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City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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OCTOBER 18, 2023

Issue 42



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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INSIDE THIS ISSUE

MINUTES	1098
JOB OPPORTUNITIES	1109
NOTICES FOR BIDS	1116

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, October 9, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the October 9, 2023, Current Agenda.

OPR 2023-0083 Contract Amendment No. 1 with the Washington State Department of Commerce

Motion by Council Member Wilkerson, seconded by Council Member Oelrich, **to suspend** Council Rules for the purpose of adding OPR 2023-0083—Contract Amendment No. 1 with the Washington State Department of Commerce—to tonight's agenda; **carried 7-0**.

Motion by Council Member Wilkerson, seconded by Council Member Bingle, **to add** OPR 2023-0083—Contract Amendment No. 1 with the Washington State Department of Commerce for ROW funding—\$144,650—to tonight's agenda; **carried 7-0**.

First Reading Ordinance C36449

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Ordinance C36449—establishing the Language Access Program for the City of Spokane—with updated version; **carried 7-0**.

Resolution 2023-0088 (Council Sponsors: Council Members Zappone and Wilkerson)

Motion by Council Member Zappone, seconded by Council Member Wilkerson, **to suspend** Council Rules in order to substitute Resolution 2023-0088 with version that Policy Advisor Chris Wright circulated after 1:00 p.m.; **carried 6-1**.

Motion by Council Member Wilkerson, seconded by Council Member Oelrich, **to substitute** Resolution 2023-0088—stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE, AND BEHAVIOR HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election—with the version circulated by Chris Wright; **carried 6-1**.

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** Resolution 2023-0088—stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE, AND BEHAVIOR HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election—with Council Member Bingle's version; **rejected 5-2**.

Resolution 2023-0091

Motion by Council Member Bingle, seconded by Council Member Zappone, **to suspend** Council Rules for Resolution 2023-0091; **carried 7-0**.

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to add** Resolution 2023-0091—condemning the violent act of war perpetrated against the State of Israel and affirming its right to exist and defend itself—to tonight's Legislative Agenda; **carried 7-0**.

Advance Agenda Review

The City Council received an overview from staff on the October 16, 2023, Advance Agenda items.

Special Budget Ordinance C36451

Motion by Council Member Oelrich, seconded by Stratton, **to defer indefinitely** Special Budget Ordinance C36451 until after the Budget; **rejected 0-7.**

Action to Approve October 16, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 16, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to approve** the October 16, 2023, Advance Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council adjourned at 4:22 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Girl Scouts of Eastern Washington/Northern Idaho.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports.**

MAYORAL PROCLAMATIONS

October 11, 2023 *International Day of the Girl*

Council Member Wilkerson read the proclamation. Brian Newberry, Chief Executive Officer of the Girls Scouts of Eastern Washington and Northern Idaho, accepted the proclamation and remarked on the event.

October 2023 *Pregnancy and Infant Loss Awareness Month*

Council Member Bingle read the proclamation. Kady Langan accepted the proclamation and remarked on personal loss and the event.

October 9, 2023 *Indigenous Peoples' Day*

Council Member Stratton first read the "Land Acknowledgement" adopted by City Council under Resolution 2021-0019 (and which appears on page 2 of the weekly City Council agenda). She then read the proclamation. Tiger Peone, Spokane Tribal Council, accepted the proclamation and provided remarks on the Land Acknowledgement and the proclamation.

The Mayoral Proclamations are attached to the minutes for reference.

There were no **Reports from Neighborhood Councils.**

There were no **Boards and Commissions Appointments.**

ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor Woodward presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See attachment to these minutes.

There were no **Administrative Reports**.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Bryanna Franzen
- Lindsey Soffes
- Jennifer Hoover
- Kevin Van Hook
- Edwin L. Andrews II
- Megra Flatman
- Tonia Comstock
- Rick Bocock
- Mike Gleason
- Justice Forral
- Eugene Knowles
- William Hulings
- Sheri Barnett
- John Alder
- Antone Velone

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Consultant Agreement with Financial Consulting Group, Inc. (Redmond, WA) to conduct the Development Service Center Cost of Service/Fee Analysis from September 18, 2023, to August 3, 2024—\$106,270 (plus tax, if applicable). (OPR 2023-1013) (Council Sponsor: Council Member Bingle)

