



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

**OCTOBER 11, 2023**

Issue 41



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, October 2, 2023**

The minutes for the Monday, October 2, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 18, 2023, issue of the *Official Gazette*.

**MINUTES OF SPOKANE CITY COUNCIL****Monday, September 25, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Kinnear and Council Members Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present. Council Member Bingle arrived at 3:36 p.m.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

**Current Agenda Review**

The City Council reviewed the September 25, 2023, Current Agenda.

Emergency Ordinance C36445 (Council Sponsors: Council Members Cathcart and Stratton)

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to suspend** Council Rules for purposes of adding Ordinance C36445; **carried 7-0**.

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to add** Ordinance C36445—relating to animal control regulations—to the 6:00 p.m. Legislative Agenda; **carried 7-0**.

Resolution 2023-0081 (Council Members Zappone and Wilkerson)

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to suspend** Council Rules to consider substitution of Resolution 2023-0081; **carried 7-0**.

**Motion** by Council Member Zappone, seconded by Council Member Stratton, **to substitute** Resolution 2023-0081 with one slight change and that is to include the missing word “actions” after Mayor Woodward’s name (in the “NOW, THEREFORE, BE IT RESOLVED” clause; **carried 7-0**.

Five-Year Contract with Waste Connections (OPR 2023-0976) (Council President Kinnear)

Council Member Wilkerson requested to take separately Consent Agenda Item No. 3—Five-year Contract with Waste Connections for the transportation of disposal of incinerator ash—during the 6:00 p.m. Legislative Session.

Resolution 2023-0080 (Council Members Zappone and Wilkerson)

Upon review of Resolution 2023-0080—relating to an independent investigation into the allegations made against former City Administrator Johnnie Perkins—the following action was taken:

**Motion** by Council Member Zappone, seconded by Council Member Bingle, **to defer indefinitely** Resolution 2023-0080 calling for an independent investigation into the allegations made against former City Administrator Johnnie Perkins, as well as the process of review by City leadership and the alleged violations of City policy; **carried 6-1**.

**Advance Agenda Review**

The City Council received an overview from staff on the October 2, 2023, Advance Agenda items.

**Action to Approve October 2, 2023, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the October 2, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the October 2, 2023, Advance Agenda; **carried 7-0**.

**Council Recess/Executive Session**

The City Council adjourned at 4:09 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

**Roll Call**

On roll call, Council President Kinnear and Council Members Bingle, Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

**MAYORAL PROCLAMATION**

**Proclamation Honoring Jeff Thomas and Proclaiming September 25-29, 2023, as Mental Health Awareness Week**  
Mayor Nadine Woodward read the proclamation and presented it to Jeff Thomas' wife Reggy and daughter Chessey. Reggie provided a thank you and remarks on the proclamation. The proclamation is attached to these minutes for reference.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

**OPEN FORUM**

The following individual(s) spoke during the Open Forum:

1. Terry Hill
2. Hallie Burchinal
3. Breia Goeder
4. Kel Eddings
5. James Leighty
6. James Duncan
7. Bobbie Lee Moskalo
8. Dennis Flynn
9. Sarah Love
10. Kathryn Corrick
11. Maximillian Martinet
12. Rick Bocook
13. Tom Robinson
14. Tim Kinley
15. Sunshine Wigen

## CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. Pavel Semenikhin & Leighe-Ana Williams, for the future construction of approximately 4 units, at Parcel Number 35341.1125, commonly known as 3925 E. 32nd Avenue. (OPR 2023-0972) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)
- b. Ajit Singh & Hardish Singh Khinda, for the future construction of approximately 9 units, at Parcel Numbers 35053.3608 & 35053.3609, commonly known as 3134 N. Stuart Street. (OPR 2023-0973) (Council Sponsors: Council Members Bingle and Cathcart)
- c. Ajit Singh & Hardish Singh Khinda, for the future construction of approximately 6 units, at Parcel Number 35053.3615, commonly known as 18 E. Liberty Avenue. (OPR 2023-0974) (Council Sponsors: Council Members Bingle and Cathcart)

The Conditional Agreements will ultimately result in the issuance of final certificates of tax exemption to be filed with the Spokane County Assessor's Office post construction.

Grant Award from the Office of Justice Programs-Office for Victims of Crime to provide Domestic Violence Intervention Treatment through April 30, 2026—\$500,000. (Relates to Special Budget Ordinance C36442) (OPR 2023-0975) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

Washington State Department of Ecology Agreement No. WCQ-2023-Spokane-00120 for a grant award with match requirement to perform a TAPE Project for Wastewater Management—\$67,011. (OPR 2023-0977) (Council Sponsor: Council President Kinnear)

Value Blanket with ATS Inland Northwest, LLC (Spokane Valley, WA) for the standardized purchase of HVAC equipment, parts, sensors, control systems, and other HVAC system components—\$500,000. (OPR 2023-0978) (Council Sponsor: Council Member Stratton)

Contracts with ATS Inland Northwest, LLC (Spokane Valley, WA) for:

- a. the standardized purchase of HVAC equipment and the installation, maintenance, and servicing of HVAC management software, control systems, equipment, sensors, and other HVAC system components—\$300,000. (OPR 2023-0979)
- b. the standardized purchase of HVAC maintenance service—\$300,000 annually. (OPR 2023-0980) (Council Sponsor: Council Member Stratton)

Public Works Contract with T.W. Clark Construction, LLC (Spokane Valley, WA) for the wastewater building office expansion from November 1, 2023, through October 31, 2025—\$865,080 (plus tax, if applicable). (OPR 2023-0981) (Council Sponsor: Council Member Stratton)

Purchase of used undercover vehicle for the Police Department's Tactical Operations Team—not to exceed \$40,000 (incl. tax and commissioning). (OPR 2023-0983) (Council Sponsor: Council Member Stratton)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 15, 2023, total \$9,465,047.99 (Check Nos.: 597352-597595; ACH Nos.: 120785-121053), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,882,886.46. (CPR 2023-0002)
- b. Payroll claims of previously approved obligations through September 16, 2023: \$9,472,919.92 (Check Nos.: 570176-570334). (CPR 2023-0003)

City Council Meeting Minutes: September 11, September 14, and September 21, 2023. (CPR 2023-0013)

**Five-year Contract with Waste Connections (OPR 2023-0976 / RFP 5817-23) (taken separately) (Council Sponsor: Council President Kinnear)**

**Upon 7-0 Voice Vote (in the affirmative)**, the City Council **approved** five-year Contract with Waste Connections (Vancouver, WA) for the transportation and disposal of incinerator ash from the Waste to Energy Facility beginning November 17, 2023—anticipated annual cost approximately \$4,500,000.

**LEGISLATIVE AGENDA**

(Note: Items were not taken in the order as they appeared on the agenda.)

