



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

SEPTEMBER 14, 2022

Issue 37



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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INSIDE THIS ISSUE

STATEMENT OF OWNERSHIP 926

MINUTES 927

HEARING NOTICES 938

GENERAL NOTICES 939

JOB OPPORTUNITIES 942

NOTICES FOR BIDS 952

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Statement of Ownership

STATEMENT OF OWNERSHIP**MANAGEMENT AND CIRCULATION**

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I certify that the statements made by me above are true and complete.

September 12, 2022 TERRI L. PFISTER, Editor
Publish: September 14, 2022

Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL

Tuesday, September 6, 2022

The Tuesday, September 6, 2022 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, September 5, 2022, due to the observance of the Labor Day holiday.)

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 29, 2022

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Assistant City Attorney Lauren Beattie, and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Plan Commission

The City Council held an interview with Christopher Britt (appearing virtually), a candidate for appointment to the Plan Commission.

Advance Agenda Review

There was no Advance Agenda review as the September 5, 2022, City Council Meeting was canceled.

Current Agenda Review

The City Council reviewed the August 29, 2022, Current Agenda for any changes.

Purchase of Property, Casualty, Terrorism and Cyber Insurance from Willis Towers Watson Insurance (OPR 2022-0597)

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to accept** substitute version for the purchase of property, casualty, terrorism, and cyber insurance from Willis Towers (dollar amount adjusted); **carried 7-0.**

Overview of Agenda Changes and Suspension of Council Rules

Council President Beggs noted there are a few changes to the agenda which will require a suspension of the Council Rules. One has to do with the Shelter Operator Agreement with The Guardians Foundation; secondly, to advance the proposed Fair Elections Code ordinance to First Reading Ordinances; and the third is the facilities ordinance (ORD C36239), which Council passed last week. Last week, the City Council included an oral amendment when considering Ordinance C36239, which is not permitted under the Council Rules unless the Rules are suspended. The Council did not suspend Council Rules in order to consider the amendment, and this wasn't caught until after the meeting. Under the Council Rules, the matter comes right back to the agenda, but out of the abundance of caution, there will be a request for suspension of the Council Rules to add the item to tonight's agenda. Council President Beggs then requested a motion to suspend the Council Rules for the purposes of adding to or adjusting the agenda. The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to so move (to suspend)** the Council Rules for purposes of adding to or adjusting the agenda; **carried 7-0.**

Shelter Operator Agreement with The Guardians Foundation (OPR 2022-0609)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** Item No. 6—Shelter Operator Agreement with The Guardians Foundation for daily operations of the Trent Avenue Shelter—to the Consent Agenda this evening; **carried 6-1**.

Council Member Cathcart requested the Shelter Operator Agreement with Guardians Foundation be taken separately during tonight's meeting.

First Reading Ordinance C36262 (Council Sponsors: Council Members Zappone and Wilkerson)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** First Reading Ordinance C36262—amending the Spokane Fair Elections Code to reduce redundancies and duplication with state law—to First Reading Ordinances; **carried 6-1**.

Emergency Ordinance C36239 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** Emergency Ordinance C36239—determining the process and criteria for siting basic City facilities—to tonight's agenda; **carried 5-2**.

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to include in the ordinance the amendment** circulated by Council Member Kinnear's assistant prior to 1:00 p.m. today (removes section "D" under SMC Section 12.05.062); **carried 7-0**.

Council Recess/Executive Session

The City Council recessed at 3:48 p.m. and immediately adjourned into an Executive Session to discuss real estate matters, litigation, and labor negotiations until 4:30 p.m. Council Member Kinnear was absent from the real estate portion of the Executive Session. At 4:30 p.m., the Executive Session was extended an additional 30 minutes. At 5:00 p.m., the Executive Session was extended an additional 10 minutes. At 5:10 p.m., the Executive Session was extended an additional 5 minutes. At 5:15 p.m., the Executive Session was extended another five minutes. The Executive Session ended at 5:20 p.m., at which time the 3:30 p.m. Briefing Session was also adjourned. Assistant City Attorneys Mike Piccolo and Lauren Beattie, Attorney / Risk Manager Mike Ormsby, and Special Counsel John Henry were present for the Executive Session. The City Council reconvened at 6:04 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, Director-City Council Office, Assistant City Attorney Lauren Beattie, and City Clerk Terri Pfister were also present for the meeting.

POETRY AT THE PODIUM

Yvonne Higgins read the poem entitled "Return to My Old Neighborhood."

There were no **Council Committee Reports**.

MAYORAL PROCLAMATION

September 2022 *Childhood Cancer Awareness Month*

Council Member Stratton read the proclamation. Leslie Woodfill, accompanied by Lindsey, from the American Childhood Cancer Organization, accepted the proclamation. The proclamation encourages all citizens to consider wearing a gold ribbon to honor childhood cancer patients, survivors, their families and caregivers, and those young people who have lost their lives to this devastating disease.

A copy of the proclamation is attached to these minutes.

ADMINISTRATIVE REPORT**Mental Health Crises Stabilization Center Update**

Dan Sigler of Pioneer Human Services appeared virtually to provide a Mental Health Crises Stabilization Center update. Mr. Sigler noted that Pioneer operates the Mental Health Crises Stabilization Center which opened last October which was a joint effort with the City of Spokane and Spokane County around trying to create an alternative to jail for individuals who encounter law enforcement and might be in a substance abuse or mental health crises whereby coming to the program they can get treatment as an alternative. Mr. Sigler provided a six-month report (January – June 2022) for how things are going.

NEIGHBORHOOD COUNCIL REPORT**West Central Neighborhood**

Elizabeth Marlin, Chair, provided a report on the West Central Neighborhood.

BOARD AND COMMISSION APPOINTMENTS**Spokane Human Rights Commission (CPR 1991-0068)**

Upon Unanimous Voice Vote, the City Council **approved** the appointment of Livia Koh to serve in the youth position on the Spokane Human Rights Commission for a one-year term ending September 1, 2023.

