



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

OCTOBER 16, 2024

Issue 42



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, October 7, 2024**

The minutes for the Monday, October 7, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 23, 2024, issue of the *Official Gazette*

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 30, 2024****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Klitzke, Navarrete, and Zappone were present. Council Member Zappone appeared virtually at the beginning of the meeting and arrived in the Council Chambers at 3:35 p.m. Council Member Dillon arrived at 3:56 p.m.

Interim City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the September 30, 2024, Current Agenda.

Final Reading Ordinance C36575 (Council Sponsors: Council Members Klitzke and Dillon)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Final Reading Ordinance C36575—regarding the preservation of salvageable material; amending section 08.02.031 of the Spokane Municipal Code; adopting a new chapter 15.06 to Title 15 of the Spokane Municipal Code—to November 4, 2024, Agenda; **carried 5-1**.

First Reading Ordinance C36582 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to approve** the Zappone Proposed Amendment to First Reading Ordinance C36582—relating to commercial truck traffic on Nebraska Avenue and amending Section 12.08.010 of the of the Spokane Municipal Code—filed September 27, 2024; **carried 6-0**.

Advance Agenda Review

The City Council received an overview of the October 7, 2024, Advance Agenda items.

Final Reading Ordinance C36576

Motion by Council Member Dillon, seconded by Council Member Zappone, **to defer** the Final Reading of Ordinance C36576—streamlining rental registration requirements—to October 14, 2024; **carried 7-0**. (Clerical Note: Later in the meeting, City Council staff brought to the City Council's attention that Ordinance C36576 will already appear on the October 14 agenda as a final reading, so this Council action was not necessary.)

Action to Approve October 7, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 7, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Zappone, **to approve** the October 7, 2024, Advance Agenda; **carried 7-0**.

Council Recess/Executive Session

The City Council recessed at 4:15 p.m. No executive session was held. The City Council reconvened at 6:00 p.m. Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Mayoral Proclamations**.

REPORTS FROM COMMUNITY ORGANIZATIONS**Nigerian American Association of the Inland Northwest**

The City Council received an update from the Nigerian American Association of the Inland Northwest.

BOARD AND COMMISSION APPOINTMENTS**Appointment to Ethics Commission (CPR 2006-0042)**

Upon 7-0 Voice Vote, the City Council **approved (and thereby confirmed)** the appointment of Jennifer Huffaker to the Ethics Commission for a three-year term from June 17, 2024, to June 17, 2027.

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items; **carried 7-0**:

Value Blanket Renewals with:

- a. Western Systems Inc. (Everett, WA) for the purchase of traffic signal control cabinets—not to exceed \$219,021.94. (OPR 2022-0617 / ITB 5693-22)
- b. Valmont Industries (Valley, NE) to purchase signal standards—not to exceed \$255,000 (incl. tax). (OPR 2022-0618 / ITB 5680-22)

(Council Sponsor: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from Ferguson Waterworks (Spokane Valley, WA) of $\frac{3}{4}$ -inch and 1-inch copper pipe for the Water Department—\$98,377.95 (incl. tax). (OPR 2024-0820 / RFQ 6227-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Administrative reserve increase and Contract Change Orders for the contract with Max J Kuney Company for the Upriver Dam Spillway Rehabilitation Phase 3 project due to additional required repairs—increase of \$1,919,000. (OPR 2023-1120 / ENG 2022081) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Value Blanket Renewal 4 of 4 with Helfrich Brothers Boiler Works Inc. (Lawrence, MA) for the purchase of boiler tubes for use at the Waste to Energy Facility from November 1, 2024, through October 31, 2025—not to exceed \$1,000,000 (plus tax). (OPR 2020-0670 / ITB 5313-20) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Value Blanket Renewal 2 of 4 with Dykman (Spokane Valley, WA) for the as-needed purchase of variable frequency drives (VFD's) for use at the Waste to Energy Facility from December 15, 2024, through December 14, 2025—not to exceed \$80,000 (plus tax). (OPR 2022-0900 / RFQ 5760-22) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

One-year Value Blankets for the as-needed purchase of belt conveyor parts for use at the Waste to Energy Facility from October 15, 2024, through October 14, 2025, with:

- a. Motion Industries (Sunrise, FL)—not to exceed \$65,000 (plus tax). (OPR 2024-0821 / RFQ 6216-24)
- b. Thomas Conveyor (Burleson, TX)—not to exceed \$45,000 (plus tax). (OPR 2024-0822 / RFQ 6216-24)

(Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Five-year Value Blanket with WEMCO, Inc. (Spokane) for the as-needed purchase of spare electrical parts for the cranes at the Waste to Energy Facility from November 15, 2024, through November 14, 2029—not to exceed \$350,000 (plus tax) (\$70,000 annually). (OPR 2024-0823 / ITB 6197-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Purchase from The Babcock and Wilcox Company (Napa, CA) gas burner boiler parts for use at the Waste to Energy Facility—\$92,979 (plus tax). (OPR 2024-0824 / RFQ 6055-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 4 of 4 with Foust Fabrication Co. (Colville, WA) for as-needed offsite grapple repairs for the Waste to Energy Facility from December 1, 2024, through November 30, 2025—not to exceed \$95,000 (plus tax). (OPR 2020-0866 / ITB 5342-20) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Renewal 3 of 4 with Arrow Concrete & Asphalt Specialties, Inc. (Spokane Valley, WA) for as-needed road repair services for the Waste to Energy Facility from September 1, 2024, through August 31, 2025—not to exceed \$45,000 (incl. tax). (OPR 2021-0548 / PW ITB 5472-21) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Consultant Agreement Renewal with HDR Engineering, Inc. (Spokane) for Ecology required NPDES permit studies and support services for the Riverside Park Water Reclamation Facility from September 1, 2024, through December 31, 2026—\$146,242. (OPR 2023-0898 / RFQu 5914-23) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Recommendation to list the following on the Spokane Register of Historic Places:

- a. The Hotel Collins located at 701 W. 2nd Avenue. (OPR 2024-0825)
- b. The Cooke House & Garage located at 521 W. 27th Avenue. (OPR 2024-0826)
- c. The Wright House & Garage located at 507 W. 14th Avenue. (OPR 2024-0827)

(Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 20, 2024, total \$13,318,010.74, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,887,999.38. (CPR 2024-0002)

City Council Meeting Minutes: September 16, 2024. (CPR 2024-0013)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2024-0091 (and associated Contract – OPR 2024-0829) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0091** declaring Rockwell Automation/Allen Bradley and associated software/hardware, support services and training as a sole source and thus authorizing its purchase from Columbia Electric Supply (Spokane) for a five-year period without public bidding.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

FINAL READING ORDINANCES

For Council action on Final Reading Ordinance C36575, see section of minutes under 3:30 p.m. Briefing Session.

Final Reading Ordinance C36578 (Council Sponsors: Council Members Navarrete, Klitzke, and Zappone)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36578** relating to the recruitment of applicants to the SHRC, amending section 4.10.020 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36579 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36579** of the City of Spokane, Washington, suspending the acceptance of annual applications for amendments to the City's Comprehensive Plan until completion of the City's mandated periodic comprehensive plan update, expected to be completed and adopted in 2026.

