



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

AUGUST 30, 2023

Issue 35



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

RYAN OLERICH (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, August 21, 2023**

The minutes for the Monday, August 21, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 6, 2023, issue of the *Official Gazette*.

MEETING MINUTES**City of Spokane****City Council Study Session****August 24, 2023****Call to Order:** 11:01 a.m.Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.Direct link: <https://vimeo.com/85793492>**Attendance:**

Committee Members Present: Council President Kinnear, Council Members Cathcart, Stratton, Wilkerson, Bingle, and Zappone.

Committee Members Absent: none

Agenda Items:1. Council Interviews of District 2, Position 1 Candidates• Presenter:

City Council Members, Staff, and Candidates

Action taken:

No action taken. Interviews and discussion only.

Executive Session:

Executive Session Start Time: 12:15 p.m.

Extensions: none

Executive Session End Time: 12:45 p.m.

Attorneys Present: Mike Piccolo

Adjournment:

The meeting adjourned at 12:45 p.m.

STANDING COMMITTEE MINUTES**City of Spokane****Finance & Administration Committee****17th of July, 2023****I. Called to Order: 1:16 PM PST**Recording of the meeting may be viewed at <https://vimeo.com/84607303>**Attendance**

Committee Members Present:

Council President Pro Tem Lori Kinnear, Council Member Betsy Wilkerson (Chair), Council Member Michael Cathcart (Vice Chair), Council Member Karen Stratton, Council Member Jonathan Bingle, Council Member Zack Zappone

Staff/Others Present:

Jason Sandobal, Jason Nechanicky, Caleb Stanton, Jacqui Macconnel, Jenn Cerecedes, Chris Johnson, Jessica Stratton, Matt Boston, Jeff, Bollinger, Jason Nechanicky, Kim McCollim, Mark Carlos, Candi Davis, Ginny Ramos, Nicolette Ocheltree, Chris Wright, Chief Brian Schaeffer, Tonya Wallace, Kelly Thomas, Assistant Fire Chief Tom Williams, Division Chief David Stockdill

Approval of Minutes:

- Action Taken

Council Member Jonathan Bingle moved to approve, Zack Zappone seconded. Agenda and minutes were approved unanimously.

Agenda Items**Discussion Items**

1. Utility Rates for 2024 – Marlene Feist (15 mins)
 - Council President Pro Temp Kinnear and Council Member Stratton sponsored this item for further consideration by Council.
2. Quarterly Investment Report (Q2-2023) – Chris Johnson (15 mins)
 - No Action Taken, Presentation Only
3. Quarterly 2 Financial Report – Jessica Stratton (10 mins)
 - This item has been deferred to August 21st
4. Apprenticeship Utilization Report – Jason Nechanicky, Jason Sandobal (15 mins)
 - No Action Taken, Presentation Only
5. Police Academy Capital Expansion Project SBO – Jacqui MacConnell (5 mins)
 - Council Members Wilkerson and Zappone sponsored this item for further consideration by Council
6. Keycode Media – Council Chambers and Briefing Room AV Upgrade – Jason Nechanicky, Jeff Bollinger (5 minutes)
 - Council President Pro Temp Kinnear, Council Member Wilkerson and Council Member Zappone sponsored this item for further consideration by Council.
7. VOA Crosswalk 2.0 1MM Contract – Jenn Cerecedes (5 mins)
 - Council Member Zappone sponsored this item for further consideration by Council
8. Contract Amendment for Roof Replacement at the Combined Communications Building – Assistant Fire Chief Tom Williams, David Stockdill (5 mins)
 - Council President Pro Temp Kinnear and Council Member Cathcart sponsored this item for further consideration by Council.
9. Monroe Street Bridge CPTED – Council Member Michael Cathcart (5 mins)
 - Council Member Cathcart, Bingle and Wilkerson sponsored this item for further consideration by Council
10. Eviction Prevention Award Recommendations – Jenn Cerecedes (5 mins)
 - Council Member Wilkerson

Consent Items

1. Collection Agency Contract Extensions 1
2. ARPA SBO – IT/AV Upgrades & Children Fire Safety
3. Assistance to Non-Profit ARPA Awards Round 2

Executive session None.

IV. Adjournment The meeting adjourned at 2:46 PM PST, next meeting will be on the 21st of August, 2023 at 1:15 PM PST

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability (PIES) Committee
June 26, 2023

Call to Order: 1:17 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/83987504>

Attendance

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs (arrived at 1:18 p.m.), CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

Committee Members Absent: none

Staff/Others Present:

Marlene Feist, Katherine Miller, Clint Harris, Spencer Gardner, Tirrell Black, Taylor Berberich, Sean Jordan, Mike Piccolo, Lynden Smithson, Ted Kummett, Assistant Chief Justin Lundgren, Eric Finch, Steve MacDonald, Tonya Wallace, David Dunkin, Kim McCollim, Jenn Cerecedes, Raylene Gennett, Collin Tracy, Marcia Davis, Teri Stripes, Eldon Brown, Trey George, Abbey Martin, Chris Wright, Erik Poulsen, Giacobbe Byrd, Candi Davis, Nicolette Ocheltree, and Ginny Ramos.

Approval of Minutes

- Action taken
CM Bingle moved to approve the minutes of the May 22, 2023 meeting; the motion was seconded by CM Stratton. The minutes were approved unanimously.

Agenda Items

Discussion items

1. Police Guild CBA
 - Action taken
CP Beggs and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.
2. Confirmation of Mayoral Appointee -Director of ICM
 - Action taken
CM Kinnear and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
3. Confirmation of Mayoral Appointee –Engineering Dir
 - Action taken
CM Kinnear and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
4. GFC Monthly Update
 - Action taken
Presentation and discussion only, no action was taken.
5. SBO – Quarterly Range Changes Q2 2023
 - Action taken
CP Beggs and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
6. Cannabis Special Revenue Fund
 - Action taken
CP Beggs; CM Stratton; and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
7. Grant use of Traffic Calming funding
 - Action taken
CP Beggs and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration.
8. Approval of Traffic Calming List of Prioritized Pr
 - Action taken
CP Beggs and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration.

