



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 113

JANUARY 18, 2023

Issue 3



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

(USPS 403-480)

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The Official Gazette

USPS 403-480

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, January 9, 2023**

The minutes for the Monday, January 9, 2023, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, January 25, 2023, issue of the *Official Gazette*.

MEETING MINUTES**City of Spokane****City Council Study Session****January 12, 2023****Call to Order:** 11:05 a.m.Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.Direct link: <https://vimeo.com/78879035>**Attendance:**

Committee Members Present: Council President Breean Beggs, Council Members Stratton (arrived at 11:19am), Kinnear, Cathcart (arrived at 11:07am), Wilkerson, and Zappone

Committee Members Absent: Council Member Bingle

Agenda Items:1. Library Board Interview

- Presenters:
Shelby Lambdin, Library BoardAppointee (attending via WebEx)
- Action taken:
No action taken. Presentation and discussion only.

2. WSDOT Q&A

- Presenters:
Mike Gribner, WSDOT
- Action taken:
No action taken. Presentation and discussion only.

3. S. Logan TOD Anti-Displacement/Affordability Strategies

- Presenters:
Maren Murphy, City of Spokane Planning Department; Ben Wharton, Heartland Consulting
- Action taken:
No action taken. Presentation and discussion only.

4. Presentation on Non-Public Works Capital Projects

- Presenters:
Tonya Wallace, City of Spokane CFO
- Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:30 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
December 12, 2022

Call to Order: 1:19 pm.

Recording of the meeting may be viewed here: <https://my.spokanecity.org/citycable5/live/>

Attendance

Committee Members Present: CM Stratton (Chair), CM Zappone (Vice Chair), CP Beggs (virtual), CM Kinnear, CM Cathcart, CM Wilkerson, CM Bingle.

Staff/Others Present: Steve MacDonald, Stephanie Bishop, Mike Piccolo, Megan Duvall, Colin Quinn-Hurst, Tyler Kimbrell, Tirrell Black, Kim McCollim, Jenn Cerecedes, Spencer Gardner, Garrett Jones, Collin Tracy, Jacqui MacConnell, Tami Palmquist, Andrew Rowles, Johnnie Perkins, David Steele, Jason Nechanicky, Hannahlee Allers, Mark Carlos, Jeff Gunn, Kelly Thomas, Giacobbe Byrd, Nicolette Ocheltree, Lynden Smithson.

Approval of Minutes

- Action taken
CM Bingle moved to approve the minutes of the November 14, 2022 meeting. The motion was seconded by CM Zappone. The minutes were approved by a vote of 7-0.

Agenda Items

Discussion items

1. Development Services Center YTD Stats – Steve MacDonald (10 Minutes)
 - Action taken:
Presentation and discussion only, no action taken.
2. Overview of Proposed Bicycle Parking Code Update – Tyler Kimbrell (5 Minutes)
 - Action taken:
Presentation and discussion only, no action taken.
3. Archbright Human Resources Consulting Contract – Mike Piccolo (5 minutes)
 - Action taken:
Presentation and discussion only, no action taken.
4. Request for Information Process for the Former East Side Library – Betsy Wilkerson (5 minutes)
 - Action taken:
CMs Wilkerson and Kinnear agreed to sponsor this item to move forward for formal Council consideration.
5. Office of Homeless Youth Fund Disbursement to VOA – Jenn Cerecedes (5 Minutes)
 - Action taken:
Presentation and discussion only, no action taken.
6. Discussion of Camp Hope Resolution – Council President Beggs (10 Minutes)
 - Action taken:
Presentation and discussion only, no action taken.
7. Surplus Property Sale of 2912 E. Wabash (moved from Consent items by CP Beggs) – David Steele (5 Minutes)
 - Action taken:
Presentation and discussion only, no action taken.

Consent items

1. Surplus Property Sale of 2912 E. Wabash (moved to Discussion) – see above (Asset Management)
2. Two Multi-Family Tax Exemption Conditional Agreements (Development Services Center)
3. CMTV & C.A.B.L.E. Annual Reports (City Cable5)
4. 2023 Boards & Commissions Appointment Resolution (City Council)
5. WSCJTC 2023-24 Interagency Agreement (Spokane Police Department)

Executive Session

None.

