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Issue 51



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BETSY

WILKERSON

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

PAUL DILLON (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

ZACK ZAPPONE (DISTRICT 3)

VACANT (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, December 4, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Stratton, and Zappone were present. Note: There is a vacancy in Council District 2, Position 2.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the December 4, 2023, Current Agenda.

Agreement Amendment B with The Salvation Army (OPR 2023-0017) (Council Sponsors: Council Members Stratton and Cathcart)

Motion by Council Member Cathcart, seconded by Council Member Zappone, **to defer** Agreement Amendment B with The Salvation Army for shelter operations at the Trent Resource and Assistance Center to a Special Legislative Session on December 14, 2023; **carried 6-0**.

Agreement Amendment A with Revive Counseling Spokane, PLLC (OPR 2022-0764) (Council Sponsors: Council President Wilkerson and Council Member Stratton)

Motion by Council Member Cathcart, seconded by Council Member Zappone, **to place** Agreement Amendment A with Revive Counseling Spokane, PLLC, for shelter services at the Trent Resource and Assistance Center on a Special Legislative Agenda for December 14, 2023; **carried 6-0**.

Suspension of Council Rules

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of adding items 15 (Outside Special Counsel Contract Amendment with the law firm of Keating, Bucklin & McCormac, Inc.) and 16 (a, b, and c) (Public Works Agreements for services at the Riverside Park Water Reclamation Facility) to the Consent Agenda; **carried 6-0**.

Addition of Items to the Current Consent Agenda (OPR 2022-0842 through OPR 2023-1255 and OPR 2023-1257)

Motion by Council Member Bingle, seconded by Council Member Stratton, **to add** the following items to the December 4, 2023, Consent Agenda; **carried 6-0**:

- Item 15—Outside Special Counsel Contract Amendment with the law firm of Keating, Bucklin & McCormack, Inc., P.S. for legal services and advice in the legal matter of The Estate of David Shafer, et al. v. City of Spokane (OPR 2022-0842) (Council Sponsor: Council Member Cathcart)
- Items 16.a., 16.b., and 16.c.—Public Works Agreements for services at the Riverside Park Water Reclamation Facility with:
 - 16.a.—Inland Infrastructure, LLC (Spokane) for the Clarke Avenue Lift Station By-pass (OPR 2023-1255 / PW ITB 6007-23);
 - 16.b.—Guardian Roofing & Exteriors (Moses Lake, WA) for maintenance and warehouse roof membrane replacement (OPR 2023-1256 / PW ITB 6010-23); and
 - 16.c.—McKinstry, Co., LLC (Seattle, WA) to replace burner, replace gas lines and upgrade and replace burner controls (OPR 2023-1257 / PW ITB 6012-23).

Public Works Agreement with Guardian Roofing & Exteriors (Consent Agenda Item 16.b.) (OPR 2023-1256 / PW ITB 6010-23)

Motion by Council Member Bingle, seconded by Council Member Stratton, **to amend** Consent Agenda Item 16.b. (from \$165,680) to \$158,867.50; **carried 6-0.**

Special Budget Ordinance C36475

The following action was taken regarding Special Budget Ordinance C36475:

Motion by Council Member Zappone, seconded by Council Member Bingle, **to defer** Special Budget Ordinance C36475 (arising from greater-than-expected billings from other departments in the Solid Waste Fund) to January 8, 2024; **carried 6-0.**

City Council revisited Ordinance C36475 and following commentary from Public Works Director Marlene Feist and Council discussion, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to move for reconsideration** of the deferral of Special Budget Ordinance C36475 (to keep the ordinance on the agenda); **carried 6-0.**

Resolution 2023-0095 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Motion by Council Member Zappone, seconded by Council Member Stratton, **to substitute** Resolution 2023-0095 with updated version requesting special election on August 6, 2024, for parks property tax levy; **carried 6-0.**

Resolution 2023-0103 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

Motion by Council Member Bingle, seconded by Council Member Stratton, **to substitute** Resolution 2023-0103 (regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for a three-year period from 2025-2027) with an updated revised version; **carried 6-0.**

Resolution 2023-0104 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** Resolution 2023-0104 (regarding the appointment of for and against committee members relating to a measure on the August 6, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Citywide Park Improvements and Safety for a twenty-year period beginning in 2025) with an updated revised version; **carried 6-0.**

Resolution 2023-0106 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Dillon, **to suspend** Council Rules for the purpose of substituting Resolution 2023-0106; **carried 5-1.**

Motion by Council Member Zappone, seconded by Council Member Dillon, **to adopt the circulated version at 1:04 p.m.** (thereby substituting with updated version) of Resolution 2023-0106—rescinding prior Resolution 2023-0043 referring a matter to the voters of the City of Spokane, and directing the City Clerk to advise the Spokane County Clerk to remove the proposition from the February 13, 2024, ballot, and calling for creation of a City Charter Review Committee; **rejected 3-3.**

Final Reading Ordinance C36454 (Council Sponsors: Council Members Bingle and Cathcart)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Final Reading Ordinance C36454—relating to the waiver of certain permitting fees for solar energy systems and electric vehicle charging stations set forth in the Spokane Municipal Code and adding fees—to February 5, 2024, Agenda; **carried 6-0.**

Advance Agenda Review

There was no Advance Agenda review, as the December 11, 2023, City Council Meeting was canceled.

Council Recess/Executive Session

The City Council recessed at 4:05 p.m. and immediately reconvened into an Executive Session for the purposes of RCW 42.30.110 to review negotiations on the performance of a publicly bid contract and potential litigation for 30 minutes. At 4:35 p.m., the meeting was extended for 10 additional minutes. At 4:45 p.m., the meeting was extended for 5 additional minutes. The Executive Session ended at 4:50 p.m., at which time the 3:30 p.m. Briefing Session also ended. City Attorney Lynden Smithson and Assistant City Attorney Michael Piccolo were present for the Executive Session. The City Council reconvened at 6:07 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Stratton, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

There were no **Mayoral Proclamations**.

COUNCIL SALUTATIONS**Saluting the Public Service of Council Member Karen Stratton**

Council Member Zappone read a Council Salutation saluting the public service of Council Member Karen Stratton. Karen will be completing her term in office as a member of the City Council, District 3, on December 31, 2023, having served on the City Council since her appointment in 2013 and subsequent elections in 2015 and 2019. In over 30 years, since former Mayor Sheri Barnard, former Mayor David Rodgers, and her father Al Stratton, no one has served on City Council longer than Karen Stratton. Karen then providing remarks on her service to the City of Spokane.

The Council Salutation is attached to the minutes for reference.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Justice Forral
- Azalyn Croft
- Tim O'Rourke
- Ron McInerney
- Ivonne Polanski
- Mikki Hatfield
- Randy Kessler
- Scott Ward
- Joe Ader
- Lukas Gianni
- Larry Andrews
- David Calechman
- Juliet Barenti
- Zach McGuckin
- Lillian McGaugh

CONSENT AGENDA

After public testimony from one individual and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **approved** Staff Recommendations for the following items:

Amendment to Five-year Value Blanket with Pomp's Tire Service (Spokane) changing them to the primary source for the purchase of miscellaneous tires for City vehicles utilizing Washington State Contract No. 0519—additional \$500,000. (OPR 2022-0902) (Council Sponsor: Council President Wilkerson)

Value Blanket Renewal 4 of 4 with Atlas Copco Rentals, LLC (Arlington, WA) for as-needed compressor rentals at the Waste to Energy Facility from January 1, 2024, through December 31, 2024—total cost not to exceed \$135,000 (incl. tax). (OPR 2019-0881 / RFQ 5119-18) (Council Sponsor: Council President Wilkerson and Council Member Bingle)

