



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

NOVEMBER 15, 2023

Issue 46



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	1210
HEARING NOTICES	1218
GENERAL NOTICES	1220
JOB OPPORTUNITIES	1223
NOTICES FOR BIDS	1225

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 6, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Office of Police Ombudsman Commission

The City Council interviewed Shelly Rippley, candidate for the Office of Police Ombudsman Commission.

Current Agenda Review

The City Council reviewed the November 6, 2023, Current Agenda.

Agenda Addition of Appointment – Spokane Human Rights Commission (CPR 1991-0068)

Motion by Council Member Oelrich, seconded by Council Member Wilkerson, **to suspend** the Council Rules for purposes of adding an appointment; **carried 7-0.**

Motion by Council Member Bingle, seconded by Council Member Wilkerson, to so move **to add** the appointment to the Spokane Human Rights Commission; **carried 7-0.**

Final Reading Ordinance C36456 (as substituted on October 30, 2023) (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Wilkerson, seconded by Council Member Bingle, **to defer** Final Reading Ordinance C36456—relating to budget planning and budget presentations—to December 18, 2023; **carried 5-2.**

First Reading Ordinance C36459 (As substituted on October 30, 2023) (Council Sponsors: Council Members Wilkerson and Cathcart)

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to substitute** Ordinance C36459—relating to increasing housing options by permitting and encouraging the construction of middle housing in more residential zoning districts; adopting subdivision processes to encourage homeownership—**carried 5-2.**

Final Reading Ordinance C36454 (Council Sponsors: Council Members Bingle and Cathcart)

Motion by Council Member Zappone, seconded by Council Member Stratton, **to defer** Final Reading Ordinance C36454—relating to the waiver of certain permitting fees for solar energy systems and electric vehicle charging stations set forth in the Spokane Municipal Code and adding fees—for one week (to November 13, 2023) so the Council can hear from the Sustainability Action Committee; **carried 5-2.**

Advance Agenda Review

The City Council received an overview from staff on the November 13, 2023, Advance Agenda items.

Resolution 2023-0094

Upon review of Resolution 2023-0094, Council President Kinnear requested Library Director Andrew Chance to resubmit the briefing paper for Resolution 2023-0094 (proposing property tax levy to provide funding for library operations) with the equity questions completed so those are on file.

Action to Approve November 13, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 13, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the November 13, 2023, Advance Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council adjourned at 4:58 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports.**

MAYORAL PROCLAMATION

November 11, 2023 *Veterans Day*

Council Member Oelrich read the proclamation. Wesley Anderson, on behalf of VFW Post 51 accepted the proclamation and provided remarks on the event.

November 2023 *Lung Cancer Awareness Month*

Council Member Cathcart read the proclamation. Becca McMillan, on behalf of the American Cancer Society, accepted the proclamation and briefly commented.

The proclamations are attached to the minutes for reference.

There were no **Reports from Neighborhood Councils.**

There were no **Boards and Commissions Appointments.**

There were no **Administrative Reports.**

OPEN FORUM

Council President Kinnear provided an overview of the Council Rules. The following individual(s) spoke during the Open Forum:

1. Megra Flatman (virtual)
2. Larry Andrews
3. Joe Ader
4. Vanessa Rodriguez
5. Will Neville
6. Scott Ward
7. August Patton-Scruggs
8. Justice Forral

Council Recess

Due to a disruption of audience members in the Council Chambers following the open forum comments by Justice Forral, Council President Kinnear gavelled the meeting into a recess at 6:33 p.m. The City Council reconvened in the Council Lounge next to the Council Chambers at 6:58 p.m., at which time Council President Kinnear (virtually) brought the meeting to a close, with no further business discussed.

ADJOURNMENT

The meeting adjourned at 6:58 p.m. The unfinished business (Consent and Legislative items) that appeared on the November 6 Agenda will be considered during the City Council's regularly scheduled 6:00 p.m. Legislative Session on November 13.

MINUTES OF SPOKANE CITY COUNCIL**Monday, October 30, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the October 30, 2023, Current Agenda.

