



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

**MARCH 29, 2023**

Issue 13



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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**The Official Gazette**

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# Minutes

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, March 20, 2023**

The Monday, March 20, 2023 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, March 13, 2023**

The minutes for the Monday, March 13, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published as soon as they become available.

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, March 6, 2023**

The minutes for the Monday, March 6, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published as soon as they become available.

**MINUTES OF SPOKANE CITY COUNCIL****Monday, February 27, 2023****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins; Hannahlee Allers, Director-City Council Office; Chris Wright, City Council Policy Advisor; and City Clerk Terri Pfister were also present for the meeting.

**Current Agenda Review**

The City Council reviewed the February 27, 2023, Current Agenda for changes and received an overview from staff and held discussion on the February 27, 2023, Advance Agenda items.

Grant Agreement with Spokane Arts Fund (OPR 2023-0247) (Council Sponsors: Council Member Stratton and Wilkerson)

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to defer** Consent Agenda Item No. 2—Grant Agreement with Spokane Arts Fund in conjunction with Employment Support in the Arts Program—for one week, to March 6, 2023; **carried 7-0.**

Final Reading Ordinance C36357—Sales and Use Tax Deferral Program for Affordable Housing (Council Sponsors: Council Members Zappone and Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Zappone, **to substitute** Ordinance C36357—relating to the establishment of a sales and use tax deferral program for affordable housing—with version sent out by Legislative Assistant Giacobbe Byrd earlier today; **carried 7-0.**

Resolution 2023-0018—Regional Collaborative Effort to Manage Homelessness (Council Sponsors: Council President Beggs and Council Member Bingle)

Council President Beggs requested to amend the statement attached to Resolution 2023-0018 by removing the Mayor line and the City Council line and just have the City of Spokane. The following action was taken:

**Motion** by Council Member Bingle, seconded by Council Member Wilkerson, **to so move (to amend** the statement attached to Resolution 2023-0018 by removing the Mayor line and the City Council line and just have the City of Spokane); **carried 7-0.**

Suspension of Council Rules

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to suspend** the Council Rules for purposes of adding items to the agenda; **carried 6-1.**

**Final Reading Ordinances C36330 and C36366**

Council President Beggs advised that Final Reading Ordinance C36330 has been divided into two ordinances with some language tweaks. He requested a motion to substitute Ordinance C36330 with the version of Ordinance C36330 referred to as Part 1. The following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Cathcart, **to so move (to substitute** Ordinance C36330 with the version of Ordinance C36330 referred to as Part 1); **carried 6-1.**

Council President Beggs requested a motion to add to tonight's agenda for final reading the ordinance he circulated earlier today as Part 2 and known as Ordinance C36366.

**Motion** by Council Member Stratton, seconded by Council Member Zappone, **to so move (to add to** tonight's agenda for final reading the ordinance circulated earlier today as Part 2 and known as Ordinance C36366); **carried 5-2.**

Service Level Agreement with Spokane Regional Emergency Communications (OPR 2023-0246) (Council Sponsors: Council Members Cathcart and Bingle)

Acting City Attorney Lynden Smithson introduced Lori Markham, SREC Executive Director, and Fire Chief Cody Rohrbach, SREC Governing Board Member, who spoke about the Service Level Agreement with SREC and responded to Council inquiries. Following Council and staff discussion, the following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Kinnear, **to defer** the Service Level Agreement with SREC to March 27, 2023; **carried 7-0.**

**Action to Approve February 27, 2023, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the February 27, 2023, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to approve** the February 27, 2023, Current Agenda, as amended; **carried 7-0.**

**Introduction of New Human Resources Director**

City Administrator Johnnie Perkins thanked and expressed appreciation to Assistant City Attorney Mike Piccolo for his time as Interim Human Resources Director. He then introduced to the Council the new Human Resources Director David Moss. Mr. Moss noted he is glad to be here and is looking forward to working with the City Council, the Human Resources Department, and other departments to accomplish great things.

**Advance Agenda Review**

The City Council received an overview from staff and held discussion on the March 6, 2023, Advance Agenda items.