Value Blanket Renewal 2 of 4 with Cabot Norit Activated Carbon (Marshall, TX) for the purchase of activated carbon for the Waste to Energy Facility from January 1, 2024, through December 31, 2024—annual cost not to exceed \$105,000 (plus tax). (OPR 2022-0007 / RFQ 5541-21) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Revenue Contract Renewal/Amendment 4 of 4 with American Recycling Corp. (Spokane Valley, WA) for the sale of the Waste to Energy Facility's metals ash and scrap metal from January 1, 2024, through December 31, 2024—anticipated revenue approximately \$300,000. (OPR 2019-1093 / RFP 5176-19) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Contract Renewals 4 of 4 with WEMCO, Inc. (Spokane) for the following services at the Waste to Energy Facility from January 1, 2024, through December 31, 2024:

- a. Crane, hoist, trolley and lifeline preventative maintenance and inspections—not to exceed \$60,000 (incl. tax). (OPR 2019-0959 / PW ITB 5101-19)
- b. Bridge crane maintenance and inspections—not to exceed \$100,000 (incl. tax). (OPR 2019-0960 / PW ITB 5105-19)
(Council Sponsors: Council President Wilkerson and Council Member Bingle)

Contract Renewal 1 of 4 with Deeco, Inc. (Raleigh, NC) for air emissions compliance testing at the Waste to Energy Facility from January 1, 2024, through December 31, 2024—not to exceed \$140,000 (plus tax). (OPR 2022-0709 / IRFP 5616-22) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Contract renewal 1 of 3 with Anatek Labs, Inc. (Spokane) for as-needed analytical services for groundwater, leachate and other samples at the Waste to Energy Facility from November 1, 2023, through October 31, 2024—not to exceed \$50,000 (plus tax). (OPR 2021-0601 / RFP 5680-21) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. West Cora, LLC for the future construction of approximately 88 units, at Parcel Number 35064.3614, commonly known as 516 W. Cora Avenue. (OPR 2023-1243)
- b. Ministry Housing Investment Group, LLC for the future construction of approximately 9 units, at Parcel Numbers 35181.2916, 35181.2917, & 35181.2918, commonly known as 504-512 W. Sinto Avenue. (OPR 2023-1244)

The Conditional Agreements will ultimately result in the issuance of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Stratton and Zappone)

Memorandum of Agreement between the City of Spokane and the Northeast Public Development Authority to reimburse the City of Spokane for the design and construction of the water transmission main in Freya between Garland and Wellesley—\$1,500,000. (OPR 2023-1245 / ENG 2017081) (Council Sponsor: Council Member Bingle)

Grant Agreement with the Washington State Office of Public Defense for use in public defense services from January 1, 2024, through December 31, 2025—\$186,000. (OPR 2023-1246) (Council Sponsor: Council President Wilkerson)

Consultant Agreement with Kittelson & Associates, Inc. (Spokane) to conduct the West Central Infrastructure Project for public infrastructure improvements in the West Central Neighborhood from November 8, 2023, through December 31, 2025—\$300,000 (plus tax, if applicable). (OPR 2023-1249 / RFQ 5897-23) (Council Sponsors: Council Members Zappone and Stratton)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 22, 2023, total \$6,384,623.15 (Check Nos.: 599345-599409; ACH Nos.: 123340-123527), with

Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,995,088.79. (CPR 2023-0002)

- b. Payroll claims of previously approved obligations through November 25, 2023: \$10,064,074.55. (CPR 2023-0003)

City Council Meeting Minutes: November 13, 2023.

Outside Special Counsel Contract Amendment with the law firm of Keating, Bucklin & McCormack, Inc., P.S. (Seattle, WA) for legal services and advice in the legal matter of The Estate of David Shafer, et al. v. City of Spokane—additional \$100,000. (Total contract amount: \$200,000.) (OPR 2022-0842) (Council Sponsor: Council Member Cathcart)

Public Works Agreements for services at the Riverside Park Water Reclamation Facility from December 11, 2023, through December 31, 2024, with:

- a. Inland Infrastructure, LLC (Spokane) for the Clarke Avenue Lift Station By-pass—\$353,350.75 (plus tax, if applicable). (OPR 2023-1255 / PW ITB 6007-23)
- b. Guardian Roofing & Exteriors (Moses Lake, WA) for maintenance and warehouse roof membrane replacement—\$165,680 (plus tax, if applicable). (OPR 2023-1256 / PW ITB 6010-23)
- c. McKinsty, Co., LLC (Seattle, WA) to replace burner, replace gas lines and upgrade and replace burner controls—\$332,341 (plus tax, if applicable). (OPR 2023-1257 / PW ITB 6012-23)
(Council Sponsor: Council President Wilkerson)

LEGISLATIVE AGENDA

Items under “Hearings” were considered before “Special Budget Ordinances.” For Council Action on “Special Budget Ordinances,” see section of minutes following “Hearings.”

HEARINGS

Hearing on Final Reading Ordinance C36478 (Council Sponsors: Council Members Bingle and Cathcart)

Amanda Beck, Planner II, introduced Emilie Cameron, President and CEO – Downtown Spokane Partnership, who provided an overview of the BID Management Plan and Budget for 2024. After an opportunity for public testimony, with no individuals speaking, and an opportunity for Council questions and commentary, with none provided, the following action was taken:

Upon Unanimous 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36478** approving and confirming the 2024 Assessments and Assessment Roll for the Downtown Parking and Business Improvement Area, prepared under Ordinance C32923 as codified and amended in Chapter 4.31C SMC.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Hearing on Final Reading Ordinance C36479 (Council Sponsors: Council Members Bingle and Cathcart)

Amanda Beck, Planner II, introduced Laverne Biehl, Executive Director – East Sprague Parking and Business Improvement Area, and Chris Venne, President – East Sprague Ratepayer Advisory Board, who provided an overview of the 2024 Management Plan for the East Sprague Parking and Business Improvement Area. After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon Unanimous 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36479** approving and confirming the 2024 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 4.31C SMC.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

SPECIAL BUDGET ORDINANCES**Special Budget Ordinance C36471 (Council Sponsors: Council President Wilkerson and Council Member Bingle)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36471** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

1) Decrease revenue by \$1,400,000.

A) Of the decreased revenue, \$1,400,000 is removed from an operating transfer-in from the Public Safety Personnel and Crime Reduction Fund to the Police department.

2) Decrease appropriation by \$1,460,000.

A) Of the decreased appropriation, \$60,000 is removed from base wages in the Human Resources department.

B) Of the decreased appropriation, \$1,000,000 is removed from social security in the Police department.

C) Of the decreased appropriation, \$400,000 is removed from education pay in the Police department.

3) Increase appropriation by \$460,000.

A) Of the increased appropriation, \$60,000 is provided solely for contractual services in the Human Resources department.

B) Of the increased appropriation, \$400,000 is provided solely for contractual services in the CED Division department for PDA tax payments.

and

Public Safety Personnel and Crime Reduction Fund

1) Decrease appropriation by \$1,400,000.

A) Of the decreased appropriation, \$1,400,000 is removed from an operating transfer-out to the General Fund Police department.

2) Increase appropriation by \$1,400,000.

A) Of the increased appropriation, \$1,400,000 is provided solely as an operating transfer-out to the Fire/EMS Fund.

and

Fire/EMS Fund

1) Increase revenue by \$1,400,000.

A) Of the increased revenue, \$1,400,000 is provided solely for an operating transfer-in from the Public Safety Personnel and Crime Reduction Fund.

2) Increase appropriation by \$1,400,000.

A) Of the increased appropriation, \$1,400,000 is provided solely for uniform overtime.

(This action arises from the need to adjust the General Fund budget for year-end.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Special Budget Ordinance C36472 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36472** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Hotel/Motel Lodging Tax Fund

1) Increase appropriation by \$1,000,000.

A) Of the increased appropriation \$1,000,000 is provided solely for payments to the Spokane Public Facilities District.

(This action arises from greater-than-expected Hotel/Motel Lodging Tax revenue which necessitates increased appropriation for payments to the Spokane Public Facilities District.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36473 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36473** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Workers' Compensation Fund

1) Increase appropriation by \$600,000.

