



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

**AUGUST 28, 2024**

Issue 35



### MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:  
<https://my.spokanecity.org/gazettes/>

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**The Official Gazette**

USPS 403-480

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5th Floor Municipal Bldg.  
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made payable to:**

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Office of Spokane City Clerk  
808 W. Spokane Falls Blvd.  
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Spokane, WA 99201-3342

# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, August 12, 2024****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

**Roll Call**

On roll call, Council President Pro-Tem Zappone and Council Members Cathcart, Dillon, Klitzke, and Navarrete were present. Council President Wilkerson and Council Member Bingle were absent.

City Attorney Mike Piccolo (in absence of Interim City Administrator Garrett Jones); Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Candidate Interview – CHHS Board**

The City Council interviewed Anna Staa, candidate for appointment to the CHHS Board.

**Current Agenda Review**

The City Council reviewed the August 12, 2024, Current Agenda.

Resolution 2024-0074 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

**Motion** by Council Member Navarrete, seconded by Council Member Klitzke, **to suspend** Council Rules **to adopt** the Navarrete amendment; **rejected 4-1**. [Requires five affirmative votes (Council Rule 2.18)]

Final Reading Ordinance C36120 (First Reading held October 25, 2021) (Deferred from July 15, 2024, Agenda) (Council Sponsors: Council Members Zappone and Klitzke)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to defer** Final Reading Ordinance C36120—vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street—to August 26, 2024, Agenda; **carried 5-0**.

First Reading Ordinance C36543 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

**Motion** by Council Member Cathcart, seconded by Council Member Klitzke, **to defer** First Reading Ordinance C36543—designating the Lunar New Year, Martin Luther King Jr. Day and Juneteenth as official City of Spokane holidays—to September 16, 2024; **carried 5-0**.

**Action to Approve August 12, 2024, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the August 12, 2024, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the August 12, 2024, Current Agenda (as amended); **carried 5-0**.

**Advance Agenda Review**

The City Council received an overview of the August 19, 2024, Advance Agenda items.

Public Works Agreement with Spilker Contracting, LLC (OPR 2024-0633 / PW ITB 6142-24) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to defer** Public Works Agreement with Spilker Contracting, LLC for Hoffman Well Station roof removal and replacement to August 26, 2024; **carried 5-0**.

**Action to Approve August 19, 2024, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the August 19, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the August 19, 2024, Advance Agenda (as amended); **carried 5-0**.

**Council Recess/Executive Session**

The City Council recessed at 4:34 p.m. and immediately reconvened into an Executive Session to discuss pending litigation until 4:54 p.m. At 4:54 p.m., the meeting was extended for 2 minutes. The Executive Session ended at 4:56 p.m., at which time the 3:30 p.m. Briefing Session also ended. City Attorney Michael Piccolo was present for the Executive Session. The City Council reconvened at 6:03 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

**Roll Call**

On roll call, Council President Pro-Tem Zappone and Council Members Cathcart, Dillon, Klitzke, and Navarrete were present. Council President Wilkerson and Council Member Bingle were absent.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Mayoral Proclamations**.

There were no **Reports from Community Organizations**.

**BOARDS AND COMMISSIONS APPOINTMENTS****Community, Housing, and Human Services Board (CPR 1981-0043)**

**Upon 5-0 Voice Vote**, the City Council **approved** (and thereby confirmed) the appointment of Anna Staal to the Community, Housing, and Human Services board for a three-year term from July 15, 2024, to July 15, 2027.

**CONSENT AGENDA**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Voice Vote**, the City Council **approved** Staff Recommendations for the following items; **carried 5-0**:

Two-year Value Blanket with Pomp Tire Services (Spokane) for purchase of tires and tire-related products for multiple departments—\$800,000 annually. (OPR 2024-0606) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Personal Service Agreement with Pomp Tire Services (Spokane) for miscellaneous tire services for multiple departments from July 1, 2024, through June 30, 2029—\$380,000 annually (plus tax, if applicable). (OPR 2024-0607) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Contract Amendment with Applied Industrial Technologies (Spokane) for conveyor belt services at the Waste to Energy Facility from July 1, 2023, to June 30, 2025—additional \$150,000 (plus tax) due to unplanned but necessary repairs to the ash system. Total contract amount: \$360,000 (plus tax). (OPR 2023-0686 / IPWQ 5891-23) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Master Personal Services Agreement with Absolute Drug Testing, LLC (Coeur d'Alene, ID) for drug and alcohol testing services for Municipal Court from July 1, 2024, through June 30, 2025, with options for up to four additional one-year

renewals—\$250,000 (plus tax, if applicable). (OPR 2024-0608 / RFP 6102-24) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

Joint application of Empire Health Foundation as the proposed operator and Revive Counseling as the housing navigator and primary service provider to support the continued decommissioning of the Trent Resource and Assistance Center from July 1, 2024, through June 30, 2025—\$3,850,000. (OPR 2024-0609) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Service Agreement with Gartner, Inc (Stamford, CT) for consulting, research, and related services for City of Spokane Finance leadership from August 1, 2024, through July 31, 2025—\$150,128. (OPR 2024-0610) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Five-year Contracts for the Mail Center from September 24, 2024, through September 23, 2029, with:

- a. Canon Solutions America, Inc. (Melville, NY) for lease of Riso Comcolor 9730 printer—\$147,720 (plus tax, if applicable). (OPR 2024-0611)
- b. Quadiant Leasing USA, Inc. (Milford, CT) for lease of mail and inserter machines and associated software—\$236,987.40 (plus tax, if applicable.) (OPR 2024-0612)

(Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Contract Amendment and Extension with GSI Water Solutions, Inc. (Portland, OR) for Well Electric New Well Field Study from July 1, 2024, through December 31, 2025—\$132,900 (plus tax, if applicable). (OPR 2021-0713 / ENG 2018099) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Reimbursement Agreement with Spokane Transit Authority for the design phase of the Division Street Bus Rapid Transit Project Development—\$100,000. (OPR 2024-0613) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Preventative Maintenance Agreement with ACI Northwest, Inc. (Dalton Gardens, ID) for HVAC preventative maintenance and on-call repair services at the Riverside Park Water Reclamation Facility from August 1, 2024, through July 31, 2027—\$360,000 (plus tax). (OPR 2024-0614 / IPWQ 6154-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 19, 2024, total \$7,532,086.99 (Check Nos.: 604311-604449; Credit Card Nos.: 000403-000427; ACH Nos.: 131457-131660), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,815,535.78. (CPR 2024-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through July 26, 2024, total \$14,926,503.07 (Check Nos.: 604450-604614; Credit Card Nos.: 000428-000449; ACH Nos.: 131661-131866), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$14,575,604.61. (CPR 2024-0002)
- c. Claims and payments of previously approved obligations, including those of Parks and Library, through August 2, 2024, total \$9,499,707.31 (Check Nos.: 604615-604778; Credit Card Nos.: 000450-000482; ACH Nos.: 131867-132104), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,082,447.55. (CPR 2024-0002)
- d. Payroll claims of previously approved obligations through July 20, 2024: \$9,666,801.54 (Check Nos.: 573467-573735). (CPR 2024-0003)
- e. Payroll claims of previously approved obligations through August 3, 2024: \$9,978,036.23 (Check Nos.: 573736-573979). (CPR 2024-0003)

Minutes:

- a. City Council Meeting Minutes: July 8, July 15, and July 22, 2024.
- b. City Council Finance and Administration Standing Committee Meeting Minutes: July 22, 2024.

**LEGISLATIVE AGENDA**

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

**RESOLUTIONS****Resolution 2024-0073 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0073** relating to modification of the City of Spokane's Retail Water Service Area (RWSA) to amend the RWSA boundaries to include areas within the current Spokane County Urban Growth Area (UGA) boundaries and authorizing amendment of the City's RWSA map on file with the Washington State Department of Health.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**Resolution 2024-0074 (Council Sponsors: Council Members Navarrete, Dillon, and Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Upon 4-1 Roll Call Vote**, the City Council **adopted Resolution 2024-0074** expressing support for the federal administration's new executive directive to keep immigrant and noncitizen families together, for local efforts to provide immigrant services, and for amending the City's federal legislative agenda to include support for federal relief of immigrant legal services.

**Ayes:** Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** Cathcart  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**Resolution 2024-0075 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0075** approving the appointment of Christine Shisler as the Retirement Director for the City of Spokane.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**Resolution 2024-0076 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0076** approving the appointment of Laz Martinez as the Director of Information and Technology for the City of Spokane.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**Resolution 2024-0077 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0077** acknowledging the recommendation of the Neighborhood Project Advisory Committee for the West Quadrant Tax Increment

Financing district and accepting the use of \$190,000 in TIF funding for public improvements to be installed as part of the NATIVE Project Children and Youth Behavioral Health Project.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

## FINAL READING ORDINANCES

**For Council action on Final Reading Ordinance C36120, see section of minutes under 3:30 p.m. Briefing Session.**

**For Council action on Final Reading Ordinance C36548, see section of minutes under “Hearings.”**

**For Council action on Final Reading Ordinance C36549, see section of minutes following “Hearings.”**

### **Final Reading Ordinance C36550 (Council Sponsors: Council Members Zappone Klitzke)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36550** amending Ordinance C26051 that vacated Thirteenth Avenue and Woodland Boulevard from the southeast right of way line of I-90 to the west line of “A” Street, Evergreen Drive from the southeast right of way line of I-90 to the north line of Fourteenth Avenue and the unnamed strip of land south of Lot 12 and north of Lots 17, 18, and 19, Block 16, Woodland Heights Addition, from the west line of Evergreen Drive to the extended west line of said Lots 12 and 17, and providing for an effective date.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**For Council action on Final Reading Ordinances C36552 through C36556, see section of minutes under “Hearings.”**

## FIRST READING ORDINANCES

Unless otherwise noted, the following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**For Council action on First Reading Ordinance C36543, see section of minutes under 3:30 p.m. Briefing Session. This ordinance is deferred to September 16, 2024, Agenda.**

- ORD C36544** Prohibiting illegal encampments near facilities offering comprehensive support services and amending Title 12, Chapter 12.02, of the Spokane Municipal Code. (Deferred from July 15, 2024, Agenda, during the July 8, 2024, 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Cathcart and Bingle)
- ORD C36557** Creating the Climate Resilience and Sustainability Board (CRSB); repealing Chapter 04.36 of Title 04 the Spokane Municipal Code; creating a new Chapter 04.41 to Title 04 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)
- ORD C36558** Repealing inactive funds; amending Sections 07.08.100, 07.08.119, and 07.08.159; repealing Sections 07.08.105, 07.08.111, 07.08.118, 07.08.120, 07.08.126, 07.08.128, 07.08.142, 07.08.144, 07.08.200, 07.08.308, 07.08.309, and 07.08.410 of the Spokane Municipal Code. (Repeals municipal code sections related to inactive special revenue, debt service, capital projects, and enterprise funds.) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)
- ORD C36559** Relating to the membership of the Spokane Employees’ Retirement System Board; amending SMC section 4.14.040. (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

**For Council action on First Reading Ordinance C36560, see section of minutes under “Hearings.”**

There were no **Special Considerations**.

## HEARINGS

### Hearing on Final Reading Ordinance C36548 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

The Spokane City Council held a hearing on Final Reading Ordinance C36548 relating to the establishment of a sales and use tax deferral program for affordable housing. After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36548** relating to the establishment of a sales and use tax deferral program for affordable housing; retitling chapter 08.07D of the Spokane Municipal Code (SMC); and enacting a new chapter 08.07E to Title 08 of the SMC.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

### Hearing on Vacation of the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue (as requested by Richard Clemson) and related First Reading Ordinance C36560 (Council Sponsors: Council Members Zappone and Klitzke)

The Spokane City Council held a hearing on the vacation of the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue, as requested by Richard Clemson. After receiving public testimony, Council and staff commentary was held. The following actions were taken:

**Upon 4-1 Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated June 12, 2024), the vacation of the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue.

