



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

OCTOBER 9, 2024

Issue 41



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, September 30, 2024**

The minutes for the Monday, September 30, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 30, 2024, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 23, 2024****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:34 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Navarrete, and Zappone were present. Council Member Klitzke arrived at 3:43 p.m. Council Member Dillon was absent.

Interim City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Ethics Commission

The City Council interviewed Jennifer Huffaker, candidate for appointment to the Ethics Commission.

Candidate Interviews – Transportation Commission

The City Council interviewed Dylan Joulit, Grant Shipley, Joni Harris, and Kaylee Jackman, candidates for appointment to the Transportation Commission.

Presentation by Heart of America Northwest Executive Director and Counsel Gerry Pollet – Shipment of Nuclear Waste

Heart of America Northwest Executive Director and Counsel Gerry Pollet provided a PowerPoint presentation regarding risks and why trucking waste from Hanford through Spokane is being considered; and he responded to Council inquiries.

Current Agenda Review

The City Council reviewed updates to the September 23, 2024, Current Agenda.

Letter to Governor Inslee, Deputy Energy Secretary Turk, and EPA Regional Administrator Sixkiller in Relation to Shipment of Nuclear Waste through the City of Spokane (CPR 2024-0016) (Council Sponsor: Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Zappone Proposed Amendment to amend previous version of the Letter to Governor Inslee with an updated amended version filed September 18, 2024, and included in agenda packet; **carried 6-0**.

Resolution 2024-0090 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Motion by Council Member Navarrete, seconded by Council Member Zappone, **to defer indefinitely** Resolution 2024-0090 declaring Spokane Community Oriented Policing Services (“COPS”) a sole source for the providing of community policing programs, and authorizing a multi-year contract with the organization; **carried 4-2**.

Final Reading Ordinance C36120 (First Reading held October 25, 2021) (Deferred from September 23, 2024, Agenda) (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to defer** Final Reading Ordinance C36120—vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street—to October 21, 2024, Agenda; **carried 6-0**.

Appointments to the Transportation Commission (CPR 2024-0029)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to defer** the four appointments to the Transportation Commission appointments to October 7, 2024, Agenda; **carried 6-0**.

Advance Agenda Review

The City Council received an overview of the September 30, 2024, Advance Agenda items.

Action to Approve September 30, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 30, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the September 30, 2024, Advance Agenda; **carried 5-1**.

Council Recess/Executive Session

The City Council recessed at 4:53 p.m. No executive session was held. The City Council reconvened at 6:05 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle (arrived at 6:05 p.m. during reading of the Land Acknowledgement), Cathcart, Dillon (appearing virtually), Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Mayoral Proclamations**.

ADMINISTRATIVE REPORT

2023 Office of the Police Ombuds and Office of the Police Ombuds Commission Annual Reports

Police Ombuds Bart Logue provided an overview of the 2023 Office of the Police Ombuds Annual Report and Luc Jasmine, Office of Police Ombuds Commission Chair, provided an overview of the 2023 Office of the Police Ombuds Commission Annual Report.

There were no **Reports from Community Organizations**.

BOARDS AND COMMISSIONS APPOINTMENTS

For Council action on appointments to the Transportation Commission (CPR 2024-0029), see section of minutes under 3:30 p.m. Briefing Session.

CONSENT AGENDA

Items 11 (OPR 2023-0017-Contract Amendment E and Extension with the Salvation Army), 12 (OPR 2024-0771-Contract Amendment with Volunteers of America of Eastern Washington & Northern Idaho), 14 OPR 2024-0801-Acceptance of Fiscal Year 2023 Program awards from HUD, 15 (OPR 2024-0802-Acceptance of Fiscal Year 2024 HOME Investment Partnerships Grant Agreement), and 16 (OPR 2024-0803-Acceptance of Fiscal Year 2024 Emergency Solutions Grant Agreement) were requested to be taken separately. After public testimony and Council commentary, the following actions were taken:

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** Staff Recommendations for the following items; **carried 7-0**:

