



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

**NOVEMBER 8, 2023**

Issue 45



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	1186
HEARING NOTICES	1186
GENERAL NOTICES	1190
ORDINANCES	1192
JOB OPPORTUNITIES	1193
NOTICES FOR BIDS	1196

**The Official Gazette**

USPS 403-480

0% Advertising

Periodical postage paid at  
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made****payable to:**

City Treasurer

**Address Change:**

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, October 30, 2023**

The minutes for the Monday, October 30, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, November 15, 2023, issue of the *Official Gazette*.

# Hearing Notices

**UPDATED NOTICE OF PUBLIC HEARING**

**PROPOSED AMENDMENTS TO THE SPOKANE MUNICIPAL CODE AMENDING  
HOUSING REGULATIONS  
PROPOSED ORDINANCE C36458**

**NOTE:** The Hearing date for Ordinance C36459 has been moved from November 13 to November 20, 2023. Public testimony will be taken on Ordinance C36459 at both the First Reading (November 13) and Final Reading/Hearing (November 20) of the ordinance.

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, November 20, 2023 beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed amendments to repeal SMC sections 17C.400.010, 17C.400.020, and 17C.400.030 of the

Building Opportunities and Choices for All interim ordinance and extend SMC section 17C.400.040 an additional six (6) months to June 18, 2024. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Public testimony on these amendments will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

**Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: KayCee Downey, [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org).

**Any person may submit written comments on the proposed action or call for additional information:**

City of Spokane, Planning Services and Economic Development

KayCee Downey, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201

(509) 625-6500; [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org)

**Description of the proposal:** An extension of the proposed Building Opportunity for Housing text amendments, the general housing regulations approved under the Building Opportunity and Choices for All interim ordinance found under SMC sections 17C.400.010, 17C.400.020, 17C.400.030 are proposed to be repealed. SMC section 17C.400.040 Pilot Center and Corridors Development Standards of the interim ordinance is proposed to be extended an additional six (6) months to allow for additional studying of regulations within designated Centers and Corridors, with a new expiration date of June 18, 2024.

**Location:** Citywide

**SEPA:** A Determination of Nonsignificance for SMC 17C.250.020 was issued on September 18, 2023 under WAC 197-11-340(2). The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on October 2, 2023.

**To learn more:** Contact KayCee Downey, [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org)

**How to Attend the Meeting:** The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage:

<https://my.spokanecity.org/citycouncil/meetings/>.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

---

**UPDATED NOTICE OF PUBLIC HEARING  
PROPOSED AMENDMENTS TO THE SPOKANE MUNICIPAL CODE AMENDING HOUSING REGULATIONS  
PROPOSED ORDINANCE C36459**

**NOTE:** The Hearing date for Ordinance C36459 has been moved from November 13 to November 20, 2023. Public testimony will be taken on Ordinance C36459 at both the First Reading (November 13) and Final Reading/Hearing (November 20) of the ordinance.

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, November 20, 2023 beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed amendments to SMC Chapters 17A.020, 17A.040, 17C.120, 17C.122, 17C.200, 17C.230, 17C.300, 17D.060, 17G.020, 17G.025, 17G.030, 17G.070, and 17G.080, repeal Chapter 17C.110 and replace with new Chapter 17C.111, and repeal Chapter 17G.060 and replace with new Chapter 17G.061 to accommodate and ease development of middle housing in Spokane. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Public testimony on these amendments will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

**Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329. To submit comments or request more information contact: KayCee Downey, [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org).

**Any person may submit written comments on the proposed action or call for additional information:**

City of Spokane, Planning Services and Economic Development  
KayCee Downey, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201  
(509) 625-6500; [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org)

**Description of the proposal:** The proposed Building Opportunity for Housing text amendments make revisions to the Unified Development Code (UDC) to accommodate and ease development of middle housing throughout Spokane. Proposed amendments include modifications to 17A.020, 17A.040, 17C.120, 17C.122, 17C.200, 17C.230, 17C.300, 17D.060, 17G.020, 17G.025, 17G.061, and 17G.080, the repeal of Chapter 17C.110 and replacement with new Chapter 17C.111, and the repeal of Chapter 17G.060 and replacement with new Chapter 17G.061.

