



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

SEPTEMBER 21, 2022

Issue 38



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, September 12, 2022**

The minutes for the Monday, September 12, 2022, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, September 28, 2022, issue of the *Official Gazette*.

**STANDING COMMITTEE MINUTES****City of Spokane****Finance & Administration Committee****18 July, 2022****Called to Order: 1:18 PM PST**Recording of the meeting may be viewed at <https://vimeo.com/73114902>**Attendance**

**Committee Members Present:** Council President Breean Beggs, Council President Pro Tem Lori Kinnear, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone

**Staff/Others Present:** Matt Boston, Hannahlee Allers, Conner Thorne, Gavin Cooley, Jessica Stratton, Mike Piccolo, Tonya Wallace, Michelle Murray, Carly Cortright, Jeff Gunn, Shae Blackwell, Kelly Thomas, Nicolette Ocheltree, Mark Carlos, John Hall, Colin Tracy

**Approval of Minutes:**

Council Member Bingle moved to approve, Council Member Cathcart seconded. Agenda and minutes were approved unanimously.

**Agenda Items****III. Discussion Items**

1. Development Quarterly Financial Report – (10 mins)
  - No Action Taken, Presentation Only
2. Quarterly Investment Report And Review – Conner Thorne & Gavin Cooley - (15 mins)
  - No Action Taken, Presentation Only
3. Spokane Fair Elections Code Amendment – CM Zack Zappone (10 mins)
  - Action Taken
  - CM Bingle and CM Zappone agreed to sponsor this item to move it forward for formal consideration
4. Contract Amendment with Spokane Testing Solutions – Mike Piccolo (5 minutes)
  - Action Taken
5. SBO – Office of Neighborhood Services – Carly Cortright ( 5 mins)
  - Action taken
    - i. CM Kinnear and CM Stratton
6. Resolution Supporting Abortion Access in Spokane – CP Breean Beggs (5 mins)
  - Action taken
    - i. CP Beggs, CM Stratton and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
7. Reserved Time for Mayoral Administrative Report -
  - No Action taken, Presentation & Discussion was had

- i. Council President Beggs and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
8. East Central Library Resolution - CP Beggs (5 mins)
  - No Action taken, Presentation & Discussion was had
    - i. Council President Beggs and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

**Consent Items** (no discussion was requested or had)

1. Employee Benefits (Human Resources)
2. SBO – BLEA Fund acceptance for Academy Renovations (Police)
3. SBO – Acceptance of Funds from WASPC (Police)
4. SBO – Police Training Center (Police)
5. SBO – Police TAC Bicycle Rapid Response Team (Police)
6. Mayoral Appointment – Director of NHHS (NHHS)

**Executive session** None.

**Adjournment** The meeting adjourned at 2:04 PM PST , next meeting will be on July 18<sup>th</sup> at 1:15 PM PST

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
**27 June, 2022**

**Called to Order: 10:05 PM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/72458217>

**Attendance**

Committee Members Present: Council President Pro Tem Lori Kinnear, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone, Council President Breean Beggs (joined at 10:34 AM)

Staff/Others Present: Matt Boston, Hannahlee Allers, Brian McClatchey, Steve MacDonald, Teri Stripes, Spencer Gardner, Michelle Murray, Mike Piccolo, Marlene Feist, Alex Gibilisco, Jacqui MacConnell, Major Mike McNab, Major Eric Olsen, Anna Marie Martin, Mark Carlos, Nicholette Ocheltree, Shae Blackwell, Mike Piccolo, Giacobbe Byrd, Jeff Gunn

**Approval of Minutes:**

Council Member Bingle moved to approve, Council Member Cathcart seconded. Agenda and minutes were approved unanimously.

**Agenda Items**

**III. Discussion Items**

1. Economic Development Strategy & Projects of Citywide Significance – Teri Stripes (10 mins)
  - Action Taken
    - i. Council Member Wilkerson and Council Member Cathcart agreed to sponsor this item.
2. City Attorney Charter Amendment – CP Breean Beggs (10 mins) (taken at 10:40 to accommodate scheduling conflict for Council President Beggs)
  - Action Taken
    - i. Council President Beggs and Council Member Wilkerson
3. Entrance Interview with State Auditor's Office – Michelle Murray (20 mins)
  - Action Taken
  - No Action taken, Presentation & Discussion was had
4. Felts Field Airport Layout Plan – Larry Krauter (15 minutes)
  - No Action Taken, item was postponed
5. SBO – Additional Wellesley Paving near Pauline Flett Middle School – Marlene Feist (10 mins)
  - Action taken
    - i. CMs Stratton and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration

6. Language Access Policy - Alex Gibilisco (5 mins)

- Action taken
  - i. CMs Cathcart and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

7. East Central Police Precinct Resolution - CP Beggs (5 mins)

- No Action taken, Presentation & Discussion was had
  - i. Council President Beggs and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

8. East Central Library Resolution - CP Beggs (5 mins)

- No Action taken, Presentation & Discussion was had
  - i. Council President Beggs and Council Member Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

**Consent Items** (no discussion was requested or had)

1. Employee Benefits (Human Resources)
2. SBO – BLEA Fund acceptance for Academy Renovations (Police)
3. SBO – Acceptance of Funds from WASPC (Police)
4. SBO – Police Training Center (Police)
5. SBO – Police TAC Bicycle Rapid Response Team (Police)
6. Mayoral Appointment – Director of NHHS (NHHS)