Value Blanket Renewal with Galls, LLC (Lexington, KY) for firefighter uniforms and uniform accessories for the Spokane Fire Department through March 25, 2028—\$500,000 (\$125,000 annually). (OPR 2019-0781) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Value Blanket with Galls, LLC (Lexington, KY) for the as-needed purchase of jumpsuits for the Spokane Police Department from October 1, 2024, through April 2, 2025—\$150,000 (incl. tax and alterations). (OPR 2024-0791) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Acceptance of federal grant through the Washington Traffic Safety Commission for the Spokane Police Department from October 1, 2024, through September 30, 2025—\$215,000 Revenue. (OPR 2024-0792) (Relates to Special Budget Ordinance C36574) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Grant Agreement between City of Spokane and Spokane County to accept funding from the Washington Association of Sheriffs and Police Chiefs (WASPC) for the continued participation in the Registered Sex Offender Address and Residency Verification Program—\$60,000 Revenue. (OPR 2024-0793) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Contract with Axon Enterprise, Inc. (Scottsdale, AZ) for purchase and installation of an Axon Interview Room System in partnership with Partners with Families and Children for juvenile forensic interviews—\$81,303.55 Byrne JAG Grant funds. (OPR 2024-0794) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Contract with Axon Enterprise, Inc. (Scottsdale, AZ) for the purchase of a public-facing communication system called My90 for a two-year pilot project for the Spokane Police Department—\$97,194.86 Byrne JAG Grant funds. (OPR 2024-0795) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Contract with Axon Enterprise, Inc. (Scottsdale, AZ) for the purchase two Axon Fleet 3 vehicle camera systems for the Spokane Police Department—\$26,875.84 (\$25,000 WATPA Grant funds). (OPR 2024-0796) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. Interworks, LLC, for the future construction of approximately 40 units at Parcel Number 35182.3201, commonly known as 1009 W. Sharp Avenue. (OPR 2024-0797)
- b. Brian Walters and Brandon Lennick for the future construction of approximately 213 units at Parcel Number 25136.2079, commonly known as 2675 W. Clarke Avenue. (OPR 2024-0798)

The Conditional Agreements will ultimately result in the issuances of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Contract Renewal with Structured Communication Systems, Inc. (Clackamas, OR) for one year of licensing, maintenance & support for Nutanix environment in City Hall's Datacenter from October 13, 2024, to October 12, 2025—\$54,003.40 (plus tax, if applicable). (OPR 2019-0586) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Memorandum of Understanding with the Northeast Community Center (Spokane) regarding the Smoke Ready Spokane project, an Environmental Protection Agency grant-funded partnership between the Gonzaga University's Institute for Climate, Water and the Environment, the City of Spokane, the Spokane Regional Clean Air Agency, and the University of Washington—\$455,985. (OPR 2024-0799) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Contract Documents associated with OPR 2023-1228, the funding approval for the Vets on N. Lacey HOME funded affordable housing project—\$1,500,000. (OPR 2023-1228) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Contract with Neotreks, Inc. dba PlowOps (Colorado Springs, CO) for fleet telematics equipment and data hosted subscription service for the Streets Department from October 1, 2024, through September 30, 2029—\$185,000 (plus tax, if applicable).

(OPR 2024-0804 / RFP 6110-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Low Bid of General Industries, Inc., (Spokane Valley, WA) for 9th and Pine Booster Station—\$2,890,692 (plus tax). An administrative reserve of \$289,069.20 (plus tax) which is 10% of the contract price, will be set aside. (Cliff-Cannon Neighborhood) (OPR 2024-0805 / ENG 2022077) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 13, 2024, total \$10,587,424.68 (Check Nos.: 605607-605741; Credit Card Nos.: 000630-000670; ACH Payment Nos.: 133145-133439), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,052,777.57. (CPR 2024-0002)
- b. Payroll claims of previously approved obligations through September 14, 2024: \$9,829,877.58 (Check Nos.: 574429-574558). (CPR 2024-0003)

City Council Meeting Minutes: September 9, September 12, and September 19, 2024. (CPR 2024-0013)

Upon 5-2 Voice Vote, the City Council **approved** Contract Amendment E and Extension with The Salvation Army (Spokane) for operation of the Trent Resource and Assistance Center from October 1, 2024, through October 31, 2024—additional \$620,000 (Total Contract Amount: \$16,245,586). (Taken separately) (OPR 2023-0017) (Council Sponsors: Council Members Zappone and Klitzke)

Upon 5-2 Voice Vote, the City Council **approved** the following items (taken separately together):

Contract Amendment with Volunteers of America of Eastern Washington & Northern Idaho (Spokane) for operation of Hope House Emergency Shelter for Women from October 1, 2024, through June 30, 2025—additional \$1,200,000 (Total Contract Amount: \$1,300,000). (Council Sponsors: Council Members Zappone and Klitzke)

