



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

AUGUST 9, 2023

Issue 32



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT LORI KINNEAR

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

VACANT (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, July 31, 2023**

The minutes for the Monday, July 31, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, August 16, 2023, issue of the *Official Gazette*.

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, July 24, 2023**

The minutes for the Monday, July 24, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, August 16, 2023, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL**Monday, July 17, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the July 24, 2023, Advance Agenda items.

First Reading Ordinance C36415 (Council Sponsors: Council Members Stratton and Wilkerson)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** First Reading Ordinance C36415—relating to revenue from cannabis sales—with an updated version (circulated earlier today at approximately 3:30 p.m. by Matt Boston); **carried 5-1**.

Action to Approve July 24, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 24, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the July 24, 2023, Advance Agenda, as amended; **carried 6-0**.

Current Agenda Review

The City Council reviewed the July 17, 2023, Current Agenda.

Resolution 2023-0060 (Council Sponsors: Council President Kinnear and Council Member Stratton)

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** Resolution 2023-0060—appointing a council member to fill the position of Spokane City Council President vacated by Breean Beggs—with an updated version (distributed by Giacobbe Byrd at 9:41 a.m.); **carried 6-0**.

Motion by Council Member Zappone, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of amending Resolution 2023-0060; **carried 6-0.**

Motion by Council Member Stratton, seconded by Council Member Cathcart, **to amend** Resolution 2023-0060 by adding Council Member Lori Kinnear's name to the blank line in the resolution; **carried 6-0.**

Resolution 2023-0061 (Council Sponsors: Council President Kinnear and Council Member Stratton)

Motion by Council Member Stratton, seconded by Council Member Cathcart, **to substitute** previously filed version of Resolution 2023-0061—amending the appointments of Council Members to boards and commissions—with an updated version (circulated by Giacobbe Byrd on Friday at around 1:00 p.m.); **carried 6-0.**

Final Reading Ordinance C36405 (Council Sponsors: Council Members Zappone and Bingle)

Motion by Council Member Bingle, seconded by Council Member Stratton, **to substitute** previously filed version of Final Reading Ordinance C36405—concerning parking regulations for housing, exempting minimum parking space requirements for certain residential developments; adopting a new Chapter 17C.405 of the Spokane Municipal Code, Interim Parking Regulations for Housing; setting a public hearing; and establishing a work program—with an updated version; **carried 6-0.**

Council Recess/Executive Session

The City Council adjourned at 4:15 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

TOWN HALL / LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro Tem Kinnear.

Roll Call

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Deputy City Clerk Laurie Farnsworth were also present for the meeting.

Poetry at the Podium

Brenda Jaeger appeared virtually and read "The Doughnut Man."

There were no **Council Committee Reports.**

There were no **Boards and Commissions Appointments.**

There were **no Administrative Reports.**

TOWN HALL FORUM

The following individual(s) spoke during the Open Forum:

- Dennis Flynn
- Peter Dobrenski
- Elizabeth Gulick
- Sunshine Wigen
- Rick Bocook
- Dave M
- Terry Sullivan
- Cindy Zapotocky
- Will Hulings

- Steve Corker
- Ted Harris-Means
- Justin Haller

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase from D&L Supply Co., Inc. (Moses Lake, WA) of sewer and stormwater access frames and covers for the Wastewater Management Department—\$95,375 (plus tax). (OPR 2023-0681 / RFQ 5895-23) (Council Sponsors: Council Members Kinnear and Bingle)

Value Blankets with Special Asphalt Products, Inc. (Spokane) utilizing Washington State Contract No. 07121 for purchases for the Streets Department of:

- Nuvo Gap—\$80,000. (OPR 2023-0682)
- SA Premiere Crack Sealant—\$125,000. (OPR 2023-0683)
(Council Sponsor: Council Member Kinnear)

Public Works Agreement with Arrow Concrete & Asphalt Specialties (Spokane) for emergency sink hole repair in the Spokane Police Department Northeast Precinct parking lot from May 5, 2023, to May 31, 2023—\$57,625.24 (incl. tax). (OPR 2023-0684) (Council Sponsor: Council Member Kinnear)

Acceptance of grant funding from the Washington Association of Sheriffs and Police Chiefs for the Washington Auto Theft Prevention program to be used to fund one police detective position to focus on auto theft enforcement and prevention from July 1, 2023, to June 30, 2025—\$294,191. (OPR 2023-0685) (Council Sponsor: Council Member Stratton)

Two-year Contract with Applied Industrial Technologies (Spokane) for the as-needed purchase and installation of conveyor belts at the Waste to Energy Facility from July 1, 2023, through June 30, 2025—not to exceed \$210,000 (plus tax). (OPR 2023-0686 / IPWQ 5891-23) (Council Sponsors: Council Members Kinnear and Bingle)

Report of the Mayor of pending:

- Claims and payments of previously approved obligations, including those of Parks and Library, through July 7, 2023, total \$7,071,291.38 (Check Nos.: 595571-595664; ACH Nos.: 118301-118485), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,556,018.27. (CPR 2023-0002)
- Payroll claims of previously approved obligations through July 8, 2023: \$9,471,300.64 (Check Nos.: 568853-569139). (CPR 2023-0003)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2023-0060 (as substituted and amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Stratton)

After public testimony and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0060** (as substituted and amended) appointing Lori Kinnear to fill the position of Spokane City Council President vacated by Breean Beggs.