9. Approval of new speed radar cameras
 - Action taken
CP Beggs and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration.
10. Interim Parking Regulations for Housing
 - Action taken
CM Bingle and CM Zappone agreed to sponsor this item to move forward for formal Council consideration.
11. Street Name Change: W Dean Ave to Joe Albi Way
 - Action taken
CM Bingle and CM Zappone agreed to sponsor this item to move forward for formal Council consideration.
12. Broadband Infrastructure Expansion
 - Action taken
CM Cathcart and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
13. Lamonte Street Funding opportunity
 - Action taken
CM Kinnear and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

Consent items

1. Purchase of Access Frames and Covers
2. FY2022 Continuum of Care (CoC) UFA Grant Award
3. Indian Trail Water Tower Irrigation & Landscape Project
4. Pre-Approval to purchase 4-5 used vehicles
5. SWD-Conveyor Belt Purchase/Install
6. SWD-Spokane County Disposal ILA Amendment
7. Streets Nuvo Gap VB Renewal
8. Streets SA Premier VB Renewal
9. MOU for Cost sharing for match component of Cooper
10. Consent to award value blanket to supply sodium hypochlorite
11. RPWRF Multiple Modine Heater Replacements for HVAC
12. Smart Growth America: Community Connectors Grant
13. Emergency Parking Lot Repair North Police Precinct

Executive session

None.

Adjournment

The meeting adjourned at 2:13 p.m.

STANDING COMMITTEE MINUTES

City of Spokane

Public Infrastructure, Environment, and Sustainability (PIES) Committee

May 22, 2023

Call to Order: 1:17 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/82920357>

Attendance

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs (arrived at 1:20 p.m.), CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

Committee Members Absent: none

Staff/Others Present:

Marlene Feist, Katherine Miller, Clint Harris, Spencer Gardner, Amanda Beck, Eldon Brown, Inga Note, Loren Searl, Kim McCollim, Raylene Gennett, Kevin Picanco, Marcia Davis, Tirrell Black, Teri Stripes, Abbey Martin, Chris Wright, Giacobbe Byrd, Shae Blackwell, Candi Davis, Nicolette Ocheltree, and Ginny Ramos.

Approval of Minutes

- Action taken
CM Cathcart moved to approve the minutes of the April 24, 2023 meeting; the motion was seconded by CM Zappone. The minutes were approved unanimously.

Agenda Items**Discussion items**

1. Vacation of the Alley between 4th & 5th – Eldon Brown
 - Action taken
CM Kinnear and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
2. GFC Monthly Update – Marlene Feist
 - Action taken
Presentation and discussion only, no action was taken.
3. Plan Commission Work Program Resolution – Spencer Gardner
 - Action taken
CP Beggs and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
4. MFTE Conditional Agreements Amendment – Amanda Beck
 - Action taken
Various Council Members agreed to sponsor these items to move forward for Council consideration.
5. Federal Safe Streets for All Grant – Inga Note
 - Action taken
CP Beggs and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
6. Monsanto Settlement Update – Marcia Davis
 - Action taken
Presentation and discussion only, no action was taken.
7. Unpaved Streets Program Update – Kevin Picanco
 - Action taken
Presentation and discussion only, no action was taken.
8. Water Department Housekeeping Ordinance – Loren Searl
 - Action taken
CM Kinnear and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
9. Fluoridation Study & Resolution
 - Presentation and discussion only, no action was taken.

Consent items

1. Contract Amendment for Link Utilities Strategy
2. Streets On-Call Guardrail Repair
3. Streets Automated Pavement Assessment
4. Street Maintenance ADA Curb Ramps
5. Maple St. Bridge Grind and Overlay
6. Strong Road Maintenance
7. High Voltage Electrical Maintenance and Support
8. Purchase of Feeder and Grate Parts
9. Intermodal Facility Janitorial Services Contract
10. Johnson Controls - TSW, Remote Support and Monitor
11. Renewal of HVAC Monitoring, Service and Repair Contract
12. Amendment to janitorial service contract for SFD
13. Annual Asphalt Maintenance & Repair Contract
14. HVAC replacement at 1610 N. Rebecca

Executive session

None.

Adjournment

The meeting adjourned at 2:14 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability (PIES) Committee
April 24, 2023

Call to Order: 1:16 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/82068162>

Attendance

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs (arrived at 1:17 p.m.), CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

Committee Members Absent: none

Staff/Others Present:

Marlene Feist, Katherine Miller, Garrett Jones, Karl Otterstrom, Loren Searl, Mark Papich, Kevin Picanco, Chris Wright, Alex Gibilisco, Collin Tracy, Giacobbe Byrd, Shae Blackwell, Candi Davis, Nicolette Ocheltree, and Jeff Gunn.

Approval of Minutes

- Action taken
CM Bingle moved to approve the minutes of the March 27, 2023 meeting; the motion was seconded by CM Zappone. The minutes were approved unanimously.

Agenda Items**Discussion items**

1. STA Division Street BRT Update – Karl Otterstrom
 - Action taken
Presentation and discussion only, no action was taken.
2. GFC Update – Marlene Feist
 - Action taken
CM Kinnear and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
3. Fluoridation Study; Final Status Update – Katherine Miller
 - Action taken
Presentation and discussion only, no action was taken.
4. Water Quality Update – Loren Searl
 - Action taken
Presentation and discussion only, no action was taken.
5. Water System Plan - 2023 Update – Mark Papich
 - Action taken
Presentation and discussion only, no action was taken.
6. 6-year Streets Program Update - 2024-2029 – Kevin Picanco
 - Action taken
Presentation and discussion only, no action was taken.
7. Resolution Regarding investigation of Use of City Records – CP Beggs
 - Action taken
CP Beggs and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration.

Consent items

1. ES - General Civil Engineering Additional Funds HD (Public Works, Engineering)
2. Traffic Calming Cycle 10 (Public Works, Engineering)
3. Northeast Force Main (Public Works, Engineering)
4. Haven Grind & Overlay, Haven Sidewalk (Public Works, Engineering)
5. 2023 Residential Grind & Overlay (Public Works, Engineering)
6. 2023 Paving Unpaved Streets (Public Works, Engineering)
7. Market/Monroe/29th, 29th/Washington/Monroe/Lincoln G&O Projects (Public Works, Engineering)
8. Consent to award five (5) year value blanket contract to supply Citric Acid 50% solution to Two Rivers Terminal, LLC. (RPWRF)
9. Contract for Renewable Natural Gas and Clean Fuel Standard Implementation (Fleet Services Department)
10. Compunet Cisco Value Blanket (Innovation and Technology Services Division)
11. Purchase of three (3) Rear Load Truck Chassis & Labrie Rear Load Bodies (Fleet Services)
12. Value blanket amendment for the purchase of bag house fabric filter bags for the WTE (Solid Waste Disposal)
13. CHHS Purchase of Furniture (CHHS)
14. City Wide Allied Envelope Value Blanket (Communications)
15. Purchase of belt conveyors for the Waste to Energy Facility (Solid Waste Disposal)
16. Contract renewal for turbine generator repairs and maintenance at the Waste to Energy Facility (Solid Waste Disposal)
17. Traffic Paint Purchase (Streets Department)
18. Road Salt Purchase (Streets Department)
19. Liquid De-icer Purchase (Streets Department)
20. Belt Street Speed Zone Change (Streets Department)
21. Seasonal Playground Speed Zone Changes (Streets Department)
22. Interlocal agreement with Fairchild Air Force Base for the disposal of municipal solid waste at the Waste to Energy Facility (Solid Waste Disposal)
23. Carahsoft - Salesforce Licenses Annual Maintenance and Support (Innovation and Technology Services Division)
24. TRAC Capital Improvement of Restrooms and Showers (NHHS)
25. Acceptance of FEMA FY21 Fire Prevention & Safety Grant (Fire Department)
26. Applicant Qualification Verification Services for Utility Relief (Utility Department)

Executive session

None.