**Ayes:** Cathcart, Dillon, Klitzke, and Zappone  
**Nos:** Navarrete  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

In conjunction with the hearing, Ordinance C36560—vacating the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue—was read for the first time, with further action deferred.

### Hearing on Final Reading Ordinances C36552 through C36556 (By votes of 7 to 0, the Plan Commission recommends approval of all five ordinances.) (First Readings held July 22, 2024) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

The Spokane City Council held a hearing on Final Reading Ordinances C36552 through C36556 relating to Spokane Municipal Code updates associated with the South Logan Transit-Oriented Development (TOD) Plan. After receiving public testimony, Council commentary was held. The following actions were taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed** the following Final Reading Ordinances relating to Spokane Municipal Code updates associated with the South Logan Transit-Oriented Development (TOD) Plan:

- ORD C36552** Relating to maximum residential heights and multi-unit open space standards amending Spokane Municipal Code (SMC) Sections 17C.111.205 and 17C.111.420.
- ORD C36553** Relating to the Hamilton Form-Based Code amending Spokane Municipal Code (SMC) Chapter 17C.123 Form Based Code Zones.
- ORD C36554** Relating to streamlining and expediting the land use review and approval process by relying on the Final Environmental Impact Statement (FEIS) for the South Logan Transit-Oriented Development (TOD) Plan by adopting a Planned Action; implementing the intent of the recently adopted by resolution South Logan TOD Plan; adopting Spokane Municipal Code (SMC) Chapter 17C.420; and amending Spokane Municipal Code (SMC) Chapter 17A.020.

**ORD C36555** Relating to height and height transition standards amending Spokane Municipal Code (SMC) Sections 17C.111.230 and 17C.120.220.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

**Upon 4-1 Roll Call Vote**, the City Council **passed** the following Final Reading Ordinance relating to Spokane Municipal Code updates associated with the South Logan Transit-Oriented Development (TOD) Plan:

**ORD C36556** Relating to the Center and Corridor and parking development regulations amending Spokane Municipal Code (SMC) Sections 17C.122.070, 17C.122.090, 17C.230.120, 17C.230.130, and 17C.300.130, repealing Sections 17C.122.080, 17C.122.100, 17C.122.110, and 17C.122T, and adopting new Sections 17C.122.200, 17C.122.210, 17C.122.220, 17C.122.230, 17C.122.240, and 17C.122.250. (As amended on during the July 15, 2024, 3:30 p.m. Briefing Session.)

**Ayes:** Dillon, Klitzke, Navarrete, and Zappone  
**Nos:** Cathcart  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

#### **FINAL READING ORDINANCES (Continued)**

##### **Final Reading Ordinance C36549 (Council Sponsors: Council Members Navarrete and Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Motion** by Council Member Klitzke, seconded by Council President Pro-Tem Zappone **to defer indefinitely** Final Reading Ordinance C36549 relating to the human rights and basic dignity of individuals experiencing homelessness; **rejected 3-2**.

**Ayes:** Klitzke, Navarrete, and Zappone  
**Nos:** Cathcart and Dillon  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

After further Council commentary, the following action was taken:

**Motion** by Council Member Dillon, seconded by Council Member Navarrete, **to defer** Final Reading Ordinance C36549—relating to the human rights and basic dignity of individuals experiencing homelessness; amending sections 9.02.050, 18.01.010, 18.01.020, and 18.01.030 of the Spokane Municipal Code; and enacting a new Section 18.05.040 of the Spokane Municipal Code—for two weeks, to August 26, 2024, Agenda; **carried 4-1**.

**Ayes:** Cathcart, Dillon, Klitzke, and Navarrete  
**Nos:** Zappone  
**Abstain:** None  
**Absent:** Bingle and Wilkerson

#### **Council Recess**

The City Council took a five-minute recess at 9:14 p.m. The Council reconvened at 9:19 p.m.

[The City Clerk left the meeting at this time (9:14 p.m.) (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

#### **OPEN FORUM**

Council President Wilkerson reviewed the rules of decorum for open forum. The following individual(s) spoke during the Open Forum:



- Tiara Pschaida
- Christopher Savage
- Raul Penea
- Rick
- Terry Hill
- Justice Forral
- Steve Corker
- Sunshine
- Dennis Flynn
- Roger Barnes
- Andrew Northrop
- Lewis Arthur
- Antone Velone
- Cherre Barnett
- Justin Haller
- Megra Flatman

#### **ADJOURNMENT**

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 9:56 p.m.

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### **MINUTES OF SPOKANE CITY COUNCIL**

**Monday, August 19, 2024**

#### **BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>

#### **Roll Call**

On roll call, Council President Wilkerson and Council Members Cathcart, Klitzke, Navarrete, and Zappone were present. Council Members Bingle and Dillon were absent.

City Attorney Mike Piccolo (in absence of Interim City Administrator Garrett Jones); Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

#### **Executive Session**

The City Council recessed at 3:33 p.m. and immediately reconvened into an Executive Session to discuss potential and pending litigation matters for 20 minutes. City Attorney Mike Piccolo and Assistant City Attorney Lynden Smithson were present for the Executive Session. The City Council returned from Executive Session and immediately reconvened into the Briefing Session at 4:53 p.m.

#### **Current Agenda Review**

The City Council reviewed the August 19, 2024, Current Agenda.

Resolution 2024-0082 (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to suspend** Council Rules for the purpose of adding Resolution 2024-0082—approving the appointment of Kevin Hall as the Police Chief for the Spokane Police Department—to tonight’s Legislative Agenda; **carried 5-0.**

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to add** Resolution 2024-0082—approving the appointment of Kevin Hall as the Police Chief for the Spokane Police Department—to tonight’s Legislative Agenda; **carried 5-0.**

Final Reading Ordinance C36544 (Council Sponsors: Council Members Cathcart and Bingle)

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to defer** Final Reading Ordinance C36544—prohibiting illegal encampments near facilities offering comprehensive support services—to committee; **carried 4-1.**

Final Reading Ordinance C36557 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)

**Motion** by Council Member Cathcart **to adopt** the Cathcart Proposed Amendment to Final Reading Ordinance C36557—designating the Lunar New Year, Martin Luther King Jr. Day and Juneteenth as official City of Spokane holidays—filed August 16, 2024; **failed** due to lack of a second.

