



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 114

JULY 10, 2024

Issue 28



MAYOR AND CITY COUNCIL

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY

WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KITTY KLITZKE (DISTRICT 3)

LILI NAVARRETE (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, July 1, 2024**

The Monday, July 1, 2024, regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, July 1, 2024 due to the observance of the 4th of July holiday.)

MINUTES OF SPOKANE CITY COUNCIL**Monday, June 24, 2024****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Interim City Administrator Garrett Jones, City Attorney; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interviews – Plan Commission

The City Council interviewed three candidates (David Edwards, Amber Lenhart, and Jill Yotz) for appointments to the Plan Commission.

Executive Session

The City Council recessed at 3:50 p.m. and immediately reconvened into an Executive Session to discuss Labor Negotiations with Finance Director Matt Boston for 15 minutes. City Attorney Mike Piccolo joined the Executive Session at 4:01 p.m. The Executive Session ended at 4:05 p.m., at which time the City Council reconvened its Briefing Session.

Current Agenda Review

The City Council reviewed the June 24, 2024, Current Agenda.

CHHS Board Recommendations for Department of Commerce Homeless, Housing, Operations, and Services funding allocations (OPR 2024-0439) (Deferred from June 3, 2024, Agenda) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Navarrete amendment submitted on behalf of City Administration and filed on May 30, 2024; **carried 5-2**.

Low Bid of Shamrock Paving, Inc. for 2024 Paving Unpaved Streets Project (OPR 2024-0351 / ENG 2024049 / ENG 2024050 / ENG 2024051) (Deferred from June 10, 2024, Agenda) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Motion by Council Member Zappone, seconded by Council Member Bingle, **to defer indefinitely** the Low Bid of Shamrock Paving, Inc. for 2024 Paving Unpaved Streets project; **carried 7-0**.

Contract Amendment with Benevate, Inc. dba Neighborly Software (OPR 2020-0935) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Zappone proposed amendment filed on June 21, 2024 (amends previous version of Contract Amendment with an updated revised version and updates the dollar amount from \$14,000 to \$52,750); **carried 7-0**.

Developer Agreement regarding construction of sewer system to serve properties in the Lower Terrace area (OPR 2024-0497) (Council Sponsors: Council Members Zappone, Bingle and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Dillon, **to defer indefinitely** the Developer Agreement regarding the construction of a pump station, force main, gravity sewer system to serve properties in the Lower Terrace (Northwest) area of the City of Spokane; **carried 7-0.**

Resolution 2024-0053 (Deferred from June 3, 2024, Agenda) (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

Main Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Zappone Proposed Amendment to Resolution 2024-0053 (referred to as "Safe Streets Now!") filed June 21, 2024 (amends previous version of Resolution 2024-0053 with an updated revised version); with

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to suspend** Council Rules to consider the Dillon/Klitzke/Zappone amendment; **carried 6-1**; and

Motion by Council Member Zappone, seconded by Council Member Dillon, **to amend** the Zappone Proposed Amendment with the Dillon/Klitzke/Zappone Proposed Amendment filed June 24, 2024; **carried 7-0.**

Main Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Zappone Proposed Amendment to Resolution 2024-0053, as amended; **carried 7-0.**

Resolution 2024-0055 (Council Sponsors: Council Members Zappone, Bingle, and Dillon)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Resolution 2024-0055—adopting the City of Spokane's federal legislative agenda for the years 2024-2025—to July 8, 2024, Agenda; **carried 7-0.**

Resolution 2024-0056 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Motion by Council Member Zappone, seconded by Council Member Bingle, **to suspend** Council Rules for the purpose of adding a name to Resolution 2024-0056 (appointing the Budget Director for the Spokane City Council); **carried 6-1.**

Motion by Council Member Zappone, seconded by Council Member Bingle, **to add** Katherine Fairborn's name to the blank in Resolution 2024-0056; **carried 7-0.**

(Council Member Klitzke left the meeting at 4:59 p.m. and returned at 5:00 p.m., during the below action on Ordinance C36517.)

