



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

OCTOBER 19, 2022

Issue 42



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	1118
HEARING NOTICES	1125
ORDINANCES	1127
JOB OPPORTUNITIES	1129
NOTICES FOR BIDS	1135

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**Official Gazette
Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:Official Gazette
Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342

Minutes

Monday, October 10, 2022**BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Zappone was absent.

Assistant City Attorney and Interim HR Director Mike Piccolo (in place of City Administrator Johnnie Perkins); Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and City Clerk Terri Pfister were also present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the October 17, 2022, Advance Agenda items.

Action to Approve October 17, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 17, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Kinnear, **to approve** the October 17, 2022, Advance Agenda; **carried 6-0**.

Current Agenda Review

Council President Beggs noted there are no proposed changes to the October 10, 2022, Current Agenda.

Council Recess/Executive Session

The City Council recessed at 4:01 p.m. and immediately reconvened into an Executive Session to discuss the following topics: the price of real estate for potential purchase, three matters of actual or potential litigation, and two matters involving labor negotiations until 4:45 p.m. At 4:45 p.m., the Executive Session was extended for an additional 15 minutes. At 5:00 p.m., the Executive Session was extended for an additional 20 minutes. At 5:20 p.m., the Executive Session was extended for an additional 10 minutes. The Executive Session ended at 5:30 p.m., at which time the Briefing Session was also adjourned. Interim City Attorney Lynden Smithson, Assistant City Attorney and Interim HR Director Mike Piccolo, Assistant City Attorney Lauren Beattie, and Special Counsel John Henry were present during the Executive Session. City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Zappone was absent.

Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and City Clerk Terri Pfister were also present for the meeting.

Pledge of Allegiance

The Pledge of Allegiance was led by members of the Girls Scouts.

There were no **Council Committee Reports**.

POETRY AT THE PODIUM

Roberta Bottelli presented the poem "Sensory Overload."

MAYORAL PROCLAMATION

October 11, 2022 *International Day of the Girl*

Council Member Wilkerson read the proclamation and presented it to Brian Newberry, Chief Executive Officer – Girl Scouts, who was accompanied by members of the Girls Scouts. Mr. Newberry presented remarks regarding the event.

October 10, 2022 *Indigenous People's Day*

Council President Beggs read into the record the "Land Acknowledgement" adopted by City Council in March 2021, and which appears on page 2 of the weekly City Council agenda.

Council Member Stratton read the proclamation for Indigenous People's Day. Ralph Allan, Jr., Fish and Wildlife Manager – Coeur d'Alene Tribe, and Thomas Biladeau, Salmon Restoration Lead - Coeur d'Alene Tribe, accepted the proclamation and provided a report from the Coeur d'Alene Tribe about developing land within the City of Spokane.

October 15, 2022 *White Cane Awareness Day*

Council Member Bingle read the proclamation. No individuals were present to accept the proclamation.

A copy of the Land Acknowledgement and the proclamations are attached for reference to these minutes.

NEIGHBORHOOD COUNCIL REPORT**Logan Neighborhood**

Lyndsey Shaw, Chair, presented a report on the Logan Neighborhood, remarking on the neighborhood's accomplishments, partnerships, and goals.

There were no **Boards and Commissions Appointments**.

ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor Woodward presented the Annual Mayoral Statement of the Conditions and Affairs of the City. See attachment to these minutes.

There were **no Administrative Reports**.

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Renewal 2 of 4 with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for the purchase of boiler tubes for use at the Waste to Energy Facility from November 1, 2022 through Oct. 31, 2023—total cost not to exceed \$1,900,000 (incl. tax). (OPR 2020-0670 / ITB 5313-20) (Council Sponsors: Council Member Kinnear)

Contract Renewal 3 of 4 with Bay Valve Service, LLC (Longview, WA) for onsite valve repair services at the Waste to Energy Facility from January 1, 2023 through December 31, 2023—not to exceed \$325,000 (incl. tax). (OPR 2019-0957 / PW ITB 5133-19) (Council Sponsor: Council Member Kinnear)

Contract with Deeco, Inc. (Raleigh, NC) for air emissions compliance testing at the Waste to Energy Facility from January 1, 2023 through December 31, 2023—not to exceed \$135,278 (excluding tax). (OPR 2022-0709 / IRFP 5616-22) (Council Sponsor: Council Member Kinnear)

Contract Renewal 1 of 4 with Knight Construction & Supply, Inc. (Deer Park, WA) for mechanical repairs at the Waste to Energy Facility from November 1, 2022 through October 31, 2023—not to exceed \$2,200,000 (OPR 2021-0716 / PW ITB 5506-21) (incl. tax.)