### **Advance Agenda Review**

The City Council received an overview of the August 26, 2024, Advance Agenda items.

Final Reading Ordinance C36549 (Council Sponsors: Council Members Navarrete and Klitzke)

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to defer** Final Reading Ordinance C36549—relating to the human rights and basic dignity of individuals experiencing homelessness—to committee; **carried 4-1**.

### **Action to Approve August 26, 2024, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the August 26, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Zappone, seconded by Council Member Klitzke, **to approve** the August 26, 2024, Advance Agenda (as amended); **carried 5-0**.

### **Council Recess**

The City Council recessed at 4:28 p.m. and reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

### **Roll Call**

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present. Council Member Bingle was absent.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Mayoral Proclamations**.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

## **CONSENT AGENDA**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Motion** by Council Member Klitzke, seconded by Council Member Dillon, **to approve** Staff Recommendations for the following items; **carried 6-0**:

ARPA Childcare Program Grant Agreement Amendment with HIP of Spokane County dba Community-Minded Enterprises (Spokane), extending the agreement to April 30, 2024, de-obligating \$275,000, and adjusting the budget to re-direct funds. (OPR 2022-0852) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Grant Agreement Amendment with Innovia Foundation (Spokane) for the Launch NW Program to support and promote addressing educational disparities, allowing Innovia to program out their spending in accordance with the contracts they have entered into and reduce the administrative burden for both the City and Innovia by changing the frequency of their draw to quarterly effective September 1, 2022. (OPR 2022-0870) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

No-cost Contract Amendment with Numerica Credit Union (Spokane) for administration of an ARPA down payment assistance program effective July 1, 2024, amending the budget line items to reduce indirect costs by \$126,135.01, supplies by \$10,000, and increase the amount of direct award assistance by \$136,135.01. (OPR 2023-0076) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Professional Services Contract with Washington State Health Care Authority for a street medicine team pilot program from July 1, 2024, through June 30, 2025—\$1,000,000. (OPR 2024-0634) (Council Sponsors: Council Members Zappone and Klitzke)

Outside Special Counsel Contract Amendment with Summit Law Group (Seattle, WA) to assist the City in labor negotiations and human resources advice—additional \$100,000. Total contract amount: \$300,000. (OPR 2022-0481) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Third and Final Contract Amendment and Extension with Archbright Workplace Performance Experts (Seattle, WA) for operation support for the Human Resources Department from September 7, 2024, through January 31, 2025—additional \$62,000. (OPR 2024-0105) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through August 9, 2024, total \$12,349,898.57 (Check Nos.: 604779-604906; Credit Card Payment Nos.: 000483-000512; ACH Nos.: 132105-132317), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,121,229.33. (CPR 2024-0002)

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

## RESOLUTIONS

**Resolution 2024-0082 (As added during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2024-0082** approving the appointment of Kevin Hall as the Police Chief for the Spokane Police Department.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle

## FINAL READING ORDINANCES

For council action on **Final Reading Ordinance C36544**, see section of minutes under **3:30 p.m. Briefing Session**.

**Final Reading Ordinance C36557 (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-1 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36557** creating the Climate Resilience and Sustainability Board (CRSB); repealing Chapter 04.36 of Title 04 the Spokane Municipal Code; creating a new Chapter 04.41 to Title 04 of the Spokane Municipal Code.

**Ayes:** Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** Cathcart  
**Abstain:** None  
**Absent:** Bingle

**Final Reading Ordinance C36558 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36558** repealing inactive funds; amending Sections 07.08.100, 07.08.119, and 07.08.159; repealing Sections 07.08.105, 07.08.111, 07.08.118, 07.08.120, 07.08.126, 07.08.128, 07.08.142, 07.08.144, 07.08.200, 07.08.308, 07.08.309, and 07.08.410 of the Spokane Municipal Code. (Repeals municipal code sections related to inactive special revenue, debt service, capital projects, and enterprise funds.)

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle

**Final Reading Ordinance C36559 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36559** relating to the membership of the Spokane Employees' Retirement System Board; amending SMC section 4.14.040.

**Ayes:** Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** Bingle

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

[The City Clerk left the meeting at 6:27 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

**OPEN FORUM**

Council President Wilkerson reviewed the rules of decorum for open forum. The following individual(s) spoke during the Open Forum:

- James Earl
- Robert Thompson
- Will Hulings
- Terry Hill
- War Bear
- Justin Haller
- Earl Moore
- Sunshine Wigen
- Dave Bilsland
- Mary Lee Gaston
- Jen Hoover

**ADJOURNMENT**

**Motion** by Council Member Klitzke, seconded by Council Member Cathcart, **to adjourn; carried 6-0**.

There being no further business to come before the City Council, the meeting adjourned at 6:49 p.m.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**Council Briefing Center, City Hall (808 W Spokane Falls Blvd)**  
**August 15, 2024**

**Meeting Recording:** <https://vimeo.com/99924736>

**Call to Order:** 11:06 a.m.

**Attendance:**

Committee Members Present: Council President Wilkerson, Council Members Zappone, Cathcart, Dillon, Klitzke, and Navarrete.

Council Members Absent: Council Members Bingle and Klitzke

**Agenda Items:**

- Discussion about response to illegal camping and other quality of life calls for service

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:30 p.m.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**Council Chambers, City Hall (808 W Spokane Falls Blvd)**  
**August 22, 2024**

**Meeting Recording:** <https://vimeo.com/100170670>

**Call to Order:** 11:04 a.m.

**Attendance:**

Committee Members Present: Council President Wilkerson (arrived at 11:14 a.m.), Council Members Zappone, Cathcart, Dillon, Navarrete (arrived at 11:05 a.m.), and Klitzke.

