



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

**NOVEMBER 22, 2023**

Issue 47



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:  
<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

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**The Official Gazette**

USPS 403-480

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Periodical postage paid at  
Spokane, WA**POSTMASTER:**

Send address changes to:

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made****payable to:**

City Treasurer

**Address Change:**

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, November 13, 2023**

The minutes for the Monday, November 13, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, November 29, 2023, issue of the *Official Gazette*.

**NOTICE OF REPUBLICATION OF OCTOBER 9, 2023 MINUTES**

This is notification that the Spokane City Council meeting minutes for October 9, 2023, are being republished in this issue of the *Official Gazette* as clerical errors were discovered in the previously published version of the minutes which appeared in the October 18, 2023, issue (Vol. 113, Issue 42), and those errors have been corrected.

**CORRECTED MINUTES OF SPOKANE CITY COUNCIL****Monday, October 9, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Current Agenda Review**

The City Council reviewed the October 9, 2023, Current Agenda.

OPR 2023-0083 Contract Amendment No. 1 with the Washington State Department of Commerce

**Motion** by Council Member Wilkerson, seconded by Council Member Oelrich, **to suspend** Council Rules for the purpose of adding OPR 2023-0083—Contract Amendment No. 1 with the Washington State Department of Commerce—to tonight's agenda; **carried 7-0.**

**Motion** by Council Member Wilkerson, seconded by Council Member Bingle, **to add** OPR 2023-0083—Contract Amendment No. 1 with the Washington State Department of Commerce for ROW funding—\$144,650—to tonight's agenda; **carried 7-0.**

First Reading Ordinance C36449

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Ordinance C36449—establishing the Language Access Program for the City of Spokane—with updated version; **carried 7-0.**

Resolution 2023-0088 (Council Sponsors: Council Members Zappone and Wilkerson)

**Motion** by Council Member Zappone, seconded by Council Member Wilkerson, **to suspend** Council Rules in order to substitute Resolution 2023-0088 with version that Policy Advisor Chris Wright circulated after 1:00 p.m.; **carried 6-1.**

**Motion** by Council Member Wilkerson, seconded by Council Member Oelrich, **to substitute** Resolution 2023-0088—stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE, AND BEHAVIOR

HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election—with the version circulated by Chris Wright; **carried 6-1**.

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** Resolution 2023-0088—stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE, AND BEHAVIOR HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election—with Council Member Bingle's version; **rejected 5-2**.

#### Resolution 2023-0091

**Motion** by Council Member Bingle, seconded by Council Member Zappone, **to suspend** Council Rules for Resolution 2023-0091; **carried 7-0**.

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to add** Resolution 2023-0091—condemning the violent act of war perpetrated against the State of Israel and affirming its right to exist and defend itself—to tonight's Legislative Agenda; **carried 7-0**.

#### **Advance Agenda Review**

The City Council received an overview from staff on the October 16, 2023, Advance Agenda items.

#### Special Budget Ordinance C36451

**Motion** by Council Member Oelrich, seconded by Stratton, **to defer indefinitely** Special Budget Ordinance C36451 until after the Budget; **rejected 0-7**.

#### **Action to Approve October 16, 2023, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the October 16, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to approve** the October 16, 2023, Advance Agenda; **carried 7-0**.

#### **Council Recess/Executive Session**

The City Council adjourned at 4:22 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

### LEGISLATIVE SESSION

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by Girl Scouts of Eastern Washington/Northern Idaho.

#### **Roll Call**

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

#### **MAYORAL PROCLAMATIONS**

October 11, 2023 *International Day of the Girl*

Council Member Wilkerson read the proclamation. Brian Newberry, Chief Executive Officer of the Girls Scouts of Eastern Washington and Northern Idaho, accepted the proclamation and remarked on the event.

October 2023 *Pregnancy and Infant Loss Awareness Month*

Council Member Bingle read the proclamation. Kady Langan accepted the proclamation and remarked on personal loss and the event.

October 9, 2023 *Indigenous Peoples' Day*

Council Member Stratton first read the "Land Acknowledgement" adopted by City Council under Resolution 2021-0019 (and which appears on page 2 of the weekly City Council agenda). She then read the proclamation. Tiger Peone, Spokane Tribal Council, accepted the proclamation and provided remarks on the Land Acknowledgement and the proclamation.

The Mayoral Proclamations are attached to the minutes for reference.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

#### **ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY**

Mayor Woodward presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See attachment to these minutes.

There were no **Administrative Reports**.