Consultant Agreement with Coffman Engineers (Spokane) for Surveying On-Call Services (OPR 2023-1093)

Motion by Council Member Bingle, seconded by Council Member Stratton, **to substitute** Consultant Agreement with Coffman Engineers (Spokane) for Surveying On-Call Services (Non-federal) with an updated revised version filed on October 23, 2023; **carried 7-0**.

First Reading Ordinance C36456 (Council Sponsors: Council President Kinnear and Council Members Cathcart and Bingle)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** First Reading Ordinance C36455—relating to budget planning and budget presentations, and amending Section 07.14.030 of the Spokane Municipal Code—with an updated revised version filed on October 27, 2023; **carried 7-0**.

Advance Agenda Review

The City Council received an overview from staff on the November 6, 2023, Advance Agenda items.

First Reading Ordinance C36459

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to substitute** Ordinance C36459—relating to increasing housing options by permitting and encouraging the construction of middle housing in more residential zoning districts—with updated version (received October 30, 2023); **carried 7-0**.

Action to Approve November 6, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 6, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Members Stratton and Oelrich, **to approve** the November 6, 2023, Advance Agenda; **carried 7-0**.

Council Recess/Executive Session

The City Council recessed at 4:14 p.m. and immediately reconvened into an Executive Session to discuss labor negotiations and potential litigation until 5:04 p.m., with one extension until 5:10 p.m., at which time the 3:30 p.m. Briefing Session also ended. City Attorney Lynden Smithson and Special Counsel Brian Werst and John Henry were present for the Executive Session. The City Council reconvened at 6:04 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council and Committee Reports**.

There were no **Proclamations and Salutations**.

Community Report**Health & Justice Recovery Alliance**

Jeanette Solia, Desiree Crawford, and Mike Maldonado from the Health & Justice Recovery Alliance, a Spokane local nonprofit, provided an overview of the agency and its projects. It was reported that the Health Justice Recovery alliance recently opened a new wellness center located in the Town and Country area of Spokane, and it is right next to a public bus stop. Primary goals of the Health & Justice Recovery Alliance are, as follows:

- Increasing access to stabilizing services,
- Increase community resilience,
- Transitional and barrier reduction to permanent housing,
- Behavioral health and addiction treatment, and
- Develop a replicable community driven protection plan to reduce child abuse/maltreatment.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

1. Mikhail Slyusarev
2. Scott Ward
3. Elizabeth Guoick
4. Dave M
5. Laura Renz
6. Jessi Pedersen
7. Ka'din Rachman
8. Zackary McGuckin
9. Robert Richard
10. Mary Ann Torres
11. Quinn Childs
12. Terry Hill
13. Azalyn Croft
14. Russel Webster
15. Derek Azzaro
16. Raul Pina
17. Melanie Perry

CONSENT AGENDA

After receiving public testimony from one individual, and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Pre-approval to purchase one Ford F150 Lightning for Engineering Services—not to exceed \$60,000 (incl. commissioning and tax). (OPR 2023-1090) (Council Sponsor: Council Member Bingle)

Personal Service Agreements to provide towing services for the Fleet Services Department from November 1, 2023, through November 1, 2028, with:

- a. Evergreen State Towing, LLC (Spokane) as a primary source—not to exceed \$65,000 annually (plus tax, if applicable). (OPR 2023-1091) (Council Sponsor: Council Member Wilkerson)
- b. Andrews Enterprises, Inc. dba Reliable Towing East (Spokane Valley, WA) as a secondary source—not to exceed \$10,000 annually (plus tax, if applicable). (OPR 2023-1092) (Council Sponsor: Council Member Stratton)

Spokane Airport Board 2024 Budget. (FIN 2023-0002) (Council Sponsor: Council President Kinnear & Council Member Stratton)

Setting the Hearings for review of the 2024 Proposed Budget for Monday, November 13, 2023, and Monday, November 20, 2023. (FIN 2023-0001) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Set Hearing for November 6, 2023, for the Citywide Capital Improvement Program 2024-2029. (Relates to First Reading Ordinance C36455) (FIN 2023-0001) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Assistance Awards in accordance with the approved Tranche 3 of ARPA Allocations Small Business Assistance Awards Round 2 to 55 local small businesses—\$1,403,517.35. (OPR 2023-0078) (Council Sponsors: Council Members Stratton and Wilkerson)

