



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

SEPTEMBER 20, 2023

Issue 38



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OELRICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Statement of Ownership

STATEMENT OF OWNERSHIP MANAGEMENT AND CIRCULATION

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I certify that the statements made by me above are true and complete.

September 18, 2023 TERRI L. PFISTER, Editor
Publish: September 20, 2023

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, September 11, 2023

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Spokane Park Board

The City Council interviewed Douglas Kelley, candidate for appointment to the Spokane Park Board.

Current Agenda Review

The City Council reviewed the September 11, 2023, Current Agenda.

Special Budget Ordinance C36435 (Council Sponsors: Council Members Bingle and Cathcart)

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Special Budget Ordinance C36435—arising from the need to provide housing and homelessness assistance for the citizens of Spokane via the Rights of Way program—with an updated version; **carried 7-0.**

(Council Member Zappone left the meeting at 4:02 p.m., during review of the September 11 Current Agenda items.)

Ordinance C36439 (Council Sponsor: Council President Kinnear and Council Member Wilkerson)

Upon review of First Reading Ordinance C36439—providing increase in City business registration fees—the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Wilkerson **to defer** the final reading of Ordinance C36439 to September 25 (due to the Town Hall Meeting scheduled for September 18); **carried 6-0.**

Ordinance C36440 (Council President Kinnear and Council Member Stratton)

Upon review of First Reading Ordinances C36440—relating to Noise Control—the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to defer** the final reading of Ordinance C36440 to September 25 (due to the Town Hall Meeting scheduled for September 18); **carried 6-0.**

Action to Approve September 11, 2023, Current Agenda

Following staff reports and Council inquiry and discussion regarding the September 11, 2023, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Oelrich, **to approve** the September 11, 2023, Current Agenda; **carried 6-0.**

(Council Member Zappone returned to the meeting at 4:07 p.m., during review of Advance Agenda items.)

Advance Agenda Review

The City Council received an overview from staff on the September 18, 2023, Advance Agenda items.

Action to Approve September 18, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 18, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Oelrich, seconded by Council Member Wilkerson, **to approve** the September 18, 2023, Advance Agenda; **carried 7-0**.

Council Recess/Executive Session

The City Council adjourned at 4:20 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

Roll Call

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, Oelrich, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council and Committee Reports**.

THANK-YOU NOTE

Council President Kinnear read a thank-you note from Leona Zeigler who was appreciative of the City Council inviting her to read the poem she presented last week called "Peaceful Valley."

MAYORAL PROCLAMATIONS

September 11, 2023 *9/11 Day of Service and Remembrance*

Council Member Wilkerson read the proclamation. Fire Chief Brian Schaeffer accepted the proclamation and provided remarks.

September 15, 2023 *POW/MIA Recognition Day*

Council Member Stratton read the proclamation. No individuals were present to accept the proclamation.

September 17-23, 2023 *Constitution Week*

Council Member Bingle read the proclamation. No individuals were present to accept the proclamation.

The Mayoral Proclamations are attached to these meetings for reference.

FLAG PRESENTATION

The City Council received a donated historic Spokane flag from Corbin Park community member Gene Brake. Mr. Brake stated he was so taken by the design of the historic official flag and felt one was needed for the historic Corbin Park neighborhood, as Corbin Park was the first historic district in the City of Spokane. He reached out to a custom flag company to have the flag re-created. On behalf of the residents of the Corbin Park Historic district, Mr. Brake presented City Council with an historic flag as a reminder of the City's historic legacy and the value of historic preservation.

POETRY AT THE PODIUM

Erin Schmidt presented the poem "The Monroe Street Bridge."

There were no **Reports from Neighborhood Councils**.

OPEN FORUM

The following individual(s) spoke during the Open Forum:

1. Tom Robinson
2. Tanya Comstock
3. Sunshine Wigger
4. Lyle Dach
5. Michael Drew
6. Michelle Pappas
7. Nielene Duboise
8. Mike Fairburn
9. Lisa Fairburn
10. Joel James
11. Ron Walker
12. Cherrie Barnett
13. Mike Gleason
14. Zachary McGuckin
15. Ginny Applington

BOARD AND COMMISSION APPOINTMENTS

Appointment to Spokane Park Board (CPR 1981-0402)

Upon 7-0 Voice Vote, the City Council **approved** (and thereby confirmed) the appointment of Douglas Kelley to the Spokane Park Board for a five-year term, from September 12, 2023, to September 11, 2028.

There were no **Administrative Reports**.

CONSENT AGENDA

Council Member Cathcart requested that Consent Agenda Item No. 3 (Cultural Events 2023 Awards – OPR 2023-0880) be considered separately. After public testimony from one individual and Council commentary on Consent Agenda items, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Five-year Value Blanket with American AVK (Minden, NV) for the annual supply of gate valves for the Water Department—estimated annual expenditure \$225,000 (incl. tax). (OPR 2023-0878 / RFQ 5928-23) (Council Sponsors: Council Members Cathcart and Wilkerson)

Small Business Assistance Awards, Round 2, in accordance with the approved Tranche 3 of ARPA Allocations, to 31 local small businesses—\$1,037,097.82. (OPR 2023-0879) (Council Sponsors: Council Members Stratton and Wilkerson)

Consultant Agreement with NB Engineering DBA Evergreen StormH2O (Spokane) for an effectiveness study to determine treatment efficacies of non-vegetated stormwater bioretention facilities from August 1, 2023, to July 1, 2027—\$101,035 (plus tax, if applicable). (OPR 2023-0881 / RFQ 5906-23) (Council Sponsor: Council President Kinnear)

Accept funds from Washington State Department of Commerce Emergency Housing Fund for the purpose of subgranting to Young Women's Christian Association, Catholic Charities, Volunteers of America, Family Promise, Transitions - Women's Hearth, Spokane Neighborhood Action Partners, the Salvation Army, and Truth Ministries—\$3,934,639. (OPR 2023-0882) (Relates to Special Budget Ordinance C36436) (Council Sponsor: Council Member Stratton)