CONSENT AGENDA

Subsequent to public testimony and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Contract Renewal 2 of 2 with Rubicon Global, LLC (Atlanta, GA) for solid waste collections management and telematics system for Solid Waste Collection and Street vehicles from October 1, 2022 through September 30, 2023—\$189,092.11 (incl. tax). (OPR 2018-0598 / RFP 4430-18) (Council Sponsor: Council Member Wilkerson)

Contract Extension with Assetworks (Wayne, PA) for annual maintenance and support of the City's Fleet Asset Management System from October 1, 2022 through September 30, 2023—\$101,433.69 (incl. tax). (OPR 2016-0794) (Council Sponsor: Council Member Wilkerson)

Purchase of property, casualty, terrorism and cyber insurance from Willis Towers Watson Insurance (Seattle, WA) for the City for the period of September 1, 2022 to August 31, 2023—\$4,368,894. (OPR 2022-0597) (Council Sponsor: Council Member Wilkerson)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 19, 2022, total \$7,780,962.98 (Check Nos.: 588201-588405; ACH Nos.: 106378-106549), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,192,005.31. (CPR 2022-0002)
- b. Payroll claims of previously approved obligations through August 20, 2022: \$8,134,529.25 (Check Nos.: 564771-565030). (CPR 2022-0003)

City Council Meeting Minutes: August 15, 2022. (CPR 2022-0013)

Shelter Operator Agreement with The Guardians Foundation (taken separately) (OPR 2022-0609) (Council Sponsors: Council Members Bingle and Wilkerson)

Subsequent to an introduction by Council President Beggs; an overview of the Shelter Operator Agreement by Neighborhood, Housing and Human Services Division Director John Hall; an opportunity for public testimony, with no individuals requesting to speak; and Council inquiry and discussion, the following action was taken:

Upon 5-2 Voice Vote, the City Council **approved** the Shelter Operator Agreement with The Guardians Foundation (Spokane) for daily operations of the Trent Avenue Shelter from August 29, 2022 through December 31, 2023—\$6,581,731.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36261 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36261** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Fund

- 1) Increase appropriation by \$160,000, funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act. This ARP fund appropriation qualifies as part of the General Government Services program category.
- (A) \$160,000 of the appropriation is provided solely for the replacement of playground equipment to be purchased through the Parks department.

(This action arises from the need to provide appropriation for Parks Playground Equipment.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

EMERGENCY ORDINANCES

Emergency Ordinance C36239

Council President Beggs commented that City Council voted on Ordinance C36239 last week; however, the Council considered and accepted an oral amendment from the dais during last week's meeting. He noted the City Council Rules indicate the Council cannot do that unless the Council Rules are suspended, and the Rules were not suspended. He further noted the Council Rules state the matter automatically goes to the next Council meeting for a revote. Council President Beggs advised that earlier today there was a written amendment that reflected the oral amendment last week; and, at Briefing Session, the Council adopted that amendment. The Council now has the amended version of the ordinance that complied with the Council Rules.

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Emergency Ordinance C36239**, as amended, determining the process and criteria for siting essential City facilities; amending section 12.05.005; and enacting new sections 12.05.062 and 12.05.063 of the Spokane Municipal Code; and declaring an emergency.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2022-0076 (Council Sponsors: Council Members Bingle and Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0076** declaring the intention of City Council to change or establish certain assessment rates within the East Sprague Parking and Business Improvement Area, and setting hearing for September 19, 2022.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0078 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Subsequent to public testimony and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0078** approving settlement of Tina Lee v. City of Spokane, Spokane County Superior Court Cause No. 20-2-02838-32, arising out of an incident occurring on April 12, 2019—\$80,000.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinances, with one individual requesting to speak.

ORD C36262 Amending the Spokane Fair Elections Code to reduce redundancies and duplication with state law; amending sections 01.07.005, 01.07.030, and 01.07.070; and repealing sections 01.07.080 and 01.07.100 of the Spokane Municipal Code. (Council Sponsors: Council Members Zappone and Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- Susan Hardy
- Teresa Simon
- Stu Lee
- Sandy Nichole
- William Hagy
- Gib Bruback
- Cherrie Barnett
- Kimberly Hardy
- James E
- Sam Mace
- Michelle Welch
- Jay Sharp
- Patrick Dunphy
- Eric Jahn
- Rick Bocook
- Melanie Perry
- Kriss Schuler
- Nolan Steiner
- Justin O'Connell
- Alexis Tonasket
- Derek Zandt (deferred his time to his wife, Beth Zandt)
- Sarah Hunter
- Julie Boardman
- Reid Oakes
- Elizabeth Oakes
- Alyssa Ecklind

- Shawn Strasburg
- Justin Halle
- Susan Mensching
- Antoine V.
- Kathleen Sharp

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:56 p.m.

Referenced attachment on file in the Office of the City Clerk.

SPECIAL MEETING MINUTES SPOKANE CITY COUNCIL

Thursday, September 1, 2022
11:00 A.M.

A special meeting of the Spokane City Council was held at 11:00 a.m. on Thursday, September 1, 2022, in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. The purpose of the special meeting was to hold a Special Legislative Session to consider Resolution 2022-0079 and to hold the City Council's regularly scheduled Study Session.

Public testimony was allowed on Resolution 2022-0079. The study session portion of the meeting was conducted in a study session format and no public testimony was taken during this portion of the meeting. Discussion during the study session portion of the meeting was limited to appropriate officials, presenters, and staff.

Call to Order: 11:05 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/745537710>

SPECIAL LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

SPECIAL LEGISLATIVE AGENDA

RESOLUTION

Resolution 2022-0079

Council President Beggs requested a motion to suspend the Council Rules to consider Resolution 2022-079 authorizing the City of Spokane to sign a purchase and sale agreement for the purchase of a building to be used as a Municipal Justice Center. The following actions were taken:

Motion by Council Member Wilkerson, seconded by Council Member Zappone, **to suspend** the Rules (to consider Resolution 2022-0079); **carried 5-2.**

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to add** Resolution 2022-0079 to today's agenda; **carried 5-2.**

Council President Beggs provided an overview of Resolution 2022-0079. Council inquiry and discussion ensued. There was an opportunity for public testimony, with no individuals requesting to speak. After a full reading of Resolution 2022-0079 by the City Clerk, the following action was taken:

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2022-0079** authorizing the City of Spokane to sign a purchase and sale agreement for the purchase of a building to be used as a Municipal Justice Center.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone

Nays: Bingle and Cathcart
Abstain: None
Absent: None

The Special Legislative Session portion of the meeting ended at 11:27 a.m., at which time the City Council immediately reconvened into the Study Session portion of the meeting.