**Executive session** None.

**Adjournment** The meeting adjourned at 11:12 AM PST , next meeting will be on July 18<sup>th</sup> at 1:15 PM PST

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
**18 April, 2022**

**Called to Order: 1:18 PM PST**

Recording of the meeting may be viewed at <https://vimeo.com/71053905>

**Attendance**

Committee Members Present: Council President Pro Tem Lori Kinnear, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone

Staff/Others Present: Matt Boston, Hannahlee Allers, Brian McClatchey (virtual), Jake Miller (virtual), Jessica Stratton (virtual), Paul Ingiosi (virtual), Tonya Wallace(virtual), Conner Thorne, Rick Giddings, Anna Marie Martin, Michelle Murray, Nicholette Ocheltree, Shae Blackwell, Mike Piccolo, Jason Ruffing, Giacobbe Byrd, Jeff Gunn

**Approval of Minutes:**

CM Karen Stratton moved to approve, CM Jonathan Bingle seconded. Agenda and minutes were approved unanimously.

**Agenda Items**

**Discussion Requests**

1. Loomis Contract Extension – Conner Thorne (5 mins)

- Action Taken
  - i. CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

2. SBO for Clean Fuel Infrastructure Reserve Budget – Rick Giddings (10 mins)

- Action Taken
  - i. CP Beggs and CM Betsy Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

3. SBO Demolition of structure(s) at 801 N Regal – Jason Ruffing (10 mins)

- Action Taken
  - i. Council Member Stratton and Council Member Cathcart agreed to sponsor this item to move forward for formal Council consideration.

4. SBO – Asset Capital Fire & Police – Michelle Murray (10 mins)

- Action Taken
  - i. Council President Pro Tem Kinnear and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.

5. Questica Overview – Jessica Stratton (10 mins)

- Action taken
  - i. CMs Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.

6. DSP/BID Conversations - Mike Piccolo (10 mins)

- No Action taken, Presentation & Discussion was had

**Consent Items** (no discussion was requested or had)

1. Special Counsel Amendment for Etter McMahon (Public Works Division)
2. NSC – Wellesley Ave. Phase 2 (Public Works)
3. Renewal of Master Contract for On Call Arborist Services (Purchasing)
4. Amendment to ammunition value blanket (Police Department)
5. Continuation for LogRhythm License (Innovation and Technology Services Division)

**Executive session** None.

**Adjournment** The meeting adjourned at 1:50 PM PST , next meeting will be on June 20<sup>th</sup> at 1:15 PM PST

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
**21 March, 2022**

**Called to Order:** 1:15 PM PST

Recording of the meeting may be viewed here: <https://vimeo.com/69070320>

**Attendance**Committee Members Present:

CM Wilkerson (Chair), CM Cathcart (Vice Chair), Council President Beggs, CM Kinnear (via WebEx), CM Stratton, CM Bingle, CM Zappone

Staff/Others Present:

Hannahlee Allers, Matt Boston, Mark Carlos (scribe), Johnnie Perkins, Tonya Wallace, Brian McClatchey, Conner Thorne, Howard Delaney, Kara Odegard, Jerry White Jr., Jeff Gunn, Shae Blackwell, Nicolette Ocheltree, Scotty Nicol, Paul Ingiosi

**Approval of Minutes:** 1:17 PM PST

CM Bingle moved to approve, CM Zappone seconded. Agenda and minutes were approved unanimously.

**Agenda Items****Discussion Requests**

1. SBO – Mayor’s Office and Council Office Staffing – CP Beggs
  - Discussion was had with Administrator Johnnie Perkins and CFO Tonya Wallace
  - No Action Taken, SBO was suggested to be taken apart
  - Sponsors: CP Beggs, CM Kinnear
2. True Value Investment Advisory Services Agreement – Tonya Wallace
  - Discussion was had, No Action Taken.
  - Sponsors: CM Stratton
3. Investment Allocation – Tonya Wallace/Conner Thorne
  - Discussion was had
  - CM Wilkerson is sponsoring
4. Position Revision – Supervisory Probation Officer to Director of CJS – Howard Delaney
  - Discussion was had, no action
5. River and Aquifer Interactions and Drought Impacts – Kara Odegard & Jerry White
  - Discussion was had, Kara will come to PIES Committee with more information
  - Sponsors: CM Stratton



6. SBO – Clean Fuel Infrastructure Reserve Budget – Rick Giddings
  - Presentation
  - Sponsors: CM Wilkerson, CM Kinnear
7. 2022 State Legislative Agenda Outcomes – Erik Poulen
  - Action taken
  - Sponsors: CM Kinnear

**Consent Items** (no discussion was requested or had)

1. Spokane County Detention Services Work Crew Services Agreement (Purchasing)
2. Resolution adopting the 2022 City Council Rules (City Council)
3. On-Call Off-Street Parking Lot Repair & Maintenance (Facilities)
4. UBit Truck Rebuild (Fleet)
5. Air Brake Parts Renewal (Fleet)

**Executive session** None.

**Adjournment** The meeting adjourned at PST, next meeting will be on March 18<sup>th</sup> at 2:36 PM

# Hearing Notices

## BUILDING OFFICIAL HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1024 W YORK AVENUE, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 35072.3906, LEGAL DESCRIPTION: CARLINS ADD L3 B13, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on October 18th, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[frapier@spokanecity.org](mailto:frapier@spokanecity.org)

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mpiccolo@spokanecity.org](mailto:mpiccolo@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 711. Please contact us forty-eight (48) hours before the meeting date

# Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

## ORDINANCE NO. C36262

An ordinance amending the Spokane Fair Elections Code to reduce redundancies and duplication with state law; amending sections 01.07.005, 01.07.030, and 01.07.070; and repealing sections 01.07.080 and 01.07.100 of the Spokane Municipal Code.