Acceptance of Fiscal Year 2023 Program awards from the U.S. Department of Housing and Urban Development (HUD) and approval to enter into subrecipient agreements with the awarded grantees—\$6,333,005 revenue. (OPR 2024-0801) (Council Sponsors: Council Members Zappone and Klitzke)

Acceptance of Fiscal Year 2024 HOME Investment Partnerships Grant Agreement—\$1,161,022.07. (OPR 2024-0802) (Council Sponsors: Council Members Zappone and Klitzke)

Upon 6-1 Voice Vote, the City Council **approved** Acceptance of Fiscal Year 2024 Emergency Solutions Grant Agreement—\$274,772. (Taken separately) (OPR 2024-0803) (Council Members Zappone and Klitzke)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36572 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36572** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Housing Local Sales Tax Fund

1) Increase appropriation by \$12,059,000.

A) Of the increased appropriation, \$11,800,000 is provided solely for contractual services.

B) Of the increased appropriation, \$259,000 is provided solely for the City's administrative costs, including salaries, benefits, supplies and equipment.

(This action arises from the recent request for proposals to spend housing sales tax funding.)

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Special Budget Ordinance C36573 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36573** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Add one exempt City Prosecutor to the Legal department (from 1 to 2).
- 2) Increase revenue by \$32,200.
- A) Of the increased revenue, \$32,200 is provided solely for an operating transfer-in from the Cannabis Tax Fund.
- 3) Increase appropriation by \$32,200.
- A) Of the increased appropriation, \$32,200 is provided solely for base wages and employee benefits.

(This action arises from adding an additional prosecutor position in the Legal department to focus on serious narcotics prosecutions.)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36574 (Relates to OPR 2024-0792) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36574** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grants Fund

- 1) Increase revenue by \$215,000.
- A) Of the increased revenue, \$215,000 is provided by Washington Traffic Safety Commission through the Outreach and Training program.
- 2) Increase appropriation by \$215,000.
- A) Of the increased appropriation, \$185,000 is to be provided solely for base wages and employee benefits.
- B) Of the increased appropriation, \$10,000 is to be provided solely for minor equipment.
- C) Of the increased appropriation, \$10,000 is to be provided solely for registration/schooling.
- D) Of the increased appropriation, \$10,000 is to be provided solely for contractual services.

(This action arises from the need to accept grant funding from WA Traffic Safety Commission for DUI outreach and training.)

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2024-0086 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)**

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0086** setting the Assessment Roll Hearing before City Council for December 2, 2024, for the Downtown Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2025 assessments to business and property owners.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0087 (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0087** setting the Assessment Roll Hearing before City Council for December 2, 2024, for the East Sprague Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2025 assessments to business and property owners.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

Resolution 2024-0088 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2024-0088** approving grants for multicultural centers as funded by the American Rescue Plan Act (ARPA).

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2024-0089 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2024-0089** setting forth the City Council's approval and endorsement of funding for contracts for CHHS arising from the HOME-ARP program allocation, and from the 1590 Sales and Uses Tax Revenue allocation for housing related services and authorizing the execution of the applicable and appropriate contracts once formalized without further City Council action.

Ayes: Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: Bingle and Cathcart
Abstain: None
Absent: None

For council action on Resolution 2024-0090, see section of minutes under 3:30 p.m. Briefing Session.

FINAL READING ORDINANCE

For Council action on Final Reading Ordinance C36120, see section of minutes under 3:30 p.m. Briefing Session.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinance.

- ORD C36575** Regarding the preservation of salvageable material; amending section 08.02.031 of the Spokane Municipal Code; adopting a new chapter 15.06 to Title 15 of the Spokane Municipal Code. (Council Sponsors: Council Members Klitzke and Dillon)
- ORD C36578** Relating to the recruitment of applicants to the SHRC, amending section 4.10.020 of the Spokane Municipal Code. (Council Sponsors: Council Members Navarrete, Klitzke, and Zappone)
- ORD C36579** Of the City of Spokane, Washington, suspending the acceptance of annual applications for amendments to the City's Comprehensive Plan until completion of the City's mandated periodic comprehensive plan update, expected to be completed and adopted in 2026. (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

SPECIAL CONSIDERATIONS

Letter to Governor Inslee, Deputy Energy Secretary Turk, and EPA Regional Administrator Sixkiller (CPR 2024-0016) (As amended during the 3:30 p.m. Briefing Session) (Council Sponsor: Council Member Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 6-1 Voice Vote, the City Council **approved** the Letter to Governor Inslee, Deputy Energy Secretary Turk, and EPA Regional Administrator Sixkiller asking for more public comment and local engagement in relation to the shipment of nuclear waste through the City of Spokane, as amended.