Public Works Agreement with Duke's Root Control, Inc. (Syracuse, NY) for routine maintenance sewer pipe chemical root control for the Wastewater Management Department from September 1, 2023, through August 31, 2024—\$50,000 (incl. tax). (OPR 2023-1014) (Council Sponsor: Council President Kinnear)

Contract Amendment with Parametrix (Spokane) for 2021-2022 construction management on-call consulting—additional \$60,000. Total contract amount: \$860,000. (OPR 2020-0863 / ENG 2021059) (Council Sponsor: Council President Kinnear)

Contract Amendment with Tierra Right of Way Services, LTD. (Tucson, AZ) for 2021-2022 historic resource on-call services—additional \$100,000. Total contract amount: \$300,000. (OPR 2020-0838 / ENG 2021060) (Council Sponsor: Council President Kinnear)

Master Software Services Agreement with Rubicon Global, LLC (Atlanta, GA) for route management and telematics solutions from October 1, 2023, through September 30, 2024, utilizing Sourcewell Contract No. 020221-RUB—\$157,819 (plus tax, if applicable). (OPR 2023-1015) (Council Sponsor: Council Member Bingle)

Contract Extension with Systems & Software, Inc. (Winooski, VT) for annual support and maintenance of enQuesta, the City's Utility Billing Management System, from November 1, 2023, through October 31, 2024—\$218,643.79 (plus tax, if applicable). (OPR 2019-0364 / RFP 4480-18) (Council Sponsor: Council Member Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 29, 2023, total \$9,020,316.77 (Check Nos.: 597835-597954; ACH Nos.: 121298-121541) , with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,671,009.20. (CPR 2023-0002)
- b. Payroll claims of previously approved obligations through September 30, 2023: \$9,128,710.10 (Check Nos.: 570335-570467). (CPR 2023-0003)

City Council Meeting Minutes: September 28 and October 5, 2023. (CPR 2023-0013)

Amendment No. 1 to Interlocal Cooperation Act Agreement with Spokane County for Establishment of the Spokane County Tourism Promotion Area (TPA) adding \$1 per day to the existing \$2 per day additional charge enacted in County Ordinance 22-0602 and adding two additional voting members to the current three for a total of five voting members. (OPR 2022-0622) (Council Sponsors: Council President Kinnear and Council Member Zappone)

Contract Amendment No. 1 with the Washington State Department of Commerce for ROW funding award to be used for services related to housing and homelessness from July 1, 2023, to June 30, 2025—\$4,144,650. (OPR 2023-0083) (as added during the 3:30 p.m. Briefing Session)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0086 (Council Sponsors: Council Members Cathcart and Bingle)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0086** setting the Assessment Roll Hearing before City Council for December 4, 2023, for the Downtown Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2024 assessments to business and property owners.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0087 (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0087**, setting the Assessment Roll Hearing before City Council for December 4, 2023, for the East Sprague Parking and Business Improvement Area (Business Improvement District – BID) and providing notice of the 2024 assessments to business and property owners.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Resolution 2023-0088 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Zappone and Wilkerson)

After receiving public testimony and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2023-0088**, as substituted, stating the Spokane City Council's opposition to MEASURE NO. 1 entitled, TWO-TENTHS OF ONE PERCENT SALES AND USE TAX FOR CRIMINAL JUSTICE, PUBLIC SAFETY, CORRECTIONAL INFRASTRUCTURE AND BEHAVIOR HEALTH PURPOSES, submitted by the Spokane County Board of Commissioners for the November 7, 2023, General Election.

Ayes: Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Resolution 2023-0091 (as added during the 3:30 p.m. Briefing Session)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0091** condemning the violent act of war perpetrated against the state of Israel.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Final Reading Ordinances**

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C35448 Relating to the paper cuts code amendments 2023 project amending Spokane Municipal Code (SMC) Section 17C.110.225 Accessory Structures; Section 17C.120.580 Plazas and Other Open Spaces; Section 17C.230.145 Development Standards for Residential Uses; Section 17C.240.250 Off-Premises Signs; Section 17C.250.020 Dimensional Standards; and Section 17G.080.040 Short Subdivisions. (Council Sponsors: Council Members Stratton and Bingle)

ORD C36449 Establishing the Language Access Program for the City of Spokane and adopting a new chapter 18.11 to Title 18 of the Spokane Municipal Code. (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Cathcart and Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 8:22 p.m.

Referenced attachments (Mayoral Proclamations) on file in the Office of the City Clerk.

