



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

NOVEMBER 27, 2024

Issue 48



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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INSIDE THIS ISSUE

MINUTES	1419
ORDINANCES	1437
JOB OPPORTUNITIES	1440
NOTICES FOR BIDS	1448

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Thursday, November 14, 2024****SPECIAL BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 11:02 a.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Will Hulings.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone (attending virtually) were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Human Rights Commission

The City Council interviewed Justice Forral, candidate for appointment to the Human Rights Commission.

Special Current Agenda Review

The City Council reviewed changes to the November 14, 2024, Special Current Agenda.

Contract Amendment with Empire Health Foundation (OPR 2024-0879) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adopt** the Wilkerson Proposed Amendment to the Contract Amendment with Empire Health Foundation (Spokane) for administration of the Housing Navigator Center, with Revive Counseling Spokane PLLC as the service provider; **carried 7-0.**

Advance Agenda Review

The City Council received an overview of the November 18, 2024, Advance Agenda items.

Action to Approve November 18, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 18, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to approve** the November 18, 2024, Advance Agenda; **carried 7-0.**

Council Recess

The City Council recessed at 11:19 a.m. and reconvened at 11:22 a.m. The recess was to allow Channel 5 to do some technical work to transition to the Special Legislative Session.

SPECIAL LEGISLATIVE SESSION

COUNCIL PROCLAMATION**Saluting the Public Service of Veterans in Spokane**

Council Member Klitzke read a proclamation saluting the public service of veterans in Spokane. Ginny Weber accepted the proclamation and commented on the event.

The proclamation is attached to these minutes for reference.

There were no **Reports from Community Organizations**.

BOARD AND COMMISSION APPOINTMENTS**Appointment to Plan Commission (CPR 1981-0295)**

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Tyler Tamoush to the Plan Commission for a four-year term, from November 11, 2024, to November 11, 2028.

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Spokane Airport Board 2025 Budget. (FIN 2024-0002) (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

Contract Amendment with Paradigm Software, LLC. (Cockeysville, MD) for scalehouse management system software implementation, licensing, and support for the Waste to Energy Facility from November 1, 2024, through May 31, 2025—\$36,542.70 (plus tax). (OPR 2024-0382 / RFP 6030-23) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Memorandums of Understanding and Agreements regarding ARPA funding through December 31, 2026, between the Spokane City Council and the:

- a. Criminal Justice Services Department regarding municipal criminal justice services—\$550,000. (OPR 2024-0967)
- b. Information Technology Department regarding language access—\$259,533. (OPR 2024-0968)

(Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Public Works Agreement with Career Path Employment and Training (Spokane) to provide a clean and safe program in the specified downtown area utilizing ARPA funding from November 14, 2024, through December 31, 2026—not to exceed \$250,000. (OPR 2024-0970 / RFP 6231-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Zappone)

ARPA Funding Award to Washington Trust for neighborhood business district support through November 30, 2026—\$2,447,150. (OPR 2024-0971) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

ARPA Funding Award to Raze Development for expansion to provide childcare during non-traditional hours through September 30, 2026—\$500,000. (OPR 2024-0972) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Low Bid of Big Sky ID Corp. (Hayden, ID) for Freya Utility and Street Improvements Garland to Wellesley project—\$2,832,453.60. An administrative reserve of \$283,245.36, which is 10% of the contract price, will be set aside. (North Hill Neighborhood) (OPR 2024-0973 / ENG 2017081) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Report of the Mayor of pending: Claims and payments of previously approved obligations, including those of Parks and Library, through November 1, 2024, total \$10,795,948.91 (Check Nos.: 606646-606849; Credit Card Nos.: 000833-000861; ACH Nos.: 134699-134935), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,533,939.01. (CPR 2024-0002)

Contract Amendment with Empire Health Foundation (OPR 2024-0879), Community Access Television Agreement with Community Minded Enterprises (OPR 2024-0966), and Memorandum of Understanding and

Agreement regarding ARPA Funding (OPR 2024-0969) (all three items taken together separately from the other Current Agenda items)

Upon 5-2 Voice Vote, the City Council **approved** Staff Recommendations for the following items (taken separately together); **carried 5-2**:

Contract Amendment with Empire Health Foundation (Spokane) for administration of the Housing Navigator Center, with Revive Counseling Spokane PLLC as the service provider, from October 1, 2024, through June 30, 2025—increase of \$2,000,583. Total Contract Amount: \$5,850,583. (OPR 2024-0879) (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

Community Access Television Agreement with Community Minded Enterprises (Spokane) to operate CMTV 14, the City's Community Access television channel, as part of the City's cable franchise with Comcast Cable from January 1, 2024 through December 31, 2024—\$69,544.98. (OPR 2024-0966) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Memorandum of Understanding and Agreement regarding ARPA funding through December 31, 2026, with Communications Department and Community, Housing, and Human Services Department regarding Working Families Tax Credit marketing—\$250,000. (OPR 2024-0969)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36603 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36603** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Opioid Response Fund

- 1) Increase appropriation by \$124,350.
- 2) Of the increased appropriation, \$124,350 is provided solely for contractual services for street outreach and navigation services.

(This action arises from the need to increase contractual services for street outreach and navigation services in coordination with the City of Spokane's Homeless Outreach Team.)

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2024-0106 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2024-0106** approving grants for multicultural centers as funded by the American Rescue Plan Act (ARPA)—\$400,000.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2024-0107 (Council Sponsors: Council Members Bingle, Zappone, and Navarrete)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0107** approving grants for youth sports as funded by the American Rescue Plan Act (ARPA)—up to \$250,000.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0108 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0108** expressing support for the Stop Smuggling Illicit Synthetic Drugs on U.S. Transportation Networks Act of 2024 and adding it to the City of Spokane's Federal Legislative Agenda.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0109 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0109** approving the appointment of Allison Adam as the Director of the Human Resources Division for the City of Spokane.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

FINAL READING ORDINANCES**Final Reading Ordinance C36600 (As amended during the November 4, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Member Zappone)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36600** relating to oversight of transportation infrastructure, amending Section 04.40.050 of the Spokane Municipal Code, and repealing sections 12.01.200 through 12.01.210 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36601 (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36601** relating to revenue from automated safety cameras, renaming the Traffic Calming Fund the "Spokane Safe Streets for All Fund," amending Sections 07.08.148, 16A.64.220 and 16A.64.240 of the Spokane Municipal Code, and repealing Section 16A.64.260 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36602 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36602** relating to sewers, amending SMC section 13.03.0508; adopting new sections 13.03.0125, 13.03.0225, and 13.03.0501, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCE

The following Ordinance was read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance.

