



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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AUGUST 10, 2022

Issue 32



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

NOTICE

MEETING MINUTES OF SPOKANE CITY COUNCIL Monday, August 1, 2022

The minutes for the Monday, August 1, 2022, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, August 17, 2022, issue of the *Official Gazette*.

MINUTES OF SPOKANE CITY COUNCIL

Monday, July 25, 2022

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Hannahlee Allers, Director-City Council Office; and City Clerk Terri Pfister were also present for the meeting.

Candidate Interview – Citizens' Transportation Advisory Board

The City Council held an interview with Barbara Coe, a candidate for appointment to the Citizens' Transportation Advisory Board.

Commentary by Mayor Woodward Regarding Ordinance C36248

Council President Beggs advised that Mayor Woodward wished to speak on one of the proposed alternatives for First Reading Ordinance C36248 (relating to the protection of public lands and properties), which appears on the August 1 agenda for first reading. He noted he shared with City Administration that he anticipates the Ordinance will be tabled due, in part, to a pretty lengthy legal memo regarding things that need to be addressed in the ordinance and gave the Mayor the option of coming back another time; however, the Mayor still wished to speak on the matter. Mayor Woodward then spoke regarding Ordinance C36248 and the critical need to make revisions to the City's ordinances regarding illegal camping and sit and lie. She indicated that Court rulings, since each was enacted, have limited the City's ability to enforce both as they are currently written; and, so, a revision is critical to meet those standards and to maintain our community's expectation for the safety, health, and wellness for all who use our public spaces. The Mayor provided an overview of the updates in the proposed ordinance. Council inquiry and discussion was held, with response by the Mayor and Interim City Attorney Lynden Smithson.

Advance Agenda Review

The City Council received an overview from staff on the August 1, 2022, Advance Agenda items.

Addition of Appointment to the Citizens' Transportation Advisory Board (CTAB) (CPR 2018-0032)

Motion by Council Member Zappone, seconded by Council Member Kinnear, **to add** to the August 1 Agenda the appointment of Stefan Rodriguez to District 3, Position 2, on the Citizens' Transportation Advisory Board (CTAB); **carried 7-0**.

Special Budget Ordinance C36193 (Deferred from July 11, 2022, Agenda) (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to defer** Special Budget Ordinance C36193—increasing appropriations in the Forfeitures & Contributions Fund by \$175,000 arising from the need to continue and expand the use of confidential funds—for three weeks, to the August 15, 2022, Agenda; **carried 7-0**.

First Reading Ordinance C36248 (Council Sponsors: Council Members Cathcart and Bingle)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer indefinitely** First Reading Ordinance C36248 relating to the Protection of Public Lands and Properties; amending Sections 12.02.1002, 12.02.1010, 12.02.1012 and 12.02.1014 of Article VI of Title 12.02 of the Spokane Municipal Code; and amending section 10.10.026 of the Spokane Municipal Code.; **carried 5-2.**

Action to Approve August 1, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the August 1, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Zappone, seconded by Council Member Wilkerson, **to approve** the August 1, 2022, Advance Agenda (as modified); **carried 7-0.**

Current Agenda Review

The City Council reviewed the July 25, 2022, Current Agenda for any changes.

Resolution 2022-0070

Upon review of the July 25 Current Agenda, the City Council took the following action:

Motion by Council Member Zappone, seconded by Council Member Wilkerson, **to accept** substitute version of Resolution 2022-0070 (filed July 22, 2022); **carried 5-2.**

Council Member Cathcart presented the following amendments for Council's consideration.

Amendment 1

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** the following clause in Resolution 2022-0070 to strike "supports, and reaffirms the vitality of":

"NOW THEREFORE, BE IT RESOLVED that the City of Spokane recognizes, ~~supports, and reaffirms the vitality of~~ the public policy choice made repeatedly by the voters of the state of Washington to ensure that all pregnant individuals have the fundamental right to personal autonomy and privacy in their reproductive decisions, including the right to abortion."

Motion rejected 2-5.

Amendment 2:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Resolution 2022-0070 by adding the following clause:

"BE IT FURTHER RESOLVED understanding that abortions will remain legal in Washington indefinitely despite any decisions made by the U.S. Supreme Court, the Spokane City Council hereby advocates for the following policy consideration:

- The use of abortion for the purposes of preventing the birth of children with genetic disorders such as down syndrome, shall not be lawful.

Motion rejected 3-4.

Amendment 3:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Resolution 2022-070 by adding the following clause:

BE IT FURTHER RESOLVED understanding that abortions will remain legal in Washington State indefinitely despite any decisions made by the U.S. Supreme Court, the Spokane City Council hereby advocates for the following policy consideration:

- The use of abortion for the purposes of sexual orientation selections, shall not be lawful.

Motion rejected 2-5.