Attachment to the October 9, 2023, City Council Minutes**Mayor Nadine Woodward**

Statement of Conditions and Affairs
October 9, 2023

Good evening Council President, members of the City Council, and community members joining us here and at home on City Cable 5. I appreciate everyone's time and attention as we discuss what's ahead for our city during the annual Statement of Conditions and Affairs.

Like cities around the state and the country, we've been through a lot and are in a time of economic uncertainty. We are also in a time of great opportunity ... and great control of what happens next.

I visit regularly with people at their homes, in parks, at their places of work, in the grocery store, at neighborhood meetings, and at events. And, whether I'm at Glass Park, Hill N Dale Park, Chief Garry Park, Comstock Park, or Riverfront Spokane, in East Central, Five Mile, the Yard, Audubon, Eagle Ridge, or West Hills, they always talk about the health and safety of their neighborhoods.

Families want to know their children can climb on the playground equipment without worrying about needles and used foil. People want to drive downtown to work or a movie and not step over waste or around a corner and into danger. They want to know their vehicles will be safe when they leave them ... and when they return.

And, when crime does occur, they want to know that the perpetrators of criminal activity will be held accountable. They also want to know that there are services available for those who are truly at a low point in life and need a supportive hand up. They want a balanced approach that includes every opportunity for support and tougher guardrails to ensure personal accountability.

Over the past few years, we have built the foundation to accomplish each of those things. We have been there for Spokane neighborhoods to build the needed public safety and services infrastructure, to support local and state legislation that re-establishes expectations for everyone to live by, to challenge overly restrictive court cases and return control to our community, and to build partnerships that allow us to respond and grow as one greater, regional community.

This work has come at a cost which leaves us at a turning point with a clear path forward. That path is through collaboration, strategic investment in core services, and a willingness to start with the goal of a healthy and safe Spokane as the common outcome we are all working so hard to achieve.

Tonight, according to the Spokane City Charter, Article 4, Section 24, I am fulfilling my duty as Mayor to deliver the Statement of Conditions and Affairs at the second October meeting of the City Council.

During our time together, we'll talk about that clear path forward and the opportunities before us. We'll touch on the foundation we've built and talk about the work ahead for each of us.

We have worked very hard as a community to bounce back from the pandemic. Spokane has never been a city to experience the highest economic peaks or the lowest valleys and that experience largely holds true in this instance ... with a few notable exceptions.

Unemployment in Spokane County is about half of what it was at the height of the pandemic and hovering around the lows over the past 30 years. That bit of good news comes with one important caveat ... participation in the labor force is the lowest in a decade and well below our 30-year norm.

Anyone who's tried to hire new employees in recent months has experienced both sides of that equation. Spokane is certainly not unique in that regard.

Wages have also increased although at a rate well below the state average.

Assessed property valuation is one area where we have really experienced an uncharacteristic departure from typical Spokane behavior relative to state and national trends. These are the increases in home valuation over the past three years ... 12.3% ... 11.9% ... 29.7% ... each faster than the state average and carrying extra barriers for entering the housing market.

That combination of factors ... a drop in labor force participation ... lagging wage increases ... and rapid rise in assessed property valuation ... is critically important context for the decisions we make and the services we provide. We live in a community with a median household income of just under \$60,000 countywide. Half of our community lives on less than that amount ... some in the city significantly less.

Those are important factors we are thinking about as we discuss the City budget over the next several weeks. Wages, labor participation, housing costs all figure heavily in our budgeting approach and unyielding emphasis on resetting ourselves around core municipal services.

And, we are not alone.

More than one-third of state cities reported their revenues are not expected to keep pace with expenses, according to an Association of Washington Cities survey, and 82% reported that increased costs of city services are a concern in their community.

In the same survey, 59% of cities reported that revenue-expenditure imbalances were driven by a combination of factors, including: short-term economic downturn, inflation increasing costs, and long-term ongoing structural challenges.

Spokane is experiencing each of those.

Challenging times often require a return to fundamentals. The Association of Washington Cities defines core municipal services as public safety; street infrastructure; parks and recreation; planning, growth management, and environmental protection; stormwater management; water and wastewater management.

Those basic city services are anything but basic. Each comes with layers of complexity and are subject to the same rising cost pressures we all face daily in our households.