STUDY SESSION AGENDA

Attendance:

Council Members Present: Council President Beggs and Council Members Kinnear, Stratton, Cathcart, Wilkerson, Bingle, and Zappone

Committee Members Absent: None

Agenda Items:

1. Council Budget Overview
 - Presenters:
Matt Boston
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 12:36 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
September 8, 2022

Call to Order: 11:06 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/74776900>

Attendance:

Committee Members Present: Council President Breean Beggs (arrived at 11:17 a.m.), Council Members Kinnear, Stratton, Cathcart, Wilkerson, and Zappone

Committee Members Absent: Council Member Bingle

Agenda Items:

1. Plan Commission Work Program
 - Presenters:
Spencer Gardner
 - Action taken:
No action taken. Presentation and discussion only.
2. ARPA Update – City Spending Presentation
 - Presenters:
Matt Boston
 - Action taken:
No action taken. Presentation and discussion only.

Executive Session:

None

Adjournment:

The meeting adjourned at 11:29 a.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience
June 13, 2022

Call to Order: 1:18 p.m.

Recording of the meeting may be viewed here: <https://vimeo.com/72004043>

Attendance

Committee Members Present:

Committee Chair Stratton, Committee Vice Chair Zappone, Council President Beggs, Council Members Kinnear, Cathcart, Wilkerson (arrived at 1:19 p.m.) and Bingle.

Staff/Others Present:

Brian McClatchey, City Council; Hannahlee Allers, City Council; Kara Odegard, City Council; Shae Blackwell, City Council; Nicolette Ocheltree, City Council; Anna Martin, City Council; Deb Elzinga, Community Frameworks; Dr. Matthew Hollon, Rockwood Multicare/UW School of Medicine; Spencer Gardner, City of Spokane, Teri Stripes, City of Spokane; Randy McGlenn; Josh Castle, Low Income Housing Institute (virtual); Alex Phillips-White, Low Income Housing Institute (virtual); Jason Lien, SRTC (virtual); Amanda Beck, City of Spokane (virtual); Meagan Vincello, City Council (virtual); Cendy Ortiz, City of Spokane (virtual); Matt Boston, City Council (virtual)

Approval of Minutes

- Action taken
Motion to approve minutes of the May 9, 2022, UE Committee meeting by CM Bingle, seconded by CM Zappone.
Approved 7-0.

Agenda Items

Discussion items

1. Downtown Spokane Partnership Update – Emilie Cameron
 - Presenters
Emilie Cameron, Downtown Spokane Partnership; Liz Hooker, Downtown Spokane Partnership
 - Action taken
Presentation and discussion only, no action taken
2. Extreme Heat Presentation
 - Presenters
Dr. Matthew Hollon, Rockwood Multicare/UW School of Medicine; Kara Odegard, City Council
 - Action taken
Presentation and discussion only, no action taken
3. Low Income Housing Institute Presentation
 - Presenters
Deb Elzinga, Community Frameworks; Josh Castle, Low Income Housing Institute; Alex Phillips-White, Low Income Housing Institute
 - Action taken
Presentation and discussion only, no action taken
4. Department of Commerce Grant for MLK Community Center
 - Presenters
Cendy Ortiz, City of Spokane
 - Action taken
Presentation and discussion only, no action taken
5. DivisionConnects Phase 2 Update
 - Presenters
Amanda Beck, City of Spokane; Jason Lien, Spokane Regional Transportation Council
 - Action taken
Presentation and discussion only, no action taken

Consent items

1. Multi-Family Tax Exemption (MFTE) Conditional Agreements
 - a) Hatch St. Apts
 - b) Two- Iron Bridge Residence Phase I & phase II
 - c) Upriver Multifamily
 - d) North Hill Millennium
2. Purchase of 9 Vehicles and Equipment
3. Purchase of Backhoe
4. Lease of Forklift
5. Historic Preservation Grant Application (Federal Pass-Through Funds)
6. SBO – Salary Savings to Contractual Services
7. Amendment to Administrative Staffing Contract

Executive session

None.

Adjournment

The meeting adjourned at 3:04 p.m.

Prepared by: Hannahlee Allers

Approved by:

Council Member Karen Stratton Urban Experience Committee Chair

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience
May 9th, 2022

Call to Order: 1:19pm

Recording of the meeting may be viewed here: <https://vimeo.com/707983842>

Attendance

Committee Members Present: CM Kinnear, CM Stratton, CM Cathcart, CM Wilkerson, CM Bingle, CM Zappone

Committee Members Absent: CP Beggs

Staff/Others Present: Scotty Nicol, Nicholette Ocheltree, Giacobbe Byrd, Jeff Gunn, Mark Carlos, Shae Blackwell, Hannahlee Allers, Garrett Jones, Steven MacDonald, Spencer Gardner, Shauna Harshman, Alex Gibilisco, Kevin Freibott, Carly Cortright, Eldon Brown, Brian McClatchey, Matt Boston, Stephanie Bishop, Melissa Huggins, Liz Marlin, Kimberely Lawrence, Johnnie Perkins, Erik Poulsen, Jessie Norris, Shelly Wyncoop, Shantel Jackson,

Approval of Minutes

- Action taken
CM Wilkerson moves to approve, CM Bingle seconds, minutes approved.

Agenda ItemsDiscussion items

1. Reach Planning Proposal, Jessie Norris
 - Action taken
Discussion. CM Stratton & Zappone Sponsor.
2. Spokane Arts Quarterly Update, Melissa Huggins
 - Action taken
Presentation and Discussion only.
3. Lease Agreement Amendments – West Central and Northeast Community Centers, Carly Cortright
 - Action taken
Presentation and Discussion. Kinnear and Wilkerson Sponsor.