Final Reading Ordinance C36517 (as amended on April 29, 2024) (Council Sponsors: Council President Wilkerson and Council Member and Klitzke)

Motion by Council Member Zappone, seconded by Council Members Klitzke and Dillon, **to adopt** the Zappone Proposed Amendment to Final Reading Ordinance C36517—establishing the Transportation Commission—filed June 21, 2024 (amends previous version by replacing with updated amended version); **carried 4-2.**

Final Reading Ordinance C36120 (First Reading held October 25, 2021) (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to defer** Final Reading Ordinance C36120—vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street—to July 15, 2024, Agenda; **carried 7-0.**

First Reading Ordinance C36532 (Council Sponsors: Council President Wilkerson and Council Members Navarrete and Dillon)

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to adopt** the Wilkerson proposed amendment to First Reading Ordinance C36532—relating to the City's Code of Ethics—filed on June 21, 2024; **carried 6-1.**

First Reading Ordinance C36534 (Council Sponsors: Council Members Dillon and Klitzke)

Motion by Council Member Cathcart, seconded by Council President Wilkerson, **to adopt** the Cathcart proposed amendment to First Reading Ordinance C36534—titled "Gun Violence Prevention for a Safer Spokane," relating to the establishment provisions relating to firearms safety and prevention—filed on June 21, 2024; **rejected 2-5.**

Action to Approve June 24, 2024, Current Agenda

Following staff reports and Council inquiry and discussion regarding the June 24, 2024, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the June 24, 2024, Current Agenda (as amended); **carried 6-1.**

Advance Agenda Review

There was no Advance Agenda review, as the July 1, 2024, City Council Meeting was canceled.

Council Recess

The City Council recessed at 5:20 p.m. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Land Acknowledgement**

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Klitzke, Navarrete, and Zappone were present. Council Member Dillon arrived at 6:11 p.m.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Recognition of Council Director Giacobbe Byrd

Council President Wilkerson recognized Giacobbe Byrd for reaching his five-year milestone with the City Council Office and presented him with a five-year pin. Council Members commented on Mr. Byrd's achievement, and Mr. Byrd expressed appreciation for the recognition.

There were no **Proclamations**.

BOARD AND COMMISSION APPOINTMENTS**Appointments to Plan Commission (CPR 1981-0295)**

The following action was taken:

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to approve** the two Plan Commission appointments, **with motion** by Council Member Bingle, seconded by Council Member Cathcart **to withdraw** the motion made by Council Member Zappone; **carried 6-0**.

Council Member Cathcart requested the appointments be split into two different votes. The following actions were taken:

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** (and thereby confirm) the appointment of David Edwards to the Plan Commission to serve a three-year term from June 24, 2024, to June 24, 2027; **carried 5-1**.

(Council Member Dillon arrived to the meeting at 6:11 p.m.)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to approve** (and thereby confirm) the appointment of Amber Lenhart to the Plan Commission to serve a three-year term from June 24, 2024, to June 24, 2027; **carried 5-2**.

REPORTS FROM COMMUNITY ORGANIZATIONS**World Refuge Day**

Council President Wilkerson recognized World Refuge Day and thanked FEAST for the food in the Chase Gallery. She then invited guests to the podium to speak on the state of refugees.

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Upon 4-3 Voice Vote, the City Council **approved** CHHS Board Recommendations for Department of Commerce Homeless, Housing, Operations, and Services funding allocations for contract term of three years (July 1, 2024, through June 30, 2027) and approval to allow CHHS to enter into contract agreements with the subrecipients—Total Award

Recommendation: \$7,649,705. (Taken separately) (As amended during the 3:30 p.m. Briefing Session) (Deferred from June 3, 2024, Agenda) (OPR 2024-0439) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Upon 6-1 Voice Vote, the City Council **approved** Purchase from Bud Clary Ford of two 2023 Mach E vehicles to be assigned solely to the Spokane Fire Department CARES Team—\$108,382.66. (Taken separately) (OPR 2024-0486) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Upon 5-2 Voice Vote, the City Council **approved** Contract Extension with Central Square for administration of the False Alarm Program for the Spokane Police Department through January 30, 2025—\$220,000 Revenue. (Taken separately) (OPR 2011-0535) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Upon 6-1 Voice Vote, the City Council **approved** Amendment to Washington State Department of Commerce Housing Division Homelessness Assistance Unit System Demonstration Grant—additional \$9,100,203. Total award amount: \$24,921,140. (Taken separately) (OPR 2023-0701) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Upon 7-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items; **carried 7-0**:

Five-year Purchased Service Contract with RACOM Corporation (Spokane Valley, WA) for purchase and installation of electronic equipment and related components for the Spokane Fire Department's small response vehicles from June 1, 2024, through May 31, 2029—not to exceed \$100,000 for the first year and \$75,000 per year for the remainder of the contract term (plus tax, if applicable). (OPR 2024-0487 / IRFP 6106-24) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Purchase from Aardvark Tactical of 28 new vests with accessories for the Spokane Police Department SWAT Team—\$98,694.05 (incl. tax and shipping). (OPR 2024-0488) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Contract Renewal with ABM Industry Groups LLC (Spokane) for janitorial services for Spokane Police Department properties from June 1, 2024, through May 31, 2025—\$65,745.84 (plus tax, if applicable). (OPR 2021-0385) (Council Sponsors: Council Members Dillon, Cathcart, and Navarrete)

Low Bid of Shamrock Paving, Inc. (Spokane) for the Washington/Stevens Grind and Overlay project—\$1,985,000. An administrative reserve of \$198,500, which is 10% of the contract price, will be set aside. (Riverside Neighborhood) (OPR 2024-0489 / ENG 2023118) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contracts for repairs and maintenance of medium and heavy-duty city-owned vehicles for 5 years from May 1, 2024, through April 30, 2029, with:

- a. Western Peterbilt, LLC dba Dobbs Peterbilt (Liberty Lake, WA) (primary vendor)—not to exceed \$4,000,000 (\$800,000 annually) (plus tax, if applicable). (OPR 2024-0490 / RFP 6037-24)
- b. Kenworth Sales Company (Spokane) (secondary vendor)—not to exceed \$1,000,000 (\$200,000 annually) (plus tax, if applicable). (OPR 2024-0491 / RFP 6037-24)
- c. Cummins Sales & Service (Spokane) (secondary vendor)—not to exceed \$1,000,000 (\$200,000 annually) (plus tax, if applicable). (OPR 2024-0492 / RFP 6037-24)
- d. Gordon Truck Centers, Inc. dba Freightliner Northwest (Spokane) (tertiary vendor)—not to exceed \$500,000 (\$100,000 annually) (plus tax, if applicable). (OPR 2024-0493 / RFP 6037-24)
- e. SWS Equipment, Inc. (Spokane Valley, WA) (tertiary vendor)—not to exceed \$500,000 (\$100,000 annually) (plus tax, if applicable). (OPR 2024-0494 / RFP 6037-24)
- f. RWC International, Ltd., RWC Group (Spokane Valley, WA) (tertiary vendor)—not to exceed \$500,000 (\$100,000 annually) (plus tax, if applicable). (OPR 2024-0495 / RFP 6037-24)

(Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Outside Special Counsel Contract Amendment with Keating, Bucklin & McCormack, Inc. P.S. (Seattle, WA) to assist the City in the legal matters of The Estate of Robert Bradley, et al. v. City of Spokane, et al.—additional \$100,000. (Total contract amount: \$250,000.) (OPR 2023-0240) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Personal Service Agreement with J. Stout Enterprises, LLC – J. Stout Auctions (Spokane) for ongoing public auction services for all city departments from July 1, 2024, through June 30, 2029—approximately \$300,000 Revenue estimated annually. (OPR 2024-0496 / RFP 6086-24) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract Amendment with Benevate, Inc. dba Neighborly Software (Atlanta, GA) for hosted software and support in order to carry out necessary notice of funding opportunities for the remaining ARPA projects from December 1, 2023, through November 30, 2024—\$14,000. (As amended during the 3:30 p.m. Briefing Session) (OPR 2020-0935) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

Recommendation to list the Cook-Abele House, located at 1032 N. A Street, on the Spokane Register of Historic Places. (OPR 2024-0498) (Council Sponsors: Council Members Klitzke, Bingle, and Zappone)