Adjournment

The meeting adjourned at 2:23 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

This ordinance is being republished as it was discovered the incorrect version was originally published in the August 9, 2023 (Volume 113, Issue 32) *Official Gazette*.

ORDINANCE NO. C36415

An ordinance relating to revenue from cannabis sales, creating a special revenue fund in Article II of Chapter 07.08 of the Spokane Municipal Code, and enacting new section 07.08.159 of the Spokane Municipal Code.

WHEREAS, the City of Spokane currently receives a portion of revenues derived from the statewide sales of cannabis pursuant to RCW 69.50.540(2)(g), which revenues are paid to the City on a quarterly basis; and

WHEREAS, historically revenues received by the City of Spokane under RCW 69.50.540 have increased steadily since the legalization of cannabis sales in Washington in 2012, and are expected to remain a stable and increasing source of revenue to the City for the indefinite future; and

WHEREAS, the City of Spokane currently allocates revenues from cannabis sales directly to the general fund, where it is appropriated from the general fund to the Spokane Police Department; and

WHEREAS, the City of Spokane desires that revenues received under RCW 69.59.540 be directed to a special revenue account in Article II of Section 07.08 of the Spokane Municipal Code effective on January 1, 2024, and appropriated from said special revenue account to suitable programs and purposes relating to drug abuse prevention, education and general enforcement to several City departments operating such programs, including but not limited to the Spokane Police Department and the Spokane Opioid Abatement Council, as well as toward historical general fund purposes.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That there are adopted new section 07.08.159 to chapter 07.08 of the Spokane Municipal Code to read as follows:

Section 10.08.159 Cannabis Special Revenue Fund

- A. Effective January 1, 2024, there is established a special revenue fund entitled the "Cannabis Special Revenue Fund" into which shall be paid all funds received by the City pursuant to RCW 69.50.540.
- B. As provided in the annual budget, the "Cannabis Special Revenue Fund" is appropriated as follows:
- a. No less than \$500,000 shall be appropriated on an annual basis to the general fund for support of the Spokane Police Department; and
 - b. The balance of the Cannabis Special Revenue Fund shall be appropriated to provide for drug abuse prevention, education and general drug enforcement to several City departments operating such programs, including but not limited to the Spokane Police Department, and the Opioid Abatement Council established under chapter 04.39 of the Spokane Municipal Code
- C. The city council may also provide for additional revenues to be paid into Cannabis Special Revenue Fund from time to time from any available funds of the City.

Passed by City Council July 31, 2023

Delivered to Mayor August 4, 2023

ORDINANCE NO. C36417

AN ORDINANCE relating to Regulations of Residential Rental Housing; adopting a new section 10.57.115 to chapter 10.57 SMC; and repealing SMC 18.08.010, 18.08.020, 18.08.030, 18.08.040, 18.08.050, 18.08.060, 18.08.070, 18.08.080, 18.08.090, 18.08.100, 18.08.110, 18.08.120, 18.08.130, 18.08.140, 18.08.150, and 18.08.160 to chapter 18 of the Spokane Municipal Code; setting an effective date, and declaring an emergency.

WHEREAS, in response to the COVID-19 pandemic, the Washington Legislature in 2021 enacted Engrossed Second Substitute Senate Bill 5160, with the stated purpose of addressing landlord-tenant relations during the COVID-19 public health emergency,

WHEREAS, pursuant to RCW 59.18.630 and ESSB 5160, the statewide eviction moratorium instituted by the Governor of the State of Washington under proclamation 20-19.6 ended on June 30, 2021; and

WHEREAS, ESSB 5160 established, among other provisions, a requirement that landlords offer a repayment plan for unpaid rent that accrued during the COVID-19 pandemic and to participate in the Eviction Resolution Pilot Program; and

WHEREAS, as of May 1, 2023, landlords are no longer required to offer tenants a repayment plan for any unpaid rent accrued on or after May 1, 2023, but must still offer tenants a repayment plan for any unpaid rent accrued between March 1, 2020 and April 30, 2023, and

WHEREAS, the Eviction Resolution Pilot Program established under RCW 59.18.660 expired on July 1, 2023, and, after that date, landlord participation in the Eviction Resolution Pilot Program is no longer a pre-requisite to filing court eviction proceedings for non-payment of rent, and

WHEREAS, in an effort to establish a local statutory scheme for regulation of landlord tenant relations during the COVID-19 pandemic, the City adopted Ordinance C36164, which established a new chapter 18.08 in the Spokane Municipal Code to codify local preconditions for residential evictions and to institute further provisions regarding unpaid rent accrued during the pandemic; and

WHEREAS, many provisions in SMC 18.08 now are either obsolete or inconsistent with state law; and

WHEREAS, the City Council finds that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions; and

WHEREAS, as a result, the City is amending relevant ordinances.

- - Now, Therefore,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 10.57.115 to chapter 10.57 SMC to read as follows:

10.57.115 Future Rent – COVID-19 Repayment

- A. For rent accruing after April 30, 2023, it is the expectation that tenants will pay rent in full, negotiate a lesser amount or a payment plan with the tenant's landlord, or actively seek rental assistance if assistance is needed, consistent with the requirements of RCW 59.18.
- B. For rent owed that accrued due to COVID-19 or the economic effects of the pandemic (such as, without limitation, loss or reduction of income in connection with COVID-19) on or after February 29, 2020 through April 30, 2023, landlords are prohibited from serving or enforcing, or threatening to serve or enforce, any notice requiring a resident to vacate any dwelling, including but not limited to an eviction notice, notice to pay or vacate, unlawful detainer summons or complaint, notice of termination of rental, or notice to comply or vacate if the landlord has made no attempt to establish a reasonable repayment plan with the tenant. Tenants must respond to landlords within 14 days of the landlord's offer. If a tenant fails to accept the terms of a reasonable repayment plan or if the tenant defaults on any rent owed under a repayment plan, a landlord must first provide notice to the tenant of the default, and then follow the procedures provided in Chapter 59.18 RCW, before filing an unlawful detainer action based in whole or in part on non-payment.