Local Area A&E Professional Services Consultant Agreement with Horrocks Engineers (Spokane) for Traffic Control Planning and Design On-Call Services for 2023-2024 - (Non-Federal)—not to exceed \$200,000. (OPR 2023-0883 / ENG 2023113) (Council Sponsor: Council President Kinnear)

Final Two-year Contract Renewal with Big Belly Solar, LLC (Needham, MA) for lease of networked solar waste receptacles for the downtown core area from March 8, 2023, through March 7, 2025—annual expenditure \$74,143.44 (plus tax, if applicable). (OPR 2018-0028 / RFQ 4447-17) (Council Sponsor: Council President Kinnear)

Consultant Agreement with McMillen, Inc. (Boise, ID) for construction management and engineering support services for Upriver Dam from September 1, 2023, through December 31, 2024—\$394,923 (plus tax, if applicable). (OPR 2023-0884) (Council Sponsor: Council President Kinnear)

Acceptance of 2023 BJA FY23 Byrne Discretionary Community Project funding that was awarded to the City in August, 2023—\$1,317,000. (OPR 2023-0886) (Relates to Special Budget Ordinance C36438) (Council Sponsors: Council Members Cathcart and Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 25, 2023, total \$14,096,484.39 (Check Nos.: 596668-596931; ACH Nos.: 120028-120401), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$13,515,222.02. (CPR 2023-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through September 1, 2023, total \$9,723,826.07 (Check Nos.: 596932-597197; ACH Nos.: 120402-120647), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,525,756.45. (CPR 2023-0002)
- c. Payroll claims of previously approved obligations through September 2, 2023: \$9,101,390.98 (Check Nos.: 569968-570175). (CPR 2023-0003)

City Council Meeting Minutes: August 21, August 24, August 31, and September 7, 2023. (CPR 2023-0013)

Cultural Events 2023 Awards to 34 local non-profit entities (OPR 2023-0880) (taken separately) (Council Sponsors: Council Members Cathcart and Wilkerson)

Upon 6-0 Voice Vote (in the affirmative) (Council Member Cathcart abstaining), the City Council approved Cultural Events 2023 Awards to 34 local non-profit entities supporting their cultural community events—\$531,000.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinances C36434, C36435, and C36436

After public testimony, with one individual speaking, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed** the following Special Budget Ordinances amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C36434

Human Services Grant Fund

1) Increase revenue by \$4,795,078

A) Of the increased revenue, \$4,795,078 is provided by the Washington State Department of Commerce (DOC) as part of the Consolidated Homeless Grant (CHG) program.

2) Increase appropriation by \$4,795,078.

A) Of the increased appropriation, \$321,700 is provided solely for salaries and benefits for the City of Spokane's employees who will be administering the programs.

B) Of the increased appropriation, \$267,700 is provided solely for other supplies, services, and equipment required for the administration of the programs.

C) Of the increased appropriation, \$4,205,678 is provided solely for contractual services to be provided by the City's sub-recipients to deliver services to the community.

(This action arises from the need to provide services to the citizens of Spokane via the Consolidated Homeless Grant program.) (Council Sponsors: Council Members Bingle and Cathcart)

ORD C36435

(As substituted during the 3:30 p.m. Briefing Session) Human Services Grants Fund

1) Increase revenue by \$2,032,058 \$2,072,325

A) Of the increased revenue, \$2,032,058 \$2,072,325 is provided by the Washington State Department of Commerce (DOC) as part of the Rights of Way (ROW) initiative.

2) Increase appropriation by \$2,032,058 \$2,072,325
 A) Of the increased appropriation, \$2,032,058 \$2,072,325 is provided solely for contractual services related to housing and homelessness as part of the ROW initiative.

(This action arises from the need to provide housing and homelessness assistance to the citizens of Spokane via the Rights of Way program.) (Council Sponsors: Council Members Bingle and Cathcart)

ORD C36436

Human Services Grant Fund

1) Increase revenue by \$3,934,639.
 A) Of the increased revenue, \$3,934,639 is provided by the Washington State Department of Commerce’s (DOC) Emergency Housing Fund grant.
 2) Increase appropriation by \$3,934,639.
 A) Of the increased appropriation, \$3,757,489 is provided solely for contractual services to be provided by the City’s selected sub-grantees to deliver emergency housing services and homeless subsidies to the community.
 B) Of the increased appropriation, \$177,150 is provided solely for the City of Spokane’s administrative costs related to the management and disbursement of funding to sub-grantees of the Emergency Housing Fund grant.

(This action arises from the need to maintain the City of Spokane’s current levels of emergency housing services and homeless subsidies as part of the Emergency Housing Fund grant.) (Relates to OPR 2023-0882, Consent Agenda Item No. 5) (Council Sponsors: Council Members Stratton and Wilkerson)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36437 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36437**, as substituted, amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Arterial Street Fund

1) Increase revenue by \$5,004,517
 A) Of the increased revenue, \$5,004,517 is provided by grant funding from the Washington State Department of Transportation’s (WSDOT) Local Bridge program.
 1) Increase appropriation by \$5,004,517
 A) Of the increased appropriation, \$5,004,517 is provided solely for the construction of fixed assets for the Maple St. Bridge Deck Repair project.

(This action arises from the need to accept grant funding from the WSDOT Local Bridge program for the Maple St. Bridge Deck Repair project.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Special Budget Ordinance C36438 (relates to OPR 2023-0886 under the Consent Agenda) (Council Sponsors: Council Members Cathcart and Bingle)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36438** amending Ordinance No. C36336 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of

the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grant fund

1) Increase revenue by \$1,317,000.

A) Of the increased revenue, \$1,317,000 is provided by the Department of Justice through their FY23 Byrne Discretionary Community Project Funding Grants Program.