**Location:** Citywide

**SEPA:** A Determination of Nonsignificance for SMC 17C.250.020 was issued on September 18, 2023 under WAC 197-11-340(2). The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on October 2, 2023.

**To learn more:** Contact KayCee Downey, [kdowney@spokanecity.org](mailto:kdowney@spokanecity.org)

**How to Attend the Meeting:** The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage:

<https://my.spokanecity.org/citycouncil/meetings/>.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlovmaster@spokanecity.org](mailto:mlovmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF ASSESSMENT ROLL HEARING  
BEFORE SPOKANE CITY COUNCIL  
TO BE HELD DECEMBER 4, 2023, AT 6:00 P.M.**

**DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA  
RESOLUTION NO. 2023-0086**

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2024 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 04.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C32923, as codified and amended in Chapter 04.31 SMC, will be on file in the Office of the City Clerk on November 3, 2023, and are open for public inspection.
2. The City Council has fixed December 4, 2023 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C32923, as codified and amended in Chapter 04.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31 SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.



ADOPTED by the City Council this 9th day of October 2023.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: November 8 and 15, 2023

---

**NOTICE OF ASSESSMENT ROLL HEARING  
BEFORE SPOKANE CITY COUNCIL  
TO BE HELD DECEMBER 4, 2023, AT 6:00 P.M.**

**EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA  
RESOLUTION NO. 2023-0087**

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2024 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C35377, as codified and amended in Chapter 04.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 04.31C SMC, will be on file in the Office of the City Clerk on November 3, 2023, and are open for public inspection.
2. The City Council has fixed December 4, 2023 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 04.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31C SMC

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
6. The City Clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this 9<sup>th</sup> day of October 2023.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mLOWmaster@spokanecity.org](mailto:mLOWmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish November 8 and 15, 2023

# General Notices

## CITY OF SPOKANE BUDGET NOTICE

NOTICE IS HEREBY GIVEN, pursuant to RCW 35.33.061, that the Mayor's Final Proposed Budget of the City of Spokane for the City's ensuing Fiscal Year (January 1, 2024-December 31, 2024), has been filed in the City Clerk's Office on (or before) November 2, 2023. A copy thereof will be furnished to any taxpayer who will call at the City Clerk's Office therefor – (509) 625-6350 or [clerks@spokanecity.org](mailto:clerks@spokanecity.org). In addition, a copy of the Proposed Budget will be available for citizen review online at the following link: <https://my.spokanecity.org/budget/>.

NOTICE IS HEREBY FURTHER GIVEN, pursuant to RCW 35.33.061, that the Spokane City Council will meet on or before the first Monday of December for the purpose of fixing the final budget. The Council plans to meet on the dates indicated (below) in its consideration of the 2024 Proposed Budget during its Regular Legislative Sessions to be held at 6:00 p.m. on Monday evenings in the Council Chamber, 808 W. Spokane Falls Boulevard:

### OCTOBER 30, 2023

- Hold Public Hearing on possible Revenue Sources for 2024 Budget.

### NOVEMBER 6, 2023

- Hold Hearing on the Citywide Capital Improvement Program 2024-2029.

### NOVEMBER 13, 2023

- Hold Hearing on the Proposed 2024 Budget.

### NOVEMBER 20, 2023

- Continue Hearing on the Proposed 2024 Budget.

### NOVEMBER 27, 2023

- Tentative adoption of the Proposed 2024 Budget.

The City Council reserves the right to conclude the budget hearings on November 20, 2023. The City Council can continue the budget hearings up to the 25<sup>th</sup> day prior to the beginning of the next fiscal year (RCW 35.33.071) (no later than December 4, 2023).

Any taxpayer who wishes may appear at any of these meetings and be heard for or against any part of the Budget.

Individuals wishing to provide public testimony in person or virtually at City Council meetings shall sign in to participate through the instructions set out in the City Council's agenda packet(s) which are posted each week at the following link: <https://my.spokanecity.org/citycouncil/documents/>.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mLOWmaster@spokanecity.org](mailto:mLOWmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Help make a difference in your community.