**WHEREAS**, the City Council enacted the Spokane Fair Elections Code in 2018, in order to create greater safeguards from corruption or the appearance of corruption, with the intent to augment and supplement the state of Washington's campaign finance and reporting requirements, codified at Chapter 42.17A, RCW; and

**WHEREAS**, in 2019, and again in 2020, the Washington State Legislature enacted substantial reforms to Washington's campaign finance and reporting statutes, some of which superseded some provisions of the Spokane Fair Elections Code; and

**WHEREAS**, the City Council intends, by enacting this ordinance, to update the Spokane Fair Elections Code so that candidates and the public will have a clearer and more streamlined set of rules for the conduct of elections for City office.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That SMC section 01.07.005 is amended to read as follows:

### Section 01.07.005 Definitions

The definitions currently contained in RCW 42.17A.005 or as may be amended in the future are incorporated into Chapter 01.07 SMC by reference herein and are augmented by the following definitions:

A. "Agency" means the City of Spokane internal auditor within the City's Department of Management and Budget or its delegate.

~~((B. "Authorized committee" means the political committee authorized by a candidate for the office of Mayor, City Council Member, or Municipal Court Judge to accept contributions or make expenditures on behalf of the candidate or public official.~~

~~C. "Bona fide political party" means:~~

- ~~1. The governing body of the state organization of a major political party, as defined in RCW 29A.04.086, that is the body authorized by the charter or bylaws of the party to exercise authority on behalf of the state party; or~~
- ~~2. The country central committee or legislative district committee of a major political party.~~

~~D. "Candidate" means any individual who seeks election to the office of Mayor, member of the Spokane City Council, or Municipal Court Judge, whether or not successfully. An individual is deemed to seek election when he or she first:~~

- ~~1. Solicits or receives contributions;~~
- ~~2. Makes expenditures or reserves space or facilities with intent to promote his or her candidacy for office;~~
- ~~3. Announces publicly or files for office;~~
- ~~4. Purchases advertising space or broadcast time to promote his or her candidacy;~~
- ~~5. Makes expenditures or solicits or receives contributions to explore the possibility of seeking election to the office of Mayor, member of the Spokane City Council, or Municipal Court Judge; or~~
- ~~6. Gives his or her consent to another person or political committee to take on behalf of the individual any of the actions in subsections 1, 2, 4, or 5 of this section.~~

~~((E.) "Caucus political committee" means a political committee organized and maintained by the members of a major political party in the Washington State Senate or Washington State House of Representatives.))~~

- ((F))B. "City office" means any elective office established by Section 5 of the Spokane City Charter, namely, Mayor, City Council member, and Municipal Court judge.
- ~~((G))C. "Collectively bargain" means the performance of the mutual obligations of the public employer, including the City of Spokane or the Mayor, and the exclusive bargaining representative to meet at reasonable times, to confer and negotiate in good faith, and to execute a written agreement with respect to grievance procedures and collective negotiations on personnel matters, including wages, hours, and working conditions, which may be peculiar to an appropriate bargaining unit of the public employer, except that by such obligation neither party may be compelled to agree to a proposal or be required to make a concession unless otherwise allowed under Washington state law.~~
- ~~((H. "Continuing political committee" means a political committee that is an organization of continuing existence not established in anticipation of any particular election campaign.))~~
- ((I))D. "Contract" has the same meaning as in SMC 07.06.040.
- ((J))E. "Contractor" means any person or entity who has received the award of a contract under SMC 07.06.150 or SMC 07.06.160, submitted a bid or proposal in any form for the award of a contract under SMC 07.06.100, including any other person or entity who seeks the award of the contract and is contesting, appealing or protesting the award of the contract as proposed. The term includes sole proprietors, each general partner in a partnership, members of limited liability companies, and each corporate officer or shareholder holding a controlling interest in a corporation. The term shall also include any subcontractor authorized to provide all or a portion of goods, labor, or services in fulfillment of an award of a contract under SMC 07.06.150 or SMC 07.06.160. This definition does not include the employees of such a person or, if the person is a union, the members of that union.
- ~~((K. "Contribution" means a loan, gift, deposit, subscription, forgiveness or indebtedness, donation, advance, pledge, payment, transfer of funds between political committees, sums paid for tickets to fundraising events, the financing by a person of the dissemination, distribution, or republication, in whole or in part, of broadcast, written, graphic, or other form of political advertising or electioneering communication prepared by a candidate, a political committee, or its authorized agent, or anything of value, including personal and professional services for less than full consideration. "Contribution" also includes an expenditure made by a person in cooperation, consultation, or concert with, or at the request or suggestion of, a candidate, a political committee, the person or persons named on the candidate's or committee's registration form who direct expenditures on behalf of the candidate or committee, or their agents. "Contribution" does not include:~~
- ~~1. Interest on moneys deposited in a political committee's account;~~
  - ~~2. Ordinary home hospitality;~~
  - ~~3. The rendering of legal or accounting services on behalf of a candidate or an authorized political committee but only to the extent that the services are for the purpose of ensuring compliance with city or state election or public disclosure laws;~~
  - ~~4. The rendering of personal services of the sort commonly performed by volunteer campaign workers;~~
  - ~~5. Incidental expenses personally incurred by campaign workers not in excess of \$25, in the aggregate, during the applicable period, personally paid for by a volunteer campaign worker; or~~
  - ~~6. An internal political communication primarily limited to the members of a political party organization or political committee, or to the officers, management staff, or stockholders of a corporation or similar enterprise, or to the members of a labor organization or other membership organization.~~
- ~~K. "Designated Treasurer" means the individuals appointed by an incidental committee, responsible for filing and maintaining the incidental committee's statement of organization with the City of Spokane Clerk's Office.))~~
- ((L))F. "Election for city office" means any primary, general, or special election for city office as defined in this section.
- ~~((N. "Elected official" means any person elected by a general or special election to city office as defined in this section, and any person appointed to fill a vacancy in any such office.~~
- ~~((O. "Election cycle" means the first day of January in the year prior to the general election for the office the candidate is seeking, until 14 days after the date of the general election or until the election results are certified, whichever occur last.))~~
- ((P))G. "Entity" means any business corporation, group, union, bargaining unit, agency, nonprofit corporation, limited liability partnership, limited partnership, limited liability company, and general cooperative association.



