



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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Issue 52



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

Monday, December 12, 2022**BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins; Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and City Clerk Terri Pfister were also present for the meeting.

Advance Agenda Review

The City Council held a brief discussion on the December 19, 2022, Advance Agenda, which contained a single item consisting of Ordinance C36345 adopting the Annual Budget of the City of Spokane for 2023. The meeting will only be held if needed to continue discussions on the 2023 Budget. (Note: The December 19, 2022, meeting was canceled.)

Action to Approve December 19, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the December 19, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Upon 7-0 Voice Vote, the City Council **approved** the December 19, 2022, Advance Agenda.

Current Agenda Review

The City Council reviewed the December 12, 2022, Current Agenda.

Suspension of Council Rules

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** the Council Rules for the purposes of adjusting the agenda; **carried 7-0**.

Special Budget Ordinance C36347 (Council Sponsors: Council President Beggs and Council Members Wilkerson and Zappone)

After the Council Rules were suspended, the City Council took the following action:

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to add** Special Budget Ordinance C36347 (to the Current Legislative Agenda), as printed in the City Council's agenda packet; **carried 5-2**. (Clerical Note: The wording of Ordinance C36347 was incorrectly printed on the Council's agenda and the agenda incorrectly reflected Item 1 as \$6,800,000 instead of correctly reflecting \$4,800,000 and, also, incorrectly reflected a section 1.E.)

Council President Beggs requested a motion to substitute with the version he circulated earlier today (December 12) at the request of the Public Works Department that clarified they can use ARPA money dollar for dollar for any dollars they write off or any dollars that they credit to an account. The following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Zappone, **to so move (to substitute** with the version Council President Beggs circulated earlier at the request of the Public Works Department that clarified they can use ARPA money dollar for dollar for any dollars they write off or any dollars that they credit to an account); **carried 7-0**.

Disperse Funds from the Department of Commerce's Office of Homeless Youth - Agreements with SOS (InReach Program) and YAHP (Bridge Housing Program)

Motion by Council Member Bingle, seconded by Council Member Kinnear, **to add** Items 23.a. [Volunteers of America for SOS (InReach Program)] and 23.b. [Volunteers of America for YAHP (Bridge Housing Program)] to tonight's Current Consent Agenda; **carried 7-0.**

Final Reading Ordinance C36345 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Council President Beggs requested a motion to substitute for Ordinance C36345, and indicated the Council would be substituting with the three items that appear in the Council's agenda packet, consisting of (1) updated Ordinance C36345; (2) December 9, 2022, Memo from Council President Beggs to City Council Members regarding "2023 Proposed Budget Amendments Consistent with Previously Passed Resolution," and (3) spreadsheet of "Council Proposed Budget Changes" (all three items filed with the City Clerk on December 9, 2022). The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Stratton, **to so move [to substitute]** with the three items that appear in the Council's packet, consisting of (1) updated Ordinance C36345; (2) December 9, 2022, Memo from Council President Beggs to City Council Members regarding "2023 Proposed Budget Amendments Consistent with Previously Passed Resolution," and (3) spreadsheet of "Council Proposed Budget Changes" (all three items filed with the City Clerk on December 9, 2022)]; **carried 6-1.**

Resolution 2022-0108

Motion by Council Member Kinnear, seconded by Council Member Stratton, **to add** Resolution 2022-0108—expressing the City's position supporting the July 20th plan approved by the Mayor and City Council President to rehouse the residents in the right of way and against leading or supporting unauthorized actions to remove unhoused individuals from Camp Hope—to tonight's Legislative Agenda; **carried 5-2.**

Council Recess/Executive Session

The City Council adjourned at 3:44 p.m. No Executive Session was held. The City Council reconvened at 6:04 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports.**

There were no **Proclamations or Salutations.**

ADMINISTRATIVE REPORT

Update on TRAC and Cannon Shelters (45-day or 90-day Midpoint Report)

City Administrator Johnnie Perkins and Major Ken Perine of The Salvation Army, along with other City staff members, reported on the operational transition of the Trent Resource Assistance Center (TRAC) and Cannon Shelters from the previous provider (Guardians) to the Salvation Army. Some of the highlights presented by Major Perine are, as follows:

- Bed nights/meals:
 - Trent
 - Over 10,598 bed nights (guests duplicated)
 - Over 31,794 meals served
 - Cannon
 - Over 3,360 bed nights (guests duplicated)
 - Over 10,080 meals served

- What went well – Property
 - o Made minimal changes to the shelter layout
 - o Resource trailer: A space for outside providers to interact with the guests
 - o Storage Containers: Added space was acquired when moving guests' storage to outside containers
 - o Health and Safety: Provided for space for I/Q beds
 - o Office Trailer
- What went well – Staffing
 - o Staffing: 40+ staff stayed with The Salvation Army and hired 74 new staff to stay in ratio to hit the goal of 350 guests.
 - o Implementing policies and procedures for staff and guests. Uniform training for staff on expectations and procedures has started.
 - o Implementing training for all staff
 - ◆ CMIS, CPR/First Aide, Right response (De-Escalation), peer support, manager training, driver training, bloodborne pathogens
- Currently being addressed – Property
 - o Bathroom
 - ◆ Portable sinks are used near the portable restrooms. A solution is being implemented to address impact of freezing temperatures.
 - o Showers
 - ◆ Access to hot water if guests take showers. They can also wash their hands in the shower unit sinks. Maintenance and upkeep is labor-intensive
 - o Handwash stations inside center
 - ◆ Operate at room temperature. Maintenance and upkeep is labor-intensive.
 - o Parking: Managing parking for staff/volunteers/guests/resource providers so fire department vehicles are able to turn around.
- Currently being addressed – Program/Supplies
 - o Media: Interest is high, so we are improving the notification system that balances demand while maintaining a respectful, safe environment for guests and staff.
 - o Consumable supplies: Using over 7000 cups, 4000 plates and silverware packets a week. A dedicated dish room capable of washing and sanitizing the supplies is preferred to feed up to 250 plus guests per meal.
 - o Transportation: The amount of bus passes given or requested to move 250 guests around town is considerable. They are used for essential travel such as: Medical appointments, laundry, job interviews, employment and provider appointments.
 - o High amount 911 medical calls.
- Upcoming highlights:
 - o 350 metal beds and partitions will arrive on December 19, 2022
 - o Tables and chairs for 200 have arrived

Following Major Perine's presentation, the City Council received a presentation from the City's Building Official Dermott Murphy on the Certificate of Occupancy at the Trent Resource Assistance Center (TRAC). Council inquiry and discussion followed, with response by relevant City staff, a representative from Revive, and Major Perine.