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:  
Thursday, November 16, 2023 at 5:30 pm  
West Central Community Center - 1603 N Belt St.  
Police Chief Craig Meidl and/or other members of the Spokane Police Department will be  
present to deliver updates and to answer community questions.**

## **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokanepolice.org](mailto:anapolitano@spokanepolice.org) or call (509) 625-4063.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmas-ter@spokanecity.org](mailto:mlowmas-ter@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36453

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$200,000.
  - A) Of the increased revenue, \$200,000 is provided by the Washington Traffic Safety Commission as part of the Impaired Driving Strategic Plan.
- 2) Increase appropriation by \$200,000.
  - A) Of the increased appropriation, \$118,000 is provided solely for procurement of drug and alcohol tests.
  - B) Of the increased appropriation, \$30,000 is provided solely for services to provide assistance for ignition interlock systems.
  - C) Of the increased appropriation, \$35,000 is provided solely for evaluation services.
  - D) Of the increased appropriation, \$17,000 is provided for other miscellaneous program expenses.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Washington Traffic Safety Commission's grant funding for the Impaired Driving Strategic Plan, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 30, 2023  
Delivered to Mayor November 3, 2023**

---



# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## LABORER II SPN 502 OPEN

**DATE OPEN:** Monday, November 6, 2023

**DATE CLOSED:** Monday, November 27, 2023

**SALARY:** \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

**DESCRIPTION:** Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

### DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

### MINIMUM QUALIFICATIONS:

*Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.*

**Open Entry Requirements:** (Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement.

**EXAMINATION DETAILS:** Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

**EXAMINATION DETAILS:** This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane ([info@governmentjobs.com](mailto:info@governmentjobs.com)).

- Applicants who apply and meet the minimum qualifications between Monday, November 6, 2023, and Monday, November 27, 2023, will test Thursday, November 30, 2023, through Tuesday, December 5, 2023.

**NOTE:** You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Applied Technology
- Interpersonal Skills & Teamwork
- Safety & Occupational Hazards
- Technical Competence
- Vehicle Operations

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2<sup>nd</sup> day of November 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

---

**WTE CRANE OPERATOR SPN 574  
PROMOTIONAL**

**DATE OPEN:** Monday, November 06, 2023

**DATE CLOSED:** Monday, November 20, 2023

**SALARY:** \$49,757.04 annual salary, payable bi-weekly, to a maximum of \$77,527.44

**DESCRIPTION:**

Performs skilled work in the operation of an overhead crane to maintain proper refuse flow to operating boilers and to manage the refuse pit.

**DUTIES:**

- Operates an overhead crane smoothly and manages the refuse pit.
- Mixes and stacks refuse.
- Maintains proper refuse flow for operating boilers.
- Closes bays.
- Maintains a trench along the tipping floor to facilitate the delivery of refuse from trucks.
- Monitors and cleans refuse cranes and related area.
- Inspects crane for damage and wear.
- Monitors the refuse pit, charging dock and tipping floor for fires, safety and any incoming unacceptable waste.
- Records and logs inspection data, such as cable cuts and service length of cables, and identifies recurring problems.
- Lubricates grease points on cranes and grapples.
- Reports safety hazards, environmental hazards and changing trash conditions to the shift supervisor.

- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Ash Operator, Heavy Equipment Operator, or Laborer II in the waste to energy plant.
- *Training:* Successful completion of the internal training program through the level of WTE Crane Operator.

**NOTE: Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements, pursuant to Rule VI Section 5 of the Civil Service Rules.**

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* Two years of experience as an overhead crane operator.
- *Training:* New City employees hired as WTE Crane Operators must complete the internal training program within 12 months of employment.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, and PAR with weights assigned as follows:

- Multiple-choice Test 80%
- PAR 20%

**IN-PERSON MULTIPLE CHOICE EXAMINATION DETAILS:**

- Test Date: Wednesday, November 29, 2023
- Test Time: 2:00 p.m.
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 2 Hours

The examination may include such subjects as:

- Overhead Crane Operations
- Job Hazard Analysis
- Safety
- Municipal Solid Waste (MSW) Operations & Equipment

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2<sup>nd</sup> day of November 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### Haven Street Grind and Overlay Engineering Services File No. 2021094

This project consists of the construction of approximately 1,200 square yards of sidewalk, 22,600 square yards of 2-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. November 20, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.