A) Of the increased appropriation, \$600,000 is provided solely for insurance claim payments.

(This action arises from greater-than-expected Worker's Compensation insurance claims.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36474 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36474** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Office of Performance Management Fund

1) Decrease appropriation by \$220,000.

A) Of the decreased appropriation, \$220,000 is removed from bases wages.

2) Increase appropriation by \$220,000.

A) Of the increased appropriation, \$220,000 is provided solely for contractual services.

(This action arises from the need to contract with a vendor to review the Spokane Municipal Code for consistency and to address conflicting Chapters and/or Sections.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36475 (Council Sponsors: Council Members Stratton and Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36475** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds

of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Solid Waste Fund

1) Increase appropriation by \$1,275,000

A) Of the increased appropriation, \$1,000,000 is provided solely for Fleet Services for Solid Waste Collections operations and recycling.

B) Of the increased appropriation, \$275,000 is provided solely for Insurance Premiums for Solid Waste Disposal.

(This action arises from greater-than-expected billings from other Departments in the Solid Waste Fund.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Special Budget Ordinance C36476 (Council Sponsors: Council Members Stratton and Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36476** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Facilities Management-Capital Fund

1) Increase appropriation by \$1,200,000.

A) Of the increased appropriation, \$1,200,000 is provided solely for machinery/equipment in the Solid Waste Department.

(This action arises from the need to purchase equipment for operations at the Waste to Energy Plant.)

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0094 (Deferred from November 13, 2023, Agenda) (Relates to Resolution 2023-0103) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0094**, of the City of Spokane proposing an increase in the regular property tax levy for a period of three years beginning in 2025 in an amount exceeding the limitations of chapter 84.55 RCW to provide funding for library operations; providing for the submission of the measure to the qualified electors of the City at a special election; requesting that the Spokane County Auditor hold a special election for the measure on February 13, 2024; and providing for other matters properly related thereto.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0095 (Deferred from November 13, 2023, Agenda) (as substituted during the 3:30 p.m. Briefing Session) (Relates to Resolution 2023-0104) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0095**, as substituted, of the City of Spokane proposing an increase in the regular property tax levy for a period of twenty years beginning in 2025 in an amount exceeding the limitations of chapter 84.55 RCW to provide funding for park improvements and safety citywide, including renovating aging parks, playgrounds, restrooms, sport courts, and trailheads; increasing park rangers and maintenance personnel; developing new parks in neighborhoods without them; adding all-weather sports fields; and protecting natural lands; providing for the submission of the measure to the qualified electors of the City at a special election; requesting that the Spokane County Auditor hold a special election for the measure on August 6, 2024; and providing for other matters properly related thereto.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0100 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0100** relating to the final adoption of the City of Spokane Water System Plan dated September 27, 2023, and submittal for final approval by the Washington State Department of Health.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0101 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0101** approving settlement of property damage claim with Lumen Technologies DBA Qwest and CenturyLink—\$56,723.70.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0102 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Zappone)

Upon consideration of Resolution 2023-0102, the following actions were taken following Council commentary:

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of adding to Resolution 2023-0102; **carried 6-0**.

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to add to** Resolution 2023-0102 a version circulated by Council Member Zappone at 1:02 p.m., which adds an amendment to the legislative agenda regarding Coeur d'Alene Park; **carried 6-0**.

(The amendment adds the following to the legislative agenda under "Expanding opportunities to walk, bike, and play": "\$750,000 for phase 1 improvements to install new playground equipment and restrooms at Coeur d'Alene Park in the historic neighborhood of Browne's Addition, where 50% of residents are renters. Spokane Parks will secure the remaining funds for the \$3.5 million upgrade through the upcoming parks levy and annual parks department capital funding. There are current discussions with the Spokane Transit Authority about improved walking infrastructure to access the newly opened STA City Line, which starts in Coeur d'Alene Park.")

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 5-1 Roll Call Vote, the City Council **adopted Resolution 2023-0102**, as amended, adopting the City of Spokane's legislative agenda for the upcoming 2024 state legislative session.

Ayes: Bingle, Dillon, Stratton, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

Resolution 2023-0103 (as substituted during the 3:30 p.m. Briefing Session) (Relates to Resolution 2023-0094) (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After an opportunity for public testimony, with no individuals requesting to speak, and brief Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0103**, as substituted, regarding the appointment of for and against committee members relating to a measure on the February 13, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Library operations for a three-year period from 2025-2027.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0104 (as substituted during the 3:30 p.m. Briefing Session) (Relates to Resolution 2023-0095) (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After an opportunity for public testimony, with no individuals requesting to speak, and brief Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0104**, as substituted, regarding the appointment of for and against committee members relating to a measure on the August 6, 2024, special election ballot regarding a measure proposing an increase in the regular property tax levy for Citywide Park Improvements and Safety for a twenty-year period beginning in 2025.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0105 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0105**, amending the appointments of Council Members to boards and commissions.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0106 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Public testimony was received and Council commentary was held on Resolution 2023-0106. The following actions were taken:

Motion by Council Member Dillon, seconded by Council Member Zappone, **to suspend** Council Rules (for the purposes of substituting Resolution 2023-0106; **rejected 4-2**. (Suspension of the Council Rules requires a majority plus one.)

Motion by Council Member Stratton, seconded by Council Member Zappone, **to defer** Resolution 2023-0106—rescinding prior Resolution 2023-0043 referring a matter to the voters of the City of Spokane, and directing the City Clerk to advise the Spokane County Clerk to remove the proposition from the February 13, 2024, ballot, and calling for creation of a City Charter Review Committee—to a Special Legislative Session on December 14, 2023; **carried 4-2**.

FINAL READING ORDINANCES

For Council action on Final Reading Ordinance C36454, see section of minutes under 3:30 p.m. Briefing Session.

Final Reading Ordinance C36456 (as substituted on October 30, 2023) (Deferred from November 6, 2023, Agenda) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36456**, as substituted, relating to budget planning and budget presentations, and amending Section 07.14.030 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36468 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36468** relating to the City of Spokane's Utility Tax; amending the Spokane Municipal Code (SMC) section 08.10.030(A)(3), (4) and (7) and setting an effective date.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36469 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After public testimony and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C32469** changing the zone from Context Area 4 (CA4) to High Density Residential 55 (RHD-55) for property located at 802 East Sharp Avenue in the City and County of Spokane, State of Washington, by amending the Official Zoning Map.

Ayes: Bingle, Cathcart, Dillon, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinances C36478 and C36479, see section of minutes under "Hearings."

FIRST READING ORDINANCES

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the First Reading Ordinances, with no individuals requesting to speak.

ORD C36477 Relating to the grant acceptance process and amending SMC 07.19.010 of Title 07.19 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Stratton)

There were no **Special Considerations**.

For Council action on Hearings (Final Reading Ordinances C36478 and C36479), see section of minutes before "Special Budget Ordinances."

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 8:31 p.m. A special meeting of City Council will be held December 14, 2023. The next regularly scheduled meeting of City Council will be held January 8, 2024.

Attachments to the minutes are on file in the Office of the City Clerk.

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 27, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, and Wilkerson were present. Council Member Zappone arrived at 3:38 p.m.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the November 27, 2023, Current Agenda.

Resolution 2023-0099 (Council Sponsors: Council President Kinnear and Council Member Cathcart)

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to add** the selection to fill the Hearing Examiner's position (filling in the blank in Resolution 2023-0099 with Karl J. Granrath's name); **carried 6-0**.

Final Reading Ordinance C36467 (Council Sponsors: Council President Kinnear and Council Members Wilkerson and Cathcart)

Motion by Council Member Oelrich, seconded by Council Member Wilkerson, **to substitute** Final Reading Ordinance C36467—adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage—with the version circulated by Giacobbe Byrd circulated at 12:01 p.m. today; **carried 6-0**.