4. An interim zoning ordinance concerning the siting of indoor shelters for vulnerable and homeless individuals and families; amending SMC 17C.130.100 on an interim basis; and setting a public hearing, Eric Finch
 - Action taken
Presentation and Discussion.
5. Remaining Don Kardong Bridge funding impacts and suggested proposed deferred projects, Garrett Jones
 - Action taken
Presentation and Discussion.
6. SMC Change for Park Board Term Limits, Garrett Jones
 - Action taken
CM's Stratton and Zappone
7. Permitting Update, Steve MacDonald
 - Action taken
Presentation and Discussion.

Consent items

1. Amending Ordinance C-26266 to release an easement – Eldon Brown, Developer Services Center
2. School Safety(Cycle 9) Project – Dan Buller, Public Works
3. Administrative Reserve increase for Post Street Bridge project – Kyle Twohig, Public Works
4. Mitchell Humphrey FMS Annual software Maintenance and Support – Michael Sloon, ITSD
5. SAFEbuilt Plan Review Services Consultant Agreement – Dermott Murphy, Development Services Center

Executive session

None.

Adjournment

The meeting adjourned at 2:49pm.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience
April 11th, 2022

Call to Order: 1:15pm

Recording of the meeting may be viewed here: <https://vimeo.com/698372526>

Attendance

Committee Members Present: CP Beggs, CM Bingle, CM Cathcart, CM Stratton, CM Zappone

Committee Members Absent: CM Kinnear, CM Wilkerson

Staff/Others Present: Brian McClatchey, Carly Cortright, Jesten Ray, Dean Gunderson, Shauna Harshman, Eric Finch, Jenn Cerecedes, Hannahlee Allers, Scotty Nicol, Giacobbe Byrd, Shae Blackwell, Jeff Gunn

Approval of Minutes

- Action taken
CM Bingle motions, CM Cathcart seconds. Minutes approved.

Agenda Items

Discussion items

1. SMC 10.39 Modifications: Special Events Cost Recovery – Carly Cortright
 - Action taken
Presentation and Discussion. CP Beggs and CM Zappone sponsor out of committee.
2. Parking Study Implementation – Jesten Ray
 - Action taken
Presentation and Discussion.

3. New Design Guidelines – Dean Gunderson
 - Action taken
Presentation and Discussion. CMs Stratton and Cathcart sponsor out of committee.
4. Resolution to Approve Modification to TBD Projects and Funding for 2022 – Shauna Harshman
 - Action taken
Presentation and Discussion. CMs Zappone and Wilkerson sponsor out of committee.
5. Approval of Cycle 10 Traffic Calming Applications – Shauna Harshman
 - Action taken
Presentation and Discussion. CMs Zappone and Wilkerson sponsor out of committee.
6. Interim Zoning Ordinance re Indoor Emergency Shelters in HI Zone – Eric Finch
 - Action taken
Presentation and Discussion.
7. Shelter Provider RFP – Eric Finch
 - Action Taken
This item was tabled and not discussed.

Consent items

1. Value Blanket Contract with Wastequip Manufacturing Company, LLC – Chris Averyt
2. Two Multi-Family Tax Exemption (MFTE) Conditional Agreement(s) – Kara Frashefski
3. Amending Ordinance C-27577 to Release an Easement – Eldon Brown
4. Sunset Rezone – Zoning Map Change – Donna deBit
5. Special Counsel Contract Amendment – Michael Ormsby

Executive session

None.

Adjournment

The meeting adjourned at 2:34pm.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience
March 14th, 2022

Call to Order: 1:15pm

Recording of the meeting may be viewed here:

Attendance

Committee Members Present: CM Stratton (Chair), CP Beggs (Joined at 1:18pm), CM Kinnear, CM Wilkerson, CM Cathcart, CM Bingle (Joined at 1:33pm)

Staff/Others Present: Andrew Rolwes, Eric Finch, Garrett Jones, Colin Quinn-Hurst, Brian McClatchey, Jerrall Haynes, Kelsey Pearson, Giacobbe Byrd, Jeff Gunn, Scotty Nicol, Steve MacDonald, Spencer Gardner

Approval of Minutes

- Action taken
CM Kinnear motions, CM Wilkerson seconds. Minutes pass.

Agenda Items

Discussion items

1. Downtown Spokane Partnership Update – Andrew Rolwes
 - Action taken
Presentation and Discussion
2. CHHS/NHHS Update – Eric Finch
 - Action taken
Presentation and Discussion.

3. SBO to provide an additional \$132,895 in the park fund for the SEEK Grant – Garrett Jones
 - Action taken
Presentation and Discussion. CM's Stratton and Zappone sponsor out of committee.
4. SBO to appropriate \$1.3 million in the Park Fund for transfer to Park Cumulative Reserve department to provide an additional \$1.3 million appropriation in the Park Cumulative Reserve department for Parks Capital Improvement Program (CIP) and capital reserves – Garrett Jones
 - Action taken
Presentation and Discussion. CM's Stratton and Zappone sponsor out of committee.
5. Transit-Oriented Development Framework Study – Colin Quinn-Hurst
 - Action taken
Presentation and Discussion
6. Resolution committing the City to join HUD's House America initiative – Brian McClatchey
 - Action taken
Presentation and Discussion
7. Civil Rights Update – Jerrall Haynes
 - Action taken
Presentation and Discussion
8. Ask Civil Service – Kelsey Pearson
 - Action taken
Presentation and Discussion

Consent items

1. Two Multi-Family Tax Exemption Conditional Agreements – Teri Stripes
2. Value Blanket Contract with Cascade Engineering, Inc – Chris Averyt

Executive session

None.

Adjournment

The meeting adjourned at 2:43pm.

Hearing Notices

**NOTICE OF HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD ON SEPTEMBER 19, 2022
RE: PROPOSED ORDINANCE C36255**

RESOLUTION NO. 2022 - 0076

A RESOLUTION OF INTENTION TO CHANGE OR ESTABLISH CERTAIN ASSESSMENT RATES WITHIN THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA.