APPOINTMENTS

Spokane Public Library (CPR 1981-0400) and Salary Review Commission (CPR 2007-0040)

Upon 7-0 Voice Vote (in the affirmative), the City Council approved (and thereby confirmed) the following:

- Appointment of Gary A. Stokes to the Spokane Public Library Board for term from January 1, 2023, to March 31, 2027.
- Reappointment of Carl Reed Jessen to the Salary Review Commission for term from January 1, 2023, to December 31, 2026. (Clerical Note: This appointment was incorrectly submitted as a "reappointment" rather than an "appointment;" therefore, this appointment is anticipated to be resubmitted to City Council at a later date so that City Council has an opportunity to interview the proposed candidate.)

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase from Action Target (Provo, UT) of a fixed target turning system and installation for the Spokane Police Department firing range utilizing GSA cooperative contract GS-07-0482Y—\$153,472. (OPR 2022-0891) (Council Sponsor: Council Member Stratton)

Pipe Preorders in support of the Marshall Road Transmission Phase 1 project with:

- a. Consolidated Supply (Spokane Valley, WA)—\$62,736.55 (OPR 2022-0892 / RFQ 5753-22 / ENG 2018106)
- b. H.D. Fowler (Spokane Valley, WA)—\$156,921.56 (OPR 2022-0893 / RFQ 5753-22 / ENG 2018106)
- c. Core and Main (Spokane Valley, WA)—\$1,751,355.90 (OPR 2022-0894 / RFQ 5753-22 / ENG 2018106)
(Council Sponsor: Council Member Kinnear)

Pipe Preorder with Core and Main (Spokane Valley, WA) in support of the SIA Transmission Line Crossing under I-90 project—\$1,029,050.45. (OPR 2022-0895 / RFQ 5753-22 / ENG 2018107) (Council Sponsor: Council Member Kinnear)

Value Blanket Orders, to approve purchases without bringing each purchase over the City purchase limit to City Council for approval, with:

- a. CDW Government (Vernon Hills, IL) for technology equipment (hardware and software) for various departments—\$120,000 (plus tax). (OPR 2022-0896)
- b. Software House International, Inc. (Somerset, NJ) for software products including professional services, maintenance and support subscriptions/upgrades—\$650,000 (plus tax). (OPR 2022-0897)
(Council Sponsor: Council Member Cathcart)

Purchase from Traffic Safety Supply Company (Portland, OR) of perforated square steel tubing for the Street Department—\$90,000. (OPR 2022-0898) (Council Sponsor: Council Member Kinnear)

Purchase from Salt Distributors, Inc. (Spokane Valley, WA) of road salt for the Street Department utilizing Washington State Contract No. 11021—\$140,000. (OPR 2022-0899) (Council Sponsor: Council Member Kinnear)

Value Blanket Renewals 1 of 4 for January 1, 2023, through December 31, 2023, for the Waste to Energy Facility with:

- a. Cabot Norit Activated Carbon (Marshall, TX) for the purchase of activated carbon—annual cost not to exceed \$105,000 (plus tax). (OPR 2022-0007 / RFQ 5541-21)
- b. National Filter Media (Olive Branch, MS) for the purchase of fabric filter bags—not to exceed \$150,000 (incl. tax and delivery). (OPR 2020-0786 / RFQ 5426-20)
(Council Sponsor: Council Member Kinnear)

Value Blankets for December 15, 2022, through December 14, 2023, for the Waste to Energy Facility with:

- a. Dykman (Spokane Valley, WA) for the as-needed purchase of variable frequency drives—annual cost not to exceed \$70,100 (plus tax). (OPR 2022-0900 / RFQ 5760-22)
- b. Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for the purchase of superheater tube panels—\$1,663,596.15 (incl. tax and delivery). (OPR 2022-0901 / ITB 5754-22)
(Council Sponsor: Council Member Kinnear)

Contract Renewal 1 of 4 with Hydrotech Generator Repair Plus, Inc., dba Hydraulics Plus (Spokane Valley, WA), for the off-site rebuild of hydraulic and pneumatic cylinders at the Waste to Energy Facility from January 1, 2023, through December 31, 2023—not to exceed \$100,000 (incl. tax). (OPR 2021-0786 / IRFP 5525-21) (Council Sponsor: Council Member Kinnear)

Contract Renewal 3 of 4 with Eurofins Environment Testing, LLC (Spokane Valley, WA), for analytical testing services at the Waste to Energy Facility from November 1, 2022, through October 31, 2023—annual cost not to exceed \$35,000 (incl. tax). (OPR 2019-0983 / IRFP 5152-19) (Council Sponsor: Council Member Kinnear)

Revenue Contract Renewal/Amendment 3 of 4 with American Recycling Corp. (Spokane Valley, WA) for the sale of the Waste to Energy Facility's metals and scrap metals from January 1, 2023, through December 31, 2023—anticipated revenue approximately \$300,000. (OPR 2019-1093 / RFP 5176-19) (Council Sponsor: Council Member Kinnear)

Contract Amendment with cost with United Rentals (Stamford, CT) for tank rentals at the Waste to Energy Facility from August 1, 2022, through July 31, 2023—additional \$80,000. Total contract cost: \$100,000 (incl. tax). (OPR 2018-0687 / WTE 18-023) (Council Sponsor: Council Member Kinnear)

Purchase from Western Peterbilt (Liberty Lake, WA) of Peterbilt 520 Chain & Hook Roll Off vehicle for the Solid Waste Collections Department utilizing Sourcwell Contract #060920-PMC—\$433,549.12 (incl. tax). (OPR 2022-0499) (Council Sponsor: Council Member Stratton)

