



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

MAY 10, 2023

Issue 19



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, May 1, 2023

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle (participating virtually by phone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Assistant City Attorney Mike Piccolo; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the May 1, 2023, Current Agenda for changes.

Suspension of Council Rules

Motion by Council Member Stratton, seconded by Council Member Kinnear, **to suspend** the Council Rules for the purposes of adding items to tonight's Legislative Agenda; **carried 7-0.**

Addition of Consent Agenda Items (OPR 2022-0351, OPR 2022-0449, OPR 2022-0450), OPR 2022-0451, and OPR 2023-0473)

Motion by Council Member Stratton, seconded by Council Member Kinnear, **to add** the following items to tonight's Consent Agenda; **carried 7-0:**

- Award of Eviction Rent Assistance 2 funds from the Washington State Department of Commerce to GOECKO, Inc, dba FORWARD (formerly known as LiveStories)—additional \$335,295.94. (Relates to Special Budget Ordinance C36384) (OPR 2022-0351) (Council Sponsors: Council President Beggs and Council Member Kinnear)
- Award additional Department of Commerce Eviction Rent Assistance Program 2.0 funds to continue to prevent evictions by paying rental and utility arrears, current and future rent, and other costs to:
 - the Carl Maxey Center—additional \$150,000. (OPR 2022-0449)
 - Family Promise of Spokane—additional \$100,000. (OPR 2022-0450)
 - GOECKO, Inc, dba FORWARD (formerly known as LiveStories)—additional \$1,750,000. (OPR 2022-0451)
 (Relate to Special Budget Ordinance C36385) (Council Sponsors: Council President Beggs and Council Member Kinnear)
- Interlocal Agreement with Washington State Department of Transportation (WSDOT) to reimburse WSDOT for conduit under Wellesley Avenue along the section of Wellesley that is the underpass for the North-South Freeway—estimated \$148,585 (plus tax). (OPR 2023-0473) (Council Sponsor: Council Member Kinnear)

Addition of Special Budget Ordinances C36382, C36384, and C36385

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** Special Budget Ordinances C36382 (accepting FEMA FY 21 Fire Prevention & Safety grant), C36384 (arising from the need to prevent evictions by paying past-due and future housing expenses – ERA2), and C36385 (arising from the need to prevent evictions by paying past-due and future housing expenses – ERAP 2.0) to tonight's Legislative Agenda; **carried 7-0.**

Letter to Michelle Weatherly at the Washington State Department of Health (CPR 2023-0016) (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** the City Council letter to Michelle Weatherly at the Washington State Department of Health circulated by Policy Advisor Chris Wright to tonight's agenda under "Special Considerations" (thereby moving the matter forward from the May 8, 2023, Agenda); **carried 7-0.**

First Reading Ordinance C36386

Motion by Council Member Kinnear, seconded by Council Member Zappone, **to add** Ordinance C36386—concerning the unauthorized use and possession of controlled substance, counterfeit substance or legend drugs—to tonight's Legislative Agenda for first reading and final reading on May 8, 2023; **carried 7-0.** (Clerical Note: Ordinance C36386 contains an emergency clause and will be placed under "Emergency Ordinances" on the May 8, 2023, Agenda.)

First Reading Ordinance C36379

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** First Reading Ordinance C36379—concerning loitering for the purposes of drug-related activity and the unauthorized use of controlled substances in public places—with a version circulated earlier today; **rejected 2-5.**

Motion by Council Member Zappone, seconded by Council Member Wilkerson, **to defer indefinitely** First Reading Ordinance C36379; **carried 5-2.**

Consideration of Mayoral Veto of Ordinance C36373

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to add** consideration of Mayoral Veto of Ordinance C36373—establishing requirements for unallocated reserve balances within the General Fund—to tonight's agenda; **carried 7-0.**

Advance Agenda Review

The City Council received an overview from staff on the May 8, 2023, Advance Agenda items.

New Access Agreement – Dwight Merkel Sports Complex (OPR 2023-0472) (Council Sponsor: Council Member Stratton)
Dave Steele of Facilities Management provided a briefing on the New Access Agreement allowing for the continuation of access to an existing cell tower near the Dwight Merkel Sports Complex. He noted a final updated property description will be in the Council's packet next week.

Special Considerations – City Council Letter to Michelle Weatherly at the Washington State Department of Health (CPR 2023-0016) (Council Sponsors: Council President Beggs and Council Member Wilkerson)

This item was added to the City Council's May 1, 2023, Legislative Agenda – see Council action above under "Current Agenda Review."

Action to Approve May 8, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the May 8, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to accept** the May 8, 2023, Advance Agenda, as modified; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 4:47 p.m. No Executive Session was held. The City Council reconvened at 6:06 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle (participating by phone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Elizabeth Marlin read the poem "Squad Car 222."