Amended and Restated Interlocal Consortium Agreement with Spokane County under the Workforce Innovation and Opportunity Act of 2014. (OPR 2013-0448) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Amended and Restated Interlocal Agreement with Spokane County to establish the Spokane Area Workforce Development Council as a Washington non-profit corporation and to designate the Spokane Area Workforce Development Council as the fiscal and administrative agent of the Spokane Area Consortium. (OPR 2013-0449) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Consultant Agreement with MIG Inc. (Seattle, WA) to conduct a planning project to develop recommendations for Transit-Oriented Development on the Division Street Corridor from June 24, 2024, through December 31, 2025—not to exceed \$405,000 (plus tax). (Relates to Special Budget Ordinance C36530) (OPR 2024-0499) (Council Sponsors: Council Members Zappone, Klitzke, and Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 10, 2024, total \$9,543,321.94 (Check Nos.: 603502-603622; Credit Card Nos.: 000228-000253; ACH Payment Nos.: 130129-130342), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,175,448.79. (CPR 2024-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through June 14, 2024, total \$11,652,019.46 (Check Nos.: 603623-603767; Credit Card Nos.: 000254-000279; ACH Payment Nos.: 130343-130569), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,961,745.82. (CPR 2024-0002)
- c. Payroll claims of previously approved obligations through June 8, 2024: \$10,053,317.01 (Check Nos.: 572624-572897). (CPR 2024-0003)

Minutes:

- a. City Council Meeting Minutes: June 3, June 6, and June 13, 2024. (CPR 2024-0013)
- b. City Council Urban Experience Standing Committee Meeting Minutes: June 10, 2024. (CPR 2024-0017)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36529 (Council Sponsors: President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36529**, amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Housing Sales Tax Fund

- 1) Increase appropriation by \$2,581,320.
- A) Of the increased appropriation, \$2,581,320 is provided solely for contractual services.

(This action arises from Hifumi en apartment project.)

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart

Abstain: None
Absent: None

Special Budget Ordinance C36530 (Relates to OPR 2024-0499) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Special Budget Ordinance C36530** amending Ordinance No. C36467 passed by the City Council November 27, 2023, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grants Fund

1) Increase revenue by \$405,000.

A) Of the increased revenue, \$405,000 is provided solely for grant revenue from the STA's Federal Transit Administration's Pilot Program for Transit-Oriented Development Planning grant in the Planning Services department.

2) Increase appropriation by \$405,000.

A) Of the increased appropriation, \$405,000 is provided solely for contractual services.

(This action arises from the Spokane Transit Authority's grant award for transit-oriented development planning.) (Relates to OPR 2024-0499-Consultant Agreement with MIG Inc. under Consent Agenda)

Ayes: Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle
Abstain: None
Absent: None

EMERGENCY ORDINANCES

Emergency Ordinance C36531 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Emergency Ordinance C36531** relating to the establishment of a two-year biennial budget beginning January 1, 2025, in accordance with Chapter 35.34 RCW; amending the title to Chapter 7.01 of the Spokane Municipal Code; amending SMC 7.01.010; adopting new sections 7.01.020 and 07.01.030 to chapter 7.01 of the Spokane Municipal Code and declaring an emergency.

Ayes: Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2024-0053 (As amended during the 3:30 p.m. Briefing Session) (Deferred from June 3, 2024, Agenda) (Council Sponsors: Council Members Zappone, Klitzke, and Dillon)

After an opportunity for public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0053**, as amended, referred to as Janet Mann "Safe Streets Now!" and requesting the Mayor to direct the Public Works Department to implement adaptive design strategies for transportation infrastructure within the City of Spokane to be paid through the Traffic Calming Measures Fund.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2024-0056 (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0056**, as amended, approving the appointment of Katherine Fairborn as the Budget Director for the Spokane City Council.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2024-0057 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

After public testimony and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0057** approving settlement of claim for damages of Wayne Stronk—\$59,990.96.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2024-0058 (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2024-0058** setting forth the City Council's approval and endorsement of funding for contracts arising from the HOME-ARP grants and authorizing the execution of the applicable and appropriate contracts to once formalized without further City Council action.

Ayes: Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle
Abstain: None
Absent: None

Resolution 2024-0059 (Council Sponsors: Council President Wilkerson and Council Members Navarrete and Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2024-0059** appointing new members to the Equity Subcommittee of the City Council's Finance and Administration Committee and setting the length of member terms.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Resolution 2024-0060, see section of minutes under "Hearings".