**HEARINGS****Resolution 2023-0079 Authorizing a Transfer of Real Property (3011 E. Wellesley Avenue) (Council Sponsors: Council Members Bingle and Cathcart)**

The City Council held a hearing on Resolution 2023-0079. After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0079** authorizing a transfer of real property (3011 E. Wellesley Avenue) to the Northeast Public Development Authority and execution of Purchase and Sale Agreement.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36441 Relating to Shoreline Regulations to Accommodate Aquaculture (Council Sponsors: Council President Kinnear and Council Member Stratton)**

The City Council held a hearing on Final Reading Ordinance C36441. After receiving public testimony from two representatives of the Coeur d'Alene Tribe and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36441** relating to shoreline regulations to accommodate aquaculture amending Spokane Municipal Code Section 17C.190.500 Agriculture; Section 17E.060.470 Aquaculture; and Section 17E.060.690 Shoreline Primary Use.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36442 (Relates to OPR 2023-0975 under the Consent Agenda) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36442** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**Miscellaneous Grants Fund**

1) Increase revenue by \$500,000.

A) Of the increased revenue, \$500,000 is provided by congressional designation for domestic violence intervention treatment.

2) Increase appropriation by \$500,000.

A) Of the increased appropriation, \$500,000 is provided solely for professional services.

(This action arises from the need to accept the congressionally designated award for DVIT.)

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

**Nos:** None  
**Abstain:** None  
**Absent:** None

## EMERGENCY ORDINANCES

### **Emergency Ordinance C36443 (Council Sponsors: Council President Kinnear and Council Member Cathcart)**

After a brief overview by Council President Kinnear, public testimony from one individual, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Emergency Ordinance C36443** amending the specific type of police vehicles allowed to be procured and commissioned as sited in Ordinance C36249 that was passed by the council on August 1, 2022, and declaring an emergency.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Emergency Ordinance C36445, see further below.**

## FINAL READING ORDINANCES

### **Final Reading Ordinance C35425 (as amended) (Council Sponsors: Council Members Bingle and Cathcart)**

After brief commentary by Eldon Brown of Development Services and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C35425**, as amended, vacating a portion of Ross Court from the East line of re-aligned North Crescent to the West line of Granite Street.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For Council action on Final Reading Ordinances C36439 and C36440, see section of minutes further below.**

**For Council action on Final Reading Ordinance C36441, see section of minutes above under “Hearings.”**

## EMERGENCY ORDINANCES (Continued)

### **Emergency Ordinance C36445 (as added during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Cathcart and Stratton)**

After receiving public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Emergency Ordinance C36445** relating to animal control regulations, amending section 10.74.030, establishing new sections 10.74.090, 10.74.100, and 10.74.110, and repealing chapter 10.24A of the Spokane Municipal Code; and declaring an emergency.

**Ayes:** Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** Bingle  
**Absent:** None

## Council Recess

The City Council recessed at 8:16 p.m. and reconvened at 8:30 p.m., with Council Member Zappone returning to the dais at 8:31 p.m.)

## RESOLUTIONS

**For Council action on Resolution 2023-0079, see section of minutes under “Hearings (above).”**

**For Council action on Resolution 2023-0080, see section of minutes under 3:30 p.m. Briefing Session.**

**For Council action on Resolution 2023-0081, see section of minutes further below.**

**Resolution 2023-0082 (Council Sponsors: Council President Kinnear and Council Member Cathcart)**

After a brief introduction by Council President Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0082** calling for the establishment of a Joint Task Force to develop and implement a Spokane Independent Inspector General.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0083 (Council Sponsors: Council President Kinnear and Council Member Oelrich)**

After a brief introduction by Council President Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0083** amending the appointments of Council Members to boards and commissions.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**FINAL READING ORDINANCES (continued)**

**For Council action on Ordinance C35425, see section of minutes above.**

**Final Reading Ordinance C36439 (deferred from September 18, 2023, Agenda) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)**

After a brief introduction by Council President Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 6-1 Roll Call Vote**, the City Council **passed Final Reading Ordinance C35439** providing an increase in City business registration fees; amending SMC Section 08.02.0206(A) and 08.02.0206(B) of the Spokane Municipal Code.

**Ayes:** Bingle, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** Cathcart  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36440 (deferred from September 18, 2023, Agenda) (Council Sponsors: Council President Kinnear and Council Member Stratton)**

After a brief introduction by Council President Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C35440** relating to Noise Control, amending SMC section 13.02.0310, to chapter 13.02, and amending SMC section 10.70.040 to chapter 10.70 of the Spokane Municipal Code; and setting an effective date.

**Ayes:** Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For action on Final Reading Ordinance C36441, see section of minutes under “Hearings” (above).**

**FIRST READING ORDINANCES**

The following Ordinance was read for the first time, with further action deferred. Public testimony was allowed; however, no individuals requested to speak.



**ORD C35444**

Relating to the regulation of massage and reflexology businesses, and establishing a process for the denial or revocation of business licenses due to illegal activity; adopting a new Chapter 10.78, amending Chapter 8.01 by adding a new section 8.01.320, and amending section 4.04.050 of the Spokane Municipal Code. (Council Sponsors: Council President Kinnear and Council Member Stratton)

**RESOLUTIONS (continued)****Resolution 2023-0081 (Council Sponsors: Council Members Zappone and Wilkerson)**

Upon consideration of Resolution 2023-0081, Council President Kinnear noted the number of people who have signed up to speak and noted the meeting would go past 10:00 p.m. or speakers could be limited to two minutes each to speak. The following action was taken:

**Motion** by Council Member Bingle, seconded by Council Member Stratton, **to extend the meeting time** to 10:30 p.m.; **carried 7-0.**

Public testimony then ensued on Resolution 2023-0081. At the end of public testimony, the following actions were taken:

**Motion** by Council Member Bingle, seconded by Council Member Zappone, **to extend the meeting** to 11:00 p.m.; **carried 7-0.**

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **that City Council releases our attorney client privilege** related to any and all legal documents associated with denouncing or censoring resolutions; **rejected 1-6.**

Council commentary was held, after which the following actions were taken:

**Motion** by Council Member Oelrich, seconded by Council Member Wilkerson, **to defer** Resolution 2023-0081 for one week, to October 2, 2023; **rejected 1-6.**

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to continue the meeting** for an additional ten minutes; **carried 7-0.**

**Upon 4-3 Roll Call Vote**, the City Council **adopted Resolution 2023-0081** formally denouncing Mayor Nadine Woodward's actions that affiliated the City of Spokane and its residents with former Washington State Representative and alleged domestic terrorist, Matt Shea, and known anti-LGBTQ extremist Sean Feucht.

**Ayes:** Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** Bingle, Cathcart, Oelrich  
**Abstain:** None  
**Absent:** None

There were no **Special Considerations**.

**For Hearing items, see section of minutes above following Open Forum.**

**ADJOURNMENT**

There being no further business to come before the City Council, the meeting adjourned at 10:59 p.m.