As I mentioned earlier, in Spokane ... and likely in most communities ... public safety and homelessness are top priorities in our neighborhoods and are reflected in our priority-based budget. Public safety accounts for more than half of the General Fund portion of the budget. Homelessness is largely funded out of the General Fund by state and federal grants the City allocates to local partners.

We have been strategic in our approaches in these and other areas to achieve the best outcomes for individuals and the community.

For police services, that means spreading our resources over 100,000 calls annually to get the right level of response based on the immediacy of need. Call complexity has increased over the past few years and ... in highly strained situations ... requires more police resources for longer ... placing even greater demand on already stretched resources.

So, we've been smart about how we use our resources. We've paired behavioral health providers with officers to drive down trips to the emergency room or jail for those who are simply in the middle of a crisis and need immediate care.

That approach has resulted in a different outcome about 80% of the time and avoided thousands of hours in patrol response time.

We reconfigured the patrol staffing model in January to put more officers on patrol in neighborhoods. That includes doubling the number of officers in our downtown, the region's economic engine and playground, while emphasizing enforcement in certain areas, most recently around 2nd and Division.

Property crime is down nearly 15% downtown through three-quarters of the year while overall crime is down more than 10%.

The Violent Crimes Task Force, which began its work a little more than a year ago, has removed more than 150 of the most dangerous and prolific offenders out of our neighborhoods.

The Trent Resource and Assistance Center, which combines emergency night-by-night space and services in one navigation-center-style location, has consistently served more than 300 individuals and their pets a night since opening a year ago. And, the City is in active conversation with the other local jurisdictions about establishing a regional homelessness authority to continue improving and evolving how we get individuals housed.

We expanded our Homeless Outreach Team hours of service and added weekend coverage to make more consistent service connections and improve neighborhood cleanliness.

That team is on pace to remove more than 800,000 pounds ... 400 tons ... of litter and debris this year and is part of a network connecting people to shelter and services that includes service providers and first responders.

Our planning team has partnered with the public works team to find new ways for people to achieve home ownership by growing housing inventory while being mindful of neighborhood and infrastructure burdens. That includes a creative plan to bond against new sales tax revenue designated for affordable housing and mental health services to more quickly build attainable housing supply. We've also added the ability to build multiple units on a single-family lot to increase rental and homeownership opportunities.

Work is also underway to update development fee structures that have gone untouched for more than a decade. And there is plenty of opportunity. As of last month, the City has now issued permits for more than 1,000 units of housing for the third year in a row.

Of course, new development comes with increased demand on City services and infrastructure. In neighborhoods, like the Latah Valley, where housing development has been designated to occur by the state Growth Management Act, we are evaluating new ways to meet existing needs and future impacts.

We are working on an idea to combine planned sewer work around City-owned property designated for a new fire station to get the location shovel-ready and more attractive for state construction funding. Greater fire safety emphasis, education, and enforcement in that wildland urban interface area will help address immediate safety considerations raised by neighbors while work is also done to fund and improve existing transportation infrastructure. Updated development fees will help pay for future infrastructure needs, including fire services, related to new development.

These core services are important City priorities and will factor heavily in the final proposed budget I deliver next month. So will the reality of what our households can support.

The foundation we have established through hard work, updates to how the City provides services, and the partnerships we've built have us well-prepared to continue delivering core services at a high level.

We are at a turning point. Our plan to get us back to basics has built the infrastructure to move us forward as we continue toward the goal of being the safe and healthy city we all want.

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 2, 2023

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the October 2, 2023, Current Agenda.

Appointments to Spokane Regional Animal Protection Service Board (CPR 2023-0028)

Motion by Council Member Wilkerson, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of adding two appointments tonight's agenda; **carried 7-0.**

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to add** the appointments of Garrett Jones and Luis Garcia to the Spokane Regional Animal Protection Service Board to tonight's agenda; **carried 7-0.**

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** the appointments of Garrett Jones and Luis Garcia to the Spokane Regional Animal Protection Service Board so the appointments expire on December 31, 2023; **carried 7-0.**

Amendment No. 1 to Interlocal Cooperation Act Agreement with Spokane County (OPR 2022-0622)

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to defer** Amendment No. 1 to Interlocal Cooperation Act Agreement with Spokane County for Establishment of the Spokane County Tourism Promotion Area (TPA) adding \$1 per day to the existing \$2 per day additional charge enacted in County Ordinance 22-0602 and adding two additional voting members to the current three for a total of five voting members for one week (to October 9, 2023); **carried 7-0.**

Resolution 2023-0085 (Council Sponsors: Council President Kinnear and Council Member Bingle)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** Resolution 2023-0085—regarding temporary wastewater bypass from the City of Airway Heights, and ratifying letter of agreement dated September 1, 2023—with an updated revised version; **carried 7-0.**

Advance Agenda Review

The City Council received an overview from staff on the October 9, 2023, Advance Agenda items.