Section 2. That there is adopted a new section 10.57.116 to chapter 10.57 SMC to read as follows:

10.57.116 Enforceable Debt

- A. If based in whole or in part on any arrears for a current tenant that accrued due to COVID-19 or the economic effects of the pandemic (such as, without limitation, loss or reduction of income in connection with COVID-19) on or after February 29, 2020 to April 30, 2023, landlords are prohibited from treating any unpaid rent or other charges related to a dwelling as an enforceable debt or obligation that is owing or collectable, if the landlord has made no attempt to establish a reasonable repayment plan with the tenant in the manner set forth in section 10.57.116. This prohibition against enforcing a debt arising from unpaid rent includes attempts to collect, or threats to collect, independently or through a collection agency, by filing an unlawful detainer or other judicial action, by withholding any portion of a security deposit, by reporting to credit bureaus, or by any other means.

Section 3. That section 10.57.130 of chapter 10.57 is amended to read as follows:

Section 10.57.130 Anti-Retaliation Protections

- A. Purpose and Intent.

Due to fears of retaliation, tenants may fear speaking up about housing habitability issues, practices relating to collection of past due rent, or organizing as tenants. State law provides protection against retaliation, and the City of Spokane intends for its code to provide additional protections.

- B. Prohibition on retaliation.

1. No landlord or owner or manager of residential rental real property in Spokane may intimidate any person because that person is engaging in activities designed to make other persons aware of, or encouraging such other persons to exercise rights granted or protected by the fair housing laws, or engaging in political speech or political organizing.
2. No person may threaten any employee or agent with dismissal or an adverse employment action, or take such adverse employment action, for any effort to assist any person in the exercise of their fair housing rights.
3. Landlords are prohibited from retaliating against individuals for invoking their rights or protections under subsections 10.57.115, 10.57.116.

~~((3))~~ 4. For purposes of this section, "fair housing laws" and "fair housing rights" include the federal Fair Housing Act, and the Washington Law Against Discrimination~~((, and Title 18 of the Spokane Municipal Code))~~.

Section 4. That SMC section 18.08.010 entitled "Purpose and Intent" is repealed.

Section 5. That SMC section 18.08.020 entitled "Definitions" is repealed.

Section 6. That SMC section 18.08.030 entitled "Past Rent Owed" is repealed.

Section 7. That SMC section 18.08.040 entitled "Enforceable Debt" is repealed.

Section 8. That SMC section 18.08.050 entitled "Future Rent Owed" is repealed.

Section 9. That SMC section 18.08.060 entitled "Late Fees" is repealed.

Section 10. That SMC section 18.08.070 entitled "Written Notice of Resources and Programs" is repealed.

Section 11. That SMC section 18.08.080 entitled "Reasonable Payment Plans" is repealed.

Section 12. That SMC section 18.08.090 entitled "Permissible Unlawful Detainer Actions" is repealed.

Section 13. That SMC section 18.08.100 entitled "Local Law Enforcement Involvement in Evictions Prohibited" is repealed.

Section 14. That SMC section 18.08.110 entitled "Communications" is repealed.

Section 15. That SMC section 18.08.120 entitled "Retaliation Prohibited" is repealed.

Section 16. That SMC section 18.08.130 entitled "Right to Legal Counsel" is repealed.

Section 17. That SMC section 18.08.140 entitled "Exclusions" is repealed.

Section 18. That SMC section 18.08.150 entitled "Penalties" is repealed.

Section 19. That SMC section 18.08.160 entitled "Severability" is repealed.

Section 20. Corrections. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 21. Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

**Passed by City Council August 21, 2023
Delivered to Mayor August 25, 2023**

ORDINANCE NO. C36418

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the General Capital Improvements Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Capital Improvements Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$1,400,000.
- A) Of the increased revenue, \$1,400,000 is provided by Washington State per Senate Bill 5200 for expansion of the Spokane PD Academy.

- 2) Increase appropriation by \$1,400,000.
- A) Of the increased appropriation, \$1,400,000 is provided solely for construction of fixed assets.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the WA state budget allocation for Spokane Academy expansion, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 21, 2023
Delivered to Mayor August 25, 2023

ORDINANCE NO. C36419

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the American Rescue Plan Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the American Rescue Plan Fund, and the budget annexed thereto with reference to the American Rescue Plan Fund, the following changes be made:

- 1) Increase appropriation by \$300,000 funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
- A) Of the increased appropriation, \$250,000 is provided for the purpose of providing funding to update the Audio/Visual technologies of the Spokane City Council Briefing Chambers and Council Chambers to enhance accessibility to the public.
- B) Of the increased appropriation, \$50,000 is provided for capital expenditures for the transportation of the City owned firehouse.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide appropriation authority for funding critical service and accessibilities to the community, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 21, 2023
Delivered to Mayor August 25, 2023

ORDINANCE NO. C36420

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations, and adding a new section 12.06A.055 to Chapter 12.06A of the Spokane Municipal Code.

WHEREAS, on Monday, June 26, 2023, the Spokane City Council considered ORD C36394, a revision to SMC 12.06A.040.J.4 that would increase the penalty for being in a city park after the hours of closure from a civil infraction to a misdemeanor; and

WHEREAS, an amendment to ORD C36394 was offered which proposed to change the hours when parks are closed so that closure would be from 11 p.m. to 5 a.m., and midnight to 5 a.m. in Riverfront Park; and

WHEREAS, Council members acknowledged the authority of the Park Board under the City Charter to set rules and regulations for city parks and therefore added a final "whereas" to the prefatory recitals of ORD C36394, formally seeking the Park Board's agreement to this rule change ("WHEREAS, the Spokane City Council requests the Spokane Park Board update the park hours to reflect the hours listed in this ordinance"); and

WHEREAS, the City Council thereafter unanimously adopted the amendment and proceeded to a vote on the substantive ordinance, which narrowly passed by a vote of 4 to 3 (See ORD C36394, Exhibit A, attached); and

WHEREAS, the Park Board convened on Thursday, July 13, 2023 to discuss the City Council's request to change the park hours of operation and voted overwhelmingly to decline the request, issuing a Park Board Resolution stating its reasons for maintaining the current hours of closure from 10 p.m. to 6 a.m. and midnight to 6 a.m. for Riverfront Park (See Exhibit B, attached); and

WHEREAS, the Spokane City Council recognizes the authority of the Park Board under Section 48 of the Spokane City Charter, which gives the Park Board sole authority to make rules and regulations for the use of parks and to provide for the enforcement of such rules and regulations, thereby preempting City Council action on matters relating to the Park hours of operation; and

WHEREAS, ORD C36394 will take effect on July 30, 2023; and

WHEREAS, the Spokane City Council now wishes to further amend SMC 12.06A.040.J.4, concerning Park Rules and Regulations, to restore the park rules under the Spokane Municipal Code to reflect the current hours of operation consistent with the decision of the Park Board.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.
4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.