ORD C36604 Related to sidewalk maintenance; amending SMC 12.01.010 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

There were no **Special Considerations**.

HEARINGS**Beginning Hearing on 2025-2026 Proposed Biennium Budget (FIN 2024-0001)**

The City Council held a hearing on the 2025-2026 Proposed Biennium Budget. Following an opportunity for staff reports, public testimony, and Council commentary, with none provided, the following action was then taken:

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to continue** the Public Hearing on the 2025-2026 Proposed Biennium Budget to November 18, 2024; **carried 7-0**.

[The City Clerk left the meeting at 12:12 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Will Hulings
- Justin Haller
- Sunshine Wigen
- Jeff Johnson

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adjourn**; **carried 7-0**.

There being no further business to come before the City Council, the meeting adjourned at 12:22 p.m.

The proclamation referenced in these minutes is on file for review in the City Clerk's Office.

MINUTES OF SPOKANE CITY COUNCIL

Monday, November 18, 2024

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone were present.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Council Recess/Executive Session

The City Council recessed at 3:35 p.m. and immediately reconvened into Executive Session to discuss potential litigation for 30 minutes. City Attorney Mike Piccolo was present for the Executive Session. The City Council reconvened at 4:05 p.m.

Current Agenda Review

There was no review of the November 18, 2024, Current Agenda as there were no proposed changes.

Advance Agenda Review

The City Council received an overview of the November 25, 2024, Advance Agenda items.

Historic Preservation Interlocal Agreement (OPR 2024-1005) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Dillon, **to defer** Consent Agenda Item No. 4—Historic Preservation Interlocal Agreement with Spokane County—to December 2, 2024, Agenda; **carried 7-0.**

Action to Approve November 25, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 25, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to approve** the November 25, 2024, Advance Agenda, as modified; **carried 7-0.**

Council Recess

The City Council recessed at 4:28 p.m. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

David Lane presented the poem called “The Boy and Me.”

There were no **Mayoral Proclamations.**

There were no **Reports from Community Organizations.**

BOARD AND COMMISSION APPOINTMENTS**Appointment to Human Rights Commission (CPR 1991-0068)**

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Justice Forral to the Human Rights Commission for a three-year term, from November 18, 2024, to November 18, 2027.

CONSENT AGENDA

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Memorandum of Understanding with Spokane County for 2024 Edward Byrne Memorial Justice Assistance Grant—\$76,478. (OPR 2024-0986) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

Contract Renewal with ESO Solutions for the annual maintenance and support of the incident record management system—\$88,467.77. (OPR 2017-0356) (Council Sponsors: Council Members Cathcart, Dillon, and Navarrete)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 8, 2024, total \$7,639,885.36 (Check Nos.: 606850-606993; Credit Card Nos.: 000862-000891; ACH Nos.: 134936-135140), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,417,488.77. (CPR 2024-0002)
- b. Payroll claims of previously approved obligations through November 9, 2024: \$10,380,932.24 (Check Nos.: 574934-575059). (CPR 2024-0003)

Minutes:

- a. City Council Meeting Minutes: October 28, October 31, and November 4, 2024. (CPR 2024-0013)
- b. City Council Urban Experience Standing Committee Meeting Minutes: November 11, 2024. (CPR 2024-0017)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36605 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36605** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire/EMS Fund

1) Increase revenue by \$700,000.

A) Of the increased revenue, \$700,000 is provided solely for wildfire mobilization reimbursement from the Department of Natural Resources and other agencies.

2) Increase appropriation by \$700,000.

A) Of the increased appropriation, \$700,000 is provided solely for overtime and travel of firefighters deployed to wildfire events.

(This action arises from the need to realize wildfire mobilization reimbursements.)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36606 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36606** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire Capital Fund

- 1) Decrease revenue by \$500,000.
 - A) Of the decreased revenue, \$500,000 is removed from an operating transfer-in from the General Fund.
 - 2) Decrease appropriation by \$750,000.
 - A) Of the decreased appropriation, \$500,000 is removed solely from building construction.
 - B) Of the decreased appropriation, \$250,000 is removed solely from vehicles.
 - 3) Increase appropriation by \$250,000.
 - A) Of the increased appropriation, \$250,000 is provided solely for an operating transfer-out to the Fire/EMS fund.

and

General Fund

- 1) Decrease appropriation by \$500,000.
 - A) Of the decreased appropriation, \$500,000 is removed solely from an operating transfer-out to the Fire Capital fund.
 - 2) Increase appropriation by \$500,000.
 - A) Of the increased appropriation, \$500,000 is provided solely for an operating transfer-out to the Fire/EMS fund.

and

Fire/EMS Fund

- 1) Increase revenue by \$750,000.
 - A) Of the increased revenue, \$500,000 is provided solely for an operating transfer-in from the General fund.
 - B) Of the increased revenue, \$250,000 is provided solely for an operating transfer-in from the Fire Capital fund.
- 2) Increase appropriation by \$750,000.
 - A) Of the increased appropriation, \$750,000 is provided solely for uniform overtime.

(This action arises from the need to right-size the Fire/EMS fund's budget for year-end.)

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Special Budget Ordinance C36607 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36607** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Increase revenue by \$100,000.
 - A) Of the increased revenue, \$100,000 is provided solely for an operating transfer-in to the Police department from the American Rescue Plan fund.
 - 2) Increase appropriation by \$1,100,000.
 - A) Of the increased appropriation, \$700,000 is provided solely for base wages in the Police department.
 - B) Of the increased appropriation, \$400,000 is provided solely for annual leave payout in the Police department.

and

- 1) Reallocate the appropriation of \$100,000 that was previously allocated for the purpose of Multicultural Centers.
- 2) Of the reallocated appropriation, \$100,000 is provided solely for an operating transfer-out to the General Fund.