Special Budget Ordinance C36364—Expo+50 Capital Projects (Council Sponsors: Council Members Kinnear, Bingle, and Zappone)

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to defer** Special Budget Ordinance C36364 (arising from the escalated timeline of the Expo+50 capital projects) to March 13, 2023; **carried 7-0.**

**Action to Approve March 6, 2023, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the March 6, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Members Bingle and Cathcart, seconded by Council Member Wilkerson, **to approve** the March 6, 2023, Advance Agenda (as modified); **carried 7-0**.

### **March 20, 2023, City Council Meeting - Canceled**

Council President Beggs inquired if there were any objections to canceling the March 20, 2023, City Council meeting as both he and Council Member Kinnear will be absent that date. No objections were made, and the March 20 meeting will be canceled.

### **Tonight's Legislative Agenda**

Council President Beggs noted he would be taking the agenda items out of order tonight and the landlord tenant ordinances will be last.

### **Council Recess/Executive Session**

The City Council adjourned at 4:47 p.m. No Executive Session was held. The City Council reconvened at 6:06 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

### **Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, Director-City Council Office; Chris Wright, City Council Policy Advisor; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

### **MAYORAL PROCLAMATIONS**

February 28, 2023 *Rare Disease Day*

Council Member Stratton read the proclamation. Mary McDirmid of Special Abilities Network, along with her daughter, accepted the proclamation and remarked on the event.

There were no **Reports from Neighborhood Councils**.

### **BOARD AND COMMISSION APPOINTMENTS**

**Reappointments to Plan Commission (CPR 1981-0295) and Design Review Board (CPR 1993-0069)**

**Upon 7-0 Voice Vote**, the City Council **approved** (and thereby confirmed) the following reappointments:

- Mary M. Winkes to the Plan Commission for a three-year term, from January 1, 2023, to December 31, 2025.
- Drew Kleman to the Design Review Board – Architect for a three-year term, from January 1, 2023, to December 31, 2025.
- Mark Brower to the Design Review Board – Civil Engineer (Chair) for a three-year term, from January 1, 2023, to December 31, 2025.

There were no **Administrative Reports**.

## **OPEN FORUM**

The following individual(s) spoke during the Open Forum:

- Rick Bocook

- Christine Quinn
- Sarah Hunter
- Sandy Nichols
- Justice Forral
- Breia Gorder
- Barbara Papke
- Jennifer Bates
- Missy Rouse
- Antone Velone
- CJ (Cody Jacob)
- Mike Gahvarechi
- Patricia Nault
- Stuart Lee

### CONSENT AGENDA

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Consultant Agreement with JRP Integrated Solutions, LLC (St. John, WA) for Broadband/Fiber Consultant Services to continue work on expanding broadband-fiber infrastructure in the City of Spokane from February 1, 2023, through June 15, 2023—not to exceed \$75,000 (excluding applicable tax). (OPR 2023-0248) (Council Sponsor: Council President Beggs)

Personal Service Agreement with Toby's Body & Fender (Spokane) for auto body repair services for the Fleet Services Department from January 1, 2023, through December 31, 2026—annual expenditure not to exceed \$300,000. (OPR 2023-0249 / RFP 5800-23) (Council Sponsor: Council Member Bingle)

Accept sub-award grant funds through the YWCA for the Department of Justice's Office on Violence Against Women Fiscal Year 2022 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program—\$268,240. (OPR 2023-0250) (Relates to Special Budget Ordinance C36358) (Council Sponsor: Council Member Cathcart)

Sub-award to the Spokane Regional Domestic Violence Coalition to provide a site coordinator to lead efforts to reduce domestic violence homicides and injuries committed with firearms from July 1, 2022, through June 30, 2025—\$223,208. (OPR 2023-0251) (Council Sponsor: Council Member Cathcart)

Agreement with Spokane County Sheriff's Office in conjunction with the Mental Health Field Response Team Fiscal Year 2022 Grant Program from July 1, 2022, through June 30, 2023—\$879,780. (OPR 2023-0252) (Council Sponsor: Council Member Cathcart)

Interlocal Agreement with Spokane County and Spokane County Superior Court for the sharing of jury management services from January 1, 2023 through December 31, 2025—\$10,000 2023 preliminary estimate. (OPR 2023-0253) (Council Sponsor: Council Member Kinnear)