Ayes: Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nos: None
Abstain: None
Absent: None

Resolution 2023-0061 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Stratton)

After the opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2023-0061** (as substituted) amending the appointments of Council Members to boards and commissions.

Ayes: Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

FINAL READING ORDINANCES

Final Reading Ordinance C36405 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Zappone and Bingle)

After public testimony and Council commentary, the following action was taken:

Upon 5-1 Roll Call Vote, the City Council **passed Final Reading Ordinance C36405** (as substituted) concerning parking regulations for housing, exempting minimum parking space requirements for certain residential developments; adopting a new Chapter 17C.405 of the Spokane Municipal Code, Interim Parking Regulations for Housing; setting a public hearing; and establishing a work program.

Ayes: Bingle, Kinnear, Stratton, Wilkerson, and Zappone
Nos: Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36407 (Council Sponsors: Council President Kinnear and Council Member Zappone)

After public testimony and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36407** concerning the use of automated traffic safety cameras, extending the termination date for authorization to use automated traffic safety cameras, expanding the use of said cameras to school walk areas, public park speed zones, and hospital speed zones, and amending sections 16A.64.220 and 16A.64.260 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

NEIGHBORHOOD REPORTS

Introduction/Welcome

Neighborhood Services Director Patrick Striker provided introductory remarks and provided an overview of Neighborhood Services activities. Neighborhood Services facilitated introductions for the neighborhood reports, as follows:

- Jeff Stevens reported on Audubon/Downriver
- Tiffany Picotte and Dave Williams reported on Browne's Addition

- Jeff Mergler reported on Comstock
- Doug Trudeau reported on East Central
- E.J. Iannelli reported on Emerson Garfield
- Carol Tomsic reported on Lincoln Heights
- Gail Cropper reported on Northwest
- Scot Webb reported on North Hill
- Liz Marlin reported on West Central

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 8:24 p.m.

MEETING MINUTES City of Spokane City Council Study Session August 3, 2023

Call to Order: 11:01 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/85141549>

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart, and Wilkerson.

Committee Members Absent: Council Members Stratton, Bingle, and Zappone

Agenda Items:

1. Q2 Economic Report
 - Presenter:
Patrick Jones, Ph.D., Eastern Washington University
Kelley Cullen, Ph.D., Eastern Washington University
 - Action taken:
No action taken. Presentation and discussion only.
2. Police Vehicle Discussion
 - Presenter:
Tonya Wallace, City of Spokane
Eric Olsen, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.
3. Budget Update
 - Presenter:
Tonya Wallace, City of Spokane
Garrett Jones, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:38 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
July 27, 2023

Call to Order: 11:02 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/84923610>

Attendance:

Committee Members Present: Council President Kinnear, Council Members Cathcart (left at 12:31 p.m.), Stratton, Wilkerson (arrived at 12:05 p.m.), and Bingle.

Committee Members Absent: Council Members Zappone

Agenda Items:

1. Regional Homeless Collaborative Update
 - Presenter:
Gavin Cooley, Spokane Regional Collaborative
Rick Romero, Spokane Regional Collaborative
 - Action taken:
No action taken. Presentation and discussion only.

2. ARPA Project Updates
 - Presenter:
Caleb Stanton, City of Spokane
Wendy Nelson, Community-Minded Enterprises
Mike Ankney, Inland NW AGC
Lars Gilberts, Numerica Credit Union
Shelley Wynecoop, Spokane Arts
Ben Small, Launch NW
 - Action taken:
No action taken. Presentation and discussion only.

3. Council Discussion on Extreme Heat Response
 - Presenter:
Nicolette Ocheltree, City of Spokane
Kelly Thomas, City of Spokane
Kim McCollim, City of Spokane
Sarah Nuss, City of Spokane
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:37 p.m.

General Notices

REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 A.M. – August 15, 2023

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on August 15, 2023, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, August 14, 2023) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 26th day of July 2023.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or m_lowmaster@spokanecity.org Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
 9:30 A.M August 15, 2023
 CITY HALL – CITY COUNCIL CHAMBERS
 LOWER LEVEL CITY HALL
 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - a. July 18, 2023 Minutes
3. **CHIEF EXAMINER UPDATE**
4. **NEW BUSINESS**
 - a. Supported Employment Program presentation
 - b. Resolution 2023-03: Classification Action
5. **OTHER BUSINESS**
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

This ordinance is being republished as it was discovered the incorrect version was originally published in the August 2, 2023 (Volume 113, Issue 31) *Official Gazette*.

ORDINANCE NO. C36389

An ordinance submitting a ballot proposition to the voters of the City of Spokane amending the city council redistricting process by adding a new section 62 to Article VII and repealing sections 59 and 60 of the Spokane City Charter.

WHEREAS, RCW 29A.76.010 provides in part that the City is responsible to periodically redistrict its election districts based on population data from the most recent federal decennial census; and

WHEREAS, pursuant to RCW 29A.76.010 (3) (b) the City must prepare, by November 15 of each year ending in one, a plan for redistricting its districts consistent with the criteria set forth in RCW 29A.76.010 (4); and

WHEREAS, pursuant to Section 60 of the City Charter, a decennial districting board is established during the year of state and federal redistricting to accomplish city council redistricting; and

WHEREAS, the People of Spokane wish to avoid unnecessary ambiguities in the current City Charter provisions that regulate the redistricting process in the City of Spokane.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Article VII, Section 59, of the City Charter of the City of Spokane is hereby repealed.