Suspension of Council Rules

Motion by Council Member Cathcart, seconded by Council Member Oelrich, **to suspend** Council Rules for the purpose of adding a resolution (Resolution 2023-0107) to the agenda; **carried 6-0**.

Resolution 2023-0107

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to add** Resolution 2023-0107—regarding allocation of funds from infractions issued with automated traffic safety cameras for traffic calming measures—to tonight's Legislative Agenda; **carried 6-0**.

Thank you to Council President Kinnear and Council Member Oelrich

Interim City Administrator Garrett Jones thanked both Council President Kinnear and Council Member Oelrich for their service.

(Council Member Zappone arrived at the meeting at 3:38 p.m., during Advance Agenda Review of Consent Agenda Item No. 1.)

Advance Agenda Review

The City Council received an overview from staff on the December 4, 2023, Advance Agenda items.

Agenda Item Sponsorship

Council President Kinnear noted she is a Council sponsor or co-sponsor on many of the agenda items on December 4. She requested that at some point between now and December 4 that her name be replaced with another Council sponsor. Council Director Giacobbe Byrd stated he has received agreement from incoming Council President Wilkerson that she will take over sponsorship of the items, with the exception of Resolution 2023-0101 for which she is already a sponsor. Council Member Bingle indicated he would be the second sponsor on Resolution 2023-0101

Action to Approve December 4, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the December 4, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Zappone, seconded by Council Member Stratton, **to approve** the December 4, 2023, Advance Agenda; **carried 7-0.**

Council Meeting Cancelations

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to cancel** all Council meetings on December 11; **carried 7-0.**

Council Recess/Executive Session

The City Council adjourned at 4:14 p.m. No Executive Session was held. The City Council reconvened at 6:06 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports.**

MAYORAL PROCLAMATION

November 28 – December 10, 2023 *Christmas Tree Elegance Weeks*

Council President Kinnear read the proclamation. Jennifer Ogden accepted the proclamation and remarked on the event.

The Mayoral Proclamation is attached to the minutes for reference.

COUNCIL SALUTATION**Saluting the Public Service of Council President Lori Kinnear**

Council Member Wilkerson read a proclamation saluting the public service of Council President Lori Kinnear. Lori has represented the community members of Spokane since 2016, first as a representative of District 2, then as City Council President. She was the first woman to hold the position of City Council President.

The Council Salutation is attached to the minutes for reference.

There were no **Reports from Neighborhood Councils.**

There were no **Boards and Commissions Appointments.**

There were no **Administrative Reports.**

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Hannah Nelson
- Zane Alexander (virtual)
- John Hancock

- Mikki Hatfield
- Doug Hockin
- Terry Hill
- Russell Webster
- Ka'din Rahma
- Ashley Calderon
- War Bear Buencu-na
- Natalia Welzenbach-Marcu
- Brooke Gidney
- Andrew Cowley
- Ryan Oliveira
- Azalyn Croft

CONSENT AGENDA

After public testimony from one individual and the opportunity for Council commentary, with none provided, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** Staff Recommendations for the following items; **carried 7-0**:

Ninth Amendment to the Lease Agreement between the Spokane Airport Board and City of Spokane for the Waste to Energy Facility from May 1, 2023, through April 30, 2028—\$264,600 annually. (Second of four 5-year renewal options.) (OPR 1988-0495) (Council Sponsor: Council Member Stratton)

Consultant Agreements with Integrus (Spokane) for:

- a. Design and Engineering Services for Upriver Dam Building Interior Remodel from November 1, 2023, through October 31, 2025—\$140,250 (plus tax, if applicable). (OPR 2023-1223 / RFQu 5898-23)
- b. Water Department Main Campus Office Renovation Reconstruction Design and Construction Management Services from November 1, 2023, through October 31, 2026—\$908,011 (plus tax, if applicable). (OPR 2023-1224 / RFQ 5873-23)
(Council Sponsor: Council Member Stratton)

Consultant Agreement with Bureau Verits Technical Assessments, LLC (Owings Mills, MD) to provide facility system and structure condition assessments including surveys and reports for the Northeast and West Central Community Centers from November 1, 2023, through October 31, 2024—\$74,064 (plus tax, if applicable). (OPR 2023-1225 / RFQ 5945-23) (Council Sponsors: Council President Kinnear and Council Member Stratton)

Contract with Roar Works, LLC (Spokane) for snow and ice removal for the Intermodal Facility, the Public Defenders/ Prosecutors Building, and City Hall, and for landscaping maintenance at the Intermodal Facility and Public Defender / Prosecutors Building—\$135,595 (excluding tax). (OPR 2023-1226) (Council Sponsors: Council President Kinnear and Council Member Stratton)

Contract Amendments with Spokane Neighborhood Action Partners, utilizing Community Development Block Grant funds, extending funding through June 30, 2024, for:

- a. Essential Home Repair Program—additional \$290,000. Total award amount: \$790,000. (OPR 2022-0796)
- b. Single Family Rehabilitation Program—additional \$590,445. Total award amount: \$2,075,324. (OPR 2022-0797)
(Council Sponsor: Council Member Stratton)

Approval of the Community, Housing, and Human Services Board's Allocation Recommendation, and approval to allow Community, Housing, and Human Services Department to enter into template loan agreements with subrecipients as follows:

- a. St. Johns' Two, West 9th Senior Housing project: \$2,015,000. (OPR 2023-1227)
- b. Volunteers of America Eastern Washington & Northern Idaho, Vets on North Lacey project: \$1,500,000. (OPR 2023-1228)
(Council Sponsor: Council Member Stratton)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through November 17, 2023, total \$11,384,130.33 (Check Nos.: 599200-599344; ACH Nos.: 123134-123339), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,144,652.01. (CPR 2023-0002)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36466 (Council Sponsors: Council Members Wilkerson and Stratton)

After public testimony from one individual and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36466** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Asset Management Fund

1) Decrease appropriation by \$21,200.

A) Of the decreased appropriation, \$21,200 is removed from base wages.

2) Increase appropriation by \$21,200.

A) Of the increased appropriation, \$21,200 is provided solely for building repair & maintenance on behalf of Municipal Court.

(This action arises from the need to perform facility and technical improvements at Municipal Court.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0099 (as amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Cathcart)

After public testimony from one individual and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0099** as updated, appointing Karl J. Granrath to fill the position of Hearing Examiner for the City of Spokane.

Ayes: Bingle, Cathcart Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0107 (as added during the 3:30 p.m. Briefing Session)

After a full reading of Resolution 2023-0107 by the City Clerk, public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0107** regarding allocation of funds from infractions issued with automated traffic safety cameras for traffic calming measures.

Ayes: Bingle, Cathcart Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

FINAL READING ORDINANCES

Final Reading Ordinance C32467 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Members Wilkerson and Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C32467** (as substituted) adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage.

Ayes: Bingle, Cathcart Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36468 Relating to the City of Spokane's Utility Tax; amending the Spokane Municipal Code (SMC) section 08.10.030(A)(3), (4) and (7) and setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Wilkerson and Cathcart)

ORD C36469 Changing the zone from Context Area 4 (CA4) to High Density Residential 55 (RHD-55) for property located at 802 East Sharp Avenue in the City and County of Spokane, State of Washington, by amending the Official Zoning Map. (Council Sponsors: Council President Kinnear and Council Member Bingle)

There were no **Special Considerations**.

There were no **Hearings**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 7:56 p.m. No Executive Session was held.

Attachments to the minutes are on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
17 October, 2022

Called to Order: 1:18 PM PST

Recording of the meeting may be viewed by at <https://vimeo.com/76151442>

Attendance

Committee Members Present: Council President Breean Beggs, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone

Staff/Others Present: Matt Boston, Christine Crowley, Conner Thorne, Gavin Cooley, Jessica Stratton, Jenn Cerecedes, Johnnie Perkins, Mike Piccolo, Tonya Wallace, Michelle Murray, Chris Johnson, Jeff Gunn, Shae Blackwell, Kelly Thomas, Nicolette Ocheltree, Mark Carlos, Colin Tracy, Justin Bingham, Erin Haugen, Dusty Frederickson, Dan Bueller

Approval of Minutes:

Council Member Bingle moved to approve, Council Member Cathcart seconded. Agenda and minutes were approved unanimously.