WHEREAS, RCW 35.87A.140 authorizes the City Council to take legislative action to change the assessment rates within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, the proposed changes to the assessment rates relate to the minimum and maximum assessment rates for zones 1, 2 and 3 of the East Sprague PBIA as well as an annual Consumer Price Index (CPI) adjustment as set forth in Ordinance C36255 amending SMC 04.31C.040.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL THAT:

1. The City Council declares its intentions to change certain assessment rates of the East Sprague Parking and Business Improvement Area pursuant to RCW 35.87A.140 as set forth in the attached ordinance as follows:
 - a. Ratepayers will be assessed by the City of Spokane annually, beginning with the base year of the authorization (2016). Beginning in July 2016 for the initial year, the assessment will be as follows:

- i. For properties in Zone 1, the assessment will be 2.5¢ per Lot Square Foot (LSF) plus 60¢ per \$1,000 Total Assessed Value (TAV) based on the 2015 Spokane County records, with a minimum of (~~(\$200)~~) \$250 per property parcel and a maximum of (~~(\$1,000)~~) \$1,200 per property parcel.
 - ii. For properties within Zone 2, the assessment will be 1.3¢ per LSF plus 30¢ per \$1,000 of TAV based on the 2015 Spokane County records, with a minimum of (~~(\$400)~~) \$125 per property parcel and a maximum of (~~(\$500)~~) \$600 per property parcel.
 - iii. For properties within Zone 3, the assessment will be 0.6¢ per LSF plus 15¢ per \$1,000 TAV based on the 2015 Spokane County records, with a minimum of (~~(\$50)~~) \$65 per property parcel and a maximum of (~~(\$250)~~) \$300 per property parcel.
- b. Adjustment to the minimum and maximum assessment rates set forth in SMC 04.31C.040(B) shall be made on an annual basis in the same percentage and manner as determined by the CPI Factor as set forth in SMC 04.31C.040(C).
2. A public hearing before the City Council to take public testimony and to consider the proposed change shall be held on September 19, 2022 beginning at 6:00 P.M. in the City Council Chambers in the lower level of City Hall located at 808 W. Spokane Falls Blvd.
 3. Notice of the hearing shall be given by one publication of the resolution of intention in the Official Gazette and mailing a complete copy of the resolution of intention to each business and multifamily residential or mixed-use project in the East Sprague Parking and Business Improvement Area. Publication and mailing shall be completed at least ten days prior to the time of the September 19, 2022 hearing date.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

STATE ENVIRONMENTAL POLICY ACT
DETERMINATION OF SIGNIFICANCE and
REQUEST FOR COMMENTS ON SCOPE OF PLANNED ACTION ENVIRONMENTAL IMPACT STATEMENT

Date of Issuance: September 8, 2022

Lead agency: City of Spokane

Agency Contact: Maren Murphy, mmurphy@spokanecity.org, 509-625-6500

Project Name: South Logan TOD

Project Description: The City of Spokane is planning for mixed-use and walkable places along the STA City Line, Spokane's first bus rapid transit route. The South Logan Transit-Oriented Development (TOD) Project will create a focused vision for the South Logan area of the Logan Neighborhood to support more connectivity for the community, businesses, and organizations. The City is proposing to adopt a Subarea Plan, associated development regulations, and a Planned Action ordinance. The Planned Action (RCW 43.21C.440), is used to facilitate future growth by streamlining the environmental review for projects that are consistent with the subarea plan. The outcome will be a plan and policies, based on community vision, providing a coordinated framework for the South Logan area. The project is expected to have final adoption by City Council anticipated in summer 2023.

The study area is focused up to ½ mile around three City Line Stations in the South Logan area of the Logan Neighborhood: McCarthey Athletic Center Station, Desmet Station, and Columbus Station. This area is also part of the University District and includes the Hamilton Street Corridor, Gonzaga University, the University of Washington School of

Medicine-Gonzaga University Partnership, Mission Avenue Historic District, local businesses and organizations, Mission Park, Centennial Trail, and the Spokane River. Materials and a map of the study area are available on the project website: my.spokanecity.org/southlogantod.

Determination: The City of Spokane has determined that this proposal is likely to have a significant adverse impact on the environment. An environmental impact statement (EIS) is required under RCW 43.21C.030 (2)(c) and will be prepared. The City of Spokane plans to prepare a Planned Action EIS, per WAC 197-11-164, evaluating aspects of the built and natural environment, including, but not limited to, the following subject areas:

- Land Use Patterns, including housing and market analysis, and shoreline use
- Geology and soils, air, water, wetlands, vegetation, fish and wildlife
- Environmental health
- Aesthetics, light, and glare, noise
- Recreation, historic and cultural resources
- Transportation
- Utilities: sewer, water, stormwater
- Public services
- Socioeconomics and displacement

The City will evaluate a No Action Alternative addressing the current zoning regulations and capital plans for the area. Up to three other alternatives will be evaluated to look at a range of zoning and land use patterns, circulation and streetscape improvements, and other features to encourage a mix of uses in a pedestrian-friendly environment. The outcome will likely result in land use changes and creation of new development opportunities.

Scoping: Agencies, affected tribes, and members of the public are invited to comment on the scope of the EIS. You may comment on alternatives, mitigation measures, probable significant adverse impacts, and licenses or other approvals that may be required. The method and deadline for giving us your comments is:

1. Send written comments by 5:00 pm October 14, 2022 to the contact below. Email comments are preferred.

Planning Services Department
Attn: Maren Murphy, Associate Planner
808 West Spokane Falls Boulevard
Spokane WA, 99201-3333
Phone: (509) 625-6500
Email: southlogantod@spokanecity.org

2. Community Meeting: As part of the community planning process, comments may also be submitted in writing at the Storefront Studio, open to the public, September 20 – 22, 2022 and during the scoping session and workshop on September 20, 2022 at 5:30 pm – 7:30 pm at: SIERR Building, first floor, 850 Spokane Falls Blvd., Spokane, WA. For more information and the complete community meeting schedule, please visit the project website: my.spokanecity.org/southlogantod.

Comment Deadline: October 14, 2022

**CANCELLATION NOTICE
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
9:30 A.M. SEPTEMBER 20, 2022**

The regularly scheduled meeting of the Civil Service Commission, scheduled for 9:30 a.m. on September 20, 2022, is hereby canceled.

Help make a difference in your community.