2) Increase appropriation by \$1,317,000.

A) Of the increased appropriation, \$1,317,000 is provided solely for procurement of technology and equipment related to public safety.

(This action arises from the need to create budget capacity for Dept. of Justice grant funding that has been awarded to the City of Spokane to improve the criminal justice system, prevent juvenile delinquency, and assist victims of crime.)

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0077 (Council Sponsors: Council Members Cathcart, Bingle, and Wilkerson)

After public testimony from one individual, and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0077** requesting a Crime Prevention Through Environmental Design (CPTED) audit of the Monroe Street Bridge.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

Resolution 2023-0078 (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

After a brief overview of Resolution 2023-0078 by Council President Kinnear and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2023-0078** of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$172,911.55 to secure an interfund loan from the Spokane Investment Pool to finance the acquisition of a Zamboni 450 ice resurfacing machine for the Ice Skating Ribbon; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

Ayes: Bingle, Cathcart, Kinnear, Oelrich, Stratton, Wilkerson, and Zappone

Nos: None

Abstain: None

Absent: None

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was allowed; however, no individuals requested to speak on the First Reading Ordinances.

ORD C36439 Providing an increase in City business registration fees; amending SMC Section 08.02.0206(A) and 08.02.0206(B) of the Spokane Municipal Code. (Council Sponsors: Council President Kinnear and Council Member Wilkerson)

ORD C36440 Relating to Noise Control, amending SMC section 13.02.0310, to chapter 13.02, and amending SMC section 10.70.040 to chapter 10.70 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Member Stratton)

There were no **Special Considerations**.

There were no **Hearings**.

ANNOUNCEMENT

Council President Kinnear noted that next week is a Town Hall meeting with 15 neighborhoods scheduled to present, with ten minutes allotted to each neighborhood. She announced that neighborhood reports would come first, and that open forum would follow the Town Hall.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 7:17 p.m.

Attachments (Mayoral Proclamations) are on file for review in the Office of the City Clerk.

Hearing Notices

NOTICE OF PUBLIC HEARING PROPOSED AMENDMENT TO THE SPOKANE MUNICIPAL CODE: SHORELINE MASTER PROGRAM AQUACULTURE UPDATE PROPOSED ORDINANCE C36441

The City of Spokane City Council will hold a Public Hearing in a hybrid format on Monday, September 25, 2023 beginning at 6 p.m. in the Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd. and virtually, to receive public testimony regarding proposed amendments to SMC 17E.060.470 Aquaculture, 17E.060.690 Shoreline Primary Use, and 17C.190.500 Agriculture. Information about the City Council agenda and how to join the meeting and testify is available on the City's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Public testimony on these amendments will be taken at the hearing and will be made part of the record. Written comments and oral testimony at the public hearing will be made part of the public record.

Only the applicant, persons submitting written comments, and persons testifying at the hearing may appeal the decision. Any person may submit written comments, appear at the public hearing, or request additional information by contacting: Planning and Development Services Dept., 808 W. Spokane Falls Blvd., Spokane, WA, 99201-3329. To submit comments or request more information contact: Tyler Kimbrell, tkimbrell@spokanecity.org.

Any person may submit written comments on the proposed action or call for additional information:

City of Spokane, Planning Services and Economic Development
Tyler Kimbrell, Planner II, 808 W. Spokane Falls Blvd., Spokane, WA 99201
(509) 625-6500; tkimbrell@spokanecity.org

Description of the proposal: This proposal will amend the Shoreline Master Program (SMP) of the Spokane Municipal Code (SMC) 17E.060.470 and 17E.060.690 to allow aquaculture uses. The proposal will also amend the Use Category Description for Agriculture under SMC 17C.190.500 to align with the changes to the SMP. The exact amendments to the code will be available online at the following address: my.spokanecity.org/aquacultureupdate.

Location: Citywide

SEPA: A Determination of Nonsignificance was issued on July 10, 2023 under WAC 197-11-340. The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on July 26, 2023.

To learn more: Project webpage: my.spokanecity.org/aquacultureupdate

How to Attend the Meeting: The Public can attend the meeting in-person in the City Council Chambers at 808 W Spokane Falls Blvd. People may also attend online via Webex or call in by phone to hear and testify. Access the meeting link and call-in information at the agenda posted in advance on the City Council's webpage:

<https://my.spokanecity.org/citycouncil/meetings/>.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NOTICE OF CITY COUNCIL PUBLIC HEARING
A RESOLUTION AUTHORIZING A TRANSFER OF REAL PROPERTY TO THE NORTHEAST PUBLIC
DEVELOPMENT AUTHORITY
(Resolution RES 2023-0079)**

The Spokane City Council will hold a public hearing on **Monday, September 25, 2023, at 6:00 p.m.** in Council Chambers, lower level of Spokane City Hall, 808 W. Spokane Falls Blvd. The public may attend in person, over the phone, and online via Webex Meetings. The Council will hear public testimony related to a resolution transferring real property to the Northeast Public Development Authority. The City Council may continue this public hearing to a following meeting at their discretion.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website:

<https://my.spokanecity.org/citycouncil/meetings/>.

Subject: The City Council declares its intentions to approve a request from the Northeast Public Development Authority to transfer the asset of real property, located at 3011 E Wellesley Avenue, pursuant to Public Development Authority Asset Transfer Policy (ADMIN 0650-16-03) and RCW 39.33.020.

Located at the intersection of Market Street and Wellesley Avenue, 3011 E Wellesley Ave is an approximately 22,570 square foot site. The NEPDA has provided a pro forma that outlines a mixed-use redevelopment with 30 affordable housing units (80-115% AMI), and the ground floor of the building reserved for commercial uses, a business incubator, and future office space for the PDA.

Location: 3011 E Wellesley Avenue

Public Comment:

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.