2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.
3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
 - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
 - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

J. Other Uses of Parks and Park Property

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
4. No person may be in a City park or on park property during the hours of closure without the express permission of the director of the parks department or his or her designee. ~~((All City parks shall be closed from eleven p.m. to~~

~~five a.m. except Riverfront Park, which shall be closed from twelve a.m. to five a.m.)) All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year.~~ A violation of this section is an unlawful park trespass and shall be punishable as a misdemeanor.

5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.
- K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

Section 2. That a new section 12.06A.055 is added to Title 12.06A SMC, the Park Code, to read as follows:

Section 12.06A.055 Data Compilation

The Spokane Police Department shall compile and submit to the City Council on an annual basis data that identifies the number of persons law enforcement officers arrest in connection with enforcement of the park trespass violation, including such factors as age, race, ethnicity, whether the person had additional charges, and whether they were released or booked into jail. Beyond the annual reporting requirement, the City Council may from time to time require the Spokane Police Department to provide updated reports.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by City Council August 21, 2023

Delivered to Mayor August 25, 2023

ORDINANCE NO. C36423

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Housing Sales Tax Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Housing Sales Tax Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$300,000
- A) Of the increased appropriation, \$300,000 is provided solely for contractual services to be provided by the City's selected recipients to increase affordable housing inventory and/or preserve current affordable housing inventory.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase affordable housing inventory for low-to-moderate-income households in the City of Spokane, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 21, 2023

Delivered to Mayor August 25, 2023

ORDINANCE NO. C36432

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$738,050.
 - A) Of the increased revenue, \$293,750 is provided by the Administrative Office of the Courts for the Community Court.
 - B) Of the increased revenue, \$76,350 is provided by the Administrative Office of the Courts for the DUI Court.
 - C) Of the increased revenue, \$341,550 is provided by the Administrative Office of the Courts for the DVIT Court.
 - D) Of the increased revenue, \$26,400 is provided by the Administrative Office of the Courts for the Veterans Court.
- 2) Increase appropriation by \$738,050.
 - A) Of the increased appropriation, \$366,930 is provided solely for base wages and benefits.
 - B) Of the increased appropriation, \$9,250 is provided solely for minor equipment.
 - C) Of the increased appropriation, \$53,600 is provided solely for travel.
 - D) Of the increased appropriation, \$308,270 is provided solely for professional services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Administrative Office of the Courts therapeutic court grants, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 21, 2023
Delivered to Mayor August 25, 2023

ORDINANCE NO. C36433

An ordinance amending the specific type of police vehicles allowed to be procured and commissioned as sited in Ordinance No. C-36201 that was passed by the council on May 2, 2022 and declaring an emergency.

WHEREAS, on May 2, 2022 the council passed Ordinance No. C36201, which specified the specific type of police vehicles allowed to be procured and commissioned with American Rescue Plan Act funds, and which ordinance in turn amended Ordinance No. C36121, which was passed by the council on December 13, 2021 and was entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage"; and

WHEREAS, on February 6, 2023 the council passed Ordinance No. C36353, which carried over budget authority for 2022 obligated budget items that were not completed by year-end, which included funding for the specific type of police vehicles included in Ordinance No. C36201; and

WHEREAS, subsequent to the adoption of the Ordinance No. C-36201 and Ordinance No. C36353, due to manufacturing constraints, many of the specific type of police vehicle orders, allowed to be procured and commissioned as sited in Ordinance No. C36201, may not be fulfilled; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 1.A.i. of Ordinance No. C36201, providing for changes in the budget of the American Rescue Plan Act Fund, and the budget annexed thereto with reference to the American Rescue Plan Act Fund, be amended as follows:

- i. ~~((Up to 25 Ford K8 Electric Hybrid models))~~ Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase and commission fire and police vehicles, purchase and installation of electric charging infrastructure and procurement of a study, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 21, 2023

Delivered to Mayor August 25, 2023

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

COMMUNITY RISK REDUCTION SPECIALIST (EDUCATION & OUTREACH SPECIALIST) SPN 654 OPEN ENTRY

DATE OPEN: Monday, August 28, 2023

DATE CLOSED: Monday, September 11, 2023

SALARY: \$62,702.64 annual salary, payable bi-weekly, to a maximum of \$88,802.64

DESCRIPTION:

The City of Spokane Fire Department (SFD) is looking for a Community Risk Reduction Specialist to join our team. This position will be responsible for developing and implementing education, awareness, and injury prevention programs for diverse groups in the City of Spokane. Work is performed with considerable independence, involves regular public speaking, and offers a flexible schedule to support program delivery.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Assists in community outreach and educational programs in fire prevention and risk assessment or reduction. Conducts educational activities intended to educate and inform the public.
- Builds and maintains relationships with community partners and groups with a focus on health, life, and safety risk reduction. Partners and coordinates with public and private sector contacts in implementing education programs with the goal of increasing public engagement, awareness, and behavior change.
- Provides public engagement in non-traditional settings. Offers assistance, direction, and solutions to individuals with needs outside the typical scope of department services.
- Embraces and integrates trends and methods for community risk reduction programs and messages.
- Prepares and delivers topical presentations to various audiences, such as local groups, businesses, and schools, including classrooms ranging from pre-K through higher education.
- Delivers prepared lectures on the operation of departmental programs and answers questions about programs and opportunities. Staffs departmental appearances or attends community events, public presentations, and other pertinent activities.
- Coordinates the interview/referral process for children subsequent to fire play or firesetting. Works with Fire Department management, personnel, social workers, counselors, and juvenile justice agents as needed.
- Maintains current knowledge of trends and developments in their field for application to functional areas of responsibility; maintains all certificates required for specific program duties and responsibilities.
- Interacts with the City's communications team as well as local media to facilitate education to the public. May assist with information during urgent incidents or emergencies.
- Operates computers and may use audiovisual equipment. Documents activities and prepares reports. Assists in analysis of program performance.