The referenced attachments (Mayoral Proclamation) is on file in the Office of the City Clerk.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**October 5, 2023**

**Call to Order:** 11:06 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/87159871>



**Attendance:**

Committee Members Present: Council President Kinnear (left at 12:28 p.m.), Council Members Cathcart, Stratton, Bingle, Zappone (arrived at 11:07 a.m.), and Oelrich.

Committee Members Absent: Council Member Wilkerson

**Agenda Items:**1. Regional Homeless Authority Discussion

- Presenter:  
Gavin Cooley, Spokane Regional Collaborative
- Action taken:  
No action taken. Presentation and discussion only.

2. SCRAPS Discussion

- Presenter:  
Scott Simmons, Spokane County  
Chris Anderson, Spokane County
- Action taken:  
No action taken. Presentation and discussion only.

3. Budget Discussion

- Presenter:  
Matt Boston, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:33 p.m. (Council President Pro-Tem Cathcart adjourned the meeting)

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**September 28, 2023**

**Call to Order:** 11:08 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/86929662>

**Attendance:**

Committee Members Present: Council President Kinnear, Council Members Cathcart (arrived at 11:12 a.m.), Stratton, Wilkerson (left at 11:30 a.m.), Bingle (arrived at 12:14 p.m.), Zappone (arrived at 11:09 a.m.), and Oelrich.

Committee Members Absent: None

**Agenda Items:**1. Budget Discussion

- Presenter:  
Matt Boston, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.

2. Regional Homeless Authority Discussion

- Presenter:  
Council Member Bingle, City of Spokane  
Council President Kinnear, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.

**3. ARPA Allocation SBO**

- Presenter:  
Matt Boston, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.

**4. Lands Council Update**

- Presenter:  
Naghmana Sherazi, The Lands Council
- Action taken:  
The Lands Council was unable to attend this meeting. They will re-schedule with Council to come to a future meeting.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:42 p.m.

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**STANDING COMMITTEE MINUTES  
City of Spokane  
Finance & Administration Committee  
21 August, 2023**

**I. Called to Order: 1:16 PM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/85657165>

**Attendance**

Committee Members Present:

Council President Lori Kinnear, CM Wilkerson, CM Michael Cathcart, CM Karen Stratton

Staff/Others Present:

Lynden Smithson, Jessica Stratton, Jenn Cerecedes, Kim McCollum, Mike Piccolo, Steve MacDonald, Michelle Murray, Alex Gibilisco, Luis Garcia, Rose Noble, Shae Blackwell, Nicolette Ocheltree, Giacobbe Byrd, Chris Wright, Mark Carlos, Mike McNab, Rick Giddings, David Steele, Sarah Thompson, Matt Boston, Trey George, Thomas Williams, Barry Barfield, Garrett Jones

**Approval of Minutes:**

- Action Taken Council President Kinnear moved to approve, Council Member Stratton seconded. Agenda and minutes were approved unanimously.

**Discussion Items**

1. Brian Falteisek Interview for Bicycle Advisory Board (5 mins)
  - This agenda item was deferred
2. Quarterly Financial Report – Jessica Stratton (10 mins)
  - No Action Taken, Presentation Only
3. July Investment Report - Chris Johnson - (15 mins)
  - No Action Taken, Presentation Only
4. Rate Increase Discussion – Luis Garcia (30 mins)
  - No Action Taken, Discussion Only
5. Business Registration Fee – Annual Review– Chris Johnson (5 minutes)
  - No Action Taken, Discussion Only
6. SIP Loan – Parks Department (5 mins)
  - Action Taken, Councilmember Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
7. SBO for Therapeutic Courts acceptance of AOC awards for Fiscal Year 2024 – Sarah Thompson (5 mins)
  - Action taken, Council President Kinnear and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

8. SBO – Right of Way Funding – Jenn Cerecedes (5 minutes)
  - Action taken, Council Members Bingle and Cathcart agreed to sponsor this item to move forward for formal Council consideration
9. SBO - CHHS Consolidated Homeless Grant (5 mins)
  - Action taken, Council Members Bingle and Cathcart agreed to sponsor this item to move forward for formal Council consideration
10. Resolution Amending Type of Police Vehicle Purchases – Major Mike McNab, Rick Giddings (5 mins)
  - Action taken, Council President Kinnear agreed to sponsor this item to move forward for formal Council consideration
11. Emergency Ordinance Amending Type of Police Vehicle Purchases (5 mins)
  - Action taken, Council President Kinnear agreed to sponsor this item to move forward for formal Council consideration
12. SAFO TA (5 mins)
  - Action taken, Council Member Cathcart agreed to sponsor this item to move forward for formal Council consideration
13. City/County Interlocal Agreement to the Tourism Promotion Area – Mike Piccolo (5 mins)
  - Action taken, Council Member Zappone agreed to sponsor this item to move forward for formal Council consideration

#### Consent Items

1. MLK (ECCC) – Roof Restoration with WTI
2. Settlement Resolution
3. TRAC Warming Shelter A&E Contract Amendment
4. 4100 – Water Department Approval of Value Blanket Order for Gate Valves
5. Outside Counsel Contract Amendment
6. Outside Counsel Contract Amendment
7. Outside Counsel Contract Amendment 1
8. Council Sponsor CM Wilkerson – Contract Amend – Extension
9. Upriver Dam Contract Amendment and Extension #1
10. Contract to perform an Effectiveness Study
11. Assistance to Small Businesses Awards
12. Cultural Incentive Grant Awards

#### Executive session

None.

**IV. Adjournment** The meeting adjourned at 2:15 PM PST, next meeting will be on the 18th of September, 2023 at 1:15 PM PST

# Hearing Notices

## NOTICE OF PUBLIC HEARING PROPOSED AMENDMENT TO THE SPOKANE MUNICIPAL CODE: PAPER CUTS CODE AMENDMENTS 2023 PROPOSED ORDINANCE C36448

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, October 16, 2023 beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed amendments to SMC 17C.110.225 Accessory Structures; SMC 17C.120.580 Plazas and Other Open Spaces; SMC 17C.230.145 Development Standards for Residential Uses; SMC 17C.240.250 Off-premises Signs; SMC 17C.250.020 Dimensional Standards; and, SMC 17G.080.040 Short Subdivisions. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Public testimony on these amendments will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

**Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329. To submit comments or request more information contact: Tyler Kimbrell, [tkimbrell@spokanecity.org](mailto:tkimbrell@spokanecity.org).

**Any person may submit written comments on the proposed action or call for additional information:**

City of Spokane, Planning Services and Economic Development  
Tyler Kimbrell, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201  
(509) 625-6500; [tkimbrell@spokanecity.org](mailto:tkimbrell@spokanecity.org)

**Description of the proposal:** Paper Cuts Code Amendments are revisions to the Unified Development Code (UDC) identified by staff that clarify or make minor changes. Proposed amendments to SMC 17C.110.225 Accessory Structures; SMC 17C.120.580 Plazas and Other Open Spaces; SMC 17C.230.145 Development Standards for Residential Uses; SMC 17C.240.250 Off-premises Signs; SMC 17C.250.020 Dimensional Standards; and, SMC 17G.080.040 Short Subdivisions.

