



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

SEPTEMBER 28, 2022

Issue 39



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE

MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, September 19, 2022

The minutes for the Monday, September 19, 2022, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 5, 2022, issue of the *Official Gazette*

Monday, September 12, 2022

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:35 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Lauren Beattie, Assistant City Attorney; and City Clerk Terri Pfister were also present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the September 19, 2022, Advance Agenda items.

Final Reading Ordinance C36271

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer** Final Reading Ordinance C36271—relating to the permitted use of forfeiture funds; amending sections 8.19.030 and .040 of the Spokane Municipal Code—to September 26, 2022, Agenda; **carried 7-0**.

Suspension of Council Rules

Motion by Council Member Wilkerson, Council Member Kinnear, **to suspend** the Council Rules for adjusting the agenda; **carried 7-0**.

Final Reading Ordinance C36270

Motion by Council Member Kinnear, seconded by Council Member Bingle, **to substitute** Final Reading Ordinance C36270—suspending the acceptance of annual applications for amendments to the City's Comprehensive Plan until completion of the City's Comprehensive Plan Update for Shaping Spokane Housing—**carried 7-0**.

Action to Approve September 19, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 19, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Upon 7-0 Voice Vote, the City Council **approved** the September 19, 2022, Advance Agenda (as modified).

Current Agenda Review

The City Council reviewed the September 12, 2022, Current Agenda for any changes.

Special Budget Ordinance C36193 (Deferred from August 22, 2022, Agenda) (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Kinnear, seconded by Council Member Zappone, **to defer** Special Budget Ordinance C36193—arising from the need to continue and expand the use of confidential funds—to the September 26, 2022, Agenda; **carried 7-0**.

Special Budget Ordinance C36264 (Council Sponsors: Council Members Wilkerson and Stratton)

Motion by Council Member Cathcart, seconded by Council Member Kinnear, **to table indefinitely** Special Budget Ordinance C36264—arising from the need for additional furniture for new positions—**carried 7-0**.

Special Budget Ordinance C36267 (Council Sponsors: Council Members Cathcart and Wilkerson)

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to table indefinitely** Special Budget Ordinance C36267—arising from the need pay Fire uniformed overtime while understaffed—**carried 7-0**.

Resolution 2022-0081 (Council Sponsors: Council President Beggs and Council Member Stratton)

Motion by Council Member Bingle, seconded by Council Member Kinnear, **to add** Resolution 2022-0081—approving settlement with Plaintiff Michael Novak for \$275,000. Mr. Novak is one of three plaintiffs in a lawsuit against the City arising from a January 7, 2019 officer-involved shooting—to the Agenda; **carried 7-0**.

First Reading Ordinance C36271 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to defer** First Reading Ordinance C36271—relating to the permitted use of forfeiture funds—to September 19, 2022, Agenda; **carried 7-0**.

Letter to Washington State Department of Commerce (CPR 2022-0016)

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to substitute** (with updated version which inserts the “undersigned Council Members”); **carried 7-0**.

Motion by Council Member Zappone, seconded by Council Member Wilkerson, **to defer indefinitely** the Letter to Washington State Department of Commerce requesting continued conversation on right-of-way funding opportunities; **carried 5-2**.

(Clerical Note: The Letter to Washington State Department of Commerce appeared incorrectly under the number of OPR 2022-0636 on the Agenda. The correct assigned number is CPR 2022-0016.)

Emergency Ordinance C36276 (Council Members Kinnear and Wilkerson)

Motion by Council Member Kinnear, seconded by Council Member Stratton and Wilkerson, **to add** Emergency Ordinance C36276—imposing an immediate moratorium regarding building permit applications for residential structures in the Latah/Hangman and Grandview/Thorpe Neighborhoods; setting a public hearing; and declaring an emergency—to tonight’s Legislative Agenda; **carried 5-2**.

Special Budget Ordinance C36266

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Special Budget Ordinance C36266 by paying for half of the amount with salary savings (from Council’s budget); **rejected 2-5**.

Final Reading Ordinance C36262

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to amend** Ordinance C36262 by allowing people who receive contracts from the City still to donate to elections (thereby adding subsection C under 01.07.030 to read: “No limitations will be placed on City Contractors’ donations that are not also placed on the donation amounts for the average citizen donor”); **rejected 2-5**.

Action to Approve September 12, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 12, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to approve** the September 12, 2022, Advance Agenda (as modified); **carried 7-0**.

Council Recess/Executive Session

The City Council adjourned at 5:25 p.m. No Executive Session was held. The City Council reconvened at 6:05 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and City Clerk Terri Pfister were also present for the meeting.

POETRY AT THE PODIUM

Lisa Daley read the poem "God's Pain."

MAYORAL PROCLAMATION

September 15-October 15, 2022 *Hispanic Heritage Month*

Council Member Kinnear read the proclamation. No individuals were present to accept the proclamation.

September 11, 2022 *9/11 Day of Service and Remembrance*

Council President Beggs read the proclamation. No individuals were present to accept the proclamation.

The proclamations are on file online and in the City Clerk's office.

There were no **Council Committee Reports**.

There were no **Reports from Neighborhood Councils**.

BOARD AND COMMISSION APPOINTMENTS**Plan Commission (CPR 1981-0295)**

Upon 6-0 Voice Vote (Council President Beggs abstaining), the City Council **approved** the appointment of Christopher Britt to serve on the Plan Commission for a four-year term, from September 13, 2022, to December 31, 2026.

Civil Service Commission (CPR 1981-0271) and Police Ombudsman Commission (CPR 2015-0034)

Upon 7-0 Voice Vote, the City Council **approved** the following reappointments:

- Craig Hult to serve on the Civil Service Commission for a four-year term, from January 1, 2023, to December 31, 2026.
- Ladd Smith to serve on the Police Ombudsman Commission for a three-year term, from September 17, 2022, to September 16, 2025.

There were no **Administrative Reports**.

CONSENT AGENDA

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, with Council Member Cathcart requesting Item 3 (Purchase from Bud Clary Ford – OPR 2022-0613) and Item 4 (Purchase of F650 Crew Cab – OPR 2022-0614) be taken separately, the following action was taken:

Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Renewal with HR Fowler Company (Spokane Valley, WA) for as-needed purchases of curb and valve boxes—annual estimated cost \$225,000 (incl. tax). (OPR 2021-0163 / BID 5377-21) (Council Sponsor: Council Member Cathcart)

Value Blanket Renewals 1 of 2 with Eljay Oil Co., Inc. (Spokane Valley, WA) from October 1, 2022, through September 30, 2023, for the purchases of:

- a. Chevron lubrication products and misc. associated items as-needed—annual cost not to exceed \$55,000. (OPR 2019-0682 / ITB 5078-19)
- b. Ultra Low Sulfur #2 Dyed Diesel and Supporting Equipment—not to exceed \$150,000 (incl. tax). (OPR 2019-0683 / ITB 5076-19)

(Council Sponsor: Council Member Kinnear)

Value Blankets with Napa from July 1, 2022, through October 19, 2024, using Washington State Contract #12621, for the as needed purchases of:

- a. automotive filters—\$150,000. (OPR 2022-0615)

b. miscellaneous automotive parts—\$300,000. (OPR 2022-0616)
(Council Sponsor: Council Member Kinnear)

Value Blanket Renewals with:

- a. Battery Systems for purchase of Automotive Batteries—\$100,000. (OPR 2021-0572)
- b. PEWAG for the purchase of Tire Chains from September 23, 2022 through September 22, 2025—\$240,000 or \$80,000 per year estimated expenditure. (OPR 2020-0691)
(Council Sponsor: Council Member Kinnear)

Value Blankets with:

- a. Western Systems Inc for the purchase of traffic signal control cabinets—not to exceed \$542,000. (OPR 2022-0617 / ITB 5693-22)
- b. Valmont Industries to purchase signal standards—not to exceed \$255,000. (OPR 2022-0618)
(Council Sponsor: Council Member Kinnear)

Master Value Blanket with Fastenal for Inventory Management Services including vending machines and products put into those machines for multiple departments—\$650,000. (OPR 2022-0619) (Council Sponsor: Council Member Kinnear)

Contract with Industrial Inspection Services (Brush Prairie, WA) for ultrasonic thickness testing at the Waste to Energy Facility from October 1, 2022 through September 30, 2024—estimated annual cost not to exceed \$143,000 (incl. tax). (OPR 2022-0620 / IRFP 5632-22) (Council Sponsor: Council Member Kinnear)

Contract with Industrial Access, Inc. (Cumming, GA) for needed stack repairs at the Waste to Energy Facility during October 2022—\$90,579 (incl. tax). (A contingency amount of \$36,000 will be set aside.) (OPR 2022-0621 / IPWQ 5655-22) (Council Sponsor: Council Member Kinnear)

Interlocal Cooperation Act Agreement with Spokane County for Establishment of the Spokane County Tourism Promotion Area (TPA). (OPR 2022-0622) (Council Sponsors: Council Members Cathcart and Zappone)

Recommendations to list on the Spokane Register of Historic Places the:

- a. Dwinell House and Fallout Shelter, 504 West 19th Avenue. (OPR 2022-0623)
- b. William & Ina Ballard House, 2624 North Wall Street. (OPR 2022-0624)

Contract with McKinstry Co., LLC for HVAC PM Service at the Riverside Park Water Reclamation Facility from August 1, 2022 through July 31, 2023—\$77,900. (OPR 2022-0625) (Council Sponsor: Council Member Kinnear)

Contract Renewal No. 1 of 2 with Financial Consulting Solutions, d/b/a FCS Group (Redmond, WA) for rate structure Analysis of the City's Water, Sewer, and Stormwater Utility Rates—\$260,000. (OPR 2019-0812) (Council Sponsor: Council Member Kinnear)

Five-year Contract Extension/Amendment with WM Recycle America, LLC (Spokane Valley, WA) for processing and marketing recycling materials—estimated annual expenditure \$2,232,000 (first year), estimated annual revenue \$1,315,000 (first year). (OPR 2011-0467 / BID 3610-09) (Council Sponsor: Council Member Kinnear)

Interlocal Agreement with Washington State Department of Transportation to reimburse DOT for construction of trail segment under the Trent Avenue Bridge—\$192,144.62. (OPR 2022-0626 / ENG 2019164) (Council Sponsors: Council President Beggs and Council Members Bingle and Kinnear)

On-Call Consultant Agreement with LSB Consulting Engineers, PLLC for Structural Engineering Services for 2022-2024 Non-Federal Aid Projects—not to exceed \$500,000. (Various Neighborhoods) (OPR 2022-0627 / ENG 2022086) (Council Sponsor: Council Member Kinnear)

Acceptance of fiscal year 2021 Continuum of Care Program Award & Agreement as well as permission to enter into subrecipient contracts beginning August 1, 2022. (OPR 2022-0628) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 26, 2022, total \$10,090,722.55 (Check Nos.: 588406-588536; ACH Nos.: 106550-106776), with

Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,931,731.89. (CPR 2022-0002)

- b. Claims and payments of previously approved obligations, including those of Parks and Library, through September 2, 2022, total \$7,740,018.02 (Check Nos.: 588537-588716; ACH Nos.: 106777-107016), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,943,634.28. (CPR 2022-0002)
- c. Payroll claims of previously approved obligations through September 3, 2022: \$13,630,742.35 (Check Nos.: 565031-565449). (CPR 2022-0003)

City Council Meeting Minutes: August 22, August 29, and September 1, 2022. (CPR 2022-0013)

Purchase from Bud Clary Ford (OPR 2022-0613) (Council Sponsor: Council Member Kinnear) (Taken Separately) Upon 6-1 Voice Vote (in the affirmative), the City Council **approved** the purchase from Bud Clary Ford (Longview, WA) of four Ford F150 Lightnings by Fleet Services for the Engineering Department—\$198,020.78.

Purchase of F650 Crew Cab (OPR 2022-0614) (Council Sponsor: Council Member Kinnear) (Taken Separately) Motion by Council Member Zappone, seconded by Council Member Cathcart, **to move** the Purchase of F650 Crew Cab, or similar, and a 38-foot enclosed trailer, or similar by Fleet Services for the Police Department (Total estimated expenditure \$192,000) to September 19, 2022, Agenda; **carried 7-0**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

For action on Special Budget Ordinance C36193, see section of minutes under 3:30 p.m. Briefing Session. Special Budget Ordinance C36263 (Council Sponsors: Council President Beggs and Council Member Kinnear) Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36263** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Real Estate Excise Tax Fund

1) Increase appropriation by \$400,000.

A) Of the increased appropriation, \$400,000 is provided solely as a transfer-out to the Fire/EMS fund for the commission of a fire facilities study.

and

Fire/EMS Fund

1) Increase revenue by \$500,000.

A) \$400,000 of the increased revenue is a transfer-in from Real Estate Excise Tax First Quarter Percent.

B) \$100,000 of the increased revenue is a transfer-in from the General Fund.

2) Increase appropriation by \$500,000.

C) Of the increased appropriation, \$500,000 is to be used solely for the commission of a fire facilities study.

(This action arises from the need to commission a study of current and future fire department facilities.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

For action on Special Budget Ordinance C36264, see section of minutes under 3:30 p.m. Briefing Session. Special Budget Ordinance C36265 (Council Sponsors: Council Members Stratton and Kinnear)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36265** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance

adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Golf Fund

- 1) Increase appropriation by \$120,000.
 - 2) Of the increased appropriation, \$80,000 is provided solely for fuel and operating supplies.
 - 3) Of the increased appropriation, \$40,000 is provided solely for capital.
- (A) This is an increase to the overall appropriation level in the Golf Fund.

(This action arises from the inflationary cost increases in supplies, fuel, and capital expenditures.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36266 (Council Sponsors: Council President Beggs and Council Member Kinnear)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Special Budget Ordinance C36263** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Increase appropriation by \$250,000.
 - 2) Of the increased appropriation, \$250,000 is provided solely for election services in the Non-departmental department and shall be funded from Unappropriated General Fund Balance.
- (A) This is an increase to the overall appropriation level in the General Fund.

(This action arises from the City Council's request to run an election this year.)

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

For action on Special Budget Ordinance C36267, see section of minutes under 3:30 p.m. Briefing Session.

Special Budget Ordinance C36268 (Council Sponsors: Council Members Kinnear and Bingle)

Subsequent to public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36268** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fleet Services Fund

- 1) Increase the appropriation for vehicles in the Fleet Services Equipment Replacement department by \$360,808 which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Fleet Services Fund.

(This action arises from the need to purchase specified-conforming Flusher trucks.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36269 (Council Sponsors: Council Members Bingle and Zappone)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36269** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Decrease the appropriation for a Principal Planner position in the Planning Services department by \$50,000.
 - 2) Decrease the appropriation for Assistant Planner II positions in the Planning Services department by \$95,000.
 - 3) Decrease the appropriation for an Assistant Planner I position in the Planning Services department by \$25,000.
 - 4) Increase the appropriation for contractual services by \$170,000.
- (A) There is no change to the overall appropriation level in the General Fund.

(This action arises from Comprehensive Plan and development code changes resulting from the pilot zoning ordinance [C36232].)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

EMERGENCY ORDINANCES

Emergency Ordinance C36276 (Council Sponsors: Council Members Kinnear and Wilkerson)

Subsequent to an overview of Emergency Ordinance C36276 by Council Members Kinnear and Wilkerson, public testimony, and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **passed Emergency Ordinance C36276**, imposing an immediate moratorium regarding building permit applications for residential structures in the Latah/Hangman and Grandview/Thorpe Neighborhoods; setting a public hearing; and declaring an emergency.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2022-0080 (Council Sponsors: Council President Beggs and Council Members Bingle and Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2022-0080**, a joint City-County Resolution adopting the revised Felts Field Airport Layout Plan and delegating authority to the Spokane Airport Board to approve and adopt future pen and ink changes to the Airport Layout Plans.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0081 (Council Sponsors: Council President Beggs and Council Member Stratton)

Subsequent to a brief overview by Council President Beggs and public testimony from one individual, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **adopted Resolution 2022-0081** approving settlement with Plaintiff Michael Novak for \$275,000. Mr. Novak is one of three plaintiffs in a lawsuit against the City arising from a January 7, 2019 officer-involved shooting.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

FINAL READING ORDINANCES**Final Reading Ordinance C36262 (Council Sponsors: Council Members Zappone and Wilkerson)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Final Reading Ordinance C36262**, amending the Spokane Fair Elections Code to reduce redundancies and duplication with state law; amending sections 01.07.005, 01.07.030, and 01.07.070; and repealing sections 01.07.080 and 01.07.100 of the Spokane Municipal Code.

Ayes: Beggs, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was provided on the first reading ordinances.

ORD C36255 Relating to the East Sprague Parking and Business Improvement Area regarding changing certain assessment rates, amending Spokane Municipal Code (SMC) Section 04.31C.040. (Council Sponsors: Council Members Bingle and Cathcart)

ORD C36270 Of the City of Spokane, Washington, suspending the acceptance of annual applications for amendments to the City's Comprehensive Plan until completion of the City's Comprehensive Plan Update for Shaping Spokane Housing, and deferring and suspending the processing of applications which cannot be completed before December 31, 2022. (Council Sponsors: Council President Beggs and Council Member Kinnear)

ORD C36272 Relating to the Protection of Public Lands and Properties; and amending sections 12.02.1002, 12.02.1010, 12.02.1012 and 12.02.1014 of Article VI of Title 12.02 of the Spokane Municipal Code. (Council Sponsors: Council President Beggs and Council Member Kinnear)

For action on First Reading Ordinance C36271, see section of minutes under 3:30 p.m. Briefing Session.

SPECIAL CONSIDERATIONS

For Council action on the Letter to Washington State Department of Commerce Director Lisa Brown (CPR 2022-0016), see section of minutes under 3:30 p.m. Briefing Session.