Ayes: Bingle, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

There were no **Hearings**.

[The City Clerk left the meeting at 7:45 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

Council President Wilkerson reviewed the rules of decorum for open forum. The following individual(s) spoke during the Open Forum:

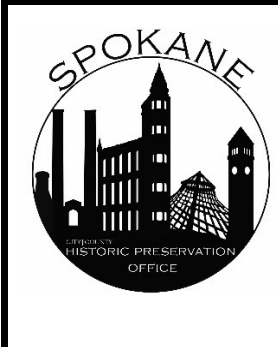
- Liz Goodwin-Oakes
- Will Hulings
- Raul Penea
- Terry Hill
- Sunshine Wigen
- Christine Quinn
- Justin Haller
- Cherrie Barnett

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Klitzke, to adjourn; **carried 7-0**.

There being no further business to come before the City Council, the meeting adjourned at 8:01 p.m.

Hearing Notices



**Spokane City/County Historic Landmarks
Agenda**

Wednesday, October 16, 2024
3:00 PM
Hybrid Meeting

Microsoft Teams/City Council Briefing Center

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

3:00 PM	Public Hearing:
	<p>A. Spokane Register Nomination (per SMC 17D.100.020):</p> <ol style="list-style-type: none"> 1. Additions to the Hillyard Historic Business District Spokane Register Nomination <ol style="list-style-type: none"> a. Willerton’s Diamond Photo Play Theater – 3019 E. Diamond Avenue b. Willerton Block – 3011 E. Diamond Avenue c. Yukon Block – 5006 N. Market Street <p>B. Special Valuation Application (per SMC 17D.100.310):</p> <ol style="list-style-type: none"> 1. Spokane Brewing & Malting Company Building – 901 W Broadway Avenue
3:45 PM	Commission Briefing Session:
	<ol style="list-style-type: none"> 1. Call to Order 2. Approve 9/18/2024 meeting minutes 3. Cannon Hill Park Historic District Preliminary Presentation by project proponents Nathan South and Betsy Bradley 4. Old Business 5. New Business 6. Chairman’s Report 7. HPO Staff Report 8. Other (Announcement and events)
	Adjournment:
	The next SHLC meeting will be held on Wednesday, November 20, 2024

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video follow the link on your computer or mobile device (click on “Join meeting”)

Microsoft Teams meeting
Join on your computer, mobile app or room device

Click here to join the meeting
Meeting ID: 290 383 617 842
Passcode: LZSZcZ
Download Team | Join on the web
Or call in (audio only)
+1 323-618-1887,,630435965 United States, Los Angeles
Phone Conference ID: 630 435 965#

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on October 15, 2024, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, October 14, 2024) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 3rd DAY OF OCTOBER 2024.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda — Regular Meeting of the Civil Service Commission

9:30 AM – October 15, 2024
City Hall – City Council Chambers – Lower Level
808. W Spokane Falls Blvd., Spokane, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. September 17, 2024, Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Resolution 2024-12: Classification Actions
 - b. Test Genius Presentation
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1522 W Maxwell Avenue, PARCEL NO: 25131.3911 LEGAL DESCRIPTION: CHAMBERLIN ADD L11 B39 in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on October 29, 2024, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the city website as well on each agenda, which can be found under the substandard building topic here: <https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>.

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jennifer Loparco
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jloparco@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

NOTICE OF PROPOSED FRANCHISE ORDINANCE C36571

SUMMARY:

Franchise to Burlington Northern Santa Fe Railroad Company (BNSF), a Delaware Corporation company, to use the public right of way for railway lines within its legal authority. Franchise term: 25 years. For more information, contact Kirby Cone, BNSF Portfolio Manager Rail Practice Group, 2650 Lou Menk Drive -MOB2, Fort Worth TX, 76131; Phone: (817) 352-1114; email: Kirby Cone: Kirby.Cone@jil.com. (The final reading of proposed Ordinance C36571 is anticipated to be held before Spokane City Council on October 14, 2024.)

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with **WHITNEY EQUIPMENT COMPANY, INC. 16120 Woodinville Redmond Road Unit 3, Woodinville, WA 98072**, to provide the following:

Flygt pumps and accessories
For

The City of Spokane Riverside Park Water Reclamation Facility

Companies who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Thea Prince, Senior Procurement Specialist at: tprince@spokanecity.org by **Thursday, October 10th, 2024 at 5:00 pm**. The City of Spokane does not guarantee that companies responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Companies who have not already done so should register at www.mrscrosters.com.