Adjournment

The meeting adjourned at 2:17 p.m.

Executive Orders

CITY OF SPOKANE
EXECUTIVE ORDER

EO 2023-0001
LGL 2023-0022

TITLE: EMERGENCY ORDER AND WRITTEN FINDING OF EMERGENCY JUSTIFYING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF SPOKANE AND INTEGRUS ARCHITECTURE TO CONDUCT A FEASIBILITY STUDY FOR TENANT IMPROVEMENTS AS A COURTHOUSE, PROSECUTOR'S OFFICE, PUBLIC DEFENDER'S OFFICE AND COMMUNITY JUSTICE SERVICES AT 3900 E. SPRAGUE AVENUE KNOWN AS THE PREMIERA BUILDING

EFFECTIVE DATE: January 6, 2023
REVISION DATE IF APPLICABLE:

Factual Background Information to Finding of Emergency to Support Execution of an agreement between the City of Spokane and Integrus Architecture to conduct a feasibility study of the Premera building:

WHEREAS, the City of Spokane has the opportunity to purchase the Premera building located at 3900 E. Sprague Ave., and that the City of Spokane is interested in researching the feasibility of the purchase;

WHEREAS, the City is exploring the opportunity to co-locate Spokane Municipal Court, Spokane City Prosecutor's Office, Spokane Public Defender's Office and Community Justice Services at the site, which requires a feasibility study to understand the site's potential for these City functions;

WHEREAS, the City of Spokane has entered into a purchase option agreement on the property and has been given 90 days from December 20, 2022 to complete the feasibility study in order to determine whether or not the City of Spokane has an interest in pursuing the project;

WHEREAS, Integrus Architecture began work analyzing and drafting blueprints and plans for the building as the company was previously contracted to analyze the Premera building for the Spokane Police Department; and that Integrus is a leading firm who has specialized services relating to siting Courts and detention centers;

NOW, THEREFORE, Spokane Mayor, Nadine Woodward, does hereby order and direct:

- 1) An emergency situation exists and that time is of the essence as a purchase and sale agreement has been ratified and that the City of Spokane has 90 days to complete a feasibility study. In order to protect the interests of the City of Spokane in pursuing a purchase of the Premera building the City of Spokane will enter into a contract with Integrus Architecture to analyze and advise the City of Spokane as to the feasibility of siting a Courthouse and related departments at the Premera building.
- 2) Pursuant to SMC 2.04.100, the Mayor or her designee, may make emergency procurements consistent with provisions of SMC 7.06.180.
- 3) The finding of this emergency situation and the necessity for the execution of this agreement is based upon the facts set forth herein and the records and files of the City.
- 4) This emergency declaration shall be submitted to the City Council for ratification pursuant to SMC 2.04.060

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

REFUSE COLLECTOR I SPN 549 OPEN ENTRY

DATE OPEN: Monday, January 16, 2023

DATE CLOSED: Monday, February 6, 2023 at 4:00 p.m.

SALARY: \$41,342.40 annual salary, payable bi-weekly, to a maximum of \$64,519.20

DESCRIPTION:

Do you enjoy helping your local community and doing work that has a positive impact on Spokane? Are you interested in improving our streets, parks, neighborhoods, or public facilities? If so, a career at the City of Spokane may be the perfect fit for you!

Working for the City of Spokane is not just a job; it is an opportunity to build a career that can support you and your family for the years to come! City employees receive some of the best health and retirement benefits in the region as well as paid holidays, paid vacation, annual pay increases, promotional opportunities, and a pension plan!

Testing will be held at a convenient location with plenty of free parking and easy access by bus! Multiple exam dates and times will be offered, to help fit into YOUR busy schedule!

Do not miss this opportunity to build a career at the City of Spokane, apply today!

DUTIES:

- Picks up and carries refuse cans, or moves refuse carts, and empties into truck.
- Picks up debris and other refuse and places in truck.
- Assists driver with all safety aspects, especially backing and traffic control.
- Reports route changes such as service starts, stops, and extra refuse to driver.
- Assists in washing the interior and exterior of truck body.
- Drives truck when regular driver is not working.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Ability to read, write, and perform heavy manual labor.
- *License:* Possession of a valid driver's license and must obtain a Commercial Driver Instruction Permit within two months of appointment.