Five-year Value Blanket with Pomp's Tire Service (Spokane) as a secondary source for the purchase of miscellaneous tires for City vehicles utilizing Washington State Contract No. 0519—estimated annual amount \$150,000. (OPR 2022-0902) (Council Sponsor: Council President Beggs)

Master Contract with Pomp's Tire Service (Spokane) as a secondary source for tire-related services for City vehicles through March 31, 2024, utilizing Washington State Contract No. 00519—estimated annual amount \$150,000. (OPR 2022-0903) (Council Sponsor: Council President Beggs)

Contract Renewal 3 of 4 with Wingfoot Commercial Tire Systems, LLC (Spokane Valley, WA) for tire-related services for all City vehicles from October 1, 2022, through September 30, 2023, utilizing Washington State Contract 00519—\$150,000. (OPR 2019-0855) (Council Sponsor: Council Member Wilkerson)

Public Works Agreement with McClintock & Turk, Inc. (Spokane) for the Riverside Park Water Reclamation Facility Membrane Pilot Room Feed Pump Installation project from November 1, 2022, through June 23, 2023—\$71,624 (plus applicable bonds and taxes). (OPR 2022-0904) (Council Sponsor: Council Member Kinnear)

Supplemental Agreement with Local 270, AFSCME to allow non-Local 270 police employees to perform call processing duties at Police Dispatch during the transition of duties from SREC to the Spokane Police Department. (OPR 2022-0505) (Council Sponsors: Council President Beggs and Council Member Stratton)

Purchase and Sale Agreement with Redband Development, LLC, for the purchase of the surplus property at 2912 E. Wabash Avenue (acquired through the Spokane County tax foreclosure process)—\$50,000 Revenue. (OPR 2022-0905) (Council Sponsor: Council Member Stratton)

Five-year Contract Amendment/Extension with Barr-Tech, LLC (Sprague, WA) for transporting, processing, and composting organics for the Solid Waste Collections Department from January 1, 2023, through December 31, 2027—estimated annual expenditure for first year \$1,950,000. (OPR 2018-0158 / BID 4420-17) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through December 2, 2022, total \$13,509,758.56 (Check Nos.: 590591-590740; ACH Nos.: 110014-110252), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,974,179.61. (CPR 2022-0002)

City Council Meeting Minutes: November 28 and December 1, 2022. (CPR 2022-0013)

Disperse funds from the Department of Commerce's Office of Homeless Youth to Volunteers of America from October 1, 2022, to June 30, 2023, for the following:

- a. SOS (InReach Program)—\$158,910.40. (OPR 2022-0918)
 - b. YAHP (Bridge Housing Program)—\$237,325. (OPR 2022-0919)
- (Council Sponsors: Council President Beggs and Council Member Stratton)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36341 (Council Sponsors: Council President Beggs and Council Members Wilkerson and Zappone)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36341**, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Fund

1) Increase the appropriation by \$3,700,000.

A) Of the increased appropriation, \$3,700,000 is provided solely for uniformed overtime in the Fire department.

(This action arises from the need to pay Fire uniformed overtime while understaffed.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone**Nays:** None**Abstain:** None**Absent:** None**Special Budget Ordinance C36342 (Council Sponsors: Council President Beggs and Council Members Wilkerson and Zappone)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36342**, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Fund

1) Increase the appropriation by \$2,500,000.

A) Of the increased appropriation, \$2,500,000 is provided solely for uniformed overtime in the Police department.

(This action arises from the need to pay Police uniformed overtime while understaffed.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone**Nays:** None**Abstain:** None**Absent:** None**Special Budget Ordinance C36343 (Council Sponsors: Council Members Wilkerson and Bingle)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36343**, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Obligation Bond Redemption Fund

1) Increase the appropriation by \$663,628.

A) Of the increased appropriation, \$663,128 is provided solely for interest expenses on debt that are anticipated to exceed budgeted amounts.

B) Of the increased appropriation, \$500 is provided solely for interest expenses on taxpayer refunds that are anticipated to exceed budgeted amounts.

C) The increased appropriation is funded by the General Obligation Bond Redemption Fund's unappropriated fund balance.

(This action arises from the need to adjust appropriation authority in the General Obligation Bond Redemption Fund.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone**Nays:** None**Abstain:** None**Absent:** None

Special Budget Ordinance C36344 (Council Sponsors: Council President Beggs and Council Member Kinnear)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36344**, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Office of Performance Management Fund

- 1) Decrease the appropriation for a Senior Project Manager position by \$31,000.
 - 2) Decrease the appropriation for a Continuous Improvement Analyst position by \$31,000.
 - 3) Increase the appropriation for contractual services by \$62,000.
- (A) There is no change to the overall appropriation level in the Office of Performance Management Fund.

(This action arises from the need for contractual support to meet project and service delivery commitments.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36347 (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Members Zappone and Wilkerson)

The City Council considered Special Budget Ordinance C36347 (as substituted). There was an opportunity for public testimony and Council commentary, with no individuals requesting to speak. The following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36347 (as substituted)** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Fund (5th round of funding programs)

- 1) Increase appropriation by \$4,800,000, funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
- A) Of the increased appropriation, \$150,000 is provided as revenue replacement for the purpose of offsetting the amount of accessory dwelling unit permit fee waivers directed under the Spokane Municipal Code.
- B) Of the increased appropriation, \$4,000,000 is provided for the purpose of providing matching grant funding of one dollar for every dollar in outstanding utility bills written off or credited to the bills of economically challenged customers within the City of Spokane impacted by the COVID pandemic, on the condition that the City not waive or reduce any wastewater tax obligations owed under the Spokane Municipal Code to customers outside the City of Spokane without first obtaining approval by a majority of the Spokane City Council.
- C) Of the increased appropriation, \$150,000 is provided as revenue replacement for the purpose of developing a broadband infrastructure study supporting increased access within the City of Spokane.
- D) Of the increased appropriation, \$500,000 is provided for the purpose of helping the City fund current homelessness obligations.

(This action arises from the need to provide appropriation authority for funding supporting Spokane utility customers, aiding in increasing housing, increasing broadband access, and helping with homelessness efforts within the city.)

