081.83) <u>\$7,803.18</u>)
Type: 6" Meter- Irrigation W/ DCVA	((\$13,548.03) <u>\$13,131.79</u>)
Type: 6" Meter - Irrigation W/0 DCVA	((\$11,196.05) <u>\$11,545.96</u>)
Type: 4" Meter - Domestic/Fire W/ DCVA	((\$13,700.04) <u>\$10,027.96</u>)
Type: 4" Meter - Domestic/Fire W/0 DCVA	((\$11,614.30) <u>\$8,371.29</u>)
Type: 6" Meter - Domestic/Fire W/ DCVA	((\$18,338.26) <u>\$12,649.39</u>)
Type: 6" Meter - Domestic/Fire W/0 DCVA	((\$15,189.41) <u>\$10,065.16</u>)
Type: 8" Meter - Domestic/Fire W/ DCVA	((\$24,000.38) <u>\$23,185.35</u>)
Type: 8" Meter - Domestic/Fire W/0 DCVA	((\$19,344.21) <u>\$19,723.58</u>)

Type: 10" Meter - Domestic/Fire W/ DCVA	((\$33,347.66)) <u>\$28,749.48</u>
Type: 10" Meter - Domestic/Fire W/0 DCVA	((\$26,970.81)) <u>\$24,864.12</u>
Type: 4" Meter- Fire W/ DCVA	((\$8,958.19)) <u>\$9,608.95</u>
Type: 6" Meter- Fire W/ DCVA	((\$11,782.76)) <u>\$12,440.09</u>
Type: 8" Meter- Fire W/ DCVA	((\$16,064.53)) <u>\$18,939.21</u>
Type: 10" Meter - Fire W/ DCVA	((\$22,028.63)) <u>\$22,494.52</u>
Type: 4" Meter- Fire W/0 DCVA	((\$6,147.18)) <u>\$7,641.79</u>
Type: 6" Meter- Fire W/0 DCVA	((\$7,821.75)) <u>\$9,304.04</u>
Type: 8" Meter-Fire W/0 DCVA	((\$10,554.53)) <u>\$14,819.15</u>
Type: 10" Meter - Fire W/0 DCVA	((\$15,500.75)) <u>\$18,119.71</u>
Type: 5/8" Meter – Domestic or Irrigation In PVC Box	((\$2,436.58)) <u>\$2,465.81</u>
Type: 5/8" Meter – Domestic or Irrigation In Concrete Box	((\$3,001.48)) <u>\$3,037.49</u>
Type: 5/8" Meter – Domestic or Irrigation In Building	((\$1,023.96)) <u>\$1,013.00</u>
Type: 5/8" Meter – Domestic or Irrigation In Vault	((\$1,087.35)) <u>\$1,036.25</u>
Type: 3/4" Meter- Domestic or Irrigation In PVC Box	((\$2,493.69)) <u>\$2,523.61</u>
Type: 3/4" Meter- Domestic or Irrigation In Concrete Box	((\$3,058.59)) <u>\$3,095.29</u>
Type: 3/4" Meter- Domestic or Irrigation In Building	((\$1,081.08)) <u>\$1,070.80</u>
Type: 3/4" Meter – Domestic or Irrigation In Vault	((\$1,144.46)) <u>\$1,094.05</u>
Type: 1" Meter - Domestic or Irrigation In PVC Box	((\$2,531.53)) <u>\$2,561.92</u>
Type: 1" Meter - Domestic or Irrigation In Concrete Box	((\$3,144.16)) <u>\$3,181.89</u>
Type: 1" Meter - Domestic or Irrigation In Building	((\$1,166.65)) <u>\$1,363.49</u>
Type: 1" Meter - Domestic or Irrigation In Vault	((\$1,598.83)) <u>\$1,498.33</u>
Type: 1 1/2" Meter - Irrigation	((\$2,841.23)) <u>\$2,960.37</u>
Type: 1 1/2" Meter - Domestic	((\$2,759.11)) <u>\$2,817.64</u>
Type: 2" Meter- Irrigation	((\$2,938.55)) <u>\$2,994.52</u>
Type: 2" Meter - Domestic	((\$2,914.25)) <u>\$2,982.49</u>
Type: Upsize to 3/4" Meter	((\$526.96)) <u>\$533.29</u>
Type: Upsize to 1" Meter	((\$814.89)) <u>\$824.67</u>

Type: Valve Replacement	(((\$415.76)) <u>\$420.75</u>
Type: Frozen 5/8" Meter	(((\$394.11)) <u>\$398.84</u>
Type: Frozen 3/4" Meter	(((\$451.23)) <u>\$456.64</u>
Type: Frozen 1" Meter	(((\$525.03)) <u>\$531.33</u>
Type: Frozen 1 1/2" Meter	(((\$1,004.30)) <u>\$1,016.35</u>
Type: Frozen 2" Meter	(((\$1,159.44)) <u>\$1,173.35</u>
Type: Damaged Meter Remote Repair/Replace	(((\$483.68)) <u>\$489.48</u>
Type: Meter Box Install PVC/Concrete	(((\$2,125.68)) <u>\$2,151.18</u>
Type: Hydrant Lock Remove/Reinstall	(((\$716.06)) <u>\$724.66</u>
Type: Blackflow Test	<u>\$245.35</u>
Type: Meter Appointment reschedule fee	<u>\$81.98</u>