(This action arises from the need to right-size the Police department's budget for year-end.)

Ayes: Bingle, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

There were no **Resolutions**.

FINAL READING ORDINANCE

Final Reading Ordinance C36604 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36604** related to sidewalk maintenance; amending SMC 12.01.010 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCE

The following Ordinance was read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance.

ORD C36608 Relating to Littering and Illegal Dumping; repealing Chapter 10.62 of the Spokane Municipal Code; amending Section 10.58.020 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

There were no **Special Considerations**.

HEARINGS

Continued Hearing on 2025-2026 Proposed Biennium Budget (Continued from November 11, 2024) (FIN 2024-0001)

The City Council held a hearing on the 2025-2026 Proposed Biennium Budget. After an opportunity for staff presentations, with none provided and public testimony, the following action was then taken:

Motion by Council Member Klitzke, seconded by Council Member Cathcart, **to continue** the Public Hearing on the 2025-2026 Proposed Biennium Budget to November 25, 2024; **carried 7-0**.

[The City Clerk left the meeting at 7:16 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Jacobbe Byrd for the minutes.]

OPEN FORUM

Motion by Council Member Bingle, seconded by Council Member Dillon, **to allow** 21 speakers during Open Forum; **carried 7-0**.

The following individual(s) spoke during the Open Forum:

- John Dieckman
- Ron Hardin
- Kevin Wellington
- Chris Kenny
- Sunshine Wigen
- Rick Bocook
- Jim Leighty
- Will Hulings
- Krista Featherstone
- Chris Wall
- Wendy Fishburne
- Barbara Woodbridge
- Kelly Cruz
- Jack Brucick
- HT Higgins
- Eugene Knowles
- Reggie Camps
- Christine Quinn
- Noah Dickens
- Richard Kirishian
- Aaron Rivkin

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 8:03 p.m.

REPUBLICATION

Due to clerical errors discovered in the Roll Call sections of the minutes following the initial publication of the minutes in the November 13, 2024, issue of the Gazette, the October 28, 2024, City Council meeting minutes are being republished below, as corrected.”

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 28, 2024

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Navarrete (appearing virtually), and Zappone were present. Council Member Klitzke arrived at 3:42 p.m.

City Administrator Alex Scott; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the October 28, 2024, Current Agenda for any changes.

RES 2024-0096 (Council Sponsors: Council Members Zappone, Dillon, and Klitzke)

Motion by Council Member Zappone, seconded by Council Member Dillon, **to suspend** Council Rules to allow Resolution 2024-0096—stating the Spokane City Council’s opposition to statewide Initiative Measure No. 2117, concerning carbon tax credit trading, submitted to the 2024 Washington Legislature and referred to vote of the people on

the November 5, 2024 general election ballot, which initiative, if adopted, would repeal the Cap-and-Invest Program created by the state's Climate Commitment Act—to remain on the agenda; **carried 6-0**.

Motion by Council Member Zappone, seconded by Council Member Dillon, **to add** Resolution 2024-0096 to the agenda; **carried 6-0**.

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment to Resolution 2024-0096 filed October 24, 2024; **failed 2-5**.

(Council Member Klitzke arrived at 3:42 p.m. during discussion on Resolution 2024-0096)

Resolution 2024-0100 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart Proposed Amendment to Resolution 2024-0100—adopting the Centers and Corridors Update Study as a guide for developing updates Centers and Corridors policies and development regulations as adopted in the City of Spokane's Comprehensive Plan and the Spokane Municipal Code—filed October 25, 2024; **carried 7-0**.

Advance Agenda Review

The City Council received an overview of the November 4, 2024, Advance Agenda items.

Emergency Ordinance C36570 (Deferred from October 14, 2024, Advance Agenda during the October 7, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to defer** Emergency Ordinance C36570—relating to the siting and operation of city-owned and city-funded facilities, amending Sections 12.05.005, 12.05.062, and 12.05.063 of the Spokane Municipal Code, and declaring an emergency—until after the roundtables and Town Hall relating to homelessness have concluded; **carried 5-2**.

Action to Approve November 4, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 4, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the November 4, 2024, Advance Agenda, as modified; **carried 5-2**.

Council Recess/Executive Session

The City Council recessed at 4:35 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Poetry at the Podium

Steve Alder presented the poem "Stories" and Sarah Reed presented the poem "Prayer to Psyche."

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete (appearing virtually), and Zappone were present.

Giacobbe Byrd, Director-City Council Office and Legislative Assistant Shae Blackwell; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Mayoral Proclamations**.

There were no **Reports from Community Organizations**.

BOARD AND COMMISSION APPOINTMENTS**Appointments to Climate Resilience & Sustainability Board (CPR 2024-0030)**

After public testimony and Council commentary, the following actions were taken:

Upon 5-2 Voice Vote, the City Council **approved (and thereby re-confirmed)** the appointments of Matthew Hollon, Bob Lutz, Larry Luton, Happy Avery, Amanda Parrish, and Elyse Hochstadt to the Climate Resilience & Sustainability Board for two-year terms from October 14, 2024, to October 14, 2026.

Upon 7-0 Voice Vote, the City Council **approved (and thereby confirmed)** the appointments of Brian Henning and Kathryn Alexander (taken separately together) to the Climate Resilience & Sustainability Board for two-year. Mr. Henning's appointment was a reconsideration of an appointment that was previously approved on October 14, 2024, and is effective from October 14, 2024, to October 14, 2026. Ms. Alexander's appointment is effective from October 28, 2024, to October 28, 2026.

(Clerical Note: The following appointments were previously approved by City Council on October 14, 2024, and they were brought back for reconsideration at this (October 28, 2024) meeting by Council action on October 21, 2024: Larry Luton, Happy Avery, Amanda Parrish, Brian Henning, and Elyse Hochstadt.)