- ~~((Q. "Expenditure" includes a payment, contribution, subscription, distribution, loan, advance, deposit, or gift of money or anything of value, and includes a contract, promise, or agreement, whether or not legally enforceable, to make an expenditure. "Expenditure" also includes a promise to pay, a payment, or a transfer of anything of value in exchange for goods, services, property, facilities, or anything of value for the purpose of assisting, benefitting, or honoring any public official or candidate, or assisting in furthering or opposing any election campaign. "Expenditure" does not include the partial or complete repayment by a candidate, political committee, or incidental committee of the principal of a loan, the receipt of which loan has been properly reported.~~
- ~~R. "Foreign national" means foreign citizens, not including dual citizens of the United States; immigrants who are not lawfully admitted for permanent residence in the United States; foreign governments; foreign political parties; foreign corporations; foreign associations; foreign partnerships; and any other foreign principal, as defined at 22 U.S.C. 614 (b), which includes a foreign organization or other combination of persons organized under the laws of or having its principal place of business in a foreign country.~~
- ~~((S. "Foreign-owned entity" means any entity, regardless of type of entity, jurisdiction of incorporation, or principal place of business, which is owned 51% or more by a foreign national or a foreign government.~~
- ~~((T. "General election" means an election required to be held on a fixed date recurring at regular intervals.~~
- ~~U. "Incidental committee" means any nonprofit organization, regardless of purpose, not otherwise defined as a political committee but that may incidentally make a contribution or an expenditure in support of, or opposition to, any candidate for city office, whether directly or through a political committee.~~
- ~~V. "Independent expenditure" means an expenditure that:~~
- ~~1. is made in support of or in opposition to a candidate for city office by a person who is not:~~
    - ~~a. A candidate for that office;~~
    - ~~b. An authorized committee of that candidate for that office;~~
    - ~~c. A person who has received the candidate's encouragement or approval to make the expenditure, if the expenditure pays in whole or in part for political advertising supporting that candidate or promoting the defeat of any other candidate or candidates for that office; or~~
    - ~~d. A person with whom the candidate has collaborated for the purposed of making the expenditure, if the expenditure pays in whole or in part for political advertising supporting that candidate or promoting the defeat of any other candidate or candidates for that office.~~
    - ~~e. pays in whole or in part for political advertising that either specifically names the candidate supported or opposed, or clearly and beyond any doubt identifies that candidate without using the candidate's name; and~~
    - ~~f. whether alone or in conjunction with other expenditure(s) by the same person in support of or in opposition to that candidate, has a value of eight hundred dollars (\$800) or more. A series of expenditures, each of which is under eight hundred dollars (\$800), constitutes one independent expenditure if their cumulative value is eight hundred dollars (\$800) or more.~~
- ~~W. "Person" means an individual, partnership, joint venture, union, bargaining unit, public or private corporation, association, federal, state or local government entity or agency however constituted, candidate, committee, political committee, incidental committee, continuing political committee, political party, executive committee thereof, or any other organization or group of persons, however organized.~~
- ~~X. "Political committee" means any person (except a candidate or an individual dealing with his own funds or property) having the expectation of receiving contributions or making expenditures in support of, or opposition to, a candidate for Mayor, member of the Spokane City Council, Municipal Court Judge, or any city ballot proposition.~~
- ~~Y. "Primary election" means a procedure for winnowing candidates for public office to a final list of two as part of a special or general election.~~
- ~~Z. "Surplus funds" means the balance of contributions that remain in the possession or control of that committee or candidate subsequent to the election for which the contributions were received, and that are in excess of the amount necessary to pay remaining debts incurred by the committee or candidate with respect to that election.))~~

**Section 2.** That SMC section 01.07.030 is amended to read as follows:

### **01.07.030 Mandatory Limitations on Campaign Contributions**

~~((A. No candidate for city office, or any political committee acting on behalf of such candidate, shall solicit or accept any campaign contribution in excess of fifty percent (50%) of the applicable contribution ((limit))limits ((set by the Washington~~

~~Public Disclosure Commission from any person in any election for city office)) described in RCW 42.17A.400 – 42.17A.550.))~~

~~((B))A.~~ A candidate for city office, and any political committee acting on behalf of such candidate, shall only accept or receive a campaign contribution during the election cycle in which the candidate will appear on the ballot.