Contract with Knight Construction & Supply, Inc. (Deer Park, WA) for emergency repair of the tipping floor at the Waste to Energy Facility—not to exceed \$827,310 (plus tax). (OPR 2022-0710) (Relates to Special Budget Ordinance C36291) (Council Sponsor: Council Member Kinnear)

Amendment to Consultant Agreement with Parametrix, Inc. (Spokane) for On-Call Civil Engineering Services for 2021-2023 non-federal projects—additional \$600,000. Total contract amount: \$1,200,000. (OPR 2021-0527 / ENG 2021090) (Council Sponsor: Council Member Kinnear)

Extension 3 of 3 and Amendment 1 of the Amended Water Supply Agreement with the City of Airway Heights extending the agreement through June 15, 2026, and providing for increased collaboration as well as reimbursement to the City of Spokane for water modeling and analysis in relation to Airway Heights water infrastructure analysis—\$87,844.72. (OPR 1984-0475) (Council Sponsors: Council President Beggs and Council Member Bingle)

Three-year Personal Services Agreement with ALS Group USA Corp., (Houston, TX) to provide specialized testing of wastewater and stormwater for the Riverside Park Water Reclamation Facility from October 17, 2022 through October 18, 2025—not to exceed \$221,520 (plus tax) (\$73,840 annually). (OPR 2022-0711) (Council Sponsor: Council Member Kinnear)

Public Works Agreement with Corrosion Companies (Woshougal, WA) for hypochloride tank repairs and modifications at the Riverside Park Water Reclamation Facility from October 1, 2022 through December 31, 2022—\$72,859 (plus tax). (OPR 2022-0712) (Council Sponsor: Council Member Kinnear)

Outside Counsel Contract Amendment with Pacifica Law Group (Seattle, WA) to provide additional legal services and advice regarding the lawsuit of Lonnie Tofsrud v. City of Spokane, Spokane Superior Court Cause No. 22-2-000714-32—\$50,000. Total contract amount: \$100,000. (OPR 2022-0297) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 30, 2022, total \$4,446,000.10 (Check Nos.: 589308-589450; ACH Nos.: 107820-108078), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,990,377.43. (CPR 2022-0002)
- b. Payroll claims of previously approved obligations through October 1, 2022: \$14,474,545.56 (Check Nos: 565593-565793). (CPR 2022-0003)

City Council Meeting Minutes: September 26 and October 6, 2022. (CPR 2022-0013)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinances C36290 through C36293 (Council Sponsors: Council Members Kinnear and Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed** the following Special Budget Ordinances amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C36290

Solid Waste Fund

- 1) Increase appropriation by \$172,300.
 - 2) The increase in appropriation is provided solely for the purchase and installation of a new air dryer which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Solid Waste Fund.

(This action arises from the need to mitigate months-long lead times.)

ORD C36291

Solid Waste Fund

1) Increase appropriation by \$827,310.

2) The increase in appropriation is provided solely for repairs to the tipping floor which shall be funded from unappropriated fund balance.

(A) This is an increase to the overall appropriation level in the Solid Waste Fund.

(This action arises from the need to repair substantial damage to the WTE tipping floor.)

ORD C36292

Solid Waste Fund

1) Increase appropriation by \$1,100,000.

2) The increase in appropriation is provided solely for the purchase of parts and supplies which shall be funded from unappropriated fund balance.

(A) This is an increase to the overall appropriation level in the Solid Waste Fund.

(This action arises from the need to mitigate months-long lead times.)

ORD C36293

Solid Waste Fund

1) Increase appropriation by \$500,000.

2) The increase in appropriation is provided solely for transportation and disposal services which shall be funded from unappropriated fund balance.

(A) This is an increase to the overall appropriation level in the Solid Waste Fund.

(This action arises from the need to meet tonnage estimates through the end of the year.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, and Wilkerson**Nays:** None**Abstain:** None**Absent:** ZapponeThere were no **Emergency Ordinances**.**RESOLUTIONS****Resolution 2022-0090 (Council Sponsors: Council Members Stratton and Zappone)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2022-0090**, adopting the 2022 Parks and Natural Lands Master Plan.**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, and Wilkerson**Nays:** None**Abstain:** None**Absent:** ZapponeThere were no **Final Reading Ordinances**.There were no **First Reading Ordinances**.There were no **Special Considerations**.There were no **Hearings**.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- William Hulings
- Cherrie Barnett
- Lynda Peterson
- Christine Quinn
- Amber Durkoop
- Nolan Steiner
- M.R. Mitchell

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:30 p.m.