There were no **Council Committee Reports.**

MAYORAL PROCLAMATION

May 1-7, 2023 *Elk's National Youth Week*

Council Member Cathcart read the proclamation. Marc Allen accepted the proclamation.

The Mayoral proclamation is attached to these minutes for reference.

COMMUNITY REPORT**Latinos en Spokane**

Jennifer Mesa, Executive Director of Latinos en Spokane, along with Luna Gutierrez, Program Manager, and Andre Sanchez, Market Manager, provided a community report on Latinos en Spokane and what the organization has been up to for the past two years. Latinos en Spokane is a 501(c)3 non-profit organization in Spokane on Maxwell and Monroe. Latinos en Spokane's vision is: "Lead the fight for systemic change, racial justice, health and wealth, to empower Latinos, immigrants and marginalized communities of Eastern Washington." Its mission: "We lead our work by providing wrap-around services, building cultural landscape, supporting entrepreneurs, organizing our community, and creating policies for justice and inclusion."

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

OPEN FORUM

Council President reviewed the rules for Open Forum. The following individuals spoke during the Open Forum:

- Rick Bocook
- Earl Moore
- Sheila Leslie
- Antone Vellone
- Glen Larson

Dave M was signed up to speak by telephone. Council discussion was held on whether to allow Dave M to speak as he does not wish to provide his last name. Council Rules provide that speakers need to state their first and last name. Dave M. indicated he would like to speak for two minutes from this week and two minutes from last week. Council President Beggs ruled Dave M out of order. The following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to challenge** the ruling of the chair; **rejected 2-5**.

The following additional individuals spoke during the Open Forum:

- Tina Sullivan
- Scott Ward
- Sunshine Wigen
- Crystle Burgett
- Alexis Tonasket
- Will Hulings
- Tanya Comstock
- Justice Forral
- Zachary McGuckin

CONSENT AGENDA

Subsequent to public testimony from one individual and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Contracts with Northwest Development Group LLC dba Guardian Roofing & Exteriors for the roof replacements at:

- a. Fire Station 16—\$54,537.06 (incl. tax). (OPR 2023-0443 / RFB 23-020)
- b. Fire Station 17—\$54,537.06 (incl. tax). (OPR 2023-0444 / RFB 23-021)

(Council Sponsors: Council Members Kinnear and Cathcart)

Public Works Contract with McClintock & Turk, Inc. (Spokane) for the Nelson Facility Compressed Natural Gas Fuel System Expansion Project from May 15, 2023, through December 31, 2023—\$195,451.30 (plus tax, if applicable). Includes a 10% administrative reserve. (OPR 2023-0445 / PW ITB 5851-23) (Council Sponsor: Council Member Wilkerson)

In partnership with the Water Department, the Facilities Department has a new Site Lease Agreement with the Dish Network for the water tower located at 3220 South Lamonte Street, which will provide additional customer service capabilities for the Dish Network—\$38,400 Revenue. (OPR 2022-0348) (Council Sponsor: Council Member Stratton)

Contract Amendment with Transblue (Monroe, WA) for landscaping and snow and ice removal at the Intermodal Facility—additional \$52,888 (incl. tax) due to heavier-than-usual winter snow. (OPR 2022-0844) (Council Sponsor: Council Member Stratton)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through April 21, 2023, total \$14,517,129.76 (Check Nos.: 593626-115563; ACH Nos.: 115236-115563), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$14,085,362.19. (CPR 2023-0002)

City Council Meeting Minutes: April 10, April 17, April 24, and April 27, 2023. (CPR 2023-0013)

Award of Eviction Rent Assistance 2 funds from the Washington State Department of Commerce to GOECKO, Inc, dba FORWARD (formerly known as LiveStories)—additional \$335,295.94. (Relates to Special Budget Ordinance C36384) (OPR 2022-0351) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Award additional Department of Commerce Eviction Rent Assistance Program 2.0 funds to continue to prevent evictions by paying rental and utility arrears, current and future rent, and other costs to:

- b. Family Promise of Spokane—additional \$100,000. (OPR 2022-0450)
- c. GOECKO, Inc, dba FORWARD (formerly known as LiveStories)—additional \$1,750,000. (OPR 2022-0451)

[Note: Item “a” (Carl Maxey Center) was taken separately – see action below.]