#### **OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- Bryanna Franzen
- Lindsey Soffes
- Jennifer Hoover
- Kevin Van Hook
- Edwin L. Andrews II
- Megra Flatman
- Tonia Comstock
- Rick Bocock
- Mike Gleason
- Justice Forral
- Eugene Knowles
- William Hulings
- Sheri Barnett
- John Alder
- Antone Velone

#### **CONSENT AGENDA**

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Consultant Agreement with Financial Consulting Group, Inc. (Redmond, WA) to conduct the Development Service Center Cost of Service/Fee Analysis from September 18, 2023, to August 3, 2024—\$106,270 (plus tax, if applicable). (OPR 2023-1013) (Council Sponsor: Council Member Bingle)

Public Works Agreement with Duke's Root Control, Inc. (Syracuse, NY) for routine maintenance sewer pipe chemical root control for the Wastewater Management Department from September 1, 2023, through August 31, 2024—\$50,000 (incl. tax). (OPR 2023-1014) (Council Sponsor: Council President Kinnear)

Contract Amendment with Parametrix (Spokane) for 2021-2022 construction management on-call consulting—additional \$60,000. Total contract amount: \$860,000. (OPR 2020-0863 / ENG 2021059) (Council Sponsor: Council President Kinnear)

Contract Amendment with Tierra Right of Way Services, LTD. (Tucson, AZ) for 2021-2022 historic resource on-call services—additional \$100,000. Total contract amount: \$300,000. (OPR 2020-0838 / ENG 2021060) (Council Sponsor: Council President Kinnear)

Master Software Services Agreement with Rubicon Global, LLC (Atlanta, GA) for route management and telematics solutions from October 1, 2023, through September 30, 2024, utilizing Sourcewell Contract No. 020221-RUB—\$157,819 (plus tax, if applicable). (OPR 2023-1015) (Council Sponsor: Council Member Bingle)

Contract Extension with Systems & Software, Inc. (Winooski, VT) for annual support and maintenance of enQuesta, the City's Utility Billing Management System, from November 1, 2023, through October 31, 2024—\$218,643.79 (plus tax, if applicable). (OPR 2019-0364 / RFP 4480-18) (Council Sponsor: Council Member Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 29, 2023, total \$9,020,316.77 (Check Nos.: 597835-597954; ACH Nos.: 121298-121541) , with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,671,009.20. (CPR 2023-0002)
- b. Payroll claims of previously approved obligations through September 30, 2023: \$9,128,710.10 (Check Nos.: 570335-570467). (CPR 2023-0003)

City Council Meeting Minutes: September 28 and October 5, 2023. (CPR 2023-0013)

Amendment No. 1 to Interlocal Cooperation Act Agreement with Spokane County for Establishment of the Spokane County Tourism Promotion Area (TPA) adding \$1 per day to the existing \$2 per day additional charge enacted in County Ordinance 22-0602 and adding two additional voting members to the current three for a total of five voting members. (OPR 2022-0622) (Council Sponsors: Council President Kinnear and Council Member Zappone)

Contract Amendment No. 1 with the Washington State Department of Commerce for ROW funding award to be used for services related to housing and homelessness from July 1, 2023, to June 30, 2025—\$4,144,650. (OPR 2023-0083) (as added during the 3:30 p.m. Briefing Session)

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

## RESOLUTIONS

### **Resolution 2023-0086 (Council Sponsors: Council Members Cathcart and Bingle)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0086** setting the Assessment Roll Hearing before City Council for December 4, 2023, for the Downtown Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2024 assessments to business and property owners.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

### **Resolution 2023-0087 (Council Sponsors: Council President Kinnear and Council Member Wilkerson)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0087**, setting the Assessment Roll Hearing before City Council for December 4, 2023, for the East Sprague Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2024 assessments to business and property owners.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None

**Abstain:** None  
**Absent:** None

**Resolution 2023-0088 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Zappone and Wilkerson)**

After receiving public testimony and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2023-0088**, as substituted, stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE AND BEHAVIOR HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election.

**Ayes:** Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0091 (as added during the 3:30 p.m. Briefing Session)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0091** condemning the violent act of war perpetrated against the state of Israel.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

There were no **Final Reading Ordinances**

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

- ORD C35448** Relating to the paper cuts code amendments 2023 project amending Spokane Municipal Code (SMC) Section 17C.110.225 Accessory Structures; Section 17C.120.580 Plazas and Other Open Spaces; Section 17C.230.145 Development Standards for Residential Uses; Section 17C.240.250 Off-Premises Signs; Section 17C.250.020 Dimensional Standards; and Section 17G.080.040 Short Subdivisions. (Council Sponsors: Council Members Stratton and Bingle)
- ORD C36449** Establishing the Language Access Program for the City of Spokane and adopting a new chapter 18.11 to Title 18 of the Spokane Municipal Code. (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Cathcart and Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

**ADJOURNMENT**

There being no further business to come before the City Council, the meeting adjourned at 8:22 p.m.

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**MEETING MINUTES**  
**City of Spokane**  
**Special Meeting on Spokane Transit Authority Topics**  
**(held in a study session format)**  
**November 14, 2023**

**Call to Order:** 12:11 p.m.

**Attendance:**

Committee Members Present: Council President Kinnear, Council Members Wilkerson, Stratton, and Zappone.