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone

Nays: Bingle and Cathcart

Abstain: None

Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2022-0105 (Council Sponsors: Council Members Kinnear and Stratton)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0105** reducing the speed limit on Cedar Road, from 45 miles per hour (mph) to 35 miles per hour (mph) from the Cheney-Spokane Road intersection to the south city limits.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0106 (Council Sponsors: Council Members Kinnear and Bingle)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0106** regarding an update to Appendix "A" of the Public Rule for the City of Spokane Riverside Park Water Reclamation Facility & Industrial Pretreatment Program & Lab Analysis Fees.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0107 (Council Sponsors: Council President Beggs and Council Member Zappone)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0107** committing to a goal to achieve zero traffic fatalities and severe injuries among all road users (including people walking, biking, using transit, and driving).

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

For Council action on Resolution 2022-0108, see section of minutes following "Final Reading Ordinances."

FINAL READING ORDINANCES**Final Reading Ordinance C36237 (Council Sponsors: Council Members Bingle and Cathcart)**

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36237**, as amended, vacating the Alley between Pacific Avenue and 2nd Avenue from Scott Street to Sprague Way.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36308 (Council Sponsors: Council President Beggs and Council Member Kinnear)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36308**, granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to Intermountain Infrastructure Group LLC., subject to certain conditions and duties as further provided.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36340 (Council Sponsors: Council President Beggs and Council Member Stratton)

After an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36340**, relating to the executive and administrative organization of the City; amending SMC sections 3.01A.253 and 3.01A.254. (Removes Code Enforcement Department from Development Services Center and Code Enforcement Department and combines it with Parking Services Department to create a new Code and Parking Services Department.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinance C36345, see section of minutes following Resolution 2022-0108.

RESOLUTIONS (Continued)

Resolution 2022-0108 (As added during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Members Kinnear and Stratton)

Upon consideration of Resolution 2022-0108, the following action was taken after Council commentary:

Motion by Council Member Kinnear, seconded by Council Member Stratton, **to amend** Resolution 2022-0108 by (1) adding a "BE IT ALSO RESOLVED" clause to read: "that the City of Spokane requests that the State of Washington, Spokane County, regional cities, foundations and the business community work together to urgently identify new permanently affordable housing units, agree on locations and provide the additional funding necessary to rehouse all unsheltered individuals within Spokane County, especially those who reside in Camp Hope; *(2) amending the last "BE IT ALSO RESOLVED" clause by striking "or materially support" and adding at the end "or the consent of the landowner;" and **(3) amending the "BE IT FURTHER RESOLVED" clause (on page 4) to add in the word "illegal" ("...that would force them to take illegal action...") and strike the words "or provide material support to."

(For the number two amendment above, as amended, the paragraph reads: "BE IT Also RESOLVED that it is the intent of the City of Spokane that no employee, agent or elected official of the City acting within the scope of their duties for the City shall act to participate in the removal of the camp without a judicial order or the consent of the landowner; and." For the number 3 amendment above, as amended, the paragraph reads: "BE IT FURTHER RESOLVED that the City of Spokane strongly condemns any action by, or directive to, City of Spokane employees that would force them to take illegal action against a set of vulnerable individuals or to act contrary to the City's interests by having them participate in the County's threatened removal operation without the landowner's consent or judicial order; as all such actions or directives are outside the scope of the City's interests and mission and could violate clearly established law.")

After a full reading of Resolution 2022-0108, as amended, by the City Clerk; public testimony; and an opportunity for Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2022-0108**, as amended, expressing the City's position supporting the July 20th plan approved by the Mayor and City Council President to rehouse the residents in the right of way and against leading or supporting unauthorized actions to remove unhoused individuals from Camp Hope.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

FINAL READING ORDINANCES (Continued)

Final Reading Ordinance C36345 (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Member Wilkerson)

The City Council considered Final Reading Ordinance C36345 (as substituted above). Public testimony was received from two individuals and Council commentary held. The following action was then taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36345 (as substituted)** adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36346 (Council Sponsors: Council Members Cathcart and Wilkerson)

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36346**, establishing requirements for unallocated reserve balances within the General Fund; enacting a new section within article 07.08.010 G of the Spokane Municipal Code

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

There were no First Reading Ordinances.

SPECIAL CONSIDERATIONS**City Council Consideration of updated Ordinance C36330 establishing a local program for assisting landlords and tenants in Spokane (Council Sponsors: Council President Beggs and Council Member Stratton)**

The Spokane City Council held discussion on updated Ordinance C36330 establishing a local program for assisting landlords and tenants in Spokane; enacting a new chapter 10.57 and new sections 07.08.145 and 07.08.150; and amending sections 07.08.139, 08.01.160, 08.01.195, and 08.02.0206 of the Spokane Municipal Code. No public testimony was received/allowed, and no action was taken. The Council will formally substitute the ordinance sometime in January. There will be an opportunity for public testimony on the ordinance at a later date.

There were no Hearings.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- Justice Forall
- Sandy Nichols
- Christine Quinn
- Stuart Lee
- Zach McGuckin
- Scott Ward
- William Hulings
- Rick Bocook
- Crystle Burgett
- Kim Schmidt

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:07 p.m.

NOTICE

**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, December 19, 2022**

The Monday, December 19, 2022 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

General Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 133 N STONE STREET, SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35164.1816, LEGAL DESCRIPTION SUB OF SEC 16 L16 B118, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on January 24, 2023, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jruffing@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7 1 1. Please contact us forty-eight (48) hours before the meeting date.