(Relate to Special Budget Ordinance C36385) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Interlocal Agreement with Washington State Department of Transportation (WSDOT) to reimburse WSDOT for conduit under Wellesley Avenue along the section of Wellesley that is the underpass for the North-South Freeway—estimated \$148,585 (plus tax). (OPR 2023-0473) (Council Sponsor: Council Member Kinnear)

Additional Department of Commerce Eviction Rent Assistance Program 2.0 Funds - Carl Maxey Center (OPR 2022-0449) (taken separately) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Upon 6-0 Voice Vote (Council Member Wilkerson abstaining), the City Council approved Award of additional Department of Commerce Eviction Rent Assistance Program 2.0 funds to the Carl Maxey Center to continue to prevent evictions by paying rental and utility arrears, current and future rent, and other costs—additional \$150,000.

Acknowledgement of Troop 304

Council President Beggs acknowledged and recognized in the audience Boy Scout Troop 304 (Spokane South Hill).

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36382 (Council Sponsors: Council Members Wilkerson and Zappone)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36382** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C36382 Fire Miscellaneous Grants Fund

1) Increase revenue by \$38,907.

A) Of the increased revenue, \$38,907 is provided by FEMA's FY21 Fire Prevention & Safety grant.

2) Increase appropriation by \$38,907.

B) Of the increased appropriation, \$38,907 is provided solely for supplies.

(This action arises from the need to accept the FEMA FY21 Fire Prevention & Safety grant.)

Ayes: Beggs, Bingle (voting "aye" via telephone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinances C36384 and C36385

After an opportunity for public testimony, with one individual speaking, and the opportunity for Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed** the following Special Budget Ordinances amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C36384 Emergency Rental Assistance Grant Fund

1) Increase revenue by \$335,296

A) Of the increased revenue, \$335,296 is provided by the United States Department of the Treasury (DOT) Emergency Rental Assistance 2 (ERA2) solely to be used to prevent evictions by paying rental arrears, current due rent, future rent, utilities, and home energy costs in response to the COVID-19 pandemic.

2) Increase appropriation by \$335,296

A) Of the increased appropriation, \$335,296 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

(This action arises from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need.) (Relates to OPR 2022-0351 under the Consent Agenda)

ORD C36385 Human Services Grants Fund

1) Increase revenue by \$2,000,000

A) Of the increased revenue, \$2,000,000 is provided by the Washington State Department of Commerce (DOC) Eviction Rent Assistance Program (ERAP) 2.0 solely to be used to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.

2) Increase appropriation by \$2,000,000

A) Of the increased appropriation, \$2,000,000 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

(This action arises from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need.)

Ayes: Beggs, Bingle (voting "aye" via telephone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

For Council action on First Reading Ordinance C36379, see section of minutes under 3:30 p.m. Briefing Session.

First Reading Ordinance C36386

The following Ordinance was read for the first time, with further action deferred. Council commentary was held, and public testimony was received.

ORD C35386 Concerning the unauthorized use and possession of controlled substances, counterfeit substances or legend drugs, and creating a new Chapter 10.76 of the Spokane Municipal Code; and declaring an emergency.

SPECIAL CONSIDERATIONS

City Council Consideration of Mayoral Veto of Ordinance C36373 (Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)

The Spokane City Council considered the Mayoral Veto of Ordinance C36373 establishing requirements for unallocated reserve balances within the General Fund; enacting new sections 07.14.030 and 07.14.040 of the Spokane Municipal Code. No public testimony was allowed on this matter. After Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **approved to override** the Mayoral veto of Ordinance C36373 establishing requirements for unallocated reserve balances within the General Fund; enacting new sections 07.14.030 and 07.14.040 of the Spokane Municipal Code.

Ayes: Beggs, Bingle (voting "aye" via telephone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

City Council Consideration of City Council Letter to Michelle Weatherly at the Washington State Department of Health

The Spokane City Council considered the City Council letter to Michelle Weatherly at the Washington State Department of Health regarding Spokane Regional Health District's proposed relocation of Opioid Treatment Center. After Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **approved** the City Council letter to Michelle Weatherly at the Washington State Department of Health regarding Spokane Regional Health District's proposed relocation of Opioid Treatment Center.

Ayes: Beggs, Bingle (voting "aye" via telephone), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

There were no **Hearings**.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 8:11 p.m. No Executive Session was held.

Hearing Notices

**SPOKANE CITY- COUNTY HISTORIC LANDMARKS AGENDA
5/17/2023
City Council Briefing Center, Lower Level & Webex
808 W. Spokane Fall Blvd.**

- I. Public Hearing: 3:00 P.M.
A. Special Valuation Application (per SMC 17D.100.310):
 1. 5th Avenue Flats – 519 W 5th Avenue
 2. Leland Hotel – 221 W Riverside Avenue

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link:

<https://bit.ly/3KMEif7>

To participate by phone

Dial: 1-408-418-9388
 Enter # when prompted for an attendee ID: 2485 759 6416
 Password: 783EPyJQvJh

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General Notices

**REGULAR MEETING NOTICE/AGENDA
THE CIVIL SERVICE COMMISSION
9:30 A.M. – MAY 16, 2023**

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on May 16, 2023, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, May 15, 2023) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 14th day of December 2022.

AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
9:30 A.M May 16, 2023
CITY HALL – CITY COUNCIL CHAMBERS
LOWER LEVEL CITY HALL
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. CALL TO ORDER/ROLL CALL
2. **APPROVAL OF MINUTES**
 - a. March 21, 2023 Minutes
3. CHIEF EXAMINER UPDATE
4. **NEW BUSINESS**
 - a. Resolution 2023-02: Classification Actions
5. OTHER BUSINESS
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or dmoos@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

MAYORAL VETO MESSAGE REGARDING ORDINANCE C36373



Mayor Nadine Woodward

RECEIVED
APR 27 2023
CITY CLERK'S OFFICE

Council President Beggs and Councilmembers,

I am vetoing Ordinance C36373. I can support much of this ordinance, the added communication, and hopefully smoother process that will result. However, there are aspects of the legislation that operationally will be extremely difficult to comply with and will put added strain on the Finance department that is already understaffed and overworked. I am requesting the following changes:

1. Under Section 07.14.030 C.1, I am requesting that Council change the language to reflect a report during the June Committee rather than the May Finance and Administration Committee. The deadline for accounting to get all of the year end numbers is April 30th, which means the CFO will have only two weeks to put together the report. With the current timeline requested by Council, necessary and important work in the Finance Department will have to be put on hold to comply with this measure. Simply pushing this date to June will make this ordinance work operationally.
2. Secondly, I am requesting that Section 07.14.030 C.3 be struck from the bill entirely. This provision is unnecessary, and if there are issues with the current year budget, we will collaborate with Council on the best path forward to remedy the issue.

Thank you for your consideration.

Regards,

Nadine Woodward

Mayor

The City of Choice

808 W. Spokane Falls Blvd. • Spokane, Washington 99201-3335
Phone: 509.625.6260 FAX: 509.625.6563

ORDINANCE NO. C36373

An ordinance establishing requirements for unallocated reserve balances within the General Fund; enacting new sections 07.14.030 and 07.14.040 of the Spokane Municipal Code.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 07.14 of the Spokane Municipal Code is amended to read as follows:

Chapter 07.14 Budget Process

Section 07.14.010 Deadline to Submit Estimates of Sources of Revenue

- A. In accord with the requirements of RCW 35.33.135, on the first Monday of October of each year or such earlier time as may be mutually convenient, the mayor shall provide the city council with current information on estimates of revenues from all sources as adopted in the budget for the current year, together with estimates submitted by the clerk/city budget director under RCW 35.33.051.
- B. The city council and the mayor or his designated representative shall consider the City's total anticipated financial requirements for the ensuing fiscal year, and the city council shall determine and fix by ordinance the amount to be raised by ad valorem taxes.
- C. Upon adoption of the ordinance fixing the amount of ad valorem taxes to be levied, the clerk/budget director shall certify the same to the board of county commissioners as required by RCW 84.52.020.

Section 07.14.020 Revenue Allocation to Northeast Public Development Authority

Effective January 1, 2019, seventy five percent (75%) of incremental Revenue increases from all applicable taxes collected by or on behalf of the City, to include without limitation the City's share of: 1) regular sales or use tax, 2) leasehold excise tax, 3) real and personal property tax, and 4) utility tax generated within the geographic boundaries of the Focus Area set forth in the attached Map, (Map 7.14.020-M1), will be allocated to the NEPDA. For purposes of this section "Revenue" means any incremental increases in tax revenues from properties or conducting of business originating from the location of properties within the geographic boundaries of the Focus Area. The Revenue allocation shall not apply to revenue generated within the boundaries of a tax increment finance district created prior to the effective date of this ordinance.