**Location:** Citywide

**SEPA:** A Determination of Nonsignificance for SMC 17C.250.020 was issued on August 30, 2023 under WAC 197-11-340(2). The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on September 13, 2023.

**To learn more:** Contact Tyler Kimbrell, [tkimbrell@spokanecity.org](mailto:tkimbrell@spokanecity.org)

**How to Attend the Meeting:** The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage:

<https://my.spokanecity.org/citycouncil/meetings/>.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [milowmaster@spokanecity.org](mailto:milowmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

## REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 A.M. – October 17, 2023

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on October 17, 2023, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) to request by 5:00 P.M. the day before the meeting, (Monday, October 16, 2023) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 3rd day of October 2023.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlowmaster@spokanecity.org](mailto:mlowmaster@spokanecity.org) Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**AGENDA**  
**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**  
**9:30 A.M October 17, 2023**  
**CITY HALL – CITY COUNCIL CHAMBERS**  
**LOWER LEVEL CITY HALL**  
**808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201**

- 1. CALL TO ORDER/ROLL CALL**
- 2. APPROVAL OF MINUTES**
  - a. August 15, 2023 Minutes
- 3. CHIEF EXAMINER UPDATE**
- 4. NEW BUSINESS**
  - a. Test Genius Presentation
  - b. Flexible Staffing Presentation
  - c. 2024 Draft Budget Presentation
- 5. OTHER BUSINESS**
- 6. ADJOURN**

**Note:** The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36444

AN ORDINANCE relating to the regulation of massage and reflexology businesses, and establishing a process for the denial or revocation of business licenses due to illegal activity; adopting a new Chapter 10.78, amending Chapter 8.01 by adding a new section 8.01.320, and amending section 4.04.050 of the Spokane Municipal Code.

WHEREAS, licensed massage practitioners and reflexologists play an important role in the health and wellbeing of our community; and

WHEREAS, while massage therapists and reflexologists must obtain a state license to practice, Washington State engages in little regulation of massage parlors themselves; and

WHEREAS, in Spokane, as in most other Washington jurisdictions, massage parlors have opened to provide massage and reflexology by non-licensed practitioners; and

WHEREAS, there is no way to ensure that the practitioners providing these services comply with the health and safety requirements of state law; and

WHEREAS, these businesses are, on occasion, engaged in criminal activity such as prostitution; and

WHEREAS, the Spokane Police Department has investigated some of the unlicensed businesses, and has established probable cause to file criminal charges; and

WHEREAS, these investigations are very time consuming and resource intensive, and there have been circumstances in which businesses employing non-licensed massage and reflexology practitioners have been charged with a criminal offense only to later reopen, providing the same services under a different name; and

WHEREAS, these illegitimate operations threaten the reputation of licensed massage practitioners and threaten the public health, safety and welfare; and

WHEREAS, requiring all massage and reflexology providers to be licensed as required by state law, and requiring all practitioners and business owners to be responsible for proper state licensing will reduce the incidence of criminal activity, protect the reputation of properly licensed providers protect the public health, safety and welfare;

NOW, THEREFORE, the city council of the City of Spokane does hereby ordain as follows:

**Section 1.** A new Chapter 10.78 is hereby adopted as follows:

#### **Chapter 10.78 Massage and Reflexology Businesses**

SMC 10.78.010 Purpose

SMC 10.78.020 Definitions.

SMC 10.78.030 References to Revised Code of Washington.

SMC 10.78.030 Owner, director, manager - Proof.

SMC 10.78.040 Exemptions - Limitations - Name or structure of business.

SMC 10.78.050 Inspections.

SMC 10.78.060 Massage practitioner or reflexologist-License or certificate required - Violation.

SMC 10.78.070 Massage practitioner or reflexologist - Owner, director, manager, or other person in charge to ensure valid license or certificate - Violation.

SMC 10.78.080 Display of massage practitioner or reflexologist license or certificate required - Violation.

SMC 10.78.090 Receipt of massage or reflexology services from unlicensed massage practitioner or reflexologist - Unlawful.

SMC 10.78.100 Minors practicing massage or reflexology - Responsibility of owner, director, manager or other person in charge - Receipt of massage or reflexology services from minor unlawful.

SMC 10.78.110 Unlawful to advertise the practice of massage or practice of reflexology except in accordance with RCW 18.108.040.

SMC 10.78.120 Violations - Penalty.

#### **SMC 10.78.010 Purpose.**

The Spokane City Council recognizes the health and wellness benefits of massage and reflexology, and that massage and reflexology businesses in the city of Spokane serve a legitimate and beneficial purpose in the community. The Council also recognizes that there are some businesses that hold themselves out as massage or reflexology businesses, but employ unlicensed persons to provide massage and uncertified persons to provide reflexology who fail to follow state health and licensing requirements, and do not have the proper training required to obtain a state license or certification. In addition, these businesses that employ unlicensed or uncertified persons to provide massage and reflexology can be used to facilitate the commission of various criminal acts, including but not limited to human trafficking and prostitution. These businesses that permit unlicensed or uncertified persons to perform massage and reflexology or permit the commission of unlawful acts threaten the business and reputation of legitimate and licensed businesses and practitioners, and present a threat to the public health, safety, and welfare. This chapter is intended to inhibit the ability of an individual or businesses to engage in the practice of providing unlicensed massage and reflexology, and support the legitimate provision of these services by licensed massage practitioners and reflexologists.

#### **SMC 10.78.020 Definitions.**

For purposes of this chapter, the terms and phrases below shall have the following meanings:

- A. "Advertise" includes, but is not limited to, signs located at a massage business or reflexology business; signs located in places other than at a massage business or reflexology business; advertisements on vehicles; advertisements in paper media such as newspapers, magazines, fliers, cards or business cards; or advertisements in electronic media such as internet websites, social media, electronic classified advertisements, cell phone applications, and television or radio advertisements.

- B. "Certified reflexologist," "massage business," "massage," "massage practitioner," "massage therapy," "reflexology," and "reflexology business" shall have the meanings set forth in RCW 18.108.010.
- C. "License," "certificate" and "certification" mean a license, certificate or certification issued pursuant to chapter 18.108 RCW.
- D. "Conspicuously display" shall mean the display of licenses and certificates in a manner that can be viewed and read by a person immediately upon entry into the initial common area of a massage business or reflexology business without having to request to see the license or certification.
- E. "Reflexologist" means a person who practices reflexology.
- F. "Represent himself or herself as a massage practitioner" shall have the same meaning as set forth in RCW 18.108.030(1)(b).
- G. "Represent himself or herself as a reflexologist" shall have the same meaning as set forth in RCW 18.108.030(2)(b).