Call or email for additional information:

Planning & Development Department
Amanda Beck, Planner II
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6414 or 509-625-6500
abeck@spokanecity.org

Council Action: The resolution is scheduled to be briefed Monday, September 18, 2023. **Monday, September 25, 2023, City Council will hold a public hearing on the resolution.** The public may submit written comment for the City Council at abeck@spokanecity.org or by sending email to citycouncil@spokanecity.org.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

Notice of Intent to Adopt Summer 2023 Paper Cuts Code Amendments

The City of Spokane Planning Services Department proposed amendments to various code sections to correct errors and clarify code language.

Project Description: The proposal amends SMC Sections 17C.110.225 Accessory Structures; 17C.120.580 Plazas and Other Open Spaces; 17C.230.145 Development Standards for Residential Uses; 17C.240.250 Off-Premises Signs; 17C.250.020 Dimensional Standards; 17G.080.040 Short Subdivisions.

SEPA Status: These proposed changes will be reviewed as a non-project action under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. Amendments to 17C.250.020 Dimensional Standards received a Determination of Non-significance on August 30, 2023. The remaining amendments are anticipated to be exempt from SEPA requirements.

Legislative Process: An initial Plan Commission Workshop was held on July 26, 2023 to introduce the Commission to proposed amendments. A Plan Commission Public Hearing was held on September 13, 2023. City Council action is expected to occur in Fall 2023.

More information: Any person may call or email Tyler Kimbrell, Planner II, for more information regarding this proposed amendment. tkimbrell@spokanecity.org, 509-625-6500.

Help make a difference in your community.



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, September 21, 2023 at 5:30 pm
MLK Jr. Center/ East Central Community Center - 500 S. Stone St.
Police Chief Craig Meidl and/or other members of the Spokane Police Department will be
present to deliver updates and to answer community questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36434

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage,” and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$4,795,078
 - A) Of the increased revenue, \$4,795,078 is provided by the Washington State Department of Commerce (DOC) as part of the Consolidated Homeless Grant (CHG) program.
- 2) Increase appropriation by \$4,795,078.
 - A) Of the increased appropriation, \$321,700 is provided solely for salaries and benefits for the City of Spokane’s employees who will be administering the programs.
 - B) Of the increased appropriation, \$267,700 is provided solely for other supplies, services, and equipment required for the administration of the programs.
 - C) Of the increased appropriation, \$4,205,678 is provided solely for contractual services to be provided by the City’s sub-recipients to deliver services to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide services to the citizens of Spokane via the Consolidated Homeless Grant program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 11, 2023
Delivered to Mayor September 15, 2023**

ORDINANCE NO. C36435

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage,” and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$2,072,325
 - A) Of the increased revenue, \$2,072,325 is provided by the Washington State Department of Commerce (DOC) as part of the Rights of Way (ROW) initiative.
- 2) Increase appropriation by \$2,072,325
 - A) Of the increased appropriation, \$2,072,325 is provided solely for contractual services related to housing and homelessness as part of the ROW initiative.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide housing and homelessness assistance to the citizens of Spokane via the Rights of Way program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 11, 2023
Delivered to Mayor September 15, 2023

ORDINANCE NO. C36436

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$3,934,639.
 - A) Of the increased revenue, \$3,934,639 is provided by the Washington State Department of Commerce's (DOC) Emergency Housing Fund grant.
- 2) Increase appropriation by \$3,934,639.
 - A) Of the increased appropriation, \$3,757,489 is provided solely for contractual services to be provided by the City's selected sub-grantees to deliver emergency housing services and homeless subsidies to the community.
 - B) Of the increased appropriation, \$177,150 is provided solely for the City of Spokane's administrative costs related to the management and disbursement of funding to sub-grantees of the Emergency Housing Fund grant.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to maintain the City of Spokane's current levels of emergency housing services and homeless subsidies as part of the Emergency Housing Fund grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 11, 2023
Delivered to Mayor September 15, 2023

ORDINANCE NO. C36437

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Arterial Street Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Arterial Street Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$5,004,517
- A) Of the increased revenue, \$5,004,517 is provided by grant funding from the Washington State Department of Transportation’s (WSDOT) Local Bridge program.

- 1) Increase appropriation by \$5,004,517
- A) Of the increased appropriation, \$5,004,517 is provided solely for the construction of fixed assets for the Maple St. Bridge Deck Repair project.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept grant funding from the WSDOT Local Bridge program for the Maple St. Bridge Deck Repair project, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 11, 2023
Delivered to Mayor September 15, 2023

ORDINANCE NO. C36438

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage,” and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$1,317,000.
- A) Of the increased revenue, \$1,317,000 is provided by the Department of Justice through their FY23 Byrne Discretionary Community Project Funding Grants Program.

- 2) Increase appropriation by \$1,317,000.
- A) Of the increased appropriation, \$1,317,000 is provided solely for procurement of technology and equipment related to public safety.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create budget capacity for Dept. of Justice grant funding that has been awarded to the City of Spokane to improve the criminal justice system, prevent juvenile delinquency, and assist victims of crime, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 11, 2023
Delivered to Mayor September 15, 2023

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ENGINEERING TECHNICIAN I SPN 201 OPEN ENTRY

DATE OPEN: Monday, September 18, 2023

DATE CLOSED: Monday, October 2, 2023

SALARY: \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

DESCRIPTION:

Are you looking for long term professional growth and personal achievement? Do you need a career with challenging projects and diverse opportunities? If you want to use your technical engineering and planning skills to build a better community, consider an Engineering Technician career with the City of Spokane.

You:

- Are familiar with surveying or computer aided drafting and have a strong mathematical background.
- Are technologically skilled and computer savvy.
- Understand engineering principles and are comfortable with engineering plans and specifications.