Section 07.14.030 Budget Monitoring and Review

- A. The Finance, Treasury and Administration Division shall provide regular, monthly, financial reports including budget-to-actual data for the General Fund and any other key fund(s), as necessary. The reports will be provided to the City Council as soon as reasonably available upon the closing of the period.
 1. As part of the regular monthly reports, a summary of the General Fund budgeted revenue and expenditures shall be provided with estimates of beginning and ending fund balance and reserves with presumptions and trends defined in the estimates.
 2. In the month following the end of a quarter's Finance and Administration Committee Meeting, the Management and Budget Department will provide a summary of potential financial or operational issues that may impact the City's overall financial position, either positively or negatively, based on analysis of actuals relative to the approved budget.
 3. In the month following the end of the quarter, the Management and Budget Department will provide proposed budget amendments as deemed appropriate based on operational activities, grant or contract awards, financial projections, or other relative information. City Council will determine which proposed budget amendments will proceed for the approval process via a special budget ordinance. The special budget ordinance will be scheduled for approval accordingly.
- B. The Finance, Treasury and Administration Division shall provide a pre-audit year-end financial report for the General Fund, and any other key fund deemed appropriate. The report will include relative fund/reserve balances for the General Fund. The report will be provided to the City Council as soon as reasonable and reliable financial information is available following the close of the fiscal year, but no later than the end of May.
- C. Based on analysis of financial activity from the previous fiscal year, as reported in the pre-audit year-end financial report, the Finance, Treasury and Administration Division shall provide:

1. An update to the General Fund Five-Year Forecast based on all known or expected revenues and expenditures. The General Fund Five-Year Forecast will include the current year's budget, current year projections, and updated projections for the subsequent four years. The report will be provided to the City Council by the May Finance and Administration Committee meeting.
2. Focused discussion on current year General Fund "summary type code" accounts (both within the General Fund and supported by the General Fund) that have a materiality level of a budgeted 5% of overall expenditures and/or is projected to be +/- of \$250,000 of its annual budget allocation.
3. By the May Finance and Administration Committee meeting The Administration will provide a recommendation to the City Council which, via Special Budget Ordinance, rectifies the material budget inaccuracies identified within 07.14.030 (C)(2) to fall below thresholds identified.

Section 07.14.040 Second Year Detailed Budget Projections

The Department of Management and Budget, in cooperation with all departments, shall prepare preliminary estimates of all known and/or expected revenues and expenditures for the subsequent year following the ensuing fiscal year, in accordance with RCW 35.33.051. The intent of providing the estimates for revenues and expenditures for two years is to better ensure financial sustainability by identifying significant deficits in the future years and attempting to mitigate prior to presenting.

Passed by City Council April 10, 2023

Delivered to Mayor April 26, 2023

Vetoed by Mayor April 27, 2023

Council Override of Veto May 1, 2023

ORDINANCE NO. C36382

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Fire Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$38,907.
 - A) Of the increased revenue, \$38,907 is provided by FEMA's FY21 Fire Prevention & Safety grant.
- 2) Increase appropriation by \$38,907.
 - B) Of the increased appropriation, \$38,907 is provided solely for supplies.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the FEMA FY21 Fire Prevention & Safety grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council May 1, 2023

Delivered to Mayor May 8, 2023

ORDINANCE NO. C36384

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Emergency Rental Assistance Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$335,296
 - A) Of the increased revenue, \$335,296 is provided by the United States Department of the Treasury (DOT) Emergency Rental Assistance 2 (ERA2) solely to be used to prevent evictions by paying rental arrears, current due rent, future rent, utilities, and home energy costs in response to the COVID-19 pandemic.
- 2) Increase appropriation by \$335,296
 - A) Of the increased appropriation, \$335,296 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council May 1, 2023
Delivered to Mayor May 8, 2023**

ORDINANCE NO. C36385

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$2,000,000
 - A) Of the increased revenue, \$2,000,000 is provided by the Washington State Department of Commerce (DOC) Eviction Rent Assistance Program (ERAP) 2.0 solely to be used to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.
- 2) Increase appropriation by \$2,000,000
 - A) Of the increased appropriation, \$2,000,000 is provided solely for distribution to the City's rental assistance provider partners as sub-recipients to deliver housing assistance funds to the community.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past-due and future housing expenses, prioritizing those with the greatest need, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council May 1, 2023

Delivered to Mayor May 8, 2023

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

COURT CLERK II SPN 013 OPEN ENTRY

DATE OPEN: Monday, May 8, 2023

DATE CLOSED: Monday, May 22, 2023

SALARY: \$46,270.08 annual salary, payable bi-weekly, to a maximum of \$72,370.08

DESCRIPTION:

Performs a variety of difficult clerical tasks and provides administrative support to judicial and administrative personnel in connection with Spokane City Municipal Court proceedings.