Tap Fees	Fee Dollar Amount
Type: 1" Tap	(((\$1,794.44)) <u>\$1,875.17</u>
Type: 2" Tap	(((\$1,856.60)) <u>\$1,934.29</u>
Type: 4" Tap	(((\$5,817.24)) <u>\$5,952.34</u>
Type: 6" Tap	(((\$5,052.84)) <u>\$5,176.32</u>
Type: 8" Tap	(((\$7,354.56)) <u>\$7,653.07</u>
Type: 10" Tap	(((\$9,241.45)) <u>\$9,400.65</u>
Type: 12" Tap	(((\$10,943.26)) <u>\$11,077.66</u>
Type: Tap Inspection Only Fee	<u>\$161.63</u>

Miscellaneous Fees	Fee Dollar Amount
On Property Water Service Repair	(((\$161.63)) <u>163.56</u>
Chlorination 3,000' or less	(((\$605.35)) <u>\$612.61</u>
Re-Inspection	(((\$161.63)) <u>\$163.56</u>
New Hydrant Install	(((\$10,773.95)) <u>\$10,956.19</u>
Water Main Tie In	(((\$1,129.64)) <u>\$1,143.17</u>
New Install Rescheduling	(((\$405.44)) <u>\$410.30</u>
Type: 3/4" to 5/8" Meter downsize (ADU)	<u>\$802.52</u>
Type: 1" to 3/4" Meter downsize (ADU)	<u>\$860.29</u>

Updated and revised October 2024

* In the event an annual update does not occur, all fees set out in the latest Appendix A shall remain in full effect until modified or amended.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

INFORMATION SYSTEMS ANALYST I SPN 164 Promotional

DATE OPEN: Monday, December 2, 2024

DATE CLOSED: Monday, December 6, 2024

SALARY: \$62,994.96 annual salary, payable bi-weekly, to a maximum of \$89,115.84

DESCRIPTION:

Under general supervision, performs professional information technology work pertaining to the development, design, programming, testing, implementation, modification and maintenance of computer programs and applications across multiple platforms and technologies; provides professional support and administration for assigned programs and applications; troubleshoots, researches and resolves application problems; and provides professional technical support for users, including help documentation and instructions.

DUTIES:

- Designs, writes, tests, and maintains application software using a variety of operating systems and modern programming languages in order to improve City business systems.
- Designs and creates programming work plans; tests programs; analyzes, troubleshoots and resolves performance, integrity, security, access and other issues/problems.
- Customizes and modifies existing software applications.
- Analyzes and corrects operational problems to ensure the smooth operation of specific application systems.
- Interviews users to analyze client needs; gathers user information in order to define business requirements; creates and presents alternatives and solutions using diagrams and documentation.
- Examines manual and/or older systems to identify functionality issues; establishes integration points between software applications.
- Selects and integrates software packages into existing City applications using current technology to improve the business model.
- Creates and demonstrates application prototypes for discussion with users; solicits and documents feedback; makes design corrections; ensures proper interfaces with other systems, including electronic interfaces where applicable.
- Programs and designs the City's Internet/Intranet websites.
- Responds to Webmaster contacts and mail; trains departmental clients to do web postings and content updates.
- Provides applications-related training to end-users, employing a variety of software and methodologies to create instructional presentations; organizes and coordinates meetings to inform and instruct groups and/or individuals regarding custom software.
- Plans, implements and monitors software-based database security.
- Provides professional technical support for users regarding application issues; resolves technical problems; communicates with department managers and staff regarding issues.
- Develops recommendations for selection, acquisition, deployment and upgrading of applications and programming tools as assigned.
- Participates on less complex applications development, enhancement and integration projects; develops software configurations and specifications.
- Communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates assigned information technology activities with other departments and divisions as needed.
- Develops and maintains software documentation and user instructions.
- Attends and participates in meetings; serves on committees and task forces.
- Continuously communicates with supervisor regarding the status of assignments and projects.
- May perform systems and network analysis as an ancillary duty.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years of experience in the classification of Information Systems Specialist II (SPN 135).