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance.

- ORD C36580** Relating to Noise Control; amending SMC section 10.70.120 to chapter 10.70 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)
- ORD C36581** Relating to the use of composted materials in City of Spokane projects; adopting a new section 7.06.221 to Chapter 07.06 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)
- ORD C36582** Relating to commercial truck traffic on Nebraska Avenue and amending Section 12.08.010 of the Spokane Municipal Code. (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 6:27 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Chesed (C.J.) Johnson
- Derek Azzaro
- Raul Penea
- Earl Moore
- Rick Bocook
- Sunshine Wigen
- Larry Andrews
- Justin Haller
- Cherrie Barnett
- Christopher Savage

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Zappone, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 6:49 p.m.

STANDING COMMITTEE MINUTES
Public Safety & Community Health
City Hall (808 W. Spokane Falls Blvd), Council Chambers
September 9, 2024

Call to Order: 10:01 AM

Recording of the meeting may be viewed here: [Spokane City Council \(vimeo.com\)](https://www.vimeo.com)

Monthly Report/Update

0680 – Photo Red Monthly Update
0680 – Strategic Initiatives Monthly Update
0680 – Uniform Overtime Report

Discussion items

1. SPD Update
 - ◇ Presentation and discussion only, no action was taken
2. SFD Update
 - ◇ Presentation and discussion only, no action was taken
3. 0560 – Acceptance of award from AOC for Community Court IAA25092
4. 0560 – Acceptance of Award from AOC for DUI Court IAA25094
5. 0560 – Acceptance of Award from AOC for DUI Court IAA25094
6. 0560 – Acceptance of Award from AOC for DVIT Court IA25095
7. 0560 – Acceptance of AOC Award for Veterans Court IAA25096
8. 0560 – Acceptance of Award from OJP to Support Drug Court and Community Court
 - ◇ Presentation and discussion only; no action taken
9. 0560 – 0560 – Acceptance of Award from Traffic Safety Commission for DUI Court
10. 0560 – Special Budget Ordinance from Washington Traffic Safety Commission
11. 0560 – Special Budget Ordinance – OJP Grant for Drug Court and Community Court
12. 0520 – Mayor's Office – Smoke ready Spokane – MOU & Scope of work
13. 0520 – Mayor's Office – SBO Special US Assistant Attorney
14. 1620 – Acceptance of WTSC Training/Outreach Grant
15. 0680 – SBO – WTSC Training/Outreach Grant
16. 1680 – MOU with Compassionate Addiction Treatment Related to Relocation

17. Update on SREC
18. Update from Catholic Charities

Consent items

1. 1970 – Gall's VB Renewal for Firefighter Uniforms
2. 0680 – Approval of Police Jumpsuits Value Blanket
3. 0680 – AXON MY90 Pilot Project
4. 0680 – AXON Interview Room System
5. 0680 – AXON Fleet 3
6. 0680 – Acceptance of Registered Sex Offender Grant FY 24-25

Executive session

None.

Adjournment

The meeting adjourned at 11:40 AM

Hearing Notices

Notice of Intent to Adopt 2024 Building Opportunities for Housing (BOH) Follow UP Fixes

The City of Spokane Planning Services Department proposed amendments to various code sections to correct errors, clarify requirements, and make it easier to implement.

Project Description: The proposal amends 17A.020.060 "F" Definitions, 17C.111.205 Development Standards Tables, 17C.111.210 Density, 17C.111.220 Building Coverage and Impervious Coverage, 17C.111.235 Setbacks, 17C.111.310 Open Space, 17C.111.315 Entrances, 17C.111.320 Windows, 17C.111.325 Building Articulation, 17C.111.335 Parking Facilities, 17C.111.420 Open Spaces, 17C.111.450 Pitched Roofs, 17C.230.020 Vehicle Parking Summary Table, 17C.230.100 General Standards, 17C.230.110 Minimum Required Parking Spaces, 17C.230.120 Maximum Required Parking Spaces, 17C.230.130 Parking Exceptions, 17C.230.140 Development Standards, 17G.080.040 Short Subdivisions, 17G.080.065 Unit Lot Subdivisions, and 17H.010.040 Initiation of Street Improvement Projects.

SEPA: These proposed changes will be reviewed as a non-project action under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050.

Legislative Process: Initial Plan Commission Workshops were held on August 28, 2024, September 11, 2024, October 9th, 2024, and one is scheduled for October 23rd, 2024 to introduce the Commission to proposed amendments. A Plan Commission Public Hearing is tentatively scheduled for November 13, 2024. City Council action is expected to occur in Winter 2024.

More information: Any person may call or email Ryan Shea, Planner II, for more information regarding this proposed amendment. rshea@spokanecity.org, 509-625-6087.

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1522 W Maxwell Avenue, PARCEL NO: 25131.3911 LEGAL DESCRIPTION: CHAMBERLIN ADD L11 B39 in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on October 29, 2024, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the city website as well on each agenda, which can be found under the substandard building topic here: <https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>.

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jennifer Loparco
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333

509-625-6300

jloparco@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

ORDER OF FORFEITURE: NO CLAIM

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane. Report No.: 2024-20067058; Date of Seizure: 4/30/2024; Seizure No.: 24-026; Deadline to Make a Claim: 9/16/2024. The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Justin M. Ramirez:

The Spokane Police Department seized the property listed below as it was used to facilitate the sale of controlled substances or it was proceeds acquired in whole or in part from the sale or series of sales of controlled substances in violation of RCW 69.50, RCW 69.41 or RCW 69.52. These items are subject to forfeiture and no property rights exist in them.

A Notice of Seizure and Intended Forfeiture "Notice" was mailed to Justin M. Ramirez at the address listed with the Washington State Department of Licensing for vehicle registrations and other addresses within fifteen days following the date of seizure pursuant to RCW 69.50.505(3). After the mailings were returned, the Notice was published in the City of Spokane Gazette for six consecutive weeks commencing on July 17, 2024.

"Failure of a party to file an application for an adjudicative proceeding within the time limit or limits established by statute or agency rule constitutes a default and results in the loss of that party's right to an adjudicative proceeding, and the agency may proceed to resolve the case without further notice to, or hearing for the benefit of, that party, except that any default or other dispositive order affecting that party shall be served upon him or her or upon his or her attorney, if any." RCW 34.05.440

The above named recipient failed to file an application for an adjudicative proceeding within the time limit. This constitutes a default and results in the loss of the above named recipient's right to an adjudicative hearing. RCW 69.50.505(4). As a result, the Spokane Police Department has now resolved this seizure as a default and the item listed below is hereby forfeited to the Spokane Police Department.

THE FOLLOWING PROPERTY HAS BEEN FORFEITED:

Item 3 2003 BMW 325, WA CME0088, VIN WBAEU33403PM56020

Item 11 \$3,845.00 in U.S. Currency

AVAILABLE PROCEDURES AND TIME LIMITS FOR SEEKING RECONSIDERATION OR OTHER RELIEF

The above-named recipient is entitled to seek reconsideration or other administrative relief pursuant to RCW 34.05. "Within seven days after service of a default order ... the party against whom it was entered may file a written motion requesting that the order be vacated, and stating the grounds relied upon." See RCW 34.05.440(3). "Within ten days of the service of a final order, any party may file a petition for reconsideration, stating the specific grounds upon which relief is requested." See RCW 34.05.470(1). Any motion to vacate or petition for reconsideration must be served upon the Spokane Police Department, Civil Enforcement Unit, 1100 West Mallon Avenue, Spokane, WA 99260. "A petition for judicial review of an order shall be filed with the court and served on the agency, the office of the attorney general, and all parties of record within thirty days after service of the final order." See RCW 34.05.542(1).