HEARINGS**Hearing on Interim Zoning Ordinance C36232, passed by City Council on July 18, 2022 (Interim Housing Regulations) (Council Sponsors: Council Members Cathcart and Wilkerson)**

Planning Services Director Spencer Gardner provided an overview of Interim Zoning Ordinance C36232 and responded to Council inquiries. Public testimony was received and Council commentary held, after which the following action was taken: Public testimony was received, after which the following actions were taken:

Motion by Council Member Bingle, seconded by Council Member Kinnear, **to close** the hearing; **carried 7-0.**

Upon 7-0 Voice Vote, the City Council **adopted** the Findings of Fact in Interim Zoning Ordinance C36232 (essentially the "whereas" clauses in the ordinance passed in July).

OPEN FORUM

At the beginning of comments provided by Teresa Simon, the following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to rule** Ms. Simon out of order (when referring to individual Council Member emails); **carried 6-1.**

The following individual(s) spoke during Open Forum:

- Teresa Simon
- Beth Zandt
- Antone Velone
- Rick Bocook
- Dave Bilsland
- Crystle Burgett
- Andrea G.
- Rachel Reilly
- Justin O'Connell
- John Alder
- Christine Quinn
- Cherrie Barnett
- William Huling
- Lynda Peterson

Council President Beggs requested a motion to extend open forum (past 9:30 p.m.). The following action was taken:

Motion by Council Member Bingle, seconded by Council Member Zappone, **to extend** open forum for the remaining individuals listed on the sign-in sheet; **carried 7-0.**

The following remaining individuals spoke during the Open Forum:

- James Reinhardt (appearing virtually)
- Jay Sharp

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:33 p.m.

Hearing Notices

BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1024 W YORK AVENUE, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 35072.3906, LEGAL DESCRIPTION: CARLINS ADD L3 B13, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on October 18th, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
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Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36272

Relating to the Protection of Public Lands and Properties; and amending sections 12.02.1002, 12.02.1010, 12.02.1012 and 12.02.1014 of Article VI of Title 12.02 of the Spokane Municipal Code.

WHEREAS, protecting the health, safety and lives of its residents is the primary purpose of city government; and

WHEREAS, the City also has a stewardship over its public lands and properties and a responsibility to set reasonable rules that will safeguard and protect those public lands and properties; and

WHEREAS, the City of Spokane has both the broad authority and responsibility to regulate public property pursuant to Article XI, Section 11 of the Washington Constitution, RCW 35A.11.020 and RCW 35.22.280(30) and (35); and

WHEREAS, City-owned public lands and properties are generally intended for the safe and sanitary use by the broader public to gather, move freely and safely about, and engage in diverse activities, all of which are inconsistent with a campground and camping activity, the adverse impacts of which include, but are not limited to, unsanitary and/or unsafe conditions (i.e., human and food waste, drug paraphernalia, general litter, fire hazards, etc.); and

WHEREAS, many individuals have resorted to using City park property, public sidewalks under or near downtown viaducts and locations adjacent to the Spokane River and its tributary Latah Creek, for camping, storage of personal belongings and/or for intermittent living accommodation; and

WHEREAS, City Park space is preserved and maintained to help benefit the physical and mental health and enjoyment of the public with freely accessible sanitary and safe outdoor spaces, and is at the center of resilient and equitable cities like Spokane; and

WHEREAS, camping interferes with park preservation, maintenance and equitable public use of these protected public properties; and

WHEREAS, public rights of way (ROW), including sidewalks, are intended for safe and sanitary shared use by a diverse community of users including businesses, government and the general public for gathering, movement of people and goods/services, ROW maintenance, cleaning and preservation services; and that this diverse population of public sidewalk users includes, by way of example, people who use differing modes of transportation including families with children in strollers and disabled individuals who use a variety of devices to facilitate mobility, such as people who, as a result of sensory, mental, or physical disability, utilize a wheelchair, motorized cart, walker, cane, scooter or other device to move from place to place; and vision impaired individuals who rely on the use of canes in combination with nonvisual tactile cues (i.e., touching building walls and railroad/highway underpass walls adjacent to sidewalks), to scan for obstacles or orientation marks; and

WHEREAS, camping and/or storage of personal belongings on sidewalks interferes with these shared uses, particularly when the conduct occurs in viaduct locations wherein infrastructure already limits shared use in confined, dim spaces, and where camping also disrupts the safe flow of pedestrian movement by creating dangerous street crossing on high volume streets by individuals avoiding these viaducts, and additionally presents serious risk of damage to viaduct infrastructure; and

WHEREAS, a reasonable buffer distance between the entry and exit points of nearby viaducts and pedestrian routes of travel leading to and from such viaducts, including but not limited to sidewalk pedestrian routes, should also remain continuously free and unobstructed to promote the opportunity for pedestrians, particularly sight impaired, and/or mobility impaired (including elderly who also may have compromised stamina), to anticipate and prepare for the changes in pathway elements/features presented by viaduct vertical clearance, width, abutments, compromised lighting, and any signage and other communication aids that assist pedestrians in negotiating safe movement into and out of these structures;

WHEREAS, camping and/or storage of personal belongings on pedestrian routes of travel in these buffer locations near viaducts, including but not limited to sidewalks, leading to and from viaduct structures, introduces barriers that hinder the continuous unobstructed movement toward, through and from these structures, rendering pedestrian routes of travel to these structures less accessible and inaccessible depending on the nature of a pedestrian disability and/or impairment; and

WHEREAS, camping under bridges and underpasses has led to the steady destruction of critical infrastructure, causing the Streets Department to send out bridge crews who report persons digging into the buttresses and abutments, such as on Sunset Bridge, in the development of campsites. The City's Streets Department has faced unexpected costs and labor to pour gunnite to secure the bottoms of the piers. There have also been occasions where there have been fires next to piers which compromise the integrity of bridge structures and underpasses. The crew has put fencing up in certain areas to keep people out of abutment areas only to have the fencing cut or torn down a few days later. Between the camp clean-ups, graffiti, fencing, disposal fees, labor hours, and other things associated with the destruction around bridge structures, the Streets Department has estimated spending as much as \$30,000.00 per year; and

WHEREAS, riparian areas along the Spokane River and Latah Creek have been severely damaged by camping activity, and have experienced the ongoing destruction of foliage through fires, foot traffic and the regular and ongoing discharge of large amounts of refuse, human waste and drug paraphernalia left along the river banks and introduced into the water; and

WHEREAS, it is critical that City staff be given the authority to immediately remove camps that endanger human lives, critical infrastructure and the City's natural assets without having to wait for irreparable harm to occur; and

WHEREAS, the City finds that there are camping situations that create a substantial danger or risk of harm that requires immediate removal of the camper and personal property in order to prevent substantial harm to individuals, public property, and/or to the health and/or safety of the environment and/or the public. These camping situations include but are not limited to camps located on City owned/operated park property, underneath the downtown railroad viaducts and riparian zones to consist of areas adjacent to the Spokane River and Latah Creek.; and

WHEREAS, there are significant adverse impacts caused by camping activity concentrated around congregate homeless shelters which impacts Spokane's most vulnerable, particularly individuals attempting to escape homelessness. The predatory behavior of drug dealing directly undermines the community's efforts to provide meaningful assistance and long-term resolution to the problem of individuals living unsheltered; and

WHEREAS, it is the intent of this chapter to provide protection in areas of Spokane where homeless shelters operate, and to interrupt the negative impacts of camping in areas where individuals are receiving services; and

WHEREAS, this ordinance intends to prohibit camping within the City while encouraging persons experiencing homelessness to utilize available low barrier shelters and access community services available at Spokane Community Court; and

WHEREAS, Spokane's Community Court has been recognized by the Center for Court Innovation as a model for successful problem-solving courts; and participants are able to access services that include case management, substance abuse treatment, mental health care and housing referrals; and

WHEREAS, Spokane's Community Court does not penalize homelessness, but rather serves as a mechanism for assisting unsheltered persons to access and engage in the services and programming that assist individuals in exiting homelessness and through diversion, allows participants the opportunity to change their trajectory without a criminal conviction; and

WHEREAS, it is constitutionally permissible for cities to enforce a criminal violation established pursuant to an ordinance that sets restrictions on camping regardless of shelter availability; and

WHEREAS, the City Council finds that the regulatory requirements within this ordinance are necessary to promote public health, safety and welfare by preserving public use of public spaces for which they are intended.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Article VI of 12.02 SMC is amended to read as follows:

Article VI. Protection of Public Lands and Properties

Section 12.02.1000 Purpose

- A. The City of Spokane is committed to protecting its public lands and all of the properties within its geographical boundaries over which it exercises stewardship, including but not limited to parks, trees, natural areas, conservation lands and the Spokane River from potential health and safety hazards which result from unregulated human activity. Damage to the natural foundation of public lands and properties threatens the safety of the community.
- B. It is the purpose of this chapter to set standards for the preservation of public lands and properties that prevent such harms from destroying these natural assets. It is also the purpose of this chapter to promote the public health, safety and general welfare of citizens by providing protection to public lands and properties from the detrimental effects of unregulated human activity which is not subject to the environmental restrictions of Chapter 17E SMC.