Dated this 20th of September, 2024

Tanya Lester
Procurement Specialist

ORDER OF FORFEITURE: NO CLAIM

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane. Report No.: 2024-20067058; Date of Seizure: 4/30/2024; Seizure No.: 24-026; Deadline to Make a Claim: 9/16/2024. The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Justin M. Ramirez:

The Spokane Police Department seized the property listed below as it was used to facilitate the sale of controlled substances or it was proceeds acquired in whole or in part from the sale or series of sales of controlled substances in violation of RCW 69.50, RCW 69.41 or RCW 69.52. These items are subject to forfeiture and no property rights exist in them.

A Notice of Seizure and Intended Forfeiture "Notice" was mailed to Justin M. Ramirez at the address listed with the Washington State Department of Licensing for vehicle registrations and other addresses within fifteen days following the date of seizure pursuant to RCW 69.50.505(3). After the mailings were returned, the Notice was published in the City of Spokane Gazette for six consecutive weeks commencing on July 17, 2024.

"Failure of a party to file an application for an adjudicative proceeding within the time limit or limits established by statute or agency rule constitutes a default and results in the loss of that party's right to an adjudicative proceeding, and the agency may proceed to resolve the case without further notice to, or hearing for the benefit of, that party, except that any default or other dispositive order affecting that party shall be served upon him or her or upon his or her attorney, if any." RCW 34.05.440

The above named recipient failed to file an application for an adjudicative proceeding within the time limit. This constitutes a default and results in the loss of the above named recipient's right to an adjudicative hearing. RCW 69.50.505(4). As a result, the Spokane Police Department has now resolved this seizure as a default and the item listed below is hereby forfeited to the Spokane Police Department.

THE FOLLOWING PROPERTY HAS BEEN FORFEITED:

Item 3 2003 BMW 325, WA CME0088, VIN WBAEU33403PM56020

Item 11 \$3,845.00 in U.S. Currency

AVAILABLE PROCEDURES AND TIME LIMITS FOR SEEKING RECONSIDERATION OR OTHER RELIEF

The above-named recipient is entitled to seek reconsideration or other administrative relief pursuant to RCW 34.05. "Within seven days after service of a default order ... the party against whom it was entered may file a written motion requesting that the order be vacated, and stating the grounds relied upon." See RCW 34.05.440(3). "Within ten days of the service of a final order, any party may file a petition for reconsideration, stating the specific grounds upon which relief is requested." See RCW 34.05.470(1). Any motion to vacate or petition for reconsideration must be served upon the Spokane Police Department, Civil Enforcement Unit, 1100 West Mallon Avenue, Spokane, WA 99260. "A petition for judicial review of an order shall be filed with the court and served on the agency, the office of the attorney general, and all parties of record within thirty days after service of the final order." See RCW 34.05.542(1).

Publish: October 2, 2024.

Lt. Rob Boothe #409
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36578

An ordinance relating to the recruitment of applicants to the SHRC, amending section 4.10.020 of the Spokane Municipal Code.

WHEREAS, the City of Spokane Human Rights Commission (the "Commission") is dedicated to addressing issues related to human rights, unjust discrimination, and program implementation that accounts for the needs of all residents of the City of Spokane ("the City"), and one of its nine members is designated as Youth Representative to further this mission; and

WHEREAS, the "Commitment to Youth" section of our Comprehensive Plan states that, "Youth are critical to the future of the city. The entire community should share in supporting their growth and development. By their involvement in civic and neighborhood activities, youth see the impact of their own actions and recognize the difference they make."; and

WHEREAS, the Commission's members who have served in the Youth Representative position have provided invaluable insight on human rights matters and have brought fresh perspectives to the Commission's deliberations; and

WHEREAS, the Commission's members who have served in the Youth Representative position have discharged their duties diligently and conscientiously, strengthening the quality of the Commission's work; and

WHEREAS, the Commission has encountered difficulties recruiting applicants for and retaining members in the Youth Representative position in part due to certain requirements in SMC 4.10.020; and

WHEREAS, the Commission's current Youth Representative is, upon information and belief, believed to be the first Youth Representative member who has ever been reappointed to a second term as Youth Representative, in part due to the requirements in SMC 4.10.020; and

WHEREAS, the Commission's incumbent Youth Representative currently serves on the Commission's Executive Committee as Secretary/Treasurer, exemplifies the characteristics set forth in the recitals herein, and the Commission has recommended her reappointment; and