CONSENT AGENDA

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items;

Set public hearing for November 4, 2024, on possible revenue sources for the 2025 Budget. (FIN 2024-0001) (Council Sponsor: Council President Wilkerson and Council Members Cathcart and Zappone)

Set public hearing for November 4, 2024, for the Citywide Capital Improvement Program 2025-2030. (FIN 2024-0001) (Council Sponsor: Council President Wilkerson and Council Members Cathcart and Zappone)

Acceptance of the Program Year 2024 Community Development Block Grant (CDBG) Grant Agreement—\$3,046,666. (OPR 2024-0904) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Nomination to list the East Central Community Center located at 500 South Stone Street on the Spokane Register of Historic Places. (OPR 2024-0905) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Purchase and Sale Agreement to purchase public improvements within the Kendall Yards Subarea of the West Quadrant TIF as part of the build-out of that project—\$607,322.57. (OPR 2024-0906) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Consultant Agreement with Seva Workshop, LLC (Seattle, WA) to facilitate engagement, analysis and development of the 5th Avenue Community Subarea Plan from October 28, 2024, through December 31, 2026—\$329,200 (plus applicable tax). (OPR 2024-0907 / RFQu 6132-24) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Multiple Family Housing Property Tax Exemption Conditional Agreement with Sharp Project, LLC, for the future construction of approximately 5 units at Parcel Number 35181.3407, commonly known as 441 W. Sharp Avenue. The Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (OPR 2024-0908) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Acceptance of Washington State Department of Commerce Grant for periodic update of the City of Spokane Comprehensive Plan—\$162,500 for state fiscal year 2024/2025. (OPR 2024-0909) (Relates to OPR 2024-0910 below, and Resolution 2024-0099) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 18, 2024, total \$12,093,938.75 (Check Nos.: 606399-606521; Credit Card Nos.: 000794-000811; ACH Nos.: 134283-134508), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,739,684.57. (CPR 2024-0002)

- a. City Council Meeting Minutes: October 3, October 7, October 10, and October 17, 2024. (CPR 2024-0013)
- b. City Council Public Infrastructure, Environment and Sustainability Standing Committee Meeting Minutes: August 19, September 16, and October 21, 2024. (CPR 2024-0019)

Contract with BERK Consulting, Inc. (OPR 2024-0910 / RFQu 6026-23) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke) (taken separately)

Upon 5-2 Voice Vote, the City Council **approved** Contract with BERK Consulting, Inc. for consulting services for Environmental Review for Periodic Update to Comprehensive Plan and Critical Areas Ordinance regulation support (CAO updates are state mandated)—\$505,000. (Relates to OPR 2024-0909 above.)

Contract Amendment No. 2 with the Washington State Department of Commerce (OPR 2022-0836) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke) (taken separately)

Upon 5-2 Voice Vote, the City Council **approved** Contract Amendment No. 2 with the Washington State Department of Commerce to increase revenue as part of the Right of Way (ROW) initiative for the City of Spokane—\$154,406.05. New Contract Amount: \$368,448.06. (OPR 2022-0836)

Contract Amendment No. 2 with the Washington State Department of Commerce for ROW (OPR 2023-0083) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke) (taken separately)

Upon 5-2 Voice Vote, the City Council **approved** Contract Amendment No. 2 with the Washington State Department of Commerce for Right of Way (ROW) acceptance and reimbursement of funds—deobligation of \$1,050,733.77. New Contract Amount: \$5,900,541.23. (OPR 2023-0083)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C36595 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36595** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Building Services (DSC) Fund

- 1) Add one classified Plan Examiner position (from 6 to 7).
 - 2) Add one classified Engineering Tech IV (from 1 to 2).
 - 3) Add one Planner I (from 1 to 2).
 - 4) Add one Office Clerk Specialist (from 0 to 1).
 - 5) Increase the appropriation by \$71,986.
- A) Of the increased appropriation, \$71,986 is provided solely for base wages and associated employee benefits.

(This action arises from the need to add four new positions in the DSC department to support plan review activities.)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2024-0096 (Council Sponsors: Council Members Zappone, Dillon, and Klitzke)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2024-0096** stating the Spokane City Council's opposition to statewide Initiative Measure No. 2117, concerning carbon tax credit trading, submitted to the 2024 Washington Legislature and referred to vote of the people on the November 5, 2024 general election ballot, which initiative, if adopted, would repeal the Cap-and-Invest Program created by the state's Climate Commitment Act.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2024-0098 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0098** directing City of Spokane Planning Services staff to conduct a subarea planning process for the 5th Avenue area of the East Central Neighborhood as the framework and actionable vision for inclusive community development through an integrated land-use, transportation, housing and economic development approach guided by the principles of equity and co-design.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0099 (Relates to OPR 2024-0909 and OPR 2024-0910) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0099** directing City of Spokane Planning & Economic Development Department to initiate the periodic review of the City's Comprehensive Plan by conducting community engagement, analyzing growth alternatives, and conducting an environmental impact statement (EIS) in conformance with the Growth Management Act.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0100 (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0100**, as amended, adopting the Centers and Corridors Update Study as a guide for developing updates Centers and Corridors policies and development regulations as adopted in the City of Spokane's Comprehensive Plan and the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance; however, no individuals were signed up to speak on the ordinances.

ORD C36596 Amending Title 17 of the Spokane Municipal Code to update land use application procedures which clarify, expedite, and consolidate the land use permitting process in accordance with Senate Bill 5290. Specifically amending Section 17A.020.030 "C" Definitions, Section 17A.020.200 "T" Definitions, Section 17E.020.080 Application Submittal Requirements, Section 17E.030.060 Establishment of Development Permit, Section 17E.040.080 Application Submittal Requirements, Section 17E.070.080 Application Submittal Requirements, Section 17G.061.110 Application Requirements, Section 17G.061.120 Determination of a Complete Application, Section 17G.061.130 Application Time Limits, Section 17G.061.150 Modification of Applications and Permits, Section 17G.080.040 Short Subdivisions, Section 17G.080.060 Binding Site Plan, setting an effective date, and other matters properly related thereto. (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

ORD C36597 Relating to council membership on the Community Housing and Human Services Board, and amending Section 04.34A.030 of the Spokane Municipal Code. (Council Sponsors: Council Members Zappone, Dillon, and Navarrete)

ORD C36598

Of the City of Spokane, Washington, adopting a Six-year Citywide Capital Improvement Program for the years 2025 through 2030 and amending the Citywide Capital Improvement Program (CIP) as referenced in Appendix C of the City of Spokane Comprehensive Plan. (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 7:02 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following action was taken at the beginning of Open Forum:

Motion by Council Member Bingle, seconded by Council Member Dillon, **to allow** all who signed up to speak; **carried 7-0**.