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, September 15, 2022 at 5:30 pm
MLK Jr. Family Outreach Center at ECCC
500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police
Department will be present to deliver updates and to answer community
questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CLERK IV SPN 004 PROMOTIONAL

DATE OPEN: Monday, September 12, 2022 **DATE CLOSED:** Monday, September 26, 2022 at 4:00 p.m.
SALARY: \$46,270.08 annual salary, payable bi-weekly, to a maximum of \$72,370.08

DESCRIPTION:

Performs difficult supervisory clerical work as the Chief Clerk of a department.

DUTIES:

- Functions as the Chief Clerk in a department.
- Assists in preparing budget estimates.
- Supervises the maintenance of operating records and prepares operational reports.
- Orders and maintains office supplies.
- Plans, organizes, assigns, and reviews the work of a group of subordinate clerks performing varied clerical duties.
- Supervises general office activities and the maintenance of office files, trains new employees, and develops office forms and procedures.
- Types forms, statements, letters, receipts, reports, and other material from rough drafts or general instructions, which frequently require independent action and discretion on the difficulties encountered. Composes routine letters.
- Operates a word processor or visual display terminal.
- May perform secretarial work in a small office where stenographic ability is not required.
- Supervises subordinate clerks engaged in the preparation and issue of various public records.
- Operates standard office machines incidental to assignment.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of at least one year of experience with the City at the Clerk III, or higher clerical or accounting classification.
- *Typing:* Ability to type at the rate of 200 keystrokes (40 words) per minute.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Multiple Choice 60%
- Short Essay 20%
- Performance Evaluation 20%.

EXAMINATION DETAILS:

THE TOTAL DURATION OF THE EXAM IS 3 HOURS

- Testing Date: Wednesday, September 28, 2022
- Testing Time: 9:00 a.m. or 1:00 p.m.
- Location: City Hall, Civil Service - 4th Floor Test Room, 808 W Spokane Falls Blvd.
- The approximate duration of the multiple-choice test is 1 hour and 30 minutes.

The test may include the following subjects.

- Attention to Detail
- Computer Skills
- Interpersonal Skills
- Mathematical Reasoning
- Organizational Awareness
- Reading Comprehension
- Supervision

SHORT ESSAY TEST DETAILS:

The short essay test will take place in the Civil Service Test Room (4th floor, City Hall) immediately following the multiple-choice test on September 28, 2022. The approximate duration of the Short essay test is 1 hour, 30 minutes

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance, in the form of a Performance Appraisal Review (PAR), shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the promotional evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

EVENT AND GROUP RENTAL MANAGER

SPN 082

(Announcement of 8/29/2022)

The above titled announcement is hereby amended to read:

Closing Date: September 19, 2022, 4:00 PM

Examination Details:

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Event and Group Rental Manager examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on the dates listed below. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

- Applicants who apply and meet the minimum qualifications between Monday, August 29, 2022, and Monday, September 12, 2022, will test Thursday, September 15, 2022, through Tuesday, September 20, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, September 13, 2022, and Monday, September 19, 2022, will test Thursday, September 22, 2022, through Tuesday, September 27, 2022.
- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

**ASSISTANT PLANNER I SPN 256
OPEN ENTRY**

DATE OPEN: Monday, September 12, 2022

DATE CLOSED: Monday, September 26, 2022

SALARY: \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$74,875.68

DESCRIPTION:

Performs professional work in the areas of urban planning, zoning administration, subdivision administration, and community development.

DUTIES:

- Assists in the preparation of comprehensive plan elements, neighborhood specific plans, topical plans and studies, and special planning projects, such as housing needs assessments or transportation studies.
- Assists in research and surveys regarding demographics, economic conditions, land use trends, property values and ownership, housing conditions, infrastructure condition and capacity, and other subjects related to city planning. Will utilize department computer assets, including Geographic Information System technology, to do research and analysis.
- Assists in organizing and facilitating public meetings and workshops for the general public, special interest groups, and City boards, committees, and commissions as a part of the planning process.
- Prepares staff reports for, and participates in, public hearings regarding community development issues.
- Assists in drafting developmental policies and ordinances in furtherance of adopted plans.
- Reviews and analyzes development proposals, including environmental reviews and applications for land use actions and development permits. Comprehensive plan revisions, zoning code amendments, rezones, subdivisions, site-plan reviews, shoreline permits, and similar project activity may be assigned to the employee.
- Supervises and participates in the preparation and maintenance of planning base maps and zoning maps. Designs, organizes and illustrates the text of planning reports. Prepares graphic interpretations of planning principles and objectives.
- Prepares and presents staff reports and recommendations on land use actions and development applications. Records appropriate entries in the computerized property management system.

- Performs related work as required

MINIMUM QUALIFICATIONS:**Open Entry Requirements**

(Open-entry applicants must meet all requirements when they apply.)

- Education and Experience: Bachelor's degree from a four-year college or university with a major in city, urban, regional, or environmental planning from a degree program which is accredited by the Planning Accreditation Board (PAB).
- Substitution: One year of professional planning experience along with possession of a closely related Bachelor's degree may also be qualifying.
- License: Applicants must possess a valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Assistant Planner I examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, September 29, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, September 29, 2022, until 4:00 p.m. Pacific time the following Tuesday, October 4, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Subdivisions
- Zoning
- Planning
- Statistics and Math
- Public Relations
- Professional Conduct

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

POLICE RADIO DISPATCHER I SPN 283
OPEN ENTRY

DATE OPEN: Monday, September 12, 2022 **DATE CLOSED:** Monday, September 26, 2022 at 4:00 p.m.
SALARY: \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$66,461.04

DESCRIPTION:

Performs responsible communication's work receiving and transmitting messages and general information over police radio, computer, and telephone.

DUTIES:

- Receives incoming calls and messages by police radio and telephone and/or computer.
- Provides requested information; transmits messages or information to mobile units.
- Dispatches additional police units on trouble calls as directed.
- Relays messages between mobile units, portable units, and other City departments.
- May operate an electronic message recorder.
- Maintains an operational log.
- May monitor other City department radio frequencies.
- Prepares necessary reports, records, and files.
- Operates a computer terminal.
- Assists in maintaining appropriate radio files.
- Maintains radio and telephone contact with other agencies and/or public safety support organizations.
- Enters, updates, and receives information, emergency, and non-emergency, using the Computer Aided Dispatch (CAD) system and mobile data terminals.
- Dispatches mobile units in accordance with Police Department policies and directives.
- Dispatches emergency personnel in accordance with department policy or as directed.
- Assists in the preparation and maintenance of records and reports.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent.
- *Typing Speed:* Ability to type a minimum of 200 keystrokes (40 words) per minute.