FINAL READING ORDINANCES**Final Reading Ordinance C36517 (As amended during the 3:30 p.m. Briefing Session) (Deferred from May 6, 2024, Agenda) (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

After public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36517**, as amended, establishing the Transportation Commission; repealing Chapters 04.37 and 04.38 of the Spokane Municipal Code; amending Sections 04.16.020 and 04.16.030 of the Spokane Municipal Code; amending Section 03.01A.365 of the Spokane Municipal Code; and adopting a new chapter 04.40 to Title 04 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: Bingle and Cathcart

Abstain: None

Absent: None

Final Reading Ordinance C36528 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36528** streamlining licensing requirements for entertainment facilities and all ages venues; repealing Sections 10.23A.040 and 10.23A.60 of the Spokane Municipal Code; amending Sections 04.04.020, 10.23A.020, 10.23A.030 and 10.70.100 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Zappone).

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

For Council action on Final Reading Ordinance C36120, see section of minutes under 3:30 p.m. Briefing Session.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

- ORD C36532** Relating to the City's Code of Ethics; adopting a new Chapter 01.04B of the Spokane Municipal Code and repealing Chapter 01.04A of the Spokane Municipal Code. (As amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Wilkerson and Council Members Navarrete and Dillon)
- ORD C36533** Relating to Whistleblower Protection; adopting a new Chapter 01.04C of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Navarrete and Dillon)
- ORD C36534** Titled "Gun Violence Prevention for a Safer Spokane," relating to the establishment provisions relating to firearms safety and prevention; adopting a new Chapter 10.75 to Title 10 of the Spokane Municipal Code, and repealing Section 12.05.065 of the Spokane Municipal Code. (for additional Council action on First Reading Ordinance C36534, see section of minutes under 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Dillon and Klitzke)
- ORD C36535** To adopt an overlay zone for property located at 1925 W. 36th Avenue in the City and Council of Spokane, State of Washington, by amending the official zoning map to show a planned unit development overlay zone for said property. (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)
- ORD C36536** To adopt an overlay zone for property located at 4502 N. Havana Street, 4599 E. Longfellow Street, and 4522 E. Longfellow Avenue in the City and County of Spokane, State of Washington, by amending the official zoning map to show a planned unit development overlay zone for said property. (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

There were no **Special Considerations**.

HEARINGS

Hearing on Resolution 2024-0060—2025-2030 Six-Year Comprehensive Street Program (considered at the beginning of the Legislative Session) (Council President Wilkerson and Council Members Bingle and Klitzke)

The City Council held a hearing on Resolution 2024-0060 adopting the 2025-2030 Six-Year Comprehensive Street Program. Following a presentation by Kevin Picanco from Integrated Capital Management; public testimony from one individual, and Council inquiry and commentary, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, to **close** the hearing; **carried 7-0**.

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** Resolution 2024-0060 adopting the 2025-2030 Six-Year Comprehensive Street Program; **carried upon 7-0 roll call vote.**

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

[The City Clerk left the meeting at 8:21 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Jacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Lynde Peterson
- John Harp
- Christopher Savage
- Rick Bocook
- Will Hulings
- Jay MacPherson
- Dan DeBoise
- Dennis Flynn
- Lewis Arthur
- David Shilling
- Sunshine Wigen
- Christopher Wall
- Eugene Knowles
- Dream

ADJOURNMENT

Motion by Council Member Bingle, seconded by Council Member Zappone, to adjourn; **carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 8:54 p.m.