- Conducts special projects and programs as assigned.
- Operates a vehicle to move between various work locations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in Sociology, Social Work, Education, Communications, or a closely related field.
- *Experience:* One year of experience supporting risk assessment or fire prevention programs, or two years of experience supporting public education and outreach programs.

Licenses and Certifications:

- A valid driver's license is required, to be maintained throughout employment, or otherwise demonstrate ability to get to and from multiple work locations as required.
- Must possess Youth Fire Setting Prevention and Intervention: Level 1 certification or obtain within two years of employment.
- Must possess Fire and Life Safety Educator: Level 1 certification or obtain within two years of employment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

- You will complete the T&E Supplemental Questionnaire online as a part of the application process.
- You may preview the instructions and questions online in the tab marked "QUESTIONS" near the top of the job announcement.
- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****SENIOR TRAFFIC ENGINEER**

SPN 255

(Announcement of 06/27/2023)

The above titled announcement is hereby amended to read:

Closing Date: September 11, 2023, at 4:00PM PST.

AMENDMENT**AMENDMENT****AMENDMENT****POLICE RADIO DISPATCHER II - LATERAL**

SPN 284

(Announcement of 02/29/2016)

The above titled announcement is hereby amended to read:

Minimum Qualifications:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* One year of continuous experience (full-time or equivalent hours) and employed within the last eighteen months, as a law enforcement radio dispatcher utilizing a Computer Aided Dispatch System.

Note: Within one year of appointment, employees in this classification must have the ability to type a minimum of 200 keystrokes (40 words) per minute.

Upon notification that you have passed through the minimum qualifications, you will receive a Personal History Packet to complete and submit. This documentation will be used to conduct a background investigation.

It is a MANDATORY MINIMUM REQUIREMENT to complete the Personal History Packet. If the Personal History Packet is NOT received in Civil Service by the deadline given, your application will not be considered.

NOTE: Candidates with any marijuana, cannabis or any controlled substance use in the last six months will not be considered.

Note: Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.

AMENDMENT**AMENDMENT****AMENDMENT****CUSTODIAL FOREPERSON**

SPN 416

(Announcement of 07/24/2023)

The above titled announcement is hereby amended to read:

Closing Date: September 11, 2023, at 4:00PM PST.

**LABORER II SPN 502
PROMOTIONAL**

DATE OPEN: Monday, August 28, 2023

DATE CLOSED: Monday, September 11, 2023

SALARY: \$43,409.52 annual salary, payable bi-weekly, to a maximum of \$67,755.60

DESCRIPTION:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.
- *License:* Possession of a valid driver's license. Must obtain a Class B Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

EXAMINATION DETAILS:

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- PAR: 20%.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, September 14th, 2023
- Test Time: 2:00 p.m.

- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1 hour and 30 minutes

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

LABORATORY TECHNICIAN SPN 654
OPEN ENTRY

DATE OPEN: Monday, August 28, 2023

DATE CLOSED: Monday, September 11, 2023

SALARY: \$51,636.24 annual salary, payable bi-weekly, to a maximum of \$80,638.56

DESCRIPTION:

Performs responsible technical work performing physical, chemical and bacteriological analyses and sampling of water, waste water treatment chemicals, biosolids, soils and industrial waste.

DUTIES:

- Meets with area industries to collect and sample their discharges to the City's sewer system
- Conducts physical, chemical and bacteriological analysis and monitoring of influent, effluent, bio-solids and other processes throughout the treatment plant, and soils associated with land application sites.
- Instructs the waste water operators in the proper use of sampling equipment, and uses Dissolved Oxygen (DO) meters, pH meters, and other required equipment.
- Conducts difficult analyses where independent decisions for proper procedures may be required.
- Maintains related records and files and prepares reports as required.
- Calibrates, operates, and maintains laboratory, sampling and other equipment.
- May be required to develop methods of analysis for analyzing environmental wastes to comply with accreditation or regulatory requirements.
- May require independent action in the selection of proper laboratory technique.

- Operates an automobile or pick-up truck.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

- *Education:* Graduation from an accredited four-year college or university with a degree in chemistry, biology, or related laboratory science.
- *Substitution:* Experience in analytical laboratory work or field sampling to fulfill environmental regulatory requirements may be substituted on a year-for-year basis for up to two years of the educational requirement.
- *Licenses and Certification:* Applicants must possess a valid driver's license and obtain certification by the Washington State Department of Ecology as a Wastewater Treatment Plant Operator I or Operator In Training within one year of appointment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 12:00 a.m. Pacific Time on the start date and will expire at 11:59 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from City of Spokane (info@governmentjobs.com).

- Applicants who apply and meet the minimum qualifications between Monday, August 28, 2023, and Monday, September 11, 2023, will test Thursday, September 14, 2023, through Tuesday, September 19, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Biology
- Chemistry
- Mathematical Reasoning
- Interpersonal Skills
- Computer Skills

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**LABORATORY TECHNICIAN SPN 654
PROMOTIONAL**

DATE OPEN: Monday, August 28, 2023**DATE CLOSED: Monday, September 11, 2023****SALARY: \$51,636.24 annual salary, payable bi-weekly, to a maximum of \$80,638.56****DESCRIPTION:**

Performs responsible technical work performing physical, chemical and bacteriological analyses and sampling of water, waste water treatment chemicals, biosolids, soils and industrial waste.

DUTIES:

- Meets with area industries to collect and sample their discharges to the City's sewer system
- Conducts physical, chemical and bacteriological analysis and monitoring of influent, effluent, bio-solids and other processes throughout the treatment plant, and soils associated with land application sites.
- Instructs the waste water operators in the proper use of sampling equipment, and uses Dissolved Oxygen (DO) meters, pH meters, and other required equipment.
- Conducts difficult analyses where independent decisions for proper procedures may be required.
- Maintains related records and files and prepares reports as required.
- Calibrates, operates, and maintains laboratory, sampling and other equipment.
- May be required to develop methods of analysis for analyzing environmental wastes to comply with accreditation or regulatory requirements.
- May require independent action in the selection of proper laboratory technique.
- Operates an automobile or pick-up truck.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

Present City employees who meet the below requirements and have completed their probationary period may apply on a promotional basis.