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1024 W YORK AVENUE, SPOKANE, WASHINGTON, 99205, PARCEL NUMBER 35072.3906, LEGAL DESCRIPTION CARLINS ADD L3 B13, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on January 24, 2023, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane, WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

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demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

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BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1225 E NEWARK AVENUE, SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35204.0204, LEGAL DESCRIPTION LIBERTY PK ADD L11 & E15FT L12 B4, in compliance with the Spokane Municipal Code stating that a hearing on this matter will be held before the Building Official on January 24, 2023, at 1:30 p.m. These hearings are held at 808 W Spokane Falls Blvd. Spokane. WA 99201, in the Council Briefing Room, Lower Level, City Hall. Remote participation is also available via Microsoft Teams, and remote participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

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Policies & Procedures

**CITY OF SPOKANE
DEPARTMENT WASTEWATER
PUBLIC RULE AND PROCEDURE**

**RULE 4310-22-01
LGL 2020-0023
RES 2022-0106**

TITLE: RPWRF & INDUSTRIAL PRETREATMENT PROGRAM & LAB ANALYSIS FEES

EFFECTIVE DATE: 12/17/2020

REVISION EFFECTIVE DATES: 12/22/2021; 1/1/2023

1.0 GENERAL

The City of Spokane Wastewater Management Department's Riverside Park Water Reclamation Facility (RPWRF) & the Industrial Pretreatment Program establish the following public rule, policy, procedures and protocol regarding the Industrial Pretreatment Program and Lab Analysis.

RPWRF and the Industrial Pretreatment Program charge customers fees for various services related to the regulation of wastewater from Industrial Users of the City of Spokane Publicly Owned Treatment Works.

The fees schedule can be found onsite at RPWRF located at 4401 North Aubrey L. White Parkway, Spokane, Washington 99205.

1.2 TABLE OF CONTENTS

1.0	GENERAL
2.0	DEPARTMENTS/DIVISIONS AFFECTED
3.0	REFERENCES
4.0	DEFINITIONS
5.0	POLICY
6.0	PROCEDURE
7.0	RESPONSIBILITIES
8.0	APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule and policy shall apply to the City of Spokane Wastewater Management Department Riverside Park Water Reclamation Facility, the City of Spokane Utilities Billing Department, and the City of Spokane Accounting Department.

3.0 REFERENCES

Spokane Municipal Code (SMC) Chapter 13.03A
Spokane Municipal Code (SMC) Chapter 13.03
Federal Water Pollution Control Act, as amended by the Clean Water Act of 1977 – 33 USC section 1251 et seq.
General Pretreatment Regulations – 40 CFR Chapter I, Sub Ch. N part 403
Chapter 90.48 RCW
Chapter 173-216 WAC
EPA Region 10 Model Ordinance for Pretreatment Programs
Enforcement Response Plan located at RPWRF
Industrial Pretreatment Program Policy and Procedure (DEPT 4320-16-01)

4.0 DEFINITIONS

See SMC 13.03A.
See SMC 13.03.

5.0 POLICY

It is the policy of the City of Spokane to adopt fees for reimbursement of costs incurred by the City for the administration of the City's Industrial Pretreatment Program & other operations of RPWRF in compliance with NPDES Permit Number WA-002447-3.

6.0 PROCEDURES – RPWRF - Industrial Pretreatment Program

6.1 The Industrial Pretreatment Program charges standard fees for Pretreatment services.

6.2 These fees are intended to help cover the costs of administration of the Industrial Pretreatment Program, including but not limited to, costs associated with permit issuance, monitoring, inspection, sampling, analysis, publication, processing, and violation remediation

6.3 Fees and Charges:

- 6.3.1 Pretreatment Fees and Laboratory Analysis Fees are charged as stated in Appendix A and B respectively, attached.
- 6.3.2 Administrative appeal: Two hundred fifty dollars (\$250).
- 6.3.3 Publication of significant non-compliance notice: Costs as billed
- 6.3.4 Monitoring, inspection, surveillance, sampling fees: Costs as determined and billed by the Plant Manager.
- 6.3.5 Processing fee for NSF checks: As set by City Treasurer.
- 6.3.6 Administrative penalty: Five hundred dollars (\$500).
- 6.3.7 Any other review or approval by the Plant Manager not otherwise specified above: Hourly basis based on staff time and materials.

7.0 RESPONSIBILITIES

The Wastewater Management Department through its Industrial Pretreatment Program, Utilities Billing Department, and Accounting Department shall administer this Public Rule and Policy. Significant and Minor Industrial Users will be invoiced on their monthly utility bill. The Accounting Department will invoice Industrial Users for fines assessed. Unpaid charges, fines, and penalties shall, after thirty calendar days, be assessed an additional penalty of one percent (1%) of the unpaid balance per month.

8.0 APPENDICES

- 8.1 Appendix A – RPWRF Pretreatment Fees
- 8.2 Appendix B – RPWRF Lab Analysis Fees

APPENDIX A RPWRF - PRETREATMENT FEES

Pretreatment Fee	Dollar Amount
SIU Permit Issuance	9,871 / 5 years
SIU Permit Renewal	6,584 / 5 years
SIU Permit Modification	Chemist time + publication
SIU Inspection	4,820
Other Inspection	Chemist - time basis
SIU Sampling	971
Other Sampling	Lab Tech - time basis
IDA Issuance	602
IDA Renewal	329
IDA Inspection	329
NSCIU Inspection	329
Violation Publication Fee	As charged by publisher
Other Violation Fees	Based on Fine Structure in the Pre-
Other Damage or Interference	Time and materials basis

APPENDIX B
RPWRF - LAB ANALYSIS FEES

Laboratory Analysis Fee	Dollar Amount
EPA Method 420.4 - Phenol	as charged by analyzing laboratory
EPA Method 245.1 - Mercury	as charged by analyzing laboratory
EPA Method 300.0 - Chloride	as charged by analyzing laboratory
EPA Method 335.4 - Cyanide	as charged by analyzing laboratory
EPA Method 608 Priority Pollutant Pesticides/PCBs	as charged by analyzing laboratory
EPA Method 624 - Regulated Priority Pollutant List +	as charged by analyzing laboratory
EPA Method 624 - BTEX	as charged by analyzing laboratory
EPA Method 625 - Regulated Priority Pollutant Semi	as charged by analyzing laboratory
EPA Method 200.7 - Local Limit Metals (10 metals,	as charged by analyzing laboratory
EPA Method 1666 - Volatile Organics	as charged by analyzing laboratory
EPA Method 524 - Volatile Organics	as charged by analyzing laboratory
EPA Method 1688 TKN	as charged by analyzing laboratory
EPA Method 1668 C - PCBs	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Digestion)	as charged by analyzing laboratory
EPA Method 200.8 - Low Level Metals (Per metal)	as charged by analyzing laboratory
EPA Method 1631E - Low Level Mercury	as charged by analyzing laboratory
Hardness	as charged by analyzing laboratory

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

CONTINUOUS IMPROVEMENT ANALYST (Announcement of 10/24/2022)

SPN 036

The above titled announcement is hereby amended to read:

Closing Date: January 17, 2023, 4:00 PM

Examination Details:

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The Continuous Improvement Analyst T&E with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com) prior to 4:00 p.m. Pacific time on the dates listed below and will expire at 4:00 P.M. on the due date as listed.