~~((C.The limitations imposed by SMC 01.07.030(A) shall not apply to a candidate's contributions of his or her own resources to his or her own campaign, or contributions to the candidate's campaign by the candidate or the candidate's spouse or assets of their marital community. If a candidate makes personal contributions to their campaign in aggregate of \$11,500 or more of his or her own funds, including surplus funds from a previous campaign, or independent expenditures are made in support of a candidate or in opposition to his or her opponent in aggregate of \$11,500, all candidates for election to that office may surpass the contribution limits set forth in SMC 01.07.030(A) and may solicit and accept contributions up to the limits allowed by the Washington Public Disclosure Commission. The remainder of this chapter shall apply to all candidates.))~~

~~((D))B.~~ Candidate filings with the Washington State Public Disclosure Commission shall constitute the evidence of contributions received during an election cycle for the purposes of enforcement of the penalty for violation.

~~((E.The provisions of SMC 01.07.030(C) regarding contributions of personal resources shall not apply to loans made to the candidate's campaign.~~

~~((F. Surplus funds, as defined by SMC 01.07.005, from a candidate's prior campaign and contributions received by a candidate in connection with a campaign for another office may be used by that candidate for the candidate's current campaign only to the extent that such funds are derived from contributions that were within the limitations imposed by this chapter. If such funds are from a campaign not governed by this chapter, a candidate may use only so much of each contribution previously received as would have been allowable as a contribution under this chapter if it had applied to that campaign. The source of a candidate's surplus campaign funds shall be determined to be derived from the most recent contributions received by such candidate or that candidate's political committee which in total equal the amount of the surplus campaign funds.))~~

**Section 3.** That SMC section 01.07.070 is amended to read as follows:

#### **01.07.070 Disclosure by Political Committees**

A. In addition to the requirements of RCW 42.17A.320, a political committee making independent expenditures in support or opposition to a candidate for city office or in support or against a City of Spokane initiative or referendum shall identify the three persons or entities making the largest contributions in excess of five hundred dollars (\$500) during the twelve-month period preceding the date on which the advertisement is initially to be published or otherwise presented to the public.

B. For any political committee or incidental committee that qualifies as one of the top three contributors identified under (a) of this section, the top three contributors to that political committee or incidental committee during the same period shall be identified, and so on, until the individuals or entities other than political committees or incidental committees that have contributed the most to all political committees or incidental committees involved with the advertisement have been identified.

~~((C.The political committee's advertisement must then list the top three individuals or entities other than political committees or incidental committees contributing in excess of five hundred dollars and making the largest aggregative contributions among all those identified under this section.~~

~~D. The top three individuals or entities shall be listed "Top Individual Contributors" immediately under the disclosure requirements of RCW 42.17A.320.))~~

**Section 4.** That SMC section 01.07.080 is hereby repealed in its entirety.

**Section 5.** That SMC section 01.07.100 is hereby repealed in its entirety.

**Passed by City Council September 12, 2022**  
**Delivered to Mayor September 15, 2022**

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#### **ORDINANCE NO. C36263**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Real Estate Excise Tax Fund and EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Real Estate Excise Tax Fund, and the budget annexed thereto with reference to the Real Estate Excise Tax Fund, the following changes be made:

- 1) Increase appropriation by \$400,000.
  - A) Of the increased appropriation, \$400,000 is provided solely as a transfer-out to the Fire/EMS fund for the commission of a fire facilities study.

Section 2. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

- 1) Increase revenue by \$500,000.
  - A) \$400,000 of the increased revenue is a transfer-in from Real Estate Excise Tax First Quarter Percent.
  - B) \$100,000 of the increased revenue is a transfer-in from the General Fund.
- 2) Increase appropriation by \$500,000.
  - C) Of the increased appropriation, \$500,000 is to be used solely for the commission of a fire facilities study.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to commission a study of current and future fire department facilities, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 12, 2022**  
**Delivered to Mayor September 15, 2022**

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#### **ORDINANCE NO. C36265**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Golf Fund which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Golf Fund, and the budget annexed thereto with reference to the Golf Fund, the following changes be made:

- 1) Increase appropriation by \$120,000.
- 2) Of the increased appropriation, \$ 80,000 is provided solely for fuel and operating supplies.
- 3) Of the increased appropriation, \$ 40,000 is provided solely for capital.
- (A) This is an increase to the overall appropriation level in the Golf Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from inflationary cost increases in supplies, fuel, and capital expenditures, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 12, 2022**  
**Delivered to Mayor September 15, 2022**

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**ORDINANCE NO. C36266**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Increase appropriation by \$250,000.
- 2) Of the increased appropriation, \$250,000 is provided solely for election services in the Non-departmental department and shall be funded from Unappropriated General Fund Balance.
- (A) This is an increase to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from City Council's request to run an election this year, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 12, 2022**  
**Delivered to Mayor September 15, 2022**

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**ORDINANCE NO. C36268**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Fleet Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fleet Services Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase the appropriation for vehicles in the Fleet Services Equipment Replacement department by \$360,808 which shall be funded from unappropriated fund balance.
- (A) This is an increase to the overall appropriation level in the Fleet Services Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase specified-conforming Flusher trucks, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 12, 2022**  
**Delivered to Mayor September 15, 2022**

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**ORDINANCE NO. C36269**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the

City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for a Principal Planner position in the Planning Services department by \$50,000.
- 2) Decrease the appropriation for Assistant Planner II positions in the Planning Services department by \$95,000.
- 3) Decrease the appropriation for an Assistant Planner I position in the Planning Services department by \$25,000.
- 4) Increase the appropriation for contractual services by \$170,000.
- (A) There is no change to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from Comprehensive Plan and development code changes resulting from the pilot zoning ordinance (C36232), and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 12, 2022  
Delivered to Mayor September 15, 2022**

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#### **ORDINANCE NO. C36276**

AN ORDINANCE imposing an immediate moratorium regarding building permit applications for residential structures in the Latah/Hangman and Grandview/Thorpe Neighborhoods; setting a public hearing; and declaring an emergency.