WHEREAS, the Commission has determined that amending SMC 4.10.020 will alleviate certain difficulties the Commission has encountered in recruiting for and retaining members in the Youth Representative position, and also increase continuity and stability in its membership;

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 4.10.020 of the Spokane Municipal Code is amended to read as follows:

Section 4.10.020 Appointment

- A. The commission consists of ~~((nine))~~twelve voting members nominated by the mayor and appointed by the city council to staggered three-year terms commencing on the date of appointment.
- B. Membership shall be composed of one member ~~((from))~~residing in each of the council districts. The remaining six positions shall be designated as at-large positions and shall be filled by qualified City residents regardless of the council district in which they reside.
- C. In addition to the nine positions set forth in Subsection (B), ((Two of the six at-large))three additional positions may be filled with ((a))youth representatives, with no more than one youth representative residing in each of the council districts. The youth representative positions shall be open to any person under the age of eighteen ~~((with))~~for a term of one year commencing on the date of appointment, with the option of ~~((one-year renewal))~~reappointment to additional one-year terms if the person has not reached the age of ~~((seventeen))~~eighteen or is enrolled in high school at the time the ~~((first-year))~~previous term expires.
- ~~((B))~~D. Vacancies for all positions are filled by appointment to unexpired terms, after which the member may be reappointed to a subsequent term in the same manner.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council September 30, 2024
Delivered to Mayor October 2, 2024**

ORDINANCE NO. C36579

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, SUSPENDING THE ACCEPTANCE OF ANNUAL APPLICATIONS FOR AMENDMENTS TO THE CITY'S COMPREHENSIVE PLAN UNTIL COMPLETION OF THE CITY'S MANDATED PERIODIC COMPREHENSIVE PLAN UPDATE, EXPECTED TO BE COMPLETED AND ADOPTED IN 2026.

WHEREAS, pursuant to Chapter 36.70A RCW ("GMA"), the City's Comprehensive Plan and development regulations are subject to continuing review and evaluation by the City; and

WHEREAS, GMA also requires the City to establish procedures and a schedule whereby updates, proposed amendments, or revisions of the Comprehensive Plan are considered by the City no more frequently than once every year; and

WHEREAS, the annual process is guided by a number of principles including (i) keeping the plan responsive to the community, (ii) honoring the community's long-term investment in the Comprehensive Plan through neighborhood planning processes, (iii) encouraging development that enables the entire community to prosper and reinforces a sense of place and feeling of community, in an ecologically, economically and socially sustainable manner, and (iv) requiring that proposed amendments result in a net benefit to the general public; and

WHEREAS, the City presently has and will continue to have significant resources devoted to the periodic update to the Comprehensive Plan required by RCW 36.70A.130, including the preparation and public engagement required for a comprehensive plan update required by RCW 36.70A.140; and

WHEREAS, amendments to the Comprehensive Plan under consideration would likely include changes to the maps and policies of the plan; and

WHEREAS, the vast majority of applications for private amendments to the Comprehensive Plan in the past have likewise proposed changes to the policies and maps of the plan; and

WHEREAS, the consideration and processing of private requests to amend the Comprehensive Plan while the City also studies and prepares changes and updates to the Comprehensive Plan would unnecessarily cause confusion and potential conflicts with the resulting major update; and

WHEREAS, the City informed interested parties, applicants, and the public that pausing the Comprehensive Plan Amendment process during the major update might be necessary when advertising the open application period for 2023/2024; and

WHEREAS, the City Council considered this Ordinance suspending acceptance of applications and processing of annual site-specific comprehensive plan amendment applications at a duly noted public hearing on September XX, 2024, and received public testimony from interested parties, considered all the written and oral arguments and testimony; and

WHEREAS, the City Council finds that suspending the acceptance and processing of annual comprehensive plan amendment requests is necessary for the immediate preservation of the public peace, health, or safety and for the immediate support of City government and its existing public institutions; and

WHEREAS, pursuant to WAC 197-11-800(19), the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act; and

WHEREAS, the City Council adopts the foregoing as its findings of fact, justifying its adoption of this ordinance; now, therefore

THE CITY COUNCIL OF THE CITY OF SPOKANE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Suspend. Chapter 17G.020 of the Spokane Municipal Code is suspended for the 2024 and 2025 cycle of annual comprehensive plan amendment and accompanying rezone requests. This suspension does not preclude out-of-cycle amendments, if an emergency exists, new territory is annexed into the City, or to resolve a truly obvious mapping error or an appeal of a comprehensive plan filed with the growth management hearings board or with the court. The annual review process will resume with the 2026/2027 annual comprehensive plan amendments and accompanying rezone requests as outlined in Chapter 17G.020 SMC.