Committee Members Absent: Council Members Bingle, Cathcart, and Oelrich.

Others Present: Mike Piccolo, Ginny Ramos, Mark Carlos, and Giacobbe Byrd.

**Agenda Items:**

1. 2024 Budget Discussion

Council President Kinnear, City of Spokane

- Council President Kinnear talked about rules of procedure and the proposed process for recommending that a board member be replaced by its appointing jurisdiction.
- CP Kinnear said that she is not supportive of any rule that would require the City of Spokane Members to recuse themselves when considering requesting removal of a City of Spokane board member during a meeting.
- CP Kinnear expressed concern about organizational stagnation, and talked about how she does not want to see the STA board continue to be a rubber stamp.

Council Member Wilkerson, City of Spokane

- Council Member Wilkerson asked fellow Council Members for clarity around when and how executive sessions can be called.
- CM Wilkerson asked for clarity around attorney client privilege with the STA Board attorney.
- CM Wilkerson said that she is looking for more consistency on when STA board members can weigh in on things like waiving STA fares during freezing temperatures.

Council Member Stratton, City of Spokane

- Council Member Stratton asked if Board Operations members were having executive sessions and said that she would like to ask STA for clarity about whether Council President Kinnear can share information from those meetings.
- CM Stratton suggested requesting an external audit of the STA organization as a whole by an outside consultant, lead by concerns raised by STA board members.

Council Member Zappone, City of Spokane

- Council Member Zappone said he would like to make a motion to add evaluation of complaints or charges brought against a public officer or employee at the upcoming STA executive session.
- CM Zappone said there is a culture of not talking about what STA board members can and cannot do.
- CM Zappone reviewed Rule 2.9 in the STA rules of procedure. He said he would like a legal opinion on the proposed Rule 2.9. CMs Zappone, Kinnear, and Wilkerson all expressed frustration with lack of clarity about the line between policy and operations.
- CM Zappone then reviewed Article III Sec. 3.1 of the STA bylaws and noted that it provides the board a broad scope.
- CM Zappone noted that STA has sufficient finances to fund a comprehensive audit of the organization.
- CM Zappone then reviewed Article V Sec. 1 and Sec. 2 of the STA bylaws and noted that it again provides the board a broad scope.
- CM Zappone suggested adding a review of bylaws with the board at the December 2023 STA board meeting.
- CM Zappone said he would like to also like to amend rules of procedure to allow all board members to attend and provide suggestions at committee meetings. He noted that this would require an adjustment to the way the committee meetings are noticed. He said he will try to get that amendment language distributed to the whole STA board as soon as possible.

- Action taken:

No action taken. Presentation and discussion only.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 1:08 p.m.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council-Mayor Joint Special Meeting to Discuss 2024 Budget**  
**(held in a study session format)**  
**November 9, 2023**

**Call to Order:**

11:03 a.m.

**Attendance:**

Committee Members Present: Council President Kinnear, Council Members Cathcart, Wilkerson (left at 12:17 p.m.), Bingle, Zappone (participated telephonically until 11:17 a.m.), and Oelrich (arrived at 11:07 a.m.).

Committee Members Absent: CM Stratton

**Agenda Items:**1. 2024 Budget Discussion

- Presenter:  
Craig Meidl, City of Spokane  
Tonya Wallace, City of Spokane  
Justin Lundgren, City of Spokane  
Marlene Feist, City of Spokane  
Eric Finch, City of Spokane  
Garrett Jones, City of Spokane
  
- Action taken:  
No action taken. Presentation and discussion only.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:36 p.m.

# Hearing Notices

## Notice of Intent to Adopt A Pedestrian Street Zoning Designation for a Portion of E 29<sup>th</sup> Avenue

The City of Spokane is considering a proposal to apply a pedestrian street zoning designation to E 29<sup>th</sup> Ave at the Lincoln Heights District Center. **The Plan Commission is scheduled to have a workshop on this topic at their December 13, 2023 meeting.**

**Project Description:** On October 2, 2023, Spokane City Council passed Resolution 2023-0084 adding to the Plan Commission's Work Program the review of a pedestrian street designation, a zoning overlay which does not allow drive-through businesses, in Lincoln Heights. The area for consideration is a portion of E 29th Ave, primarily located between Martin Street and Fiske Street. A pedestrian street designation is applied to parcels with frontage on the designated street and Center and Corridor Zoning and requires additional development and design standards to promote a pedestrian friendly environment. For more information about the proposal, including a map of the proposal area and the SEPA Checklist, visit: <https://my.spokanecity.org/projects/east-29th-ave-pedestrian-street-designation>.

**SEPA Status:** These proposed changes will be reviewed as a non-project action under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Determination of Non-Significance is anticipated.