Outside Special Counsel Contract Amendments with:

- Summit Law Group (Seattle, WA) to assist the City in labor negotiation and human resource advice—additional \$75,000. (Total contract amount: \$125,000.) (OPR 2022-0481) (Council Sponsor: Council Member Cathcart)
- Pacifica Law Group (Seattle, WA) in the matter of Lonnie Tofsrud v. City of Spokane—additional \$100,000. (Total contract amount: \$200,000.) (OPR 2022-0297) (Council Sponsor: Council Member Cathcart)
- Ankur K. Tohan and K & L Gates, LLP (Seattle, WA) to assist the City with the Climate Commitment Act rules and regulations—additional \$42,000. (Total contract amount: \$92,000.) (OPR 2022-0098) (Council Sponsor: Council Member Kinnear)

Contract Amendment with Rockin' D.W. Construction, Inc. (Spokane Valley, WA) for additional work on the Spokane Police Department Academy restroom remodel from January 18, 2023, through November 13, 2023—\$19,965.75 (plus tax). (OPR 2022-0832) (Council Sponsor: Council Member Cathcart)

## Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 10, 2023, total \$10,384,392.45 (Check Nos.: 591943-592127; ACH Payment Nos.: 112391-112710), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,246,591.96. (CPR 2023-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through February 17, 2023, total \$7,617,254.19 (Check Nos.: 592128-592288; ACH Payment Nos.: 112711-112965), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,574,131.56. (CPR 2023-0002)
- c. Payroll claims of previously approved obligations through February 18, 2023: \$8,454,731.44 (Payroll Check Nos.: 567043-567152). (CPR 2023-0003)

City Council Meeting Minutes: February 6 and February 13, 2023. (CPR 2023-0013)

### LEGISLATIVE AGENDA

(Note: Agenda items were taken out of order, and items are reflected in the order taken.)

#### FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinances, with no individuals requesting to speak.

- ORD C36360** Granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to MCImetro Access Transmission Services LLC, subject to certain conditions and duties as further provided. (Council Sponsors: Council President Beggs and Council Member Kinnear)
- ORD C36361** Granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to Fatbeam LLC, subject to certain conditions and duties as further provided. (Council Sponsors: Council President Beggs and Council Member Kinnear)
- ORD C36362** Relating to the adoption of the Cannon Streetcar Suburb Local Historic District Overlay Zone and Design Standards and Guidelines; adopting new Spokane Municipal Code sections 17D.100.290. (Council Sponsors: Council President Beggs and Council Members Kinnear and Wilkerson)

### HEARINGS

#### **Final Reading Ordinance C36357 – Sales and Use Tax Deferral Program (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Zappone and Kinnear)**

The City Council held a hearing on Final Reading Ordinance C36357 relating to the establishment of a sales and use tax deferral program for affordable housing; creating a new chapter 08.07D of the Spokane Municipal Code. Following commentary by Council Members Kinnear and Zappone, public testimony, and further Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36357** relating to the establishment of a sales and use tax deferral program for affordable housing; creating a new chapter 08.07D of the Spokane Municipal Code.

#### **SPECIAL BUDGET ORDINANCES**

#### **Special Budget Ordinance C36358 (Council Sponsors: Council Members Cathcart and Kinnear) (Relates to OPR 2023-0250 under Consent Agenda)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36358** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take

effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grants Fund

1) Increase revenue by \$268,240.

A) Of the increased revenue, \$268,240 is provided by the Dept. of Justice Office of Violence Against Women grant program FY22 ICJR DV, Dating Violence, Sexual Assault, and Stalking program.

2) Increase appropriation by \$268,240.

B) Of the increased appropriation, \$268,240 is to be used to fund 0.48 FTE of an assigned SPD officer for grant related work.

(This action arises from the need to accept the Department of Justice Office of Violence Against Women grant award.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

**Special Budget Ordinance C36359 (Council Sponsors: Council Members Cathcart and Kinnear)**

Subsequent to receiving public testimony from one individual and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36359** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grant Fund

1) Increase revenue by \$114,754.