Section 2. Pending Applications. If any pending 2023/2024 annual amendment proposals (i.e., applications submitted under Chapter 17G.020 SMC on or before October 31, 2023) cannot, for any reason, be processed before December 31, 2024 in the current cycle of consideration, or are otherwise postponed/deferred to the next applicable amendment cycle, such proposals/applications will be deferred until the 2026/2027 annual amendment cycle.

Passed by City Council September 30, 2024

Delivered to Mayor October 2, 2024

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CASH ACCOUNTING CLERK II SPN 102 PROMOTIONAL

DATE OPEN: Monday, October 7, 2024

DATE CLOSED: Monday, October 21, 2024

SALARY: \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

DESCRIPTION:

Performs cashier, and supervisory work in the receipt and disbursement of money.

DUTIES:

- Functions as head cashier: Supervises and participates in the receipt of money from the public, calculates change and issues receipts, and cashes warrants and other authorized negotiables.
- Reviews the daily cash receipts of subordinates: Balances receipts, reconciles daily cash receipts and disbursements, and prepares trial balance on daily cash flow for utilities, LID's, and miscellaneous receipts.
- May prepare monthly and yearly reports.
- Supervises and assists with handling the daily payments which are received by mail. Supervises bank deposits, balances the accounts, and replenishes cash fund.
- Determines procedures to be followed in a cashier's cage or scale house. Hires and trains subordinates on procedures, and counsels on problems they encounter.
- May prepare schedules for up to two shifts per day, 7 days per week and may verify time cards of subordinate staff.
- Provides general or technical information for public requests.
- Operates a cash register, calculator, OCR, encoder, computer and other office machines. May be required to drive a City vehicle to multiple sites.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

- *Experience*: Completion of the probationary period with the City in the classification of Cash Accounting Clerk I or a similar classification in which the receiving and handling of currency and checks is involved.
- *Licenses*: Applicants must possess a valid driver's license.

Shortage Requirements

- *Experience*: Any current city employee with two years of work experience with responsible cash handling, including exchange of funds and reconciliations.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The in-person examination will consist of the below sections, with weights assigned as follows:

- Excel Module and Multiple-Choice Test 100%

IN-PERSON EXAMINATION DETAILS:

- Test Date: Thursday, October 30, 2024
- Test Time: 9:00 a.m. and 1:30 p.m.
- Test Method: Online
- Test Location: Civil Service Computer Test Room, 4th Floor - City Hall 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1 hour 51 minutes
- Test Subjects May Include:
 - ◇ Attention to Detail
 - ◇ Business Mathematics
 - ◇ Computer Skills
 - ◇ Interpersonal Skills
 - ◇ Records & Internal Controls
 - ◇ Supervision & Training

Note: Qualified applicants will receive an email to self-schedule their testing time prior to the testing window. Capacity is limited and test time preference will be allocated in the order received. Additional test sessions may be made available depending on the number of qualified applicants received.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 30th day of September 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

ENGINEERING TECHNICIAN SPN 201
OPEN ENTRY

DATE OPEN: Monday, October 7, 2024

DATE CLOSED: Monday, October 28, 2024

SALARY: \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

DESCRIPTION:

Performs nonprofessional engineering work of a routine or elementary nature in the field or office.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Designated as Surveyor, Chain, or Rod Helper on a survey crew. Holds the end of a surveying chain, plumb bob, or tape in measuring distances; uses a range pole and prism to indicate a point, or places the device as directed by the instrument operator. Uses a level rod, and adjusts and reads the target in establishing or obtaining existing elevations. Sets up and moves survey instruments and related equipment. Drives hubs and stakes to indicate point and grade; digs and searches for survey monuments and benchmarks; clears and removes obstacles from survey line of sight.
- Cleans and cares for instruments and equipment. Uses hand tools and may use a total station theodolite or level in training and under close supervision.
- Sets cones to direct traffic.
- Performs routine drafting work using computer-aided drafting software in training and under close supervision. Draws and traces simple maps and diagrams. Assists in tracing other plans and diagrams and in preparing assessment rolls. Makes routine computations. Maintains location maps and water pump age records. May assist in the laboratory.
- Assists in the installation and maintenance of traffic counters. Uses a radar speed machine and recorder. Repairs traffic counter hoses and assists in obtaining field data for traffic studies.
- Operates a plotter, copying machine, calculator, computer, and surveying and drafting equipment and software.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* High school diploma or equivalent. Knowledge of mathematics, including trigonometry, geometry, and basic algebra, and the ability to perform calculations are essential requirements.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library.