**Legislative Process:** The Plan Commission is scheduled to have a workshop on this topic at their December 13, 2023 meeting. This meeting is open to the public to attend either in-person or digitally; at a workshop no testimony is taken. Testimony is permitted at the hearing, which is anticipated for January 2024. Please email to receive the meeting login information; or refer to the meeting agenda when posted: <https://my.spokanecity.org/bcc/commissions/plan-commission/>. A City Council Hearing is anticipated in early 2024.

**More information:** Any person may call or email Brandon Whitmarsh, Planner I, for more information regarding this proposed amendment or to be added to the interested persons list. [bwhitmarsh@spokanecity.org](mailto:bwhitmarsh@spokanecity.org), 509-625-6846.



# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36455

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2024 THROUGH 2029. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act ("GMA"), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Plan ("CFP") that includes an inventory, analysis, and a six-year financing plan for needed capital facilities otherwise referred to as the Six-Year Capital Improvement Program; and

WHEREAS, the City formed a Capital Facilities Technical Team which has assembled proposed amendments to the CIP, which amendments consist of an updated six-year plan (years 2024 through 2029) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the "Six-Year Citywide Capital Improvement Program" or "CIP"); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 12, 2023 by Council Resolution 2023-0044, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on September 25, 2023, the City's responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted a public workshop regarding the CIP on September 13, 2023; and

WHEREAS, after providing appropriate public notices, on October 11, 2023, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2024-2029), as set forth in the attached Citywide Capital Improvement Program (2024-2029).

A. Any vehicle procurement must comply with Spokane Municipal Code 07.06.175A regarding the procurement of clean fuel vehicles.

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2024-2029).

Section 3. Effective Date. This ordinance shall take effect and be in force on \_\_\_\_\_.

**Passed by City Council November 13, 2023  
Delivered to Mayor November 20, 2023**

**ORDINANCE NO. C36457**

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the various funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Police Record Technology Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	018	Police Record Technology Specialist	31	33	\$44,329-\$69,760	\$46,270-\$72,370

- 2) Change the grade and associated pay range for the Senior Human Resources Analyst position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	042	Senior Human Resources Analyst	52	53	\$88,093-\$125,343	\$92,415-\$130,270

- 3) Change the grade and associated pay range for the Budget Analyst position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	128	Budget Analyst	47	49	\$78,112-\$110,455	\$81,996-\$115,613

- 4) Change the grade and associated pay range for the Public Works Lead Inspector position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	217	Public Works Lead Inspector	37	39	\$52,409-\$82,288	\$53,850-\$87,571

- 5) Change the grade and associated pay range for the Public Works Materials Laboratory Assistant position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	222	Public Works Materials Laboratory Assistant	37	39	\$52,409-\$82,288	\$53,850-\$87,571

- 6) Change the grade and associated pay range for the Principal Engineer position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	234	Principal Engineer	56	57	\$97,948-\$139,562	\$100,475-\$145,450

- 7) Change the grade and associated pay range for the Police Radio Dispatcher III position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	279	Police Radio Dispatcher III	44	46	\$55,395-\$91,287	\$57,002-\$93,918

- 8) Change the grade and associated pay range for the Police Radio Dispatcher II position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	284	Police Radio Dispatcher II	38	40	\$50,383-\$80,639	\$52,033-\$85,712

- 9) Change the grade and associated pay range for the Deputy City Clerk position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPA	805	Deputy City Clerk	42	44	\$69,071-\$96,570	\$72,662-\$101,706

- 10) Change the grade and associated pay range for the City Clerk position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPA	807	City Clerk	51	52	\$86,088-\$120,749	\$88,093-\$123,505

Section 2. That in the budget of the Fleet Services Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Fleet Warranty and Program Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	183	Fleet Warranty and Program Specialist	31	33	\$46,562-\$73,268	\$48,588-\$76,003

- 2) Change the grade and associated pay range for the Electronic Communication Systems Tech position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	287	Electronic Comm Systems Tech	39	40	\$53,850-\$87,571	\$54,643-\$90,014

- 3) Change the grade and associated pay range for the Fleet Analyst position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	627	Fleet Analyst	40	41	\$65,939-\$93,438	\$67,568-\$95,693

- 4) Change the grade and associated pay range for the Director of Fleet Services position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPA	738	Director of Fleet Services	52	56	\$88,093-\$123,505	\$97,948-\$137,537

- 5) Change the grade and associated pay range for the Assistant Director of Fleet Services position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	811	Assistant Director of Fleet Services	44	47	\$72,662-\$103,231	\$78,112-\$110,455

Section 3. That in the budget of the Parks and Recreation Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Assistant Parks & Recreation Dept Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	066	Assistant Parks & Recreation Dept Manager	45	46	\$74,479-\$105,590	\$76,212-\$107,991