The following individual(s) spoke during the Open Forum:

- Will Hulings
- Terry Hill
- Wendy Fishburne
- Krista Featherstone
- HT Higgins
- Kerry Johnson
- Sheri Johnson
- Larry Andrews
- Dave Bilsland
- Sunshine Wigen
- Tim Kinley
- Anita Doberman
- Justin Haller
- Earl Moore
- Troy Puyear
- Bill Deline
- Vic Frazier
- Megra Flatman
- Amber Durkoop
- Doug Engle

ADJOURNMENT

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to adjourn; carried 7-0**.

There being no further business to come before the City Council, the meeting adjourned at 7:48 p.m.

STANDING COMMITTEE MINUTES
Finance and Administration Committee
City Council Chambers
October 28, 2024

Call to Order: 1:17PM

Recording of the meeting may be viewed here: <https://vimeo.com/102415044>

Attendance

Committee Members Present:

Council Member Michael Cathcart (Chair), Council President Wilkerson, Council Member Zack Zappone, Council Member Bingle (left 1:32PM, returned 1:42PM), Council Member Paul Dillon (arrived 1:32PM), Council Member Kitty Klitzke, Council Member Lili Navarrete (arrived 1:37PM – virtual)

Agenda Items**Discussion items**

1. Quarterly Financial Report
 - ◇ Action taken
Presentation and Discussion only.
2. Q3 2024 Investment Report
 - ◇ Action taken
Presentation and Discussion only.
3. Council Confirmation Of Mayoral Appointee
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
4. Levy Spending Proposal & Implementation Plans
 - ◇ Action taken
Discussion only.
5. Resolution Support For The Stop Smuggling Illicit Synthetic Drugs
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
6. CME Cable Channel Agreement With Community Minded Enterprises
 - ◇ Action taken
Presentation and Discussion only.
7. Engagement Navigator Awards
 - ◇ Action taken
Presentation and Discussion only.
8. ARPA Funding Updates (See Consent Items 1-7)
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
9. Ordinance To Amend SMC 12.01.010 - Minor Sidewalk Repairs
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
10. Boards, Committees and Commission Updates
 - ◇ Action taken
Information sharing and discussion only.

Consent items

1. Youth Sports Awards (Accounting & Grants)
2. Language Access Arpa Funds (Accounting & Grants)
3. ARPA Childcare Award (Accounting & Grants)
4. Working Families Tax Credit Marketing Campaign ARPA Funds (Accounting & Grants)
5. Municipal Criminal Justice Services ARPA Funding (Accounting &
6. Clean & Safe Award & Contract (Accounting & Grants)
7. Neighborhood Business District Award (Accounting & Grants)
8. Spokane Airport Board 2025 Budget (City Council)
9. Scalehouse Management System (Information Technology)

Executive session

None.

Adjournment

The meeting adjourned at 2:42PM

STANDING COMMITTEE MINUTES
Public Safety & Community Health
City Hall (808 W. Spokane Falls Blvd), Council Chambers
November 4, 2024

Call to Order: 1:17 PM

Recording of the meeting may be viewed here: Spokane City Council (vimeo.com)

Monthly Report/Update

0680 – Photo Red Monthly Update
0680 – Strategic Initiatives Monthly Update
0680 – Uniform Overtime Report – Kevin Schmitt
0680 – Police Seizure/Forfeiture Report 2024 Q2 – Mike McNab
OPO Monthly Report – Bart Logue

Discussion items

1. SPD Monthly Report – Chief Hall
2. SFD Monthly Report – Chief O/Berg
3. Inclement Weather Report – Dawn Kinder
4. Ordinance Updating the Penalties for Illegal Dumping – Adam McDaniel
5. Code Enforcement Dashboard – Maggie Yates
6. 1680 – SBO – EHF Contract – Opioid Response Fund – Melissa Morrison
7. 1680 – SBO – EHF Contract – Opioid Response Fund – Arielle Anderson
8. 1680 – Empire Health Foundation Housing Navigation Center Contract Amendment – Arielle Anderson
9. Special Budget Ordinance – Wildfire Mobilization Reimbursement – Julie O’Berg
10. 0410 – Year End Police Funding – Matt Boston
11. 0410 – Year End Fire Funding – Matt Boston

Consent items

1. 1970 – Renewal of Annual Subscription with ESO Solutions (Fire)
2. 1680 – Housing Navigation Center Contract Amendment (CHHS)
3. 0680 – JAG Grant MOU with Spokane County (Police)
4. 0500 – Special counsel Contract Amendment (City Attorney)
5. 0500 – Special counsel Contract Amendment (City Attorney)
6. 1680 – Housing Navigation Center Contract Amendment (CHHS)
7. 1680 – Housing Navigation Center Contract Amendment (CHHS)
8. 1680 – SBO – EHF Contract – Opioid Response Fund (CHHS)

Executive session

None.

Adjournment

The meeting adjourned at 3:47 PM

MEETING MINUTES
City Council Study Session
Council Chambers, City Hall (808 W Spokane Falls Blvd)
November 7, 2024

Meeting Recording: <https://vimeo.com/102743663>

Call to Order: 11:05 a.m.

Attendance:

Committee Members Present: Council President Wilkerson, Council Members Zappone, Cathcart, Bingle, Dillon (arrived at 11:38 a.m.), Navarrete (arrived at 11:20 a.m.), and Klitzke (arrived at 11:11 a.m.)

Council Members Absent: None

Agenda Items:

- Review of 2024 Comprehensive Plan Amendment Applications & Land Capacity Analysis

Executive Session:

None

Adjournment:

The meeting adjourned at 12:18 p.m.