Agenda Items

III. Discussion Items

1. 2020 Accountability Audit – Christine Croskey - (20 mins)
 - No Action Taken
 - Presentation & Discussion Only

2. Administration Q&A regarding the 2023 preliminary budget – Tonya Wallace – (20 mins)
 - No Action Taken
 - CP Beggs and CM Wilkerson agreed to sponsor this item to move it forward for formal consideration
3. 2023 Budget Resolution - Breean Beggs (10 minutes)
 - Action Taken
 - CP Beggs, CM Cathcart and CM Wilkerson agreed to sponsor this item to move it forward for formal consideration
4. Quarterly Budget Report - Jessica Stratton (10 minutes)
 - No Action Taken
 - Presentation & Discussion Only
5. Quarterly Investment Report and Investment Strategy Review – Chis Johnson, Conner Thorne, Gavin Cooley (15 minutes)
 - No Action Taken
 - Presentation and Discussion Only
6. Ordinance adopting a City Council Redistricting Plan – Hannahlee Allers (10 minutes)
 - Action Taken
 - CP Beggs and CM Zappone agreed to sponsor this item to move it forward for formal consideration
7. SBO – PMO Contractual Services – Dusty Frederickson (10 minutes)
 - Action Taken
 - CP Beggs and CM Cathcart agreed to sponsor this item to move it forward for formal consideration
8. SBO – Retainage Payment and Vehicle acquisition from salary savings – Dan Bueller (10 minutes)
 - Action Taken
 - CM Kinnear and Bingle agreed to sponsor this item to move it forward for formal consideration
9. SBO – Interpreter Costs - Lynden Smithson (5 minutes)
 - Action Taken
 - CM Bingle and CM Cathcart agreed to sponsor this item to move it forward for formal consideration
10. SBO – Salary Savings to Janitorial – Lynden Smithson – (5 minutes)
 - Action Taken
 - CM Bingle and CM Stratton agreed to sponsor this item to move it forward for formal consideration
11. Capital Improvement Plan and Ordinance – Jessica Stratton (5 minutes)
 - Action Taken
 - CP Beggs and CM Wilkerson agreed to sponsor this item to move it forward for formal consideration
12. Revenue Hearing and Property Tax Ordinance – Tonya Wallace (5 minutes)
 - Action Taken
 - CM Beggs and Wilkerson agreed to sponsor this item to move it forward for formal consideration
13. TRAC Services SBO – Tonya Wallace (5 minutes)
 - Action Taken
 - CM Beggs and Stratton agreed to sponsor this item to move it forward for formal consideration

Consent Items (no discussion was requested or had)

1. 2023 East Sprague Business Improvement District Special Assessment (Planning Services)
2. Amend contract with Solid Waste Systems to add more money (Fleet Services)
3. SCADA Hardware Purchase for Upriver Dam (Water Department)
4. Call for Budget Hearings (Budget)
5. AV Grant & SBO (Municipal Court)
6. 2023 Airport Budget Approval (Spokane Airport)

Executive session

None.

Adjournment

The meeting adjourned at 3:13 PM PST, next meeting will be on November 21st at 1:15 PM PST

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
19 September, 2022

Called to Order: 1:17 PM PST

Recording of the meeting may be viewed by at: <https://vimeo.com/75143201>

Attendance

Committee Members Present: Council President Breean Beggs, Council President, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle (virtual), CM Zack Zappone

Staff/Others Present: Matt Boston, Hannahlee Allers, Conner Thorne, John Hall, Heather Sweet, Jessica Stratton, Teri Stripes, Spencer Gardner, Mike Piccolo, Steve MacDonald (virtual), Tonya Wallace, Michelle Murray, Jeff Gunn, Shae Blackwell, Kelly Thomas, Mark Carlos, Lynden Smithson, Luis Garcia, Johnnie Perkins, Collin Tracy, Colin Tieran

Approval of Minutes:

Council Member Cathcart moved to approve, Council Member Zappone seconded. Agenda and minutes were approved unanimously.

Agenda Items

III. Discussion Items

1. Monthly Investment Report – Conner Thorne & Chris Johnson – (5 mins)
 - No Action Taken
 - Presentation Only
2. Annual Compliance Reporting for Weather Ordinance- John Hall - (10 mins)
 - Action Taken
 - Council Members Wilkerson and Bingle agreed to sponsor this item to move it forward for formal consideration
3. Safe Air Center Ordinance – Zack Zappone (5 mins)
 - Action Taken
 - Council Member Zappone and Council President Beggs agreed to sponsor this item to move it forward for formal consideration
4. SBO – My Spokane – Heather Sweet (5 minutes)
 - Action Taken
 - Council Members Wilkerson, Stratton and Bingle agreed to sponsor this item to move it forward for formal consideration
5. SBO – Director of Code Enforcement & Parking – Steve MacDonald (5 mins)
 - Action Taken
 - Council President Beggs and Council Member Stratton agreed to sponsor this item to move it forward for formal consideration
6. SBO – Election Expenses – Jessica Stratton (5 mins)
 - Action taken
 - i. Council President Beggs and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
7. Community Safety Act – Michael Cathcart (10 minutes)
 - Action taken
 - i. Council Members Cathcart and Bingle agreed to sponsor this item to move forward for formal Council consideration.
8. Wildland Fire Risk Reduction Federal Grant – Chief Brian Schaeffer (10 mins)
 - Action Taken (presented out of order during committee at 2:20pm)
 - i. Council Members Kinnear and Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

9. Contract Amendment/Extension – Human Resources Consultant – Mike Piccolo (5 mins)
 - Action taken
 - i. Council Member Kinnear agreed to sponsor this item to move forward for formal Council consideration.
10. Contract Amendment/Extension – Human Resources Consultant – Mike Piccolo (10 mins)
 - Action taken
 - i. Council Member Kinnear agreed to sponsor this item to move forward for formal Council consideration.
11. Amendments to Outside Counsel Contracts (Summit) – Lynden Smithson (5 mins)
 - Action taken
 - i. Council Member Kinnear agreed to sponsor this item to move forward for formal Council consideration.
12. Special Counsel Contract Amendment – Lynden Smithson (5 mins)
 - Action taken
 - i. Council President Beggs agreed to sponsor this item to move forward for formal Council consideration.
13. 2022 Strategic Budget Discussion – Matt Boston (10 mins)
 - Action taken
 - i. Council Members Stratton and Zappone agreed to sponsor this item to move forward for formal Council consideration.

Consent Items (no discussion was requested or had)

1. SBO - COPS Victim's Advocate Funding (Spokane Police Department) Contract – Rubicon Global, LLC Annual Software Maintenance (Innovation and Technology Services)
2. LTAC Contract Award to Spokane Sports (Accounting)
3. SBO for less-than lethal 40mm launchers w/ accessories (Police) SBO – ARPA Parks Transfer (Finance)
4. Value Blanket – Purchase of Light Bars, Sirens and Accessories (Fleet Services)
5. SBO - Budget Transfer to Pay Construction Management Bldg Retainage & Purchase of 4 Pickups (Public Works, Engineering)
6. SBO - PMO Contractual Services (Project Management Office)
7. Council Confirmation of Mayoral Appointee - Development Services Center (Community & Economic Development)
8. Council Confirmation of Mayoral Appointee - Director of Parking Services & Code Enforcement (Community & Economic Development)
9. Parking Management Systems Contract Amendment (Parking Services)
10. Robert Half Contract Amendment (Accounting)
11. Purchase Pre-Approval Request (Fleet Services)
12. Short-term Contract Extension – Luke Esser (City Council)
13. Short-term Contract Extension – Nick Federici (City Council)

Executive session

None.