Action to Approve October 9, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 9, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the October 9, 2023, Advance Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 3:58 p.m. and immediately reconvened into an Executive Session to discuss potential litigation for 15 minutes. The Executive Session ended at 4:13 p.m., at which time the 3:30 p.m. Briefing Session also ended. Assistant City Attorney Michael Piccolo was present for the Executive Session. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present. Council Member Zappone arrived at 6:03 p.m.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Michele Pointel read the poem "South Hill Spokane."

There were no **Council and Committee Reports**.

MAYORAL PROCLAMATION

October 2023 *Disability Employment Awareness Month*

Council Member Stratton read the proclamation. Michael Skog, East Region Lead for Washington State Department of Services for the Blind, accepted the proclamation and remarked on the event.

COUNCIL SALUTATION

Council President Kinnear read a salutation saluting and recognizing Spokane Transit Authority staff for their contributions to protecting citizens and assisting with a challenging evacuation of an entire city. STA employees were present to accept the proclamation and thanked City Council for the recognition.

COMMUNITY REPORT

Calen Robertson, Safe Communities Partnership, Educational Service District 101, reported on YouthBuild, also known as Spokane Service Team. Youth Build is a Department of Labor recognized pre-apprenticeship program where youth who are 16-24 can go to finish their secondary education while also experiencing hands-on learning of either construction or healthcare.

There were no **Reports from Neighborhood Councils**.

There were no **Administrative Reports**.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Rick Bocook
- Megra Flatman
- Donara Yarde-Bush
- Tonia Comstock
- Will Hulings
- Kylie Prater
- Jay MacPherson
- Antone Velone
- Alice Hauwa
- Ron McInerney
- Eugene Knowles
- Justin Haller
- Cherrie Barnett

BOARD AND COMMISSION APPOINTMENTS

Appointments to Spokane Regional Animal Protection Service (SCRAPS) Advisory Board (CPR 2023-0028) (as added during the 3:30 p.m. Briefing Session)

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the appointments of Garrett Jones and Luis Garcia to the Spokane Regional Animal Protection Service Advisory Board to continue through December 31, 2023, with new appointments considered for 2024.

CONSENT AGENDA

After receiving public testimony from one individual and Council commentary, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Pre-approval for Fleet Services to purchase three Ford F250 or equivalent diesel service trucks for the Water Department—\$285,000. (OPR 2023-0998) (Council Sponsor: Council Member Wilkerson)

Memorandum of Understanding between the City of Spokane, Spokane County, and the City of Spokane Valley regarding the disparate jurisdiction relationship for Edward Byrne Memorial Justice Assistance Grant program grant funding. (OPR 2023-0999) (Council Sponsor: Council President Kinnear)

Memorandum of Understanding with Spokane County to apply for and split the Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant program grant—total amount \$214,815. (City: \$118,148; County: \$96,667.) (OPR 2023-1000) (Council Sponsor: Council President Kinnear)

Low Bid of Shamrock Paving, Inc. (Spokane) for the Maple-Ash Chip Seal project—\$1,765,000. An administrative reserve of \$176,500, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (OPR 2023-1001 / ENG 2021095) (Council Sponsor: Council President Kinnear)

Interlocal Agreement between City of Spokane and the Washington State Criminal Justice Training Commission outlining duties and responsibilities around vehicle repairs & maintenance. (OPR 2023-1002) (Council Sponsor: Council Member Cathcart)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 22, 2023, total \$13,435,806.82 (Check Nos.: 597596-597834; ACH Nos.: 121054-121297), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,769,847.07. (CPR 2023-0002)

City Council Meeting Minutes: September 18, 2023. (CPR 2023-0013)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36446 (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36446** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Add two classified Community Justice Specialist positions (from 5 to 7).
- A) There is no change to the overall appropriation level in the General Fund.

(This action arises from the need to create grant funded positions.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36447 (Council Sponsors: Council Members Cathcart and Wilkerson)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36447** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grants Fund

1) Increase revenue by \$455,985.