**MEETING MINUTES
City of Spokane
City Council Homelessness Round Table
Spokane Central Library
November 19, 2024**

Meeting Recording: <https://vimeo.com/1031689398?share=cop>**Call to Order:** 5:30 p.m.**Attendance:**

Council Members Present: Council President Wilkerson, Council Members Zappone, Bingle, Klitzke.

Council Members Absent: Council Members Cathcart, Dillon, and Naverette.

Agenda Items:Sit and Lie
Pedestrian Interference**Executive Session:**

None

Adjournment:

The meeting adjourned at 7:00 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C36604

An ordinance related to sidewalk maintenance; amending SMC 12.01.010 of the Spokane Municipal Code.

WHEREAS,**NOW THEREFORE,** the City of Spokane does ordain:**Section 1.** that Section 12.01.010 of the Spokane Municipal Code is amended to read as follows:

Section 12.01.010 Sidewalk Maintenance – Owner’s Responsibility

- A. Every owner and occupant of premises shall keep the sidewalk area including tree grates adjacent to any portion of the real property (including corners) in good and safe condition and repair at all times.
- B. Where the director of engineering services determines there has been a failure to comply with this section, the director may send written notice to the premises advising of the violation. If the violation is not corrected, the director may proceed to remove or repair the condition, at the owner’s and/or occupant’s sole expense and liability.
- C. The directors of Engineering Services, Development Services Center, Code Enforcement, and the City Engineer are authorized to waive license, bonding and insurance requirements for minor repairs on existing sidewalks.

D. The City Engineer, along with the Development Services Center and the Code Enforcement departments, shall develop and publish a public rule defining the types of sidewalk projects that qualify as minor repairs.

E. Nothing in this section shall be construed to waive building and construction permit and inspection requirements.

Passed by City Council November 18, 2024
Delivered to Mayor November 25, 2024

ORDINANCE NO C36605

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$700,000.
 - A) Of the increased revenue, \$700,000 is provided solely for wildfire mobilization reimbursement from the Department of Natural Resources and other agencies.
- 2) Increase appropriation by \$700,000.
 - A) Of the increased appropriation, \$700,000 is provided solely for overtime and travel of firefighters deployed to wildfire events.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to realize wildfire mobilization reimbursements, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 18, 2024
Delivered to Mayor November 25, 2024

ORDINANCE NO C36606

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Fire Capital Fund, the General Fund, and the Fire/EMS fund which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire Capital Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Decrease revenue by \$500,000.
 - A) Of the decreased revenue, \$500,000 is removed from an operating transfer-in from the General Fund.

- 2) Decrease appropriation by \$750,000.
 - A) Of the decreased appropriation, \$500,000 is removed solely from building construction.
 - B) Of the decreased appropriation, \$250,000 is removed solely from vehicles.
- 3) Increase appropriation by \$250,000.
 - A) Of the increased appropriation, \$250,000 is provided solely for an operating transfer-out to the Fire/EMS fund.

Section 2. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Decrease appropriation by \$500,000.
 - A) Of the decreased appropriation, \$500,000 is removed solely from an operating transfer-out to the Fire Capital fund.
- 2) Increase appropriation by \$500,000.
 - A) Of the increased appropriation, \$500,000 is provided solely for an operating transfer-out to the Fire/EMS fund.

Section 3. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$750,000.
 - A) Of the increased revenue, \$500,000 is provided solely for an operating transfer-in from the General fund.
 - B) Of the increased revenue, \$250,000 is provided solely for an operating transfer-in from the Fire Capital fund.
- 2) Increase appropriation by \$750,000.
 - A) Of the increased appropriation, \$750,000 is provided solely for uniform overtime.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to right-size the Fire/EMS fund's budget for year-end, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 18, 2024
Delivered to Mayor November 25, 2024**

ORDINANCE NO C36607

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the General Fund and the American Rescue Plan Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$100,000.
 - A) Of the increased revenue, \$100,000 is provided solely for an operating transfer-in to the Police department from the American Rescue Plan fund.
- 2) Increase appropriation by \$1,100,000.
 - A) Of the increased appropriation, \$700,000 is provided solely for base wages in the Police department.
 - B) Of the increased appropriation, \$400,000 is provided solely for annual leave payout in the Police department

Section 2. That in the budget of the American Rescue Plan Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Reallocate the appropriation of \$100,000 that was previously allocated for the purpose of Multicultural Centers
- 2) Of the reallocated appropriation, \$100,000 is provided solely for an operating transfer-out to the General Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to right-size the Police department's budget for year-end, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 18, 2024
Delivered to Mayor November 25, 2024

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PUBLIC RECORDS SPECIALIST SPN 015 Open Entry

DATE OPEN: Monday, November 25, 2024

DATE CLOSED: Monday, December 9, 2024

SALARY: \$45,727.20 annual salary, payable bi-weekly, to a maximum of \$71,806.32

DESCRIPTION:

Under general supervision, coordinates, processes, and responds to a variety of routine, complex, and sensitive public records requests in a timely and appropriate manner; discloses public records in compliance with Washington State Public Records Act regulations and other legal and policy mandates; redacts information that is exempt from public records disclosure; and performs related work as required.

DUTIES:

- Receives, reviews, and logs all public records requests submitted to the department; assesses scope of each request to determine whether response is within the position's authority to process or deny, or whether the request should be routed to other departments and/or legal counsel for action by others; tracks and prioritizes requests to ensure responses are provided within specified time frames.
- Locates and gathers department records to determine whether responsive records exist; communicates in writing with any requestor in cases of unusual requests that may cause delays in obtaining all requested information.
- Reviews collected records to ensure they are responsive and complete; within scope of authority, makes independent and accurate determinations regarding application of statutory exemptions; creates documentation substantiating application of statutory exemptions; discloses public records consistent with legal and policy mandates.
- Coordinates responses to public records requests which are outside the scope of employee's authority by routing to other departments, management, and/or legal counsel; once all documentation has been approved and authorized by others, compiles documents and prepares a formal response to the requestor.
- Redacts information contained within public records that is exempt from disclosure; ensures accuracy of redactions; documents the reasons for and statutes relied upon when not disclosing, redacting, or withholding exempt information; consults and coordinates with legal counsel regarding public records disclosures and exemptions; preserves integrity and confidentiality of sensitive records.
- Reads and comprehends relevant federal, state, and local laws regarding public records disclosure.
- Organizes, indexes, archives, scans, copies, retains, uploads, and retrieves records, documents, reports, and files; maintains and/or establishes filing systems; audits and destroys records in accordance with mandated records retention schedules.
- Inputs, organizes, queries, ensures accuracy of, and exports data from a variety of automated database systems.
- Assists the general public with accessing information and records, and responds to questions related to public records act requests.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Equivalent to completion of the twelfth (12th) grade.
- *Experience:* Three (3) years of administrative support experience, of which six (6) months should be directly related to coordinating and responding to public records requests.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This examination will consist of the below components, with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- Short Answer: 20%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 25, 2024, and Monday, December 9, 2024, will test Thursday, December 12, 2024, through Tuesday, December 17, 2024.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Clerical
- Computer Skills
- Customer Service & Interpersonal Skills
- Oral & Written Communication
- Organizational Awareness
- Short Answer

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PUBLIC RECORDS SPECIALIST SPN 015
Promotional

DATE OPEN: Monday, November 25, 2024

DATE CLOSED: Monday, December 9, 2024

SALARY: \$45,727.20 annual salary, payable bi-weekly, to a maximum of \$71,806.32

DESCRIPTION:

Under general supervision, coordinates, processes, and responds to a variety of routine, complex, and sensitive public records requests in a timely and appropriate manner; discloses public records in compliance with Washington State Public Records Act regulations and other legal and policy mandates; redacts information that is exempt from public records disclosure; and performs related work as required.

DUTIES:

- Receives, reviews, and logs all public records requests submitted to the department; assesses scope of each request to determine whether response is within the position's authority to process or deny, or whether the request should be routed to other departments and/or legal counsel for action by others; tracks and prioritizes requests to ensure responses are provided within specified time frames.
- Locates and gathers department records to determine whether responsive records exist; communicates in writing with any requestor in cases of unusual requests that may cause delays in obtaining all requested information
- Reviews collected records to ensure they are responsive and complete; within scope of authority, makes independent and accurate determinations regarding application of statutory exemptions; creates documentation substantiating application of statutory exemptions; discloses public records consistent with legal and policy mandates.
- Coordinates responses to public records requests which are outside the scope of employee's authority by routing to other departments, management, and/or legal counsel; once all documentation has been approved and authorized by others, compiles documents and prepares a formal response to the requestor.
- Redacts information contained within public records that is exempt from disclosure; ensures accuracy of redactions; documents the reasons for and statutes relied upon when not disclosing, redacting, or withholding exempt information; consults and coordinates with legal counsel regarding public records disclosures and exemptions; preserves integrity and confidentiality of sensitive records.
- Reads and comprehends relevant federal, state, and local laws regarding public records disclosure.
- Organizes, indexes, archives, scans, copies, retains, uploads, and retrieves records, documents, reports, and files; maintains and/or establishes filing systems; audits and destroys records in accordance with mandated records retention schedules.
- Inputs, organizes, queries, ensures accuracy of, and exports data from a variety of automated database systems.
- Assists the general public with accessing information and records, and responds to questions related to public records act requests.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year with the City in an Office Clerk Specialist, Police Records Specialist, or higher clerical classification.

Note: Current City of Spokane employees who have completed initial probation and are within the line of progression, can apply to this promotion if they meet the open entry requirements, per Civil Service Rule VI, Section 3.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Equivalent to completion of the twelfth (12th) grade.
- *Experience:* Three (3) years of administrative support experience, of which six (6) months should be directly related to coordinating and responding to public records requests.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This examination will consist of the below components, with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- Short Answer: 20%

MULTIPLE-CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, December 12, 2024
- Test Time: 9:00 A.M.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1.5 hours
- The examination may include such subjects as:
 - ◇ Clerical
 - ◇ Computer Skills
 - ◇ Customer Service & Interpersonal Skills
 - ◇ Oral & Written Communication
 - ◇ Organizational Awareness
 - ◇ Short Answer

NOTE: Please be advised that additional sessions may be scheduled based on the number of applicants.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PLAN EXAMINER SPN 328
Open Entry

DATE OPEN: Monday, November 25, 2024

DATE CLOSED: Monday, December 9, 2024

SALARY: \$72,787.68 annual salary, payable bi-weekly, to a maximum of \$103,251.60

DESCRIPTION:

Performs responsible plan examinations in reviewing the plans and specifications of proposed buildings and structures for conformance with City codes and accepted engineering practices.

DUTIES:

- Reviews and inspects plans and specifications for proposed buildings and structures. Supervises permit activities, authorizes the issuance of building permits, and gives guidance and coordination to the review process.
- Prepares reports and recommendations relating to interpretations and changes of ordinances, codes, and regulations.
- Provides counsel and advice to inspection staff regarding more technical code interpretations and problems.
- Consults with, and provides counsel and advice to architects, engineers, contractors, and private homeowners regarding the interpretation and conformity to codes and regulations.
- Makes field inspections of proposed and existing buildings. Submits reports and recommendations on building conditions and the interpretation of code requirements necessary for construction projects.
- Maintains files and records consistent with efficient and expeditious handling of plans in order to properly issue building permits.

- Assists other departments or divisions of the department on matters related to the interpretation and enforcement of codes.
- Operates an automobile and drafting equipment. Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet at least one of these requirements when they apply.)

- Possession of ICC/IAPMO certification as a Combination Inspector
- Possession of ICC/IAPMO certifications as a Building, Electrical, Plumbing, or Mechanical Inspector; or Plans Examiner
- Graduation from an accredited four-year college or university with a degree in Building Theory and Practice, Civil Engineering, Architecture or related field.