Adjournment

The meeting adjourned at 3:02 PM PST , next meeting will be on the 17th of October at 1:15 PM PST

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
15 August, 2022

Called to Order: 1:17 PM PST

Recording of the meeting may be viewed by at <https://vimeo.com/73978185>

Attendance

Committee Members Present: Council President Breean Beggs, Council President, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone

Staff/Others Present: Matt Boston, Hannahlee Allers, Conner Thorne, Gavin Cooley, Jessica Stratton, Teri Stripes, Spencer Gardner, Johnnie Perkins, Chief Brian Schaeffer, Mike Piccolo, Mike Ormsby, Steve MacDonald, Tonya Wallace, Michelle Murray, Carly Cortright, Jeff Gunn, Shae Blackwell, Kelly Thomas, Nicolette Ocheltree, Mark Carlos, John Hall, Colin Tracy

Approval of Minutes:

Council Member Bingle moved to approve, Council Member Zappone seconded. Agenda and minutes were approved unanimously.

Agenda Items**III. Discussion Items**

1. Local 29 Contract – Mike Piccolo – (15 mins)
 - Action Taken
 - CM Bingle agreed to sponsor this item to move it forward for formal consideration
2. Contract – Trent Shelters Operations - John Hall - (20 mins)
 - Action Taken
 - CM Bingle and CM Wilkerson agreed to sponsor this item to move it forward for formal consideration
3. Proposed Ordinance to Suspend Comp Plan Amendments in 2023 – Spencer Gardner (10 mins)
 - Action Taken
 - Council President Beggs and CM Kinnear agreed to sponsor this item to move it forward for formal consideration
4. SBO – Fire Overtime – Tonya Wallace (5 minutes)
 - Action Taken
 - CM Wilkerson and CM Cathcart agreed to sponsor this item to move it forward for formal consideration
5. East Sprague BID Special assessment Rate Change – Amanda Beck (10 mins)
 - Action Taken
 - CM Bingle and CM Cathcart agreed to sponsor this item to move it forward for formal consideration
6. SBO – Election Expenses – Jessica Stratton (5 mins)
 - Action taken
 - i. Council President Beggs and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
7. Investment Update – Gavin Cooley and Conner Thorne – (10 minutes)
 - Action taken
 - i. Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
8. SBO – Channel 5 – John Delay (5 mins)
 - No Action taken, Presentation & Discussion was had
 - i. Council Member Stratton and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
9. Settlement Resolution – Mike Ormsby (5 mins)
 - Action taken
 - i. Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

Consent Items (no discussion was requested or had)

1. Contract – AssetWorks Fleet Asset Management System (Innovation and Technology Services)
2. Contract – Rubicon Global, LLC Annual Software Maintenance (Innovation and Technology Services)
3. SBO – Worker;s Compensation Equipment (Safety Department (HR))
4. SBO – Fire Study (Fire Department)
5. SBO – Planning Services (Planning and Economic Development)
6. SBO – ARPA Parks Transfer (Finance)
7. SBO – Golf Fund (Parks & Recreation)
8. Update on Insurance Program for 2022-2023 (Risk Management)

Executive session

None.

Adjournment

The meeting adjourned at 2:35 PM PST , next meeting will be on September 19th at 1:15 PM PST

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36480

An ordinance submitting a ballot proposition to the voters of the City of Spokane amending the city council redistricting process by adding a new section 62 to Article VII, repealing sections 59 and 60 of the Spokane City Charter, and declaring an emergency.

WHEREAS, RCW 29A.76.010 provides in part that the City is responsible to periodically redistrict its election districts based on population data from the most recent federal decennial census; and

WHEREAS, pursuant to RCW 29A.76.010(3)(b) the City must prepare, by November 15 of each year ending in one, a plan for redistricting its districts consistent with the criteria set forth in RCW 29A.76.010(4); and

WHEREAS, RCW 29A.92.050(3) of the Washington Voter Rights Acts further regulates the formation of legislative districts, and

WHEREAS, pursuant to Section 60 of the City Charter, a decennial districting board is established during the year of state and federal redistricting to accomplish city council redistricting; and

WHEREAS, the People of Spokane wish to avoid unnecessary ambiguities in the current City Charter provisions that regulate the redistricting process in the City of Spokane; and

WHEREAS, the City Council previously enacted Ordinance C36389, which, in conjunction with the City Council's resolution 2023-0043, proposed a change to the City Charter to cure ambiguities in the redistricting process, which proposition is currently scheduled for the February 13, 2024 special election; and

WHEREAS, the deadline for amending the current ballot proposition and delivering a new ballot proposition to the Spokane County Auditor is December 15, 2023, and there will be no further opportunity in the current year for the City Council to formally alter the current ballot proposition; and

WHEREAS, a Redistricting Commission reflective of the community at-large and committed to a fair, open, and transparent process is essential to maintaining public trust; and

WHEREAS, City Council accordingly finds that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Article VII, Section 59, of the City Charter of the City of Spokane is hereby repealed.

Section 2. That Article VII, Section 60, of the City Charter of the City of Spokane is hereby repealed.

Section 3. That Article VII of the City Charter of the City of Spokane shall be amended by adding a new section to read as follows:

Article VII, Section 62 - Citizen Led Council Redistricting

A decennial districting commission comprised of seven commissioners shall be appointed no later than May 1 in the year of county, state and federal redistricting to accomplish city council redistricting.

A. Membership Appointments

The Office of the City Clerk, behalf of the City, shall solicit candidates for the districting commission. The City Clerk, in consultation with the City Attorney, shall confirm that interested candidates are qualified for membership on the districting commission as described in Section B and not otherwise prohibited from serving as members under Section C.

The City Clerk shall publish a list of all applicants for the districting commission and deliver a list of qualified candidates to the Mayor and City Council, including in the list are the City Council districts in which each candidate lives and information confirming qualification for membership.

1. From the pool of qualified candidates, the Mayor shall select and appoint three (3) commissioners, one from each City Council district. These appointments shall not be subject to City Council approval.
2. From the pool of qualified candidates, the City Council, by majority vote, shall select and appoint three (3) commissioners, one from each City Council district. These appointments shall not be subject to Mayoral veto.
3. No later than 30 days following the final appointment to the districting commission, the six (6) appointed members shall select by affirmative majority plus one vote, a seventh non-voting member from the remaining pool of qualified applicants, who will act as chairperson and preside over meetings of the districting commission.
4. A vacancy on the districting commission shall be filled by the authority who made the initial appointment, or their successor, from the pool of qualified applicants within fifteen days after the vacancy occurs.

B. Membership Qualifications

1. Candidates must be a current resident of the City of Spokane and have maintained that primary residence for a minimum of two consecutive years .
2. Candidates must be registered to vote.
3. To the extent practicable and in compliance with all applicable laws, the City Council and Mayor of Spokane, each acting with full autonomy as separate appointing authorities, will endeavor to constitute a Redistricting Commission that reflects the Spokane community's broad demographic and geographic diversity, including but not limited to differing cultural, racial, ethnic, gender, political, and experiential backgrounds.

C. Membership Prohibitions

1. Candidates cannot have been a registered lobbyist in the State of Washington within two years prior to selection or one year following the end of membership on the commission.
2. Candidates cannot hold or be within two years removed of holding any elective office other than Precinct Committee Officer.
3. Within one (1) year of the last general election, and while a member of the districting commission, candidates cannot campaign for any elective office other than Precinct Committee Officer, or actively participate in, contribute to, or fundraise for any political campaign of any candidate for local, state, or federal office.
4. Candidates may not seek election or appointment to a City Council position for two years after the effective date of the districting plan.

D. Redistricting consistent with Washington State Law

1. The districting plan shall be consistent with RCW 29A.92.050(3) and RCW 29A.76.010(4), as they may be amended from time to time, pertaining to the criteria for districting city council district boundaries. To the extent permitted by law, boundaries of neighborhoods and communities with common interests shall be prioritized, and their division minimized.
2. The districting commission shall utilize the most recent available census information and guidelines for districting as established in RCW 44.05.090, as applicable.