Section 2. That Article VII, Section 60, of the City Charter of the City of Spokane is hereby repealed.

Section 3. That Article VII of the City Charter of the City of Spokane shall be amended by adding a new section to read as follows:

Article VII, Section 62 – Citizen Led Council Redistricting

A decennial districting commission comprised of seven commissioners shall be appointed no later than May 1 in the year of county, state and federal redistricting to accomplish city council redistricting.

A. Membership Appointments

The City, through the Community Assembly, shall seek candidates for the districting commission. The Community Assembly shall confirm that interested candidates are qualified for membership on the districting commission as described in Section B and not otherwise prohibited from serving as members under Section C.

The Community Assembly shall deliver a list of qualified candidates to the Mayor and City Council, including in the list are the City Council districts in which each candidate lives and information confirming qualification for membership. All Community Assembly proceedings regarding interested candidates shall be open to the public and must meet the requirements of Section E2.

1. From the pool of qualified candidates, the Mayor shall select and appoint three (3) commissioners, one from each City Council district. These appointments shall not be subject to City Council approval.
2. From the pool of qualified candidates, the City Council, by majority vote, shall select and appoint three (3) commissioners, one from each City Council district. These appointments shall not be subject to Mayoral veto.
3. No later than 30 days following the final appointment to the districting commission, the six (6) appointed members shall select by affirmative majority plus one vote, a seventh non-voting member who will act as chairperson and preside over meetings of the districting commission.
4. If no chairperson is selected within 30 days, the Community Assembly, by majority vote, shall appoint the non-voting chairperson.
5. A vacancy on the districting commission shall be filled by the authority who made the initial appointment, or their successor, from the pool of qualified applicants within fifteen days after the vacancy occurs.

B. Membership Qualifications

1. Candidates must be a current resident of the City of Spokane and have maintained that primary residence for a minimum of two consecutive years.
2. Candidates must be registered to vote.

C. Membership Prohibitions

1. Candidates cannot have been a registered lobbyist in the State of Washington within two years prior to selection or one year following the end of membership.
2. Candidates cannot hold or be within two years removed of holding any elective office other than Precinct Committee Officer.

3. Candidates cannot campaign for any elective office other than Precinct Committee Officer, or actively participate in, contribute to, or fundraise for any political campaign of any candidate for local, state, or federal office while a member of the districting commission.
4. Candidates may not seek election or appointment to a City Council position for two years after the effective date of the districting plan.

D. Redistricting consistent with Washington State Law

1. The redistricting plan shall be consistent with RCW 29A.76.010(4), as may be amended from time to time, pertaining to the criteria for redistricting city council district boundaries.
2. The districting commission shall utilize the most recent available census information and guidelines for districting as established in RCW 44.05.090, as applicable.

E. Redistricting Procedures

1. The districting commission shall convene a minimum of five public hearings throughout the City, including at least one meeting within each existing Council District to receive written and oral comments and to accept proposed districting plans from the public. The districting commission shall only consider those plans which are submitted by individual city residents.
2. The meetings and materials of the districting commission and all related proceedings of the Community Assembly shall be transparent and publicly accessible including online video streaming and archiving for the broadest possible public access. The commission shall prepare and publicize its minutes within 21 days of any meeting.
3. The City Council shall by ordinance appropriate such funds as may be reasonably needed for the Community Assembly and districting commission to conduct their business under this Article. The commission may employ within its budget authority any necessary experts, consultants, and attorneys not employed by the City to carry out its duties as established in this Charter.
4. No later than August 1, the districting commission shall select five preliminary districting plans for a final public review and comment. The Commission shall allow a period of at least 30 days for public review and comment of preliminary districting plans.

F. Final Plan Adoption

1. No later than October 1st, the districting commission shall adopt by affirmative majority plus one vote a final districting plan from the five districting plans selected for public review and comment, which will be transferred to the City Council along with a published report that will minimally include, (a) population for every district; (b) an explanation of the criteria used in developing the plan with (1) a justification for any deviation in a district from the average district population or (2) a justification for any fracturing of an existing neighborhood council boundary between multiple council districts; (c) a map of all the districts.
2. Upon receipt of the Commission of its proposed redistricting plan, the City Council shall consider whether to adopt the proposed districting plan. Any approval of the proposed districting plan must be approved by four affirmative votes of the City Council. The City Council may not revise the proposed districting plan or adopt any plan not previously prepared by the Commission.
3. Upon adoption by the city council, the proposed districting plan shall be submitted to the clerk of the city council who shall forward the district plan to the Spokane County Auditor. The districting plan shall become effective upon filing and the districting commission shall be relieved of any further duties and disbanded.
4. If the districting commission's proposed plan is not approved by a four affirmative votes from the City Council, the proposed districting plan shall be remanded back to the districting commission to consider changes as expeditiously as possible.
5. A final plan must be adopted by the City Council by November 15 in the year of county, state and federal redistricting to accomplish city council redistricting or as otherwise provided for by state law.
6. In the event that no plan is adopted by the date established in this charter, the previously adopted districting plan shall remain in effect, so long as such existing districting plan complies with state law.

