



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

SEPTEMBER 27, 2023

Issue 39



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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INSIDE THIS ISSUE

MINUTES	1014
HEARING NOTICES	1019
JOB OPPORTUNITIES	1020
NOTICES FOR BIDS	1023

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 18, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the September 18, 2023, Current Agenda for updates.

Advance Agenda Review

The City Council received an overview from staff on the September 25, 2023, Advance Agenda items.

Action to Approve September 25, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 25, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Zappone, seconded by Council Member Cathcart and Wilkerson, **to approve** the September 25, 2023, Advance Agenda; **carried 7-0.**

Council Recess/Executive Session

The City Council adjourned at 4:12 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports.**

MAYORAL PROCLAMATIONS

September 15 – October 15, 2023 *Hispanic Heritage Month in Spokane*

Council Member Wilkerson read the proclamation. Fernanda Mazcot accepted the proclamation and remarked on the event.

October 2023

Arts & Humanities Month

Council Member Stratton read the proclamation. Shelby Allison, Spokane Arts, accepted the proclamation and remarked on the event.

The proclamations are attached to these minutes for reference.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

(Council Member Bingle left the meeting at 6:42 p.m.)

NEIGHBORHOOD REPORTS

Following a brief introduction by Neighborhood Services Director Patrick Striker, the City Council received reports from the following neighborhoods on their accomplishments, concerns, and goals. Each neighborhood was allotted ten minutes to present.

- E.J. Iannelli reported on Emerson Garfield.
- Claudette Ganger and Zach Widmer reported on Balboa/South Indian Trail.
- Luke Tolley reported on Bemiss and Hillyard.
- Charles Hansen reported on Whitman.
- Krista Anderson reported on Chief Garry Park.
- Mary Winkes reported on Manito/Cannon Hill.
- Shannon Benn and Tyler Tamoush reported on Minnehaha.
- Pia Hallenberg reported on Riverside.
- Cliff Winger reported on Shiloh Hills.
- Jonathan Tilley reported on Nevada Heights.
- Dave Lukas reported on Rockwood.
- Andy Hoyer reported on Southgate.
- Aaron Reese reported on Five Mile Prairie.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

1. Tonia Comstock
2. Dave M
3. Rick Bocook
4. Tim Kinley
5. Tim Malick
6. Sunshine Wigen
7. Will Hulings
8. Teresa Simon
9. Justin Haller
10. Edwin "Larry" Andrews

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Renewals with:

- a. Western Systems Inc. for the purchase of traffic signal control cabinets—not to exceed \$542,000. (OPR 2022-0617 / ITB 5693-22)
- b. Valmont Industries to purchase signal standards—not to exceed \$255,000. (OPR 2022-0618 / ITB 5680-22) (Council Sponsor: Council President Kinnear)

Value Blanket with Atlas Boiler & Equipment, Co. (Spokane) for the as-needed purchase of Maxon gas valves for the Waste to Energy facility from September 15, 2023, to September 14, 2024—total cost not to exceed \$75,000 (plus tax). (OPR 2023-0895 / RFQ 5950-23) (Council Sponsors: Council President Kinnear and Council Member Bingle)

Contract Amendment and Extension with L&M Truck Sales, Inc. (Spokane) for the rental of a CAT 988 loader for the Waste to Energy Facility from April 17, 2023, through August 7, 2023—additional \$30,000 (incl. tax). Total contract amount: \$79,000. (OPR 2023-0451) (Council Sponsors: Council President Kinnear and Council Member Bingle)

Contract Amendment with Deeco, Inc. (Raleigh, NC) for air emissions compliance testing at the Waste to Energy Facility—additional \$40,000 (plus tax, if applicable). Total annual cost: \$175,728.00 (incl. tax). (OPR 2022-0709 / IRFP 5616-22) (Council Sponsors: Council President Kinnear and Council Member Bingle)

Contract Amendment with BrandSafway Services, LLC (Pasco, WA) for removal and replacement of insulation and cladding at the Waste to Energy Facility from February 1, 2023, to January 1, 2024, due to unanticipated maintenance needs—additional \$50,000. Total annual cost: \$150,000 (incl. tax). (OPR 2019-1094 / PW ITB 5130-19) (Council Sponsors: Council President Kinnear and Council Member Bingle)