Note: Applicants must also obtain a Class "B" Commercial Driver's License (CDL) within nine months of initial appointment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examinations for these positions to be eligible for hiring. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The exam will consist of a multiple-choice examination, with scoring weights assigned as follows:

- Multiple Choice Examination: 100%

MULTIPLE CHOICE EXAMINATION DETAILS:

- *Online Remote Testing* Examination links with instructions will be emailed prior to 4:00 p.m. Pacific time on February 9, 2023, and will expire at 4:00 p.m. on February 14, 2023. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

- *In person testing:* Will be offered during the week of February 6-10, 2023, at Civil Service, 808 W Spokane Falls Blvd. Please contact Civil Service at 509-625-6160 if you require in-person testing.
- Approximate Duration of Exam: 1 hour and 30 minutes
- Subject Areas:
 - o Safety and Occupational Hazards
 - o Vehicle Operation
 - o Spatial Orientation/Reading
 - o Interpersonal Relations
 - o Conscientiousness
 - o Written/Oral Communication
 - o Mathematical Reasoning

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of January 2023.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

ABBREVIATED REQUEST FOR QUALIFICATIONS

TRAFFIC SIGNAL CONTROLS CONSULTANT FOR FEDERAL AID PROJECTS 2023-2024 (PACKAGE 1)
CITY OF SPOKANE, WA

DESCRIPTION

Traffic Signal Controls Consultant for Federal Aid Projects (2023-2024 Package 1)

DUE DATE

Monday, January 30, 2023, no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services may include the following, depending on the project:

General

- Utilize, develop, and or analyze signal timing models in Synchro for stand alone, coordinated, and grid fixed time systems.

- Conversion of Synchro models to Tactics and SEPAC for controller input for NEMA TS1, TS2 Type 1, and TS2 Type 2 cabinets
- In person field observation for fine tuning plans and operations

Construction related signal timing plans and adjustments

- Construction signal timing plan(s) for standalone or coordinated operation for different times of day for temporary signals
- Modifying existing signal timing plan(s) for existing signals in standalone or coordinated operation for different times of day

Non construction related signal timing plans and adjustments

- Develop signal timing plans for new signalized intersections for standalone, coordinated, grid fixed time operation
- Develop and or modify signal timing plans to include transit signal priority, flashing yellow arrow, and leading pedestrian interval for multiple times of day.
- Develop PHB timing plans for coordinated and uncoordinated operations

POTENTIAL PROJECTS FOR WHICH A CONSULTANT MAY BE REQUIRED

- Maple St. Bridge Deck Repair
- Washington/Stevens Bridges Deck Repair
- Market/Monroe/29th Grind & Overlay
- 29th/Washington/Monroe Grind & Overlay
- Haven St. Grind & Overlay
- Pacific Ave. Neighborhood Greenway
- Spokane Falls Blvd. Rebuild – Post to Division St.
- Riverside Ave. – Monroe to Wall
- Thor/Freya – Hartson to Sprague
- Garland Pathway
- Arterial Pedestrian Hybrid Beacons

EVALUATION CRITERIA

The following criteria will be evaluated when reviewing statements of qualifications.

| Criteria | Weighting |
|---|-----------|
| Qualifications of key personnel including project manager and firm | 40% |
| Past performance/references relevant to similar projects | 40% |
| Ability to respond to City requests for assistance in a timely manner | 20% |

SUBMITTAL REQUIREMENTS

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/>.

Any revisions made to this RFQu will be posted at this website only.

Submittals shall be submitted via email to eraea@spokanecity.org.

Questions about the RFQ can also be directed to Dan Buller at dbuller@spokanecity.org.

ADA INFORMATION

The City of Spokane in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Engineering Services at eraea@spokanecity.org or by calling 509-625-6700.