G. Modified Districting

- 1. A modified council districting plan may be established only within the fifth year of the decennial districting cycle. Should the City Council determine by five affirmative votes that consideration of a modified districting plan is warranted, including for population adjustment, a districting commission shall be established pursuant to the provisions of this charter section. The districting commission shall follow the same process for a modified redistricting plan as it would follow for the decennial redistricting plan.
- 2. The City shall also establish a districting commission within the fifth year of decennial districting cycle upon submission of a valid citizens petition that conforms to all requirements of the SMC and is signed by registered and qualified electors of the City equal to five percent of the number of votes cast at the last preceding general municipal election.
- 3. Land that is annexed to the City subsequent to modifications of district boundaries pursuant to a district plan shall be assigned to the city council district that is most contiguous with the annexed land. At its discretion, the city council may take legislative action to assign annexed land to a district in the event the annexed land is contiguous to more than one council district.

H. Oath of Office

Before serving on the commission every person shall take and subscribe an oath to faithfully perform the duties of that office.

I. Challenges to plan

After the plan has been adopted by the city council, any registered voter residing with the City of Spokane may file a petition with Superior Court challenging the plan. After a modification to the redistricting plan has been adopted by the city council, any registered voter may file a petition with Superior Court challenging the amended plan. The petition to Superior Court shall comply with the requirements of state law regarding judicial review of redistricting plans.

Section 4. That this ordinance be submitted to the voters of the City of Spokane for their approval or rejection at a special election to be held February 13, 2024 in conjunction with the scheduled general election, as the following proposition:

CITY OF SPOKANE
PROPOSITION NO. 1

Amendment to the City Charter Regarding City Council Redistricting Process

“Shall the Spokane City Charter be amended to implement a new City Council redistricting process requiring stricter qualifications for appointed volunteer redistricting commissioners while increasing their number and requiring equal appointments by City Council and Mayor, in addition to mandating an increase in the number of public hearings, prohibiting any modifications to redistricting maps by the City Council, and introducing an option for citizen-led redistricting as set forth in Ordinance No. C-36389?”

Yes.....
No.....

Section 5. Severability

If any provision of this charter amendment or its application to any person or circumstance is held invalid, the remainder of the amendment or the application of the provision to other persons or circumstances is not affected.

Section 6. Effective Date

This ordinance, if approved by the voters at the special election to be held on Tuesday, February 13 2024, shall take effect and be in full force upon the issuance of the certificate of election by the Spokane County Auditor’s Office.

Passed by City Council July 24, 2023
Delivered to Mayor July 28, 2023



Ordinance No. C36414

AN ORDINANCE RELATING TO PROPOSAL FILE Z23-112COMP, AMENDING CHAPTER 3, LAND USE, AND THE GLOSSARY OF THE COMPREHENSIVE PLAN WITH THE GOAL OF INCORPORATING AND ACCOMMODATING MIDDLE HOUSING TYPES IN ALL RESIDENTIAL AREAS OF THE CITY AND IMPROVING THE OVERALL IMPLEMENTATION AND EFFECTIVENESS OF VISION, VALUES, AND POLICIES OF THE CHAPTER.

WHEREAS, RCW 36.70A.600(1) encourages the City to take a number of actions in order to increase its residential building capacity and authorized the City to adopt a housing action plan (the "HAP"); and

WHEREAS, Council Resolution RES 2021-0062 adopted the HAP as a guide for future housing planning, policy development, and regulatory/programmatic implementation measures that increase housing options for people of all incomes in the City; and

WHEREAS, the Mayor's proclamation of July 26, 2021, also directed the City to expand housing options in the city, including changes to codes and plans to allow more housing types in all areas in the city; and

WHEREAS, the Spokane City Council adopted interim zoning ordinance C36232 (2022), making immediate changes to the City's Municipal Code to allow development of middle housing types everywhere and calling on the City to evaluate "whether to make these measures permanent;" and

WHEREAS, the Planning & Economic Development Department has undertaken an extensive and in-depth review and exploration of the interim ordinance, including its effectiveness and success, and has developed the proposal to incorporate certain changes to Chapter 3, Land Use, supporting greater housing choice and enhancing certain policies and standards envisioned by the Comprehensive Plan as a first step towards making the effects of the interim ordinance permanent, while also incorporating lessons learned during the tenure of the interim ordinance; and

WHEREAS, the preparation of the proposal has included a robust public participation plan, commensurate with RCW 36.70A.140 and as requested by Section 4 of the interim ordinance (C36232); and

WHEREAS, during preparation of the proposal, the State has passed House Bill 1110 (2023-24) which among other things, requires Cities (including Spokane) to increase middle housing in areas traditionally dedicated to single-family detached houses, requirements with which the proposal substantially complies; and

WHEREAS, the proposal seeks to amend the Vision and Values; policies LU 1.3, LU 1.4, LU 3.6, and LU 5.5; residential land use names and descriptions, and various other minor amendments throughout Chapter 3 and the Glossary of the Comprehensive Plan; and

WHEREAS, the proposal brings the Comprehensive Plan into compliance with Section 3 of House Bill 1110 (2023-24); and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on April 18, 2023; and

WHEREAS, staff requested comments from agencies and departments on April 17, 2023, and a public comment period ran from May 8, 2023 to June 7, 2023; and

WHEREAS, the Spokane Plan Commission held workshops during the public comment period to study the proposal on May 10 and May 24, 2023, commensurate with the requirements of SMC 17G.020.060.B.5; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on June 12, 2023, for the amendment to the Comprehensive Plan, the comment period for which ended on June 27, 2023; and

WHEREAS, a staff report for the proposal reviewing all the criteria relevant to consideration of the proposal was published on June 12, 2023 and sent to all interested parties and the Plan Commission; and