- 2) Change the grade and associated pay range for the Parks Programming Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	078	Parks Programming Manager	45	46	\$74,479-\$105,590	\$76,212-\$107,991

- 3) Change the grade and associated pay range for the Plumber position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	611	Plumber	37	38	\$52,409-\$82,288	\$52,910-\$84,689

- 4) Change the grade and associated pay range for the Park Safety & Facilities Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	696	Park Safety & Facilities Manager	45	46	\$74,479-\$105,590	\$76,212-\$107,991

- 5) Change the grade and associated pay range for the Director of Parks & Recreation position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Exempt	763	Director of Parks & Recreation	61	65	\$112,919-\$158,437	\$120,018 - \$167,395

Section 4. That in the budget of the Development Services Center Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Permit Technician I position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	009	Permit Technician I	28	30	\$43,535-\$68,382	\$45,539-\$71,535

- 2) Change the grade and associated pay range for the Permit Technician II position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	010	Permit Technician II	32	36	\$47,606-\$74,583	\$51,636-\$80,639

- 3) Change the grade and associated pay range for the Public Works Lead Inspector position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	217	Public Works Lead Inspector	37	39	\$52,409-\$82,288	\$53,850-\$87,571

- 4) Change the grade and associated pay range for the Principal Engineer position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	234	Principal Engineer	56	57	\$97,948-\$139,562	\$100,475-\$145,450

- 5) Change the grade and associated pay range for the Neighborhood & Housing Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	301	Neighborhood & Housing Specialist	40	42	\$65,939-\$93,438	\$69,071-\$98,011

- 6) Change the grade and associated pay range for the Lead Permit Technician position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	023	Lead Permit Technician	-	39	-	\$53,850-\$87,571

Section 5. That in the budget of the Water Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Safety Coordinator position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	050	Safety Coordinator	43	45	\$70,825-\$100,475	\$74,479-\$105,590

- 2) Change the grade and associated pay range for the Water Efficiency Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	090	Water Efficiency Specialist	32	33	\$47,606-\$74,583	\$48,588-\$76,003

- 3) Change the grade and associated pay range for the Principal Engineer position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	234	Principal Engineer	56	57	\$97,948- \$139,562	\$100,475 - \$145,450

Section 6. That in the budget of the Facilities Operations Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Electrician position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	605	Electrician	37	38	\$52,409- \$82,288	\$52,910- \$84,689

- 2) Change the grade and associated pay range for the Facilities Director position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPA	751	Facilities Director	52	56	\$88,093- \$123,505	\$97,948- \$137,537

Section 7. That in the budget of the Sewer Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Safety Coordinator position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	050	Safety Coordinator	43	45	\$70,825- \$100,475	\$74,479- \$105,590

- 2) Change the grade and associated pay range for the Principal Engineer position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	234	Principal Engineer	56	57	\$97,948- \$139,562	\$100,475 - \$145,450

- 3) Change the grade and associated pay range for the Environmental Program Manager position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	658	Environmental Program Manager	52	53	\$88,093- \$125,343	\$92,415- \$130,270

Section 8. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Safety Coordinator position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	050	Safety Coordinator	43	45	\$70,825-\$100,475	\$74,479-\$105,590

- 2) Change the grade and associated pay range for the Landfill Transfer Station Foreperson position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	551	Landfill Transfer Station Foreperson	45	46	\$58,944-\$97,301	\$59,863-\$98,616

Section 9. That in the budget of the Public Safety Levy Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Police Radio Dispatcher II position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
Local 270	284	Police Radio Dispatcher II	38	40	\$50,383-\$80,639	\$52,033-\$85,712

Section 10. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 1) Change the grade and associated pay range for the Fire Education and Outreach Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	043	Fire Education & Outreach Specialist	-	38	-	\$62,703-\$88,803

Section 11. That in the budget of the Integrated Capital Management Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 2) Change the grade and associated pay range for the Fire Education and Outreach Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	234	Principal Engineer	56	57	\$97,948-\$139,562	\$100,475 - \$145,450

Section 12. That in the budget of the Workers' Compensation Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 3) Change the grade and associated pay range for the Safety Coordinator position as noted below.



Union	SPN	Title	From Grade	To Grade	Former Range	New Range
MPB	050	Safety Coordinator	43	45	\$70,825-\$100,475	\$74,479-\$105,590

Section 13. That in the budget of the Retirement Fund, and the budget annexed thereto with reference to the funds, the following changes be made:

- 4) Change the grade and associated pay range for the Pension Specialist position as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
270	031	Pension Specialist	30	34	\$45,539-\$71,535	\$49,757-\$77,527

Section 14. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust pay ranges to align with salary analysis, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 13, 2023  
Delivered to Mayor November 20, 2023**

**ORDINANCE NO. C36460**

An ordinance updating the annual City of Spokane property tax levy for 2024.