Note: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A Bachelor's degree from an accredited four-year college or university with major coursework in computer science, information systems, or a related field.
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

IN-PERSON MULTIPLE-CHOICE EXAMINATION DETAILS:

- Testing Date: Thursday, December 12, 2024
- Testing Time: 2:00 p.m.
- Location: City Hall, Civil Service - 4th Floor Test Room, 808 W Spokane Falls Blvd.
- Exam Duration: 2 hours.
- Exam subjects may include:
 - ◇ SQL Server Programming
 - ◇ Other Programming Languages
 - ◇ Data Processing / Data Structures
 - ◇ Design Patterns
 - ◇ Logic & Reasoning

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PARK RANGER SUPERVISOR SPN 693
Promotional

DATE OPEN: Monday, December 2, 2024

DATE CLOSED: Monday, December 16, 2024

SALARY: \$55,561.68 annual salary, payable bi-weekly, to a maximum of \$88,927.92

DESCRIPTION:

Performs supervisory and general duty security and parking lot operations work in City parks.

DUTIES:

- Plans assigns, schedules and supervises the work of subordinate security and parking lot operations employees. Hires and trains employees.
- Manages general operations of Riverfront Park parking lots. Enforces parking rules, maintains electronic parking kiosks, collects revenue and performs repair work.
- Administers the Parks and Recreation Department exclusion policy. Handles all Parks and Recreation Department exclusion appeals, and reports his/her findings to the Department Director.
- Conducts internal theft investigations, preventing loss and recovering assets for the City of Spokane. Develops policies to reduce shrinkage.
- Patrols City parks on foot, bicycle or in a motorized vehicle to prevent damage to park property and danger to park users. Enforces appropriate codes and ordinances by issuing civil infractions and making arrests under limited police commission authority.
- Provides first aid response for injuries and accidents within the park; requests professional response as needed; orders and maintains first aid supplies.
- Gathers information, prepares and approves police reports and otherwise assists with law enforcement type activities within City parks.
- Develops security and parking operational plans for major community events hosted in/around Riverfront Park.
- Creates and updates City of Spokane policies pertaining to park security and Parks and Recreation Department parking rules.
- Administers personal alarm codes, building access privileges, and vehicle access policy.
- Monitors two way radio communication devices. Responsible for maintenance and repair of devices.
- Responds to park alarms and call outs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

- *Experience:* Completion of at least two years as a Park Ranger (SPN 698) and must meet the Open Entry Requirements.
- *Licenses:* All applicants must possess a valid driver's license.

Shortage Promotional Requirements:

- *Experience:* Two years of experience in the classification of Park Ranger (SPN 698) and one year of supervisory experience.

Open Entry Requirements:

- *Education:* Completion of two years (90 quarter or 60 semester credit hours) of course work from an accredited college or university in Criminal Justice studies or a related field; OR successful completion of a state Basic Law Enforcement Academy.
- *Experience:* Two years of supervisory experience in law enforcement, public safety or security.
- *Licenses:* All applicants must possess a valid driver's license.

Note: Applicants must obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, December 2, 2024, and Monday, December 16, 2024, will test Thursday, December 19, 2024, through Tuesday, December 24, 2024.

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

PARK RANGER

SPN 698

(Announcement of 11/25/2024)

The above titled announcement is hereby amended to read:

Open Entry Requirements

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or its equivalent.
- *Experience:* One year of experience performing security patrol work.
- *License:* Possession of a valid driver's license.

NOTE: Must obtain a special police officer commission within six months of date of employment. Applicants must obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

BACKGROUND INVESTIGATION

All applicants are subject to a thorough background investigation, including criminal history. A criminal history that affects a person's ability to be certified for special police officer commission constitutes a bar to employment as a Park Ranger.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Stevens Elementary Walk Route Engineering Services File No. 2023110

This project consists of the construction of approximately 30 ADA accessible wheelchair ramps, the installation of 6 drainage structure replacements, 1 Rectangular Rapid Flashing Beacon, 1 Pedestrian Hybrid Beacon, 1200 square yards of sidewalk, 1000 square yards of 4-inch thick HMA pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 9, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Advertisement Dates:

Gazette: November 20, 27 & December 4, 2024.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

SPOKANE WATER DEPARTMENT METER SHOP-MAIN OFFICE RENOVATION – PHASE 1 PW ITB #6276-24

Description: The City of Spokane is soliciting electronic bids for the Spokane Water Department Meter Shop-Main Office Renovation – Phase 1

Mandatory Pre-Bid Conference: Thursday, December 5th at 9:00 am at the Spokane Water Department Main Office – 914 East North Foothills Drive, Spokane WA. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 23, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 23, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Gazette dates: November 20, 27 & December 4, 2024

REQUEST FOR PROPOSALS #6280-24 PARK ATTRACTION MANAGEMENT SYSTEM Information Technology Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, JANUARY 6, 2025**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, JANUARY 6, 2025**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish dates: December 4, 11, & 18, 2024

**GENERAC GENERATOR INSTALLATION
PW ITB #6728-25**

Description: The City of Spokane is soliciting electronic bids for the installation of a Generac Generator.

Mandatory Pre-Bid Conference: Monday, January 6, 2025 at 9:00 am at the Spokane Central Service Center Lobby – Solid Waste Collections – 915 N Nelson St., Spokane WA 99202. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, January 27, 2025, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, January 27, 2025**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Gazette dates: December 4, 11 & 18, 2024