A) Of the increased revenue, \$455,985 is provided by the Environmental Protection Agency via a sub-award through Gonzaga University.

2) Increase appropriation by \$455,985.

A) Of the increased appropriation, \$455,985 is provided solely for equipment repair & maintenance.

(This action arises from the need to accept the EPA sub-award for HVAC maintenance at the Northeast Community Center.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0084 (Council Sponsors: Council President Kinnear and Council Members Wilkerson and Oelrich)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0084** adding a Lincoln Heights project to the Spokane Plan Commission's 2022-2023 Work Program.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0085 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Bingle)

After the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0085**, as substituted, regarding temporary wastewater bypass from the City of Airway Heights, and ratifying letter of agreement dated September 1, 2023.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

FINAL READING ORDINANCES

Final Reading Ordinance C36444 (Council Sponsors: Council President Kinnear and Council Member Stratton)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36444** relating to the regulation of massage and reflexology businesses, and establishing a process for the denial or revocation of business licenses due to illegal activity; adopting a new Chapter 10.78, amending Chapter 8.01 by adding a new section 8.01.320, and amending section 4.04.050 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 7:04 p.m.

Referenced attachments (Mayoral Proclamation & Council Salutation) on file in the Office of the City Clerk.

MEETING MINUTES

City of Spokane

City Council-Mayor Joint Special Meeting to Discuss 2024 Budget

(held in a study session format)

October 6, 2023

Call to Order: 10:16 a.m.

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart, Stratton, Bingle, Zappone (arrived at 10:19 a.m.), and Oelrich.

Committee Members Absent: Council Member Wilkerson

Agenda Items:

1. 2024 Budget Discussion (outline of topics discussed attached)
 - Presenter:
Tonya Wallace, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 11:45 a.m.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PERFORMANCE AND BUSINESS ANALYST SPN 040 OPEN

DATE OPEN: Monday, October 16, 2023

DATE CLOSED: Monday, October 30, 2023

SALARY: \$58,422.24 annual salary, payable bi-weekly, to a maximum of \$82,580.40

DESCRIPTION:

Performs professional work assisting in the development of performance benchmarks and measurements to support organizational performance management.

DUTIES:

- Assists with the development of, and provides analytical support for, organizational performance benchmarks along a variety of business functions for purposes of providing analytic insight and performance management.

- Identifies appropriate internal and external sources of information. Imports or retrieves data from various sources; links, converts or saves data into database, spreadsheet, graphical or other meaningful analytical format.
- Generates computer reports, charts, tables, maps or graphics for presentations to summarize or track operations and activities, to produce costs or financial reports or provide other data output. Provides technical support to data collection and analysis functions.
- Performs statistical and qualitative analysis on data gathered from operational, financial and personnel data systems. Assists in the development of recommendations for changes to department processes and operations that result in increased citizen satisfaction, improved outcomes and more effective and efficient delivery of services.
- Creates departmental and organizational reports; maintains data relative to key performance indicators and performance measures; assists with benchmarking of programs, departments and service delivery.
- Represents the department and contributes to group discussions across a diverse set of internal and external stakeholders.
- Perform other related work as assigned.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* Graduation from an accredited four year college or university with a degree in Business or Public Administration, Finance, Economics, Computer Science, Information Technology, Mathematics/Statistics or closely related field; AND
- *Experience:* At least one year of experience in data extraction, research and analysis.

Licenses and Certifications:

All applicants must possess a valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

EXAMINATION DETAILS:

You will receive a link to the Performance and Business Analyst T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 16, 2023 and Monday, October 30, 2023 will test Thursday, November 2, 2023 through Tuesday, November 7, 2023.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of October 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ATTRACTIONS AND RETAIL MANAGER SPN 094
OPEN

DATE OPEN: Monday, October 16, 2023

DATE CLOSED: Monday, October 30, 2023

SALARY: \$55,833.12 annual salary, payable bi-weekly, to a maximum of \$78,654.96

DESCRIPTION:

Manages daily operation, promotion, and business planning for Park attractions and retail locations, including the Carrousel, Skyride, ice and roller skating, other seasonal attractions, and gift shop or other vendors.