Consultant Agreement with Coffman Engineers (Spokane) for Surveying On-Call Services (Non-federal) from November 1, 2023, to December 31, 2025—not to exceed \$250,000. (As substituted during the 3:30 p.m. Briefing Session) (Various Neighborhoods) (OPR 2023-1093 / ENG 2023114) (Council Sponsor: Council President Kinnear)

Consultant Agreement with Westland Resources, Inc., DBA Westland Engineering & Environmental Services, Inc., (Spokane) for Historic Resources On-Call Services (Non-federal) for 2024-2025—not to exceed \$300,000. (OPR 2023-1094 / ENG 2023116) (Council Sponsor: Council President Kinnear)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through October 20, 2023, total \$17,279,613.29 (Check Nos.: 598415-598611; ACH Nos. 122120-122398), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$16,691,011.71. (CPR 2023-0002)

City Council Meeting Minutes: October 16, 2023. (CPR 2023-0013)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36453 (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36453** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:
Miscellaneous Grants Fund

1) Increase revenue by \$200,000.

A) Of the increased revenue, \$200,000 is provided by the Washington Traffic Safety Commission as part of the Impaired Driving Strategic Plan.

2) Increase appropriation by \$200,000.

A) Of the increased appropriation, \$118,000 is provided solely for procurement of drug and alcohol tests.

B) Of the increased appropriation, \$30,000 is provided solely for services to provide assistance for ignition interlock systems.

C) Of the increased appropriation, \$35,000 is provided solely for evaluation services.

D) Of the increased appropriation, \$17,000 is provided for other miscellaneous program expenses.

(This action arises from the need to accept the Washington Traffic Safety Commission's grant funding for the Impaired Driving Strategic Plan.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0089 (Deferred from October 16, 2023, Agenda) (Council Sponsors: Council Members Wilkerson, Stratton, Cathcart)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0089** relating to modification of the City of Spokane's Retail Water Service Area (RWSA) to include Spokane County Parcel Numbers 26213.0501, 24073.0110, 36352.9005, 26212.0609, 24182.0105, 24051.9009, 24051.9076 and 24051.9089 and authorizing the amendment of the City's RWSA map on file with the Washington State Department of Health.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0090 (Deferred from October 16, 2023, Agenda) (Council Sponsors: Council Members Wilkerson, Stratton, Cathcart)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0090** relating to modification of the City of Spokane's Retail Water Service Area (RWSA) to include Spokane County Parcel Number 24181.9060 and authorizing the amendment of the City's RWSA map on file with the Washington State Department of Health.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0093 (including associated contract OPR 2023-1095) (Council Sponsor: Council Member Stratton)

After receiving public testimony from one individual and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0093** declaring Clean Energy dba Clean Energy Corp. (Newport Beach, CA) a sole-source provider and authorizing the City to enter into a contract for repairs and maintenance of the City of Spokane Clean Natural Gas Refueling Station to be used on an as-needed basis for a five-year period (one-year with four optional one-year renewals) —approximately \$250,000 annually without public bidding.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None
Abstain: None
Absent: None

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony, with no individuals signed up to speak.

- ORD C35454** Relating to the waiver of certain permitting fees for solar energy systems and electric vehicle charging stations set forth in the Spokane Municipal Code and adding fees, amending SMC 08.02.031, SMC 08.02.034, SMC 15.05.040, and SMC 15.05.050. (Council Sponsors: Council Members Bingle and Cathcart)
- ORD C36455** Adopting a six-year Citywide Capital Improvement Program for the years 2024 through 2029 and amending the Citywide Capital Improvement Program (CIP) as referenced in Appendix C of the City of Spokane Comprehensive Plan. (Council Sponsors: Council President Kinnear and Council Member Wilkerson)
- ORD C36456** Relating to budget planning and budget presentations, and amending Section 07.14.030 of the Spokane Municipal Code. (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Members Cathcart and Bingle)

There were no **Special Considerations**.

HEARINGS

Public Hearing Before City Council for Possible Revenue Sources for the 2024 Budget

The City Council held a hearing on possible revenue sources for the 2024 Budget. After a presentation by Budget Analyst Jacob Miller; public testimony from one individual; and the opportunity for Council commentary, the following action was taken:

Motion by Council Member Bingle, seconded by Council Member Stratton, **to close** the hearing for possible revenue sources for the 2024 Budget; **carried 7-0**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 7:25 p.m.

