



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

JULY 31, 2024

Issue 31



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, July 22, 2024**

The minutes for the Monday, July 22, 2024, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, August 7, 2024, issue of the *Official Gazette*.

STANDING COMMITTEE MINUTES
Finance and Administration Committee
City Council Chambers
July 22, 2024

Call to Order: 1:17PMRecording of the meeting may be viewed here: <https://vimeo.com/98860037>**Attendance**

Committee Members Present:

Council Member Michael Cathcart (Chair), Council President Wilkerson, Council Member Zack Zappone, Council Member Bingle, Council Member Paul Dillon (arrived 1:29PM), Council Member Kitty Klitzke, Council Member Lili Navarrete

Staff/Others Present:

Giacobbe Byrd, Chris Wright, Shae Blackwell, Adam McDaniel, Arielle Anderson, Alex Gibilisco, Kate Fairborn, Dave Steel, Andres Grageda, Conner Thorne

Approval of Minutes

- ◇ No action taken

Agenda Items**Discussion items**

1. Community Assembly Resolutions
 - ◇ Action taken
Presentation and Discussion only.
2. Quarter 2 2024 Investment Report
 - ◇ Action taken
Presentation and Discussion only.
3. Ordinance Repealing Inactive Funds (Code Clean-up)
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson
4. Approval for Health Care Authority Contract-Pilot Street Medicine
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Zappone, Bingle, Klitzke
5. Ordinance Amending SERS Board Membership
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
6. Keeping Families Together Resolution
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Navarrete, Wilkerson

7. Council Confirmation of Mayoral Appointment – Retirement Director
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
8. Council Confirmation of Mayoral Appointment – Director of Info. & Technology
 - ◇ Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
9. Boards, Commission, and Initiatives Update
 - ◇ Action taken
Information sharing and discussion only.

Consent items

1. Value Blanket with Pomp's Tire (Contracts & Purchasing)
2. Community Minded Enterprise Contract Amendment (Accounting & Grants)
3. Contract with Gartner, Inc. (Finance, Treasury & Admin)
4. 5-year Lease of Riso Comcolor 9730 Printer for the Mail Center (Information Technology)
5. Contract Amendment for Conveyor Belt Services (Solid Waste Disposal)
6. Hoffman Well Station Roof Replacement Masonry Repairs (Facilities Management)
7. Innovia Contract Amendment (Accounting & Grants)
8. Numerica Credit Union Contract Amendment (Accounting & Grants)
9. Outside Counsel Contract Amendment (City Attorney)
10. 5-year Lease of Mail and Inserter Machines with Software (Information Technology)
11. Master Service Contract With Pomp's Tire (Contracts & Purchasing)

Executive session

None.

Adjournment

The meeting adjourned at 2:19PM

Hearing Notices

NOTICE OF PUBLIC HEARING PROPOSED AMENDMENT TO THE SPOKANE MUNICIPAL CODE

PROPOSED ORDINANCES C36552, C36553, C36554, C36555, C36556

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, August 12, 2024 beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding the proposed amendments to SMC Chapters 17A.020.160, 17C.111.205, 17C.111.230, 17C.111.420, 17C.120.220, 17C.122.070, 17C.122.090, 17C.123.010, 17C.123.020, 17C.123.030, 17C.123.040, 17C.123.050, 17C.123.060, 17C.123.070, 17C.123.080, 17C.230.120, 17C.230.130, and 17C.300.130. The proposal will also repeal 17C.122.080, 17C.122.100, 17C.122.110, and Chapter 17C.122T. Additionally, adding new SMC sections 17C.122.200, 17C.122.210, 17C.122.220, 17C.122.230, 17C.122.240, 17C.122.250 and implementing a new Chapter 17C.420. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Public testimony on these amendments will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision. Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: KayCee Downey, kdowney@spokanecity.org.

Any person may submit written comments on the proposed action or call for additional information:

City of Spokane, Planning Services and Economic Development
 KayCee Downey, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201
 (509) 625-6500; kdowney@spokanecity.org

Description of the proposal: The South Logan TOD Plan supports connectivity and livability in South Logan with citywide application. The proposed changes implement the South Logan TOD Plan by amending, adding, and removing various municipal code sections to align with the project's findings.

Location: Citywide

SEPA: A Determination of Nonsignificance for amendments to the Spokane Municipal Code related to the implementation of the South Logan TOD Plan was issued on June 12, 2024 under WAC 197-11-340(2). The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on June 26, 2024.