Note: The Land Acknowledgement and Proclamations are on file for review in the City Clerk's Office

Mayor Nadine Woodward

Statement of Conditions and Affairs
October 10, 2022

Good evening to everyone watching at home on City Cable 5 and online, and a special welcome and thank you to those joining us in the City Council chambers for the annual Statement of Conditions and Affairs.

Thank you, City Council, for hosting me and my Cabinet. Tonight, is the third time I've given this address and the first time the pandemic has allowed us to gather in person for it. We're grateful to be together for this conversation.

The past few years have thrown a lot our way as a city and a nation. Those variables have impacted how we do business and how we pay for the services we provided uninterrupted through the challenges. We are stronger for those experiences, which have opened new doors to collaboration, seen us care for those in our community who need it, and have us looking ahead to finding ways to sustain the investments in the future of our community.

None of that is easy and will require disciplined adherence to the core mission of City government. As we'll discuss, there are great opportunities ahead.

Tonight, according to the Spokane City Charter, Article 4, Section 24, I am fulfilling my duty as Mayor to annually, at the second October meeting of the City Council, to deliver the Statement of Conditions and Affairs.

This year's address finds us at a crossroads in our recovery with a chance to emerge stronger and on much more solid footing than most other cities. Our outlook is a bit mixed. Economically, our community is recovering steadily. Socially, we have needs to address, related to mental health, public safety, housing, and homelessness.

First the good news. Spokane is experiencing significant job and industry growth as we continue our economic recovery. Companies are hiring to meet consumer demand and job openings are available across our many sectors.

Key industries like transportation and housing, advanced manufacturing, health services, professional and business services, and agriculture have shown resiliency, according to the Washington State Department of Employment Security. Construction activity also continues to be steady.

Highlights over the past year include Jubilant HollisterStier doubling the size of its injectable-filling production capacity, PotlatchDelticCorp acquiring Atlanta-based CatchMark Timber Trust, the opening of the UW-GU Health Partnership building, and the beginning of extensive renovation at the Elson S. Floyd College of Medicine at Washington State University. These organizations and disciplines are important legacy and growth industries of our regional economy.

The city has also recently partnered with the U.S. Small Business Administration and AHANA to invest in and grow small businesses to create an economic development culture of inclusivity and equity by leveraging relationships to maximize collaborations that lift businesses financially and strengthen workforces. Small businesses are the backbone of our economic health and fitness with more than 10,000 in Spokane that employ fewer than 10 people.

Spokane is once again drawing major conventions and industry gatherings that are bringing hundreds ... sometimes thousands ... to our community at a time. In the past couple of weeks alone, I've visited with the Pacific Northwest Employment Forum, the regional arm of a national organization that focuses exclusively on inclusive employment and career advancement opportunities for people with disabilities, the American Public Works Association, and the Association of Washington Businesses.

These critical investments, collaborations, and gatherings build an economic lifeline for Spokane at a critical time in our city. Spokane's per capita income was \$50-thousand dollars as of 2020. Despite our standing as the second largest city, that placed us at just 17th in the state ... 16% below the U.S. average and 25% below the state average.

Our median household income at just more than \$60 -thousand dollars is well below the state's \$77-thousand MHI, according to the U.S. Census Bureau. Over the period of 2016 to 2020, about 13.5% of our population was living below the poverty level in Spokane County. That's well above the state's 9.5%.

According to data from ALICE Reports, which measures affordability of basic needs for income constrained, employed households, the cost of essentials increased an average of 3 and half percent annually nationwide while the official rate of inflation was 1.8%. One-third of Washington's nearly 2.9 million households struggle to make ends meet.

That report was in 2020.

A decade after the end of the Great Recession.

Before the pandemic.

Clearly, we have work still to do as we enter a new recession, and we must keep in mind that important community context as we think about how we afford what we deliver for our neighborhoods.

Spokane as a city government also resembles those statewide trends. The pandemic accounted for an estimated \$37 million in lost revenue. The preliminary budget we prepared last week shows a \$5 million dollar gap between expenses and revenues, creating decision points very similar to ones many Spokane households are experiencing.