WHEREAS, there has been a significant increase in residential development in the Latah/Hangman and Grandview/Thorpe Neighborhoods in recent years; and

WHEREAS, based on comments received from the Washington State Department of Transportation (WSDOT), new subdivisions in the area have been required to make various improvements to US 195 and other roadways as a condition of approval; and

WHEREAS, despite the conditions that have been placed on new subdivisions, WSDOT continues to express concern about impacts to US 195 and has asked the City to impose a temporary development moratorium in the area while it works with the City to identify solutions for providing the facilities needed to serve new growth and development in the area; and

WHEREAS, the City has identified several transportation projects that are needed in order to serve the increased growth and development occurring and anticipated in the Latah/Hangman and Grandview/Thorpe Neighborhoods; and

WHEREAS, pursuant to RCW 82.02.050 *et seq* and Chapter 17D.075 of the Spokane Municipal Code (SMC), the City collects transportation impact fees on new development within the City ("Transportation Impact Fees"); and

WHEREAS, by enacting RCW 82.02.050 *et seq*, the legislature intended to enable cities to plan for new growth and development and to recoup from developers a predictable share of the infrastructure costs attributable to anticipated growth, *Spokane County v. Eastern Washington Growth Management Hearings Bd.*, 173 Wn. App 310 (2013), and further intended that impact fees are to be a proportionate share of the costs of system improvements, including roads and other public infrastructure identified in the cities' capital facilities plans, that are reasonably related to and reasonably benefit the development, *City of Olympia v. Drebeck*, 156 Wn.2d 2890 (2006); and

WHEREAS, Transportation Impact Fees do not vest during the platting process, *Pavlina v. City of Vancouver*, 122 Wn. App. 520 (2004), but are instead assessed, pursuant to SMC 17D.075.040C., prior to the issuance of building permits, although collection may be deferred until the end of construction pursuant to SMC 17D.075.040C.; and

WHEREAS, pursuant to Chapter 13.03 SMC, Article VIII, the City imposes a wastewater General Facilities Charge (GFC) for new connections to the City's wastewater system, the purpose of which is to defray costs created by new system demand, such as costs of providing increased system capacity for new development; and

WHEREAS, pursuant to Chapter 13.04 SMC, Article VIII, the City imposes a water General Facilities Charge (GFC) for new connections to the City's water system, the purpose of which is to defray costs created by new system demand, such as costs of providing increased system capacity for new development; and

WHEREAS, wastewater and water GFCs are collected at the time of connection which usually occurs after a building permit has been issued; and

WHEREAS, the City finds that, under the present Transportation Impact Fee schedules in Chapter 17D.075 SMC, the impact fees that are being collected from new residential construction and development occurring in these neighborhoods are not adequate to cover the development's proportionate share of the cost of new system improvements that are reasonably related to and will reasonably benefit the new development; and

WHEREAS, the City finds that, under the City's current fee schedules for wastewater and water GFCs, the fees that are collected are inadequate to cover the cost of providing the additional system capacity needed to serve the residential development occurring and anticipated within the Latah/Hangman and Grandview/Thorpe Neighborhoods; and

WHEREAS, the City finds that it is necessary to update the Transportation Impact Fees and General Facilities Charges (or such similar charges as the City is authorized to collect) it assesses and collects in the Latah/Hangman and Grandview/Thorpe Neighborhoods so that the fees (i) are adequate to cover the cost of system improvements that are reasonably related to new growth and development occurring and anticipated in these neighborhoods, (ii) do not exceed a proportionate share of the costs of system improvements that are reasonably related to the new development, and (iii) will be used for system improvements that will reasonably benefit the new development; and

WHEREAS, the City finds that a moratorium on residential building permit applications in these neighborhoods is necessary in order to give the City time to update its Transportation Impact Fee schedules and General Facilities Charges schedules accordingly; and

WHEREAS, RCW 36.70A.390 provides: A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, interim zoning map, interim zoning ordinance, or interim official control, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal; and

WHEREAS, a moratorium enacted under RCW 36.70A.390 is a method by which local governments may preserve the status quo so that new plans and regulations will not be rendered moot by intervening development; and

WHEREAS, RCW 36.70A.390 authorizes the enactment of a moratorium without a hearing (*see also Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641, 904 P.2d 317 (1995)); and

WHEREAS, pursuant to RCW 36.70A.390, when the City Council adopts a moratorium without holding a public hearing on the proposed moratorium, it must hold a hearing on the adopted moratorium within at least sixty days of its adoption; and

WHEREAS, the City intends to impose a moratorium on the acceptance, approval, or issuance of building permit applications for construction of new residential structures within the Latah/Hangman and Grandview/Thorpe Neighborhoods as further depicted in Exhibit A; and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act ("SEPA"); and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance and documenting the existence of an emergency allowing this ordinance to become effective immediately upon adoption; and

WHEREAS, the City Council finds that the moratorium imposed by this ordinance is necessary for the protection of the public peace, health, or safety and for the immediate support of City government and its existing public institutions.



NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Section 1. Moratorium Imposed. A moratorium is imposed on the acceptance, processing, review and approval of building permit applications for construction of new residential structures, including without limitation single-family residences, duplexes, apartments, multifamily buildings, condominiums, retirement center apartments, manufactured housing and other structures with self-contained dwelling units ("Residential Structures"), SMC, in those portions of the Latah/Hangman and Grandview/Thorpe Neighborhoods shown in the attached Exhibit A (referred to herein as the "moratorium zone").

During the term of this moratorium, the City will not accept, process, review and/or approve building permit applications for new Residential Structures for sites in the moratorium zone, but will continue to process applications that were counter complete, as provided in the Spokane Municipal Code, prior to the effective date of this ordinance.

This moratorium does not apply to any pending applications that were counter complete, as provided in the Spokane Municipal Code, prior to the effective date of this ordinance.

Pursuant to RCW 36.70A.390, this moratorium does not apply to building permit applications for the construction of transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed or to building permit applications for or the construction of indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed.

Section 2. Purposes and Work Plan. The purpose of this moratorium is to allow the City adequate time to update the Transportation Impact Fees and General Facilities Charges it assesses and collects in the Latah/Hangman and Grandview/Thorpe Neighborhoods so that the fees (i) are adequate to cover the cost of system improvements that are reasonably related to new growth and development occurring and anticipated in these neighborhoods, (ii) do not exceed a proportionate share of the costs of system improvements that are reasonably related to the new development, and (iii) will be used for system improvements that will reasonably benefit the new development. Because of the need to implement the updated Transportation Impact Fees as quickly as possible thereby shortening the length of the moratorium, the City Council hereby suspends the review requirements set forth in SMC 17D.075.140 for the duration of the moratorium adopted by this ordinance.

Section 3. Duration of Moratorium. The moratorium imposed by this Ordinance shall be in effect for a period of six months, beginning on the date of the adoption of this Ordinance. During this period, the City will work on updating the Transportation Impact Fees and General Facilities Charges it assesses and collects in the Latah/Hangman and Grandview/Thorpe Neighborhoods consistent with Section 2 above.

Section 4. Public Hearing on Moratorium. Pursuant to RCW 36.70A.390, the City Council shall hold a public hearing on this moratorium on November 7, 2022. Immediately after the public hearing, the City Council shall adopt findings of fact on the subject of this moratorium.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Declaration of Emergency and Effective Date. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public peace, health, or safety and for the immediate support of City government and its existing public institutions, shall be effective immediately upon its passage. Without an immediate moratorium on the City's acceptance, processing, and approval of applications for new Residential Structures in the moratorium zone, new growth and development occurring in the Latah/Hangman and Grandview/Thorpe Neighborhoods will not be required to pay its proportionate share of the cost of system improvements that reasonably benefit the new development, and the Transportation Impact Fees and General Facilities Charges collected in the moratorium zone will be inadequate to cover the cost of system improvements that are reasonably related to and reasonably benefit new growth and development occurring and anticipated in these neighborhoods, thereby slowing the City's ability to construct the needed system improvements, undermining the City's legitimate policy of protecting the public health, welfare, and safety within the moratorium zone.



# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **SENIOR BUSINESS SYSTEMS ANALYST SPN 162 PROMOTIONAL**

**DATE OPEN:** Monday, September 19, 2022

**DATE CLOSED:** Monday, October 3, 2022 at 4:00 p.m.

**SALARY:** \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$100,182.24

### **DESCRIPTION:**

Under general direction, leads and performs professional analysis, development, and continuous improvement of one or more major, complex business systems and processes at an operational level for a City department.

### **DUTIES:**

- Coordinates and leads the work of technical and professional employees in support of department mission-critical systems, applications, and technology. Trains employees, leads complex projects, and may evaluate subordinate staff.
- Identifies opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment, and methodologies to expedite and/or enhance existing processes.
- Develops and leads the Lean Business Improvement Process, working closely with involved parties to enhance operational effectiveness, providing training, and facilitating ongoing progress.
- Creates, monitors, and reports on the performance measurement program, identifying trends and root causes of performance gaps.
- Researches, proposes, and leads large-scale, long-term technology related projects. Gives presentations to customers, other employees in various departments, and outside vendors.
- Participates in and leads complex applications development, enhancement and integration projects by coordinating assigned technical activities such as installation and testing processes; makes system modifications as authorized; communicates with department staff to ensure that needs are being met and to relay any concerns or problems to the appropriate parties.
- Provides advanced support and administration for one or more complex, specialized departmental systems and/or applications.
- Leads and performs system maintenance, upgrades, and replacements. Tests potential system changes to ensure conformance with specifications and requirements.
- Coordinates and plans the migration of computer systems from test to production environments. Troubleshoots problems.
- Identifies and analyzes complex or conflicting work processes; consults with customers on system or process changes to meet their needs. Recommends complementary technology and work process changes.
- Recommends the acquisition or retirement of systems based on department needs; communicates with vendors regarding software and hardware costs and availability.
- Examines manual and/or older systems to identify functionality issues; establishes integration points between software applications.
- Documents business processes and procedures for related software and hardware; writes and edits training manuals. Communicates with vendors about products, pricing, schedules, and problems. Ensures vendors adhere to contract requirements.
- Responds to varied information requests. Creates custom reports and queries to support specific customer information needs.
- Creates and maintains various technical reports. Maintains legally required records and reports according to regulations.
- Perform related work as assigned.

### **MINIMUM QUALIFICATIONS:**

#### **Promotional Requirements:**

- *Experience:* Two years of experience with the City in the classification of Business Systems Analyst II (SPN 161) or Information Systems Analyst II (SPN 165).