Hearing Notices

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1030 W Jackson Avenue, PARCEL NO: 35072.4606 LEGAL DESCRIPTION: CARLINS ADD L4 B9 in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on July 23, 2024, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the city website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jennifer Loparco
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jloparco@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

Regular Meeting Notice/Agenda The Civil Service Commission 9:30 AM – July 16, 2024

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on July 16, 2024, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, July 15, 2024) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 2nd DAY OF JULY 2024.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda
Regular Meeting of the Civil Service Commission
9:30 AM—July 16, 2024

City Hall—City Council Chambers—Lower Level
808 W. Spokane Falls Blvd., Spokane, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. June 18, 2024, Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Request to Reconvene Rule Review
 - b. Resolution 2024-08: Classification Actions
 - c. 2025-2026 Budget Discussion
 - d. Appointment of SERS Board Rep to the Civil Service Commission: Karen Stratton
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Policies and Procedures

CITY OF SPOKANE	ADMIN 5100-24-01
ADMINISTRATIVE POLICY AND PROCEDURE	LGL 2007-0015

TITLE: MOTOR POOL VEHICLES EFFECTIVE DATE: April 20, 2007 REVISION EFFECTIVE DATE: August 14, 2013; June 27, 2024
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1.0 GENERAL.

1.1 Occasionally, City employees or departments may have daily, weekly, or monthly vehicle needs which do not warrant permanently assigned City vehicles. Fleet Services maintains a limited number of unassigned motor pool vehicles to meet these temporary needs.

1.2 TABLE OF CONTENTS.

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED.

This policy shall apply to all City divisions and departments, excluding the Spokane Police Department.

3.0 REFERENCES.

SMC 12.07.040
RCW 46.20.220
ADMIN 0620-12-26 (as updated or amended from time to time)

4.0 DEFINITIONS.

None

5.0 POLICY.

- 5.1 It is the policy of the City of Spokane to provide a suitable number of unassigned motor pool rental vehicles for use by City employees for temporary transportation needs.

6.0 PROCEDURE

6.1 Location and Vehicle Information

One compact passenger vehicle is permanently assigned to the City Hall parking lot and is available to City Hall employees during normal business hours for short term rentals. (1 week maximum). Additional vehicle (s) may be requested for City Hall if there is sufficient demand. All remaining motor pool vehicles are available to rent from Fleet Services at 915 N Nelson Street. Available vehicles include passenger sedans, midsize SUVs, and light duty pickups. Fleet Services pool vehicles are available for both short-term and long-term rental. Call Fleet Services for current availability.

6.2 Reservations.

- 6.2.1 Employees are encouraged to make advanced reservations for use of a pool vehicle. Non-reserved vehicles will be available on a first come, first served basis.
- 6.2.2 When making a reservation for a vehicle, call or email Fleet services and be prepared to provide the following information:
- a. Pick up date.
 - b. Pick up time. (As close an estimate as possible)
 - c. Estimated return time.
 - d. Name of person making reservation and name of persons who will be using the vehicle.
 - e. The department number that will be billed for the rental.

6.3 Driver Requirements

- 6.3.1 All drivers must possess a valid driver's license (RCW 46.20.220).
- 6.3.2 Drivers must comply with all vehicle usage requirements as set forth in City of Spokane Policy 0620-12-26 (Vehicle Usage and Accidents).
- 6.3.3 Drivers must report vehicle damage, maintenance issues, or breakdowns immediately to the Fleet Services Department.

6.4 Return of Vehicles

- 6.4.1 Vehicles must be returned to place of pickup.
- 6.4.2 Vehicles must be clean and filled with fuel to avoid additional charges.
- 6.4.3 Electric vehicles must be plugged into the charging station when returned.

- 6.4.4 The pickup ticket showing return mileage, date, and time must be returned with the vehicle and keys. Charges will be accrued until the paperwork and keys are returned.
- 6.4.5 After-hours pick up or return instructions will be supplied as needed.
- 6.5 Billing for Use of Vehicles
 - 6.5.1 Motor pool charges will be billed on the monthly Fleet Services departmental billing.
 - 6.5.2 Using departments, as requested at the time of rental, will be billed for the rental charges.
 - 6.5.3 Additional charges are as follows:
 - a. Vehicle returned with fuel level below level when picked up - twenty dollars (\$20.00) or actual amount of fuel needed, whichever is greater.
 - b. Vehicle returned excessively dirty - actual charges incurred to wash, vacuum, or detail the vehicle.
 - c. Vehicles may be fueled at the Broadway fuel site at 2616 East Broadway Avenue using the gray fuel fob on the key ring. Fuel will be billed to the using department. Vehicles may be washed and vacuumed at Broadway also. Alternatively, a vendor car wash ticket can be obtained from Fleet Services. Cost of normal car wash is included for short term rentals. Only costs to clean excessively dirty vehicles, interior spills, garbage, or odors will be billed to the using department.
 - 6.5.4 Rental rates are determined yearly based on actual capital and maintenance costs. Updated price sheets are posted on Fleet Services SharePoint page.
- 6.6 Rentals for out-of-town travel
 - 6.6.1 Motor Pool vehicles are not to be used for out-of-town travel. Available alternatives include:
 - a. Carpool
 - b. Personal vehicle mileage reimbursement.
 - c. Enterprise Rent-a-Car at West 3rd Avenue and Division Street. City Account #45WA805. Phone 509-458-3340