Upon notification that you have passed through the minimum qualifications, you will receive a Personal History Packet to complete and submit. This documentation will be used to conduct a background investigation. **It is a MANDATORY MINIMUM REQUIREMENT to complete the Personal History Packet. If the Personal History Packet is NOT** received in Civil Service by the deadline given, your application will not continue through the process.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice examination and a Dispatcher exam with weights assigned as follows:

- Multiple-Choice Examination 50%
- Dispatcher Exam 50%

EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Police Radio Dispatcher examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, September 29, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The

test will be available for log-in from 4:00 p.m. Pacific time on Thursday, September 29, 2022, until 4:00 p.m. Pacific time the following Tuesday, October 4, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 1 hour and 40 minutes to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include such subjects as:

- Number checking
- Communications and Public Relations
- City Geography, Maps and Directions
- Character Recognition
- Call Reports and Prioritization
- Vocabulary

Upon completion of the Multiple Choice Examination, you will be invited to schedule your in-person Dispatcher Examination the week of October 10, 2022.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

DEPUTY BUILDING OFFICIAL SPN 333
OPEN ENTRY

DATE OPEN: Monday, September 12, 2022

DATE CLOSED: Monday, September 26, 2022

SALARY: \$86,652.00 annual salary, payable bi-weekly, to a maximum of \$123,505.20

DESCRIPTION:

Provides responsible professional and supervisory work in the enforcement of building and related codes as required by law and accepted engineering practices.

DUTIES:

- Coordinates final inspection of private and public building construction within the City. Issues Certificates of Occupancy as required by local and state law.
- Reviews construction plans for compliance with codes and laws. Explains and interprets building codes and resolves technical questions for inspectors, building contractors, architects, City employees, and private citizens. Responsible for evaluating and approving variances to building codes.
- Communicates with the City fire official to determine applicability and interpretations of codes, and to coordinate inspection and approval work. Jointly responsible with the Fire Chief or designated fire official to enforce regulations related to building construction, architecture, engineering, health, and safety.
- Coordinates and evaluates the work of plans examiners and inspectors. Resolves internal and external disputes and renders complex technical decisions. Issues building permits through appropriate staff. Trains employees in inspection methods, policies, or codes.
- Conducts hearings to determine the disposition of boarded-up, substandard, or unfit buildings.
- Acts as hearing officer on appeals of decisions made by the Spokane County Building Official.
- Develops and revises policies and processes for issuance of building-related permits, interprets internal policies for subordinate staff, and ensures policies are followed consistently.
- Writes, prepares, and recommends revisions to codes, ordinances, or policies.

- Issues temporary certificates of occupancy, stop work orders, and condemnation orders.
- Discusses ongoing work projects at public or media events.
- Research problems and complaints regarding commercial and residential buildings, building construction, and code compliance.
- Prepares and presents information to elected or appointed officials. Attends or leads meetings with tradespersons, professionals, and industry groups.
- Detects existing or potential hazards and violations of code through on-site inspection and office review of plans, blueprints, specifications, and other documents. Travels regularly to City and county locations, and rarely to more distant locations.
- Maintains detailed records of projects and actions taken.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry (Must be met at time of application.)

- Education: A bachelor's degree from an accredited four-year college or university with major coursework in architecture, engineering, building technology, or related field; or possession of Certified Building Official certification through the International Code Council. **AND**
- Experience: Ten years of increasingly responsible professional experience as an architect, engineer, building inspector, building contractor, or superintendent of construction. At least four years of experience must be in a supervisory capacity.
- Substitutions: A bachelor's degree in a related field may substitute for two years of the non-supervisory experience. A master's degree in a related field may substitute for four total years of the non-supervisory experience.

Licenses and Certifications (Applies to all applicants.)

- Employees must possess Certified Building Official certification through the International Code Council within six months of appointment.

Procedural Note: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E):

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out upon review of the applicant's minimum qualifications on Thursday, September 29, 2022. This email notification will be sent from NEOGOV (info@governmentjobs.com). T&E evaluation forms must be submitted by 4:00 p.m. on Tuesday, October 4, 2022. Any submissions after that time will not be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc., are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

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LABORER II [PROMOTION]

SPN 502

(Announcement of 8/29/2022)

The above titled announcement is hereby amended to read:

Closing Date: September 19, 2022, 4:00 PM

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WATER SERVICE FOREPERSON

SPN 523

(Announcement of 8/29/2022)

The above titled announcement is hereby amended to read:

Examination Details:

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

WRITTEN TEST DETAILS

Written testing will be conducted at the City of Spokane Water Department (914 E North Foothills Dr. Spokane, WA 99207), Wednesday, October 5, 2022, at 1:00 PM Pacific time. The approximate duration of the test is 2 hours. The written test may include such subjects as:

- Interpersonal Skills
- Records and Reports
- Safety and Hazards
- Supervision and Training
- Water Distribution, Repairs, Main Installations, and Meters

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.

- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

WWTP ASSISTANT PLANT MANAGER SPN 659
PROMOTIONAL

DATE OPEN: Monday, September 12, 2022 **DATE CLOSED:** Monday, September 26, 2022 at 4:00 p.m.
SALARY: \$88,823.52 annual salary, payable bi-weekly, to a maximum of \$126,553.68

DESCRIPTION:

Performs responsible administrative and supervisory duties assisting the WWTP Plant Manager in directing the activities of an advanced wastewater treatment plant and satellite secondary plants, pumping stations, associated laboratory, and pretreatment activities, related to environmental regulatory compliance.