A) Of the increased revenue, \$114,754 is provided by the Washington State Legislature solely for one-time training costs incurred as required under enacted legislation.

2) Increase appropriation by \$114,754.

B) Of the increased appropriation, \$114,754 is provided solely for one-time training costs.

(This action arises from the need to accept distribution of state funds for recent legislation regarding police training.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

There were no **Emergency Ordinances**.

**FINAL READING ORDINANCES**

**Final Reading Ordinance C36348 (First Reading held January 9, 2023) (Council Sponsors: Council Members Wilkerson and Kinnear)**

After an overview of Final Reading Ordinance C36348 by Eldon Brown of Development Services Center and an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C326348** vacating a portion of 7<sup>th</sup> Avenue east of Government Way, as requested by Catholic Charities.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

For Council action on Final Reading Ordinances C36330, C36356, and C36366, see section of minutes below following "RESOLUTIONS."

For Council action on Final Reading Ordinance C36357, see section of minutes above under "HEARINGS."

**RESOLUTIONS****Resolution 2023-0018 (as amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Member Bingle)**

After an overview by Council President Beggs; an opportunity for public testimony, with none provided; and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0018** supporting the 90-day due diligence period to establish a regional, collaborative effort to effectively manage homelessness and its impacts in the Spokane region.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0019 (Council Sponsors: Council Members Stratton and Zappone)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0019** acknowledging the recommendation of the Neighborhood Project Advisory Committee for the West Quadrant Tax Increment Financing district and accepting the use of \$300,000 in tax increment funding for design, planning, and implementation of public improvements in the West Central neighborhood portion of the West Quadrant Tax Increment Financing area.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**FINAL READING ORDINANCES (continued)****Final Reading Ordinance C36356 (Council Sponsors: Council Members Kinnear and Bingle)**

After an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36356** relating to the Water Department and Water Rates, amending SMC Sections 13.04.2002 and 13.04.2012 of chapter 13.034, of the Spokane Municipal Code and setting an effective date.

**Ayes:** Beggs, Bingle, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** Cathcart  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinances C36330 (deferred from January 23, 2023, Agenda) and C36366 (Council Sponsors: Council President Beggs and Council Member Stratton)**

Council President Beggs provided an overview of Final Reading Ordinances C36330 and C36356. He noted the previous version of Ordinance C36330 was divided into two ordinances – a substituted version of Ordinance C36330 (Part 1; as substituted during the 3:30 p.m. Briefing Session) and new Ordinance C36366 (Part 2; added during the 3:30 p.m. Briefing Session). Following a full reading of Ordinance C36366 by the City Clerk, public testimony was taken on both ordinances and Council discussion ensued, after which the following actions were taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36366** relating to landlord tenant regulations; adopting new sections 10.57.080, 10.57.090, 10.57.100, 10.57.110, 10.57.120, 10.57.130, and 10.57.140 to chapter 10.57; and enacting new sections 07.08.157 and 07.08.158 of the Spokane Municipal Code.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36330** establishing a local program for assisting landlords and tenants in Spokane; enacting a new chapter 10.57 to Division II of Title 10; and amending sections 07.08.139, 08.01.160, 08.01.195, 08.01.270 and 08.02.0206 of the Spokane Municipal Code.



**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 10:07 p.m.

# Hearing Notices

## BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 628 S HATCH ST, SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35202.4811, LEGAL DESCRIPTION CHANDLER ADD L12 B8, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on April 18<sup>th</sup>, 2023 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[jruffing@spokanecity.org](mailto:jruffing@spokanecity.org)

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [dmoss@spokanecity.org](mailto:dmoss@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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**BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 704 E HARTSON AVE, SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35204.0606, LEGAL DESCRIPTION HIGHLD PK HARTSONS N80FT OF TR F 1 B5, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on April 18<sup>th</sup>, 2023 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

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Jason Ruffing  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[jruffing@spokanecity.org](mailto:jruffing@spokanecity.org)

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**BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2636 E 37<sup>th</sup> AVE, SPOKANE, WASHINGTON, 99223, PARCEL NUMBER 35334.0348, LEGAL DESCRIPTION GARDEN PARK FIELDS SUB B5 LT 3 EXC E30' & ALL LT 4 BLK 1, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on April 18<sup>th</sup>, 2023 at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[jruffing@spokanecity.org](mailto:jruffing@spokanecity.org)