**SMC 10.78.030. References to Revised Code of Washington.**

References in this chapter to chapter 18.108 RCW or a specific section of chapter 18.108 RCW shall include the chapter and sections as currently enacted and as amended or recodified in the future.

**SMC 10.78.040 Owner, Director, Manager - Proof.**

- A. For purposes of this chapter, whether a person is an owner, director, manager, or other person in charge of a massage business or reflexology business may be established from evidence such as, but not limited to:
  - 1. The person holds himself or herself out as an owner, director, manager, or some other like title evidencing control over business decisions;
  - 2. The person is responsible for the general business decisions of the business;
  - 3. The person is considered by those who provide massage or reflexology services as an owner, director, manager, or other person in charge;
  - 4. The person is in control or partial control of when, how, or how much those who provide massage or reflexology services work or are paid, or whether those who provide massage or reflexology services are employees or contractors retained to provide services on behalf of the business;
  - 5. The person is listed as a registered agent of the business;
  - 6. The person is listed as a "governing people" by the Washington State Business Licensing Service;
  - 7. The person is an applicant or is listed as an owner on a city or state business license or license application;
  - 8. The person receives income from the business that is dependent on revenue generated by another person providing massage or reflexology services on behalf of or at the business;
  - 9. The person has signed a lease or rental agreement for property at which the business is operated or is responsible for lease or rent payments;
  - 10. The person has signed for a loan on behalf of the massage or reflexology business;
  - 11. The person is financially responsible for the massage business or reflexology business utilities or services such as water, electricity, garbage, sewer, telephone, internet, cable television, security, cleaning, maintenance or accounting;
  - 12. The person pays taxes on behalf of the business; or
  - 13. The person is responsible for ensuring the business is properly supplied with resources necessary to carry out the work of the business or maintain the business.
- B. The presence of any of the circumstances described in subsection A shall be sufficient to establish that a person is the owner, director, manager, or other person in charge of a massage business or reflexology business. The circumstances described in subsection A are not exclusive and other evidence may demonstrate a person is an owner, director, manager, or other person in charge of a massage business or reflexology business.

**SMC 10.78.050 Exemptions - Limitations - Name or Structure of Business.**

- A. This chapter shall not apply to the following:
  - 1. Activities set forth in RCW 18.108.050 when performed as provided in that statute; or
  - 2. Massage or reflexology that is not provided in exchange for a fee, property or other consideration.
- B. The exemptions set forth in subsection A shall not apply to any person who practices or represents himself or herself as a massage practitioner or who practices reflexology or represents himself or herself as a reflexologist and who advertises for the massage or reflexology services, to any business that advertises for massage or reflexology services, or to any person who provides massage or reflexology services at a business that advertises for such services.



- C. The exemptions set forth in subsection A shall not apply to any person who obtains massage or reflexology services from a person who advertises for the massage or reflexology service, from a business that advertises for massage or reflexology services, or from any person who provides massage or reflexology services at a business that advertises for such services.
- D. The fact that a person or business that provides massage or reflexology services describes or advertises such services by a name other than massage or reflexology shall not exempt that person or business from this chapter.
- E. In the event the services provided fall within the definition of massage or reflexology, the manner in which a business is incorporated or structured shall be of no consequence in determining if a business provides massage or reflexology services.
- F. A club or cooperative arrangement in which a person pays a fee to become a member of the club or cooperative and, as a result of such membership, he or she obtains massage or reflexology services, shall be considered a massage business or reflexology business.

#### **SMC 10.78.060 Inspections.**

- A. Law enforcement personnel shall have the authority to inspect the premises of any massage business or reflexology business in order to ensure:
  - 1. Compliance with the requirement that licenses and certifications are conspicuously displayed and valid;
  - 2. That those providing massage or reflexology services are validly licensed and of proper age.
  - 3. That there is a record of all persons providing massage or reflexology services on the premises as required in SMC 10.78.080.
- B. Inspections shall be limited to times when the massage or reflexology business is open.
- C. Inspections shall be limited to the common areas of the massage or reflexology business. Absent consent, a warrant, or other lawful basis, this section shall not authorize entry or inspection of rooms in which massage or reflexology is provided and which are separated from the common area of the massage business or reflexology business.
- D. This section shall not be interpreted as limiting the use by law enforcement of any lawful investigatory techniques.

#### **SMC 10.78.070 Massage practitioner or reflexologist – License or certificate required - Violation.**

- A. It shall be unlawful for any person to practice massage, or represent himself or herself as a massage practitioner in the city of Spokane, without a valid and current massage practitioner's license.
- B. It shall be unlawful for any person to practice reflexology, or represent himself or herself as a reflexologist in the city of Spokane, without a valid and current massage practitioner's license or certificate in reflexology.
- C. An unissued license or certificate, or an expired, revoked, or suspended license or certificate, shall not be considered a valid license or certificate.

#### **SMC 10.78.080 Massage practitioner or reflexologist - Owner, director, manager, or other person in charge to ensure valid license or certificate - Violation.**

- A. It shall be the responsibility of any owner, director, manager, or other person in charge of a massage business or reflexology business in the city of Spokane to ensure that each person who practices massage, or represents himself or herself as a massage practitioner, is validly and currently licensed, and to ensure that each person who practices reflexology or represents himself or herself as a reflexologist is validly and currently licensed as a massage practitioner or certified as a reflexologist.
- B. It shall be unlawful for any owner, director, manager, or other person in charge of a massage business to facilitate or, with knowledge or criminal negligence, permit a person who does not have a valid and current massage practitioner's license to practice massage or represent himself or herself as a massage practitioner.
- C. It shall be unlawful for any owner, director, manager, or other person in charge of a reflexology business to facilitate or, with knowledge or criminal negligence, permit a person who does not have a valid and current reflexology license to practice reflexology or represent himself or herself as a reflexologist.

- D. Any person who has not been issued a license or certificate by the Washington Department of Health, or whose license or certificate is expired, revoked, or suspended, shall not be considered validly licensed or certified to practice massage or reflexology.
- E. For the purposes of this section, the failure of the owner, director, manager, or other person in charge of a massage business or reflexology business to confirm the validity of a massage license or reflexology certificate through the Washington Department of Health shall constitute criminal negligence.
- F. It shall be the responsibility of any owner, director, manager, or other person in charge of a massage business or reflexology business in the city of Spokane to maintain a record of every person providing massage or reflexology services on the premises, which list shall be maintained for all such persons for at least three (3) years, and which shall contain the name, address, telephone number, state credential number, and National Provider Identifier (NPI) (if any) of each such person, and the date(s) on which the person began and concluded such services.