DUTIES:

- Assists the WWTP Plant Manager, through subordinate supervisors, in direction of the operations and maintenance of the wastewater (sewage) treatment plants, pumping stations, the Data and Instrumentation Center, Pretreatment Program, Internal Environmental Control Group (HVAC & Odor Control), laboratory, and biosolids facilities.
- Assists or directs in-plant study courses in accordance with state laws.
- Reviews plant maintenance and operations, evaluates plant performance and determines the need for changes in operations and maintenance activities and policies.
- Assists in planning, assigning, and supervising special operations research projects and studies. Reviews results and their application to plant operations. Assists in rate development and writing ordinances.
- Assists in implementing plant conversion and alteration proposals, reviews engineering plans and specifications and integrates modifications with existing systems.
- Supervises and participates in the maintenance of records and preparation of operational reports.
- Assists in the preparation of the annual plant budget, and exercises control over the expenditure of funds allocated for plant maintenance, operation, and related activities.
- Assists in directing subordinate supervisors in preparation and maintenance of facility safety records and documentation, including all Process Safety Management related activities, written policies, procedures and training.
- Directs the review and revision of operations and maintenance procedures completed by subordinate supervisors, including development of appropriate checklists and training documentation.
- Attends meetings, answers calls, and assumes control of the WWTP as needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

Present City employees who meet the below requirements may apply on a promotional basis.

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in public or business administration, civil or environmental engineering, or related sciences, **AND**
- *Experience:* Five years of progressively responsible, professional experience in the field of sanitation, including two years of responsible supervisory experience.
- *License:* Applicants must possess a valid Class IV Certificate, as issued by the State of Washington Board of Certification for Waste Water Operators.
- *Substitution:* A Master's Degree in the environmental field, with emphasis on Waste Water Treatment and Administration, may substitute for one year of non-supervisory experience.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

Qualified applicants will receive a link to the WWTP Assistant Plant Manager T&E, via email, prior to 4:00 p.m. Pacific Time on September 29, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in until 4:00 p.m. Pacific time on October 4, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) are a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of September 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

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FIREFIGHTER

SPN 931

(Announcement of 9/13/2021)

MINIMUM QUALIFICATIONS:

Open Entry

(Open Entry applicants must meet all requirements at the time of application)

- High school diploma or equivalent. No previous experience necessary.
- All applicants must possess a valid driver's license.

NOTE: Minimum medical and health standards for this classification are established by state laws. All successful candidates who have been offered a position will be required to pass the necessary examinations prior to appointment.

PHYSICAL REQUIREMENTS

- Ability to see, with or without corrective lenses, well enough to read fine print, such as maps, identify shapes at night such as house numbers and to distinguish shapes through smoky conditions.
- Ability to hear, with or without a hearing aid, and speak well enough to converse on a radio or telephone and give or receive orders in muffled conditions.
- Ability to climb a variety of ladders.
- Enough body mobility to maintain balance in precarious positions and to crawl in confined spaces.
- Enough manual dexterity to maintain and operate necessary equipment and tools.
- Enough strength to rescue heavy people while in protective clothing and carry equipment up a ladder.
- Tolerance and stamina to work under adverse, hazardous conditions, such as smoke, gas, heat, cold and confined spaces, for extended periods of time.

NEW: In compliance with the Washington State Governor's Proclamation 21-14-1, all employees in this classification shall be fully vaccinated against COVID-19, unless the employee is granted a medical or religious exemption that the City can reasonably accommodate.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Nevada-Joseph Pedestrian Hybrid Beacon & Bemiss Elementary Walk Route Improvements Engineering Services File No. 2021083 & 2021085

This project consists of the construction of approximately 1,405 square yards of sidewalk, 55 linear feet of storm sewer, 4 drainage structures, 1,313 linear feet of curb or curb and gutter, 460 square yards of 4-inch thick pavement patching, 34 square yards of 6-inch thick pavement patching, 1 pedestrian hybrid beacon system, 1 rectangular rapid flashing beacon system, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. September 26th, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of city hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packets shall be labeled on the outside of the sealed envelope to read "Attn: Purchasing - Bid Documents Enclosed, XXX Project", where XXX is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk.

Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY- FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: September 7, 14, & 21, 2022

**ARTERIAL GRIND & OVERLAY PROJECTS
(FHWA FUNDED PROJECTS)**

CITY OF SPOKANE, WA

**DESCRIPTION: 29th -Washington-Monroe Grind & Overlay (2022064)
Market-Monroe-29th Grind & Overlay (2022065)
Haven St. Grind & Overlay (2021094)**

DUE DATE: Monday, October 3, 2022
No later than 1:00 p.m.

DELIVERY: via email to: dbuller@spokanecity.org

The scope of services will include the design (potentially including survey) of one, two, or three of the above named grind and overlay projects on various arterials throughout town including verification of curb ramp compliance with the Americans with Disabilities Act (ADA) and determination if right of way (ROW) is required for replacement curb ramps.

Due to the lengthy fed funded ROW acquisition process, verification of curb ramp compliance with ADA and determination of ROW needs is required by December 16, 2022. Overall project design should be complete and ready for Washington State Department of Transportation (WSDOT) review by February 28, 2023.

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from Dan Buller at dbuller@spokanecity.org

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: September 14, 21 & 28, 2022

Notice for Bids

Supplies, Equipment, Maintenance, etc.

U.S. Pavilion Naming Rights Partnership
Parks & Recreation Department
#RFP 5729-22

REQUEST FOR PROPOSALS

Description: The City of Spokane is soliciting electronic proposals for the U.S. PAVILION NAMING RIGHTS PARTNERSHIP

Pre-bid Meeting: Pre-bid meeting will be held on Thursday, September 21, 2022 at 4:00 pm in the Riverfront Park Pavilion Conference Room.

Bid Opening: Sealed electronic bids will be accepted until **Monday, October 10, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: September 7 & 14, 2022

BACKFLOW PREVENTION ASSEMBLIES – VALUE BLANKET

Water & Hydroelectric Services Department

ITB #5733-22

Description: The City of Spokane is seeking electronic bids for Backflow Prevention Assemblies to be used by the Water & Hydroelectric Services department. This business shall be awarded on a five (5) year value blanket.

Bid Opening: Sealed electronic bids will be accepted until **Monday, September 19, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Questions must be submitted via our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: September 7 & 14, 2022