Amendment 4:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Resolution 2022-0070 by adding the following clause:

BE IT FURTHER RESOLVED understanding that abortions will remain legal in Washington State indefinitely despite any decisions made by the U.S. Supreme Court, the Spokane City Council hereby advocates for the following policy consideration:

- The use of abortion for the purposes of preventing the birth of children with genetic disorders such as down syndrome, shall not be lawful.

Motion rejected 2-5.

Amendment 5:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Resolution 2022-0070 by adding the following clause:

BE IT FURTHER RESOLVED understanding that abortions will remain legal in Washington State indefinitely despite any decisions made by the U.S. Supreme Court, the Spokane City Council hereby advocates for the following policy consideration:

- Parental or guardian notification, with judicial bypass options, shall be a requirement for any abortion by a non-emancipated minor.

Motion rejected 2-5.

Council Member Bingle then presented amendments to Resolution 2022-0070 for Council's consideration.

Amendment 1:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to strike out** "individual" / "pregnant individual" / "individual's" and replace with "woman" or "woman's" (throughout the resolution) and strike out "Every woman and all" and replace with "All" (under the first bullet of the seventh "WHEREAS" clause); **rejected 2-5.**

Amendment 2:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to strike out** the last "AND BE IT FINALLY RESOLVED" clause regarding limiting investigations, as follows:

~~AND BE IT FINALLY RESOLVED that it is hereby the policy of the City of Spokane that no employee or agent of the City within the scope of their duties for the City shall assist in the interference, investigation, or prosecution of any individual exercising the same rights enjoyed by Washington residents to an abortion or pregnancy outcome, nor any Spokane provider of such services that are guaranteed to Washington residents by the laws of State of Washington.~~

Motion rejected 2-5.

Amendment 3:

Motion by Council Member Bingle, seconded by Council Member Cathcart, to amend the second to last clause, as follows:

~~BE IT FURTHER RESOLVED that the Spokane City Council urges our federal delegation to immediately pass legislation codifying the rights to abortion, reproductive healthcare and personal autonomy that are currently provided by Washington law to residents of and visitors to Washington and other reproductive to ensure that all people in Spokane and across the nation have the right to the personal privacy and bodily autonomy that are needed for their own health care decisions. defining life as being from the moment of conception and afforded protections as guaranteed by the 14th Amendment.~~

Motion rejected 1-6.

Amendment 4:

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to insert** "majority," as follows:

NOW THEREFORE, BE IT RESOLVED that the majority City of Spokane recognizes, supports, and reaffirms the vitality of the public policy choice made repeatedly by the voters of the state of Washington and enshrined in the Washington Constitution to ensure that all women and pregnant individuals have the fundamental right to personal autonomy and privacy in their reproductive decisions, including the right to abortion.

BE IT ALSO RESOLVED that the ~~City of Spokane~~ the majority of City Council is in firm opposition to the U.S. Supreme Court's decision in overturning *Roe v. Wade*, and the removal of federal protection for accessing reproductive care and services for all residents of Spokane and across the nation.

BE IT FURTHER RESOLVED that the majority of Spokane City Council urges our federal delegation to immediately pass legislation codifying the rights to abortion, reproductive healthcare and personal autonomy that are currently provided by Washington law to residents of and visitors to Washington to ensure that all people in Spokane and across the nation have the right to the personal privacy and bodily autonomy that are needed for their own health care decisions.

Motion rejected 2-5.

Council Recess/Executive Session

The City Council adjourned at 5:00 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Zappone was absent.

Hannahlee Allers, Director-City Council Office; and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

There were no **Proclamations or Salutations**.

There were no **Reports from Neighborhood Councils**.

ADMINISTRATIVE REPORTS

Cooling Center Update

Fire Chief Brian Schaeffer provided an update on Cooling Centers.

Aging & Long-term Care of Eastern Washington

Lynn Kimball, Executive Director, provided a report on Aging & Long-term Care of Eastern Washington.

CONSENT AGENDA

Subsequent to public testimony from one individual and an opportunity for Council commentary, with none provided, the following action was taken:

Upon Unanimous 6-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase of up to three used vehicles to be used as undercover units for the Spokane Police Department, two to replace totaled units and one as part of the annual rotation—total estimated expenditure \$120,000 (incl. tax and commissioning). (OPR 2022-0541) (Council Sponsor: Council Member Kinnear)

Contract renewal with ESO Solutions, Inc. (Dallas, TX) for annual subscription fees for the incident record management system, which was developed in 2017 to replace the old ePCR system, from July 21, 2022 through July 20, 2023—cost of annual fees \$85,974.84 (incl. tax). (OPR 2017-0356 / RFP 13-15) (Council Sponsor: Council Member Kinnear)