Contract with Bender CCP, Inc. (Portland, OR) for as-needed boiler feedwater pump maintenance and repairs at the Waste to Energy Facility from September 1, 2023, through August 31, 2024—total cost not to exceed \$100,000 (incl. tax). (OPR 2023-0896 / PW ITB 5918-23) (Council Sponsors: Council President Kinnear and Council Member Bingle)

Five-year Contract with Carahsoft Technology Group (Reston, VA) for Celebrite software and maintenance to be used for digital forensic investigations for the Spokane Police Department from May 1, 2023, through April 30, 2028, utilizing GSA Contract No. 47QSWA18D008F—\$166,825.24. (OPR 2023-0897) (Council Sponsors: Council Members Cathcart and Bingle)

Consultant Agreement with HDR Engineering, Inc. (Spokane) for NPDES permit studies and support services for the Riverside Park Water Reclamation Facility from September 1, 2023, through August 31, 2024—\$118,186. (OPR 2023-0898 / RFQu 5914-23) (Council Sponsor: Council President Kinnear)

Personal Services Agreement with McKinstry Essention, LLC (Spokane Valley, WA) for an investment grade audit proposal regarding renewable natural gas utilizing Washington State's Energy Savings Performance Contracting allowed under Washington RCW 39.35 and cooperative purchasing contract #220104 with The Interlocal Purchasing System from September 1, 2023, through December 31, 2024—not to exceed \$114,473. (OPR 2023-0899) (Council Sponsor: Council President Kinnear)

Contract Amendment and Extension No. 1 with GeoEngineers, Inc. (Spokane) for Part 12D Comprehensive Assessment and Report for Upriver Dam Hydroelectric Project – Phase 1, adding a seismic hazard evaluation study analysis, and extending the contract through December 31, 2024—\$90,000. (OPR 2023-0426) (Council Sponsor: Council Member Wilkerson)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 8, 2023, total \$8,035,377.28 (Check Nos.: 597198-597351; ACH Nos.: 120648-120784), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,828,748.21. (CPR 2023-0002)

City Council Meeting Minutes: August 28, 2023. (CPR 2023-0013)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C35425 (As amended) Vacating a portion of Ross Court from the East line of re-aligned North Crescent to the West line of Granite Street. (Initial First Reading held August 15, 2016) (Council Sponsors: Council Members Bingle and Cathcart)

ORD C36441 Relating to shoreline regulations to accommodate aquaculture amending Spokane Municipal Code Section 17C.190.500 Agriculture; Section 17E.060.470 Aquaculture; and Section 17E.060.690 Shoreline Primary Use. (Council Sponsors: Council President Kinnear and Council Member Stratton)

There were no **Special Considerations**.

There were no **Hearings**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 9:24 p.m.

Attachments (Mayoral Proclamations) are on file for review in the Office of the City Clerk

MEETING MINUTES
City of Spokane
City Council Study Session
September 21, 2023

Call to Order: 11:05 a.m.

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart (left at 12:22 p.m.), Stratton, Wilkerson, Bingle (left at 12:30 p.m.), Zappone (left at 12:32 p.m.), and Oelrich.

Committee Members Absent: Council Member Wilkerson (excused)

Agenda Items:

1. Council Office Human Resources Training

- Presenter:
Ted Kummet, City of Spokane
David Moss, City of Spokane
- Action taken:
No action taken. Presentation and discussion only. Ted Kummet and David Moss lead a presentation and discussion on the standard workplace discrimination and harassment training that all City Departments receive on an annual basis. Council Members and staff asked questions and engaged in dialogue relevant to the presentation materials. The sign-in sheet and presentation materials from this meeting are on file for review in the City Clerk's Office.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:36 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
September 14, 2023

Call to Order: 11:01 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/86456397>

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart, Stratton (left at 11:48 a.m. and returned at 12:00 p.m.), Wilkerson (arrived at 11:04 a.m.), Bingle (arrived at 11:06 a.m. and left at 12:40 p.m.), Zappone (arrived at 11:04 a.m.), and Oelrich (arrived at 11:02 a.m.).

Committee Members Absent: None

Agenda Items:

1. Update on Wall Street Apartments
 - Presenter:
Fire Marshal Lance Dahl, City of Spokane
Luis Garcia, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.
2. Building Opportunity and Choices for All (BOCA) Update
 - Presenter:
KayCee Downey, City of Spokane
Amanda Beck, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.
3. Follow up Conversation on ARPA and the 2024 Budget
 - Presenter:
Matt Boston, City of Spokane
Tonya Wallace, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:41 p.m.