For those ... like the City ... fortunate enough to have built up a rainy-day fund and still have unspent federal pandemic relief dollars, the choice is where and how to invest limited resources to meet basic needs and emerge more strongly from the pandemic and recession.

Maintaining and sustaining core City services will be at the center of an honest, collaborative, and pragmatic conversation over the next month. It'll be about prioritizing necessities, delaying purchases that can wait, and deploying resources strategically as a bridge until revenues improve.

My preliminary budget invests in people. People in our neighborhoods. People who need shelter. People who deliver services to our community.

Those investments improve cleanliness with increased litter crews and coverage times, meet increased demand and volume of garbage collection, and accommodate growing construction demand and volume. Each of those are basic needs in a growing community like Spokane.

Funding is also directed toward increased shelter space, making better use of existing resources to help individuals and families get back on their feet, and connecting people to services that stabilize and sustain. These are necessary in a time when so many in our community need a lift.

Maintaining a city workforce that, like every industry right now, has felt the demands and impacts of the past two years while employees fought to keep services at the levels our community expects, has also been prioritized. Our challenge now ... in a highly competitive labor market ... is to keep the City's standing as a desirable place to work, adjust to labor market pressures, and maintain relevancy in a marketplace that is all competing for the same talent.

Investments we make must enhance the health and safety of the community and better meet developing community needs. We must prioritize maintaining public safety, housing, and homeless services while addressing staff burnout and capacity concerns.

Spokane is a growing population. Growth in the county was the highest among the state's 39 counties over the past couple of years, slightly less rapid inside the city limits, according to EWU's Institute for Public Policy and Economic Analysis.

As a growing city and regional hub, we're facing many real issues that parallel state and national concerns. Drugs, particularly fentanyl, are deeply impacting the heart and soul of our community, leaving a destructive path of housing and employment instability, property crime, and violence.

Families in our community are still hurting. About 8,000 City customers make up nearly \$8 and a half million dollars in past-due bills for water, sewer and garbage. Most of those customers fell behind in the early days of the pandemic and have not been able to catch up. We must use our remaining ARPA funds to ease the burden on them and the City. Rapid growth in the cost of housing in Spokane has outpaced the ability for many to keep up with rents, let alone fulfil the dream of buying a home. Last week, during a meeting of my Advisory Council on Economic Vitality, one property manager shared that more than one-third of its units contain multiple families living together.

There are some signs that housing costs are beginning to slow, largely because of rising interest rates intended to ease growing inflation. Multi-family construction also remains strong, helping us increase supply at a more rapid pace. The number of multi-family units permitted through the end of the third quarter is well above the year-to-date total from last year and is more than double the year-to-date average of the previous four years.

The pace of single-family permits though has cooled a little with the rising costs of materials but is still consistent with the levels over the past few years. And the number of total residential units continues to be strong for a second consecutive year ... with much more in the pipeline.

That news, especially the additions to the housing inventory, is helpful for the health of our community and the City as an organization. Adding to inventory at all levels is our best way out.

At the same time, we need to stabilize the City organization to continue providing services at the highest level.

General Fund revenue for 2022 is projected to increase 4 and half percent over last year. Sales tax is projected to be up 5.3% over last year. Both are relatively strong positions as we enter a recession.

Looking forward to next year, the outlook is a little more conservative given the uncertainty of the national economy. That will require us to be more creative and focused on necessities.

We have an opportunity to maintain our discipline even as we prioritize people in neighborhoods and with housing needs. We must strategically invest the rest of our federal American Rescue Plan dollars in solidifying the operational delivery of critical services the community, Administration, and City Council have identified as priorities and that benefit those we are serving.

This includes increasing the speed and efficiency in filling our police and fire vacancies, improving our regional dispatch capabilities to send help where it's needed more affordably, and implementing a new police staffing model that will place more officers on patrol ... *in neighborhoods* ... while addressing officer fatigue and burnout.

We can do all of that and maintain our reserves at a reasonable level even while investing a little of our rainy-day funds in this tightening economy.

It has taken us three years and an extreme set of circumstances to arrive at a place where we have to use extreme caution with our spending while meeting very real household needs. The discipline we've shown as an organization has put us in a position to invest in people in our neighborhoods, people who need housing, and people who keep our services operating at a high level.

We are at a critical juncture. And this is our way forward.