**Note:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

### **Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A Bachelor's degree from an accredited four-year college or university with major coursework in business or public administration, accounting, information systems, or a closely related field, **AND**
- *Experience:* Four years of professional experience analyzing, documenting, implementing and maintaining operational business systems or process improvements, including at least two years at a journey level and one year of project leadership.
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

### **TRAINING AND EXPERIENCE EVALUATION DETAILS**

**Qualified applicants will receive a link to the Senior Business Systems Analyst T&E, via email, prior to 4:00 p.m. Pacific Time on Thursday, October 6, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in until 4:00 p.m. Pacific time on Tuesday, October 11, 2022.**

- Copies of your college or university transcripts (unofficial transcripts are accepted) are a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.**

### **PROMOTIONAL EVALUATION DETAILS:**

**The PAR should be administered by the employee's supervisor within the past year.**

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email



- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of September 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**WTE ENVIRONMENTAL MANAGER SPN 588**  
**OPEN ENTRY**

**DATE OPEN:** Monday, September 19, 2022      **DATE CLOSED:** Monday, October 3, 2022 at 4:00 p.m.  
**SALARY:** \$78,070.32 annual salary, payable bi-weekly, to a maximum of \$111,123.36

**DESCRIPTION:**

Performs responsible professional and managerial work for the WTE plant environmental compliance program in accordance with federal/state laws and City policies.

**DUTIES:**

- Manages and oversees compliance with Federal, State and Local environmental and DOT regulations according to facility and City policies.
- Monitors plant operation for compliance with all federal, state, county and local operating permits. Monitors plant environmental compliance with all permits, requirements and regulations.
- Provides environmental guidance and oversight for WTE facility and other Division facilities as requested, including input, suggestions and recommendations to Plant and Division management.
- Conducts thorough and accurate environmental incident investigations and associated regulatory reports.
- Oversees environmentally related work performed by contractors, consultants, and employees.
- Maintains environmental information systems and communicates non-compliance events, public/media issues, and environmental testing/inspection activities to plant and City personnel.
- Assists plant manager in reporting of non-compliance events to federal, state, county or local regulatory agencies.
- Develops and maintains accurate environmental records, safety records, training records, operating logs, inspection reports, test reports and monitoring reports.
- Performs related duties as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry** (Must be met at time of application.)

- **Education:** Graduation from an accredited four-year college or university with major course work in a field of study related to biological, chemical or physical sciences, engineering.
- **Experience:** Four years of professional experience operating Continuous Emissions Monitoring systems (CEMs) and performing source testing.

**EXAMINATION DETAILS:**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

**TRAINING AND EXPERIENCE EVALUATION DETAILS:**

The WTE Environmental Manager T&E with instructions will be emailed prior to 4:00 p.m. Pacific time on Thursday, October 6, 2022, via a link from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, October 6, 2022, until 4:00 p.m. Pacific time the following Tuesday, October 11, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of September 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**Revised**  
**Nevada-Joseph Pedestrian Hybrid Beacon &**  
**Bemiss Elementary Walk Route Improvements Engineering Services File No. 2021083 & 2021085**

This project consists of the construction of approximately 1,405 square yards of sidewalk, 55 linear feet of storm sewer, 4 drainage structures, 1,313 linear feet of curb or curb and gutter, 460 square yards of 4-inch thick pavement patching, 34 square yards of 6-inch thick pavement patching, 1 pedestrian hybrid beacon system, 1 rectangular rapid flashing beacon system, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. September 26th, 2022 **October 3<sup>rd</sup>, 2022**, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of city hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packets shall be labeled on the outside of the sealed envelope to read "Attn: Purchasing - Bid Documents Enclosed, XXX Project", where XXX is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com). The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.



The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk.

Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY- FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 7, 14, 21, & 28, 2022

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**CSO 24, 26, & Springfield LS Controls  
Engineering Services File No. 2021093**

This project consists of the installation, programming, and integration of electrical monitoring and system controls within the existing CSO 24, CSO 26, and Springfield Lift Station. The project also includes conduit, pavement, and sidewalk repair and replacement, installation of a flow monitoring system for CSO 26 in Spokane Falls Blvd. east of the Post Street intersection, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. October 10, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail, or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of city hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packets shall be labeled on the outside of the sealed envelope to read "Attn: Purchasing - Bid Documents Enclosed, XXX Project", where XXX is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 21, 28 & October 5, 2022

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**ARTERIAL GRIND & OVERLAY PROJECTS  
(FHWA FUNDED PROJECTS)  
CITY OF SPOKANE, WA**

**DESCRIPTION:   29th -Washington-Monroe Grind & Overlay (2022064)  
Market-Monroe-29th Grind & Overlay (2022065)  
Haven St. Grind & Overlay (2021094)**

DUE DATE: Monday, October 3, 2022  
No later than 1:00 p.m.

DELIVERY: via email to: [dbuller@spokanecity.org](mailto:dbuller@spokanecity.org)

The scope of services will include the design (potentially including survey) of one, two, or three of the above named grind and overlay projects on various arterials throughout town including verification of curb ramp compliance with the Americans with Disabilities Act (ADA) and determination if right of way (ROW) is required for replacement curb ramps.

Due to the lengthy fed funded ROW acquisition process, verification of curb ramp compliance with ADA and determination of ROW needs is required by December 16, 2022. Overall project design should be complete and ready for Washington State Department of Transportation (WSDOT) review by February 28, 2023.

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from Dan Buller at [dbuller@spokanecity.org](mailto:dbuller@spokanecity.org)

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 14, 21 & 28, 2022

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