Hearing Notices

NOTICE OF PUBLIC HEARING AND NOTICE OF SEPA DETERMINATION PROPOSED AMENDMENT TO THE SPOKANE MUNICIPAL CODE AMENDMENT HOUSING REGULATIONS

Notice is hereby given that a SEPA Determination has been made and that the City of Spokane Plan Commission will hold a Public Hearing in a hybrid format on Wednesday, October 11, 2023 beginning at 4 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed amendments to SMC Chapters 17A.020, 17A.040, 17C.120, 17C.122, 17C.200, 17C.230, 17C.300, 17D.060, 17G.020, 17G.025, 17G.061, and 17G.080. The proposal will also repeal 17C.110 and replace with a new chapter 17C.111 and repeal chapter 17G.060 and replace with chapter 17G.061. Information about the Plan Commission agenda and how to join the meeting and testify is available on the City's website: <https://my.spokanecity.org/bcc/commissions/plan-commission/>.

Public testimony on these applications will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision.** Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329.

To submit comments or request more information contact: KayCee Downey, kdowney@spokanecity.org, or call 509.625.6500

Any person may submit written comments on the proposed action or call for additional information:

City of Spokane, Planning Services & Economic Development
KayCee Downey, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201
(509) 625-6500; kdowney@spokanecity.org

LOCATION: Citywide

SEPA: A SEPA Checklist for this non-project action has been submitted. A Determination of Non-Significance (DNS) was issued on September 18, 2023 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 4 pm, October 2, 2023 if they are intended to alter the DNS.

To learn more: Project webpage: <https://my.spokanecity.org/projects/shaping-spokane-housing/building-opportunity-for-housing/>

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the **meeting link** and **call-in information** at the agenda posted in advance on the Plan Commission's webpage: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

HUMAN RESOURCES ANALYST II SPN 041 OPEN ENTRY

DATE OPEN: Monday, September 25, 2023

DATE CLOSED: Monday, October 9, 2023

SALARY: \$81,995.76 annual salary, payable bi-weekly, to a maximum of \$115,612.56

DESCRIPTION:

Performs a variety of professional and analytical work related to the administration of human resources management programs.

DUTIES:

*This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Essential duties and responsibilities **may** include, but are not limited to, the following:*

- Coordinates employee recruitment, selection and placement program of non-classified positions exempt from Civil Service as defined by City Charter; develops and revises non-classified job descriptions, prepares job announcements, advertises job opportunities, reviews applications, and determines, recommends, and coordinates interview strategies with department heads and hiring managers.
- Prepares notices and participates in pre-disciplinary hearings; advises department heads as to the appropriateness and level of disciplinary action; drafts disciplinary letters, work improvement plans and last chance agreements.
- Conducts investigations on matters relating to equal employment opportunity (EEO), discrimination and harassment complaints. Gathers and analyzes information, prepares reports, recommendations, and correspondence on findings.
- Participates in employee and labor relations activities, with an emphasis on investigations of grievances, and the interpretation and administration of negotiated union contracts.
- Conducts or coordinates human resources related training classes for various departments.
- Provides guidance to employees and department representatives in administering the Family Medical Leave Act (FMLA) and evaluates reasonable accommodation requests in accordance with the Americans with Disabilities Act (ADA) and the Washington Law Against Discrimination.
- Assists in the development of human resources policies and procedures and maintenance of the compensation plan.
- Assists in the administration of employee programs relating to employee development and training, FMLA, ADA and EEO compliance.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: (Must be met at time of application.)

- **Education:** Graduation from an accredited four-year college or university with a degree in Personnel/Human Resources, Public Administration, Industrial Relations, or a related field of study; **AND**
- **Experience:** Four years of experience in various phases of human resources administration.
- **License:** Applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

EXAMINATION DETAILS:

You will receive a link to the Human Resources Analyst II T&E via email, prior to 12:00 a.m. Pacific Time on the start dates, and will expire at 11:59 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 25, 2023 and Monday, October 9, 2023 will test Thursday, October 12, 2023 through Tuesday, October 17, 2023.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

SUPPORTED EMPLOYMENT OPPORTUNITIES SPN 1000 OPEN ENTRY

DATE OPEN: Monday, September 25, 2023

DATE CLOSED: Monday, December 4, 2023

SALARY: \$35,424.24 annual salary, payable bi-weekly, to a maximum of \$88,802.64

DESCRIPTION:

The Supported Employment Program is a special hiring authority that allows for a waiver of the competitive examination process for eligible individuals with disabilities to obtain full-time employment in a classified job.