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the



- Assists the inspection staff with code interpretations and problem solving.
- Participates in inspections of proposed developments, existing buildings, capital projects and public infrastructure.
- Assists in developing reports and recommendations, and interpretation of code requirements necessary for construction projects.
- Assists in the evaluation of performance-based engineering proposals for fire and building code equivalences.
- Assists in the evaluation of variances from design standards.
- Makes complex computations and time and material estimates.
- May be required to work in the field.
- Operates an automobile, drafting equipment, computer, computer aided drafting software, telephone, reprographic equipment, and calculator.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements in one of the following paths at the time of application.)

**Education Path:**

- *Education:* Bachelor's degree in Engineering from an accredited four-year college or university. Applicants enrolled in the final (senior) year of an accredited bachelor's degree program in Engineering may apply, but candidates must obtain their bachelor's degree prior to hire.
- *License and Certification:* Applicants must possess a valid driver's license or evidence of equivalent mobility. Engineer in Training (EIT) certificate must be obtained within one year of hire.

**EIT Path:**

- *Certification:* Possession of a recognized Engineer in Training certificate
- *License:* Applicants must possess a valid driver's license or evidence of equivalent mobility.

**EXAMINATION DETAILS:**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) in the form of supplemental questions within the application process, and a Structured Oral Interview. Scoring weights are assigned as follows:

- T&E - 50%
- Structured Interview - 50%

**TRAINING & EXPERIENCE EVALUATION (T&E) DETAILS**

The T&E supplemental questions are located online under the tab marked "**QUESTIONS**" on the job announcement page. **The T&E must be submitted online at the time of application, by 4:00 p.m. on the filing cut-off date.**

- Copies of your college transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted in the job announcements.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**STRUCTURED ORAL INTERVIEWS**

**Applicants who apply and meet the minimum qualifications between March 27, 2023, and April 24, 2023, the structured oral interviews will take place on April 26 - 27, 2023.**

**Applicants who apply and meet the minimum qualifications between April 25, 2023, and May 22, 2023, the structured oral interviews will take place on May 24-25, 2023.**

**Candidates will receive an email notification to sign-up for a half-hour oral telephone examination.****TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of March 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**WATER SERVICE SPECIALIST SPN 521  
PROMOTIONAL**

**DATE OPEN: Monday, March 27, 2023**

**DATE CLOSED: Monday, April 10, 2023 at 4:00 p.m.**

**SALARY: \$46,270.08 annual salary, payable bi-weekly, to a maximum of \$72,370.08**

**DESCRIPTION:**

Performs skilled and minor supervisory work in the tapping of water service lines and the installation of water meters; maintenance and construction of a water distribution system; water meter servicing and repair.

**DUTIES:**

- Assigned as lead worker on a construction crew engaged in the installation or repair of water mains and services; cuts, fits, taps, lays, cleans and flushes mains and fittings; operates equipment and tools incidental to the work assigned.
- May be assigned primary duty as driver and operator of one of the following types of equipment but is expected to participate in other work of the crew to which assigned: any truck or truck-mounted crane, grader, backhoe or loader. Services equipment, makes minor field repairs, and prepares necessary reports.
- Instructs and trains new employees; repairs meters on bench; receives meters, determines repairs needed, replaces parts, cleans housings, reassembles meters; tests reconditioned meters for accuracy; install, program and wire radio reading equipment.
- Assigned as lead worker on tapping or water meter crew; taps water mains for service connections, using hand and powered tapping machines; services equipment, makes minor field repairs and prepares necessary reports; tests, inspects, installs and replaces meters; checks meters and plumbing for leaks and illegal connections; removes or resets meters; takes special readings; turns on and off water service; advises on plumbing problems; operates pickup truck, van or automobile, two-way radio, equipment used in locating pipes and leaks and other plumbing tools; installs automatic reading billing systems.
- Assigned as lead worker on one of several types of water service or repair crews; supervises and participates in such functions as: location and repair of leaks and breaks in mains and services; location and closing of valves and adjustment of curb/valve boxes and manhole rings and covers; repair, replacement or relocation of sections of mains, branches and connections; repair, replacement or relocation of valves, curb cocks and fire hydrants; routine operation and inspection of valves and fire hydrants; cutting, fitting, laying, cleaning and flushing lines and fittings in the installation and repair of mains and services; operates equipment and tools incidental to the work assigned. May be assigned to warehouse or yards duty. May be assigned to emergency service crews or to snow removal duty as needed.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* At least two years of experience with City of Spokane, in the classification of Laborer II, or a higher laboring classification, in the Water Department.
- *Licenses:* Applicants must possess a valid Class "A" Commercial Driver's License.