To learn more: visit the webpage <https://my.spokanecity.org/projects/south-logan-transit-oriented-development-project/>

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage:

<https://my.spokanecity.org/citycouncil/meetings/>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mllowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTICE OF HEARING

RESOLUTION NO. 2024-0066

A RESOLUTION OF INTENTION TO ESTABLISH A SALES AND USE TAX DEFERRAL PROGRAM

WHEREAS, Senate Bill 6175, enacted as Chapter 332, Laws of 2024 by the Washington Legislature, authorizes the City of Spokane to take legislative action to establish a sales and use tax deferral program to promote the redevelopment of underutilized commercial property in urban areas; and

WHEREAS, Senate Bill 6175 promotes the redevelopment of underutilized commercial property into affordable housing spaces by establishing a deferral of the sales and use tax for would-be developers of such housing, and

WHEREAS, there are underutilized commercial properties in the downtown center that could be redeveloped into affordable housing; and

WHEREAS, the City of Spokane desires to create a program pursuant to Senate Bill 6175 to encourage the redevelopment of underutilized commercial property into additional affordable housing units.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL THAT:

1. The City Council declares its intentions to establish a sales and use tax deferral program to encourage redevelopment of underutilized commercial property in urban areas for the purposes of adding affordable housing to the Spokane community pursuant to Senate Bill 6175 by deferring the entire 9 percent sales and use tax, information relevant to the program may be found in the attached proposed ordinance.

2. A public hearing before the City Council to take public testimony and to consider the proposed program shall be held on August 12, 2024, beginning at 6:00 P.M. in the City Council Chambers in the lower level of City Hall located at 808 W. Spokane Falls Blvd.

ADOPTED by the City Council this 22nd day of July 2024.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane. Report No.: 2024-20067058; Date of Seizure: 4/30/2024; Seizure No.: 24-026.

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Justin M. Ramirez, 8/10/1992:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM.**

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item(s) seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260.** In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than September 16, 2024, constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

THE FOLLOWING PROPERTY HAS BEEN SEIZED:

Item #	Description
3	2003 BMW 325, WA CME0088
11	\$3,845.00 in U.S. Currency

Lt. Troy Teigen #329
 Spokane Police Department
 1100 W. Mallon Ave
 Spokane, WA 99260

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with **Community Health Association of Spokane (CHAS)** to provide the following:

Street Medicine assistance program
 For
Community Housing and Human Services (CHHS)

Companies who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to:

Jason Nechanicky
Director of Purchasing & Contracts
 at: jnechanicky@spokanecity.org
 by Wednesday, August 14th, 2024 at 5:00 pm.

The City of Spokane does not guarantee that companies responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Companies who have not already done so should register at www.mrscrosters.com.

Dated the **25** day of **July, 2024**

Jason Nechanicky
 Director of Purchasing & Contracts

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36534

An ordinance titled "Gun Violence Prevention for a Safer Spokane," relating to the establishment provisions relating to firearms safety and prevention; adopting a new Chapter 10.75 to Title 10 of the Spokane Municipal Code, and repealing Section 12.05.065 of the Spokane Municipal Code.

WHEREAS, gun violence is a public health and public safety crisis in the United States; and

WHEREAS, the Gun Violence Archive defines a mass shooting as one with four or more people injured or killed, and there have been more than 135 mass shootings through May 2, 2024; and

WHEREAS; someone is killed by a gun every 10 hours in Washington State and gun violence is the leading cause of death for children and teens; and

WHEREAS, according to the Washington Alliance for Gun Responsibility, gun violence costs Washington state an average of \$11.8 billion every year and these figures include health care costs for medical bills and mental health support as well as police and criminal justice costs; and

WHEREAS, in 2023 in the City of Spokane, there were 16 deaths from firearms and 23 firearm injuries; and

WHEREAS, thus far in 2024, there have been 44 shooting incidents, 6 accidental discharges of a firearm resulting in injury, and 9 total suicide attempts using a firearm; and

WHEREAS, gun violence is preventable and stronger gun laws have been proven to reduce gun violence; and

WHEREAS, the City of Spokane establishes criminal penalties for crimes related to firearms in Chapter 10.75 of the Spokane Municipal Code, but the code lacks specific prohibitions that would enhance safety and ensure fewer incidents in areas likely to be exposed to gun violence; and