Publish: October 2, 9, 16, 30, and November 6, 2024.

Lt. Rob Boothe #409
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

Due to an inadvertent oversight Ordinances, C36557, C36558 & C36559 missed publication in the August 28, 2024, issue of the Gazette and are being published in this issue.

ORDINANCE NO C36557

An ordinance creating the Climate Resilience and Sustainability Board (CRSB); repealing Chapter 04.36 of Title 04 of the Spokane Municipal Code; creating a new Chapter 04.41 to Title 04 of the Spokane Municipal Code.

WHEREAS, the City of Spokane produced its first Sustainability Action Plan in 2009; and

WHEREAS, the Spokane City Council officially adopted the City's first Sustainability Action Plan by an ordinance (No. C35519; SMC 15.05.030 B.) in 2017, which included a recommitment to the City's Greenhouse Gas Reduction Goals; and

WHEREAS, a 2018 ordinance (No. C35668; SMC 04.36) created the Sustainability Action Committee; and

WHEREAS, the Sustainability Action Committee was not empaneled by the Condon or Woodward administrations; and

WHEREAS, in 2018 the City Council created the Sustainability Action Subcommittee, reporting to the Council's Public Infrastructure, Environment and Sustainability Committee, to help move the City forward on sustainability and climate action (Resolution No. 2018-0110); and

WHEREAS, in 2021 the Spokane City Council adopted an updated Sustainability Action Plan that was developed by the City Council's Sustainability Initiatives Manager and the Sustainability Action Subcommittee in a multi-year process that engaged a large number and wide variety of community members and included six months of community engagement in reviewing the plan, and

WHEREAS, the 2021 Sustainability Action Plan established Goal 4, TL8, "Update the comprehensive plan to incorporate climate action and updated sustainability goals", and

WHEREAS, in 2021 the City Council codified in SMC 15.05.060 various reporting requirements concerning the status and progress of the City's efforts to implement the City's Sustainability Action Plan, and

WHEREAS, Mayor Brown's Transition Team committee focused on *Building a Resilient Future* recommended the creation of a Community Resiliency and Sustainability Board and further recommended the Sustainability Action Plan be integrated into the City's Comprehensive Plan; and

WHEREAS, the City is embarking on an update to the Comprehensive Plan to include a "Climate Element" with resilience and greenhouse gas emissions mitigation sub-elements as required by an update to the Growth Management Act that was adopted by the State Legislature in 2023; and

WHEREAS, the legislation anticipates robust public engagement, and guidance provided by the Washington State Department of Commerce recommends the establishment of a "Climate Policy Advisory Committee" of community volunteers and other stakeholders to help shape the new Climate Element; and

WHEREAS, the City of Spokane seeks to bring people together to identify the co-benefits of sustainable actions and to move our community towards resilience in the face of climate change; and

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. Chapter 04.36 entitled "Sustainability Action Committee" of Title 04 of the Spokane Municipal Code is repealed:

Section 2. There is enacted a new chapter 04.41 to Title 04 of the Spokane Municipal Code to read as follows:

Chapter 04.41 Climate Resilience and Sustainability Board
04.41.010 Purpose

- 04.41.020 Membership
- 04.41.030 Appointment and Term
- 04.41.040 Officers
- 04.41.050 Ancillary Powers
- 04.41.060 Duties and Responsibilities
- 04.41.070 Environmental Justice Considerations
- 04.41.080 Removal of Board Members

04.41.010 Purpose

The purpose of the Climate Resilience and Sustainability Board is to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law.

04.41.020 Membership

- A. The Climate Resilience and Sustainability Board shall consist of up to fifteen (15) voting members committed to achieving the goals of SMC Chapter 15.05 and implementing the policies and recommendations of the Sustainability Action Plan and the Climate Component of the Comprehensive Plan.
- B. The Climate Resilience and Sustainability Board membership will consist of diverse and broad representation including but not limited to:
 - 1) members of impacted communities facing disproportionate environmental and health disparities;
 - 2) individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives;
 - 3) business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and
 - 4) students of secondary and postsecondary education institutions within the city of Spokane.
- C. Climate Resilience and Sustainability Board members shall be at least sixteen years of age.
- D. The City Council may appoint a city council member to serve as a liaison to the Board.

04.41.030 Appointment and Term

- A. Term
 - 1. Board members are nominated by the Mayor and appointed by the City Council.
 - 2. The term of office shall be two years.
 - 3. The terms of eight of the Board members shall expire in odd-numbered years.
 - 4. The terms of seven of the Board members shall expire in even-numbered years.
 - 5. Initial and subsequent Board members may be appointed to such shorter and/or longer terms as are necessary to achieve this term cycle.
 - 6. No Board member shall serve more than four consecutive full terms.
- B. Vacancy
 - 1. Any vacancy may be filled for an unexpired term in the same manner as for an original appointment under this section as amended.
 - 2. Appointment to fill the balance of an unexpired term where more than half of the unexpired term remains shall be considered a full term.
- C. To achieve broad representation, city residency shall not be required to serve on the Climate Resilience and Sustainability Board; provided, however, a majority of the Board members shall consist of residents of the city, students of secondary or post-secondary institutions located within the city of Spokane, or business owners or non-profit employees located within the city limits of Spokane.

04.41.040 Officers

- A. The Climate Resilience and Sustainability Board shall select a Chair and Vice Chair of the Board from voting members appointed through the process outlined in SMC 04.41.030 for a term of two years. No person shall serve as chair for more than two consecutive two-year terms. The chair shall preside over meetings and the vice chair shall preside over meetings in the absence of the chair.
- B. The Climate Resilience and Sustainability Board may appoint other officers as it deems necessary.

04.41.050 Ancillary Powers

The Climate Resilience and Sustainability Board shall have the power to:

- A. Adopt internal rules of procedure to accomplish its duties;
- B. Use administrative support and staff as well as technical support from appropriate City departments and offices as necessary to assist the Board in the performance of its functions, maintenance of its records, and preparation of official correspondence;
- C. Organize itself, establish workgroups, committees, or subcommittees, establish annual work programs in consultation with the appropriate City staff, and delegate duties to such subordinate groups for the performance of its work.
- D. Access all relevant City of Spokane data and develop productive analytics and metrics;
- E. Host joint meetings with the City Council, Plan Commission, Transportation Commission and other relevant boards and commissions; and
- F. Host public events that encourage and support community engagement.