**City of Spokane
City Council Study Session
October 13, 2022**

Call to Order: 11:04 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/760044793>

Attendance:

Committee Members Present: Council President Breean Beggs, Council Members Kinnear, Stratton, Cathcart, Wilkerson, Bingle (left at 12:25 p.m.) and Zappone

Committee Members Absent: None

Agenda Items:

1. Refugee Resettlement Presentation
 - Presenters:
Alex Gibilisco, City Council Staff; Christi Armstrong, World Relief; Margaret Hinson, International Rescue Committee; Jordan Bemiss, World Relief
 - Action taken:
No action taken. Presentation and discussion only.
2. TRAC Service Provider Agreement
 - Presenters:
Jenn Cerecedes, City of Spokane CHHS Director; Council President Beggs
 - Action taken:
No action taken. Presentation and discussion only.
3. 2023 Budget – Homelessness Funding Strategies
 - Presenters:
Tonya Wallace, City of Spokane Chief Financial Officer; Jenn Cerecedes, City of Spokane CHHS Director
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session: None

Adjournment:

The meeting adjourned at 12:37 p.m.

Hearing Notices

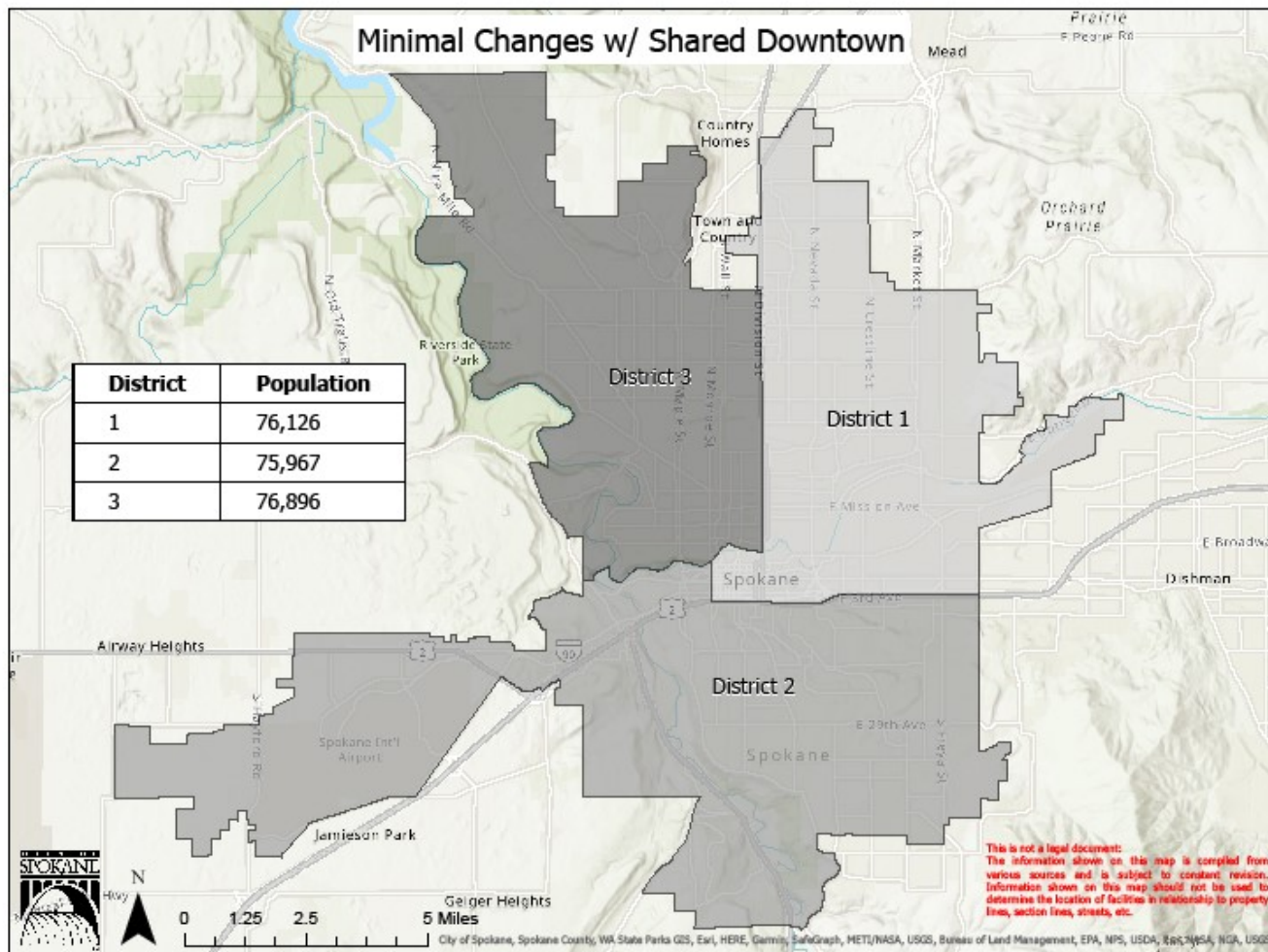
CITY COUNCIL REDISTRICTING PLAN (Proposed Ordinance C36298)

RCW 29A.76.010 provides in part that the City is responsible to periodically redistrict its election districts based on population data from the most recent federal decennial census.