DUTIES:

These categories are broad definitions, not specific job listings. The City will screen the applications of all those who have indicated an interest when a job opening occurs. Applicants must meet the requirements of the specific vacancy to be considered for employment.

- **Officials and Administrators:** Employees in these jobs set broad policies for agency operations. These jobs are responsible for policies to be followed, and people hired for these positions may direct the operations of a department or section. These jobs typically require extensive experience and education at the entry level. Typical titles include superintendent, administrator, or manager.
- **Professionals:** Employees in these jobs have specialized knowledge that is usually gained through higher education or significant time in a career field. Examples of jobs include engineers, city planners, accountants, and business analysts.

- **Technicians:** Employees in these jobs have basic technical knowledge and skill that can be gained through specialized education (such as a vocational school) or on-the-job training. Examples of jobs include drafters, surveyors, and maintenance technicians.
- **Support and Clerical:** Employees in these jobs assist internal and external customers. They may record and retrieve records, money, or data crucial to the work of the agency. Examples of jobs include clerks, secretaries, customer support specialists, and cashiers.
- **Paraprofessionals:** Employees in these jobs bridge the gap between support work and technicians. Some training or prior experience is usually required. Examples of jobs include legal assistant, pension specialist, or recreation aide.
- **Skilled Craftspersons:** Employees in these jobs perform skilled manual work that requires full understanding of the processes. Often these jobs start at an apprentice level with on-the-job training. Eventually, the work calls for higher levels of skill and independence. Examples of jobs include plumbers, electricians, carpenters, and painters.
- **Service and Maintenance:** Employees in these jobs typically do laboring work that does not require specialized skills. Examples of jobs include custodians, laborers, refuse collectors, and mail couriers.

A list of job classifications currently eligible under this Supported Employment Program can be found on the Certification of Job Readiness Form. If you wish to see a detailed description of a job you can search for it here: <https://www.governmentjobs.com/careers/spokanecity/classspecs>

MINIMUM QUALIFICATIONS:

In order to qualify for this program, applicants must submit the following:

1. Proof of Eligibility Letter
2. Certification of Job Readiness

Both documents must be issued from a licensed medical professional, a licensed vocational rehabilitation specialist, or any agency that issues or provides disability benefits.

EXAMINATION DETAILS:

Submit your application for Supported Employment Opportunities through the City's website. You may also request a hard copy application if needed.

Civil Service will screen your application to ensure you are eligible and have provided the required documents. You will then be placed in a candidate pool until a vacancy opens in an eligible classification. For each vacancy, you will be screened against the minimum qualifications for the position. If you meet the requirements, we will place your name on the Supported Employment Eligibility list. Human Resources will work with the hiring managers to screen, interview, and select the best candidate to fill the vacant position. Salary varies by classification in accordance with established City pay plans.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2023 Street Maintenance Curb Ramps Engineering Services File No. 2022042

This project consists of the construction of approximately 100 ADA accessible wheelchair ramps, including 2,800 linear feet curb removal and replacement, 2,200 square yards of sidewalk, 200 square yards of traffic island removal and replacement, pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 20, 27, & October 4, 2023

**Thorpe Reservoir
Engineering Services File No. 2022071**

This project consists of the construction of a welded steel reservoir, a 4-way valve building, all piping to tie in the new reservoir including piping connected to the tank, yard piping, and piping within the 4-way valve building, reservoir overflow pond expansion, gravel access road and other site improvements, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the contract documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been removed for this project.

A prebid non-mandatory site walk will be held at the project site, 3302 W. Thorpe Rd., at 2:00 p.m. on September 21, 2023. In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is funded through the Washington State Drinking Water State Revolving Fund program with federal funds from the Environmental Protection Agency. As such, all Contractors and Subcontractors shall meet the requirements and provisions for DWSRF funded projects. Additional funding has been provided by the Public Works Trust Fund through the Washington Department of Commerce.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer. Small, Minority-, and Women-owned firms are encouraged to submit bids. All work performed on this project will be subject to the higher of the prevailing state or federal wage rates.