- Applicants who apply and meet the minimum qualifications between Tuesday, November 8, 2022, and Tuesday, January 17, 2023, will be notified when to expect the link for the examination.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

AMENDMENT**AMENDMENT****AMENDMENT**

SPN 095

PUBLIC DEFENDER I
(Announcement of 6/27/2022)

The above titled announcement is hereby amended to read:

Closing Date: January 9, 2023, 4:00 PM

DATABASE ADMINISTRATOR SPN 157
OPEN ENTRY**DATE OPEN:** Monday, December 26, 2022**DATE CLOSED:** Monday, January 30, 2023 at 4:00 p.m.**SALARY:** \$70,929.36 annual salary, payable bi-weekly, to a maximum of \$100,558.08**DESCRIPTION:**

Under general supervision, performs professional information technology work pertaining to the installation, configuration, upgrade and migration of enterprise database server software and related products; monitors database performance and security; performs backup, recovery, database refreshes, data replication and archiving; analyzes and resolves routine to complex database issues; develops conceptual, logical, and physical data models; designs, implements, and administers data migrations, extractions, transformations, and loading processes; assists with developing, implementing, and maintaining operational policies and procedures for database administration..

DUTIES:

- Installs, configures, upgrades and migrates database server software and related products; develops, implements and maintains data migrations, extract, transform, and load functions.
- Monitors and optimizes the performance of the database including SQL tuning; performs storage and capacity planning.
- Performs troubleshooting, resolution, and root cause analysis for routine to complex database performance and outages; ensures compliance with database vendor license agreements; contacts database vendor for technical support.
- Creates and administers objects (e.g. tables, views, indexes, triggers, and stored procedures) using change control procedures; develops conceptual, logical, and physical data models for databases in coordination with applications teams.
- Implements, maintains, and monitors database security in accordance with standards while following policies and procedures for security, consistency, manageability, and integrity of databases.
- Plans and implements operating procedures for database backup and recovery and refreshing of databases; designs, implements, administers, and maintains data replication; executes and monitors procedures for archiving operational data in compliance with data retention requirements.
- Provides professional technical support for users regarding routine database issues; resolves difficult technical problems; communicates with department managers and staff regarding issues; establishes appropriate end-user database access control levels.
- Participates on complex database development, enhancement and integration projects; may serve as project leader on less complex projects; reviews and recommends project technical criteria; develops software configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies to expedite and/or enhance existing processes.
- Communicates assigned information technology activities with other departments and divisions as needed.

- Develops and maintains software documentation and user instructions.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with supervisor regarding the status of assignments and projects.
- May perform applications programming and software development as an ancillary duty.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Open Entry Requirements** (Must be met at time of application.)

- *Education:* A Bachelor's degree from an accredited four-year college or university with major coursework in computer science, information systems, or a related field; **AND**
- *Experience:* Two years of professional information technology experience that emphasized the development, enhancement and maintenance of enterprise database server software including backup and recovery, data migrations, extractions, transformations and loading processes.
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/job> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org or with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of December 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT**

SPN 192

LEAD BRIDGE INSPECTOR
(Announcement of 10/24/2022)

The above titled announcement is hereby amended to read:

Closing Date: January 17, 2023, 4:00 PM**Examination Details:**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) in the form of supplemental questions within the application process, and a Structured Oral Interview. Scoring weights are assigned as follows:

- T&E - 50%
- Structured Interview - 50%

TRAINING & EXPERIENCE EVALUATION (T&E) DETAILS

The T&E supplemental questions are located online under the tab marked "QUESTIONS" on the job announcement page. **The T&E must be submitted online at the time of application, by 4:00 p.m. on the filing cut-off date.**

- Copies of your college transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted in the job announcements.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

STRUCTURED ORAL INTERVIEWS

Applicants that apply and meet the minimum qualifications between Monday, October 24, 2022, and Tuesday, January 17, 2023, will receive an email notification to sign-up for a 25-minute oral telephone examination.

IRRIGATION SPECIALIST SPN 610
OPEN ENTRY**DATE OPEN: Monday, December 26, 2022****DATE CLOSED: Monday, January 16, 2023****SALARY: \$43,367.76 annual salary, payable bi-weekly, to a maximum of \$68,110.56****DESCRIPTION:**

Performs semi-skilled work installing, maintaining, and operating sprinkler systems.

DUTIES:

- Operates and maintains manual, hydraulic, and electronic sprinkler systems in gardens, parks, parkways, and islands.
- Assists in the installation of new sprinkler systems.
- Performs work in conjunction with the remodeling of systems currently in operation.
- Repairs and replaces sprinkler heads, controllers, timing devices, and related irrigation and sprinkler equipment.
- Assists plumbers with more difficult work essential to the installation and maintenance of sprinkler systems.
- Assists other tradesmen in the off-season.
- Works with galvanized and plastic pipe.
- Attaches vertical pipes and revolving sprinkler heads at designated points along pipeline.
- Observes revolving and stationary sprinklers to ensure uniform distribution of water to all areas.
- Inspects area irrigated to ensure adequate soaking and to prevent a waste of water.
- Programs and maintains large fountains.
- Maintains chlorinators and performs routine maintenance work on re-circulatory systems at City swimming pools.
- Performs lead-worker functions when helpers are assigned.
- Operates automotive equipment and a two-way radio.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Two years of experience installing, repairing, maintaining, and operating sprinkler systems such as found in parks, golf courses, school grounds and commercial applications.
- *License:* Possession of a valid driver's license.