WHEREAS, the Spokane City Council intends to update its firearms regulations to make the community safer from gun violence.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. There is enacted a new chapter 10.75 to Title 10 of the Spokane Municipal Code to read as follows:

Chapter 10.75 Firearms and Dangerous Weapons

SMC 10.75.010 Scope and Purpose

SMC 10.75.020 Discharge of Firearms Prohibited
 SMC 10.75.030 Possession of Firearms
 SMC 10.75.040 Disposition of Firearms
 SMC 10.75.050 Exemptions

10.75.010 Scope and Purpose

Gun violence is a public health issue. The impacts of gun violence, both direct and indirect, inflict an enormous burden on society, including suicide, homicide, and unintentional deaths, as well as nonfatal gunshot injuries, threats, and exposure to gun violence in all neighborhoods.

This chapter defines a process to implement prevention of gun violence and safety measures designed to save lives.

10.75.020 Discharge of Firearms Prohibited

Except as set forth in Section 10.75.050, it is unlawful to shoot or discharge any firearm, pistol, rifle or similar device anywhere within City limits. Violations of this section that do not result in bodily injury shall constitute a gross misdemeanor. If bodily injury results from a violation of this section, the person violating this section shall be subject to the applicable provisions of chapters 9A.32 and 9A.36 RCW.

10.75.030 Possession of Firearms

- A. It is unlawful for any person to enter any public assembly facility (~~venue~~) operated by the city or other municipal or public corporation when the person knowingly possesses or knowingly has under the person's control a weapon as defined in RCW 70.74.010, RCW 9.41.300 (1)(b) or listed in RCW 9.41.250 except that such restrictions shall not apply to those exemptions set out in RCW 9.41.300(3)(b) (i) and (ii). For purposes of this section, a public assembly facility shall mean a stadium, convention center, arena, performance or entertainment venue or other similar facilities located within the City and operated by a municipal or public corporation or governmental entity. This section shall not prevent the operator or owner of the public assembly facility from imposing additional firearm regulations authorized pursuant to state or federal law.
- B. It is unlawful for any person to knowingly open carry a firearm or other weapon, as defined in RCW 9.41.010, in any ~~(public)~~ municipal building used in connection with meetings of the governing body of the City of Spokane or at any location of a public meeting or hearing of the governing body of the City of Spokane during the meeting. For purposes of this section, "governing body" shall have the same meaning as in RCW 42.30.020, and includes, without limitation, the Spokane City Council, or other policy or rule making body of the City of Spokane, or any committee thereof when the committee, board, or commission acts on behalf of the governing body, conducts hearings, or takes testimony or public comment.
- ~~(C)~~1. It shall be a defense to a violation of this subsection if there are no posted signs at areas of ingress and egress to public buildings that provide notice of the restrictions on possession and open carry of firearms and other weapons at locations specified in this section.
- ~~(D)~~2. Nothing in this subsection shall apply to the lawful concealed carry of a firearm by a person who has a valid concealed pistol license.
- ~~(E)~~C. A person violating this section is guilty of a misdemeanor on the first offense. Second and subsequent violations of this section shall constitute a gross misdemeanor.
- ~~(F)~~D. This section 10.75.030 shall not apply to:
1. The possession of any concealed pistol by a person licensed under RCW 9.41.070.
 2. Individuals exempt from the firearms restrictions under RCW 9.41.060 (1) through (3), as amended from time to time.
 3. Federal, state, or local law enforcement officers or personnel, or to members of the armed forces of the United States or the state of Washington, when such individuals are carrying a firearm or other weapon in conformance with their employing agency's policy, or when carrying a firearm or other weapon in the fulfillment of official duties or traveling to or from official duty.

10.75.040 Disposition of Firearms

- A. All firearms, magazines and ammunition that come into the possession of the police department after June 30, 1993, that are judicially forfeited under RCW 9.41.098 and are no longer needed for evidence, or that are forfeited due to a failure to make a claim under RCW 63.32.010 ~~((or 63.40.010))~~ shall be disposed of by the police department as appropriate in its sole discretion in one or more of the following ways:

1. Retained for use by the police department; or
 2. Destroyed
- B. Antique firearms and their components as defined by RCW 9.41.010, as now or hereafter amended, and firearms recognized as curios, relics, and firearms of particular historical significance by the United States Treasury Department Bureau of Alcohol, Tobacco and Firearms, are exempt from destruction and shall only be disposed of by auction or trade to ~~((commercial sellers))~~ licensed dealers. All proceeds from the trade or auction of antique firearms occurring under this subsection shall be retained and used by the police department.
- C. All firearms, magazines and ammunition that are illegal for any person to possess shall be destroyed and shall not be retained; provided, however, if firearms otherwise illegal to possess may be rendered legal to possess by removal or alteration of component parts, the police department may, in its discretion, effect such removal or alteration and may thereafter retain the firearm under the provisions of this section.