Council Members Absent: Council Member Bingle

**Agenda Items:**

- Overview of 2025 Budget Adoption Timeline and Discussion about Council Member Budget Priorities

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 11:33 a.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Urban Experience Committee**  
**City Council Chambers**  
**August 12, 2024**

**Call to Order:** 1:18 PM

Recording of the meeting may be viewed here: <https://vimeo.com/99792243>

**Attendance**

Committee Members Present:

Council Member Michael Cathcart, Council President Wilkerson (left 1:58), Council Member Paul Dillon (arrived 1:42), Council Member Kitty Klitzke, Council Member Lili Navarrete (left 1:20, returned 1:22), Council Member Zack Zappone

Staff/Others Present:

Giacobbe Byrd, Chris Wright, Arielle Anderson, Tami Palmquist, Nicolette Ocheltree, Kimberly Babb, Heather Page

**Agenda Items****Discussion Items**

1. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
2. 1680- 2024-2027 FAIR HOUSING PLAN - KIMBERLY BABB (10 minutes)
3. 1680- SOLE SOURCE PROCESS & SBO- WA HCA STREET MEDICINE GRANT - ARIELLE ANDERSON (5 minutes)
4. 1680- SOLE SOURCE RESOLUTION - WA HCA STREET MEDICINE GRANT - ARIELLE ANDERSON (5 minutes)
5. 1680- SBO RIGHT OF WAY (ROW) CONTRACT AMENDMENT – ARIELLE ANDERSON (5 minutes)
6. 1680- 2024 AFFORDABLE HOUSING FUNDING RECOMMENDATIONS -HEATHER PAGE (5 minutes)
7. AWC STAFF UPDATE - ABBEY MARTIN & NICOLETTE OCHELTREE (10 minutes)
8. STANDING COMMITTEE REPORTS - (10 minutes)

**Consent Items**

1. 0650 - MFTE CONDITIONAL AGREEMENT FOR 915 E MLK JR WAY (PLANNING & ECONOMIC DEVELOPMENT)
2. 4330 - CONSENT TO AMEND GRANT CONTRACT WQC-2023-SPOKAN 00120 (WASTEWATER MANAGEMENT)
3. 4330 - CONSENT TO AMEND CONSULTANT CONTRACT WQC-2023-SPOKAN- 00120 (WASTEWATER MANAGEMENT)

**Executive session**

None.

**Adjournment**

The meeting adjourned at 2:17 PM

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Safety & Community Health**  
**City Hall (808 W. Spokane Falls Blvd), Council Chambers**  
**August 12, 2024**

**Call to Order: 10:01 AM**

Recording of the meeting may be viewed here: [Spokane City Council \(vimeo.com\)](https://www.vimeo.com)

**Attendance**

Committee Members Present:

CM Paul Dillon (Chair), CM Cathcart (Vice Chair), CM Navarrete (Vice Chair), CP Wilkerson, CM Klitzke, CM Zappone

Staff/Others Present:

Giacobbe Byrd, Chris Wright, , Mike Piccolo, Maggie Yates, Howard Delaney, Bart Logue, Sarah Nuss, Michael Ormsby, Sarah Thompson, Tom Williams, Jesse Ferrari (SCRAPS)

**Monthly Report/Update**

1. 0680 – Photo Red Monthly Update
  - Information only, no action taken
2. 0680 – Uniform Overtime Report
  - Information only, no action taken
3. 0680 – Strategic Initiatives Monthly Update
  - Information only, no action taken
4. 0680 – Asset Forfeiture Report
  - Information only, no action taken

5. Spokane Fire Department Monthly Report
  - Information only, no action taken

### **Discussion items**

1. Community Court Capacity
  - Presentation and discussion only, no action was taken
2. Ordinance Amending Ombudsman Name
  - Presentation and discussion only, no action was taken
3. Traffic Unit Update
  - Presentation and discussion only, no action was taken
4. 0520 – SBO – WUI Evacuation Modeling
  - Presentation and discussion only, no action was taken
5. 0620 – HR – Contract Amendment with Archbright
  - Presentation and discussion only; no action taken
6. 0560 – SBO – Transfer & Creation of Therapeutic Court Positions
  - Presentation and discussion only; no action taken
7. SBO – Therapeutic Courts AOC Awards for FY 2025
  - Presentation and discussion only; no action was taken
8. Council Confirmation of Mayoral Apointee – Spokane Police Chief
  - Report and updates only, no action taken
9. 0320 – Resolution Supporting Sports Officials
  - Presentation and discussion only, no action was taken
10. 1970 – Dept of Ecology HAZMAT Grant
  - Presentation and discussion only, no action was taken
11. 1970 – SBO for DOE HAZMAT Grant
  - Presentation and discussion only, no action was taken
12. Report from SCRAPS
  - Presentation and discussion only, no action was taken

### **Consent items**

1. 5300 Eceptionist Inc. Implementation, Licensing & Support (Information Technoloty)
2. 0500 Outside Counsel Contract Amendment (City Attorney)
3. 1970 General Repair of Medium and Heavy-Duty SFT Trucks w/Gordon Truck (Fire)
4. Gordon Truck Centers Sole Source Resolution (Fire)
5. 5300 Interlocal Agreement for Eceptionist Software – Cost Sharing & Usage (Information Technology)
6. 1970 General Repair of Medium and Heavy Duty SFD Trucks w/Kenworth (Fire)
7. 5100 Purchase of a 1 K8 Hybrid Patrol Vehicle for SPD (Fleet Services)
8. SPD Purchase of Used SIU Vehicles (Fleet Services)
9. 0680 WTSC DUI Enforcement Grant Acceptance (Police)

### **Executive session**

None.