7.0 RESPONSIBILITIES

The Fleet Services Department shall administer this policy.

8.0 APPENDICES

None

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PROCUREMENT SPECIALIST SPN 176 OPEN ENTRY

DATE OPEN: Monday, July 8, 2024

DATE CLOSED: Monday, July 22, 2024

SALARY: \$60,030.00 annual salary, payable bi-weekly, to a maximum of \$84,856.32

DESCRIPTION:

Procures materials, supplies, commodities, equipment, and services, and/or administers contracts for City of Spokane departments.

DUTIES:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Maintains records, logs and files; verifies accuracy of information; processes various routine requirements, which may include credit card purchases, invoices, claim vouchers, requisitions, and purchase orders.
- Orders, receives, maintains inventory of, and issues parts, supplies, and equipment.
- Consults with departments on purchasing needs and specification requirements.
- Instructs and advises department personnel on methods and procedures for procurement.
- Processes contracts; monitors for completeness, accuracy and appropriateness of payments.
- Manages the competitive procurement process from specification development through award.
- Coordinates public records requests and responses.
- Researches vendors, contractors, and markets to determine alternative sources, types of materials, supplies, methods, and availability, quality, and price of products or services. Develops and maintains lists of vendors that meet the standards of the City.
- Conducts internal and external customer satisfaction surveys and reports results.
- Prepares and submits periodic and special reports as required.
- Coordinates and expedites production schedules and delivery arrangements between suppliers and City departments.
- Facilitates training of project managers and other departmental staff in implementation and ongoing use of purchasing and contracting procedures.
- Disposes of surplus, obsolete and damaged stock by selling, exchanging or by other means as appropriate.
- Performs other related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable. Applicants must meet all requirements in one of the following paths at the time of application.

Bachelor's Degree Path

- *Education:* Graduation from an accredited four-year college or university in Business Administration, Finance, Accounting, Public Administration, or related field.
- *Experience:* One year of work experience in purchasing to include vendor contact experience, or a closely related position.

Associate Degree Path

- *Education:* Graduation from an accredited college or university with coursework in Business Administration, Finance, Accounting, Public Administration, or related field.

- *Experience:* Three years of work experience in purchasing to include vendor contact experience, or a closely related position.

High School Diploma Path

- *Education:* High school diploma or equivalent.
- *Experience:* Five years of work experience in purchasing to include vendor contact experience, or a closely related position.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.** Reservations can also be made through your local, public library.

Training and Experience examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, July 8, 2024, and Monday, July 22, 2024, will test Thursday, July 25, 2024, through Tuesday, July 30, 2024.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of July 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

**STREET MAINTENANCE OPERATOR I SPN 561
PROMOTIONAL**

DATE OPEN: Monday, July 08, 2024

DATE CLOSED: Monday, July 22, 2024

SALARY: \$44,537.04 annual salary, payable bi-weekly, to a maximum of \$69,801.84

DESCRIPTION:

Performs semi-skilled or specialized street maintenance work requiring previous experience and special knowledge acquired on the job.