**SMC 10.78.090 Display of Massage Practitioner or Reflexologist License or Certificate Required - Violation.**

- A. At any massage business or reflexology business, a copy of the valid and current license of each person who practices massage or represents himself or herself as a massage practitioner at or on behalf of the massage business or reflexology business, and the valid and current massage practitioner's license or reflexology certificate of each person who practices reflexology or represents himself or herself as a reflexologist at or on behalf of the massage business or reflexology business, shall be conspicuously displayed and shall be made available to persons receiving massage or reflexology services or to law enforcement for inspection upon request.
- B. It shall be unlawful for any owner, director, manager, or other person in charge of a massage business or reflexology business to fail to conspicuously display the valid and current massage practitioner's license of each person who practices massage or represents himself or herself as a massage practitioner at or on behalf of the massage business or reflexology business.
- C. It shall be unlawful for any owner, director, manager, or other person in charge of a massage business or reflexology business to fail to conspicuously display the valid and current massage practitioner's license or certificate to practice reflexology of each person who practices reflexology or represents himself or herself as a reflexologist at or on behalf of the massage business or reflexology business.
- D. Each person who practices massage or represents himself or herself as a massage practitioner, and each person who practices reflexology or represents himself or herself as a reflexologist, shall have his or her valid and current license or certificate at each location in which he or she practices massage or represents himself or herself as a massage practitioner, and at each location in which he or she practices reflexology or represents himself or herself as a reflexologist, and the valid and current license or certificate shall be provided to the person receiving the massage or reflexology service or to law enforcement for inspection upon request.
- E. It shall be unlawful for any person who practices massage or represents himself or herself as a massage practitioner, to fail to have his or her valid and current massage practitioner's license at each location in which massage services are provided, or display his or her valid and current license to the person receiving the massage service or to law enforcement for inspection when requested.
- F. It shall be unlawful for each person who practices reflexology or represents himself or herself as a reflexologist to fail to have his or her valid and current massage practitioner's license or reflexology certificate at each location in which reflexology services are provided, or display his or her valid and current license or certificate to the person receiving the reflexology service or to law enforcement for inspection when requested.
- G. It shall be unlawful for any person to present or conspicuously display an expired, altered, fake or fraudulently obtained license, certificate or certification. It shall be unlawful for an owner, director, manager or other person in charge of a massage business or reflexology business to facilitate or permit another to present or conspicuously display an expired, altered, fake or fraudulently obtained license, certificate or certification.

**SMC 10.78.100 Receipt of Massage or Reflexology Services from Unlicensed Massage Practitioner or Reflexologist - Unlawful.**

- A. It shall be unlawful for any person to receive massage services from another whom the recipient knows, or reasonably should know, is not validly or currently licensed to provide massage services. It shall be unlawful for any person to receive reflexology services from another whom the recipient knows, or reasonably should know, is not validly or currently licensed as a massage practitioner or certified to provide reflexology services.
- B. It shall be an affirmative defense to a violation of this section that the person receiving the massage or reflexology services inquired of the license or certification status of the person providing the services and was provided a document purporting to be a valid and current license of the massage practitioner or valid and current certificate of the reflexologist.

**SMC 10.78.110 Minors Practicing Massage or Reflexology - Responsibility of Owner, Director, Manager or Other Person in Charge - Receipt of Massage or Reflexology Services from Minor Unlawful.**

- A. It shall be the responsibility of the owner, director, manager, or other person in charge of a massage business or reflexology business to verify that each person who provides massage or reflexology services has attained the age of 18. It shall be unlawful for any owner, director, manager, or other person in charge of a massage business or reflexology business to permit or facilitate the provision of massage or reflexology services by a person who has not reached the age of 18.
- B. It shall be unlawful for any person to receive massage or reflexology services from another whom the recipient knows, or reasonably should know, has not reached the age of 18. It shall be an affirmative defense to a violation of this section that the person receiving the massage or reflexology services inquired of the age of the person providing the services and was provided a document purporting to be a valid and current license of the massage practitioner or valid and current certificate of the reflexologist.

**SMC 10.78.120 Unlawful to Advertise the Practice of Massage or Practice of Reflexology Except in Accordance with RCW 18.108.040.**

It shall be unlawful to advertise the practice of massage or practice of reflexology except in accordance with RCW 18.108.040.

**SMC 10.78.130 Violations - Penalty.**

- A. The first violation of any provision of this chapter shall constitute a misdemeanor.
- B. Each subsequent violation of this chapter, whether alleged in the same prosecution as the first violation or in subsequent prosecutions, shall constitute a gross misdemeanor:

**Section 2.** Chapter 8.01 of the Spokane City Code, entitled "Business Registrations," is hereby amended by adding a new section 8.01.320 entitled "Denial or Revocation of Business License – Illegal Activity."

**SMC 8.01.320 Denial or Revocation of Business License – Illegal Activity.**

- A. No person convicted of an offense under Chapter 9A.88 RCW or a comparable law of another state, and no person convicted of an offense under Chapter 9A.60 RCW or a comparable law of another state, when such violation of Chapter 9A.60 RCW or comparable law of another state is related to the operation of a massage business or reflexology business, shall be authorized or entitled to obtain or retain a City of Spokane business license for a massage business or reflexology business.
- B. The issuance of a business license for a massage business or reflexology business to a person previously convicted of an offense described in subsection A shall be null and void.
- C. In the event a person who has obtained a City of Spokane business license for a massage business or reflexology business is thereafter convicted of an offense described in subsection A, such business license shall be deemed invalid and subject to revocation pursuant to Chapter 4.04 SMC.
- D. For a two-year period following conviction, a business license application for the operation of a massage business or reflexology business may be denied to any licensee convicted of an offense under Chapter 10.78 SMC.
- E. A business license for the operation of a massage business or reflexology business may be revoked as it relates to any licensee convicted of an offense under Chapter 10.78 SMC.
- F. For the purposes of this section, the terms "massage," "massage business," "reflexology," and "reflexology business" shall have the meanings set forth in RCW 18.108.010 as now enacted or hereafter amended or recodified.

**Section 3.** Section 4.04.050 of the Spokane Municipal Code is amended to read as follows:

**SMC 04.04.050 Refusal to issue, revocation of, or refusal to renew business license**

- A. The license officer endeavors to issue or determine not to issue a license within fifteen days of application.
- B. The license officer has the power and authority to refuse to issue, revoke or refuse to renew any business license issued under the provisions of this chapter. The license officer shall notify such applicant or licensee of the refusal to issue, revocation of, or refusal to renew, in the same manner as orders to comply are served under SMC 4.04.080, and include on the notice what grounds such a decision was based. The license officer may refuse to issue, may revoke or may refuse to renew any license issued under this chapter on one or more of the following grounds:

1. The applicant or licensee has not made good tender of the license fee.
2. The applicant or licensee has not furnished sufficient and accurate information.
3. The applicant or licensee is not otherwise eligible.
4. The applicant or licensee has failed to comply with any provisions of this chapter.
5. The property at which the business is located has been determined by a court to be a chronic nuisance property as provided in chapter 10.08A RCW.
6. The applicant or licensee is a person subject within the last ten years to a court order entering final judgment for violations of chapters 49.46, 49.48 or 49.52 RCW, and the judgment was not satisfied within 30 days of the later of either:
  - a. the expiration of the time for filing an appeal from the final judgment order under the court rules in effect at the time of the final judgment order, or
  - b. if a timely appeal is made, the date of the final resolution of that appeal and any subsequent appeals resulting in final judicial affirmation of the findings of violations of chapters 49.46, 49.48 or 49.52 RCW.
7. Within the last ten years the applicant or licensee is a person subject to a final and binding citation and notice of assessment from the Washington State Department of Labor and Industries for violations of chapters 49.46, 49.48 or 49.52 RCW, and the citation amount and penalties assessed therewith were not satisfied within 30 days of the date the citation became final and binding.
8. The applicant has violated the City's earned sick and safe leave ordinance, chapter 09.01 SMC, 5 times within the past 10 years.
9. The applicant or licensee has been convicted of an offense under Chapter 9A.88 RCW or a comparable law of another state, Chapter 9A.60 RCW or a comparable law of another state, or Chapter 10.78 SMC.

**Section 4.** Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

**Section 5.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Passed by City Council October 2, 2023  
Delivered to Mayor October 9, 2023**

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#### **ORDINANCE NO. C36446**

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Add two classified Community Justice Specialist positions (from 5 to 7).
- A) There is no change to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create grant funded positions, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 2, 2023  
Delivered to Mayor October 9, 2023**

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**ORDINANCE NO. C36447**

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$455,985.
  - A) Of the increased revenue, \$455,985 is provided by the Environmental Protection Agency via a sub-award through Gonzaga University.
- 2) Increase appropriation by \$455,985.
  - A) Of the increased appropriation, \$455,985 is provided solely for equipment repair & maintenance.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the EPA sub-award for HVAC maintenance at the Northeast Community Center, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 2, 2023**

**Delivered to Mayor October 9, 2023**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **OFFICE MANAGER SPN 051 PROMOTIONAL**

**DATE OPEN: Monday, October 09, 2023**

**DATE CLOSED: Monday, October 23, 2023**

**SALARY: \$61,303.68 annual salary, payable bi-weekly, to a maximum of \$86,714.64**

**DESCRIPTION:**

Performs responsible supervisory and office support work in the clerical and administrative operations of a department.

**DUTIES:**

- Plans, schedules and assigns the work of subordinate clerical employees performing varied and specialized duties. Trains staff to accomplish administrative and clerical tasks.
- Supervises and evaluates the work performance of subordinate clerical employees who report directly to the office manager, and recommends disciplinary action to the department head when necessary.
- Coordinates, supervises, and participates in a variety of operational tasks relating to the administration of department services and programs.
- Standardizes office procedures and maintains the efficient flow of work by evaluating office production and revising procedures accordingly. Designs or updates forms to meet requirements.

- Coordinates the functions of internal services and programs with other departments, committees, and outside agencies or vendors to ensure program activities are accomplished.
- Responds to public inquiries made by telephone, in writing or in person that are related to established policies, procedures and activities of the department, including responding to complaints.
- May participate or assist in fiscal operations such as basic bookkeeping, preparation of payroll, monitoring expenses, budget preparation, processing charges for contractual work, the purchasing of supplies and requisitioning of office equipment.
- May represent the department at community events, committee meetings or other public relations-related appearances.
- Operates standard office equipment, including a personal computer, and uses standard or specialized computer software applications. Maintains records, performs queries, analyzes data, and prepares charts, graphs, and various reports. Proofreads materials for accuracy and clarity.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. Promotional applicants must meet at least one of these requirements at the date of the examination.)

- Two years of education (90 quarter or 60 semester credit hours) from an accredited college or university with major coursework in business or public administration, human resources, management or closely related field; AND three years of clerical or administrative experience in a business office, including one year as a supervisor.

**SHORTAGE PROMOTIONAL REQUIREMENTS:**

Two additional years of supervisory experience in a business office may substitute for the education requirement.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications by the date of the test and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, and PAR with weights assigned as follows:

- Multiple-choice Test 40%
- Performance Exam 40%
- PAR 20%

**IN-PERSON MULTIPLE CHOICE EXAMINATION DETAILS:**

- Test Date: Tuesday, October 31, 2023
- Test Time: 9:00 am and 1:00 pm
- Test Location: Civil Service Test Room, 4th floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 3 Hours

The written test may include such subjects as:

- Administration and Management
- City Policies
- Computer Skills
- Interpersonal Relations
- Office Practices
- Records Procedures
- Supervisory Techniques

**PROMOTIONAL EVALUATION DETAILS:**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26<sup>th</sup> day of September 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**AMENDMENT****AMENDMENT****AMENDMENT****PLAN EXAMINER**

SPN 328

(Announcement of 10/2/2023)

The above titled announcement is hereby amended to read:

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet at least one of these requirements when they apply.)

- Possession of ICC/IAPMO certification as a Combination Inspector or Plans Examiner;
- Possession of ICC/IAPMO certifications as a Building, Electrical, Plumbing, or Mechanical Inspector; or
- Graduation from an accredited four-year college or university with a degree in Building Theory and Practice, Civil Engineering, Architecture or related field.

**Note:**

Employees in the classification of Plan Examiner, with at least one year of service, who obtain ICC certification as a Plan Examiner, will be eligible for a two grade pay adjustment. Employees who obtain ICC certifications as both Plan Examiner and Fire Plans Examiner will be eligible for an additional two-grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

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**WASTEWATER SPECIALIST SPN 541**  
**PROMOTIONAL**

**DATE OPEN:** Monday, October 09, 2023

**DATE CLOSED:** Monday, October 23, 2023

**SALARY:** \$48,587.76 annual salary, payable bi-weekly, to a maximum of \$76,003.20

**DESCRIPTION:**

Performs skilled and minor supervisory work in the sewer maintenance branch of the Wastewater Management Department.

**DUTIES:**

- Designated as lead worker, supervises and participates in one of the following sewer cleaning activities; however employee is expected to assume control of other crews or perform semi-skilled work as required.
- Rodding and Balling Crew: Manually cleans lines, tars and reseats manhole covers. Responds to citizen complaints and problems dealing with storm and sanitary sewers.
- Mechanical Rodding Crew: Operates machine to mechanically clear lines.



- Catch Basin Crew: Operates heavy-duty vactor and aqua tech. Repairs and constructs catch basins and manholes.
- Hydro Crew: Flushes lines with high pressure water hose. Removes roots and debris with root saws and other attachments. Maintains sanitary sewers with industrial de-greasing agents.
- Construction Crew: Repairs broken lines or lays new connections. Operates heavy construction equipment. Installs new sanitary sewer and storm water infrastructure as required.
- Combination Sewer Cleaner: Clean and maintain both sanitary and storm lines. Operates both high pressure hydro cleaner and vacuum debris from sewer lines.
- Directs or performs servicing and field maintenance of assigned equipment; keeps time and material records; keeps job records of work completed; keeps equipment mileage records; and makes reports as necessary.
- Trains inexperienced workers in assigned operations.
- Assists in street sanding and snow removal operations as necessary.
- Performs related work as required.