DUTIES:

- Attend court sessions to record court proceedings or record minutes of court proceedings using recording equipment. Manage video conferencing systems to admit court participants appearing remotely.
- Process legal documents and prepare orders of the court; including, but not limited to: dockets or calendars of cases to be called, subpoenas, complaints, appeals, motions, warrants, pretrial agreements, probation orders, release documentation, sentencing information, or summonses.
- Prepare courtrooms with paper, pens, water, easels, or electronic equipment and ensures that recording equipment is working. Follow procedures to secure courtrooms or exhibits, such as: photos, drugs, or weapons.
- Open courtrooms, call them to order, check defendants in, and announce judges. May read charges and related information to the court and, if necessary, record defendants' pleas.
- Verify that all files, complaints, or other papers are available and in the proper order, and examine legal documents submitted to the court for adherence to court procedures and to identify routine information missing from documents.
- Establish, maintain, and close case files or systems of legal records, annotate indices and status records, and locate and abstract data from files and records.
- Notify appropriate parties concerning the scheduling of court hearings, postponements, cancellations, and rescheduling of court activities. Mail, fax, or arrange for delivery of legal correspondence to clients, witnesses, and court officials.
- Answer inquiries from the general public regarding judicial procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, or payment of fines.
- Provides case and procedural information to court and criminal justice personnel and prepares records in response to court records requests.
- Operate a computer and utilize electronic imaging or case management software systems to enter routine data and record case dispositions and court orders.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent; **AND**
- *Experience:* One year of experience providing administrative support in a trial court setting.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Court Clerk II examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on the date listed below. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

- Applicants who apply and meet the minimum qualifications between Monday, May 8, 2023, and Monday, May 22, 2023, will test Thursday, May 25, 2023, through Tuesday, May 30, 2023.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour and 15 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Attention to Detail
- Clerical
- Computer Skills
- Legal
- Planning & Evaluating
- Written Communication

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of May 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**COURT CLERK II SPN 013
PROMOTIONAL**

DATE OPEN: Monday, May 8, 2023

DATE CLOSED: Monday, May 22, 2023

SALARY: \$46,270.08 annual salary, payable bi-weekly, to a maximum of \$72,370.08

DESCRIPTION:

Performs a variety of difficult clerical tasks and provides administrative support to judicial and administrative personnel in connection with Spokane City Municipal Court proceedings.

DUTIES:

- Attend court sessions to record court proceedings or record minutes of court proceedings using recording equipment. Manage video conferencing systems to admit court participants appearing remotely.

- Process legal documents and prepare orders of the court; including, but not limited to: dockets or calendars of cases to be called, subpoenas, complaints, appeals, motions, warrants, pretrial agreements, probation orders, release documentation, sentencing information, or summonses.
- Prepare courtrooms with paper, pens, water, easels, or electronic equipment and ensures that recording equipment is working. Follow procedures to secure courtrooms or exhibits, such as: photos, drugs, or weapons.
- Open courtrooms, call them to order, check defendants in, and announce judges. May read charges and related information to the court and, if necessary, record defendants' pleas.
- Verify that all files, complaints, or other papers are available and in the proper order, and examine legal documents submitted to the court for adherence to court procedures and to identify routine information missing from documents.
- Establish, maintain, and close case files or systems of legal records, annotate indices and status records, and locate and abstract data from files and records.
- Notify appropriate parties concerning the scheduling of court hearings, postponements, cancellations, and rescheduling of court activities. Mail, fax, or arrange for delivery of legal correspondence to clients, witnesses, and court officials.
- Answer inquiries from the general public regarding judicial procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, or payment of fines.
- Provides case and procedural information to court and criminal justice personnel, and prepares records in response to court records requests.
- Operate a computer and utilize electronic imaging or case management software systems to enter routine data and record case dispositions and court orders.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Court Clerk I (SPN 012).

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test with weights assigned as follows:

- Written Test 80%
- PAR 20%

EXAMINATION DETAILS:**The examination will be conducted online via FastTest.**

- Location: City Hall, Civil Service - 4th Floor Test Room, 808 W. Spokane Falls Blvd.
- Date: Thursday, May 25, 2023
- Time: 2:00 p.m.

The approximate duration of the test is 1 hour and 15 minutes. The written exam may include such subjects as:

- Attention to Detail
- Computer Skills
- Clerical
- Legal
- Planning & Evaluating
- Written Communication

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of May 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ELECTRONICS TECHNICAL AIDE SPN 271
OPEN ENTRY

DATE OPEN: Monday, May 8, 2023

DATE CLOSED: Monday, May 22, 2023

SALARY: \$44,328.24 annual salary, payable bi-weekly, to a maximum of \$69,760.08

DESCRIPTION:

Performs semi-skilled electronic/electrical and manual work in the construction, installation, maintenance, and repair of flow measuring equipment, communications equipment, and other electronic/electrical systems and equipment.