Section 12.02.1002 Definitions

The following definitions are applicable in this chapter unless the context otherwise requires:

- A. “Camp” means to pitch, erect or occupy camp facilities, or to use camp paraphernalia or both, for the purpose of, or in such a way as will facilitate, outdoor sheltering for living accommodation purposes or for remaining outdoors overnight, or using a camper, recreational vehicle, trailer, or other vehicle for living accommodation purposes or for the purpose of remaining overnight.

~~((“Camp” or “camping” shall mean residing on or using public property for living accommodation purposes, as exemplified by remaining for prolonged or repetitious periods of time not associated with ordinary use of such public property with one’s personal possessions (including but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, cots, tarpaulins, hammocks, luggage, backpacks, kitchen utensils, cookware, or similar material), sleeping or making preparations to sleep, storing personal belongings as above defined, regularly cooking or consuming meals. This ordinance will not be enforced if there is no available shelter space for the individual/s engaging in otherwise prohibited camping conduct.))~~

- B. “Camp facilities” include, but are not limited to, tents, huts, temporary shelters, campers, recreational vehicles, or trailers.

- C. “Camp paraphernalia” includes but is not limited to tarpaulins, cots, beds, sleeping bags, hammocks or cooking facilities and similar equipment.

- D. “Park or park facility” means any real property, building, structure, equipment, sign, shelter, swimming pool, vegetation, playground, or other physical property owned or controlled by the City for park purposes. Park or park facility includes all associated areas, including but not limited to parking lots for parks and pools. All park property, whether developed or undeveloped, including adjacent buffer lands, conservation lands and natural areas, shall be considered to be a “park facility” for purposes of this chapter.

~~((B-))~~ E. “Public property” shall mean any City-owned property, including but not limited to, parks or park facilities, riverbanks, waterways, conservation areas, natural areas, rights of way, easements, buildings, bridges, or other land or physical structures owned or managed by the City ~~((or other governmental agency.))~~

~~((C-))~~ F. “Public Tree” is a tree on City-owned property or on the public right-of-way abutting City-owned property. A public tree may also be a street tree. “City-owned property” does not refer to the right-of-way.

- G. “Right-of-way” means any street, avenue, boulevard, highway, sidewalk, alley, passageway, or other thoroughfare, whether abutting public or private property, used for vehicular or pedestrian travel.

~~((D-))~~ H. “Street tree” means any tree or shrub located within the public right-of-way.

Section 12.02.1003 Protection Against Harm to Waterways

- A. No person may cause harm to the Spokane River or Latah Creek or to the banks and natural areas that buffer these waterways. No person may do any of the following:

1. Build or erect a structure of any type along the Spokane River or Latah Creek, or drive a nail or other object into any tree or other natural vegetation for the purpose of building a shelter or any other structure, or for affixing an object to any tree or other natural vegetation.
2. Dig on the banks of the Spokane River or Latah Creek.
3. Move boulders, destroy vegetation, pave roads or paths, or otherwise reconfigure the natural landscape or other City-approved development on the banks of the Spokane River or Latah Creek.

4. Drive, park or bring any vehicle onto any portion of the banks of the Spokane River or Latah Creek.
5. Discharge garbage, refuse, or human or animal waste along the banks or into the waters of the of the Spokane River or Latah Creek.

B. Any violation of this section shall be punishable as a misdemeanor.

Section 12.02.1004 Injury to Tree on Public Property - Violation

No person may destroy, injure, or deface any street tree or public tree on public property by any means, as provided in SMC 12.02.914.

Section 12.02.1006 Unlawful Burning on Public Property

- A. A person is guilty of unlawful burning on public property if he or she knowingly causes a fire on public property.
- B. A violation of this section is a misdemeanor.
- C. Unless otherwise subject to custodial arrest under RCW 10.31.100, individuals subject to enforcement under this section shall be cited and released rather than being booked into jail.
- D. With the exception of those who do not meet the criteria for acceptance into community court, individuals subject to enforcement under this chapter shall be directed to community court by officer referral.

Section 12.02.1008 Unlawful Disposal of Litter on Public Property

No person may place, throw, deposit or otherwise dispose of litter in any public place, public park or in the waters within the City limits, as provided in SMC 10.08.010.

Section 12.02.1010 Unauthorized Camping on Public Property – Violation

A. Prohibition

1. No person may camp in or upon any public property including, but not limited to, on conservation lands and natural areas abutting the Spokane River, Latah Creek and ((its)) their tributaries, unless specifically authorized by declaration of the Mayor in emergency circumstances.
2. At all times, regardless of the availability of shelter, it is unlawful to camp where such activity poses:
 - a. a substantial danger to any person.
 - b. an immediate threat and/or an unreasonable risk of harm to public health or safety, or
 - c. a disruption to vital government services.

In such circumstances, the encampment shall be subject to expedited removal pursuant to SMC 12.02.1012.

3. At all times, regardless of the availability of shelter space or beds, it is unlawful to camp or store personal property, including camp facilities and camp paraphernalia, or to have unauthorized encampments, at any time in the following locations:
 - a. Underneath or within 50 feet of any railroad viaduct located within the Spokane Police Department's Downtown Precinct boundary as shown out in Exhibit A; and
 - b. Within three blocks of any congregate shelter provided that signs are posted prohibiting camping that are clearly visible to pedestrians.

B. Penalty

A violation of this section is a misdemeanor. Unless otherwise subject to custodial arrest on a warrant or probable cause for another crime, individuals subject to enforcement under this section shall be cited and released rather than being booked into jail. With the exception of those who do not meet the criteria for acceptance into community court, individuals subject to enforcement under this chapter shall be referred to community court by officer citation.

C. Enforcement

1. Law enforcement officers shall not issue a criminal citation to enforce unauthorized camping in violation of section 12.02.1010 (A)(1) when an individual is on public property at a time when there is no available overnight shelter. Nothing in this section shall be construed to prevent the enforcement of section 12.02.1003 at all times, regardless of the availability of shelter, when a person is causing harm to the Spokane River or Latah Creek or to the banks and natural areas that buffer these waterways; nor shall this section be construed to prevent the expedited removal of an encampment on any public property pursuant to section 12.02.1012 (C).
 - a. Prior to issuing a citation to a homeless person who is sleeping, lying, sitting, or camping outdoors, the police officer must first confirm that a 24/7 low-barrier shelter had available space during the previous twenty-four hours that could have been utilized by that individual.
 - b. Confirmation of overnight shelter availability may come from data provided through a City-approved data system or through direct contact with regional low-barrier shelters, and shall consist of the following:
 - i. whether a shelter has available space for sleeping.
 - ii. the number of available spaces, and
 - iii. the guests each shelter will accept (i.e. men, women, families with children, etc.).
2. Sections 12.02.1010 (A)(2) and (A)(3) are enforceable at all times regardless of shelter availability.

Section 12.02.1012 Removal of Unauthorized Encampments and Individual Camps.

Upon a determination by law enforcement or designated City personnel that an area constitutes an unauthorized encampment pursuant to 12.02.1010, or that an individual is engaged in unlawful camping or storage of personal property pursuant to 12.02.1010, the personal property, camping paraphernalia, camp facilities, and all other property, contraband, litter, and solid waste may be removed according to the following procedures:

A. Unoccupied Encampments

1. Written Notice Required Prior to Removal

For unoccupied encampments, written notice of removal will be posted on each tent and/or in any other distinct areas of the encampment. Reasonable efforts should be made to ensure that campers who are known to have difficulties understanding a written notice (whether because they are non-English speakers or impaired in some other way) receive the notice in a manner that is clear.

a. Contents of Notice

The written notice will provide the following notifications:

- i. Campers must remove all their belongings from the site within 48 hours.
- ii. Campers should not leave behind any items they want to keep.
- iii. Campers unable to remove their belongings in time due to disability or an equivalent hindrance may call 311 or visit MySpokane at Spokane City Hall (808 W. Spokane Falls Blvd), to make a request for special assistance. The request will be evaluated for reasonableness, and if reasonable, accommodated to the extent practicable. Campers should not assume that a request for assistance will be approved or that the City will be able to accommodate the request.
- iv. Campers may call 311 or visit MySpokane at Spokane City Hall (808 W. Spokane Falls Blvd) to inquire about whether items that were left at an encampment have been stored. Campers may retrieve their belongings without fear of arrest solely on the basis that they are retrieving their belongings.
- v. Campers wishing to minimize the risk of losing valued possessions in removals should always keep such items, to the extent possible, in visible, sanitary, and safely accessible bags or bins.

- vi. If the City does not clean up the site within a reasonable period of time, not to exceed five business days from expiration of the 48-hour period, the notice may be disregarded, and a new notice may then be posted.
- vii. Basic contact information for campers seeking shelters or social services.

2. Cleanup of Unoccupied Encampments

After 48 hours, the City will clean up the site within a reasonable period of time.