WHEREAS, notice of the Plan Commission Hearing and SEPA Determination for the proposal was published online and in the Spokesman Review on June 14 and June 21, 2023; and

WHEREAS, the Spokane Plan Commission held a public hearing, including the taking of public testimony, on June 28, 2023, during which the public record was closed; and

WHEREAS, the Spokane Plan Commission found that the proposal is consistent with and implements the Comprehensive Plan; and

WHEREAS, the Spokane Plan Commission found that the proposal meets the final review criteria for Comprehensive Plan Amendments delineated in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 9 to 0 to recommend approval of the proposal, conditioned upon three distinct changes to the proposal: (1) changing the word “churches” to “places of worship,” (2) changing the term “Residential Increased” to “Residential Plus,” and (3) amending the text of policy LU 5.5, “Compatible and Complementary Development”; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

1. Approval of the Proposal. Proposal Z23-112COMP is approved.
2. Amendment of the Comprehensive Plan. Chapter 3, Land Use, of the Comprehensive Plan is amended as shown in Exhibit 1 of this Ordinance.
3. Amendment of the Comprehensive Plan Glossary. The Comprehensive Plan Glossary is amended as shown in Exhibit 2 of this Ordinance.
4. Amendment of Map LU-1, Land Use Plan Map. Map LU-1 of the Comprehensive Plan, the Land Use Plan Map, is amended to rename all residential land use plan map designations as follows:

Previous Land Use Designation	Revised Land Use Designation
“Residential 4-10”	“Residential Low”
“Residential 10-20”	“Residential Plus”
“Residential 15-30”	“Residential Moderate”
“Residential 15+”	“Residential High”

**Passed by City Council July 31, 2023
Delivered to Mayor August 4, 2023**

ORDINANCE NO. C36415

An ordinance relating to revenue from cannabis sales, creating a special revenue fund in Article II of Chapter 07.08 of the Spokane Municipal Code, and enacting new section 07.08.159 of the Spokane Municipal Code.

WHEREAS, the City of Spokane currently receives a portion of revenues derived from the statewide sales of cannabis pursuant to RCW 69.50.540(2)(g), which revenues are paid to the City on a quarterly basis; and

WHEREAS, historically revenues received by the City of Spokane under RCW 69.50.540 have increased steadily since the legalization of cannabis sales in Washington in 2012, and are expected to remain a stable and increasing source of revenue to the City for the indefinite future; and

WHEREAS, the City of Spokane currently allocates revenues from cannabis sales directly to the general fund, where it is appropriated from the general fund to the Spokane Police Department; and

WHEREAS, the City of Spokane desires that revenues received under RCW 69.59.540 be directed to a special revenue account in Article II of Section 07.08 of the Spokane Municipal Code effective on January 1, 2024, and appropriated from said special revenue account to suitable programs and purposes relating to drug abuse prevention, education and general enforcement to several City departments operating such programs, including but not limited to the Spokane Police Department and the Spokane Opioid Abatement Council, as well as toward historical general fund purposes.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That there are adopted new section 07.08.159 to chapter 07.08 of the Spokane Municipal Code to read as follows:

Section 10.08.159 Cannabis Special Revenue Fund

- A. Effective January 1, 2024, there is established a special revenue fund entitled the "Cannabis Special Revenue Fund" into which shall be paid all funds received by the City pursuant to RCW 69.50.540.
- B. As provided in the annual budget, the "Cannabis Special Revenue Fund" is appropriated as follows:
- No less than \$500,000 shall be appropriated on an annual basis to the general fund for support of the Spokane Police Department; and
 - The balance of the Cannabis Special Revenue Fund shall be appropriated to provide for drug abuse prevention, education and general drug enforcement to several City departments operating such programs, including but not limited to the Spokane Police Department, and the Opioid Abatement Council established under chapter 04.39 of the Spokane Municipal Code
- C. The city council may also provide for additional revenues to be paid into Cannabis Special Revenue Fund from time to time from any available funds of the City.

Passed by City Council July 31, 2023
Delivered to Mayor August 4, 2023

ORDINANCE NO. C36416

An ordinance renaming a portion of West Dean Avenue from Howard Street to Washington Street to "Joe Albi Way."

WHEREAS, a roadway name shall be established or changed by Ordinance upon recommendation of the City Plan Commission, pursuant to the Spokane Municipal Code - Chapter 17D.050A; and

WHEREAS, Spokane School District proposes this change in honor of Joe Albi and his many years of dedicated advocacy for youth sports in Spokane, and

WHEREAS, the Spokane School District Board of Directors has put forward Resolution No. 2023-05 in favor of the change, and

WHEREAS, the Spokane Public Facilities District has shared a letter in support of the change, and

WHEREAS, the City Plan Commission held a workshop on June 14, 2023, a public hearing on June 28, 2023 to obtain public comments on the proposed street re-naming, after which the Plan Commission closed public testimony, and voted 8 to 0* to recommend approval of the name change to the Spokane City Council.

NOW, THEREFORE, the City of Spokane does ordain:

That W. Dean Avenue, extending from Howard Street to the west and Washington Street to the east, shall be re-named "Joe Albi Way."