Notice is hereby given that there will be a public hearing of the Spokane City Council on **Monday, October 24, 6:00 p.m.** This public hearing is for the purpose of considering a City Council Redistricting Plan recommended to the City Council by the Redistricting Board. The public hearing will be continued to a second public hearing to be held on November 7, 2022; at which time the City Council anticipates taking final action to adopt a Redistricting Plan. The City Council reserves the right to continue the hearing as needed to consider any potential amendments to the plan.

Any person may appear at the hearings to submit written or oral comments on the proposed Redistricting Plan or submit written comment in advance of the second and final hearing on the matter to citycouncil2@spokanecity.org.

Map on next page.



General Notices

NOTICE OF INTENT OF AWARD SOLE SOURCE

The City of Spokane intends to grant sole source funding to the **Habitat for Humanity**, 1805 E Trent Ave, Spokane, WA 99202 to provide the following:

**Habitat for Humanity
Down payment – Shared Equity Program For COVID-19 Relief**

This project is solely funded by funds received through the United States Department of Treasury under the American Rescue Plan (ARP)/Coronavirus State and Local fiscal Recovery Fund (CSLFRF) – CFDA number 21.027. Firms who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and other questions regarding this funding should be directed to Makayla Sauve, ARPA Coordinator at: msauve@spokanecity.org by November 9, 2022. The City does not guarantee that organizations responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Publish: 10/19/2022 and 10/26/2022

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C36290

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Solid Waste Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$172,300.
- 2) The increase in appropriation is provided solely for the purchase and installation of a new air dryer which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Solid Waste Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to mitigate months-long lead times, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 10, 2022
Delivered to Mayor October 14, 2022**

ORDINANCE NO C36291

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Solid Waste Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$827,310.
- 2) The increase in appropriation is provided solely for repairs to the tipping floor which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Solid Waste Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to repair substantial damage to the WTE tipping floor, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 10, 2022
Delivered to Mayor October 14, 2022**

ORDINANCE NO C36292

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Solid Waste Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$1,100,000.
- 2) The increase in appropriation is provided solely for the purchase of parts and supplies which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Solid Waste Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to mitigate months-long lead times, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 10, 2022
Delivered to Mayor October 14, 2022**

ORDINANCE NO C36293

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Solid Waste Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$500,000.
- 2) The increase in appropriation is provided solely for transportation and disposal services which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Solid Waste Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to meet tonnage estimates through the end of the year, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 10, 2022

Delivered to Mayor October 14, 2022

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

INFORMATION SYSTEMS SPECIALIST II SPN 135 OPEN ENTRY

DATE OPEN: Monday, October 17, 2022

DATE CLOSED: Monday, October 31, 2022

SALARY: \$49,903.20 annual salary, payable bi-weekly, to a maximum of \$78,362.64

DESCRIPTION:

Under general supervision, performs information technology work pertaining to the technical maintenance and support of City mainframe, network, desktop, telecommunications, and/or technology systems; installs, configures and maintains equipment and/or applications; performs component level tests and repairs; provides help desk and customer service support by troubleshooting, investigating and resolving technical system problems; and provides technical user training pertaining to assigned systems and equipment.

DUTIES:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Provides technical assistance to customers/system users for City mainframe, network, desktop, telecommunications, and/or other technology systems including hardware, software and peripheral equipment.
- Responds to requests for assistance pertaining to applications, systems and equipment; troubleshoots, investigates and determines the severity of the problem and resolves or refers to higher-level information systems staff; answers complex user questions.