04.41.060 Duties and Responsibilities

The Climate Resilience and Sustainability Board shall provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law. Specifically, the Board shall have the following duties and responsibilities:

- A. Serve as the Climate Policy Advisory Team for the state-required Climate Element addition to the Comprehensive Plan, reviewing climate information gathered through engagement processes and providing recommendations on areas of focus and ensuring that climate goals and strategies are addressed in the housing, land use, transportation, public facilities, and other Comprehensive Plan elements;
- B. Consult with all City divisions and departments and relevant boards, committees, and commissions to recommend to the Mayor and Council funding opportunities and policy changes that advance resiliency, sustainability, and the policies that make up the Climate Element of the Comprehensive Plan;
- C. Identify opportunities for the City to collaborate with tribal, regional and statewide partners to advance the goals, principles, and strategies of the Sustainability Action Plan and Climate Element of the Comprehensive Plan;
- D. Provide recommendations and guidance for incorporating environmental and climate justice into City operations to limit the impacts of climate change in vulnerable and overburdened communities and reduce the cost-burden to low-income citizens as a result of implementing the Climate Element of the Comprehensive Plan;
- E. Consider research and best practices to make recommendations on climate and sustainability policies, programs, and projects as determined by the Board's annual work plan and upon request by City Council, City staff, and community members; and
- F. Establish an annual work plan in consultation with the appropriate City staff designated by the Mayor which shall be adopted by the City Council.

4.41.070 Environmental Justice Considerations

- A. In making and approving appointments to the Climate Resilience and Sustainability Board, the Mayor and City Council shall seek adequate representation from impacted community members and from historically underrepresented geographic areas or marginalized communities, including communities of color and areas of the city of Spokane that are subject to disproportionate environmental and health disparities.
- B. In performing its duties under SMC 4.41.070, the Climate Resilience and Sustainability Board shall consider the effect of its policy and recommendations on impacted community members and shall consider the effect on historically underrepresented geographic areas or marginalized communities, including low-income and communities of color and areas of the city of Spokane that have been subject to disproportionate environmental and health disparities.

4.41.080 Removal of Board Members

Climate Resilience and Sustainability Board members shall not be removed from office by the City Council before the expiration of their terms except for cause based upon a determination of incapacity, incompetence, the presence of irreconcilable conflicts of interest, neglect of duty, or malfeasance, and upon the affirmative vote of five (5) Council members. No Board member shall be removed without written notice of the intent to remove and an opportunity to provide a written response to the notice.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council August 19, 2024
Delivered to Mayor August 22, 2024**

ORDINANCE NO C36558

An ordinance repealing inactive funds; amending Sections 07.08.100, 07.08.119, and 07.08.159; repealing Sections 07.08.105, 07.08.111, 07.08.118, 07.08.120, 07.08.126, 07.08.128, 07.08.142, 07.08.144, 07.08.200, 07.08.308, 07.08.309, and 07.08.410 of the Spokane Municipal Code.

WHEREAS, the administration seeks to update the municipal code to remove previously codified funds that are no longer active; and

WHEREAS, the repeal and amendment of these inactive funds has no fiscal impact;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 07.08.100 of the Spokane Municipal Code is amended to read as follows:

Section 07.08.100 ((City Street)) Street Maintenance Fund

There is created a fund to be known as the "~~((city street))~~ street maintenance fund" from which all expenditures shall be made for proper street purposes.

Section 2. That Section 07.08.105 of the Spokane Municipal Code is repealed.

Section 3. That Section 07.08.111 of the Spokane Municipal Code is repealed.

Section 4. That Section 07.08.118 of the Spokane Municipal Code is repealed.

Section 5. That Section 07.08.119 of the Spokane Municipal Code is amended to read as follows:

Section 07.08.119 ((Cable TV)) Channel Five Equipment Reserve Fund

- A. There is established a special revenue fund to be known as the "~~((cable TV))~~ channel five equipment reserve fund". ~~((into which will be deposited those various grants from Cox Cable Communications Company (TGI Cablevision of Washington by transfer of franchise (Resolution 1996-142, December 23, 1996)) as specified in Attachment 1 to the cable television franchise Ordinance C29733, passed July 2, 1990.))~~
- B. This fund will be used to purchase various items of equipment to be used for a number of City cable programs ~~((as indicated in said Ordinance C29733 Attachment 1))~~ including, but not limited to:
1. Terminal and portable governmental equipment.
 2. Educational equipment.
 3. Video arraignment equipment; and
 4. Fixed and field government production equipment.

Section 6. That Section 07.08.120 of the Spokane Municipal Code is repealed.

Section 7. That Section 07.08.126 of the Spokane Municipal Code is repealed.

Section 8. That Section 07.08.128 of the Spokane Municipal Code is repealed.

Section 9. That Section 07.08.142 of the Spokane Municipal Code is repealed.

Section 10. That Section 07.08.144 of the Spokane Municipal Code is repealed

Section 11. That Section 07.08.159 of the Spokane Municipal Code is amended to read as follows:

Section 07.08.159 Cannabis Special Revenue Fund

- A. Effective January 1, 2024, there is established a special revenue fund entitled the "Cannabis Special Revenue Fund" into which shall be paid all funds received by the City pursuant to RCW 69.50.540.
- B. As provided in the annual budget, the "Cannabis Special Revenue Fund" is appropriated as follows:
- a. No less than \$500,000 shall be appropriated on an annual basis to the general fund for support of the Spokane Police Department; and
 - b. The balance of the Cannabis Special Revenue Fund shall be appropriated to provide for drug abuse prevention, education and general drug enforcement ~~((to several City departments operating such programs, including but not limited to the Spokane Police Department, and the Opioid Abatement Council established under chapter 04.39 of the Spokane Municipal Code))~~

C. The city council may also provide for additional revenues to be paid into Cannabis Special Revenue Fund from time to time from any available funds of the City.

Section 12. That Section 07.08.200 of the Spokane Municipal Code is repealed.

Section 13. That Section 07.08.201 of the Spokane Municipal Code is repealed.

Section 14. That Section 07.08.308 of the Spokane Municipal Code is repealed.

Section 15. That Section 07.08.309 of the Spokane Municipal Code is repealed.

Section 16. That Section 07.08.410 of the Spokane Municipal Code is repealed.

Passed by City Council August 19, 2024

Delivered to Mayor August 22, 2024

ORDINANCE NO. C36559

An ordinance relating to the membership of the Spokane Employees' Retirement System Board; amending SMC section 4.14.040.

WHEREAS, Spokane Employees' Retirement System (SERS) Board administers the retirement system and retirement fund for City of Spokane employees and elected officials except police and fire department employees; and

WHEREAS, SERS Board has the power to direct investments of the retirement fund, change the rates of contribution, and adopt mortality and service tables to determine retirement benefit calculations; and

WHEREAS, SERS Board membership is governed by SMC 04.14.040 and currently consists of seven members with equal employee and Council appointees and one member selected by the other six members; and

WHEREAS, as part of the comprehensive budget review process, the Mayor seeks to add additional financial expertise to the administration of the retirement system and Employees' Retirement Fund with the goal of improving overall retirement system health and performance.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That SMC section 4.14.040 is amended to read as follows:

4.14.040 Membership – Selection

A. The board consists of ~~((seven (7)))~~ nine (9) members.

1. Three (3) board members are appointed by the city council. One of the board member appointments is a council member.

2. ~~((Three (3)))~~ four (4) board members are elected from employees eligible for the retirement system by such eligible employees; ~~((and))~~

3. One (1) board member, the Mayor or the Mayor's designee.

~~((3))~~ 4. One (1) board member, who may not be an elected official or employee of the City, is appointed by the other ~~((six (6)))~~ eight (8) board members.