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 7, 2024, and Monday, October 28, 2023, will test Thursday, October 31, 2024, through Tuesday, November 5, 2024.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Mathematical Reasoning
- Surveying and Drafting
- Reading Comprehension

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

WTE ASH OPERATOR SPN 576
OPEN ENTRY

DATE OPEN: Monday, October 7, 2024

DATE CLOSED: Monday, October 21, 2024

SALARY: 46,562.40 annual salary, payable bi-weekly, to a maximum of \$73,267.92

DESCRIPTION:

Performs skilled manual work in the operation of ash handling equipment at the waste to energy plant.

DUTIES:

- Operates and maintains the ash management system.
- Moves ash containers using a yard tractor, levels loads in ash containers, ensures ash containers are within the required weight range, and operates conveyors and related equipment.
- Inspects and cleans all assigned areas to ensure compliance with safety regulations, environmental permits, and operating permits. Corrects deficiencies as required.
- Operates metals separation equipment.
- Maintains records of the quantity of ash removed per day.
- Operates other equipment including, but not limited to, industrial forklifts, manlifts, skid steer type loaders, and other mobile equipment.
- Participates in boiler cleaning and other assigned outage work.
- Prepares necessary reports, forms, and miscellaneous paperwork related to associated tasks being performed, such as records of the quantity of ash removed per day.
- Drives trucks or vehicles with trailers with a weight rating of 10,000 pounds or less.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Assists mechanic in the repair and maintenance of plant equipment.
- Inspects assigned equipment, recording or reporting damage and mechanical problems.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

- *Education:* High school diploma or equivalent; AND
- *Experience:* One year of experience in an industrial setting operating equipment such as industrial forklifts, manlifts, skid steer loaders, other mobile equipment, and mechanical systems such as conveyors, transfer screws, or similar equipment.
- *License and Certifications:* Possession of a valid driver's license. Employees in this classification must obtain a Class "B" Commercial Driver's License (CDL) with air brake endorsement within one year of appointment, to be maintained throughout employment.

NOTE: Individuals in this classification must successfully complete the Ash Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Computer reservations can also be made through your local, public library. Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 7, 2024, and Monday, October 21, 2024, will test Thursday, October 24, 2024, through Tuesday, October 29, 2024.

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Interpersonal Relations
- Mathematical Reasoning
- Operator Mechanics
- Oral & Written Communication
- Safety
- Utility Plant Operations
- Vehicle Operation

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1ST day of October 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Freya Utility and Street Improvements - Garland to Wellesley
Engineering Services File No. 2017081

This project consists of the construction of approximately 4,000 cubic yards of excavation and embankment, 2,200 linear feet of 30 inch water main, 300 linear feet of storm sewer, 13 drainage structures, 3,600 square yards of storm swale construction, 4,000 linear feet of curb and/or gutter, 1,000 linear feet of sidewalk, 11,000 square yards of asphalt pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 21st, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

Publish: October 2, 9, and 16, 2024

REVISED — CALL FOR BIDS

Plains Booster Station Engineering Services File No. 2018102

This project consists of the construction of a CMU Booster Station Building, including four vertical turbine pumps, cans and motors, motor control centers, pump and yard piping, paved access and parking area, electrical, plumbing, heating and cooling systems, excavation, dewatering, site grading and restoration, water and sewer connections, electrical and conduit work, frontage improvements, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 21, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map: <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

Construction Management Office
998 East North Foothills Drive
Spokane, WA 99208

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk.

Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2024 Standard Specifications.

A prebid conference will be held at the Plains Booster Station jobsite, 7512 West Westbow Blvd, Spokane, WA at 10:00 am on September 30th, 2024.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Bid documents may be downloaded free of charge at cityofspokaneplans.com.

All work performed on this project will be subject to the higher of the prevailing state or federal wage rates.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer.

Small, Minority- and Women-owned firms are encouraged to submit bids.

This project is funded through the Washington State Drinking Water State Revolving Fund program with federal funds from the Environmental Protection Agency. As such, all Contractors and Subcontractors shall meet the requirements and provisions for DWSRF funded projects. Additional funding has been provided by the American Rescue Plan Act of 2021 (ARPA).

Publish: September 25, October 2, and 9, 2024