- a. Any campers who are present at that time will be directed to remove their belongings from the site.
 - i. Items that a camper leaves behind will be deemed abandoned.
 - ii. Requests for additional time or assistance to remove items will be evaluated for reasonableness, and if reasonable, accommodated to the extent practicable.
- b. City staff, as designated by the Director of Code Enforcement, will conduct an inspection for any remaining, unclaimed items, to the extent this can be done safely. An inspection may be narrowed or terminated for one or more of the following reasons that render further inspection unsafe:
 - i. presence of one or more hypodermic needles (especially if uncapped);
 - ii. strong odor or visual indication of unsanitary condition (e.g., biological waste) permeating a tent or space;
 - iii. a tent or space that is soaked in liquid or mud;
 - iv. any other similar indication that further inspection or manipulation would be unsafe.
- c. Unclaimed items found in an inspection will be initially eligible for storage if and only if:
 - i. circumstances indicate that the item belongs to a person;
 - ii. the item has apparent utility in its current condition and circumstances; and
 - iii. the item can be safely retrieved from the site.

Examples of potentially storable items include: identification, medication stored in medication bottles with identifying information, art, art supplies, musical instruments, and items that reasonably appear to have sentimental value in their current condition. An item need not be in new or perfect condition to have apparent utility.

- d. An eligible item found in an inspection will be put into storage, unless it is determined to meet one of the following disqualifying conditions:
 - i. hazardous (e.g., items contaminated with human waste, explosives, moldy items);
 - ii. likely to become hazardous in storage (e.g., perishables, wet materials that might become moldy, items covered in mud);
 - iii. practically un-storable, due to large size, weight, or other similar characteristic;
 - iv. contraband or stolen;
 - v. is on the City's current list (as published on the City's website) of common types of items that, in the experience of City staff, campers regularly abandon during encampment removals, and there is no contrary indication as to the specific item.
- 2. Any items taken into storage will be kept in storage for up to 60 days. In addition to information already available on the notice, information about how stored items can be retrieved shall be available on the City of Spokane's website.
 - 3. If the City does not clean up the site within a reasonable period of time, not to exceed five business days from expiration of the 48-hour period, the notice will be disregarded, and a new notice may then be posted.

4. Stored items may be retrieved from storage based on a description with sufficient specificity to demonstrate ownership.

B. Occupied Encampments

For occupied encampments, when shelter is available in the City, the City will provide campers with shelter and service information while expediting cleanup and removal of the site.

1. Campers will be directed to remove their belongings from the site.
 - a. Items that a camper leaves behind will be deemed abandoned.
 - b. Requests for additional time or assistance to remove items will be evaluated for reasonableness and, if reasonable, accommodated to the extent practicable.
2. A separate and unclaimed portion of an otherwise occupied encampment will be treated as an unoccupied encampment per Section A above.

C. Prioritized Removals Expedited

1. The City will prioritize and expedite the removal of an encampment, whether occupied or unoccupied, if any of the following conditions is observed or reasonably suspected in connection with an encampment:
 - a. physical threats or violence;
 - b. criminal activity not inherent in the act of unauthorized camping (e.g., drug use or sales, theft, sex trafficking);
 - c. a condition that significantly increases the likelihood of disease or the spread of disease (e.g., rodents, exposed meat, human waste);
 - d. a condition that presents a significant risk of bodily injury or death (e.g., discarded needles, vehicular traffic, weapons);
 - e. any other substantial threat to public health or safety;
 - f. damage (including potential or foreseeable damage) to the natural environment of environmentally critical areas;
 - g. significant amounts of trash;
 - h. significant disruption to a primary intended use of public property (e.g., blocking a doorway, on a sports field or court; obstructing a large portion of a sidewalk);
 - i. occupation of an area in which the public is not allowed to be present during the times camping is occurring.
2. Any of the factors enumerated in the above section that are observed at an encampment that is the subject of removal shall be documented with a specific description, which may include a police report, and available photographic or videographic evidence including footage from body worn cameras. In addition to documentation, the police officer or other person responsible for documentation shall include a statement indicating whether such conditions place the public at risk and how removal of the encampment is related to preservation of public health or safety.

D. Other Expedited Removals

1. The following types of encampments are subject to expedited removal whether the encampment is occupied or unoccupied:
 - a. An encampment in an area the public is not allowed to access at the time of removal, with clear signage to that effect.
 - b. An encampment in an area that has been clearly signed as specially off-limits to camping and subject to expedited removal.

- c. An encampment that significantly disrupts a primary intended use of public property (e.g., blocking a doorway, on a sports field or court, or obstructing a large portion of a sidewalk).
 - d. An encampment that poses a significant risk of bodily injury (e.g., directly adjacent to vehicular traffic, requires walking across highway traffic to access).
 - e. An encampment that appears to have been entirely abandoned (e.g., no persons present, no items of obvious value, overrun with litter).
 - f. An encampment prohibited under SMC 12.02.1012.
2. In an expedited removal, the City will follow the same clean-up procedures, including storage procedures, but without prior written notice.

Section 12.02.1014 Severability

If any part, provision, or section of this chapter is held to be void or unconstitutional, all other parts not expressly so held shall continue in full force and effect.

Passed by City Council September 19, 2022
Delivered to Mayor September 23, 2022

ORDINANCE NO C36273

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Channel Five Equipment Reserve Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Channel Five Equipment Reserve Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase the appropriation by \$74,000.
 - A) Of the increased appropriation, \$74,000 is provided solely for the purchase of data storage and video production equipment for the Communications Department.
 - B) The appropriation increase is funded from the Channel Five Equipment Reserve Fund's unappropriated reserves.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase video production and storage equipment, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 19, 2022
Delivered to Mayor September 23, 2022

ORDINANCE NO C36274

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety and Judicial Grant fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety and Judicial Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

1. Increase revenue by \$879,780
 - A) Of the increased revenue, \$879,780 is from SCSO as a grant-pass through of WASPC awarded funding
2. Increase appropriations by \$879,780
 - A) Of the increased appropriation, \$772,525 will be used to create 5 new positions: with 1 position already in place
 - B) \$97,255 will be used to fund overtime related to grant activity
 - C) \$10,000 will be used for travel and training costs

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept funding for the regional Mental Health teams and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 19, 2022
Delivered to Mayor September 23, 2022

ORDINANCE NO. C-36281

An ordinance improving the standards for the City's efforts to help unhoused and vulnerable people; amending section 18.05.020 of the Spokane Municipal Code; and declaring an emergency.

WHEREAS, homelessness continues to be an issue of public concern in Spokane; and

WHEREAS, at the same time, Spokane is in the midst of a severe shortage of available housing for all people, at all income levels, and this shortage is a crisis for those who need shelter and related services in Spokane; and

WHEREAS, these crises, which persist even during normal weather conditions, are exacerbated whenever Spokane faces extreme conditions, such as smoke from wildfires which make the air unsafe to breathe; and

WHEREAS, wildfire smoke has been on a consistent rise in the past two decades, with Spokane averaging eight "unhealthy" days per year; and

WHEREAS, an air quality index of 150 is considered "unhealthy" for all people per the Environmental Protection Agency; and

WHEREAS, the City of Spokane recognizes the dangers to public health and safety caused by wildfire smoke and closes all aquatic and outdoor recreation programs once the air quality index reaches 150; and

WHEREAS, in order to protect unhoused individuals who are at a greater risk of health concerns from wildfire smoke, the City of Spokane must activate Safe Air Centers; and

WHEREAS, per section 18.05.020(A)(3) of the Spokane Municipal Code, the City of Spokane opens Safe Air Centers when the air quality index reaches 250; and

WHEREAS, the dangers to public health and safety are apparent at an air quality index of 150; and

WHEREAS, all of these facts establish that there exists in Spokane emergency conditions which present a threat to the public health and safety, and which require that this ordinance be made effective immediately pursuant to Section 19(A) of the City Charter.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 18.05.020 of the Spokane Municipal Code is amended to read as follows:

Section 18.05.020 Activation Criteria

- A. The activation criteria for inclement weather centers beyond existing homeless shelter capacity in the City of Spokane are as follows:
1. Warming centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking shelter in Spokane will be activated on each day during which the temperature is predicted by the National Weather Service to be 32 degrees Fahrenheit or lower and designated low-barrier shelter space was at ninety percent (90%) capacity or greater during the previous night. The warming centers will operate at a minimum during the hours that temperatures are lower than thirty-two (32) degrees Fahrenheit. The City may, by contract with its center provider(s), raise the activation temperature for warming centers, but in no event will the activation temperature be lower than thirty-two (32) degrees Fahrenheit.
 2. Cooling centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking cooling shelter within the City will be activated when the temperature is predicted by the National Weather Service to be 95 (ninety-five) degrees Fahrenheit or higher for two (2) consecutive days or more. The cooling centers will be operated at a minimum during all hours when the temperature is 95 (ninety-five) degrees Fahrenheit or higher. The City may, by contract with its center provider(s) extend the hours of operation and/or lower the activation temperature for cooling centers. The City should seek out a network of cooling center locations throughout the City at schools, libraries, churches and community centers and encourage other municipal governments to join in providing a regional cooling center network.
 3. Safe air centers sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking safe air shelter within the City will be activated for the entire day and evening on which the Spokane Regional Clean Air Agency forecasts the current air quality index to reach ((250)) 201 or higher.
 4. Emergency centers may also be activated by the Mayor or the Mayor's designee on any day in which a civil emergency or extreme storm or weather condition exists or is predicted to occur and which, in the determination of the Mayor or the Mayor's designee, poses a severe threat to the health or safety of vulnerable and unsheltered homeless individuals and families in the City of Spokane.
- B. The Community Health and Human Services ("CHHS") Department shall implement the appropriate policies and procedures, including without limitation making funding requests; recommendations regarding center providers; the designation of specific locations to be used as warming, cooling, and safe air centers; the arrangement of other appropriate measures to the City Council in order to carry out the specific provisions and intent of this section; and shall continuously maintain contracts and/or appropriate non-monetary agreements scalable to the need for emergency warming, cooling and safe air center provider services, with no lapse in coverage at any point in time throughout each year, regardless of whether the services are provided under contract, by interlocal agreement or by city staff.
- C. No later than September 30 of each year, and annually thereafter, the City shall publish and disseminate the City's plan for emergency warming, cooling and safe air centers for the coming year, which shall provide details of the name(s) and location(s) of center providers and similar resources, the capacity and scalability of all emergency centers, by type and population(s) focus (if any), activation criteria, cost, funding source(s), partnerships and the communications and publicity plan to ensure that people who are vulnerable or are experiencing homelessness will know where they can obtain these services.

Section 2. That the City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately, under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

Passed by City Council September 19, 2022
Delivered to Mayor September 23, 2022

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PUBLIC RECORDS SPECIALIST SPN 015 PROMOTIONAL

DATE OPEN: Monday, September 26, 2022 **DATE CLOSED:** Monday, October 10, 2022 at 4:00 p.m.
SALARY: \$41,446.80 annual salary, payable bi-weekly, to a maximum of \$65,124.72

DESCRIPTION:

Under general supervision, coordinates, processes, and responds to a variety of routine, complex, and sensitive public records requests in a timely and appropriate manner; discloses public records in compliance with Washington State Public Records Act regulations and other legal and policy mandates; redacts information that is exempt from public records disclosure; and performs related work as required.

DUTIES:

(Illustrative Only)

- Receives, reviews, and logs all public records requests submitted to the department; assesses scope of each request to determine whether response is within the position's authority to process or deny, or whether the request should be routed to other departments and/or legal counsel for action by others; tracks and prioritizes requests to ensure responses are provided within specified time frames.
- Locates and gathers department records to determine whether responsive records exist; communicates in writing with any requestor in cases of unusual requests that may cause delays in obtaining all requested information
- Reviews collected records to ensure they are responsive and complete; within scope of authority, makes independent and accurate determinations regarding application of statutory exemptions; creates documentation substantiating application of statutory exemptions; discloses public records consistent with legal and policy mandates.
- Coordinates responses to public records requests which are outside the scope of employee's authority by routing to other departments, management, and/or legal counsel; once all documentation has been approved and authorized by others, compiles documents and prepares a formal response to the requestor.
- Redacts information contained within public records that is exempt from disclosure; ensures accuracy of redactions; documents the reasons for and statutes relied upon when not disclosing, redacting, or withholding exempt information; consults and coordinates with legal counsel regarding public records disclosures and exemptions; preserves integrity and confidentiality of sensitive records.
- Reads and comprehends relevant federal, state, and local laws regarding public records disclosure.
- Organizes, indexes, archives, scans, copies, retains, uploads, and retrieves records, documents, reports, and files; maintains and/or establishes filing systems; audits and destroys records in accordance with mandated records retention schedules.
- Inputs, organizes, queries, ensures accuracy of, and exports data from a variety of automated database systems.
- Assists the general public with accessing information and records and responds to questions related to public records act requests.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year with the City in a Clerk III, Police Records Specialist, or higher clerical classification.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Equivalent to completion of the twelfth (12th) grade.
- *Experience:* Three (3) years of administrative support experience, of which six (6) months should be directly related to coordinating and responding to public records requests.

License and Certifications:

- None

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test and a performance evaluation (PAR), with weights assigned as follows:

- Multiple-Choice Examination 60%
- Short answer 20%
- Performance Evaluation 20%.

EXAMINATION DETAILS:

The multiple-choice examination will be conducted online via FastTest.

- Location: City Hall, Civil Service - 4th Floor Test Room, 808 W. Spokane Falls Blvd.
- Date: Thursday, October 13, 2022
- Time: 9:00 a.m. & 1:00 p.m.
 - Additional sessions may be made available depending upon number of applicants and testing space available.

The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Clerical
- Computer Skills
- Customer Service/Interpersonal Relations
- Departmental Knowledge
- Oral and Written Communication

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****POLICE RECORDS SPECIALIST**

SPN 016

(Announcement of 2/7/2022)

The above titled announcement is hereby amended to read:

Closing Date: December 5, 2022, 4:00 PM

ACCOUNTANT SPN 110**OPEN ENTRY****DATE OPEN:** Monday, September 26, 2022**DATE CLOSED:** Monday, October 10, 2022 at 4:00 p.m.**SALARY:** \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$74,875.68**DESCRIPTION:**

A career with City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Are you looking for a position in local government that offers long term professional growth and personal achievement? Are you looking for challenging projects and diverse opportunities? Do you want to contribute to the financial successes and futures of our citizens? If you are searching for a local government that understands fiscal responsibility is a cornerstone to creating better communities, consider City of Spokane.

As a City of Spokane Accountant, you will work with a highly developed team of financial professionals, who take pride in their stewardship of public funds.

Our Accountants have excellent advancement opportunities, professional development, annual pay step increases, a flexible schedule and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Provides responsible professional accounting expertise and assistance for various City departments and functions. Responds to requests for information and resolves issues within the scope of authority; refers matters requiring policy formation or interpretation to supervisor for resolution.
- Maintains fiscal accountability and ensures compliance with rules, regulations, standards, policies, and procedures. Evaluates transactions routed for approval in the financial system.
- Performs routine audits of financial records and transactions, identifies and researches discrepancies, and resolves or makes recommendations for corrective actions.
- Provides budget coding and system transaction advice and expertise. Guides, trains, and reviews work of subordinate staff, and approves minor process updates or adjustments to facilitate daily work.
- Reconciles general ledger and subsidiary accounts related to revenues and expenses, and assets and liabilities, including postings from payroll, accounts payable, cash receipts, and accounts receivable.
- Prepares periodic financial statements, including monthly revenue and expenditure reports for departments; prepares monthly financial reports and periodic checks of budgets, encumbrances, carryover, etc.
- Analyzes, calculates, and compiles financial data and statistics, manipulating large amounts of data, some of which may be from multiple systems; prepares reports for historical records and business decision-making by senior staff and management. Provides support to the development of the Comprehensive Annual Financial Report (CAFR).
- Reviews, analyzes, and administers contract terms, ensuring compliance with purchasing and legal policy and procedures. Verifies and ensures availability of funds.
- Monitors and tracks financial status of projects and programs. Applies procedures and controls for receipt and disbursement of special funds and grants.
- Participates in grants accounting and administration; reviews funding agreements, sets up tracking spreadsheets, compiles supporting documentation, and prepares periodic billings for grants; posts payments or drawdowns of accounts; updates financial information for periodic grant reports.

- Conducts and monitors financial audits of agencies receiving money through the City to determine compliance with fiscal requirements; interprets and evaluates financial reporting requirements.
- Performs preliminary budget development or assists in the preparation of annual budgets.
- Tracks financial resources and details, including balancing cash and debt, reviewing bank accounts, reconciling payments and receipts, and monitoring investments or obligations. Prepares, allocates, and submits tax payments.
- Performs accounting for assets, which may include preparation of general ledger transactions; identifies and records capital assets such as equipment, vehicles, and structures; determines assets to be capitalized or expensed; ensures physical descriptions match records, and compiles supporting documentation. Conducts inventory counts and assists with maintaining inventory records.
- Maintains records and files; coordinates with other jurisdictions and auditors on the submission of data and reports as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

- Education: Bachelor's degree in Accounting.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI Section 5.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Accountant examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, October 13, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, October 13, 2022, until 4:00 p.m. Pacific time the following Tuesday, October 18, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Accounting
- Attention to Detail
- Auditing
- Budget
- Computer Skills
- Financial Management

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**ACCOUNTANT SPN 110
PROMOTIONAL**

DATE OPEN: Monday, September 26, 2022 **DATE CLOSED: Monday, October 10, 2022 at 4:00 p.m.**
SALARY: \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$74,875.68

DESCRIPTION:

Performs the full range of professional accounting tasks; processes a variety of financial transactions, analyzes and reconciles accounting information, and prepares financial records and reports.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Provides responsible professional accounting expertise and assistance for various City departments and functions. Responds to requests for information and resolves issues within the scope of authority; refers matters requiring policy formation or interpretation to supervisor for resolution.
- Maintains fiscal accountability and ensures compliance with rules, regulations, standards, policies, and procedures. Evaluates transactions routed for approval in the financial system.
- Performs routine audits of financial records and transactions, identifies and researches discrepancies, and resolves or makes recommendations for corrective actions.
- Provides budget coding and system transaction advice and expertise. Guides, trains, and reviews work of subordinate staff, and approves minor process updates or adjustments to facilitate daily work.
- Reconciles general ledger and subsidiary accounts related to revenues and expenses, and assets and liabilities, including postings from payroll, accounts payable, cash receipts, and accounts receivable.
- Prepares periodic financial statements, including monthly revenue and expenditure reports for departments; prepares monthly financial reports and periodic checks of budgets, encumbrances, carryover, etc.
- Analyzes, calculates, and compiles financial data and statistics, manipulating large amounts of data, some of which may be from multiple systems; prepares reports for historical records and business decision-making by senior staff and management. Provides support to the development of the Comprehensive Annual Financial Report (CAFR).
- Reviews, analyzes, and administers contract terms, ensuring compliance with purchasing and legal policy and procedures. Verifies and ensures availability of funds.
- Monitors and tracks financial status of projects and programs. Applies procedures and controls for receipt and disbursement of special funds and grants.
- Participates in grants accounting and administration; reviews funding agreements, sets up tracking spreadsheets, compiles supporting documentation, and prepares periodic billings for grants; posts payments or drawdowns of accounts; updates financial information for periodic grant reports.
- Conducts and monitors financial audits of agencies receiving money through the City to determine compliance with fiscal requirements; interprets and evaluates financial reporting requirements.
- Performs preliminary budget development or assists in the preparation of annual budgets.
- Tracks financial resources and details, including balancing cash and debt, reviewing bank accounts, reconciling payments and receipts, and monitoring investments or obligations. Prepares, allocates, and submits tax payments.
- Performs accounting for assets, which may include preparation of general ledger transactions; identifies and records capital assets such as equipment, vehicles, and structures; determines assets to be capitalized or expensed; ensures physical descriptions match records, and compiles supporting documentation. Conducts inventory counts and assists with maintaining inventory records.
- Maintains records and files; coordinates with other jurisdictions and auditors on the submission of data and reports as required.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

- Education: Bachelor's degree in Accounting.
- Experience: Two years of experience in the classification of Accounting Clerk (SPN 106).

EXAMINATION DETAILS:

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

EXAMINATION DETAILS

Testing will be conducted on Wednesday, October 12, 2022, at 9:00 a.m. in the Civil Service Test Room (4th Floor City Hall). The approximate duration of the test is 2 hours.

The examination may include such subjects as:

- Accounting
- Attention to Detail
- Auditing
- Budget
- Computer Skills
- Financial Management

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**WASTEWATER INSPECTOR SPN 210
PROMOTIONAL**

DATE OPEN: Monday, September 26, 2022

DATE CLOSED: Monday, October 10, 2022 at 4:00 p.m.

SALARY: \$48,295.44 annual salary, payable bi-weekly, to a maximum of \$75,293.28

DESCRIPTION:

Performs responsible technical inspections of sanitary and storm sewers, systems and side sewer installations and repairs for conformance to City ordinances.

DUTIES:

- Makes pre-construction check of sites. Determines from permits, blueprints, and drawings the type of system to be installed or repairs to be made.
- Makes follow-up inspection to check on work progress, conformance to ordinances, and use of correct fittings and pipes.
- Conducts TV inspections of new infrastructure and existing sanitary and storm sewers.
- Performs preventive maintenance on camera and related equipment.
- Prepares reports of new sewers and coordinates inspection projects with the Field Engineers Office.
- Advises contractors and others on ordinance requirements regulating sewer systems. Recommends possible solutions to problems incurred in the field.
- Prepares and submits reports and rough drawings of completed installations. Prepares other reports, and maintains such records as necessary.
- Assists in regular sewer maintenance work or emergency snow removal operations, as necessary.
- Uses surveyor's tape and level and operates an automobile and TV truck.
- May assume the supervisor's duties in their absence.
- Assigns, schedules and supervises the maintenance of stormwater and CSO facilities.
- Attends pre-construction meetings, inspects ongoing stormwater projects, prepares punch lists and completes Certificate of Occupancy forms.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current service in the Wastewater Management Department and completion of one year of experience in the classification of Wastewater Specialist (SPN 541).

License and Certifications:

(Employees in this job class must meet these requirements.)

- Applicants must possess a valid Class "A" or "B", Commercial Driver's License (CDL), with tank endorsement.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

EXAMINATION DETAILS

Testing will be conducted on October 19, 2022, at 9:00 a.m. in the Civil Service Test Room (4th Floor City Hall). The approximate duration of the test is 2 hours.

The examination may include such subjects as:

- Sewer Inspection
- Communication Skills
- Computers and Technology
- Safety and Hazards
- Supervision

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/job> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.or with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****ASSISTANT PLANNER I**

SPN 256

(Announcement of 9/12/2022)

The above titled announcement is hereby amended to read:

Closing Date: October 3, 2022, at 4:00 PM

Examination Details: Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Assistant Planner I examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on the dates listed below.

- Applicants who apply and meet the minimum qualifications between Monday, September 12, 2022, and Monday, September 26, 2022, will test Thursday, September 29, 2022, through Tuesday, October 4, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, September 27, 2022 and, Monday, October 3, 2022, will test Thursday, October 6, 2022, through Tuesday, October 11, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Subdivisions
- Zoning
- Planning

- Statistics and Math
- Public Relations
- Professional Conduct

CUSTODIAL FOREPERSON SPN 416
OPEN ENTRY

DATE OPEN: Monday, September 26, 2022 **DATE CLOSED:** Monday, October 10, 2022 at 4:00 p.m.
SALARY: \$48,295.44 annual salary, payable bi-weekly, to a maximum of \$75,293.28

DESCRIPTION:

Our Facilities Department is hiring a full-time Custodial Foreperson to manage the daily cleaning and maintenance of over 1.5 million square feet of space in multiple City-owned buildings. Considerable supervisory experience in the custodial care of large buildings or complexes is a must. Your leadership experience, training abilities, attention to detail, and overall commitment to a clean, healthy, and safe environment will be valuable here.

We offer excellent employee benefits, including robust health and retirement benefits, annual pay step increases, and paid vacation and sick leave.

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity for the full job specification and compensation details.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Reviews the custodial schedule tasking daily. Plans, assigns, and supervises semi-skilled employees engaged in the cleaning and custodial care of City-owned facilities.
- Schedules and adjusts as needed, the number of employees required to perform custodial work based upon the number, type, and size of scheduled activities.
- Schedules work and provides training to permanent and temporary/seasonal employees in the proper use of equipment and supplies, the occupational hazards of the work, and the necessary safety precautions.
- Coordinates cleaning and tasking in cooperation with other staff involved in setup/changeover activities. Supplements setup/changeover staff and supervises as necessary to ensure work is accomplished on schedule and according to plans.
- Obtains bids from contractors on large custodial contracts. Checks the work being performed for quality and to ensure timeliness.
- Responds to custodial requests and concerns from all other City departments.
- Determines the best equipment and supplies available for the tasks within the different facilities such as the fabrics and materials used in these facilities; orders and maintains an inventory of such equipment and supplies.
- Plans annual, semi-annual, and seasonal custodial projects
- Participates in the hiring process for permanent custodial employees. Hires and terminates temporary/seasonal employees as needed.
- Assists in the preparation of the budget as to equipment, supplies, and the need for part-time/seasonal custodial help.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open-Entry Requirements:

- Experience: Four years of work supervising custodial crews involved in the cleaning and comprehensive custodial care of large buildings or complexes.

Licenses and Certifications:

- A valid driver's license is required, to be maintained throughout employment.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, Training and Experience Evaluation, with weights assigned as follows:

- T & E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Custodial Foreperson Training and Experience examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, October 13, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, October 13, 2022, until 4:00 p.m. Pacific time the following Tuesday, October 18, 2022.

Additional test sessions may be made available depending upon the number of applicants.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

POLICE OFFICER

SPN 901

(Announcement of 6/13/2016)

The above titled announcement is hereby amended to read:

Examination Information:

Recruitment for this job classification is open until further notice. Police Officer applicants must pass the Public Safety Testing, Inc. examination and PAT, to be eligible for hire by City of Spokane. After you have completed the PST, you will be invited to apply for the position. PST scores must be less than one year old.

**POLICE SERGEANT SPN 915
PROMOTIONAL**

DATE OPEN: Monday, September 26, 2022 **DATE CLOSED:** Monday, October 10, 2022 at 4:00 p.m.
SALARY: \$108,805.68 annual salary, payable bi-weekly, to a maximum of \$121,855.68

DESCRIPTION:

Performs first-level supervisory field or office police work.