B. Terms.

1. The board members appointed by the city council serve at the pleasure of the city council.

2. The elected employee board members serve staggered ~~((three))~~ four-year terms commencing on the first Monday in July.

3. The Mayor or designee serves at the discretion of the Mayor during the Mayor's term of office.

~~((3))~~ 4. The ~~((seventh))~~ ninth board member serves a four-year term.

4. A vacancy is filled and a replacement is made in the same manner as original selections, except that a vacancy in one of the elected employee positions is filled by appointment by the other ~~((two))~~ three (or a minimum of two) elected employee board members, which appointment is until the next annual election.

Passed by City Council August 19, 2024

Delivered to Mayor August 22, 2024

ORDINANCE NO. C36580

AN ORDINANCE relating to Noise Control; amending SMC section 10.70.120 to chapter 10.70 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, Eastern Washington and Spokane have a limited construction season due to weather conditions – traditionally April through October; and

WHEREAS, Washington State has enacted regulations which govern workers who work outside and require work start earlier to avoid extreme heat conditions; and

WHEREAS, extreme heat can occasionally occur anytime May through October when temperatures exceed the normal; and

WHEREAS, for the safety of workers and the safety of the public, it is important to schedule construction related activities during times which have lower traffic activity and avoid peak travel hours on roadways or arterials.

The City of Spokane does ordain:

Section 1: That SMC section 10.70.120 is amended to read as follows:

10.70.120 Noise Variance

- A. A person may request a variance from compliance with this chapter by making an application with the director of public works and utilities at least ~~((thirty))~~ seven (7) days before the time period for the variance is to take effect. The variance is limited to ~~((one-time))~~ activities that do not include concerts or permitted special events and entertainment facilities. The variance may not be used for private activities (weddings, parties etc). The applicant shall explain the:
1. nature of the noise,
 2. source of the noise,
 3. duration for which the noise shall be created,
 4. time period for which the variance will be required,
 5. ~~((reason why the noise violation cannot be avoided))~~ public benefit of a noise ordinance variance (e.g., high heat avoidance, significant reduction in traffic impacts, etc.), and
 6. mitigating conditions the applicant will implement to minimize the noise level violations.
- B. The application must be submitted at least ~~((thirty))~~ seven (7) days before the time period the permit is to take effect. ~~((The director, after informing the affected City departments, may issue an excess noise permit if the director determines that the noise level violations:~~
- ~~1. cannot be avoided,~~
 - ~~2. will exist for a specific period of time,~~
 - ~~3. will not endanger public health, safety or welfare. And~~
 - ~~4. have been mitigated to the greatest extent reasonably possible.))~~
- C. The director, after informing the affected City departments, may issue a variance from this chapter if the director determines that ~~((the noise level violations cannot be avoided))~~ there is a public benefit to a noise ordinance variance, will exist for a specific period of time, and have been mitigated to the greatest extent reasonably possible. The director shall issue a written decision indicating the time period and location restrictions for the variance.
- D. The person obtaining such written variance must have the written variance posted in a viewable area or on their person when such variance takes place.
- E. A decision of the director of public works and utilities regarding a request for a variance may be appealed to the hearing examiner within ten days of the director's written decision.

Section 2: Effective Date.

This Ordinance shall take effect and be in force on _____, 2024

Passed by City Council October 10, 2024
Delivered to Mayor October 10, 2024

ORDINANCE NO. C36581

An ordinance relating to the use of composted materials in City of Spokane projects; adopting a new section 7.06.221 to Chapter 07.06 of the Spokane Municipal Code.

WHEREAS, in 2022 the legislature adopted an organics management law to reduce the emissions of methane created in organic materials such as food and yard waste; and

WHEREAS, the organics management law encourages cities and counties to “procure more of the compost and finished products created from their organic materials waste in order to support the economic viability of processes to turn organic materials into finished products and increasing the likelihood that composting and other responsible organic material management options are economically viable; and

WHEREAS, Washington state law requires the City of Spokane to adopt a compost procurement ordinance to implement the state organics management law.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That there is enacted a new Section 7.06.221 to Chapter 07.06 SMC to read as follows:

Section 07.06.221 Use of Composted Materials in City Projects

- A. Before issuance of a solicitation for bids or proposals, the City shall consider whether the use of composted material is practicable and feasible in the project. At minimum, the City shall consider whether the use of composted material, as defined by RCW 70A.205.015(3), may be utilized in the following:
1. Landscaping projects and City-maintained areas;
 2. Construction and post-construction soil amendments;
 3. Applications to prevent erosion, filter stormwater runoff, promote vegetation growth, or improve the stability and longevity of roadways; and
 4. Low-impact development and green infrastructure to filter pollutants and keep water on-site, or both.
- B. The City shall prioritize purchasing compost products from companies that satisfy the following:
1. Produce compost products locally;
 2. Are certified by a nationally recognized organization such as the US Composting Council;
 3. Produce compost products that are derived from municipal solid waste compost programs; and
 4. Meet quality standards adopted by the Washington State Department of Transportation or adopted by rule by the Washington State Department of Ecology.
- C. The City is not required to use composted products if:
1. Compost products are not available within a reasonable period of time or distance from the project;
 2. Compost products that are available do not comply with existing purchasing standards;
 3. Compost products that are available do not comply with federal or state health, quality, and safety standards; or
 4. Compost purchase prices are not reasonable or are not competitive.
- D. The City shall develop and implement strategies to inform residents about the value of compost and how the City uses compost in its operations.
- E. Pursuant to RCW 43.19A.150, the City shall report to the Department of Ecology the City's previous year's compost procurement activities.

Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024

ORDINANCE NO. C36582

An ordinance relating to commercial truck traffic on Nebraska Avenue and amending Section 12.08.010 of the of the Spokane Municipal Code.

WHEREAS, the residents of West Nebraska Avenue have been experiencing consistent use of their residential street by commercial truck traffic, despite repeated entreaties to local businesses to route their commercial vehicles outside of the residential area; and

WHEREAS, Section 12.08.010 of the Spokane Municipal Code currently bars trucks from many Spokane Streets; and

WHEREAS, the City wishes to add West Nebraska Avenue to the list of streets where all non-local truck traffic is barred,

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.08.010 Spokane Municipal Code be amended to read as follows:

Section 12.08.010 Streets Closed to Trucks

A. Hereafter the following streets and avenues in the city shall be permanently closed to all truck travel except for the purpose of making deliveries or providing service to points upon such streets or avenues:

1. Buckeye Avenue from Rebecca Street to Havana Street.
2. Cannon Street from Fourth Avenue to Riverside Avenue.
3. Carlisle Avenue from Ralph Street to Havana Street.
4. Chestnut Street from Fifth Avenue to First Avenue.
5. Cleveland Avenue from Greene Street to Havana Street.
6. Coeur d'Alene Street from Sixth Avenue to Pacific Avenue.
7. Cuba Street from Upriver Drive to Frederick Avenue.
8. Elm Street from Third Avenue to Riverside Avenue.
9. Ermina Avenue from Sycamore Street to Havana Street.
10. Fairview Avenue from Greene Street to Havana Avenue.
11. Ferrall Street from Montgomery Avenue to Euclid Avenue.
12. Fifth Avenue from Chestnut Street to Coeur d'Alene Street.
13. First Avenue from Maple to Poplar Street.
14. Fourth Avenue from Cannon Street to Spruce Street.
15. Frederick Avenue from Freya Street to Havana Street.
16. Freya Street from Upriver Drive to Frederick Avenue.
17. Grace Avenue from Greene Street to Havana Street.
18. Greene Street from Grace Avenue to Euclid Avenue.
19. Havana Street from Upriver Drive to Frederick Avenue.
20. Hemlock Street from Sixth Avenue to Riverside Avenue.
21. Jackson Avenue from Greene Street to Havana Street.
22. Julia Street from Grace Avenue to Frederick Avenue, and from Upriver Court to Marietta Avenue.
23. Marietta Avenue from Greene Street to Havana Street.
24. Montgomery Avenue from Ralph Street to Havana Street.
25. Myrtle Street from Carlisle Avenue to Frederick Avenue.
26. Oak Street from Third Avenue to Riverside Avenue.
27. Pacific Avenue from Maple Street to Coeur d'Alene Street.
28. Poplar Street from Third Avenue to First Avenue.
29. Ralph Street from Carlisle Avenue to Euclid Avenue.
30. Rebecca Street from Upriver Drive to Frederick Avenue.
31. Second Avenue from Havana Street to Freya Street; and from Maple Street to Coeur d'Alene Street.
32. Spruce Street from Fourth Avenue to Pacific Avenue.
33. Sycamore Street from Ermina Avenue to Frederick Avenue.
34. Third Avenue from Elm Street to Coeur d'Alene Street.
35. Thor Street from Montgomery Avenue to Euclid Avenue.
36. Upriver Court.
37. Upriver Drive from Ralph Street to Havana Street, and from the City limits at Buckeye Avenue to the east City limits.
38. West Nebraska Avenue from North Ash Street to North Monroe Street.

B. Any person, firm, or corporation operating a truck upon the streets or avenues enumerated in subsection (A) of this section, except for the purpose of making deliveries or providing service to points upon such streets or avenues, shall be guilty of a traffic infraction.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024**

ORDINANCE NO C36583

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$982,000.
 - A) Of the increased revenue, \$982,000 is provided by the Office of Justice Programs for the Drug Court and Community Court in the Municipal Court department.
- 2) Increase appropriation by \$982,000.
 - A) Of the increased appropriation, \$860,000 is provided solely for professional services.
 - B) Of the increased appropriation, \$55,800 is provided solely for travel.
 - C) Of the increased appropriation, \$40,000 is provided solely for security services.
 - D) Of the increased appropriation, \$26,200 is provided solely for transportation services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Office of Justice Programs Drug Court and Community Court expansion grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024**

ORDINANCE NO C36584

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$180,000.
- A) Of the increased revenue, \$180,000 is provided by the Washington Traffic Safety Commission for the DUI Court in the Municipal Court department.

- 2) Increase appropriation by \$180,000.
- A) Of the increased appropriation, \$180,000 is provided solely for professional services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Washington Traffic Safety Commission DUI Court grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024

ORDINANCE NO C36585

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the various Funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire and Emergency Medical Services (EMS) Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Battalion Chief – Administration position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
SAFO	951	Battalion Chief – Administration	N/A	48	-0-	\$144,657-\$173,429

Section 2. That in the budget of the Sewer Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the Wastewater Treatment Plan Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPA	660	WWTP Plant Manager	MPB 62	MPA 58	\$116,970-\$166,706	\$107,114-\$150,357

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust pay ranges to align with salary analysis, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024

ORDINANCE NO C36591

An ordinance establishing the Community Safety Fund and setting the expiration date of the additional sales and use tax authorized by RCW 82.14.450; adopting section 07.08.160 to chapter 07.08 of the Spokane Municipal Code, and declaring an emergency.

WHEREAS, the City of Spokane has the authority pursuant to RCW 82.14.450 to enact a 1/10 of 1% sales tax to be approved by the electorate of the City of Spokane, subject to limitations as required by law; and

WHEREAS, necessities such as food and prescription drugs are exempted from sales and use tax per Washington state law; and

WHEREAS, the Spokane City Council adopted Resolution 2024-0067 placing a Community Safety Sales tax proposition on the November 5, 2024, ballot to provide ongoing funding for enhanced community safety, criminal justice, and law enforcement such as funding for the Spokane Fire Department, Spokane Police Department, Spokane Municipal Court, and the Office of Police Ombuds; and

WHEREAS, if approved by the electorate, collection of the additional sales and use tax will begin to be collected pursuant to state beginning approximately April 1, 2025; and

WHEREAS, the Brown Administration and Spokane City Council seek to establish a dedicated Community Safety Fund, if approved by voters, to increase transparency and segregate the use of the funds exclusively for improving community safety; and

WHEREAS, the Brown Administration and Spokane City Council seek to provide additional accountability for the use of funds generated upon voter approval of the Community Safety sales tax proposition by establishing a date in which the community safety sales tax will expire on December 31, 2035, unless the expiration date is extended by the City of Spokane electorate in a primary or general election extending the expiration date; and

WHEREAS, to ensure the voting public is fully informed about the sunset date for the proposed sales tax proposition well before the election date of November 5, 2024, it is essential that the City Council establish the community safety fund and a codified sunset date before the election; and,

WHEREAS, the joint decision by the Brown Administration and the City Council to establish a sunset date is sudden, unexpected, and requires immediate action to prevent or mitigate the threat of misunderstanding to the voting public about Proposition No. 1 before the election; and

WHEREAS, the normal course of legislative procedures of the City Council cannot result in a timely adoption of this ordinance before November 5, 2024; and

WHEREAS, this ordinance is necessary for the immediate preservation of the public peace, health or safety or for the immediate support of City government and its existing public institutions,

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. There is enacted a new section 07.08.160 to Chapter 07.08 of the Spokane Municipal Code to read as follows:

Section 07.08.160 Community Safety Fund

- A. There is created a special revenue fund known as the "Community Safety Fund" into which shall be deposited all funds received from the increase in the sales and use tax approved by the City of Spokane electorate and provided by RCW 82.14.450 for the enhancement of community safety functions and operations pursuant to Resolution 2024-0067.
- B. The retail purchase of food, prescription drugs, motor vehicles, and all other sales and use tax exemptions adopted in state law shall also be exempted from the community safety sales and use tax provided by RCW 82.14.450.
- C. The collection of the additional sales and use tax authorized by the City of Spokane electorate pursuant to Resolution 2024-0067 shall expire no later than December 31, 2035, unless the expiration date is extended by the City of Spokane electorate in a primary or general election.
- D. Should the increase in the sales and use tax provided by RCW 82.14.450 not be approved by the City of Spokane electorate, then this section is automatically repealed.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 4. Emergency Findings. Pursuant to Section 01.01.080 Spokane Municipal Code, the City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 19 of the City Charter, upon the affirmative vote of five members of the City Council.