*With 1 abstention

Passed by City Council July 31, 2023
Delivered to Mayor August 4, 2023

Executive Orders

CITY OF SPOKANE
 EXECUTIVE ORDER

EO 2023-0002
 LGL 2023-0022

TITLE: EXECUTIVE ORDER COMMITTING CITY LEADERSHIP AND STAFF SUPPORT TO THE SPOKANE REGIONAL COLLABORATIVE WITH THE INTENT OF CREATING A REGIONAL AUTHORITY

EFFECTIVE DATE: August 1, 2023

REVISION DATE IF APPLICABLE:

WHEREAS, establishing a regional collaborative is the next of evolution of Spokane Mayor Nadine Woodward's plans to address homelessness released in 2020 and 2022; and

WHEREAS, in July 2020, during the early months of the pandemic, Mayor Woodward's initial plan included partnering regionally to meet existing and emerging health and safety needs; prioritizing 6-month needs for moving 100 individuals to accommodate social distancing; improving the Cannon Street shelter to convert it from seasonal to year-round use with overnight space and services; establishing a service-intensive bridge model for transitional space; and collaborating on the opening of a shelter specifically for young adults ages 18-24; and

WHEREAS, in April 2022, Mayor Woodward engaged community and statewide stakeholders, including former Governor Christine Gregoire, over many months to update her plan to address homelessness in Spokane, known as Spokane's Homelessness Plan 2.0; and

WHEREAS, the Homelessness Plan 2.0 was based on a vision statement for "A regional framework of community expectations for behavior that builds from successes with youth, families, and veterans and prioritizes civility, prevention, efficient use of taxpayer resources, collaboration, outcomes, and universal accountability for behavior of the individuals, neighborhoods, and entities of a vibrant, clean, and safe community in a way that respects and values everyone"; and

WHEREAS, the Homelessness Plan 2.0 was further based on the statement from former Governor Gregoire that, "This is not a partisan issue. It's not a political issue. It's a human issue" and the statement from local organization Hello for Good that, "Homelessness has been over-politicized in Spokane to the detriment of potential solutions"; and

WHEREAS, the Homelessness Plan 2.0 follows as an overarching strategy to "Work collaboratively to build trust among regional partners, grow from areas of strength, and scale the solution based on successes to make best use of available resources"; and

WHEREAS, the Homelessness Plan 2.0 has eight strategies: Get individuals emergency housed; Provide on-demand services; Coordinate resources; Know them by name; Maximize case management effectiveness; Deliver transparency and accountability to retain buy-in; Create more housing inventory; and Expect compassionate accountability; and

WHEREAS, the "Chronic Homelessness: A Crossroad" report published by former Governor Gregoire found the annual impact of inaction for the chronically homeless individual to be a 20-year-plus life expectancy reduction, \$60,000 direct cost of emergency services, \$25,000 cost to the community in property valuation, tourism, parks access, property damage, public safety, and deteriorating trust, and \$12,000 cost to the economy for a total of \$90,000 plus per individual; and

WHEREAS, the City of Spokane, in March 2023, entered into through legislative action by the City Council a due diligence period to gather input and evaluate the options of creating a Spokane Regional Authority for addressing homelessness; and

WHEREAS, the City of Spokane joined Spokane County and the cities of Spokane Valley, Medical Lake, Airway Heights, and Cheney and later joined by the City of Liberty Lake in support of that effort; and

WHEREAS, the Spokane Regional Collaborative (SRC), comprised of principles Gavin Cooley, Theresa Sanders, and Rick Romero, agreed to donate their time and services to complete the 90-day due diligence work; and

WHEREAS, the 90-day due diligence work was completed by SRC on June 28, 2023 with the presentation of a set of recommendations and draft legal documents for the creation of a Spokane Regional Authority for Homeless, Housing, Health, and Safety; and

WHEREAS, the City of Spokane has determined that advancing a joint and cooperative undertaking to coordinate services within an equitable operational framework will enable and facilitate joint planning, program funding and establishing standards for and accountability of programs, thereby improving the delivery of homelessness, affordable housing and behavioral health services and enhancing outcomes for those receiving such services in Spokane County; and

WHEREAS, the City of Spokane desires to delve further into the details of funding, staffing, contracts and governance, in order to execute and/or enhance the legal documents that have been provided by SRC; and

WHEREAS, the City of Spokane commits to the continued services of SRC to work directly with City leadership and staff during the period of August 1, 2023 through October 15, 2023 with the intent of executing said legal documents to create the Regional Authority;

NOW, THEREFORE, Mayor Woodward hereby offers the following leadership and supports and directs City staff to accomplish the same:

- A. Access to and full support from leadership and staff as reasonably practicable from relevant departments and divisions related to this Executive Order.

- B. Access to the appropriate data systems and full support as reasonably practicable of the staff relevant to homelessness, affordable housing and behavioral health related to this Executive Order.
- C. Access and full support as reasonably practicable from the appropriate accounting staff relevant to all funding identified in Section No. 5 of the draft Interlocal Agreement (ILA) proposed by SRC on June 28, 2023.
- D. Access and full support as reasonably practicable from the appropriate legal staff relevant to the contracts referenced in Section No. 5 of the draft ILA proposed by SRC on June 28, 2023.
- E. Continuation of the Elected and Leadership Committee that has been convening during the 90-day due diligence period, which will continue meeting every other Thursday until execution of the legal documents to create the Regional Authority.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

GARDENER II SPN 687 PROMOTIONAL ENTRY

DATE OPEN: Monday, August 7, 2023

DATE CLOSED: Monday, August 21, 2023

SALARY: \$45,539.28 annual salary, payable bi-weekly, to a maximum of \$71,534.88

DESCRIPTION:

Performs skilled and/or minor supervisory work in the propagation, cultivation and care of trees, shrubs, and greenhouse plants.