### **Adjournment**

The meeting adjourned at 11:32 AM

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability Committee**  
**24 June, 2024**

### **I. Called to Order: 1:17 PM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/96720246>

### **Attendance**

Committee Members Present:

Council President Wilkerson, Council Member Zappone, (arrived at 10:05 am), Council Member Cathcart, Council Member Klitzke, CM Navarrete (arrived at 10:05 am), Council Member Dillon (arrived at 10:12 am)

Council Member Bingle was absent

**Staff/Others Present:**

Kevin Picanco, Lorena Croucher, Nicolette Ocheltree, Loren Searl, Adam McDaniel, Raylene Gennett, Libby Schoedel, Sarah Sirott, Mark Carlos, Jackson Deese, Chris Wright, Giacobbe Byrd

**Discussion Items**

1. 4250 – SPOKANE FALLS REBUILD PLANNING STUDY AND DESIGN – LORENA CROUCHER (15 mins)
  - No Action Taken, Presentation Only
2. 0370 – ESCROW AGREEMENT AND WARRANTY DEED FOR PALOUSE/FREYA ROUNDABOUT – DAN BULLER (5 mins)
  - No Action Taken, Presentation Only
3. 0320 – SIDEWALK REPAIR PILOT PROGRAM RESOLUTION – ZACK ZAPPONE (10 mins)
  - No Action Taken, Presentation Only

**Consent Items**

1. 4320 RESOLUTION WITH WHITNEY EQUIPMENT COMPANY, INC. (WASTEWATER MANAGEMENT)
2. 4320 VALUE BLANKET TO OXARC, LLC TO SUPPLY SULFURIC ACID SOLUTION (WASTE MANAGEMENT)
3. 4320 CONTRACT BURNER AND BOILER CONTROLS UPGRADE TO McKINSTRY CO. (WASTEWATER MANAGEMENT)
4. 4500 PURCHASE OF SOLID WASTE BINS FOR DOWNTOWN CORE (SOLID WASTE COLLECTION)
5. 4100 UPRIVER 480V ELECTRICAL UPGRADE (WATER & HYDROELECTRIC SERVICES)
6. 0370 CONTRACT FOR HIGH-SPEED LARGE FORMAT PRINTING AND BINDING SERVICES (ENGINEERING SERVICES)
7. 4490 PURCHASE OF CONVEYOR BELT SKIRTING (SOLID WASTE DISPOSAL)
8. 4490 SEMI TRUCK LEASE EXTENSION (SOLID WASTE DISPOSAL)
9. 4490 CONTRACT AMENDMENT FOR STACK REPAIRS AND INSPECTION (SOLID WASTE DISPOSAL)
10. 4490 CONTRACT FOR ENGINEERING SUPPORT SERVICES (SOLID WASTE DISPOSAL)

**Executive session** None.

**IV. Adjournment** The meeting adjourned at 1:40 PM PST, next meeting will be on the 15th of July, 2024 at 1:15 PM PST

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability Committee**  
**15 July, 2024**

**I. Called to Order: 1:16 AM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/98449787>

**Attendance**

Committee Members Present:

Council President Wilkerson, Council Member Zappone, Council Member Cathcart, Council Member Klitzke, Council Member Navarrete, Council Member Bingle, Council Member Dillon (joined at 10:23)

Staff/Others Present:

Marlene Feist, Libby Schoedel, Kelly Thomas, Adam Mc Daniel, Maggie Yates, Chris Averyt, Arielle Anderson, Nicolette Ocheltree, Abbey Martin, Sarah Sirott, Andres Grageda, Mark Carlos, Jackson Deese, Chris Wright, Giacobbe Byrd

**Discussion Items**

1. 5200 – RESOLUTION FOR 2024 RETAIL WATER SERVICE AREA AMENDMENTS – MARLENE FEIST (10 mins)
  - No Action Taken, Presentation Only
2. ESTABLISHING THE CLIMATE RESILIENCE AND SUSTAINABILITY BOARD – ADAM McDANIEL & KELLY THOMAS (5 mins)
  - No Action Taken, Presentation Only
3. 4500 – SOLID WASTE COLLECTIONS SBO-SIP LOAN REQUEST FOR TRUCK PURCHASES – CHRIS AVERYT (10 mins)
  - No Action Taken, Presentation Only
4. 1680 – HOUSING NAVIGATION CENTER OPERATOR AND PRIMARY SERVICE PROVIDER RFP – ARIELLE ANDERSON (15 mins)
  - No Action Taken, Presentation Only



5. EXTENSION OF MAYORAL APPOINTEE – INTERIM POLICE CHIEF – MAGGIE YATES (5 mins)
  - No Action Taken, Presentation Only
6. EXTENSION OF MAYORAL APPOINTEE – INTERIM CHIEF INNOVATION OFFICE– MAGGIE YATES (5 mins)
  - No Action Taken, Presentation Only
7. EXTENSION OF MAYORAL APPOINTEE – INTERIM PARKS DIRECTOR – ADAM McDANIEL (5 mins)
  - No Action Taken, Presentation Only
8. STANDING REPORTS & UPDATES (5 mins)
  - No Action Taken, Presentation Only

### **Consent Items**

1. 4320 HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICE TO ACI NORTHWEST, INC (WASTEWATER MANAGEMENT)
2. 5200 – REIMBURSEMENT AGREEMENT WITH SPOKANE TRANSIT AUTHORITY (PUBLIC WORKS)
3. 4250 – CONTRACT AMENDMENT WITH GSI WATER SOLUTIONS FOR WELL ELECTRIC STUDY (INTEGRATED CAPITAL MANAGEMENT)

**Executive session** None.

**IV. Adjournment** The meeting adjourned at 2:08 AM PST, next meeting will be on the 19th of August, 2024 at 1:15 PM PST

# General Notices

## **Notice of Intent to Expedite Land Use Application Process Code Amendments**

The City of Spokane Planning Services Department proposed amendments to various code sections to expedite and consolidate the Land Use Application permitting process in compliance with Senate Bill 5290.