**Passed by City Council October 7, 2024
Delivered to Mayor October 10, 2024**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PERMIT TECHNICIAN I-II SPN 010 Open Entry

DATE OPEN: Monday, October 14, 2024

DATE CLOSED: Monday, October 28, 2024

SALARY: \$47,836.08 annual salary, payable bi-weekly, to a maximum of \$84,689.28

DESCRIPTION:

Receives, reviews, processes, and issues permits for building, electrical, plumbing, and related construction projects. Provides permit-related information concerning building permit requirements, codes, ordinances, and inspection procedures.

Permit Technician is a flexibly staffed job class. After one year as a Permit Technician I, employees who obtain their ICC certification automatically advance to Permit Technician II, with a pay range of \$54,224.36 to \$84,689.28.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Examines plans, specifications, project data, and related documents for compliance with currently adopted codes and laws.
- Reviews permit applications and issues construction-related permits including but not limited to building, plumbing, electrical, mechanical, sewer and water.
- Issues trade and street obstruction permits. Reviews and approves site plans for residential buildings and driveway approaches. Routes applications to appropriate City staff for detailed technical review.
- Assists applicants in preparing permit applications. Contacts contractors to ensure license requirements are met. Responds to inquiries from customers and other members of the public.
- Explains and interprets permit requirements, procedures and fees to the public. Interprets and answers code-related questions regarding residential and commercial construction, setbacks, decks, encroachment and grading permits.
- Calculates fees for applications and permits. Receives money from the public, gives change, and issues receipts. Processes refunds and balances daily receipts.
- Researches and provides information regarding locations of property boundaries, public and private sewer and water utilities and services. Verifies completeness and accuracy of information provided.
- Assigns appropriate addresses for new parcels.
- Updates records and databases; prepares monthly report for Census Bureau and other reports as required.
- Processes applications for SEPA review; routes checklists, monitors timelines, and compiles comments from staff and the public. Assists staff in preparing SEPA determinations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Permit Technician I Requirements:

- *Education:* High school diploma or equivalent, and
- *Experience:* Two years of work experience that includes regular public contact, data entry and maintaining records, and use of standard business office equipment.
- *Experience Substitution:* Completion of two years of study (60 semester or 90 quarter credit hours) at an accredited college or university that included at least 12 semester or 18 quarter credit hours in courses related to planning, engineering, landscape architecture, or related field.

Candidates who possess one year of experience in reviewing building or engineering plans or in issuing construction-related permits may be eligible for hire at the **Permit Technician II** level.

Licenses and Certifications:

- A Permit Technician certification must be obtained from the International Code Council within 12 months of appointment. Once acquired, it must be maintained throughout employment.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a computer skills test and multiple-choice test, with weights assigned as follows:

- Computer Skills Test 30%
- Multiple-choice Test 70%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 14, 2024, and Monday, October 28, 2024, will test Thursday, October 31, 2024, through Tuesday, November 5, 2024.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Computer Skills
- Attention to Detail
- Interpersonal Skills
- Customer Service
- Written Communication

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

The City of Spokane is an EEO / Veterans Preference Employer. We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

POLICE RECORDS SHIFT SUPERVISOR SPN 017
PROMOTIONAL

DATE OPEN: Monday, October 14, 2024

DATE CLOSED: Monday, October 28, 2024

SALARY: \$54,225.36 annual salary, payable bi-weekly, to a maximum of \$84,689.28

DESCRIPTION:

Performs difficult and independent supervisory work in the Records Division of the Police Department.

DUTIES:

- Schedules work, evaluates workload priorities, writes performance appraisals, and conducts first line supervisory counseling.
- Analyzes complex law enforcement record keeping situations interpreting the proper course of action for subordinate employees. Assists in research and development of new procedures as required.
- Responsible for having monthly State ACCESS validations completed and assists/complies with internal affairs audits.
- Researches, arranges and monitors security clearances, staff certification requirements, and outside agency access.
- Provides training for and trains subordinates. Participates in the development, implementation, and evaluation of staff training procedures.
- Handles public complaints, and answers questions at the counter and on the telephone.
- Supervises and participates in the retention and destruction of police records.
- Operates computer network systems, teletype, calculator, and micrographic equipment.
- Assists officers and outside law enforcement agencies as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

- *Experience:* Two years of experience with the City in the classification of Police Records Specialist (SPN 016).

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of the below components, with weights assigned as follows:

- Multiple-Choice Test: 35%
- Writing Exercise 25%
- Oral Board 40%

IN-PERSON EXAMINATION & ORAL BOARD ORIENTATION DETAILS:

- Test Date: Wednesday, November 6, 2024
- Test Time: 9:00 a.m.

- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 3 Hours
- Test Subjects May Include:
 - ◊ Compliance and Policies
 - ◊ Computer Skills
 - ◊ Supervisory Skills
 - ◊ Interpersonal Relations

ORAL BOARD DETAILS:

The oral board is tentatively scheduled for **November 12th and 13th, 2024** in the Civil Service Test Room (4th floor, City Hall). This is an in-person process in which a structured set of questions is asked of each candidate by a panel of expert evaluators. Qualified candidates will be notified via email when to appear for the oral board.

Please see our **Oral Board FAQ**.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

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AMENDMENT

AMENDMENT

AMENDMENT

CASH ACCOUNTING CLERK II

SPN 102

(Announcement of 10/7/2024)

The above titled announcement is hereby amended to read:

IN-PERSON EXAMINATION DETAILS:

- Test Date: Wednesday, October 30, 2024
- Test Time: 9:00 a.m. and 1:30 p.m.
- Test Method: Online
- Test Location: Civil Service Computer Test Room, 4th Floor - City Hall 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1 hour 51 minutes
- Test Subjects May Include:
 - ◊ Attention to Detail
 - ◊ Business Mathematics
 - ◊ Computer Skills
 - ◊ Interpersonal Skills
 - ◊ Records & Internal Controls
 - ◊ Supervision & Training

Note: Qualified applicants will receive an email to self-schedule their testing time prior to the testing window. Capacity is limited and test time preference will be allocated in the order received. Additional test sessions may be made available depending on the number of qualified applicants received.

AMENDMENT**AMENDMENT****AMENDMENT****ENGINEERING TECHNICIAN I**

SPN 201

(Announcement of 10/7/2024)

The above titled announcement is hereby amended to read:

Are you looking for an entry level position that can lead to long term professional growth and personal achievement? Do you need a career with challenging projects and diverse opportunities? If you are interested in developing technical engineering and planning skills to build a better community, consider an Engineering Technician career with the City of Spokane.

This position is a good fit if you:

- Are interested in surveying or computer-aided drafting.
- Have an aptitude for mathematical concepts like trigonometry, geometry, and basic algebra. Click [HERE](#) to see examples of concepts you may encounter on the job.
- Are technologically skilled and computer savvy.
- Would like to learn engineering principles and learn engineering plans and specifications. Click [HERE](#) to see examples of what you may encounter on the job.

As a City of Spokane Engineering Technician I, you will train as a Chain Helper, Surveyor, or Rod Helper on a survey crew and learn routine drafting. A surveyor at the City provides dimensional control for all stages of construction work, including the stake out of reference points and markers that will guide the construction of new structures such as roads, utilities, or buildings.