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in chemistry, biology, or related laboratory science.
- *Substitution:* Experience in analytical laboratory work or field sampling to fulfill environmental regulatory requirements may be substituted on a year-for-year basis for up to two years of the educational requirement.
- *Licenses and Certification:* Applicants must possess a valid driver's license and obtain certification by the Washington State Department of Ecology as a Wastewater Treatment Plant Operator I or Operator In Training within one year of appointment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test and PAR with weights assigned as follows:

- Multiple-choice Test 80%
- PAR 20%

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, September 14, 2023
- Test Time: 10:00 a.m.
- Test Location: Civil Service Test Room, 4th Floor, City Hall, 808 W Spokane Falls Blvd, Spokane, WA 99201
- Approximate Duration of Exam: 1.5 Hours

The examination may include such subjects as:

- Biology
- Chemistry
- Mathematical Reasoning
- Interpersonal Skills
- Computer Skills

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Maple-Ash Chip Seal Engineering Services File No. 2021095

This project consists of the construction of approximately 65,000 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday September 18, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: August 30, September 6, & 13, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
FISH LAKE TRAIL PHASE 1
CITY OF SPOKANE, WA**

DESCRIPTION

Pre-Design & Design for the Proposed Fish Lake Trail Project – Phase 1.

DUE DATE

Tuesday, September 19, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ is described as follows.

Background

The City of Spokane is initiating this Request for Qualifications to solicit statements of qualifications from firms interested in providing transportation planning services, preliminary engineering, surveying, geotechnical engineering, environmental analysis, structural engineering, traffic engineering, final design and construction phase support for the Fish Lake Trail Connection to Centennial Trail. See <https://my.spokanecity.org/projects/fish-lake-trail-connection-study/> for the 30% design plans, concept design report, etc.

This project is federally funded and has the following DBE requirements.

	Fed-Aid Number	DBE Req't (1)	Scope	Limits
Phase 1	TAPUL-1220(044)	0%	Final design and construction	Milton Trailhead to 5 th /Government Way, and Thorpe Road connection
Phase 2	CRPUL-1220(045)	17%	Final design	5 th /Government Way to People's Park

(1) Fed funding requirement

Phase 1 Description

The limits of this phase will include the trail alignment from the existing Milton Street Trailhead east along Government Way to approximately 5th/Government Way, near the upper entrance to the High Bridge Dog Park. This phase also includes a trail connection down to Thorpe Road and improving the non-motorized facilities through the tunnel under the BNSF line.

Phase 2 Description

The limits of this phase will include the trail alignment from approximately 5th/Government Way down the hill next to the High Bridge Dog Park, crossing A Street, then continuing through High Bridge Park to Riverside Avenue, crossing Latah Creek, then into People's Park to connect to the Centennial Trail (via Sandifur Bridge) and the South Gorge Trail.

The City anticipates that the scope of work for one or both phases will include some or all of the following listed activities. Other related scope items not listed below may also be included.

- Kickoff meeting with city project manager and other staff including a walking tour of the route.
- Consultant reviews prior work completed using the concept design report, cultural resources inventory, 30% plans and feedback from prior public outreach efforts.
- Develop a public outreach program and implement the plan to ensure community involvement throughout the design.
- Prepare 60% and 90% plans and final PS&E package for bidding.
- Prepare, submit, monitor, (amend as necessary), and complete all required environmental permitting such as SEPA and NEPA in accordance with the federal grant and other pertinent regulations.
- Collect traffic counts, speed data and non-motorized counts at several intersections proposed crosswalk locations. Evaluate and recommended safety treatments for the crosswalks.
- Review existing topographic survey data and collect additional survey where needed.
- Design signal modifications for Sunset / Government Way to better accommodate the Fish Lake Trail movement on the east crosswalk and to allow for protected-permitted left turn phasing (using FYA) from Sunset Highway to Government Way.
- Recommend and design a cyclist warning system and illumination for the Thorpe tunnel under the BNSF line.
- Recommend a lighting strategy for the trail through High Bridge Park and provide design for those elements.
- Recommend and design landscaping/hardscaping features for the buffer space between the trail and Government Way, locations for stormwater facilities, opportunities for increasing the tree canopy and cultural/historic interpretive elements.
- Research current and historical right-of-way ownership, easements, license agreements, and utility use as necessary to construct the trail. Identify needed ROW (should be minimal) and assist the city in acquisition using the City's on-call ROW consultant.
- Work with STA to identify any needed bus stop relocation or improvements along Government Way or Riverside within the project limits.
- Conduct subsurface investigations, provide geotechnical and structural evaluations and design for walls where needed on the alignment.
- Coordinate with city and private utilities during design to identify and design for impacts to water, sewer, electrical, gas, stormwater and other utilities.
- Coordinate with tribal representatives to ensure avoidance or minimal disturbance of archeological sites identified in the Cultural Resources Inventory.
- Coordinate with the railroad, if needed, for work near their high bridge above the Milton Trailhead.
- Coordinate closely with City Parks on impacts and needed modifications to the High Bridge Dog Park, their materials storage area, the disc golf course, and the planned American Indian Community Center. Parks is currently working on modifications to the dog park for construction in 2024. The American Indian Community Center is in the design phase and will be located at the southwest corner of Riverside Avenue and A Street.
- Evaluate the Riverside Bridge over Latah Creek for the following: 1) shift/narrow travel lanes to the west side and provide a wider space for the Fish Lake Trail on the east side of the bridge as an interim or permanent condition, 2) ability to widen the deck to accommodate the Fish Lake Trail and avoid building a new non-motorized bridge. Both of these scenarios would include replacing the existing jersey barrier railing.
- Assist the City in responding to contractor questions during bidding, prepare supporting docs for bid addendums as need, review bid results.
- Assist the City in responding to RFI's during the construction phase.

See <https://cityofspokaneplans.com> for an exhibit.

This RFQ pertains to Phase 1 only. There is a concurrently advertising RFQ for Phase 2.

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Criteria	Weighting
Design experience of pedestrian/bike facilities	40%
Geotechnical engineering	10%
Structural engineering	10%
Traffic engineering	10%
Surveying & property rights research	5%
Environmental review	5%
Public outreach/engagement	5%
Project team/staffing plan/project approach	5%
Experience with WSDOT/FHWA funded projects	5%
Ability to meet DBE requirements	5%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be posted at this website and emailed.

Submittals shall be submitted via email to mmserbousek@spokanecity.org.

Questions about the RFQ can also be directed to Mark Serbousek at mmserbousek@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: August 30, September 6 & 13, 2023

**ABBREVIATED REQUEST FOR QUALIFICATIONS
FISH LAKE TRAIL PHASE 2
CITY OF SPOKANE, WA**

DESCRIPTION

Pre-Design & Design for the Proposed Fish Lake Trail Project – Phase 2.

DUE DATE

Tuesday, September 19, 2023 no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services envisioned in this RFQ is described as follows.