DUTIES:

- Performs journey-level gardening work with responsibilities for a major gardening area; coordinates with other gardeners to maintain other gardens in the City Parks Department.
- Sods, over seeds, thatches, and aerates turf.
- Irrigates turf, plant beds, trees, and shrubs. Repairs and modifies irrigation equipment and irrigation systems.
- Applies pesticides and fertilizers using both spray equipment and mechanical spreaders.
- Edges flower beds and paths, using power edgers and line trimmers.
- Mows turf using push and riding mowers.
- Seeds, plants, and transplants annuals, perennials, roses, shrubs, and trees.
- Weeds, rakes, and cultivates flower/shrub beds and paths.
- Digs, cleans, and stores tubers.
- Assembles flats, repairs tools, paints stakes, signs, and benches.
- Prunes and shears small deciduous trees, shrubs, and evergreens.
- Maintains water features such as fountains and pools.
- May supervise a Gardener I and/or small groups of part-time workers performing manual work of a similar nature.
- Maintains and operates greenhouse facilities and equipment.
- Answers visitors' questions regarding plant names, characteristics, and care.
- Operates pickup truck, hand and power tools, and related equipment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements

- *Experience:* Completion of at least two years of service with the City in the classification of Gardener I.
- Licenses:
 - Applicants must possess a Public Pesticide Operator's license.
 - Applicants must possess a valid driver's license.

NOTE: Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements, pursuant to Rule VI Section 5 of the Civil Service Rules.

Open Entry Requirements

- *Experience:* Completion of five years of full-time experience in the propagation and/or maintenance of flowers, plants, turf, and trees, in a large-scale greenhouse, nursery, park, grounds, or garden environment.
- *Substitution:* An associate degree in Horticulture may substitute for up to two years of the experience requirement.
- Licenses:
 - Applicants must possess a Public Pesticide Operator's license.
 - Applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a training and experience evaluation, multiple-choice test, and PAR with weights assigned as follows:

- T&E 28%
- Multiple-choice Test 52%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online, at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, August 24, 2023
- Test Time: 2:00 p.m.
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1.5 Hours

The examination may include such subjects as:

- Flowers, Plants and Trees
- Soils and Plant Nutrients
- Pests, Diseases and Weeds
- Public Relations
- Supervision

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

PARK CARETAKER SPN 692
OPEN ENTRY

DATE OPEN: Monday, August 7, 2023

DATE CLOSED: Monday, August 21, 2023

SALARY: \$41,665.60 annual salary, payable bi-weekly, to a maximum of \$64,623.60

DESCRIPTION:

Performs routine maintenance work in one or more municipal parks during the summer season and general laboring tasks during the cool season.

DUTIES:Summer Season in Parks or Parkways

- Waters, edges, and mows turf.
- Trims shrubbery, and weeds.
- Waters flower beds.
- Cleans tools, tool houses, and rest rooms.
- Removes litter and refuse.
- Assists the public at park picnic areas.
- Moves and arranges tables and benches, and cleans picnic areas.
- Checks the condition of facilities, and notifies the supervisor of equipment, fences, backstops, etc., in need of repair.
- Instructs and directs the work of helpers when assigned.
- Operates light trucks, small tractors, power and hand tools, and non-motorized pesticide application equipment (for use with non-regulated pesticides) as required.
- Performs related work as required.

Cool Season on a Labor Crew

- Cuts and cleans brush and trash from park areas.
- Clears and cleans roadways and walkways of snow and trash.
- Applies deicer or sand to walkways and parking lots.
- Rakes and picks up leaves and pine needles.

- Helps paint and repair benches, tables, and other park equipment, and assists various craft specialists.
- Maintains ball diamonds and buildings.
- Operates light trucks, small tractors, power and hand tools as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in grounds work or park maintenance.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

Multiple-choice examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start date and will expire at 4:00 p.m. on the due date as listed below. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).

- Applicants who apply and meet the minimum qualifications between Monday, August 7, 2023, and Monday, August 21, 2023, will test Thursday, August 24, 2023, through Tuesday, August 29, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Grounds Work/Park Maintenance
- Interpersonal Skills
- Safety
- Tools
- Equipment
- Materials

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

PARK CARETAKER SPN 692
PROMOTIONAL

DATE OPEN: Monday, August 7, 2023

DATE CLOSED: Monday, August 21, 2023

SALARY: \$41,665.60 annual salary, payable bi-weekly, to a maximum of \$64,623.60

DESCRIPTION:

Performs routine maintenance work in one or more municipal parks during the summer season and general laboring tasks during the cool season.

DUTIES:

Summer Season in Parks or Parkways

- Waters, edges, and mows turf.
- Trims shrubbery, and weeds.
- Waters flower beds.
- Cleans tools, tool houses, and rest rooms.
- Removes litter and refuse.
- Assists the public at park picnic areas.
- Moves and arranges tables and benches and cleans picnic areas.
- Checks the condition of facilities, and notifies the supervisor of equipment, fences, backstops, etc., in need of repair.
- Instructs and directs the work of helpers when assigned.
- Operates light trucks, small tractors, power and hand tools, and non-motorized pesticide application equipment (for use with non-regulated pesticides) as required.
- Performs related work as required.