License and Certifications:

(Employees in this job class must meet these requirements.)

- Irrigation Specialists assigned to the backflow prevention testing program must obtain a Backflow Assembly Tester certificate through the Washington State Department of Health within the probationary period. Employees must maintain this certificate while they hold this job class.

EXAMINATION DETAILS:

Candidates meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test with weights assigned as follows:

- Written Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Irrigation Specialist examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, January 19, 2023. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, January 19, 2022, until 4:00 p.m. Pacific time the following Tuesday, January 24, 2022.

The approximate duration of the test is 1.5 hours. The written test may include such subjects as:

- Facilities and Grounds Maintenance
- Horticulture
- Trade Related Knowledge
- Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of December 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**IRRIGATION SPECIALIST SPN 610
PROMOTIONAL**

DATE OPEN: Monday, December 26, 2022

DATE CLOSED: Monday, January 16, 2023

SALARY: \$43,367.76 annual salary, payable bi-weekly, to a maximum of \$68,110.56

DESCRIPTION:

Performs semi-skilled work installing, maintaining, and operating sprinkler systems.

DUTIES:

- Operates and maintains manual, hydraulic, and electronic sprinkler systems in gardens, parks, parkways, and islands.
- Assists in the installation of new sprinkler systems.
- Performs work in conjunction with the remodeling of systems currently in operation.
- Repairs and replaces sprinkler heads, controllers, timing devices, and related irrigation and sprinkler equipment.
- Assists plumbers with more difficult work essential to the installation and maintenance of sprinkler systems.
- Assists other tradesmen in the off-season.
- Works with galvanized and plastic pipe.
- Attaches vertical pipes and revolving sprinkler heads at designated points along pipeline.
- Observes revolving and stationary sprinklers to ensure uniform distribution of water to all areas.
- Inspects area irrigated to ensure adequate soaking and to prevent a waste of water.
- Programs and maintains large fountains.
- Maintains chlorinators and performs routine maintenance work on re-circulatory systems at City swimming pools.
- Performs lead-worker functions when helpers are assigned.
- Operates automotive equipment and a two-way radio.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Classified employees who have two years of experience installing, repairing, maintaining, and operating large sprinkler systems such as found in parks, golf courses, school grounds, and commercial applications may apply on a promotional basis.
- *License:* Possession of a valid driver's license.

License and Certifications:

(Employees in this job class must meet these requirements.)

- Irrigation Specialists assigned to the backflow prevention testing program must obtain a Backflow Assembly Tester certificate through the Washington State Department of Health within the probationary period. Employees must maintain this certificate while they hold this job class.

EXAMINATION DETAILS:

Candidates meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test with weights assigned as follows:

- Written Test 100%

EXAMINATION DETAILS:

Testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on Wednesday, January 18, 2023 at 10:00 a.m. Additional test sessions may be made available depending on applicant volume and testing space. Applicants will be notified of these details, via email, upon closure of the recruitment.

The approximate duration of the test is 1.5 hours. The written test may include such subjects as:

- Facilities and Grounds Maintenance
- Horticulture
- Trade Related Knowledge
- Safety

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 26th day of December 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

GARDENER I SPN 686
OPEN ENTRY

DATE OPEN: Monday, December 26, 2022 **DATE CLOSED:** Tuesday, January 17, 2023 at 4:00 p.m.
SALARY: \$41,342.40 annual salary, payable bi-weekly, to a maximum of \$64,519.20

DESCRIPTION:

Performs semi-skilled gardening and nursery work in the propagation and cultivation of trees, shrubs, and plants in greenhouses and on grounds.

DUTIES:

- May be responsible for smaller gardens or a portion of a larger or main garden that require less skill to maintain.
- Sods, overseeds, thatches, and aerates turf.
- Irrigates turf, plant beds, trees, and shrubs.
- Makes emergency repairs to irrigation equipment and irrigation systems.
- Applies pesticides and fertilizers using both spray equipment and mechanical spreaders.
- Edges flower beds and paths, using power edgers and line trimmers.
- Mows turf using push and riding mowers.
- Seeds, plants, and transplants annuals, perennials, roses, shrubs, and trees.
- Weeds, rakes, and cultivates flower/shrub beds and paths.
- Digs, cleans, and stores tubers.
- Repairs tools, and paints stakes, signs and benches.
- Perform minor pruning in compliance with City of Spokane Municipal Code and City Arboricultural Specifications and Standards.
- Shear topiary shrubs and shrub hedges.
- Maintains water features such as fountains, pools, and ponds.
- May oversee a small group of temporary/seasonal workers performing manual work of a similar nature.
- May assist in maintenance and operations of greenhouse facilities and equipment.
- Answers visitors' questions regarding plant names, characteristics, and care.
- Operates pickup truck, hand and power tools, and related equipment normally operated within this classification.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(All Open-entry requirements must be met at time of application.)

- *Education:* Two years of study (60 semester or 90 quarter credit hours) at an accredited college or university that included at least 12 semester or 18 quarter credit hours in courses related to horticulture (e.g., agriculture, greenhouse/nursery, landscape design, etc.); OR
- *Experience:* Two years of full-time equivalent experience in horticulture (e.g., agriculture, greenhouse/nursery, landscape maintenance) and/or the care of flowers and plants in a greenhouse nursery or garden.
- *Substitution:* An equivalent combination of education, training, and/or experience may also be qualifying.

License and Certifications:

(Employees in this job class must meet these requirements.)

- All applicants must possess a valid driver's license and
- Must obtain a Public Operator license for pesticides from the Washington State Department of Agriculture within one year of appointment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice examination with scoring weight assigned as follows:

- Multiple-Choice Examination 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Gardener I examination, with instructions, will be emailed prior to 4:00 PM Pacific Time on Thursday, January 19, 2023, and will expire at 4:00 p.m. on Tuesday, January 24, 2023. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include the following subjects:

- Horticulture
- Soil Science
- Pest Control
- Botany
- Pathology
- Mathematical Reasoning

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of December 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**GARDENER I SPN 686
PROMOTIONAL**

DATE OPEN: Monday, December 26, 2022

DATE CLOSED: Tuesday, January 17, 2023 at 4:00 p.m.