MEETING MINUTES City of Spokane City Council Study Session November 2, 2023

Call to Order: 11:03 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/88064118>

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart, Wilkerson, Bingle, Zappone, and Oelrich.

Committee Members Absent: Council Member Stratton

Agenda Items:

1. GFC Update
 - Presenter:
Katherine Miller, City of Spokane

Marlene Feist, City of Spokane
Spencer Gardner, City of Spokane

- Action taken:
No action taken. Presentation and discussion only.

2. SCRAPS Update

- Presenter:
Garrett Jones, City of Spokane
- Action taken:
No action taken. Presentation and discussion only.

3. Regional Homeless Authority Discussion

- Presenter:
Council Member Bingle, City of Spokane
Nicolette Ocheltree, City of Spokane
- Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:15 p.m.

MEETING MINUTES
City of Spokane
City Council-Mayor Joint Special Meeting to Discuss 2024 Budget
(held in a study session format)
October 26, 2023

Call to Order: 11:08 a.m.

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart, Stratton, Wilkerson, Bingle, Zappone, and Oelrich.

Committee Members Absent: None

Agenda Items:

1. 2024 Budget Discussion (outline of topics discussed attached)

- Presenter:
Garrett Jones, City of Spokane
Tonya Wallace, City of Spokane
Jacob Miller, City of Spokane
- Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:28 p.m.

Hearing Notices

NOTICE OF ASSESSMENT ROLL HEARING BEFORE SPOKANE CITY COUNCIL TO BE HELD DECEMBER 4, 2023, AT 6:00 P.M.

DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA RESOLUTION NO. 2023-0086

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2024 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 04.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C32923, as codified and amended in Chapter 04.31 SMC, will be on file in the Office of the City Clerk on November 3, 2023, and are open for public inspection.
2. The City Council has fixed December 4, 2023 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C32923, as codified and amended in Chapter 04.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31 SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 9th day of October 2023.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF ASSESSMENT ROLL HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 4, 2023, AT 6:00 P.M.**

**EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA
RESOLUTION NO. 2023-0087**

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2024 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C35377, as codified and amended in Chapter 04.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 04.31C SMC, will be on file in the Office of the City Clerk on November 3, 2023, and are open for public inspection.
2. The City Council has fixed December 4, 2023 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 04.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31C SMC

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City Clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 9th day of October 2023.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish November 8 and 15, 2023

General Notices

Help make a difference in your community.



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, November 16, 2023 at 5:30 pm
West Central Community Center - 1603 N Belt St.**

Police Chief Craig Meidl and/or other members of the Spokane Police Department will be present to deliver updates and to answer community questions.

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTICE
SEIZED AND ABANDONED PERSONAL PROPERTY ONLINE AUCTION
November 21, 2023 THROUGH November 29, 2023

This is to provide notification that there will be an online auction of Spokane Police Department and Spokane County Sheriff's Office seized and abandoned personal property. The online auction will be held November 21-29, 2023, and available items will be sold through Reinland Equipment Auction, at the following link: <https://reinlandauctions.net>. To view a complete list of auction items, visit the Spokane Police Department Property Evidence Facility's website at the following link: <https://my.spokanecity.org/police/information/evidence-facility/>.

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 A.M. – November 21, 2023

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on November 21, 2023, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, November 20, 2023) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 11th day of November 2023.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m1owmaster@spokanecity.org Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
9:30 A.M November 21, 2023
CITY HALL – CITY COUNCIL CHAMBERS
LOWER LEVEL CITY HALL
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

- 1. CALL TO ORDER/ROLL CALL**
- 2. APPROVAL OF MINUTES**
 - a. October 17, 2023 Minutes
- 3. CHIEF EXAMINER UPDATE**
- 4. NEW BUSINESS**
 - a. Resolution 2023-04: Classification Actions
 - b. 2024 Budget Adoption
- 5. OTHER BUSINESS**
- 6. ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

**CITY OF SPOKANE
BUDGET NOTICE**

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Final Proposed Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2024-December 31, 2024), has been filed in the City Clerk's Office on (or before) November 2, 2023. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor – (509) 625-6350 or clerks@spokanecity.org. In addition, a copy of the Proposed Budget will be available for citizen review online at the following link: <https://my.spokanecity.org/budget/>.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2024 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

OCTOBER 30, 2023

- Hold Public Hearing on possible Revenue Sources for 2024 Budget.