WHEREAS, the Spokane City Council, the governing body of the City of Spokane, a taxing district ("District" or "City") of the State of Washington, has met and considered its budget for the calendar year 2024, holding public hearings thereon; and

WHEREAS, the District's actual regular levy amount from the previous year (2023) was \$66,540,373.29 exclusive of administrative refunds; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Spokane requires a regular levy as provided hereafter, as well as an EMS levy as provided hereafter, both of which include an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, and authorized refunds, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, the District population is more than 10,000; Now, Therefore,

The City of Spokane does ordain:

**Section 1. Regular Levy.**

- A. An increase in the regular annual property tax levy is hereby authorized for the levy to be collected in the 2024 tax year, said increase to be in the amount of \$665,403.73, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- B. This increase is exclusive of additional revenue in 2024 resulting from new construction, improvements to property, newly constructed wind turbines, increases in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law.
- C. Resolution No. 2014-0085 concerning a levy lid lift for improved and integrated streets, passed by the Spokane City Council on July 28, 2014, and approved by the voters in the election of November 4, 2014, replaces the existing \$0.57 property tax assessment for repayment of the 2004 street bond beginning in 2015. The voter approved Measure authorizes a levy lid lift of up to \$0.57 per \$1,000 of assessed valuation, in the first year, resulting in no net increase in the 2015 tax rate. This voter approved levy will remain in effect for 20 years.

- D. Resolution No. 2016-0093 concerning a levy for library services, passed by the Spokane City Council on November 14, 2016 and approved by the voters in the election of April 25, 2017, provides for an increase in the regular property tax levy in excess of state law beginning in 2018. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.07 per \$1,000 of assessed valuation. This voter approved levy will remain in effect for a period of seven years.
- E. The total regular property tax levy for 2024, including amounts estimated for new construction, annexations, refunds, any other add-ons, and the voter approved levy for library services, is estimated at \$67,940,000 and is a percentage increase of 2.10% from the previous year's actual levy prior to the inclusion of 2023 administrative refunds. Inclusive of 2023 administrative refunds, the 2024 levy represents a 1.62% increase.

## **Section 2. Public Safety Levy Lid Lift (Regular Levy).**

- A. Resolution No. 2018-0103 concerning a levy for police and fire personnel and funding crime reduction programs, passed by the Spokane City Council on December 10, 2018 and approved by the voters in the election of February 12, 2019, provides for an increase in the regular property tax levy in excess of state law beginning in 2020. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.30 per \$1,000 of assessed valuation. This voter approved levy will remain in effect in perpetuity.
- B. As stated in Resolution No. 2018-0103, this levy lid lift is a Permanent Single Year Levy Lid Lift. Pursuant to RCW 85.55.050(1), the dollar amount collected in 2020 shall be used for the purpose of computing the limitations of the Public Safety lid lift for subsequent levies in 2021 and each subsequent year thereafter.
- C. An increase in the Public Safety Levy Lid Lift property tax levy is hereby authorized for the levy to be collected in the 2024 tax year, said increase to be in the amount of \$67,851.65, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- D. This increase is exclusive of additional revenue in 2024 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total Public Safety Levy Lid Lift levy for 2024, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$6,935,000 and is a percentage increase of 1.76% from the previous year levy of \$6,814,727.

## **Section 3. Existing GO Bonds.**

In the case of the tax levied to raise \$10,364,775 for Principal and Interest on the City of Spokane's outstanding General Obligation Bonds, the County Assessor, in spreading the tax upon the rolls shall determine the dollar rate required.

## **Section 4. EMS Levy.**

Ordinance C-36175 concerning a levy for emergency medical services (EMS), passed by the Spokane City Council on February 14, 2022 and approved by the voters in the election of April 26, 2022, provides for a levy for six consecutive years beginning in 2023, with the rate in the first year being 50 cents per \$1,000 of assessed valuation.

- A. As required by RCW 84.55.120, this ordinance must specifically state the dollar increase requested, as well as the percent change from the previous year. For 2024 the City is requesting an increase of \$168,667.97 which is a 1% increase over the 2023 EMS Levy.
- B. This increase is exclusive of additional revenue in 2024 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total EMS levy for 2024, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$17,225,000 and is a percentage increase of 2.12% from the previous year levy of \$16,866,797.

## **Section 5. Certification; Filing.**

The City Council certifies all information as stated herein. Appropriate City staff is directed to transmit all required information required to the Clerk of Spokane County Board of County Commissioners and County Assessor, including budget estimates of amounts to be raised by taxation on assessed value of property (RCW 84.55.020), estimated beginning and ending cash balances (RCW 84.52.025), and the amount of taxes levied on assessed value within the City (RCW 84.52.070). Pursuant to Section 19 of the City Charter, this measure takes effect immediately on first reading and passage.