DUTIES:

- Assists in the installation, alteration, maintenance and repair of wireless and wired communications equipment and facilities, control devices, automated systems, and other electronic/electrical systems.
- Helps install and service electronic data logging communication equipment.
- Maintains electrical/electronic equipment. Troubleshoots basic malfunctions utilizing appropriate testing devices. Utilizes schematic diagrams and operations manuals to perform basic repairs. Keeps records as required.
- Utilizes personal computer for programming and maintenance of communication equipment, and record keeping.
- Maintains proper stocking levels of installation supplies and required tools. Purchases equipment and supplies.
- Assists in installation and erection of antennas and antenna towers. Digs trenches for conduits and antenna wires.
- Operates a vehicle and uses various tools and equipment as required.
- Cleans and cares for electronic and electrical equipment. Uses hand and power tools.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent, and successful completion (grade of C or better) of class work in electronics at a junior college or military/trade school.
- *Experience:* None is required but see substitution.
- *Substitution:* One year of experience as an apprentice or helper in the repair and maintenance of electronics equipment may substitute for the electronics class work requirement.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written multiple-choice test, with scoring weight assigned as follows:

- Multiple-choice test: 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Electronics Technical Aide examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on the date listed below. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

- Applicants who apply and meet the minimum qualifications between Monday, May 8, 2023, and Monday, May 22, 2023, will test Thursday, May 25, 2023, through Tuesday, May 30, 2023.

The approximate duration of the test is 1 hour, 30 minutes. The written test may include such subjects as:

- Computer Skills
- Electrical
- Mathematical Reasoning
- Safety
- Written and Oral Communication

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of May 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

POLICE RADIO DISPATCHER I

SPN 283

(Announcement of 12/5/2022)

The above titled announcement is hereby amended to read:

Closing Date: June 5, 2023, at 4:00PM PST.

EXAMINATION DETAILS:

This is an online examination and will require a computer that has the ability to play sound. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

You will receive a link to the Police Radio Dispatcher Examination via email, prior to 4:00 p.m. Pacific Time on the start dates, and will expire at 11:59 p.m. on the due dates as listed below. Please note that this email will be sent from Test Genius (onlinetesting@invitations.testgenius.com).

- Applicants who applied and meet the minimum qualifications between Tuesday, April 11, 2023, and Monday, May 8, 2023 will test Thursday, May 11, 2023 through Tuesday, May 16, 2023.

- Applicants who applied and meet the minimum qualifications between Tuesday, May 12, 2023, and Monday, May 22, 2023 will test Thursday, May 25, 2023 through Tuesday, May 30, 2023.
- Applicants who applied and meet the minimum qualifications between Tuesday, May 23, 2023, and Monday, June 5, 2023 will test Thursday, June 8, 2023 through Tuesday, June 13, 2023.

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have to complete the examination. You may take the exam only once during the open recruitment period.

AMENDMENT**AMENDMENT****AMENDMENT****PLUMBER**

SPN 611

(Announcement of 4/17/2023)

The above titled announcement is hereby amended to read:

Closing Date: June 12, 2023, at 4:00PM PST.

**VEHICLE COMMISSIONING TECHNICIAN SPN 628
OPEN ENTRY**

DATE OPEN: Monday, May 8, 2023

DATE CLOSED: Monday, May 22, 2023

SALARY: \$47,376.72 annual salary, payable bi-weekly, to a maximum of \$73,831.68

DESCRIPTION:

Performs skilled technical and manual work in the commissioning, maintenance, and repair of City vehicles and heavy equipment; customizes installations and finds creative solutions to unique needs of City departments.

DUTIES:**Commissioning of Fleet Vehicles:**

- Installs various systems and parts to interior and exterior of vehicles and heavy equipment, including but not limited to: mobile communications equipment, speakers, emergency lighting, and sirens.
- Performs assembly and disassembly, including removal and reinstallation of seats, carpeting, interiors of doors, exterior body panels, and other interior and exterior parts.
- Assembles and runs electrical wiring to connect lights, sirens, and other warning devices from vehicle computer and power distribution systems to a control box.
- Ensures proper function without compromising the interior or exterior fit and finishing, or safe operation of the vehicle.
- Fabricates brackets and interior parts to enable the professional installation of radios and other devices in vehicles.

Maintenance and Troubleshooting:

- Confers with customers to determine the nature of problems.
- Performs visual inspections and uses testing instruments to locate and diagnose malfunctions.
- Utilizes schematic diagrams and operations manuals to perform basic repairs.

Performs related work as required, including but not limited to the following:

- Operates motor vehicles as necessary.
- Maintains proper stocking levels of installation supplies and required tools.
- Assists in the installation, alteration, and maintenance of non-vehicle electronic and radio communication equipment and systems as assigned.
- Maintains required records.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Experience:* Three years of work experience as an electronics or communications technician, including at least six months performing vehicle electronics installations.
- *Substitution:* One year of relevant course work at a vocational school or college may substitute for one year of the non-vehicle work experience requirement.
- *License:* Possession of a valid driver's license.