NOVEMBER 6, 2023

- Hold Hearing on the Citywide Capital Improvement Program 2024-2029.

NOVEMBER 13, 2023

- Hold Hearing on the Proposed 2024 Budget.

NOVEMBER 20, 2023

- Continue Hearing on the Proposed 2024 Budget.

NOVEMBER 27, 2023

- Tentative adoption of the Proposed 2024 Budget.

The City Council reserves the right to conclude the budget hearings on November 20, 2023. The City Council can continue the budget hearings up to the 25th day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 4, 2023).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

Individuals wishing to provide public testimony in person or virtually at City Council meetings shall sign in to participate through the instructions set out in the City Council's agenda packet(s) which are posted each week at the following link: <https://my.spokanecity.org/citycouncil/documents/>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE RECORDS SPECIALIST SPN 016 OPEN

DATE OPEN: Monday, November 13, 2023

DATE CLOSED: Continuous

SALARY: \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

DESCRIPTION:

Performs difficult specialized records management work providing information and records maintenance functions in the Records section of the Police Department.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Provides records management for multiple law enforcement agencies and criminal justice agencies throughout Spokane County. Receives counter, fax, and telephone inquiries from internal customers and external law enforcement agencies, answers questions of a general and law enforcement nature, and refers individuals to appropriate sources of information.
- Employees are assigned multiple distinct functions within one of the primary work groups including criminal records, domestic violence orders and public window.
- Criminal records: Reviews, verifies, and processes reports, warrants, requests, teletypes, and faxes. Enters, updates, and corrects multiple databases as required. Reports processed include, but are not limited to, runaway/missing person reports, stolen vehicle recoveries, warrants, offender based tracking systems, and ineligibility to possess a firearm. Receives, sorts, reviews, scans, indexes, makes copies, corrects, and disseminates documents as required by applicable laws, policies, and procedures.
- Domestic violence orders: Reviews, verifies, and processes court orders, enters information into databases, and updates databases as the court orders are served or status is changed. Works closely with court staff to review court orders and makes requests for any corrections when needed. Court orders may include criminal no-contact orders and a variety of civil protection orders including but not limited to domestic violence protection orders, anti-harassment orders, extreme risk protection orders, and restraining orders.
- Public window: Reviews applications for gun licenses and conducts criminal background checks for concealed pistol licenses, gun transfers, and firearm dealers. Generates paperwork and submits requests to outside agencies (DOL etc.). Interacts with customers in person, by phone, and by email. Performs cash transaction duties handling funds, change, receipts, reconciliation, deposits, and disbursements.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

(Open-entry applicants must meet all requirements when they apply.)

Open-Entry Requirements:

- **Education:** High school diploma or equivalent; **AND**
- **Experience:** Two years of clerical office work experience with primary duties in data entry or administrative tasks.
- **Substitution:** One year of business or clerical education above the high school level may substitute for one year of the experience requirement. An associate degree or higher from an accredited college or university in business, communications, social science, criminal justice, or a closely related field may substitute for the two-year experience requirement.
- **Typing:** Must be able to type at the rate of 200 keystrokes (40 words) per minute.

Upon notification that you have passed through the minimum qualifications, you will receive a Personal History Packet to complete and submit. This documentation will be used to conduct a background investigation. **It is a MANDATORY MINIMUM REQUIREMENT to complete the Personal History Packet. If the Personal History Packet is NOT received in Civil Service by the deadline given, your application will not be considered.**

NOTE: Candidates with any marijuana, cannabis or any controlled substance use in the last six months will not be considered.