Note:

Employees in the classification of Plan Examiner, with at least one year of service, who obtain ICC certification as a Plan Examiner, will be eligible for a two grade pay adjustment. Employees who obtain ICC certifications as both Plan Examiner and Fire Plans Examiner will be eligible for an additional two-grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

You will receive a link to the Plan Examiner T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 25, 2024, and Monday, December 9, 2024, will test Thursday, December 12, 2024, through Tuesday, December 17, 2024.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of November 2024.
SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PLAN EXAMINER SPN 328
Promotional

DATE OPEN: Monday, November 25, 2024

DATE CLOSED: Monday, December 9, 2024

SALARY: \$72,787.68 annual salary, payable bi-weekly, to a maximum of \$103,251.60

DESCRIPTION:

Performs responsible plan examinations in reviewing the plans and specifications of proposed buildings and structures for conformance with City codes and accepted engineering practices.

DUTIES:

- Reviews and inspects plans and specifications for proposed buildings and structures. Supervises permit activities, authorizes the issuance of building permits, and gives guidance and coordination to the review process.
- Prepares reports and recommendations relating to interpretations and changes of ordinances, codes, and regulations.
- Provides counsel and advice to inspection staff regarding more technical code interpretations and problems.
- Consults with, and provides counsel and advice to architects, engineers, contractors, and private homeowners regarding the interpretation and conformity to codes and regulations.
- Makes field inspections of proposed and existing buildings. Submits reports and recommendations on building conditions and the interpretation of code requirements necessary for construction projects.
- Maintains files and records consistent with efficient and expeditious handling of plans in order to properly issue building permits.
- Assists other departments or divisions of the department on matters related to the interpretation and enforcement of codes.
- Operates an automobile and drafting equipment. Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. Promotional applicants must meet at least one of these requirements at the date of the examination.)

- Three years of City experience performing inspections with ICC/IAPMO or Washington State certification in at least one of the following areas:
 - ◇ Building
 - ◇ Electrical
 - ◇ Mechanical
 - ◇ Plumbing
 - ◇ Structural masonry
 - ◇ Structural steel and welding
 - ◇ Reinforced concrete
 - ◇ Prestressed concrete
 - ◇ Boiler
 - ◇ Elevator; or
- Attainment of one of the open-entry requirements.

Open Entry Requirements:

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet at least one of these requirements when they apply.)

- Possession of ICC/IAPMO certification as a Combination Inspector
- Possession of ICC/IAPMO certifications as a Building, Electrical, Plumbing, or Mechanical Inspector; or Plans Examiner
- Graduation from an accredited four-year college or university with a degree in Building Theory and Practice, Civil Engineering, Architecture or related field.

Note:

Employees in the classification of Plan Examiner, with at least one year of service, who obtain ICC certification as a Plan Examiner, will be eligible for a two grade pay adjustment. Employees who obtain ICC certifications as both Plan Examiner and Fire Plans Examiner will be eligible for an additional two-grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

You will receive a link to the Plan Examiner T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 25, 2024, and Monday, December 9, 2024, will test Thursday, December 12, 2024, through Tuesday, December 17, 2024.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

PARK RANGER SPN 698
Open Entry

DATE OPEN: Monday, November 25, 2024

DATE CLOSED: Monday, December 9, 2024

SALARY: \$42,532.56 annual salary, payable bi-weekly, to a maximum of \$65,855.52

DESCRIPTION:

Performs general duty security and parking lot operations work in City Parks.

DUTIES:

- Patrols City parks on foot, bicycle or in a motorized vehicle to prevent damage to park property and danger to park users. Enforces appropriate codes and ordinances.
- Provides first aid response for injuries and accidents within the park; requests professional response as needed.
- Investigates suspicious activities within the park; prevents infractions of park rules and calls for police assistance if circumstances warrant.

- Issues civil infractions for park code violations and participates in the enforcement of the Parks and Recreation Division parking rules. Makes arrests under applicable special commission authority.
- May assist in the repair and restocking of parking kiosks and other applicable parking equipment.
- Assists in handling parking disputes.
- Writes and reviews security-related documents, such as reports of daily activities, irregularities, and incidents.
- Collects fees from parking kiosks and summarizes daily receipts.
- Responds to park alarms and call outs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or its equivalent.
- *Experience:* One year of experience performing security patrol work.
- *License:* Possession of a valid driver's license.

NOTE: Must obtain a limited law enforcement commission within six months of date of employment. Applicants must obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

BACKGROUND INVESTIGATION

All applicants are subject to a thorough background investigation, including criminal history. A criminal history that affects a person's ability to be certified for special police officer commission constitutes a bar to employment as a Park Ranger.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, November 25, 2024, and Monday, December 9, 2024, will test Thursday, December 12, 2024, through Tuesday, December 17, 2024.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Safety and Security
- Communication
- Customer Service and Interpersonal Relations
- Reading Comprehension
- Vehicle Operation and Driving Regulations
- Mathematical Reasoning

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of November 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Stevens Elementary Walk Route Engineering Services File No. 2023110

This project consists of the construction of approximately 30 ADA accessible wheelchair ramps, the installation of 6 drainage structure replacements, 1 Rectangular Rapid Flashing Beacon, 1 Pedestrian Hybrid Beacon, 1200 square yards of sidewalk, 1000 square yards of 4-inch thick HMA pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 9, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: November 20, 27, & December 4, 2024.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS #6243-24 Thorpe Tunnel Preliminary Engineering Services City of Spokane Integrated Capital Management Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, DECEMBER 16, 2024**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, DECEMBER 16, 2024**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project may be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work. Federal Highway Administration and other federal or state grant sources may be used.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: November 13, 20, & 27, 2024

REQUEST FOR QUALIFICATIONS #6256-24
Upriver Dam Federal Energy Regulatory Commission Relicense Consulting Services
City of Spokane Water Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, DECEMBER 9, 2024**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, DECEMBER 9, 2024**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project may be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

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Publish: November 6, 13, 20, & 27, 2024

**SPOKANE WATER DEPARTMENT METER SHOP-MAIN OFFICE RENOVATION – PHASE 1
PW ITB #6276-24**

Description: The City of Spokane is soliciting electronic bids for the Spokane Water Department Meter Shop-Main Office Renovation – Phase 1

Mandatory Pre-Bid Conference: Thursday, December 5th at 9:00 am at the Spokane Water Department Main Office – 914 East North Foothills Drive, Spokane WA. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 23, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, December 23, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

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