#### MINIMUM QUALIFICATIONS:

##### Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience with City of Spokane in the classification of Laborer II within the Sewer Maintenance section of the Wastewater Management Department.
- *License:* Possession of a valid Class "A" or "B" Commercial Driver's License (CDL), with tank endorsement.

#### EXAMINATION DETAILS:

Promotional applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Multiple-choice test and PAR with scoring weight assigned as follows:

- Multiple-Choice Test 80%
- PAR 20%

#### IN-PERSON MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, October 26, 2023
- Test Time: 9:00 a.m.
- Test Location: Civil Service Test Room, 4<sup>th</sup> floor City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 2 Hours

#### PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

#### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2<sup>nd</sup> day of October 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**DEPUTY FIRE CHIEF SPN 941**  
**PROMOTIONAL**

**DATE OPEN:** Monday, October 09, 2023

**DATE CLOSED:** Monday, October 23, 2023

**SALARY:** \$154,177.92 annual salary, payable bi-weekly, to a maximum of \$188,671.68

**DESCRIPTION:**

The Deputy Fire Chief performs responsible command and administrative duties assisting the Chief and Assistant Chief.

**DUTIES:**

- Reviews and inspects plans and specifications for proposed buildings and structures. Supervises permit activities, authorizes the issuance of building permits, and gives guidance and coordination to the review process.
- Prepares reports and recommendations relating to interpretations and changes of ordinances, codes, and regulations.
- Provides counsel and advice to inspection staff regarding more technical code interpretations and problems.
- Consults with, and provides counsel and advice to architects, engineers, contractors, and private homeowners regarding the interpretation and conformity to codes and regulations.
- Makes field inspections of proposed and existing buildings. Submits reports and recommendations on building conditions and the interpretation of code requirements necessary for construction projects.
- Maintains files and records consistent with efficient and expeditious handling of plans in order to properly issue building permits.
- Assists other departments or divisions of the department on matters related to the interpretation and enforcement of codes.
- Operates an automobile and drafting equipment. Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met when the supplemental questionnaire is submitted.)

- *Experience:* Completion of the probationary period with the City Fire Department in a uniformed Fire classification at the level of Fire Battalion Chief (SPN: 940), Division Chief, or higher classification.
- *Education:* Completion of a bachelor's degree or higher from an accredited four-year college or university in a closely related field including, but not limited to, Fire Command, Fire Administration, Para-Medicine, or Business/Public Administration.
- *License:* Possession of a valid driver's license.

**Desirable Qualifications:**

- Current or previous Paramedic license or EMS Program management experience.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies. All candidates who pass the examination will be certified for the vacancy in the order of their final score and without regard to promotion preference.

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications above and to pass the examination for this position, in order to be eligible for hire.

- Your Civil Service examination is a Training and Experience (T&E) Evaluation in the form of supplemental questions during this application process.
- For current City employees who meet the Promotional requirements, the T&E is weighted at 80%, and your most recent promotional evaluation (PAR) at 20%.
- You will receive your Civil Service eligibility list ranking after scoring of your T&E Evaluation is completed.

**Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.**

**Training & Experience Evaluation Details:**

The T&E is used to examine the relevance, level, and quality of the applicant's education, training, and experience. You will complete the T&E supplemental questions online as part of the application process. You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.

If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2<sup>nd</sup> day of October 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**ABBREVIATED REQUEST FOR QUALIFICATIONS  
2024-2025 NON FED AID CONSTRUCTION MANAGEMENT  
CITY OF SPOKANE, WA**

**DESCRIPTION**

Construction management services (inspection, construction administration, staking, materials testing).

**DUE DATE**

Monday, October 16, 2023 no later than 1:00 p.m.

### SCOPE OF SERVICES

The scope of services envisioned in this RFQ may include some or all of the following:

- Construction management
- Construction inspection
- Construction staking
- Material testing

### EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	33%
Expertise and approach to various tasks described in Scope of Services	33%
Past performance/references relevant to areas itemized above on similar projects	34%

### SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to [jradams@spokanecity.org](mailto:jradams@spokanecity.org) by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at [jradams@spokanecity.org](mailto:jradams@spokanecity.org).

### ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at [eraea@spokanecity.org](mailto:eraea@spokanecity.org) or by calling 509-625-6700.

### TITLE VI STATEMENT

The City of Spokane in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 27, October 4 & 11, 2023

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# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR QUALIFICATIONS #5900-23

#### Professional Architectural, Engineering, Design, Planning, Construction Cost Estimate & Management Services

City of Spokane Purchasing and Contracts Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, OCTOBER 16, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, OCTOBER 16, 2023**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist,  
City of Spokane Purchasing & Contracts

Publish dates: September 27, October 4 & 11, 2023

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**PURCHASE, INSTALL and UPGRADES, AND MAINTENANCE OF SECURITY CAMERA SYSTEMS and VIDEO MANAGEMENT SOFTWARE, As-Needed, On-Call**

Spokane Solid Waste Disposal, Waste To Energy Facility

**PW ITB 5983-23**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Purchase, Install and Upgrades, and Maintenance of Security Camera Systems and Video Management Software, As-Needed.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, NOVEMBER 6, 2023**, for Purchase, Install and Upgrades, and Maintenance of Security Camera Systems and Video Management Software, As-Needed. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 6, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: October 11 & 18, 2023

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**Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)**

Spokane Solid Waste Disposal, Waste To Energy Facility

**PW ITB 5993-23**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works)

**MANDATORY Pre Bid Site Visit:** A MANDATORY pre-bid conference and walk through will be held on **FRIDAY, OCTOBER 13, 2023, at the following time options: 9:00 a.m. and 1:00 p.m.** The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA. This meeting is MANDATORY ONLY for those companies who have not previously performed Stack Repairs at the City of Spokane Waste to Energy Facility, 2900 S Geiger Blvd., Spokane WA 99224. Bidders who have not previously performed Stack Repairs at the City of Spokane Waste to Energy, and does not attend the Mandatory Pre Bid it will be non-responsive.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, OCTOBER 23, 2023**, for Stack Repairs, and Inspection. (Stack Repairs Falls Under Public Works). To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, OCTOBER 23, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: October 4 & 11, 2023

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**GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works**

Spokane Solid Waste Disposal, Waste To Energy Facility

**PW ITB 5998-23**

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works.

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, NOVEMBER 6, 2023, for GSU Transformer Fabrication, Delivery, Installation, and Testing After Installation. Installation Falls Under Public Works. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, NOVEMBER 6, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal. Contactor must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement at the time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: October 11 & 18, 2023

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