**Note:** Individuals in this classification possessing a Washington State Department of Health Water Distribution Manager I or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

#### **EXAMINATION DETAILS:**

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, a short-answer test and a performance evaluation, with weights assigned as follows:

- Multiple-choice Test: 60%
- Short-answer Test: 20%
- Performance Evaluation: 20%

#### **EXAMINATION DETAILS**

**Written testing will be conducted on April 20, 2023, at 1:00 PM, at the City of Spokane Water Department (914 E North Foothills Dr. Spokane, WA 99207). The total approximate duration of the test is 2.5 hours.**

The examination may include such subjects as:

- Decision Making and Leadership
- Interpersonal Relations and Customer Service
- Safety
- Technical Knowledge

#### **PROMOTIONAL EVALUATION DETAILS**

**Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.**

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

#### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of March 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**POLICE LIEUTENANT SPN 916  
PROMOTIONAL**

**DATE OPEN:** Monday, March 27, 2023

**DATE CLOSED:** Monday, April 10, 2023 at 4:00 p.m.

**SALARY:** \$146,034.72 annual salary, payable bi-weekly, to a maximum of \$159,794.64

**DESCRIPTION:**

Performs responsible supervisory police work in command of an assigned shift, unit, or other administrative police detail.

**DUTIES:**

- Commands an assigned shift in the uniform division. Assigns, instructs, and reviews the work of subordinates; supervises enforcement of traffic ordinances; studies traffic control methods, devices, and problems, and makes recommendations for improvement; patrols the City inspecting the work of subordinates; and assumes charge of police activities at the scene of major emergencies.
- Commands an assigned unit in the investigation division. Assigns cases, participates in interrogations, reviews reports of investigations, and reviews results of investigations with the Prosecutor. May be in a "stand-by" status, depending on duty assignment.
- Supervises planning and training activities of the Police Academy. Develops curricula, obtains, and schedules instructors; supervises preparation, administration and grading of examinations; and maintains records and reports on students.
- Assists in the preparation of working schedules, maintains and enforces discipline, supervises and participates in the preparation of reports and records relating to assigned activities, and reviews reports of subordinates.
- Participates in the discipline process by providing recommendations for findings, either through chain of command reviews of Administrative Review Panels (ARPs).
- May be assigned other activities such as: Administrative Aide, or directing and coordinating functions including Community Services, Special Projects/Community Policing, Inspections/Internal Affairs, Special Investigations Unit, Civil Enforcement Unit, Records-Property-Radio Support Services.
- Performs general police duties and other related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(All promotional requirements must be met at the date of the examination.)

- *Experience:* Currently a Sergeant with two years of service with the City in the classification of Police Sergeant (SPN 915).
- *Additional:* Applicant must be certified by the police physician as physically fit to perform the duties of Police Lieutenant.
- *License:* Possession of a valid driver's license.

**EXAMINATION DETAILS:**

You must pass the examination and assessment center for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**The examination will consist of a multiple-choice test and assessment center, with weights assigned as follows:**

- Multiple-choice Examination: 40%
- Assessment Center: 60%

**MULTIPLE-CHOICE EXAMINATION DETAILS:**

**The multiple-choice test will be conducted at the Fire Training Center (1618 N. Rebecca, Spokane, WA 99217) on Tuesday, April 18, 2023, at 9:00 a.m.**

Civil Service will conduct an assessment center orientation at 9:00 a.m. followed by the multiple-choice exam at 9:30 a.m. The approximate duration of the test is 2.5 hours.