Over the course of your career with the City you will learn new technical skills like how to compute areas, distances, and grades, and how to prepare diagrams and structural plans with the use of AutoCAD. Click [HERE](#) and select "Preview Course" to see a brief overview of AutoCAD. For a trial of AutoCAD, click [HERE](#).

Employees can expect to work within a culture of inclusivity and collaboration, with fast paced and rewarding work. Our Engineering Technicians have excellent advancement opportunities, professional development, annual pay step increases, and great employee benefits including a pension plan.

**WATER SERVICE FOREPERSON SPN 523
PROMOTIONAL**

DATE OPEN: Monday, October 14, 2024**DATE CLOSED: Monday, October 28, 2024****SALARY: \$64,728.00 annual salary, payable bi-weekly, to a maximum of \$106,592.40****DESCRIPTION:**

Performs supervisory work directing the taps and meters operation, or the construction, maintenance and repair of the municipal water system.

DUTIES:

- Plans and lays out work; trains subordinates; keeps work and time records; makes reports; reads and interprets drawings and blueprints; and depending upon assignment.
- Supervises the inspection, testing and repair of meters in the repair shop; advises and instructs repair technicians on problems encountered; and participates in more difficult or emergency work.
- Receives requests for meter repair material and supplies. Maintains records of services and repairs, and performs other record-keeping functions.
- Plans and lays out projects after receiving assignments. Coordinates and inspects the work of private contractors. Plans, supervises and inspects the work of water department crews engaged in the laying, installing, repairing, and relocating of components of a public water system.
- Supervises skilled crews engaged in water service line tapping or in the installation and field servicing of water meters and remote reading devices.
- Performs hydrant flow tests and supervises crews engaged in location operations, inspection and repair of hydrants, valves, leaks or other trouble in transmission and service lines.
- Supervises crews engaged in installing service branches, or the location and repair of leaks and breaks in water mains.
- Supervises the operation of warehouse and yards personnel engaged in the salvage of material, and the delivery of equipment and material. Orders and maintains supplies and manages inventory control functions.

- Attends pre-construction conferences to coordinate work to be performed by the Water Department or work which affects the operation of the water system.
- Supervises the inspection of commercial buildings for compliance with cross connection control standards.
- Participates in snow removal program.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(All promotional requirements must be met at the date of the examination.)

- *Experience: Completion of at least two years with the City in the classification of Water Service Specialist (SPN 521).*
- *Licenses & Certifications:*
 - ◇ *Must obtain a Water Distribution Manager II Certificate within one year of appointment.*
 - ◇ *Positions other than those assigned to meter shop or ARB functions require possession of a Class "A" CDL and only those on the eligible list possessing the Class "A" CDL will be certified.*

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an in-person, multiple-choice and short answer test, with scoring weight assigned as follows:

- Multiple-Choice 75%
- Short Answer 25%

IN-PERSON EXAMINATION DETAILS:

- Test Date: Thursday, October 31, 2024
- Test Time: 9:30 a.m.
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 2 Hours
- Test Subjects May Include:
 - ◇ Interpersonal Skills
 - ◇ Records and Reports
 - ◇ Safety and Hazards
 - ◇ Supervision and Training
 - ◇ Water Distribution, Repairs, Main Installations, and Meters

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

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military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

WASTEWATER COLLECTIONS & MAINTENANCE SUPERINTENDENT SPN 545
Promotional

DATE OPEN: Monday, October 14, 2024

DATE CLOSED: Monday, October 28, 2024

SALARY: \$95,776.56 annual salary, payable bi-weekly, to a maximum of \$136,388.16

DESCRIPTION:

Performs responsible supervisory and administrative work as head of a division within the Wastewater Management Department.

DUTIES:

- Supervises, trains, and disciplines subordinate personnel and evaluates their work.
- Plans, and oversees through subordinate supervisors, the work of specialized crews engaged in stormwater- and wastewater-related repair, maintenance, cleaning, and building projects.
- Coordinates and engages staff in annual budgeting process. Monitors and oversees budget expenditures.
- Directs the inspection program for side sewer connections and installation.
- Prepares organization's budget estimates; supervises necessary office administration; keeps records and prepares reports; prepares annual production schedule.
- Coordinates and administers contracts with multiple vendors and contractors.
- Maintains liaison and coordinates maintenance and building activities with other City departments, private utility companies, government agencies, and private contractors.
- Works with other City departments to review plans for sanitary sewer and storm water applications.
- Responds to difficult and complex citizen complaints and inquiries; determines action necessary.
- Evaluates new equipment and coordinates the department's vehicle equipment replacement program.
- Assists in reviewing City Standard Specifications.
- Operates automotive vehicles to various work locations throughout the City.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Four years experience with the City in the classification of Wastewater Supervisor.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.

- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

You will receive a link to the Wastewater Collections & Maintenance Superintendent T&E via email, prior to 12:00 AM Pacific Time on the start dates and will expire at 11:59 PM Pacific Time on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 14, 2024 and Monday, October 28, 2024 will test Thursday, November 7, 2024 through Tuesday, November 12, 2024.

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TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

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Notice for Bids

Paving, Sidewalks, Sewer, etc.

REVISED CALL FOR BIDS

Freya Utility and Street Improvements - Garland to Wellesley
Engineering Services File No. 2017081

This project consists of the construction of approximately 4,000 cubic yards of excavation and embankment, 2,200 linear feet of 30 inch water main, 300 linear feet of storm sewer, 13 drainage structures, 3,600 square yards of storm swale construction, 4,000 linear feet of curb and/or gutter, 1,000 linear feet of sidewalk, 11,000 square yards of asphalt pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 21st, 2024 **October 28, 2024**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

Publish: October 2, 9, and 16, 2024

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS #6244-24 UIC Evaluations and Alternative Analysis in Wellhead Protection Zones City of Spokane Integrated Capital Management Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, NOVEMBER 18, 2024**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, NOVEMBER 18, 2024**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

This project will be funded by federal and state grant monies. Firms are warned to take into consideration applicable federal requirements in making their Proposal and performing the work. State of Washington Department of Ecology funds will be used.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m_lowmaster@spokanecity.org. Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: October 16, 23, 30, & November 6, 2024

High Calcium Quicklime, As Needed
Spokane Solid Waste Disposal, Waste To Energy Facility
ITB 6229-24

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for High Calcium Quicklime, As Needed.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 11, 2024**, for High Calcium Quicklime, As Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procuware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 11, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 16 & 23, 2024

PROCESS, TRANSPORT AND PURCHASE WTEF METALS
Spokane Solid Waste Disposal, Waste To Energy Facility
RFP 6255-24

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic Proposals to Process, Transport and Purchase WTEF Metals.

A Mandatory Pre-Proposal Conference is scheduled to be held on October 25, 2024 at 10:00 a.m. local time, at 2900 S. Geiger Blvd, Spokane, WA 99224. All prospective Proposers must attend this mandatory site visit.

Sealed Proposals: Will be acknowledged at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 4, 2024**, to Process, Transport and Purchase WTEF Metals. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane’s online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, November 4, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

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