Note: Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed out via a link from City of Spokane (info@governmentjobs.com) upon review of the applicant's minimum qualifications. Once you receive the link, the testing window is Thursday, 12:00 AM to the following Tuesday at 11:59 PM.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Interpersonal Skills
- Clerical Skills
- Computer Skills
- Communication Skills
- Attention to Detail

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of October 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Haven Street Grind and Overlay Engineering Services File No. 2021094

This project consists of the construction of approximately 1,200 square yards of sidewalk, 22,600 square yards of 2-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. November 20, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

Publish: November 1, 8, & 15, 2023

Market/Monroe/29th Ave Grind & Overlays Engineering Services File No. 2022064

This project consists of the construction of approximately 837 linear feet of storm sewer, 8 drainage structures, 1,156 square yards of sidewalk and ADA ramps, 2,374 linear feet of cement concrete curb, 74,733 square yards of planing bituminous pavement, 1,249 square yards of pavement repair excavation including haul, 1,188 square yards of HMA pavement repair, 74,733 square yards of 2-inch thick asphalt pavement, 8,816 square feet of durable heat applied pavement markings, traffic signal retrofits at Monroe & Garland, 29th & Regal, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

**29th/Washington/Monroe/Lincoln Grind & Overlays
Engineering Services File No. 2022065**

This project consists of the construction of approximately 1,201 linear feet of storm sewer, 10 drainage structures, 1,580 square yards of sidewalk and ADA ramps, 2,925 linear feet of cement concrete curb, 94,470 square yards of planing bituminous pavement, 10,486 square yards of pavement repair excavation including haul, 10,884 square yards of HMA pavement repair, 94,470 square yards of 2-inch thick asphalt pavement, 16,622 square feet of durable heat applied pavement markings, traffic signal retrofits at Washington & Boone, Washington & Maxwell, 29th Avenue & Perry, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS (RFQ)
CHESTNUT STREET BRIDGE SCOUR MITIGATION (RE-ADVERTISE)
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction management services for Chestnut Street Bridge Scour Mitigation.

DUE DATE

Tuesday, December 5, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ is described as follows.

Bridge Details

- Built 1911
- Three span concrete arch
- Two piers in Latah/Hangman Cr, each supported on spread footings and piles
- See RFQ for Exhibit 1: Location and Exhibit 2: Bridge elevation view

Problem Statement

- River has scoured beneath spread footing – see Exhibit 3 in RFQ.

Proposed Work

- The preliminary scope of work includes the following:
 - o Riprap & repair around piers
 - o Soldier pile wall along one bank
 - o Improved hydraulics at bridge
 - o Stream bottom and bank restoration
- The actual work needed will be verified by the consultant
- No work is anticipated on the bridge structure or deck
- The consultant will not perform the actual repair work but will provide some or all of the following services: permitting, design, plans/specs preparation, bidding and/or construction management services all associated with the above mitigation work.

This project has a DBE requirement of 16% as required by the project's funding agency.

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Experience with streambed scour prevention/mitigation	20%
Experience with hydraulics as it relates to bridge piers	20%
Experience with streambed/bank restoration	20%
Past performance/references	15%
Project team & approach	10%
Familiarity with working with WSDOT/FHWA	10%
Ability to meet DBE requirements	5%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to mmserbousek@spokanecity.org.

Questions about the RFQ can also be directed to Mark Serbousek at mmserbousek@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling collect 509-625-6700.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Gazette: November 15, 22, and 29, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
GEOTECHNICAL ENGINEERING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025
CITY OF SPOKANE, WA**

DESCRIPTION: Geotechnical Engineering Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023
No later than 1:00 p.m.

DELIVERY: via email to: eraea@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with geotechnical engineering both during design and construction. Sample types of tasks/project components include:

- Classification of soils by appropriate methods
- Determination of soil properties by appropriate means
- Determination of foundation and wall design parameters
- Pavement subgrade characterization and pavement design
- Evaluation of water mounding in relationship to stormwater injections
- Conducting geophysical studies, test borings, test excavations, infiltration testing, aquifer testing
- Identification of restrictive infiltration layers below the ground surface
- Slope stability and groundwater seepage analysis
- Geotechnical report preparations
- Phase 1 and Phase 2 environmental site assessments
- Conducting special inspections or other geotechnical related construction phase inspections

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- US195/Meadowlane
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
HISTORICAL RESOURCE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025
CITY OF SPOKANE, WA**

DESCRIPTION: Historical Resource Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023
No later than 1:00 p.m.