Background

The City of Spokane is initiating this Request for Qualifications to solicit statements of qualifications from firms interested in providing transportation planning services, preliminary engineering, surveying, geotechnical engineering, environmental analysis, structural engineering, traffic engineering, final design and construction phase support for the Fish Lake Trail Connection to Centennial Trail. See <https://my.spokanecity.org/projects/fish-lake-trail-connection-study/> for the 30% design plans, concept design report, etc.

This project is federally funded and has the following DBE requirements.

	Fed-Aid Number	DBE Req't (1)	Scope	Limits
Phase 1	TAPUL-1220(044)	0%	Final design and construction	Milton Trailhead to 5 th /Government Way, and Thorpe Road connection
Phase 2	CRPUL-1220(045)	17%	Final design	5 th /Government Way to People's Park

(1) Fed funding requirement

Phase 1 Description

The limits of this phase will include the trail alignment from the existing Milton Street Trailhead east along Government Way to approximately 5th/Government Way, near the upper entrance to the High Bridge Dog Park. This phase also includes a trail connection down to Thorpe Road and improving the non-motorized facilities through the tunnel under the BNSF line.

Phase 2 Description

The limits of this phase will include the trail alignment from approximately 5th/Government Way down the hill next to the High Bridge Dog Park, crossing A Street, then continuing through High Bridge Park to Riverside Avenue, crossing Latah Creek, then into People's Park to connect to the Centennial Trail (via Sandifur Bridge) and the South Gorge Trail.

The City anticipates that the scope of work for one or both phases will include some or all of the following listed activities. Other related scope items not listed below may also be included.

- Kickoff meeting with city project manager and other staff including a walking tour of the route.
- Consultant reviews prior work completed using the concept design report, cultural resources inventory, 30% plans and feedback from prior public outreach efforts.
- Develop a public outreach program and implement the plan to ensure community involvement throughout the design.
- Prepare 60% and 90% plans and final PS&E package for bidding.
- Prepare, submit, monitor, (amend as necessary), and complete all required environmental permitting such as SEPA and NEPA in accordance with the federal grant and other pertinent regulations.
- Collect traffic counts, speed data and non-motorized counts at several intersections proposed crosswalk locations. Evaluate and recommended safety treatments for the crosswalks.
- Review existing topographic survey data and collect additional survey where needed.
- Design signal modifications for Sunset / Government Way to better accommodate the Fish Lake Trail movement on the east crosswalk and to allow for protected-permitted left turn phasing (using FYA) from Sunset Highway to Government Way.
- Recommend and design a cyclist warning system and illumination for the Thorpe tunnel under the BNSF line.
- Recommend a lighting strategy for the trail through High Bridge Park and provide design for those elements.

- Recommend and design landscaping/hardscaping features for the buffer space between the trail and Government Way, locations for stormwater facilities, opportunities for increasing the tree canopy and cultural/historic interpretive elements.
- Research current and historical right-of-way ownership, easements, license agreements, and utility use as necessary to construct the trail. Identify needed ROW (should be minimal) and assist the city in acquisition using the City's on-call ROW consultant.
- Work with STA to identify any needed bus stop relocation or improvements along Government Way or Riverside within the project limits.
- Conduct subsurface investigations, provide geotechnical and structural evaluations and design for walls where needed on the alignment.
- Coordinate with city and private utilities during design to identify and design for impacts to water, sewer, electrical, gas, stormwater and other utilities.
- Coordinate with tribal representatives to ensure avoidance or minimal disturbance of archeological sites identified in the Cultural Resources Inventory.
- Coordinate with the railroad, if needed, for work near their high bridge above the Milton Trailhead.
- Coordinate closely with City Parks on impacts and needed modifications to the High Bridge Dog Park, their materials storage area, the disc golf course, and the planned American Indian Community Center. Parks is currently working on modifications to the dog park for construction in 2024. The American Indian Community Center is in the design phase and will be located at the southwest corner of Riverside Avenue and A Street.
- Evaluate the Riverside Bridge over Latah Creek for the following: 1) shift/narrow travel lanes to the west side and provide a wider space for the Fish Lake Trail on the east side of the bridge as an interim or permanent condition, 2) ability to widen the deck to accommodate the Fish Lake Trail and avoid building a new non-motorized bridge. Both of these scenarios would include replacing the existing jersey barrier railing.
- Assist the City in responding to contractor questions during bidding, prepare supporting docs for bid addendums as need, review bid results.
- Assist the City in responding to RFI's during the construction phase.

See <https://cityofspokaneplans.com> for an exhibit.

This RFQ pertains to Phase 2 only. There is a concurrently advertising RFQ for Phase 1.

EVALUATION CRITERIA

The following weighting will be assigned to the Proposal for evaluation purposes:

Criteria	Weighting
Design experience of pedestrian/bike facilities	40%
Geotechnical engineering	10%
Structural engineering	10%
Traffic engineering	10%
Surveying & property rights research	5%
Environmental review	5%
Public outreach/engagement	5%
Project team/staffing plan/project approach	5%
Experience with WSDOT/FHWA funded projects	5%
Ability to meet DBE requirements	5%

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>. Any revisions made to this RFQ will be emailed.

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Questions about the RFQ can also be directed to Mark Serbousek at mmserbousek@spokanecity.org.

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TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: August 30, September 6 & 13, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Fabric Filter Bag Change Out Services – Public Works Maintenance - On Call

Spokane Solid Waste Disposal, Waste To Energy Facility

PW ITB 5885-23

Description: The City of Spokane, through its Solid Waste Disposal, Waste To Energy Facility is soliciting electronic bids for Fabric Filter Bag Change Out Services.

MANDATORY Pre Bid Site Visit: A MANDATORY pre-bid conference and walk through will be held on WEDNESDAY, SEPTEMBER 13, 2023, at 9:00 a.m. The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S Geiger Blvd., Spokane WA. This meeting is MANDATORY ONLY for those companies who have not previously performed Fabric Filter Bag Change Out Services at the City of Spokane Waste to Energy Facility. Bidders who have not previously performed Fabric Filter Bag Change Out Services at the City of Spokane Waste to Energy Facility, and does not attend the Mandatory Pre Bid it will be non-responsive.

Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, SEPTEMBER 25, 2023, for Fabric Filter Bag Change Out Services. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person. It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids. Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on MONDAY, SEPTEMBER 25, 2023. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late. **Contractor shall be a Washington State registered "and" licensed contractor at time of Bid submittal.**

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: August 30 & September 6, 2023

REQUEST FOR PROPOSALS #5972-23**ELECTRONIC FORECLOSURE REGISTRY PROGRAM SERVICES**

City of Spokane Code Enforcement

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, SEPTEMBER 18, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, SEPTEMBER 18, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at <https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: August 30, September 6 & 13, 2023