DUTIES:

- Directs and schedules the daily operation for all Riverfront Spokane attractions. Ensures a positive visitor experience through clean attractions, safe operation, and friendly service.
- Hires, schedules, trains, and supervises subordinate staff. Develops training material and provides training in ride or attraction operation, basic crowd control, safety, customer service, retail display, and cash handling procedures. May train subordinate supervisors in ordering, inventory control, staff training, supervisory skills and problem solving, hiring, and scheduling.
- Reduces cost and increases service and profitability through efficient staff and operations.
- Designs, evaluates, and refines merchandise offerings. Orders and maintains inventory for all retail related merchandise, and promotes inventory turnover.
- Coordinates and purchases uniforms for all Riverfront Spokane Staff.
- Ensures all attraction and retail equipment is safe and properly operational; takes action to ensure all inspections, adjustments, repairs, and orders repairs are completed.
- Performs related administrative and budget tasks: develops bid specifications, solicits bids, negotiates contracts, and prepares purchase requisitions and small service contracts.
- Maintains records related to ride operations and training, merchandise costs, and labor costs. Tracks, reports and applies consumer sales and usage data. Recommends changes to operations calendar based on current sales trends.
- Develops, plans and implements promotions and marketing efforts for Attractions and Retail. Recommends discounts and pricing changes. Creates business plans on other revenue generating opportunities.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* Completion of two years of education from an accredited college or university with major course work in Parks and Recreation Administration, Business Administration, or a closely related field; AND
- *Experience:* A minimum of four years of responsible supervisory experience in a public attractions venue.
- *Substitution:* Additional related experience may substitute for the education requirement on a year for year basis. A Bachelor's degree may substitute for two years of experience.

Promotional Requirements:

Current City employees with a minimum of two years in the classification of SPN 069 Riverfront Park Shift Supervisor may apply on a promotional basis.

Licenses and Certifications:

A valid driver's license, or otherwise demonstrated ability to move to and from multiple work locations, is required.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

EXAMINATION DETAILS:

You will receive a link to the Attractions and Retail Manager T&E via email, prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 16, 2023 and Monday, October 30, 2023 will test Thursday, November 2, 2023 through Tuesday, November 7, 2023.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of October 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ELEVATOR INSPECTOR SPN 309
OPEN

DATE OPEN: Monday, October 16, 2023

DATE CLOSED: Monday, November 13, 2023

SALARY: \$61,637.76 annual salary, payable bi-weekly, to a maximum of \$101,497.68

DESCRIPTION:

Performs skilled technical inspection work for elevators, escalators, lifts, and other conveyances to secure compliance with state, municipal, and national laws and codes.

DUTIES:

- Inspects all elevators, escalators, dumbwaiters, material lifts, wheelchair lifts, inclined chair lifts, inclined wheelchair lifts and inclined elevators to ensure compliance with pertinent rules and codes.

- Reviews plans for new installations of conveyances. Inspects and conducts acceptance tests on all new public and private installations. Gives approval for the City to issue certificates of occupancy.
- Reviews applications for alteration of all conveyances.
- Issues repair orders for conveyances found not to be in compliance with applicable codes. Inspects conveyances after repairs and corrections have been made.
- Orders unsafe conveyances to be taken out of service and repaired. Issues stop work orders when necessary. Investigates complaints and injuries. May be required to testify in court as an expert witness on violations and interpretations of applicable codes and laws.
- Provides information and code interpretation to the general public, conveyance owners and operators, architects, builders, and contractors, plans examiners and building officials.
- Maintains records of all conveyances and their inspections including those conducted by elevator companies. Prepares reports as necessary.
- Conducts annual inspections on all conveyances.
- Operates an automobile.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *License:* Applicants must possess a Washington State Department of Labor and Industries Category 01 General Elevator Mechanic License. All applicants must possess a valid driver's license.

Promotional Requirements:

(Promotional applicants must meet all requirements when they apply.)

- *License:* Current City employees in one of the Inspector classifications who possess a Washington State Department of Labor and Industries Category 01 General Elevator Mechanic License may apply on a promotional basis. All applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire or promotion.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked **"QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application.**

- Responses to your T&E questions should be consistent with the information given in your application details and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of October 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****PLAN EXAMINER**

SPN 328

(Announcement of 10/2/2023)

The above titled announcement is hereby amended to read:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

EXAMINATION DETAILS:

You will receive a link to the Plan Examiner T&E via email, prior to 12:00 a.m. Pacific Time on the start dates, and will expire at 11:59 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 2, 2023 and Monday, October 16, 2023 will test Thursday, October 19, 2023 through Tuesday, October 24, 2023.
- Applicants who apply and meet the minimum qualifications between Tuesday October 17, 2023 and Monday, October 30, 2023 will test Thursday, November 2, 2023 through Tuesday, November 7, 2023.