10.75.050 Exemptions to Prohibitions on Discharge

- A. Sections 10.75.020 and 10.75.030 of this Chapter shall not apply to any discharge occurring on a rifle or pistol firing range that has been issued a business license by the City for such purpose.
- B. Sections 10.75.020 and 10.75.030 of this Chapter shall not apply to the discharge of firearms by law enforcement officers engaged in the performance of their official powers or duties.
- C. Nothing in Sections 10.75.020 and 10.75.030 of this Chapter shall be deemed to abridge the right of the individual guaranteed by Article I, Section 24, of the State Constitution to bear arms in defense of self or others or any defenses recognized under state law.

Section 2. That SMC Section 12.05.065 is repealed.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council July 22, 2024

Delivered to Mayor July 26, 2024

ORDINANCE NO C36545

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$9,100,203.
 - A) Of the increased revenue, \$9,100,203 is provided solely for grant revenue from the Department of Commerce.
- 2) Increase appropriation by \$9,100,203.
 - A) Of the increased appropriation, \$8,761,526 is provided solely for contractual services.

- B) Of the increased appropriation, \$338,677 is provided solely for the City's administrative costs, including salaries, benefits, supplies, and equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the award and acceptance of the Dept. of Commerce's supplemental operating budget grant funds, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 22, 2024
Delivered to Mayor July 26, 2024

ORDINANCE NO C36546

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the HOME Program Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the HOME Program Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$4,628,671
- A) Of the increased revenue, \$4,628,671 is provided by the U.S. Department of Housing and Urban Development (HUD) as part of the HOME – American Rescue Plan (HOME-ARP) program.
- 2) Increase appropriation by \$4,628,671
- A) Of the increased appropriation, \$4,207,883 is provided solely for contractual services to be provided by the City's sub-recipients to deliver housing and housing-related services to the community.
- B) Of the increased appropriation, \$260,398 is provided solely for salaries and benefits for the City of Spokane's employees who will be administering the programs.
- C) Of the increased appropriation, \$160,390 is provided solely for other supplies, services, and equipment required for the administration of the programs.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept and receive grant funding from HUD to provide housing and housing-related services for the citizens of Spokane, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 22, 2024
Delivered to Mayor July 26, 2024

ORDINANCE NO C36547

An ordinance amending Ordinance No. C36467, passed by the City Council November 27, 2023, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2024 budget Ordinance No. C36467, as above entitled, and which passed the City Council November 27, 2023, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$150,000.
 - A) Of the increased revenue, \$150,000 is provided by the Washington Auto Theft Prevention Authority (WATPA) through their Auto Theft Grant Program.
- 2) Increase appropriation by \$150,000.
 - A) Of the increased appropriation, \$125,000 is to be provided solely for equipment.
 - B) Of the increased appropriation, \$25,000 is to be provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept grant funding from WATPA for the expansion of license plate reader technology, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council July 22, 2024
Delivered to Mayor July 26, 2024**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

BUDGET ANALYST SPN 128 OPEN ENTRY

DATE OPEN: Monday, July 29, 2024 **DATE CLOSED: Monday, August 12, 2024**
SALARY: \$84,250.80 annual salary, payable bi-weekly, to a maximum of \$118,807.20

DESCRIPTION: *The City of Spokane’s Finance Department is looking to hire a motivated, detail-orientated Budget Analyst to join our Management and Budget team. When you join the Finance Department, you will be working among collaborative colleagues, serving multiple departments in the City of Spokane across multiple facilities including the public safety divisions, City parks, and City Council. As a Budget Analyst, you will perform a wide range of duties to include analytical, technical, and advisory functions in the municipal budgetary process. This position offers established pay increases annually and opportunities for advancement. As a City of Spokane employee, you will also be part of an excellent work environment with a rewarding compensation plan, including medical, pension, and 457 plan.*

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Performs budget development for the City’s budget, including revenue projections; reviews budget change requests for completeness, accuracy, and compliance with budget principles and guidelines established by elected officials; participates in planning, organizing, and communicating budget deadlines; prepares and ensures accuracy of all associated budget reports presented; implements the budget into the various City Financial and human resources systems.
- Coordinates the development of the City’s Capital Improvement Program (CIP) budget; ensures capital improvement budgets are incorporated properly into the budget; directs preparation and ensures accuracy of all associated CIP reports presented.
- Assists in the development of several iterative budget publications for use by City staff, officials, the community, and organizations.
- Participates in system management of positions, including assisting departments with staffing proposals as needed, and maintaining appropriate system controls and reviews upon approval of positions by City Council; performs various personnel management tasks such as reviewing and approving requisitions and updating pay plans.