As a City of Spokane Engineering Technician I, you will work as a Surveyor, Chain or Rod Helper on a survey crew and perform routine drafting. Employees can expect to work within a culture of inclusivity and collaboration, with fast paced and rewarding work. Our Engineering Technicians have excellent advancement opportunities, professional development, annual pay step increases, and great employee benefits including a pension plan.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Designated as Surveyor, Chain, or Rod Helper on a survey crew. Holds the end of a surveying chain, plumb bob, or tape in measuring distances; uses a line staff to indicate a point, or places the staff as directed by the instrument person. Uses a level rod, and adjusts and reads the target in establishing or obtaining existing elevations. Sets up and moves survey instruments and related equipment. Drives hubs and stakes to indicate point and grade; digs and searches for survey monuments and benchmarks; clears and removes obstacles from survey line of sight.
- Cleans and cares for instruments and equipment. Uses hand tools, and may use a transit or level in simple operations and under close supervision.
- Sets cones to direct traffic.
- Performs routine drafting operations. Draws and traces simple maps and diagrams. Assists in tracing other plans and diagrams and in preparing assessment rolls. Makes routine computations. Maintains location maps and water pump age records. May assist in the laboratory.
- Assists in the installation and maintenance of traffic counters. Uses a radar speed machine and recorder. Repairs traffic counter hoses, and assists in obtaining field data for traffic studies.
- Operates a plotter, copying machine, calculator, computer, and drafting equipment.
- Performs related clerical work of a routine nature as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

- *Education:* Completion of one year of college (45 quarter credit hours or 30 semester credit hours) in an engineering related field to include mathematics and science, surveying, or drafting.
- *Substitution:* One year of public works construction experience to include measurements, calculations, grade checking, and/or pipe laying may substitute for the education requirement.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 19, 2023, and Monday, October 2, 2023, will test Thursday, October 5, 2023, through Tuesday, October 10, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Mathematics
- Reading Comprehension
- Surveying and Drafting

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

SENIOR ENGINEER

SPN 233

(Announcement of 7/31/2023)

The above titled announcement is hereby amended to read:

You must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a training and Experience Evaluation, with weights assigned as follows:

- T&E 100%

T&E EVALUATION DETAILS

- All applicants must submit both the City of Spokane online employment application and the separate T&E form in order to be considered.
- Download the T&E form at the following link: **Senior Engineer SPN 233**
- You may attach the T&E to your online profile at the time of application. Alternately, you may return the T&E form via e-mail or physical mail per the instructions on the form.
- **You must return the T&E form in order to be considered.**

T&E COMPLETION GUIDELINES

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.

AMENDMENT

AMENDMENT

AMENDMENT

ASSOCIATE TRAFFIC ENGINEER

SPN 252

(Announcement of 07/25/2022)

The above titled announcement is hereby amended to read:

Closing Date: September 25, 2023, at 4:00PM PST.

**WTE ELECTRICAL & INSTRUMENTATION SUPERVISOR SPN 592
OPEN ENTRY**

DATE OPEN: Monday, September 18, 2023

DATE CLOSED: Monday, October 2, 2023

SALARY: \$72,015.12 annual salary, payable bi-weekly, to a maximum of \$118,139.4

DESCRIPTION:

Supervises and participates in the work of a team of skilled technicians in a Waste to Energy (WTE) plant.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Prioritizes, plans, and oversees projects and staff workload; assesses and plans for future needs. Works with management in establishing and tracking unit goals and objectives.
- Provides leadership, supervision, and training to assigned staff. Plans and organizes routine assignments; delegates work to subordinate staff and coordinates activities with other personnel, contractors, and operators.
- Estimates time, materials, and equipment; coordinates with inventory and purchasing personnel to procure supplies, equipment, etc.
- Ensures adherence to established guidelines, rules, and regulations. Leads the team in the development of proper safety procedures for the unit and trains staff in methods and techniques.
- Oversees the use, care, and operation of process control instrumentation and related equipment; researches, recommends and implements new and revised procedures, systems, and equipment.
- Oversees and participates in the repair of electrical components and low/medium/high voltage switch gear electronic instrumentation and control systems, equipment, and components, both in the field and in the plant or facilities.
- Coordinates the modification of drawings to reflect the current posture of systems and components for a variety of industrial systems. Modifies, designs, and changes electrical components; installs temporary systems to sustain operations.
- Oversees and participates in installing and maintaining electrical components and low/medium/high voltage switch gear electronic instrumentation and control systems including electronics, programmable controllers,

telemetry, telecommunications, meters, generators, transmitters, hydraulics, pneumatics, and a variety of other systems; inspects installed systems to ensure proper operation.

- Provides technical advice and support to operators and supervisors. Works closely with contractors or consultants and engineering teams. Participates in continuous improvement plans and implements new process and procedures. Coordinates with internal and external customers regarding assigned project requirements and timelines.
- Uses various computer software programs for data logging and control. Maintains records on operations and activities; coordinates and prepares a variety of reports.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

- *Education:* Two years of college-level course work in electrical theory, electronics, control systems, or a closely related field.
- *Experience:* Six years of journey-level work experience performing installation, repair, maintenance, and upgrade of electrical components and low/medium/high voltage switch gear, electronic instrumentation, and controls, at least two of which were in a lead or supervisory capacity.
- *License:* A valid driver's license is required, to be maintained throughout employment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

EXAMINATION DETAILS:

The examination will consist of a multiple-choice test and training & experience evaluation, with weights assigned as follows:

- Multiple-Choice Test 50%
- T&E Examination 50%

MULTIPLE-CHOICE TEST DETAILS:

The multiple-choice test will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice test links with instructions will be emailed prior to 12:00 a.m. Pacific time on the start dates and will expire at 11:59 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 18, 2023, and Monday, October 2, 2023, will test Thursday, October 5, 2023, through Tuesday, October 10, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 45 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The test may include such subjects as:

- Technical Competence
- Safety
- Electrical/Instrumentation
- Computer Skills
- Supervisory

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

T&E EXAMINATION DETAILS:

After completing the multiple-choice exam, you will receive a link to the T&E via email, prior to 12:00 a.m. Pacific Time on the start dates and will expire at 11:59 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 18, 2023, and Monday, October 2, 2023, will test Thursday, October 12, 2023, through Tuesday, October 17, 2023.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

WTE ELECTRICAL & INSTRUMENTATION SUPERVISOR SPN 592 PROMOTIONAL

DATE OPEN: Monday, September 18, 2023

DATE CLOSED: Monday, October 2, 2023

SALARY: \$72,015.12 annual salary, payable bi-weekly, to a maximum of \$118,1390.4

DESCRIPTION:

Supervises and participates in the work of a team of skilled technicians in a Waste to Energy (WTE) plant.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Prioritizes, plans, and oversees projects and staff workload; assesses and plans for future needs. Works with management in establishing and tracking unit goals and objectives.
- Provides leadership, supervision, and training to assigned staff. Plans and organizes routine assignments; delegates work to subordinate staff and coordinates activities with other personnel, contractors, and operators.
- Estimates time, materials, and equipment; coordinates with inventory and purchasing personnel to procure supplies, equipment, etc.
- Ensures adherence to established guidelines, rules, and regulations. Leads the team in the development of proper safety procedures for the unit and trains staff in methods and techniques.
- Oversees the use, care, and operation of process control instrumentation and related equipment; researches, recommends and implements new and revised procedures, systems, and equipment.
- Oversees and participates in the repair of electrical components and low/medium/high voltage switch gear electronic instrumentation and control systems, equipment, and components, both in the field and in the plant or facilities.
- Coordinates the modification of drawings to reflect the current posture of systems and components for a variety of industrial systems. Modifies, designs, and changes electrical components; installs temporary systems to sustain operations.

- Oversees and participates in installing and maintaining electrical components and low/medium/high voltage switch gear electronic instrumentation and control systems including electronics, programmable controllers, telemetry, telecommunications, meters, generators, transmitters, hydraulics, pneumatics, and a variety of other systems; inspects installed systems to ensure proper operation.
- Provides technical advice and support to operators and supervisors. Works closely with contractors or consultants and engineering teams. Participates in continuous improvement plans and implements new process and procedures. Coordinates with internal and external customers regarding assigned project requirements and timelines.
- Uses various computer software programs for data logging and control. Maintains records on operations and activities; coordinates and prepares a variety of reports.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

- *Experience:* Three years with the City in the classification of WTE Senior Electrical and Instrumentation Technician (SPN: 591) or Senior Instrumentation, Controls, and Electrical Technician (SPN: 647).
- *License:* A valid driver's license is required, to be maintained throughout employment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a training and experience evaluation, multiple-choice test, and PAR with weights assigned as follows:

- T&E 40%
- Multiple-choice Test 40%
- PAR 20%

MULTIPLE CHOICE TEST DETAILS:

- Test Date: Thursday, October 5, 2023
- Test Time: 2:00 p.m.
- Test Location: Civil Service Test Room, 4th floor - City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 45 minutes

The test may include such subjects as:

- Technical Competence
- Safety
- Electrical/Instrumentation
- Computer Skills
- Supervisory

TRAINING AND EXPERIENCE EVALUATION DETAILS

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

T&E EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

After completing the multiple-choice exam, you will receive a link to the T&E via email, prior to 12:00 a.m. Pacific Time on the start dates and will expire at 11:59 p.m. on the due dates as listed below. Please note that this email will be sent from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, September 18, 2023, and Monday, October 2, 2023, will test Thursday, October 12, 2023, through Tuesday, October 17, 2023.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 13th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**POLICE CORPORAL SPN 911
PROMOTIONAL**

DATE OPEN: Monday, September 18, 2023

DATE CLOSED: Monday, October 2, 2023

SALARY: \$106,947.36 annual salary, payable bi-weekly, to a maximum of \$119,788.56

DESCRIPTION:

Performs specialized police work of a general administrative, investigative, or services nature.

DUTIES:

Employee may be regularly assigned to any one, or a combination of, the following duties:

Investigations:

- Assigned to investigate a wide variety of crime classifications.
- Takes photographs and fingerprints, gathers and analyzes evidence.
- Interviews witnesses, makes arrests.
- Prepares reports and correspondence.
- Prepares court evidence and testifies to such evidence.
- May conduct specialized investigations, such as hit and run or serious traffic accidents
- Investigates complaints of traffic violations occurring in school zones and takes the appropriate enforcement action.

Safety Education:

- Assigned to administer and present the safety education program.
- Presents safety promotional material to schools, civic and social organizations.
- Instructs school safety patrols, speaks before various organizations, and represents the department in the promotion of safety.

Additional:

- May be assigned specialized juvenile duties on occasion.
- May perform other specialized duties at an equal level of responsibility or other related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of four years of experience with the City in the classification of Police Officer, Senior Police Officer, Police Officer First Class, or any combination thereof.
- *Fitness:* All applicants must be certified by the police physician as physically fit to perform the duties.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately using the online application system. All applicants must complete and submit the online City of Spokane employment application by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

EXAM DETAILS:

The examination will consist of a written multiple-choice test with weights assigned as follows:

- Written Multiple-choice Test: 100%

WRITTEN MULTIPLE-CHOICE TEST DETAILS:

The multiple-choice test will be conducted at the Fire Training Center (1618 N. Rebecca St.) on Tuesday, October 10, 2023 at 1:00 p.m. The duration of the exam is scheduled for 2 hours. The test will include subjects as outlined in the 2023 SPD Police Corporal Promotional Exam Bibliography.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 14th day of September 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

**Thor-Freya Couplet Phase 2
REBID #2**

**Engineering Services File No. 2021098
SIX WEEK BID PERIOD**

This project consists of the construction of approximately 4,000 cubic yards of excavation, 1,000 linear feet of storm and sanitary sewer, 15 drainage structures, 300 square yards of sidewalk, 6,000 square yards of 11-inch thick concrete pavement, 3,000 square yards of 1-1/2-inch thick asphalt pavement, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 16, 2023 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: September 6, 13 & 20, 2023

**2023 Street Maintenance Curb Ramps
Engineering Services File No. 2022042**

This project consists of the construction of approximately 100 ADA accessible wheelchair ramps, including 2,800 linear feet curb removal and replacement, 2,200 square yards of sidewalk, 200 square yards of traffic island removal and replacement, pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 20, 27, & October 4, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
PACIFIC AVENUE GREENWAY
CITY OF SPOKANE, WA**

DESCRIPTION

Pre-design and design for the proposed Pacific Avenue Greenway.