- Installs, tests and configures hardware and software; researches and resolves complex integration issues; recommends solutions to meet specific needs; researches, recommends and implements upgrades as appropriate.
- Installs, configures and connects hardware, software and equipment to existing networks; researches, tests and implements client-side networking schemes to meet productivity demands; documents installations and configurations.
- Maintains problem management systems designed to effectively recognize, report, track, and resolve technical support issues; responds to end-user work requests, generates work orders and initiates referrals to other staff as required.
- Reformats and installs operating systems and other applications; rebuilds standard City software as needed; programs new network devices.
- Maintains and updates physical inventory records of computer equipment, software, and supplies; manages desktop support spare equipment inventory; orders replacements as necessary.
- Performs component level repairs on hardware and peripherals.
- Helps maintain City software licensing/installation information.
- Helps install network wiring and infrastructure components as assigned.
- Recommends and develops purchasing specifications for hardware and software products; may recommend hardware/software enhancements.
- May participate on or lead the technical aspects of deployment projects; monitors the installation and/or servicing of equipment provided by contractors; coordinates the work of vendors with user departments.
- Provides technical training to users regarding areas of assignment; develops training materials and presentations.
- Attends meetings, trainings and seminars; serves on committees and task forces.
- Continuously communicates with supervisor regarding the status of assignments and projects.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.) An equivalent combination of education, training and/or experience may also be qualifying.

- Education: Completion of 60 semester (or equivalent quarter) units from an accredited college or university with major coursework in computer science, information systems or a related field; **AND**
- Experience: Two years of professional information systems technical support experience that emphasized the planning and delivery of customer support services, including installation, configuration, troubleshooting, and customer assistance and/or training.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice examination with weights assigned as follows:

- Multiple-Choice Examination 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Information Systems Specialist II examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, November 3, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, November 3, 2022, until 4:00 p.m. Pacific time the following Tuesday, November 8, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour and 15 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Computer Skills
- Problem Solving

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

INFORMATION SYSTEMS SPECIALIST II SPN 135
PROMOTIONAL

DATE OPEN: Monday, October 17, 2022 DATE CLOSED: Monday, October 31, 2022

SALARY: \$49,903.20 annual salary, payable bi-weekly, to a maximum of \$78,362.64

DESCRIPTION:

Under general supervision, performs information technology work pertaining to the technical maintenance and support of City mainframe, network, desktop, telecommunications, and/or technology systems; installs, configures and maintains equipment and/or applications; performs component level tests and repairs; provides help desk and customer service support by troubleshooting, investigating and resolving technical system problems; and provides technical user training pertaining to assigned systems and equipment.

DUTIES:

This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Provides technical assistance to customers/system users for City mainframe, network, desktop, telecommunications, and/or other technology systems including hardware, software and peripheral equipment.
- Responds to requests for assistance pertaining to applications, systems and equipment; troubleshoots, investigates and determines the severity of the problem and resolves or refers to higher-level information systems staff; answers complex user questions.
- Installs, tests and configures hardware and software; researches and resolves complex integration issues; recommends solutions to meet specific needs; researches, recommends and implements upgrades as appropriate.
- Installs, configures and connects hardware, software and equipment to existing networks; researches, tests and implements client-side networking schemes to meet productivity demands; documents installations and configurations.
- Maintains problem management systems designed to effectively recognize, report, track, and resolve technical support issues; responds to end-user work requests, generates work orders and initiates referrals to other staff as required.
- Reformats and installs operating systems and other applications; rebuilds standard City software as needed; programs new network devices.
- Maintains and updates physical inventory records of computer equipment, software, and supplies; manages desktop support spare equipment inventory; orders replacements as necessary.
- Performs component level repairs on hardware and peripherals.
- Helps maintain City software licensing/installation information.
- Helps install network wiring and infrastructure components as assigned.
- Recommends and develops purchasing specifications for hardware and software products; may recommend hardware/software enhancements.
- May participate on or lead the technical aspects of deployment projects; monitors the installation and/or servicing of equipment provided by contractors; coordinates the work of vendors with user departments.
- Provides technical training to users regarding areas of assignment; develops training materials and presentations.
- Attends meetings, trainings and seminars; serves on committees and task forces.
- Continuously communicates with supervisor regarding the status of assignments and projects.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

Two years of experience in the classification of Information Systems Specialist I (SPN 134) and fully meets minimum qualifications.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.) An equivalent combination of education, training and/or experience may also be qualifying.