- Analyzes and produces complex reports, such as various reporting and multi-year forecasts, for use by diverse groups, including elected officials, City management, boards, commissions, and other government entities; coordinates with City management and elected officials to determine reporting needs for operating and capital budgets.
- Assists in administering the budget development software, ensuring users, data, and reports are updated and working as expected; assists in updates, upgrades, and user acceptance testing.
- Prepares and provides training material related to the CIP and budget processes, as well as the software used for budget development.
- Reviews and processes budget transfers requested throughout the budget year.
- Facilitates and participates in public presentations as needed; provides oral briefings, recommendations, and progress reports to City management and elected officials; prepares supplemental budget ordinances.
- Coordinates the preparation of indirect cost allocation plans and establishment of allocation rates; reviews work of contracted plan preparer for completeness, accuracy, and compliance with federal cognizant agency.
- Advises and participates in the development and analysis of costs associated with proposals made in the collective bargaining process.
- Provides general budget consulting services to City departments, converting technical budget information into operational terms for City officials and staff; interprets and provides guidance to departmental personnel related to application of established budget principles and guidelines.
- Performs budget analysis and conducts related studies to identify efficiency and cost savings; prepares reports of such activity including recommendations for action.
- Performs high level, complex, special projects and studies as assigned.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

- *Education:* Bachelor's degree from an accredited four-year college or university in finance, accounting, business administration, or a related field.
- *Experience:* Three years of experience in financial or budgetary analysis.
- *Licenses:* Valid driver's license or otherwise demonstrated ability to get to and from multiple work locations as required.
- *Substitution:* A Master of Business Administration (MBA) degree may substitute for up to two years of work experience.

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website. Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. **Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.** Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills. The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- You will complete the T&E Supplemental Questionnaire online as a part of the application process.
- You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.
- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of July 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

LANDSCAPE ARCHITECT SPN 248
OPEN ENTRY

DATE OPEN: Monday, July 29, 2024 **DATE CLOSED: Monday, September 9, 2024**
SALARY: \$67,755.60 annual salary, payable bi-weekly, to a maximum of \$96,027.12

DESCRIPTION:

Performs professional landscape architecture and engineering related work in the planning and design of park construction and redevelopment.

DUTIES:

- Plans and designs landscapes and facilities for City park construction or redevelopment.
- Studies parks and park sites to determine landscaping requirements.
- Prepares designs and detailed blueprints, specifications, and cost estimates for both construction and maintenance.
- Conducts surveys, and prepares statistical studies and reports regarding anticipated park needs, and coordinates with other departments concerned with long-range planning.
- Reviews and approves landscape plans for project work by various City departments.
- Advises and provides technical supervision on park improvement projects by civic and service organizations.
- Supervises construction and grounds maintenance projects to ensure consistency with the design's intent.
- Speaks before various civic groups on maintenance and park topics.
- Participates with community groups in the coordination of projects from design through implementation.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Must be met at time of application.)

- *Licenses & Certificates:*
 - Applicants must possess a valid driver's license or evidence of equivalent mobility.
 - Applicants must possess a recognized certificate of registration as a Landscape Architect. Applicants licensed in other states must have ability to obtain reciprocal licensure in Washington within six months of employment.

EXAMINATION DETAILS:

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 29, 2024, and Monday, September 9, 2024, will test Thursday, September 12, 2024, through September 17, 2024.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of July 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

**LABORATORY SUPERVISOR SPN 656
PROMOTIONAL**

DATE OPEN: Monday, July 29, 2024

DATE CLOSED: Monday, August 12, 2024

SALARY: \$82,246.32 annual salary, payable bi-weekly, to a maximum of \$117,450.00

DESCRIPTION:

Directs, coordinates, develops, and organizes the City of Spokane's Publicly Owned Treatment Works (POTW) process control, general laboratory, and Industrial Pretreatment Program, under direction of the Assistant Plant Manager.