DUE DATE

Tuesday, September 26, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ is described as follows.

Background

The City of Spokane is initiating this Request for Qualifications to solicit Proposals from Firms interested in providing transportation planning services, preliminary engineering, surveying, traffic engineering and design of the Pacific Avenue Greenway – Howard to Sherman. See <https://my.spokanecity.org/projects/pacific-avenue-greenway-alignment-study/>, Phase 1 for more details on the project.

The project is funded through a combination of state Move Ahead Washington and Federal CMAQ grants.

Scope of Work

Planning and 30% Design

The planning phase will conduct further outreach with the following groups: WSDOT Eastern Region, University District Public Development Authority, Downtown Spokane Partnership, Riverside and East Central Neighborhood Councils, Spokane Transit Authority, and other interested parties.

The City anticipates that the scope of work will include some or all of the following activities:

- Kickoff meeting with City staff including Design, ICM, and Planning.
- Consultant reviews relevant documents such as the South University District Subarea Plan Plan, the city's bicycle plan, concept drawings and description submitted for the grant applications, and other related documents posted on the U-District PDA website.
- Develop a public outreach plan and implement the plan to ensure community involvement throughout all phases of the planning and design. Include at least one open house.
- Collect traffic counts, speed data, pedestrian counts, bicycle counts, at several locations along the corridor.
- Review right-of-way widths, field review of conditions (utilities, lighting, landscaping), NCHRP 562 crosswalk evaluations, signal or PHB warrants, or any other tasks needed to verify field conditions or need for improvements.
- Research current and historical right-of-way ownership, easements, license agreements, overhead and underground utility use and vaulted sidewalks.
- Geotechnical and pavement analysis and design as needed. This area is known for basalt and pockets of fire debris.
- Work with STA to identify future bus stop locations in the vicinity of the project.
- Develop conceptual and 30% design options for the Neighborhood Greenway, including the signals at Division and Browne, striped bike lanes between Division and Browne, crossing treatments for other arterials such as

Washington, Stevens, and Sherman barriers or planters along Browne to reduce mid-block pedestrian crossings between the viaduct and Pacific, and more traditional neighborhood greenway elements east of Division such as bumpouts, traffic circles, street narrowing, wayfinding, etc.

- Work with the U-District PDA and Urban Forestry to identify locations to increase the urban tree canopy, integrate stormwater treatment, or other green space opportunities along the corridor from Browne to Sherman.
- Develop preliminary cost estimates.
- Present the project plan to the community, City Plan Commission, and City Council.

Final Design

The City anticipates that the scope of work will include some or all of the following activities:

- Prepare a topographic survey of the selected alignment.
- Complete WSDOT Signal Permits and Intersection Plans for Approval.
- Design for decorative lighting within the project limits in conformance with the districts shown on city standard plan J-200. Parts of the south U-District (Sherman Street) could be added depending on discussions during the planning phase.
- Prepare, submit, monitor, (amend as necessary), and complete all required environmental permitting such as SEPA and NEPA.
- Complete ROW plans and acquisition, if necessary.
- Prepare 60% and 90% plans of the selected improvements for city staff review, including construction phase traffic control.
- Prepare PS&E package for bidding in late 2024 or early 2025.

Bid/Award period:

- Assist the City in responding to contractor questions during bidding, prepare supporting docs for bid addendums as need, review bid results.

Construction Support:

- Assist the City in responding to RFI's.

This project has a DBE requirement of 18% as required by the project's funding agency.

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Design experience of pedestrian/bike facilities	40%
Planning and implementation of public outreach/engagement for pedestrian/bike facilities	20%
Past performance/references on similar projects	15%
Project team & approach	10%
Familiarity working with WSDOT/FHWA funded projects	10%
Ability to meet DBE requirements	5%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>.

Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to mmserbousek@spokanecity.org.

Questions about the RFQ can also be directed to Mark Serbousek at mmserbousek@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling collect 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit

bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 6, 13, & 20, 2023

**Thorpe Reservoir
Engineering Services File No. 2022071**

This project consists of the construction of a welded steel reservoir, a 4-way valve building, all piping to tie in the new reservoir including piping connected to the tank, yard piping, and piping within the 4-way valve building, reservoir overflow pond expansion, gravel access road and other site improvements, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the contract documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

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Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been removed for this project.

A prebid non-mandatory site walk will be held at the project site, 3302 W. Thorpe Rd., at 2:00 p.m. on September 21, 2023. In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

This project is funded through the Washington State Drinking Water State Revolving Fund program with federal funds from the Environmental Protection Agency. As such, all Contractors and Subcontractors shall meet the requirements and provisions for DWSRF funded projects. Additional funding has been provided by the Public Works Trust Fund through the Washington Department of Commerce.

The City of Spokane is an Equal Opportunity and Affirmative Action Employer. Small, Minority-, and Women-owned firms are encouraged to submit bids. All work performed on this project will be subject to the higher of the prevailing state or federal wage rates.