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

METER READER SPN 441
OPEN

DATE OPEN: Monday, October 16, 2023

DATE CLOSED: Monday, October 30, 2023

SALARY: \$42,365.52 annual salary, payable bi-weekly, to a maximum of \$66,252.24

DESCRIPTION:

Performs routine manual and clerical work in reading water meters and recording water consumption.

DUTIES:

- Reads water meters on an assigned route and records findings; makes special readings as directed.
- Performs minor field inspections and reports findings.
- Reports unusual cases to the supervisor.
- May be required to participate in the snow removal program or assist in the repair and servicing of meters.
- Operates an automobile or pickup truck.
- Operates a hand-held computer.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements

- *Experience:* No previous experience is necessary. Must be able to write legibly, and accurately make simple mathematical computations.
- *License:* Applicants must possess a valid driver's license.

Note: Work requires the ability to walk for long periods of time and perform duties outdoors under varying weather conditions.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, October 16, 2023, and Monday, October 30, 2023, will test Thursday, November 2 2023, through Tuesday, November 7, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Attention to Detail
- Basic Math
- Driving and Safety
- Working with People

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of October 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

SPOKANE PUBLIC LIBRARY

Request for Bid 2023-10-001

NEVADA SITE IMPROVEMENTS

Spokane Public Library is requesting bids for the Nevada Site Improvements Project
Bid due Thursday, November 9 2023, at 2:00 pm.

A Mandatory Pre-Bid Meeting is scheduled for **Thursday, October 26, 2023, at 11 AM** at the Nevada Site at the corner of East Sitka Avenue and North Nevada Street.

The scope of work will be outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal form provided in the Contract Specifications. A Bid Bond is required.

Contract Documents for project noted above can be reviewed ONLINE on or after October 18, 2023, at the following locations:

Spokanelibraryplanroom.com
Abadan Reprographics
Spokane Regional Plan Center
Or at Integrus Architecture

Bidders can obtain Contract Documents from Abadan Reprographics; contact Auron at 509-747-2964.

Bids must be received by Spokane Public Library, Finance Department, at the office of Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201, no later than the date and time listed above, at which time bids will be opened and read. The Bid number and submittal date must appear on the outside of the submitted bid envelope. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive.

Individuals with disabilities who may need special accommodations to participate in the public bid opening meeting should contact Katie Cherrie, Integrus Architecture, Inc., (509) 838-8681, no later than five days before the scheduled date of the meeting so that arrangements can be made.

Questions should be addressed to Katie Cherrie, Integrus Architecture by phone at (509) 838-8681, via written correspondence at the address above or via e-mail (kcherrie@integrusarch.com). Include Lorraine Mead, Hill International, (lorraineMead@hillintl.com) in all email correspondence.

Spokane Public Library encourages the participation of Minority-Owned and Women-Owned Business Enterprises in this Request for Proposal.

BY ORDER OF THE BOARD OF TRUSTEES
SPOKANE PUBLIC LIBRARY

Minnie Huang, Senior Accountant

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PURCHASE, INSTALL and UPGRADES, AND MAINTENANCE OF SECURITY CAMERA SYSTEMS and VIDEO MANAGEMENT SOFTWARE, As-Needed, On-Call

Spokane Solid Waste Disposal, Waste To Energy Facility

PW ITB 5983-23

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Purchase, Install and Upgrades, and Maintenance of Security Camera Systems and Video Management Software, As-Needed.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 6, 2023**, for Purchase, Install and Upgrades, and Maintenance of Security Camera Systems and Video Management Software, As-Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 6, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 11 & 18, 2023

GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works

Spokane Solid Waste Disposal, Waste To Energy Facility

PW ITB 5998-23

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 6, 2023**, for GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 6, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 11 & 18, 2023

CLARKE AVE LIFT STATION BYPASS. Public Works

Riverside Park Water Reclamation Facility (RPWRF)

PW ITB 6007-23

Description: The City of Spokane, through its Riverside Park Water Reclamation Facility (RPWRF) is soliciting electronic bids for Clark Ave Lift Station Bypass.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 6, 2023**, for Clark Ave Lift Station Bypass. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 6, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid**

submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: October 18 & 25, 2023