**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

Publish: November 1, 8, & 15, 2023

---

**Market/Monroe/29<sup>th</sup> Ave Grind & Overlays  
Engineering Services File No. 2022064**

This project consists of the construction of approximately 837 linear feet of storm sewer, 8 drainage structures, 1,156 square yards of sidewalk and ADA ramps, 2,374 linear feet of cement concrete curb, 74,733 square yards of planing bituminous pavement, 1,249 square yards of pavement repair excavation including haul, 1,188 square yards of HMA pavement repair, 74,733 square yards of 2-inch thick asphalt pavement, 8,816 square feet of durable heat applied pavement markings, traffic signal retrofits at Monroe & Garland, 29<sup>th</sup> & Regal, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

---

**29<sup>th</sup>/Washington/Monroe/Lincoln Grind & Overlays  
Engineering Services File No. 2022065**

This project consists of the construction of approximately 1,201 linear feet of storm sewer, 10 drainage structures, 1,580 square yards of sidewalk and ADA ramps, 2,925 linear feet of cement concrete curb, 94,470 square yards of planing bituminous pavement, 10,486 square yards of pavement repair excavation including haul, 10,884 square yards of HMA pavement repair, 94,470 square yards of 2-inch thick asphalt pavement, 16,622 square feet of durable heat applied pavement markings, traffic signal retrofits at Washington & Boone, Washington & Maxwell, 29<sup>th</sup> Avenue & Perry, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. December 4, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing

agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: November 8, 15, 22, & 29, 2023

---

**ABBREVIATED REQUEST FOR QUALIFICATIONS  
GEOTECHNICAL ENGINEERING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025  
CITY OF SPOKANE, WA**

**DESCRIPTION:** Geotechnical Engineering Consultant Services for Federal Aid Projects 2024-2025

**DUE DATE:** Tuesday, November 21, 2023  
No later than 1:00 p.m.

**DELIVERY:** via email to: [eraea@spokanecity.org](mailto:eraea@spokanecity.org)

**SCOPE OF SERVICES**

The scope of services may include tasks associated with geotechnical engineering both during design and construction. Sample types of tasks/project components include:

- Classification of soils by appropriate methods
- Determination of soil properties by appropriate means
- Determination of foundation and wall design parameters
- Pavement subgrade characterization and pavement design
- Evaluation of water mounding in relationship to stormwater injections
- Conducting geophysical studies, test borings, test excavations, infiltration testing, aquifer testing
- Identification of restrictive infiltration layers below the ground surface
- Slope stability and groundwater seepage analysis
- Geotechnical report preparations
- Phase 1 and Phase 2 environmental site assessments
- Conducting special inspections or other geotechnical related construction phase inspections

**POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED**

- Wellesley – Freya to Havana
- US195/Meadowlane

- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

#### EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

Submittals shall be submitted via email to [eraea@spokanecity.org](mailto:eraea@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org) or by calling 509-625-6267.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

### **ABBREVIATED REQUEST FOR QUALIFICATIONS HISTORICAL RESOURCE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA**

DESCRIPTION: Historical Resource Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023  
No later than 1:00 p.m.

DELIVERY: via email to: [eraea@spokanecity.org](mailto:eraea@spokanecity.org)

#### SCOPE OF SERVICES

The scope of services will include tasks associated with cultural resources both during design and construction. Sample types of tasks/project components include:

- Preparation of cultural and historic resources studies including field exploration as required
- Coordination with area Indian tribes and the Washington State Department of Archaeology and Historic Preservation (DAHP)
- Consultation with City of Spokane design engineers to recommend ways to eliminate project effects on cultural/historic resources
- Construction phase monitoring

#### POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana

- US195/Meadowlane
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.
- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

#### EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

Submittals shall be submitted via email to [eraea@spokanecity.org](mailto:eraea@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### ADA INFORMATION

The City of Spokane, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org) or by calling 509-625-6267.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

---

### ABBREVIATED REQUEST FOR QUALIFICATIONS LANDSCAPE ARCHITECTURE SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA

DESCRIPTION: Landscape Architecture Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023  
No later than 1:00 p.m.