Publish: September 13, 20, 27, & October 4, 2023

**Upriver Dam Spillway Rehabilitation - Phase III
Engineering Services File No. 2022081**

This project consists of the rehabilitation of the spillway concrete piers, repair of select cracks on the vertical faces of the piers and the abutment walls, demolition and replacement of pier extensions on the spillway hoist deck, repairs to the hoist deck concrete, installation of expansion joint seal assembly to seal a leaking vertical expansion joint on the spillway left abutment upstream guide wall, inspection and cleaning of the horizontal drains in the downstream left abutment wall and the OGEE drains in bay 7 and 8, Tainter Gate No. 5 structural repairs, replacement of both Tainter Gate No. 5 trunnion pins, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 9, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

A prebid conference will be held at the Upriver Dam located at 2701 N. Waterworks Street, Spokane, WA, 99212 at 1:30 p.m. on September 27, 2023.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

*****Critical time limits exist this for project and are as follows:**

The contractor shall only be permitted to perform work on the dam, components, and all related appurtenances within the river's flow path during the Spokane River low flow season, which is typically between the following dates, August through October, and is subject to actual seasonal runoff or weather. Because construction must be limited to periods of lowest flood potential on the Spokane River, precise dates must be coordinated with on-site City staff. The only work that shall be allowed outside of these dates is the demolition and replacement of pier extensions on the spillway hoist deck, repairs to the hoist deck concrete, and the abutment wall crack repair. All other work shall be subject to the river's low flow season. ****

Publish: September 20, 27, & October 4, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
CHESTNUT STREET BRIDGE SCOUR MITIGATION
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction management services for Chestnut Street Bridge Scour Mitigation.

DUE DATE

Tuesday, September 26, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ is described as follows.

Bridge Details

- Built 1911
- Three span concrete arch
- Two piers in Latah/Hangman Cr, each supported on spread footings and piles
- See attached Exhibit 1 for location and Exhibit 2 for bridge elevation view

Problem Statement

- River has scoured beneath spread footing – see Exhibit 3 in RFQ.

Proposed Work

- The preliminary scope of work includes the following:
 - o Riprap & repair around piers
 - o Soldier pile wall along one bank
 - o Improved hydraulics at bridge
 - o Stream bottom and bank restoration
- The actual work needed will be verified by the consultant
- No work is anticipated on the bridge structure or deck
- The consultant will not perform the actual repair work but will provide some or all of the following services: permitting, design, plans/specs preparation, bidding and/or construction management services all associated with the above mitigation work.

This project has a DBE requirement of 16% as required by the project’s funding agency.

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Experience with streambed scour prevention/mitigation	20%
Experience with hydraulics as it relates to bridge piers	20%
Experience with streambed/bank restoration	20%
Past performance/references	15%
Project team & approach	10%
Familiarity with working with WSDOT/FHWA	10%
Ability to meet DBE requirements	5%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to mmserbousek@spokanecity.org.

Questions about the RFQ can also be directed to Mark Serbousek at mmserbousek@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling collect 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 6, 13, & 20, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID SURVEYING
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction phase surveying and related services.

DUE DATE

Monday, September 25, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ may include some or all of the following (or similar tasks)

- Boundary surveying
- Topographical and site surveying
- Mapping
- Platting and replatting of existing subdivisions
- Construction staking
- Writing of parcel legal descriptions
- Monument preservation and DNR permit processing

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	33%
Expertise and approach to various tasks described in Scope of Services	33%
Past performance/references relevant to areas itemized above on similar projects	34%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling collect 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 6, 13, & 20, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID GEOTECHNICAL ENGINEERING
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction phase geotechnical engineering services.

DUE DATE

Monday, October 2, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ may include some or all of the following (or similar tasks)

- Classification of soils by appropriate methods
- Determination of soil properties by appropriate means
- Determination of foundation and wall design parameters
- Pavement subgrade characterization and pavement design
- Evaluation of water mounding in relationship to stormwater injections
- Conducting geophysical studies, test borings, test excavations, infiltration testing, aquifer testing
- Identification of restrictive infiltration layers below the ground surface
- Slope stability and groundwater seepage analysis
- Geotechnical report preparations
- Phase 1 and Phase 2 environmental site assessments
- Construction phase contaminated site assessments and recommendations for remediation
- Conducting special inspections or other geotechnical related construction phase inspections

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	20%
Expertise and approach to various tasks described in Scope of Services (excluding special inspections)	45%
Conducting special inspections	15%
Past performance/references relevant to areas itemized above on similar projects	20%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>.

Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling 509-625-6700.

TITLE VI STATEMENT

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 13, 20, & 27, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
2024-2025 NON FED AID HISTORIC RESOURCES CONSULTANT
CITY OF SPOKANE, WA**

DESCRIPTION

Design and construction phase geotechnical engineering services.

DUE DATE

Monday, October 9, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services will include tasks associated with cultural resources both during design and construction. Sample types of tasks/project components include:

- Preparation of cultural and historic resources studies including field exploration as required
- Coordination with area Native American tribes and Washington State Department of Archaeology and Historic Preservation (DAHP)
- Consultation with City of Spokane design engineers to recommend ways to eliminate project effects on cultural/historic resources
- Construction phase monitoring

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Qualifications of key personnel	33%
Expertise and approach to various tasks described in Scope of Services	33%
Past performance/references relevant to areas itemized above on similar projects	34%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

Submittals shall be submitted via email to jradams@spokanecity.org by the time/date specified above.

Questions about the RFQ can also be directed to Jonathan Adams at jradams@spokanecity.org.

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Publish: September 20, 27, & October 4, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Design and Engineering Services for Police Academy Building Addition

City of Spokane Facilities Department

RFQu #5971-23

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, SEPTEMBER 25, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, SEPTEMBER 25, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: September 6, 13 & 20, 2023

2023 FORD K8 POLICE INTERCEPTORS
Fleet Services Department

ITB #5985-23

Description: The City of Spokane Fleet Services Department is seeking electronic bids for 2023 Ford K8 Police Interceptors.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 2, 2023, at 1:00 pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

Publish: September 20 & 27, 2023