DELIVERY: via email to: eraea@spokanecity.org

SCOPE OF SERVICES

The scope of services will include tasks associated with cultural resources both during design and construction. Sample types of tasks/project components include:

- Preparation of cultural and historic resources studies including field exploration as required
- Coordination with area Indian tribes and the Washington State Department of Archaeology and Historic Preservation (DAHP)
- Consultation with City of Spokane design engineers to recommend ways to eliminate project effects on cultural/historic resources
- Construction phase monitoring

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- US195/Meadowlane
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

ABBREVIATED REQUEST FOR QUALIFICATIONS LANDSCAPE ARCHITECTURE SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA

DESCRIPTION: Landscape Architecture Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023
No later than 1:00 p.m.

DELIVERY: via email to: eraea@spokanecity.org

SCOPE OF SERVICES

The scope of services will include tasks associated with landscape architecture both during design and construction. Sample types of tasks/project components include:

- Street projects, including landscaping of pedestrian buffer strips, storm drainage areas,
- Gateway entry statements to communities and institutions,
- Pump station and other public utility buildings,
- Parking lots,
- Miscellaneous items, such as project scope descriptions, concept designs, "green" infrastructure concepts, site layouts, cost estimates, coordination efforts.

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
REAL ESTATE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025
CITY OF SPOKANE, WA**

DESCRIPTION: Real Estate Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023
No later than 1:00 p.m.

DELIVERY: via email to: eraea@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with real estate acquisition both during design and construction. Sample types of tasks/project components include:

- Appraisals & review appraisals
- Negotiate with property owners
- Prepare offer letters and administrative offer summaries
- Obtain property owner signatures
- Prepare ROW certification packages
- Relocation assistance

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700.

Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

ABBREVIATED REQUEST FOR QUALIFICATIONS SURVEYING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA

DESCRIPTION: Surveying Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023
No later than 1:00 p.m.

DELIVERY: via email to: eraea@spokanecity.org

SCOPE OF SERVICES

The scope of services may include tasks associated with surveying both during design and construction. Sample types of tasks/project components include:

- Boundary surveying
- Topographical and site surveying
- Mapping
- Construction staking
- Writing of parcel or easement legal descriptions
- Monument preservation and DNR permit processing

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- US195/Meadowlane
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from eraea@spokanecity.org or by calling 509-625-6700. Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at jradams@spokanecity.org or by calling 509-625-6267.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Permitting and Licensing System

RFP #6002-23

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on December 4th, 2023**. Hard copies, emails, and late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for changes and/or modifications via email.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting via **Microsoft Teams** at 1:15 p.m. on **MONDAY December 4, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Carlos Plascencia
Procurement Specialist, City of Spokane Purchasing

Publish: November 15 & 22, 2023

GENERAL REPAIR AND MAINTENANCE OF MEDIUM AND HEAVY-DUTY TRUCKS AND EQUIPMENT
Fleet Services Department

RFP #6003-23

Description: The City of Spokane is soliciting electronic proposals for General Repair and Maintenance of Medium and Heavy-Duty Trucks and Equipment.

Pre-Proposal Meeting: A Pre-Proposal Conference is scheduled to be held on Friday, December 1st, 2023, at 9:00 am at 915 N Nelson St., Spokane WA.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 11, 2023 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: November 15, 22 & 29, 2023

Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)

Spokane Solid Waste Disposal, Waste To Energy Facility

PW ITB 6028-23 (Re-Bid)

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)

MANDATORY Pre Bid Site Visit: A MANDATORY pre-bid conference and walk through will be held on **MONDAY, DECEMBER 11, 2023, at 09:00a.m local time**. The location will be at the Waste to Energy Facility (WTEF), Administration Office, 2900 S Geiger Blvd, Spokane WA 99224. This meeting is MANDATORY ONLY for those companies who have not: Previously performed Stack Repairs at the City of Spokane Waste to Energy Facility, 2900 S Geiger Blvd., Spokane WA 99224, or who have not attended Mandator Site visit that had been conducted on October 13, 2023, regarding Bid PW ITB 5993-23, Stack Repairs, and Inspection.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, JANUARY 8, 2024**, for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works). To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents

will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JANUARY 8, 2024**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Gazette dates: November 15 & 22, 2023