Cool Season on a Labor Crew

- Cuts and cleans brush and trash from park areas.
- Clears and cleans roadways and walkways of snow and trash.
- Applies deicer or sand to walkways and parking lots.
- Rakes and picks up leaves and pine needles.
- Helps paint and repair benches, tables, and other park equipment, and assists various craft specialists.
- Maintains ball diamonds and buildings.
- Operates light trucks, small tractors, power and hand tools as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* One year of experience in grounds work or park maintenance.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test and promotional evaluation, with weights assigned as follows:

- Multiple-choice Test 80%
- PAR 20%

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date: Thursday, August 24, 2023
- Test Time: 10:00 AM
- Test Location: Civil Service Test Room, 4th Floor, City Hall
- Approximate Duration of Exam: 1 Hour

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

The examination may include such subjects as:

- Grounds Work/Park Maintenance
- Interpersonal Skills
- Safety
- Tools
- Equipment
- Materials

TO APPLY:

An application is required for applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of August 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

**REQUEST FOR QUALIFICATIONS
CITY OF SPOKANE
RFQ – PACIFIC GREENWAY REQUEST FOR QUALIFICATIONS
Engineering Services**

City of Spokane Engineering Services is requesting Statement of Qualifications for pre-design and design for the proposed Pacific Avenue Greenway.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Mark Serbousek at mmserbousek@spokanecity.org.

SOQs conforming to the RFQ requirements must be electronically submitted to Mark Serbousek no later than 1:00 p.m. on September 1, 2023.

Proposals shall be submitted via email to mmserbousek@spokanecity.org. The email shall include subject line "SOQ – Pacific Avenue Greenway".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email mmserbousek@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish: August 9 & 16, 2023

**REQUEST FOR QUALIFICATIONS
CITY OF SPOKANE
RFQ – CHESTNUT STREET BRIDGE SCOUR MITIGATION REQUEST FOR QUALIFICATIONS
Engineering Services**

City of Spokane Engineering Services is requesting Statement of Qualifications for Chestnut Street Bridge Scour Mitigation.

The Request for Qualifications document is available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Mark Serbousek at mmserbousek@spokanecity.org.

SOQs conforming to the RFQ requirements must be electronically submitted to Mark Serbousek no later than 1:00 p.m. on September 1, 2023.

Proposals shall be submitted via email to mmserbousek@spokanecity.org. The email shall include subject line "SOQ – Chestnut Bridge Scour Mitigation".

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email mmserbousek@spokanecity.org, and an FTP link will be provided.

City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statement of qualifications shall remain the property of City of Spokane and shall not be returned.

Publish August: 9 & 16, 2023

**2023 Residential Chip Seal
Engineering Services File No. 2023043**

This project consists of the construction of approximately 83,000 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. August 21, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: August 2, 9 & 16, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Facility System & Structure Condition Assessments

City of Spokane Facilities Department

RFQu #5945-23

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, AUGUST 21, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for Addenda posting or other communication via email. Registration is free.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, AUGUST 21, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist,
City of Spokane Purchasing & Contracts

Publish: August 2 & 9, 2023

HVAC CONTROL SYSTEM INSTALL/REPLACE AND MAINTENANCE – As Needed - Public Works

Facility Facilities Management Department,

PW ITB 5954-23

Description: The City of Spokane, through its Facility Facilities Management Department, is soliciting electronic bids for a Contractor certified by equipment manufacturers as authorized and trained personnel for the design, supply, installation, commissioning, maintenance, troubleshooting, support, and training of spec'd HVAC controllers, actuators, sensor, communication equipment, and building automation system control software. HVAC Systems, Hardware, and Software are not part of Bid PW ITB 5954-23. City-provided HVAC systems, Hardware, and Software will be provided to the awarded Contractor of PW ITB 5954-23. A separate bid (ITB 5956-23) will be issued that will result in Master Value Blanket Order Contract for the as-needed, purchase of HVAC items that City will procure against, to enable the City to provide HVAC Systems, Hardware, and Software to the awarded Contractor of PW ITB 5954-23.

MULTIPLE AWARDS: Two (2) four-year contract awards will result from this bid. A Public Works Contract for HVAC Install/Replace, and a Public Works Maintenance Contract for HVAC On-Call As-Needed.

Awarded Contractor for the Public Works Contract for HVAC Install/Replace shall furnish, at its sole expense, a performance bond equal to one hundred percent (100%) of the estimated annual contract price of \$1,200,000 contract price.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, AUGUST 28, 2023, for HVAC Control System Install/Replace and Maintenance – As Needed – Public Works. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on MONDAY, AUGUST 28, 2023. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: August 9 & 16, 2023

HVAC Item – As-Needed Brand: Alerton —No Or-Equals— Value Blanket

Facility Facilities Management Department,

ITB 5956-23

Description: The City of Spokane, through its Facility Facilities Management Department, is soliciting electronic bids for suppliers who have a proven ability to provide spec'd HVAC items - As Needed.

Resulting Contract will result in a four-year Value Blanket Order, with no renewal options, for various City Departments to procure spec'd HVAC Systems, Hardware, and Software – As Needed. The City will provide procured items to a City awarded Contractor, who is certified by equipment manufacturers as authorized and trained personnel for installation spec's items, therefore, the awarded vendor, will need to confirm warranty will not be impacted. Payment will be made only for quantities actually ordered, delivered, and accepted. Annual Spend is estimated at \$300,000 more or less, for an estimated total amount of \$1,200,000.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, AUGUST 28, 2023, for HVAC Control System Install/Replace and Maintenance – As Needed – Public Works. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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Rick Rinderle
City of Spokane Purchasing

Publish August 9 & 16, 2023