DELIVERY: via email to: [eraea@spokanecity.org](mailto:eraea@spokanecity.org)

#### SCOPE OF SERVICES

The scope of services will include tasks associated with landscape architecture both during design and construction. Sample types of tasks/project components include:

- Street projects, including landscaping of pedestrian buffer strips, storm drainage areas,
- Gateway entry statements to communities and institutions,
- Pump station and other public utility buildings,
- Parking lots,
- Miscellaneous items, such as project scope descriptions, concept designs, "green" infrastructure concepts, site layouts, cost estimates, coordination efforts.

#### POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana



- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.

#### EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

Submittals shall be submitted via email to [eraea@spokanecity.org](mailto:eraea@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### ADA INFORMATION

The City of Spokane, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org) or by calling 509-625-6267.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

---

### ABBREVIATED REQUEST FOR QUALIFICATIONS REAL ESTATE CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA

**DESCRIPTION:** Real Estate Consultant Services for Federal Aid Projects 2024-2025

**DUE DATE:** Tuesday, November 21, 2023  
No later than 1:00 p.m.

**DELIVERY:** via email to: [eraea@spokanecity.org](mailto:eraea@spokanecity.org)

#### SCOPE OF SERVICES

The scope of services may include tasks associated with real estate acquisition both during design and construction. Sample types of tasks/project components include:

- Appraisals & review appraisals
- Negotiate with property owners
- Prepare offer letters and administrative offer summaries
- Obtain property owner signatures
- Prepare ROW certification packages
- Relocation assistance

#### POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.

- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

#### EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

Submittals shall be submitted via email to [eraea@spokanecity.org](mailto:eraea@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org) or by calling 509-625-6267.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

### **ABBREVIATED REQUEST FOR QUALIFICATIONS SURVEYING CONSULTANT SERVICES FOR FEDERAL AID PROJECTS 2024-2025 CITY OF SPOKANE, WA**

DESCRIPTION: Surveying Consultant Services for Federal Aid Projects 2024-2025

DUE DATE: Tuesday, November 21, 2023  
No later than 1:00 p.m.

DELIVERY: via email to: [eraea@spokanecity.org](mailto:eraea@spokanecity.org)

#### SCOPE OF SERVICES

The scope of services may include tasks associated with surveying both during design and construction. Sample types of tasks/project components include:

- Boundary surveying
- Topographical and site surveying
- Mapping
- Construction staking
- Writing of parcel or easement legal descriptions
- Monument preservation and DNR permit processing

#### POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Wellesley – Freya to Havana
- US195/Meadowlane
- Sunset Shared Use Trail
- Millwood Trail
- Spokane Falls Blvd. Rebuild – Post St. to Division St.

- Riverside Ave. – Monroe to Wall
- Arterial Pedestrian Hybrid Beacons

#### EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

Criteria	Weighting
Qualifications of key personnel including project manager and firm	40%
Past performance/references relevant to similar projects	40%
Ability to respond to City requests for assistance in a timely manner	20%

#### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

Submittals shall be submitted via email to [eraea@spokanecity.org](mailto:eraea@spokanecity.org).

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

#### ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org) or by calling 509-625-6267.

#### TITLE VI STATEMENT

The City of Spokane, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: November 1, 8, & 15, 2023

---

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### NATURAL GAS GENERATOR

Solid Waste Disposal

**ITB #6014-23**

**Description:** The City of Spokane is seeking electronic bids for a Natural Gas Generator.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, November 13, 2023, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist  
Purchasing Department

Publish: November 1 & 8, 2023

---



**Heavy Equipment Body Repair Services Fleet Services & Fire Departments  
RFP #6015-23**

**Description:** The City of Spokane is soliciting electronic proposals for Heavy Equipment Body Repair Services.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, November 13, 2023 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince, Sr. Procurement Specialist  
Purchasing Department

Publish: November 1 & 8, 2023

---

**REQUEST FOR PROPOSALS #6023-23**  
**Public Defense Investigative Services**  
**City of Spokane Office of the Public Defender**

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, NOVEMBER 13, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, NOVEMBER 13, 2023**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org). Persons who are deaf, hard of hearing, deaf-blind, and speech disabled may contact Risk Management through the Washington Relay Service at 7-1-1 forty-eight (48) hours before the meeting date.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish: November 1 & 8, 2023

---