DUTIES:

- Schedules, assigns, instructs and supervises uniformed police officers, under the direction of a senior officer, on an assigned shift.
- Checks and inspects personnel and equipment.
- Patrols the City to check officers in the performance of their duties; provides general advice and assistance, and issues specific instructions at the scene of activities.
- Checks and reviews reports submitted by subordinates.
- May take charge of traffic control and routing at sporting events, parades, fires, etc.
- Conducts initial investigation of subordinates relating to internal affairs, use of force, traffic incidents, etc.
- Supervises, under the direction of a senior officer, a special detail of detectives; assigns cases; instructs new employees; provides advice and assistance as necessary; reviews reports; and maintains necessary records.
- May be assigned to supervise specialized technical or administrative activities such as: traffic safety, property control, training, crime prevention, etc.
- Maintains discipline of subordinates and assumes the duties of the senior officer during his absence.
- May assume Police Lieutenant duties during temporary absence of the Lieutenant.
- Performs general police duties and other related work as required.

MINIMUM QUALIFICATIONS:

Promotional

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of five years as a commissioned police officer with the City of Spokane.
- *Fitness:* All applicants must be certified by the police physician as physically fit to perform the duties.
- *License:* All applicants must possess a valid driver's license.

EXAMINATION DETAILS:

You must pass the examination and assessment center for this classification to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The 2022 Police Sergeant Examination will consist of a Multiple Choice Test, Training and Experience Evaluation form (T&E) and an Assessment Center.

Weights are assigned as follows:

- Multiple Choice Test: 40%
- T&E: 20%
- Assessment Center: 40%

Upon acceptance of your application, we will send you an e-mail notifying you that you have met the minimum qualifications.

MULTIPLE CHOICE TEST DETAILS

The test will be conducted at the Fire Training Center (1618 N. Rebecca) on Tuesday, October 18, 2022, at 9:00 a.m. Civil Service will conduct an assessment center orientation at 9:00 a.m. followed by the multiple-choice exam at 9:30 a.m. The approximate duration of the test is 2 hours.

The test will be based upon the 2022 Police Sergeant Bibliograph.

NOTE: An overall passing score has been set for the Multiple Choice Test. Candidates will need to meet or exceed the pass point to move on to the Assessment Center.

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience Evaluation (T&E) will be emailed from FastTest (noreply@fasttestweb.co) to all qualifying applicants on Friday, October 21, 2022 no later than 9:00 AM and will be available until Monday, October 31, 2022 at 4:00 PM.

ASSESSMENT CENTER

The assessment center will be conducted at The Hive (2904 E Sprague Ave.) during the week of November 7, 2022. Qualifying candidates will be notified when to appear for the assessment center.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

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MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Sign up through the Public Safety Testing, Inc. website, here: www.publicsafetytesting.com.

NOTE: The standard PST written test cost is \$55, which allows applicants to choose up to two agencies to receive their results. Applicants may select more agencies, for additional fees. Applicants who apply to agencies other than City of Spokane, or who take the test at a date or location other than the designated free test date in Spokane, are responsible for all costs incurred.

Additional examinations shall be administered as applications are received, with results merged into one eligible list, according to final ratings and pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 - Continuous Examinations.

Upon request and at time of application, City of Spokane will provide alternative accessible tests, to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

SUPPORTED EMPLOYMENT CAREERS SPN 1000 OPEN ENTRY

DATE OPEN: Monday, September 26, 2022 **DATE CLOSED: Monday, December 5, 2022 at 4:00 p.m.**
SALARY: \$34,410.24 annual salary, payable bi-weekly, to a maximum of \$78,634.08

DESCRIPTION:

The Supported Employment Progra is a special hiring authority that allows for a waiver of the competitive examination process for eligible individuals with disabilities to obtain full-time employment in a classified job. .

DUTIES:

These categories are broad definitions, not specific job listings. The City will screen the applications of all those who have indicated an interest when a job opening occurs. Applicants must meet the requirements of the specific vacancy to be considered for employment.

- **Officials and Administrators:** Employees in these jobs set broad policies for agency operations. These jobs are responsible for policies to be followed, and people hired for these positions may direct the operations of a department or section. These jobs typically require extensive experience and education at the entry level. Typical titles include superintendent, administrator, or manager.
- **Professionals:** Employees in these jobs have specialized knowledge that is usually gained through higher education or significant time in a career field. Examples of jobs include engineers, city planners, accountants, and business analysts.
- **Technicians:** Employees in these jobs have basic technical knowledge and skill that can be gained through specialized education (such as a vocational school) or on-the-job training. Examples of jobs include drafters, surveyors, and maintenance technicians.
- **Support and Clerical:** Employees in these jobs assist internal and external customers. They may record and retrieve records, money, or data crucial to the work of the agency. Examples of jobs include clerks, secretaries, customer support specialists, and cashiers.
- **Paraprofessionals:** Employees in these jobs bridge the gap between support work and technicians. Some training or prior experience is usually required. Examples of jobs include legal assistant, pension specialist, or recreation aide.
- **Skilled Craftpersons:** Employees in these jobs perform skilled manual work that requires full understanding of the processes. Often these jobs start at an apprentice level with on-the-job training. Eventually, the work calls for higher levels of skill and independence. Examples of jobs include plumbers, electricians, carpenters, and painters.
- **Service and Maintenance:** Employees in these jobs typically do laboring work that does not require specialized skills. Examples of jobs include custodians, laborers, refuse collectors, and mail couriers.

A list of job classifications currently eligible under this Supported Employment Program can be found on the Certification of Job Readiness Form. If you wish to see a detailed description of a job you can search for it here: <https://www.governmentjobs.com/careers/spokanecity/classspecs>

MINIMUM QUALIFICATIONS:

In order to qualify for this program, applicants must submit the following:

1. Proof of Eligibility Letter
2. Certification of Job Readiness

Both documents must be issued from a licensed medical professional, a licensed vocational rehabilitation specialist, or any agency that issues or provides disability benefits.

EXAMINATION DETAILS:

Submit your application for Supported Employment Opportunities through the City's website. You may also request a hard copy application if needed.

Civil Service will screen your application to ensure you are eligible and have provided the required documents. You will then be placed in a candidate pool until a vacancy opens in an eligible classification. For each vacancy, you will be screened against the minimum qualifications for the position. If you meet the requirements, we will place your name on the Supported Employment Eligibility list. Human Resources will work with the hiring managers to screen, interview, and select the best candidate to fill the vacant position. Salary varies by classification in accordance with established City pay plans.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

REVISED

Nevada-Joseph Pedestrian Hybrid Beacon &
Bemiss Elementary Walk Route Improvements Engineering Services File
No. 2021083 & 2021085

This project consists of the construction of approximately 1,405 square yards of sidewalk, 55 linear feet of storm sewer, 4 drainage structures, 1,313 linear feet of curb or curb and gutter, 460 square yards of 4-inch thick pavement patching, 34 square yards of 6-inch thick pavement patching, 1 pedestrian hybrid beacon system, 1 rectangular rapid flashing beacon system, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. ~~September 26th, 2022~~ **October 3rd, 2022**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of city hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packets shall be labeled on the outside of the sealed envelope to read "Attn: Purchasing - Bid Documents Enclosed, XXX Project", where XXX is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk.

Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY- FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 7, 14, 21, and 25, 2022

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CSO 24, 26, & Springfield LS Controls
Engineering Services File No. 2021093

This project consists of the installation, programming, and integration of electrical monitoring and system controls within the existing CSO 24, CSO 26, and Springfield Lift Station. The project also includes conduit, pavement, and sidewalk repair and replacement, installation of a flow monitoring system for CSO 26 in Spokane Falls Blvd. east of the Post Street intersection, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 10, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail, or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of city hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packets shall be labeled on the outside of the sealed envelope to read "Attn: Purchasing - Bid Documents Enclosed, XXX Project", where XXX is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 21 & 28, October 5, 2022

ARTERIAL GRIND & OVERLAY PROJECTS
(FHWA FUNDED PROJECTS)

DESCRIPTION: 29th -Washington-Monroe Grind & Overlay (2022064)
Market-Monroe-29th Grind & Overlay (2022065)
Haven St. Grind & Overlay (2021094)

DUE DATE: Monday, October 3, 2022
No later than 1:00 p.m.

DELIVERY: via email to: dbuller@spokanecity.org

The scope of services will include the design (potentially including survey) of one, two, or three of the above named grind and overlay projects on various arterials throughout town including verification of curb ramp compliance with the Americans with Disabilities Act (ADA) and determination if right of way (ROW) is required for replacement curb ramps.

Due to the lengthy fed funded ROW acquisition process, verification of curb ramp compliance with ADA and determination of ROW needs is required by December 16, 2022. Overall project design should be complete and ready for Washington State Department of Transportation (WSDOT) review by February 28, 2023.

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from Dan Buller at dbuller@spokanecity.org

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 14, 21, & 28, 2022

**Martin Luther King Community Center Re-Roof Project
PW ITB #5573-22**

Description: The City of Spokane is soliciting electronic bids for the Martin Luther King Community Center Re-Roof project.

Mandatory Pre-Bid Conference: Thursday, October 6, 2022 at 10:00 am in the Lobby at the Martin Luther King Community Center, 500 South Stone Street, Spokane WA 99202

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 17, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, June 27, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: September 28 & October 5, 2022