Publish: September 13, 20, 27, & October 4, 2023

**Upriver Dam Spillway Rehabilitation - Phase III
Engineering Services File No. 2022081**

This project consists of the rehabilitation of the spillway concrete piers, repair of select cracks on the vertical faces of the piers and the abutment walls, demolition and replacement of pier extensions on the spillway hoist deck, repairs to the hoist deck concrete, installation of expansion joint seal assembly to seal a leaking vertical expansion joint on the spillway left abutment upstream guide wall, inspection and cleaning of the horizontal drains in the downstream left abutment wall and the OGEE drains in bay 7 and 8, Tainter Gate No. 5 structural repairs, replacement of both Tainter Gate No. 5 trunnion pins, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

A prebid conference will be held at the Upriver Dam located at 2701 N. Waterworks Street, Spokane, WA, 99212 at 1:30 p.m. on September 27, 2023.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

*****Critical time limits exist this for project and are as follows:**

The contractor shall only be permitted to perform work on the dam, components, and all related appurtenances within the river's flow path during the Spokane River low flow season, which is typically between the following dates, August through October, and is subject to actual seasonal runoff or weather. Because construction must be limited to periods of lowest flood potential on the Spokane River, precise dates must be coordinated with on-site City staff. The only work that shall be allowed outside of these dates is the demolition and replacement of pier extensions on the spillway hoist deck, repairs to the hoist deck concrete, and the abutment wall crack repair. All other work shall be subject to the river's low flow season. ****

Publish: September 20, 27, & October 4, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID CONSTRUCTION MANAGEMENT
CITY OF SPOKANE, WA**

DESCRIPTION

Construction management services (inspection, construction administration, staking, materials testing).

DUE DATE

Monday, October 16, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ may include some or all of the following:

- Construction management
- Construction inspection
- Construction staking
- Material testing

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	33%
Expertise and approach to various tasks described in Scope of Services	33%
Past performance/references relevant to areas itemized above on similar projects	34%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 27, October 4 & 11, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID GEOTECHNICAL ENGINEERING
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction phase geotechnical engineering services.

DUE DATE

Monday, October 2, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ may include some or all of the following (or similar tasks)

- Classification of soils by appropriate methods
- Determination of soil properties by appropriate means
- Determination of foundation and wall design parameters
- Pavement subgrade characterization and pavement design
- Evaluation of water mounding in relationship to stormwater injections
- Conducting geophysical studies, test borings, test excavations, infiltration testing, aquifer testing
- Identification of restrictive infiltration layers below the ground surface
- Slope stability and groundwater seepage analysis
- Geotechnical report preparations
- Phase 1 and Phase 2 environmental site assessments
- Construction phase contaminated site assessments and recommendations for remediation
- Conducting special inspections or other geotechnical related construction phase inspections

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	20%
Expertise and approach to various tasks described in Scope of Services (excluding special inspections)	45%
Conducting special inspections	15%
Past performance/references relevant to areas itemized above on similar projects	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>.

Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

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TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 13, 20, & 27, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID HISTORIC RESOURCES CONSULTANT
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction phase geotechnical engineering services.

DUE DATE

Monday, October 9, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services will include tasks associated with cultural resources both during design and construction. Sample types of tasks/project components include:

- Preparation of cultural and historic resources studies including field exploration as required
- Coordination with area Native American tribes and Washington State Department of Archaeology and Historic Preservation (DAHP)
- Consultation with City of Spokane design engineers to recommend ways to eliminate project effects on cultural/historic resources
- Construction phase monitoring

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	33%
Expertise and approach to various tasks described in Scope of Services	33%
Past performance/references relevant to areas itemized above on similar projects	34%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 20, 27, & October 4, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS #5900-23

Professional Architectural, Engineering, Design, Planning, Construction Cost Estimate & Management Services

City of Spokane Purchasing and Contracts Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, OCTOBER 16, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, OCTOBER 16, 2023**. For the link to attend virtually, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish dates: September 27, October 4 & 11, 2023

2023 FORD K8 POLICE INTERCEPTORS

Fleet Services Department

ITB #5985-23

Description: The City of Spokane Fleet Services Department is seeking electronic bids for 2023 Ford K8 Police Interceptors.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 2, 2023, at 1:00 pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

Publish: September 20 & 27, 2023