E. Redistricting Procedures

1. The districting commission shall convene a minimum of five public hearings throughout the City, including at least one meeting within each existing Council District to receive written and oral comments and to accept proposed districting plans from the public. The districting commission shall only consider those plans which are submitted by individual city residents.
2. The meetings and materials of the districting commission shall be transparent and publicly accessible including online video streaming and archiving for the broadest possible public access. The commission shall prepare and publicize its minutes within 21 days of any meeting.
3. The City Council shall by ordinance appropriate such funds as may be reasonably needed for the districting commission to conduct their business under this Article. The commission may employ within its budget authority any necessary experts, consultants, and attorneys not employed by the City to carry out its duties as established in this Charter.

4. No later than August 1, the districting commission shall select five preliminary districting plans for a final public review and comment. The Commission shall allow a period of at least 30 days for public review and comment of preliminary districting plans.

F. Final Plan Adoption

1. No later than October 1st, the districting commission shall adopt by affirmative majority plus one vote a final districting plan from the five districting plans selected for public review and comment, which will be transferred to the City Council along with a published report that will minimally include, (a) population for every district;(b) an explanation of the criteria used in developing the plan with (1) a justification for any deviation in a district from the average district population or (2) a justification for any fracturing of an existing neighborhood council boundary between multiple council districts; (c) a map of all the districts.
2. In the event the districting commission is unable to agree on adoption of a districting plan by October 1, the matter shall be referred to the Presiding Judge of the Spokane Municipal Court, who shall determine which of the plans developed by the districting commission best complies with redistricting criteria set forth in Section 62.D of this charter, and shall forward that determination to the City Council no later than October 31.
3. Upon receipt of the Commission of its proposed redistricting plan, or upon receipt of the determination by the Presiding Judge of the Spokane Municipal Court, the City Council shall consider whether to adopt the proposed districting plan. Any approval of the proposed districting plan must be approved by four affirmative votes of the City Council. The City Council may not revise the proposed districting plan or adopt any plan not previously prepared by the Commission.
4. Upon adoption by the city council, the proposed districting plan shall be submitted to the clerk of the city council who shall forward the district plan to the Spokane County Auditor. The districting plan shall become effective upon filing and the districting commission shall be relieved of any further duties and disbanded.
5. If the districting commission's proposed plan is not approved by a four affirmative votes from the City Council, the proposed districting plan shall be remanded back to the districting commission to consider changes as expeditiously as possible.
6. A final plan must be adopted by the City Council by November 15 in the year of county, state and federal redistricting to accomplish city council redistricting or as otherwise provided for by state law.
7. In the event that no plan is adopted by the City Council by the date established in this charter, the plan recommended by the districting commission shall be deemed the plan adopted by the governing body of the City. In the event both the districting commission and the City Council fail to agree on a plan, then the plan recommended by the Presiding Judge of the Municipal Court under Section F.2 above shall be deemed the plan adopted by the governing body of the City.

G. Modified Districting

1. A modified council districting plan may be established only within the fifth year of the decennial districting cycle. Should the City Council determine by five affirmative votes that consideration of a modified districting plan is warranted, including for population adjustment, a districting commission shall be established pursuant to the provisions of this charter section. The districting commission shall follow the same process for a modified redistricting plan as it would follow for the decennial redistricting plan.
2. The City shall also establish a districting commission within the fifth year of decennial districting cycle upon submission of a valid citizens petition that conforms to all requirements of the SMC and is signed by registered and qualified electors of the City equal to ten percent (10%) of the number of votes cast at the last preceding general municipal election.
3. Land that is annexed to the City subsequent to modifications of district boundaries pursuant to a district plan shall be assigned to the city council district that is most contiguous with the annexed land. At its discretion, the city council may take legislative action to assign annexed land to a district in the event the annexed land is contiguous to more than one council district.

H. Oath of Office

Before serving on the commission every person shall take and subscribe an oath to faithfully perform the duties of that office.

I. Challenges to plan

After the plan has been adopted by the City, any registered voter residing with the City of Spokane may file a petition with Superior Court challenging the plan. After a modification to the redistricting plan has been adopted by the city

council, any registered voter may file a petition with Superior Court challenging the amended plan. The petition to Superior Court shall comply with the requirements of RCW 29A.76.010 (6) regarding judicial review of redistricting plans, as it may be amended from time to time.

Section 4. That this ordinance be submitted to the voters of the City of Spokane for their approval or rejection at a special election to be held February 13, 2024 in conjunction with the scheduled general election, as the following proposition:

CITY OF SPOKANE MEASURE 2

Amendment to the City Charter Regarding City Council Redistricting Process

"Shall the Spokane City Charter be amended to implement a new City Council redistricting process requiring stricter qualifications for districting commissioners while altering their number and appointments by City Council and Mayor, altering the criteria for redistricting maps, and mandating an increase in the number of public hearings, in addition to prohibiting any modifications to redistricting maps by the City Council, and introducing an option for citizen-led redistricting, as set forth in Ordinance No. C36480?"

Yes
No

Section 5. Severability

If any provision of this charter amendment or its application to any person or circumstance is held invalid, the remainder of the amendment or the application of the provision to other persons or circumstances is not affected.

Section 6. Effective Date

This ordinance shall be deemed adopted by the City Council immediately and, if approved by the voters at the special election to be held on Tuesday, February 13, 2024, shall take effect and be in full force upon the issuance of the certificate of election by the Spokane County Auditor's Office.

Passed by City Council December 14, 2023
Further action deferred to the voters at the special election to be held on Tuesday, February 13, 2024
Delivered to Mayor December 15, 2023

ORDINANCE NO. C36481

AN INTERIM ZONING ORDINANCE relating to housing development regulations; adopting a new Chapter 17.410 SMC, Interim Housing Regulations for Maximum Unit Counts; establishing a work program; setting an effective date; and declaring an emergency.

WHEREAS, on November 20, 2023 the City Council adopted Ordinance No. C36459 to implement actions required under Engrossed Second Substitute House Bill , Chapter 332, Laws of 2023 ("HB 1110"); and

WHEREAS, HB 1110 requires that the City of Spokane adopt zoning regulations that allow for the "development of at least six units per lot on all lots zoned predominantly for residential use, unless zoning permitting higher densities or intensities applies, within one-quarter mile walking distance of a major transit stop"; and

WHEREAS, HB 1110 requires that the City of Spokane adopt zoning regulations that allow for the "development of at least six units per lot on all lots zoned predominantly for residential use, unless zoning permitting higher densities or intensities applies, if at least two units are affordable housing"; and

WHEREAS, after adoption of Ordinance No. C36459 real estate industry representatives raised concerns about the impact of Ordinance No. 36459 on residential appraisers and the residential mortgage market in the City; and

WHEREAS, mortgage guidelines established by the Federal National Mortgage Association (FNMA) are restricted to residential properties with a maximum of four dwelling units; and

WHEREAS, appraisal guidelines established by state and federal agencies and industry organizations may limit residential appraisers from performing an appraisal of properties with a legal allowance of greater than four dwelling units; and

WHEREAS, the provisions of Ordinance No. C36459 theoretically allow for the development of more than four dwelling units on any residential lot in the City; and

WHEREAS, industry representatives, the Washington State Department of Licensing, the City of Spokane, and other state agencies are continuing to evaluate potential limitations in the appraisal industry with respect to HB 1110 and middle housing; and

WHEREAS, it is necessary for the immediate preservation of the public peace, health, or safety and for the immediate support of City government and its existing public institutions for this ordinance to become effective on or before January 1, 2024; Now, Therefore,

The City of Spokane does ordain:

Section 1. Findings of Fact. That the preambles to Ordinance No. C36459 and to this Ordinance are adopted as the City Council's findings of fact in support of this Ordinance.