**Passed by City Council November 13, 2023**  
**Delivered to Mayor November 20, 2023**

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# Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

## LABORER II SPN 502 Promotional

**DATE OPEN:** Monday, November 20, 2023

**DATE CLOSED:** Monday, December 04, 2023

**SALARY:** \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

### DESCRIPTION:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

### DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

### MINIMUM QUALIFICATIONS:

*Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.*

### Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.
- *License:* Possession of a valid driver's license. Must obtain a Class B Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

**Note:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 5.

### Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

**EXAMINATION DETAILS:**

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- PAR: 20%.

**MULTIPLE CHOICE EXAMINATION DETAILS:**

- Test Date: Thursday, December 7, 2023
- Test Time: 2:00 p.m.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1 hour and 30 minutes

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations.

**PROMOTIONAL EVALUATION DETAILS:**

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077
- 

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2<sup>nd</sup> day of November 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**REFUSE COLLECTOR I SPN 549**  
OPEN

**DATE OPEN:** Monday, November 20, 2023

**DATE CLOSED:** Monday, December 4, 2023

**SALARY:** \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

**DESCRIPTION:**

Performs heavy manual work in the collection of refuse normally on a designated route.

**DUTIES:**

- Picks up and carries refuse cans, or moves refuse carts, and empties into truck.
- Picks up debris and other refuse and places in truck.
- Assists driver with all safety aspects, especially backing and traffic control.
- Reports route changes such as service starts, stops, and extra refuse to driver.
- Assists in washing the interior and exterior of truck body.
- Drives truck when regular driver is not working.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Ability to read, write, and perform heavy manual labor.
- *License:* Possession of a valid driver's license and must obtain a Commercial Driver Instruction Permit within two months of appointment.

**Note: Applicants must also obtain a Class "B" Commercial Driver's License (CDL) within nine months of initial appointment.**

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

**EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**



- Performs inspections for life safety items at selected locations that apply for a City of Spokane business license. Conducts inspections for required permits as called for in the City Municipal and Fire codes. Inspects the installation and removal of underground and aboveground storage tanks.
- Prepares reports and maintains records of inspections.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements**

- *Experience:* Completion of two years of combined total service with the Spokane Fire Department in the classification of Firefighter, Fire Equipment Operator, or Firefighter Dispatcher.
- *Licenses and Certifications:* Applicants must possess a valid driver's license.

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

**EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

The examination will consist of a written test and a promotional evaluation worksheet, with scoring weight assigned as follows:

- Written Examination: 80%
- Promotional Evaluation Worksheet: 20%

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN EXAMINATION DETAILS:**

- **Test Date: Thursday, December 7, 2023**
- **Test Time: 9:00 AM**
- **Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201**

The approximate duration of the test is 2 1/2 hours and may include such subjects as:

- International Fire Code (2012)
- Inspection and Interpersonal Relations
- Fire Hazards and Prevention
- Written Communication

(NOTE: 2012 IFC books will be provided as an open-book reference for this test.)

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15<sup>th</sup> day of November 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### Market/Monroe/29<sup>th</sup> Ave Grind & Overlays Engineering Services File No. 2022064

This project consists of the construction of approximately 837 linear feet of storm sewer, 8 drainage structures, 1,156 square yards of sidewalk and ADA ramps, 2,374 linear feet of cement concrete curb, 74,733 square yards of planing bituminous pavement, 1,249 square yards of pavement repair excavation including haul, 1,188 square yards of HMA pavement repair, 74,733 square yards of 2-inch thick asphalt pavement, 8,816 square feet of durable heat applied pavement markings, traffic signal retrofits at Monroe & Garland, 29<sup>th</sup> & Regal, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

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**29<sup>th</sup>/Washington/Monroe/Lincoln Grind & Overlays  
Engineering Services File No. 2022065**

This project consists of the construction of approximately 1,201 linear feet of storm sewer, 10 drainage structures, 1,580 square yards of sidewalk and ADA ramps, 2,925 linear feet of cement concrete curb, 94,470 square yards of planing bituminous pavement, 10,486 square yards of pavement repair excavation including haul, 10,884 square yards of HMA pavement repair, 94,470 square yards of 2-inch thick asphalt pavement, 16,622 square feet of durable heat applied pavement markings, traffic signal retrofits at Washington & Boone, Washington & Maxwell, 29<sup>th</sup> Avenue & Perry, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

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Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

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**MARSHALL ROAD TRANSMISSION MAIN PHASE 2  
Engineering Services File No. 2022082**

This project consists of the construction of approximately 3,600 linear feet of 30-inch diameter water transmission main, 90 linear feet of 48" steel casing pipe with both open cut and trenchless installation, shoring, HMA pavement repair, curb, sidewalk and driveway removal and replacement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 11, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: November 22, 29, & December 6, 2023

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**MARSHALL ROAD TRANSMISSION MAIN PHASE 3**  
**Engineering Services File No. 2022083**