**Project Description:** This proposal will amend Section 17A.020.030 “C” Definitions, Section 17A.020.200 “T” Definitions, Section 17E.020.080 Application Submittal Requirements, Section 17E.030.060 Establishment of Development Permit, Section 17E.040.080 Application Submittal Requirements, Section 17E.070.080 Application Submittal Requirements, Section 17G.061.110 Application Requirements, Section 17G.061.120 Determination of a Complete Application, Section 17G.061.130 Application Time Limits, Section 17G.061.150 Modification of Applications and Permits, Section 17G.080.040 Short Subdivisions, Section 17G.080.060 Binding Site Plan in the Spokane Municipal Code.

**SEPA Status:** These proposed changes are SEPA Categorically Exempt under WAC 197-11-800(19).

**Legislative Process:** An initial Plan Commission Workshop will be held on August 28, 2024, to introduce the Commission to proposed amendments. A Plan Commission Public Hearing will be tentatively held on September 25, 2024. City Council action is expected to occur in Winter 2024.

**More information:** Any person may call or email Tim Thompson, Principal Planner, for more information regarding this proposed amendment at [tthompson@spokanecity.org](mailto:tthompson@spokanecity.org), 509-625-6500.

## **Notice of Intent to Adopt an Amendment to the Unified Development Code and SEPA Review**

The Spokane City/County Historic Preservation Office is the lead department working on amendments to SMC 17D.100.230 which would add Centers & Corridor Zones to the identified areas in Spokane where Historic Preservation review is required when demolition is proposed. It would also modify design review requirements for new construction.

### **Project Description:**

This proposed ordinance would add Centers & Corridor Zones to the identified areas in Spokane where Historic Preservation review is required when demolition of a historic or eligible structure is proposed. The demolition review in 17D.100.230 would then include national historic districts, the downtown boundary zone, and Centers and Corridors. When demolition of a historic or eligible structure in a Center and Corridor is proposed for demolition, the replacement structure must have overall square footage equal to or greater than 75% but not larger than 150% of that of the eligible structure(s) to be demolished. The replacement structure will also be administratively reviewed for its exterior materials to ensure they are compatible with surrounding historic buildings. This proposal would also modify the permitting and financial conditions which must be met before a demolition permit is issued for a historic or eligible building.

The intent of these efforts is to keep historic buildings in use and the historic character of Centers and Corridor Zones intact by reviewing demolitions proposed on historic or eligible properties within those zones. There are currently few protections against the demolition of historic buildings in Spokane's Centers and Corridors. Placing appropriate controls on demolition of historic or eligible structures in Centers and Corridors and standards and incentives that support adaptive re-use can help ensure historic structures support the development of a sense of place in centers, linking these areas past and future. These changes will also bring this SMC in compliance with HB1293 (2023) well before the 2026-2027 deadline.

Full details of the proposal and the redlined version of the proposed code changes can be found on the project website at <https://www.historicspokane.org/centers-and-corridors>.

**Location:**

Various locations city wide. For more details on the specific location of Centers and Corridors, please visit the City of Spokane GIS Map: <https://my.spokanecity.org/opendata/gis/>.

**SEPA Status:**

A SEPA Checklist for this non-project action has been submitted to the Lead Agency. The checklist is currently being circulated for agency comment.

**Legislative Process:**

This proposal will come before Plan Commission and the Spokane Historic Landmarks Commission who will both review the proposal in an open public meeting. The first Plan Commission Workshop is scheduled for Wednesday, August 28 at 2:00PM. The City Council will also vote on this matter. Comments on this proposal will be accepted until the City Council Hearing, which is anticipated in October 2024. The final action is the signature of the Mayor of Spokane. Please send any comments to: [lcamporeale@spokanecity.org](mailto:lcamporeale@spokanecity.org)

**More information:**

Any person may call for additional information and/or sign up to receive email updates on this project by sending an email to the Spokane City/County Historic Preservation Office. Contact Person: Logan Camporeale, Historic Preservation Specialist, 509-625-6634, [lcamporeale@spokanecity.org](mailto:lcamporeale@spokanecity.org)

A current draft and additional documents may be viewed on the project webpage: <https://www.historicspokane.org/centers-and-corridors>

# Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

## ELEVATOR INSPECTOR SPN 309 OPEN ENTRY

**DATE OPEN:** Monday, August 26, 2024

**DATE CLOSED:** Monday, September 16, 2024

**SALARY:** \$61,637.76 annual salary, payable bi-weekly, to a maximum of \$101,497.68

**DESCRIPTION:**

Performs skilled technical inspection work for elevators, escalators, lifts, and other conveyances to secure compliance with state, municipal, and national laws and codes.

**DUTIES:**

- Inspects all elevators, escalators, dumbwaiters, material lifts, wheelchair lifts, inclined chair lifts, inclined wheelchair lifts and inclined elevators to ensure compliance with pertinent rules and codes.
- Reviews plans for new installations of conveyances. Inspects and conducts acceptance tests on all new public and private installations. Gives approval for the City to issue certificates of occupancy.
- Reviews applications for alteration of all conveyances.
- Issues repair orders for conveyances found not to be in compliance with applicable codes. Inspects conveyances after repairs and corrections have been made.

- Orders unsafe conveyances to be taken out of service and repaired. Issues stop work orders when necessary. Investigates complaints and injuries. May be required to testify in court as an expert witness on violations and interpretations of applicable codes and laws.
- Provides information and code interpretation to the general public, conveyance owners and operators, architects, builders, and contractors, plans examiners and building officials.
- Maintains records of all conveyances and their inspections including those conducted by elevator companies. Prepares reports as necessary.
- Conducts annual inspections on all conveyances.
- Operates an automobile.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *License:* Applicants must possess a Washington State Department of Labor and Industries Category 01 General Elevator Mechanic License. All applicants must possess a valid driver's license.

**Promotional Requirements:**

(Promotional applicants must meet all requirements when they apply.)

- *License:* Current City employees in one of the Inspector classifications who possess a Washington State Department of Labor and Industries Category 01 General Elevator Mechanic License may apply on a promotional basis. All applicants must possess a valid driver's license.