Section 2. Interim Zoning Ordinance Adopted. An interim zoning ordinance is adopted as specified in Section 6 of this ordinance.

Section 3. Duration of Interim Zoning Ordinance. This interim zoning ordinance shall be in effect from January 1, 2024 until June 1, 2024, unless extended or canceled by act of the City Council.

Section 4. Work Plan. Pursuant to RCW 36.70A.390, a work plan for studies related to this ordinance shall include continued public participation and noticing pursuant to chapter 17G.025 SMC; engagement with state and federal representatives on the issues that arise from Ordinance No. C36459; and further evaluation of the effects of Ordinance No. C36459 with respect to mortgage and appraisal guidelines in light of potential consideration by the Washington State Legislature and relevant federal entities.

Section 5. Public Hearing. Pursuant to RCW 35.63.200 and 36.70A.390, a public hearing was held on December 14, 2024 at the time of adoption of this ordinance.

Section 6. That there is adopted a new Chapter 17C.410 of the Spokane Municipal Code, titled Interim Housing Regulations for Maximum Unit Counts, to read as follows:

Chapter 17C.410

Interim Housing Regulations for Maximum Unit Counts

17C.410.010 Unit Limits

A. Purpose.

The purpose of this chapter is to limit, on a temporary basis, the number of units that may be built on certain lots while the state legislature and federal agencies work on further guidance and adjustments to recent state legislation to address federal lending and appraisal requirements. Upon completion of that guidance, future amendments to Title 17 SMC are anticipated to permanently address any issues.

B. Applicability.

1. Lots Affected.

The limitations of this section apply only to lots in the R1 and R2 zones that are smaller than 21,780 square feet and were created or configured prior to January 1, 2024.

2. Conflicts.

In the event of a conflict between this section and any of the standards and requirements provided elsewhere in Title 17 SMC, the limitations of this section shall supersede.

3. Accessory Dwelling Units.

For purposes of this section, an Accessory Dwelling Unit permitted pursuant to SMC 17C.300 shall be counted as a dwelling unit.

C. Unit Limits.

Except as otherwise provided in this section, no more than four dwelling units shall be permitted on lots within the R1 and R2 zones.

Section 7. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 8. Declaration of Emergency and Effective Date. This Ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public peace, health, or safety and for the immediate support of City government and its existing public institutions, shall be effective on January 1, 2024.

**Passed by City Council December 14, 2023
Delivered to Mayor December 15, 2023**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

LEAD PERMIT TECHNICIAN SPN 023 PROMOTIONAL

DATE OPEN: Monday, December 18, 2023

DATE CLOSED: Monday, January 8, 2024

SALARY: \$53,849.52 annual salary, payable bi-weekly, to a maximum of \$87,570.72

DESCRIPTION:

Performs regularly assigned lead work and specialized technical work to support the development permit operations of the City.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Examines plans, specifications, project data, and related documents for compliance with currently adopted codes and laws.
- Trains and mentors new and established permit technicians. Maintains current knowledge and answers questions of other employees on procedures, policies, and directives. Obtains information or decisions from supervisor for areas of uncertainty.
- Contributes to the development of performance goals, documents performance, provides performance feedback, and provides information for the formal performance evaluation.
- Monitors status and progress of work, and makes adjustments in accordance with established priorities.
- Recommends appropriate solutions to problems encountered during daily operations, and assists staff with difficult or unusual assignments.
- Follows up on escalated customer requests or complaints, and solves problems related to customer service issues.
- Resolves simple, informal complaints of employees and refers others to supervisor.
- Documents situations that may be cause for disciplinary action and provides this information to supervisor.
- Reviews permit applications and issues construction-related permits including but not limited to building, plumbing, electrical, mechanical, sewer and water.
- Explains and interprets permit requirements, procedures and fees to the public. Interprets and answers code-related questions regarding residential and commercial construction, setbacks, decks, encroachment and grading permits.
- Calculates fees for applications and permits. Receives money from the public, gives change, and issues receipts. Processes refunds and balances daily receipts.
- Researches and provides information regarding locations of property boundaries, public and private sewer and water utilities and services. Verifies completeness and accuracy of information provided.
- Updates records and databases.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

- *Experience:* Two years with the City in the classification of Permit Technician II (SPN 010), and
- *Certification:* Possession of the Permit Technician certification from the International Code Council (ICC).

Licenses and Certifications:

- The Permit Technician certification from the ICC must be maintained throughout employment.
- A Residential Plans Examiner or Building Plans Examiner certification must be obtained from the ICC within 12 months of appointment. Once acquired, it must be maintained throughout employment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a training and experience evaluation (T&E) and PAR with weights assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

EXAMINATION DETAILS:

You will receive a link to the Lead Permit Technician T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, December 18, 2023 and Monday, January 8, 2024 will test Thursday, January 11, 2024 through Tuesday, January 16, 2024.

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of December 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

COMMUNITY JUSTICE SPECIALIST

SPN 029

(Announcement of 07/24/2023)

The above titled announcement is hereby amended to read:

Closing Date: December 25, 2023, at 4:00PM PST.

URBAN FORESTRY SUPERVISOR SPN 689
OPEN

DATE OPEN: Monday, December 18, 2023

DATE CLOSED: Monday, January 8, 2024

SALARY: \$69,071.04 annual salary, payable bi-weekly, to a maximum of \$98,010.72

DESCRIPTION:

Performs responsible technical and supervisory work over urban forestry programs.

DUTIES:

- Develops, implements, and supervises assigned program including operations such as planting, maintenance, replacement, care, and pest control. Supervises subordinate employees and participates in more difficult operations. Originates and implements concepts for overall program development.
- Originates and monitors budget, contracts, and purchases. Designs and reviews proposals for landscaping, etc., including cost estimates and specifications.
- Schedules maintenance, repairs, overall enhancements and improvements for assigned areas, related equipment, and systems.
- Inspects City trees and plantings. Originates and directs treatment plans, pruning schedules, and cultural regimes.
- Assists in the monitoring and enforcement of related City ordinances. Reviews development plans that impact assigned functions.
- Provides technical information, education, and assistance to the public. Encourages input, and works with the public to encourage support for the horticultural complex, urban forestry, and parks.
- Operates an automobile or light truck among several work locations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in urban forestry or closely related field.
- *Experience:* Three years of experience in urban forestry or related field; one year of which must have been in a responsible supervisory position.
- *Licenses and Certifications:* Applicants must possess a valid driver's license and a Certified Arborist certification issued by the International Society of Arboriculture.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

EXAMINATION DETAILS:

You will receive a link to the Urban Forester T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, December 18, 2023 and Monday, January 8, 2024 will test Thursday, January 11, 2024 through Tuesday, January 16, 2024.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of December 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Re-Bid Market/Monroe/29th Avenue Grind and Overlays Engineering Services File No. 2022064

This project consists of the construction of approximately 837 linear feet of storm sewer, 8 drainage structures, 1,156 square yards of sidewalk and ADA ramps, 2,374 linear feet of cement concrete curb, 74,733 square yards of planning bituminous pavement, 1,249 square yards of pavement repair excavation including haul, 1,188 square yards of HMA pavement repair, 74,733 square yards of 2-inch thick asphalt pavement, 8,816 square feet of durable heat applied pavement markings, traffic signal retrofits at Monroe and Garland, 29th and Regal, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday, January 8, 2024, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing

agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications for this project.

Publish: December 20, 27, 2023 & January 3rd, 2024

Notice for Bids

Supplies, Equipment, Maintenance, etc.

GENERAL REPAIR AND MAINTENANCE OF MEDIUM AND HEAVY-DUTY TRUCKS AND EQUIPMENT (RE-BID) Fleet Services Department RFP #6037-24

Description: The City of Spokane is soliciting electronic proposals for General Repair and Maintenance of Medium and Heavy-Duty Trucks and Equipment.

Bid Opening: Sealed electronic bids will be accepted until **Monday, January 8, 2024 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: December 20 & 27, 2023