- The test will include subjects as outlined in the **2023 Police Lieutenant Bibliograph**.



**NOTE: An overall passing score has been set for the Multiple-Choice Test. Candidates will need to meet or exceed the pass point to move on to the Assessment Center.**

**ASSESSMENT CENTER DETAILS:**

The assessment center will be held on May 8-12, 2023. All assessment center exercises will be conducted at the Spokane Fire Training Center (1618 N. Rebecca, Spokane, WA 99217). Candidates will be notified when and where to appear after the written exam.

**TO APPLY:**

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of March 2023.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### T.J. Meenach Drive Siphon Vaults Engineering Services File No. 2010132

This project consists of the construction of two (2) below grade cast in place concrete sewer vaults with flow control devices, approximately 3200 cubic yards of excavation and embankment, 90 linear feet of 60" ductile iron sewer pipe, 600 square yards of 3-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. April 3, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.



The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2023 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: March 15, 22, & 29, 2023

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### High System Additional Reservoir Engineering Services File No. 2017108

This project consists of the construction of composite elevated tank drinking water reservoir, approximately 800 linear feet of 30" water main, 1,500 square yards of 6-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. April 24, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 29 & April 5, 12, & 19, 2023

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR PROPOSALS #5845-23

#### UTILITIES BILL RELIEF FUND ASSISTANCE QUALIFICATION SERVICES

City of Spokane Utility Billing Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Proposals.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, APRIL 10, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procreware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for changes and/or modifications via email.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Proposals.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at 1:15 p.m. on **MONDAY, APRIL 10, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist, City of Spokane Purchasing

Publish : March 29 & April 5, 2023

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### REQUEST FOR QUALIFICATIONS #5865-23

#### MAKE BEACON HILL PUBLIC – PHASE 2 DESIGN AND DOCUMENTATION SERVICES

City of Spokane Parks and Recreation Department

The City of Spokane is soliciting electronic Proposals for the above titled Request for Qualifications.

**Pre-proposal Conference:**

A Pre-Proposal Conference is scheduled to be held on **THURSDAY, MARCH 30, 2023 at 1:00 p.m.**, local time, at CITY OF SPOKANE CITY HALL (808 W. Spokane Falls Boulevard, Spokane, WA 99201), CONFERENCE ROOM LOBBY - LILAC. All prospective Proposers should attend; however, attendance is not mandatory.

**Proposal Submittal:** Proposals must be submitted electronically through the City of Spokane's online procurement system portal until **1:00 p.m. on MONDAY, APRIL 10, 2023**. Hard copies, emails, and late submittals will not be accepted.

To view this solicitation and submit a Proposal, the Proposer must be a registered supplier on the City's online procurement system at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, Proposers will also be added to the solicitation's notification list for changes and/or modifications via email.

Questions will be accepted through the procurement system in the "Clarifications" tab of the applicable solicitation number.

It is the Proposer's responsibility to check the City of Spokane's procurement system identified above for Addenda or other information that may be posted regarding this Request for Qualifications.

The right is reserved to reject any and all Proposals and to waive any informalities.

**Public Bid Opening:** Sealed Proposals will be acknowledged and unsealed at the City virtual public bid opening meeting at **1:15 p.m. on MONDAY, APRIL 10, 2023**. For the link to attend virtually and the number to attend by telephone, visit the City's Purchasing website at

<https://my.spokanecity.org/administrative/purchasing/>.

Connie Wahl, C.P.M., CPPB  
Senior Procurement Specialist, City of Spokane Purchasing

Publish: March 22 & 29, 2023

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### **Citric Acid 50%, As-Needed**

Wastewater Management Department-Riverside Park Water Reclamation Facility

### **ITB 5869-23 INVITATION TO BID NOTICE**

Description: The City of Spokane, through its Wastewater Management Department is soliciting electronic bids for Citric Acid 50%, Keep-Filled Basis

**Bid Opening:** Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, APRIL 10, 2023**, for Citric Acid 50%, Keep-Filled Basis. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on **MONDAY, APRIL 10, 2023**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle  
City of Spokane Purchasing

Publish: March 29 & April 5, 2023

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