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire or promotion.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

**TRAINING AND EXPERIENCE EVALUATION DETAILS:**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application.**

- Responses to your T&E questions should be consistent with the information given in your application details and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20<sup>th</sup> day of August 2024.

SCOTT STEPHENS  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

9th and Pine Booster Station  
Engineering Services File No. 2022077

This project consists of the construction of a potable water booster station, including CMU building, two vertical turbine pumps, cans and motors, motor control centers, pump and yard piping, paved access and parking area, electrical, plumbing, heating and cooling systems, demolition of the existing station, excavation, dewatering, site grading and restoration, water and sewer connections, electrical and conduit work, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. September 9, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to Construction Management Office 998 East North Foothills Drive Spokane, WA 99208. Hand delivered bids shall be delivered to the first floor of the Construction Management Office between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

**Please note the location change for bid delivery as of June 2024; the gate entrance is off North Foothills Drive. See Map:** <https://static.spokanecity.org/documents/business/bidinfo/construction-management-office-location.pdf>

**Construction Management Office  
998 East North Foothills Drive  
Spokane, WA 99208**

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2024 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

A prebid conference will be held at the 9<sup>th</sup> and Pine Booster station jobsite, 24 E 9<sup>th</sup> Avenue, Spokane, WA at 10:00 am on August 19, 2024.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: August 14, 21, and 28, 2024

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### **Gear Boxes Rebuild Offsite, As Needed, Spokane Solid Waste Disposal, Waste To Energy Facility**

**RFP 6043-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Gear Boxes Rebuild Offsite, As Needed.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for Gear Boxes Rebuild Offsite, As Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposal document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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### **Hydrochloric Acid, As Needed** Spokane Solid Waste Disposal, Waste To Energy Facility **ITB 6063-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Hydrochloric Acid, As Needed.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for Hydrochloric Acid, As Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: 8/21& 8/28/2024

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**Onsite Valve Repair Services, Scheduled and Unscheduled - Prevailing Wage**  
Spokane Solid Waste Disposal, Waste To Energy Facility  
**ITB 6163-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Onsite Valve Repair Services, Scheduled and Unscheduled - Prevailing Wage.

**MANDATORY PRE-BID CONFERENCE.** A MANDATORY pre-bid conference will be held on Friday, September 20, 2024 at 10:00 am. The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA. **This meeting is MANDATORY ONLY for those companies who have not previously performed Onsite Valve Repair Services at the City of Spokane Waste to Energy Facility.**

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for Onsite Valve Repair Services, Scheduled and Unscheduled - Prevailing Wage. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**Refuse Cranes Quarterly Preventative Maintenance Inspections and Services – Prevailing Wage**  
Spokane Solid Waste Disposal, Waste To Energy Facility  
**ITB 6185-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Refuse Cranes Quarterly Preventative Maintenance Inspections and Services – Prevailing Wage.

**MANDATORY PRE-BID CONFERENCE.** A MANDATORY pre-bid conference will be held on MONDAY, SEPTEMBER 23, 2024, at 1:00 pm. The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd.,

Spokane WA. FIELD VERIFICATION REQUIRED. The Bidder is entirely responsible for inspecting all site conditions prior to submitting a service bid. **This meeting is MANDATORY ONLY for those companies who have not previously performed Refuse Cranes Quarterly Preventative Maintenance Inspections and Services at the City of Spokane Waste to Energy Facility.**

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for Refuse Cranes Quarterly Preventative Maintenance Inspections and Services – Prevailing Wage. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**Offsite Motor Reconditioning, As Needed  
Spokane Solid Waste Disposal, Waste To Energy Facility**

**RFP 6187-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Offsite Motor Reconditioning, As Needed.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for Offsite Motor Reconditioning, As Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposal document is available for download through the City of Spokane’s online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**24-Hour Turnaround Cleaning of Grate Block Castings And Containment And Return Of Any Removed Materials  
Spokane Solid Waste Disposal, Waste To Energy Facility**

**RFP 6193-24**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for 24-Hour Turnaround Cleaning of Grate Block Castings And Containment And Return Of Any Removed Materials.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, SEPTEMBER 30, 2024**, for 24-Hour Turnaround Cleaning of Grate Block Castings And Containment And Return Of Any Removed Materials. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposal document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, SEPTEMBER 30, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**RFP #6202-24**  
**Off-Street Parking Lot Management Services**  
City of Spokane Facilities Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, SEPTEMBER 9, 2024**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, SEPTEMBER 9, 2024**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf, hard of hearing, deaf-blind,



and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: August 21 & 28, 2024

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**TREE REMOVAL – ON CALL – AS NEEDED**  
City of Spokane Parks & Recreation Department

**PW ITB #6220-24**

**Description:** The City of Spokane is soliciting electronic bids for On Call As Needed Tree Removal.

**Optional Pre-Bid Conference:** Friday, September 6, 2024 at 12:00pm PDT at City of Spokane City Hall Lobby – Tribal Conference Room, 808 W Spokane Falls Blvd., Spokane, WA 99201

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, September 16, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 16, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**TREE PLANTING – ON CALL – AS NEEDED**  
City of Spokane Parks & Recreation Department

**PW ITB #6221-24**

**Description:** The City of Spokane is soliciting electronic bids for On Call As Needed Tree Planting .

**Optional Pre-Bid Conference:** Friday, September 6, 2024 at 10:00am PDT at City of Spokane City Hall Lobby – Tribal Conference Room, 808 W Spokane Falls Blvd., Spokane, WA 99201

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, September 16, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 16, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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**TREE PRUNING – ON CALL – AS NEEDED**  
City of Spokane Parks & Recreation Department

**PW ITB #6222-24**

**Description:** The City of Spokane is soliciting electronic bids for On Call As Needed Tree Pruning .

**Optional Pre-Bid Conference:** Friday, September 6, 2024 at 11:00am PDT at City of Spokane City Hall Lobby – Tribal Conference Room, 808 W Spokane Falls Blvd., Spokane, WA 99201

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, September 16, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, September 16, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: August 21 & 28, 2024

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