This project consists of the construction of approximately 3,100 linear feet of 30-inch diameter water transmission main, 1,600 linear feet of 20-inch gravity sanitary sewer, 1,100 linear feet of 18-inch gravity sanitary sewer, 900 linear feet of 8-inch sanitary sewer force main (siphon), 900 linear feet of 18-inch sanitary sewer force main (siphon), sewer manhole structures, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 11, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish

satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: November 22, 29, & December 6, 2023

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**ABBREVIATED REQUEST FOR QUALIFICATIONS (RFQ)  
CHESTNUT STREET BRIDGE SCOUR MITIGATION (RE-ADVERTISE)  
CITY OF SPOKANE, WA**

**DESCRIPTION**

Design and construction management services for Chestnut Street Bridge Scour Mitigation.

**DUE DATE**

Tuesday, December 5, 2023 no later than 1:00 p.m.

**SCOPE OF SERVICES**

The scope of services envisioned in this RFQ is described as follows.

**Bridge Details**

- Built 1911
- Three span concrete arch
- Two piers in Latah/Hangman Cr, each supported on spread footings and piles
- See RFQ for Exhibit 1: Location and Exhibit 2: Bridge elevation view

**Problem Statement**

- River has scoured beneath spread footing – see Exhibit 3 in RFQ.

**Proposed Work**

- The preliminary scope of work includes the following:
  - o Riprap & repair around piers
  - o Soldier pile wall along one bank
  - o Improved hydraulics at bridge
  - o Stream bottom and bank restoration
- The actual work needed will be verified by the consultant
- No work is anticipated on the bridge structure or deck
- The consultant will not perform the actual repair work but will provide some or all of the following services: permitting, design, plans/specs preparation, bidding and/or construction management services all associated with the above mitigation work.

This project has a DBE requirement of 16% as required by the project's funding agency.

**EVALUATION CRITERIA**

The following weighting will be assigned to the Proposal for evaluation purposes:

Experience with streambed scour prevention/mitigation	20%
Experience with hydraulics as it relates to bridge piers	20%
Experience with streambed/bank restoration	20%
Past performance/references	15%
Project team & approach	10%
Familiarity with working with WSDOT/FHWA	10%
Ability to meet DBE requirements	5%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to [mmserbousek@spokanecity.org](mailto:mmserbousek@spokanecity.org).

Questions about the RFQ can also be directed to Mark Serbousek at [mmserbousek@spokanecity.org](mailto:mmserbousek@spokanecity.org).

#### ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling collect 509-625-6700.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 15, 22, and 29, 2023

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### Permitting and Licensing System

### RFP #6002-23

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on December 4th, 2023**. Hard copies, emails, and late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for changes and/or modifications via email.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting via **Microsoft Teams** at 1:15 p.m. on **MONDAY December 4, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Carlos Plascencia  
Procurement Specialist, City of Spokane Purchasing

Publish: November 15 & 22, 2023

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**GENERAL REPAIR AND MAINTENANCE OF MEDIUM AND HEAVY-DUTY TRUCKS AND EQUIPMENT**  
Fleet Services Department

**RFP #6003-23**

**Description:** The City of Spokane is soliciting electronic proposals for General Repair and Maintenance of Medium and Heavy-Duty Trucks and Equipment.

**Pre-Proposal Meeting:** A Pre-Proposal Conference is scheduled to be held on Friday, December 1st, 2023, at 9:00 am at 915 N Nelson St., Spokane WA.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, December 11, 2023 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince  
Purchasing Department

Publish: November 15, 22 & 29, 2023

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**REQUEST FOR QUALIFICATIONS #6026-23**

**Climate Impact and Resiliency Planning with Comprehensive Plan Update Services**  
City of Spokane Planning and Economic Development Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, DECEMBER 18, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, DECEMBER 18, 2023**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mowmaster@spokanecity.org](mailto:mowmaster@spokanecity.org). Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish dates: November 22, 29, and December 6, 2023

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**Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)**

Spokane Solid Waste Disposal, Waste To Energy Facility

**PW ITB 6028-23 (Re-Bid)**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)

**MANDATORY Pre Bid Site Visit:** A MANDATORY pre-bid conference and walk through will be held on **MONDAY, DECEMBER 11, 2023, at 09:00a.m local time**. The location will be at the Waste to Energy Facility (WTEF), Administration Office, 2900 S Geiger Blvd, Spokane WA 99224. This meeting is MANDATORY ONLY for those companies who have not: Previously performed Stack Repairs at the City of Spokane Waste to Energy Facility, 2900 S Geiger Blvd., Spokane WA 99224, or who have not attended Mandator Site visit that had been conducted on October 13, 2023, regarding Bid PW ITB 5993-23, Stack Repairs, and Inspection.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, JANUARY 8, 2024**, for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works). To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JANUARY 8, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Gazette dates: November 15 & 22, 2023

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