SALARY: \$41,342.40 annual salary, payable bi-weekly, to a maximum of \$64,519.20

DESCRIPTION:

Performs semi-skilled gardening and nursery work in the propagation and cultivation of trees, shrubs, and plants in greenhouses and on grounds.

DUTIES:

- May be responsible for smaller gardens or a portion of a larger or main garden that require less skill to maintain.
- Sods, overseeds, thatches, and aerates turf.
- Irrigates turf, plant beds, trees, and shrubs.
- Makes emergency repairs to irrigation equipment and irrigation systems.
- Applies pesticides and fertilizers using both spray equipment and mechanical spreaders.
- Edges flower beds and paths, using power edgers and line trimmers.
- Mows turf using push and riding mowers.
- Seeds, plants, and transplants annuals, perennials, roses, shrubs, and trees.
- Weeds, rakes, and cultivates flower/shrub beds and paths.
- Digs, cleans, and stores tubers.
- Repairs tools, and paints stakes, signs and benches.
- Perform minor pruning in compliance with City of Spokane Municipal Code and City Arboricultural Specifications and Standards.

- Shear topiary shrubs and shrub hedges.
- Maintains water features such as fountains, pools, and ponds.
- May oversee a small group of temporary/seasonal workers performing manual work of a similar nature.
- May assist in maintenance and operations of greenhouse facilities and equipment.
- Answers visitors' questions regarding plant names, characteristics, and care.
- Operates pickup truck, hand and power tools, and related equipment normally operated within this classification.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- Promotional Requirements: Two years of experience in the classification of Park Caretaker (SPN 692), Laborer I (SPN 501) or Laborer II (SPN 502) in the Parks department.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the Open-Entry requirements may apply on a Promotional basis, pursuant to Civil Service Rule VI Section 5. Open Entry Requirements:

(Open-entry applicants must meet either the education or the experience requirement when they apply.)

- *Education:* Two years of study (60 semester or 90 quarter credit hours) at an accredited college or university that included at least 12 semester or 18 quarter credit hours in courses related to horticulture (e.g., agriculture, greenhouse/nursery, landscape design, etc.); OR
- *Experience:* Two years of full-time equivalent experience in horticulture (e.g., agriculture, greenhouse/nursery, landscape maintenance) and/or the care of flowers and plants in a greenhouse nursery or garden.
- *Substitution:* An equivalent combination of education, training, and/or experience may also be qualifying.

License and Certifications:

(Employees in this job class must meet these requirements.)

- All applicants must possess a valid driver's license and
- Gardener I employees must obtain a Public Operator license for pesticides from the Washington State Department of Agriculture within one year of appointment.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test 80%
- Performance Evaluation 20%.

WRITTEN TEST DETAILS

The written test will be conducted on Thursday, January 19, 2023, at 1:00 PM in the Civil Service Test Room (4th Floor City Hall).

The approximate duration of the examination is 2 hours and may include the following subjects:

- Horticulture
- Soil Science
- Pest Control
- Botany
- Pathology
- Mathematical Reasoning

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance, in the form of a Performance Appraisal Review (PAR), shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the promotional evaluation for this position.

- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of December 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Shiloh Hills Lift Station Rehabilitation and Force Main Replacement Engineering Services File No. 2021091

This project consists of the rehabilitation of the existing Shiloh Hills Lift Station including submersible pumps, piping, valves, relocation of an owner provided generator canopy, fencing, natural gas fired generator with transfer switch, new electrical service, and associated electrical controls to support the function of the lift station. Additionally, this project will include construction of approximately 738 linear feet of sanitary sewer force main, 1,178 square yards of 3-inch thick HMA paving, 14 square yards of concrete sidewalk with driveway, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. January 23, 2023, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bid shall be delivered by hand, mail, or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand-delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing – Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended.

If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

A pre-bid conference will be held at the office of the Engineering Services Department (998 E. North Foothills Dr., Spokane, WA 99207) in their small conference room at 10:00 a.m. on January 10, 2023.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: December 21 and 28, 2022 and January 4, 2023

Notice for Bids

Supplies, Equipment, Maintenance, etc.

PAYMENT GATEWAYS
City of Spokane Innovation & Technology Services
RFI #5769-22

Description: The City of Spokane is soliciting electronic Responses for Payment Gateway information.

All Responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JANUARY 23, 2023**. Hard copy and/or late submittals will not be accepted. Responses must be submitted sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Responses submitted late.

Sealed Responses will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, JANUARY 23, 2023**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Information document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Respondents to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Information.

Questions from potential Respondents will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: December 14, 21, 28, 2022 & January 4, 2023

Water & Hydroelectric Services
ITB 5794-22

Description: The City of Spokane is seeking electronic bids for products to be used by the Water & Hydroelectric Services department in support of their 2023 construction and maintenance season.

Bid Opening: Sealed electronic bids will be accepted until Tuesday, January 3, 2023 at 1:00pm. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: December 7, 14, 21, & 28, 2022

LIQUID ALUMINUM SULFATE, KEEP-FILLED BASIS
Wastewater Management Department-Riverside Park Water Reclamation Facility

ITB 5775-22

Description: The City of Spokane, through its Wastewater Management Department is soliciting electronic bids for Liquid Aluminum Sulfate; Keep-Filled Basis.

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, JANUARY 9, 2023, for Liquid Aluminum Sulfate; Keep-Filled Basis. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #. The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system no later than 1:00 p.m. on MONDAY, JANUARY 9, 2023. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: December 28, 2022 & January 4, 2023

Nitrate Oxygen Odor Control Solution, Keep-Filled Basis
Wastewater Management Department-Riverside Park Water Reclamation Facility

ITB 5778-22

Description: The City of Spokane, through its Wastewater Management Department is soliciting electronic bids for Nitrate Oxygen Odor Control Solution, Keep-Filled Basis

Bid Opening: Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on MONDAY, JANUARY 9, 2023, for Nitrate Oxygen Odor Control Solution, Keep-Filled Basis. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system no later than 1:00 p.m. on MONDAY, JANUARY 9, 2023. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: December 28, 2022 & January 4, 2023