EXAMINATION DETAILS:

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

Qualified applicants will receive a link to the Vehicle Commissioning Technician T&E, via email, prior to 4:00 p.m. Pacific Time on May 25, 2023. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

The test will be available for log-in until 4:00 p.m. Pacific time on May 30, 2023.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 3rd day of May 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

FIREFIGHTER - LATERAL

SPN 931L

(Announcement of 10/04/2021)

The above titled announcement is hereby amended to read:

Closing Date: May 15, 2023, at 4:00 p.m. PST

Notice for Bids

Paving, Sidewalks, Sewer, etc.

South Gorge Trail Connection (A Portion of the Great Gorge Loop Trail)

Engineering Services File No. 2018097

This project consists of the construction of an elevated steel structure pathway and concrete slab on grade pathway with concrete cast-in-place retaining walls, pin piles, fiberglass reinforced plastic (FRP) grating, FRP pedestrian railing, lighting, fencing, site restoration, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 22, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 26, May 3, 10, & 17, 2023

**Thor-Freya Couplet Phase 2
Engineering Services File No. 2021098**

This project consists of the construction of approximately 4,000 cubic yards of excavation, 1,000 linear feet of storm and sanitary sewer, 15 drainage structures, 300 square yards of sidewalk, 6,000 square yards of 11-inch thick concrete pavement, 3,000 square yards of 1-1/2-inch thick asphalt pavement, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 22, 2023 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Publish: May 3, 10, & 17, 2023

**2022 Business Area Grind and Overlay
Engineering Services File No. 2021099**

This project consists of the construction of approximately 45,650 square yards of 2-inch thick HMA pavement, 2700 square yards of pavement repair, 23,300 square yards of grinding, 895 square yards of sidewalk, 7 new drainage structures and 32 retrofits, 70 feet of 6 inch water main, 160 feet of 12 inch water main, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 5, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

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Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: May 10, 17, 24 & 31, 2023

2023 Residential Grind & Overlay Engineering Services File No. 2023044

This project consists of the construction of approximately 18,423 square yards of 2-inch thick HMA pavement, 460 square yards of pavement repair, 14,161 square yards of grinding, 477 square yards of sidewalk, 2 new drainage structures and 8 retrofits, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 15, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 26, May 3 & 10, 2023

2023 Paving Unpaved Streets Engineering Services File No. 2023049

This project consists of the construction of approximately 1,500 cubic yards of roadway excavation, 7,200 square yards of preparation of untreated roadway, 2,500 linear feet of sawcutting flexible pavement, 7,200 square yards of HMA CL ½ in. 3 inch thick, 21 each cleaning existing drainage structure, 920 square yards of hydroseeding, 50 square yards of cement concrete sidewalk, 155 linear feet of cement concrete curb, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. May 15, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2023 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: April 26, May 3 & 10, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS #5832-23

PROPERTY LEASING SERVICES FOR THE INTERMODAL FACILITY

City of Spokane Facilities Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

Proposal Submittal: Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, MAY 22, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for changes and/or modifications via email.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

Public Bid Opening: Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, MAY 22, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB
Senior Procurement Specialist, City of Spokane Purchasing

Publish: May 10 & 17, 2023

EXCLUSIVE SPONSORSHIP SALES SERVICE: SPOKANE PAVILION NAMING RIGHTS PARTNERSHIP

Parks & Recreation Department
#RFP 5892-23

Description: The City of Spokane is soliciting electronic proposals for the Exclusive Sponsorship Sale Service: Pavilion Naming Rights Partnership.

Pre-bid Conference and Tour: Pre-bid Conference and Tour will be held on Wednesday, May 24, 2023 at 3:30 – 4:30 pm in the Riverfront Park Pavilion Conference Room.

Bid Opening: Sealed electronic bids will be accepted until **Monday, June 12, 2023 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must

be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: May 10 & 17, 2023

MARTIN LUTHER KING CENTER ROOFTOP HVAC EQUIPMENT REPLACEMENT
City of Spokane

PW ITB #5899-23

Description: The City of Spokane, through its Facilities' Department, is seeking bids from qualified HVAC firms for the replacement of 2 significant pieces of rooftop HVAC equipment at the city owned, single story, Martin Luther King Center located at 524 South Stone Street in Spokane Washington.

Mandatory Pre-Bid Conference: Thursday, May 18, 2023 at 9:00 am Martin Luther King Center, 524 S Stone Street, Spokane WA

Bid Opening: Sealed electronic bids will be accepted until **Monday, May 29, 2023 at 1:00 pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, May 29, 2023**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: May 10 & 17, 2023