TITLE VI STATEMENT

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

ABBREVIATED REQUEST FOR QUALIFICATIONS

TRAFFIC SIGNAL CONTROLS CONSULTANT FOR NON-FEDERAL AID PROJECTS 2023-2024 CITY OF SPOKANE, WA

DESCRIPTION

Traffic Signal Controls Consultant for Non-Federal Aid Projects (2023-2024 Package 1)

DUE DATE

Monday, January 30, 2023, no later than 1:00 p.m.

SCOPE OF SERVICES

The scope of services may include the following, depending on the project:

General

- Utilize, develop, and or analyze signal timing models in Synchro for stand alone, coordinated, and grid fixed time systems.
- Conversion of Synchro models to Tactics and SEPAC for controller input for NEMA TS1, TS2 Type 1, and TS2 Type 2 cabinets
- In person field observation for fine tuning plans and operations

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- Construction signal timing plan(s) for standalone or coordinated operation for different times of day for temporary signals
- Modifying existing signal timing plan(s) for existing signals in standalone or coordinated operation for different times of day

Non construction related signal timing plans and adjustments

- Develop signal timing plans for new signalized intersections for standalone, coordinated, grid fixed time operation
- Develop and or modify signal timing plans to include transit signal priority, flashing yellow arrow, and leading pedestrian interval for multiple times of day.
- Develop PHB timing plans for coordinated and uncoordinated operations

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The following criteria will be evaluated when reviewing statements of qualifications.

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Publish: January 4, 11, and 18, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS

HUMAN RESOURCES AND PERSONNEL TRAINING SERVICES -REBID

City of Spokane Human Resources

RFP #5812-23

Description: The City of Spokane is soliciting electronic Proposals for Human Resources and Personnel Training Services

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JANUARY 23rd, 2023**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, JANUARY 23rd, 2023**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: January 11 & 18, 2023

REQUEST FOR PROPOSALS

DOMESTIC VIOLENCE SCREENING, TREATMENT ASSESSMENT, AND TREATMENT SERVICES

City of Spokane Municipal Court

RFP # 5815-23

Description: The City of Spokane is soliciting electronic Proposals for Domestic Violence Screening, Treatment Assessment, and Treatment Services

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, FEBRUARY 6, 2023**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, FEBRUARY 6, 2023**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

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The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: January 11, 18, & 25, 2023

Disposal of Incinerator Ash and Bypass Waste
Spokane Solid Waste Department
#RFP 5817-23

REQUEST FOR PROPOSALS

Description: The City of Spokane is soliciting electronic proposals for Transportation and Disposal of Incinerator Ash and Bypass Waste

Bid Opening: Sealed electronic bids will be accepted until **Monday, February 27, 2023, at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Rick Rinderle
Purchasing Department

Publish: January 18 & 25, 2023

REQUEST FOR QUALIFICATIONS

Part 12D Comprehensive Assessment and Report for Upriver Dam Hydroelectric Project

City of Spokane Integrated Capital Management department

RFQu #5820-23

Description: The City of Spokane is soliciting electronic Qualification Proposals for Part 12D Comprehensive Assessment and Report for Upriver Dam Hydroelectric Project.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, FEBRUARY 13, 2023**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, FEBRUARY 13, 2023**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: January 18, 25 & February 1, 2023

PW INVITATION TO BID
NELSON FACILITY CNG FUEL SYSTEM EXPANSION PROJECT
City of Spokane

PW ITB #5821-23

Description: The City of Spokane is soliciting electronic bids for the Nelson Facility CNG Fuel System Expansion Project

Pre-Bid Conference: Friday, January 27, 2023 at 1:00 pm in the Lobby at the Nelson Facility, 915 N Nelson Street, Spokane WA 99202

Bid Opening: Sealed electronic bids will be accepted until **Monday, February 6, 2023 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, February 6, 2023**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: January 18 & 25, 2023

FORD F250 XL or XLT PICKUP TRUCKS OR SIMILAR
Fire Department

ITB #5823-23

Description: The City of Spokane Fire Department is seeking electronic bids for Ford F250 XL or XLT Pickup Trucks or similar.

Bid Opening: Sealed electronic bids will be accepted until **Monday, February 6, 2023, at 1:00 pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

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