- Education: Completion of 60 semester (or equivalent quarter) units from an accredited college or university with major coursework in computer science, information systems or a related field; **AND**
- Experience: Two years of professional information systems technical support experience that emphasized the planning and delivery of customer support services, including installation, configuration, troubleshooting, and customer assistance and/or training.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

EXAMINATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Information Systems Specialist II examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, November 3, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, November 3, 2022, until 4:00 p.m. Pacific time the following Tuesday, November 8, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour and 15 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Computer Skills
- Problem Solving

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

LABORER I SPN 501
OPEN ENTRY

DATE OPEN: Monday, October 17, 2022

DATE CLOSED: Monday, October 31, 2022

SALARY: \$38,565.36 annual salary, payable bi-weekly, to a maximum of \$59,716.80

DESCRIPTION:

Performs unskilled and limited semi-skilled manual work in various departments.

DUTIES:

- Work performed varies with department to which assigned.
- Digs and backfills ditches and holes by hand; loads and unloads trucks; sets out barricades; and directs traffic at construction sites.
- Polices and cleans in and around assigned buildings. Assists in the clearing or maintenance of grounds and areas.
- Assists craft specialists and other trade workers in the construction, repair and maintenance of buildings, equipment and/or furnishings.
- When assigned to night shift, also watches assigned building or areas for any damage or danger of loss to property. Turns off electrical equipment, waters lawns, answers and records telephone messages.
- Sweeps streets, gutters and alleys by hand; loads trash or snow into trucks; spreads sand on icy streets; prepares grade, spreads stone chips, fills paving cracks, spreads paving mix, operates paint line removing machine, and otherwise assists in street maintenance.
- Cleans reservoirs, and assists in laying water mains, installing hydrants, cleaning valves, cutting pipe and other water service operations.
- Assists in maintenance and construction of sewer infrastructure, and TV inspection of sewers. Cleans storm water lines and catch basins. Pumps septic tanks and cesspools.
- Operates thread cutting machine to cut pipe, etc.
- May instruct seasonal employees in setting up risers and chairs, and cleaning facilities after events.
- Cleans and transports vehicles from one location to another. Replenishes supplies and equipment in vehicles.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- Education: High school diploma or equivalent.
- Experience: One year of laboring experience.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.

Written Testing will be conducted at The Hive, 2904 E Sprague, Spokane, WA, 99202, on Saturday, November 19th, 2022, at 10:30 a.m. *Additional sessions may be made available depending upon number of applicants and testing space available.*

Online Remote Testing Examination links with instructions will be emailed prior to 4:00 p.m. Pacific time on November 17th, 2022 and will expire at 4:00 p.m. on November 22, 2022. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The test may include such subjects as:

- Driving
- Safety and First Aid
- Mechanics
- Mathematical Reasoning
- Interpersonal Skills
- Oral and Written Communication

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

**AMENDMENT
FIREFIGHTER - LATERAL**

AMENDMENT

SPN 931L

(Announcement of 9/13/2021)

The above titled announcement is hereby amended to read:

Recruitment for this job classification is open until further notice. Firefighter applicants must pass the Public Safety Testing, Inc., examination to be eligible for hire by the City of Spokane. After you have completed the PST exam, you must apply through the City website for review and placement on the eligible list. PST scores must be less than one year old.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Sign up through the Public Safety Testing, Inc. website, here: www.publicsafetytesting.com.

NOTE: The standard PST written test cost is \$54, which allows applicants to choose up to two (2) agencies to receive their results. Applicants may select more agencies, for additional fees. Applicants who apply to agencies other than City of Spokane, or who take the test at a date or location other than the designated free test date in Spokane, are responsible for all costs incurred.

Upcoming CPAT Spokane Dates:

- Monday, November 05, 2022 - CPAT Orientation/Practice Test
- Tuesday, November 06, 2022 - CPAT Test

NOTE: CPAT costs are the responsibility of the candidate. The standard CPAT fees are as follows:

- CPAT Orientation - FREE

- CPAT Practice Test - \$43
- CPAT Practice Reschedule/Cancel - \$15
- CPAT Test - \$139
- CPAT Test Reschedule/Cancel - \$25

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Vulnerability Assessment for Yellowstone Pipeline City of Spokane Integrated Capital Management Department RFQu #5684-22

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Vulnerability Assessment for Yellowstone Pipeline.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, NOVEMBER 14, 2022**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, NOVEMBER 14, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: 10/19/2022 & 10/26/2022

EMPLOYEE ASSISTANCE PROGRAM City of Spokane Human Resources RFP #5755-22

Description: The City of Spokane is soliciting electronic Proposals for an EMPLOYEE ASSISTANCE PROGRAM

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, OCTOBER 31, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, OCTOBER 31, 2022, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website, <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: 10/19/2022 & 10/26/2022