DUTIES:

- Assigned to and works on one of the following street maintenance crews; however, employee is expected to work on other crews, perform specialized or unskilled manual work or perform other duties as conditions require.
 - o Asphalt crew: Assists in preparing street surfaces for patching, repair or tarring operations; may operate a truck.
 - o Street cleaning crew: operates independently or in a team, all types of trucks, truck-mounted snow plow, street sweeper or flusher.
- Services equipment to which assigned, makes minor field repairs, reports major repairs needed, prepares necessary reports.
- May be required to serve as lead worker to a small crew, operate other types of equipment, perform manual laboring tasks during slack or seasonal periods, answer calls, perform such duties as necessary during emergency winter operations.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current service in the Street Department; AND, completion of six months of experience in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I.
- *Licenses:* Applicants must possess a valid Class "B" Commercial Driver's License (CDL), without restriction for air brakes. All applicants must obtain a tank vehicle endorsement, within six months of appointment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination process will consist of a multiple-choice exam and a performance exam, with scoring weight assigned as follows:

- Multiple-Choice Exam: 50%
- Performance Exam: 50%

IN-PERSON MULTIPLE-CHOICE EXAM DETAILS:

- Test Date: Thursday, July 25, 2024
- Test Time: 9:00 a.m.
- Test Location: Conference Room A at Street Department, 901 N Nelson St, Spokane, WA 99202
- Approximate Duration of Exam: 1.5 Hours
- Exam Subjects May Include:
 - o Safety
 - o Supervision
 - o Interpersonal Relations
 - o Computer Skills & Reading Comprehension
 - o Mechanical Knowledge

NOTE: Additional test sessions may be made available depending on applicant volume and testing space. Applicants will be notified of testing details, upon closure of the recruitment.

PERFORMANCE EXAM DETAILS:

The performance test will be conducted the week of **July 29, 2024**, weather permitting. Qualified candidates will be notified via email of appointment details for the performance exam.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of July 2024.

SCOTT STEPHENS
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

PLAYGROUND SPECIALIST

SPN 691

(Announcement of 07/01/2024)

Examination Details:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test with weights assigned as follows:

- Multiple-Choice Test 100%

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Friday, July 26, 2024
- Test Time: 9:00 a.m.
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1.5 Hours
- Test Subjects:
 - o Decision Making
 - o Interpersonal Relations
 - o Reading
 - o Technical Knowledge
 - o Vehicle Operation



Notice for Bids

Supplies, Equipment, Maintenance, etc.

SPOKANE WATER DEPARTMENT WINDOW REPLACEMENT

City of Spokane

PW ITB #6178-24

Description: The City of Spokane is soliciting electronic bids for the Spokane Water Department Window Replacement project

Mandatory Pre-Bid Conference: Friday, July 12th at 9:00 am at the Spokane Water Department Main Office – 914 East North Foothills Drive, Spokane WA. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 22, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, July 22, 2024**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: July 3 & 10, 2024

SPOKANE WATER DEPARTMENT ELECTRICAL SUPPLY UPGRADE

City of Spokane

PW ITB #6179-24

Description: The City of Spokane is soliciting electronic bids for the Spokane Water Department Electrical Supply Upgrade.

Mandatory Pre-Bid Conference: Friday, July 12th at 10:00 am at the Spokane Water Department Main Office – 914 East North Foothills Drive, Spokane WA. Only those vendors who attend the Mandatory Pre-Bid Conference will be able to bid on this project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 22, 2024, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

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The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: July 3 & 10, 2024

On-Site Sodium Hypochlorite Generators and Related Equipment
City of Spokane Water & Hydroelectric Services Department
ITB #6190-24

Description: The City of Spokane Water & Hydroelectric Services Department/Upriver Dam is seeking Bids to furnish and deliver new equipment for on-site sodium hypochlorite generators.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 22nd, 2024 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Tanya Lester
Purchasing Department

Publish: July 3 & 10, 2024

Miscellaneous Waterworks Products Freya Street Water Main Project
Water & Hydroelectric Services Department
#ITB 6198-24

Description: The City of Spokane is seeking bids for products to be used by the Water & Hydroelectric department for the Freya Street Water Main Project.

Products requested in this ITB may be subject to ARPA funding guidelines.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 22, 2024 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Tanya Lester
Purchasing Department

Publish: July 10 & 17, 2024

6" Fire Hydrants – Annual Value Blanket
Water & Hydroelectric Services Department
ITB# 6199-24

Description: The City of Spokane Water & Hydroelectric services department is seeking bids for an annual value blanket for 6" Fire Hydrants.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 22, 2024 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Tanya Lester
Purchasing Department

Publish: July 10 & 17, 2024