DUTIES:

- Plans, assigns and supervises the operation of an advanced waste water (sewage) treatment plant laboratory in connection with the chemical and bacteriological analysis of waste water (sewage) and infiltration waters, sludge, soils, industrial wastes, and monitoring wells.
- Performs a wide variety of complex field and office duties associated with interpretation, applications, and enforcement of federal, state, and local regulations, including the City of Spokane's NPDES permit and all related requirements regulating the discharge of domestic, commercial and industrial wastewater.
- Assists in developing and recommending policies and procedures for laboratory safety, dangerous waste, process control and the pretreatment program.
- Prepares work schedules and assigns duties to professional and technical laboratory personnel. Responsible for the maintenance of laboratory supply inventories; prepares laboratory operating budget.
- Schedules and performs permit renewal and routine industrial waste inspections to ensure compliance with the City's SUO and NPDES permit. Coordinates formal enforcement activities; prepare enforcement documentation and recommend appropriate enforcement action.
- Assists in administration of industrial pretreatment program.
- Coordinates pretreatment program activities with customers, City personnel, and other public agencies.

- Manages pretreatment staff in classifying, developing, writing and issuing waste discharge permits; updates, manipulates, and maintains databases, spreadsheets and files related to pretreatment.
- Assist management staff in determining present and future requirements of the pretreatment program including staffing, training, inventory and equipment, lab requirements, and assist in preparation of program budget.
- Supervises the coordination of inspections of a variety of industrial and commercial businesses, including the most complex, to determine compliance with established ordinances and other pretreatment regulatory guidelines.
- Prepares annual pretreatment report.
- Consults with wastewater treatment plant and collection system personnel concerning impacts of commercial and industrial dischargers as they relate to operating efficiencies and discharge compliance with the existing and proposed NPDES permits.
- Supervises the preparation and maintenance of all laboratory and pretreatment records and reports on compliance with Federal and State regulations. Prepares various letters, correspondence, memos, reports and other written materials; reviews and evaluates monitoring reports submitted by wastewater dischargers.
- Serves as project leader on special projects; works with management, co-workers, contractors, consultants and engineers in completing assigned projects.
- Assists in administration of the land application program.
- Responds to complaints regarding commercial or industrial waste dischargers.
- Manages industrial and domestic waste hauled to the RPWRF facility.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current City employees who have passed their initial probation and meet all of the following requirements may apply to this promotion.)

- *Education:* Graduation from an accredited four-year college or university with a degree in chemistry, microbiology, or closely related laboratory science.
- *Experience:* Three years of increasingly responsible experience in a wastewater laboratory, in the area of pretreatment/source control and/or general laboratory work.
- *Licenses & Certifications:*
 - Possession of a valid driver's license or evidence of equivalent mobility.
 - Possession of a Washington State Wastewater Operator Certification Group II or higher.

For information on what to expect with the hiring process, a test information guide, and frequently asked questions, please visit our website.

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, Excel module, training and experience evaluation (T&E), and essay questions with weights assigned as follows:

- Multiple-Choice and Excel Module 50%
- T&E and Essay Questions 50%

REMOTE MULTIPLE-CHOICE AND EXCEL EXAMINATION DETAILS:

Examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start date and will expire at 4:00 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 29, 2024, and Monday, August 12, 2024, will test Thursday, August 15, 2024, through Tuesday, August 20, 2024.

NOTE: You may begin the remote exam at any time during the test period; however, once you begin, you will have 2.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

TRAINING AND EXPERIENCE EVALUATION AND ESSAY DETAILS:

The T&E and essay examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. This portion must be submitted online, at the time of

application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

The examinations may include such subjects as:

- Safety and Accident Prevention
- Supervision And Training
- Human Relations
- Organization/Administration
- Microsoft Excel

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of July 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

New Spare Replacement Parts For Current Operating Refuse Crane System; As Needed - Annual Requirements
Spokane Solid Waste Disposal, Waste To Energy Facility
PW ITB 6197-24

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for New Spare Replacement Parts For Current Operating Refuse Crane System; As Needed - Annual Requirements.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, AUGUST 12, 2024**, for New Spare Replacement Parts For Current Operating Refuse Crane System; As Needed - Annual Requirements. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding

this Invitation for Bids. Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system no later than **1:00 p.m. on MONDAY, AUGUST 12, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late..

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: July 24 & July 31, 2024