Contract Amendment with Infor Public Sector, Inc. (Alpharetta, GA) to add a station alerting interface to the City's existing Computer Aided Dispatch (CAD) system for the Spokane Valley Fire Department—\$21,821.80 (incl. tax), which will be billed directly to SREC. (OPR 2021-0257) (Council Sponsor: Council Member Cathcart)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. Koz on West 4th LLC for the future construction of approximately 260 units at Parcel Numbers 35191.3803+, commonly known as 307 West 4th Avenue. (OPR 2022-0542)
- b. 314 Riverside LLC for the future construction of approximately 73 units at Parcel Numbers 35184.0804+, commonly known as 314 West Riverside Avenue. (OPR 2022-0543)
- c. Brick on Wall, LLC for the future construction of approximately 24 units at Parcel Number 35192.2204, commonly known as 204 S. Wall Street. (OPR 2022-0544)

The Conditional Agreements will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Kinnear and Wilkerson)

Grant Agreement with the Washington State Department of Ecology for funding to be used for the purchase of HazMat equipment for the Fire Department from July 1, 2022 through June 30, 2023—\$54,700. (Relates to Special Budget Ordinance C36240) (OPR 2022-0545) (Council Sponsor: Council Member Kinnear)

Contract Amendment with Stewart A. Estes and the law firm of Keating, Bucklin & McCormack, Inc., P.S. (Seattle, WA) for outside counsel services and advice in the legal matter Estate of David Novak, et. al. versus City of Spokane et. al.—increase of \$200,000. Total contract amount: \$574,500. (OPR 2019-0750) (Council Sponsor: Council Member Stratton)

Low Bid of Inland Asphalt Company (Spokane) for 2021 Residential Grind and Overlay - North Project—\$3,133,133. An administrative reserve of \$313,313.30, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (OPR 2022-0546 / ENG 2021044) (Council Sponsor: Council Member Kinnear)

Contract Amendment with ABM Industry Groups, LLC (Spokane) for janitorial services for Spokane Police Department properties, increasing the contract amount due to the Labor and Industries prevailing wage increase of \$1.65 per hour—annual additional amount \$5,319.48. Additional amount through the end of the contract (May 31, 2024): \$15,958.44. Total contract amount: \$62,183.44. (OPR 2021-0385 / RFB 21-105) (Council Sponsor: Council Member Cathcart)

Renewal of Cellebrite software for use by the Spokane Police Department digital forensics lab in collaboration with SPD investigators—\$63,128.53. (OPR 2021-0299) (Council Sponsor: Council Member Cathcart)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through July 15, 2022, total \$9,255,311.99 (Check Nos.: 587322-587473; ACH Nos.: 104967-105242), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,029,209.71. (CPR 2022-0002)

City Council Meeting Minutes: July 11, 2022. (CPR 2022-0013)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36240 (Council Sponsors: Council Members Kinnear and Zappone)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0, the City Council **passed Special Budget Ordinance C36240** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire Grants Miscellaneous Fund

- 1) Increase appropriations by \$54,700
 - A) Of the increased appropriations, \$54,700 will be used for the purchase of equipment for the SFD Hazmat unit
- 2) Increase revenues by \$54,700
 - A) Revenue will be received from Dept. of Ecology on a reimbursement basis per grant award.

(This action arises from the need to update budget for the Department of Ecology hazmat equipment grant award.) (Relates to OPR 2022-0545 under the Consent Agenda)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Zappone

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2022-0067 (Council Sponsors: Council Members Cathcart and Bingle)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2022-0067** relating to modification of the City of Spokane's Retail Water Service Area (RWSA) to include Spokane County Parcel Numbers 26212.9017; 26212.9019; 24051.0402; 24051.0403; 24051.0408; 24053.9057; 24082.9063; 24082.9087 (located in the West Plains and Northwest Terrace Pressure Zones) and authorizing the amendment of the City's RWSA map on file with the Washington State Department of Health.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Zappone

Resolution 2022-0068 (Council Sponsors: Council President Beggs and Council Members Bingle and Zappone)

Subsequent to an overview by Council President Beggs and opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2022-0068** expressing the intention of the City Council to designate a residential targeted area, amend SMC 8.15.030, and set a public hearing for August 15, 2022.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: Zappone

For Council action on Resolution 2022-0069, see section of minutes under "Special Considerations."

For Council action on Resolution 2022-0070, see section of minutes following "Special Considerations."

FINAL READING ORDINANCES

For action on Final Reading Ordinance C36244, see section of minutes under Special Considerations.

There were no **First Reading Ordinances**.

SPECIAL CONSIDERATIONS

Final Reading Ordinance C36244 and Resolution 2022-0069 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

The Spokane City Council considered Final Reading Ordinance C36244 and Resolution 2022-0069 regarding a proposed charter amendment for an Independent City Attorney and other legal counsel. Subsequent to public testimony and Council commentary, the following actions were taken:

Upon 4-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36244** submitting a ballot proposition to the voters of the City of Spokane amending the duties of, and the process for the appointment and removal of, an Independent City Attorney and other legal counsel by amending sections 24, 28, 29, 33, and 117, and repealing section 32 of the Spokane City Charter.

Ayes: Beggs, Kinnear, Stratton, and Wilkerson
Nays: Bingle and Cathcart

Abstain: None
Absent: Zappone

Upon 4-2 Roll Call Vote, the City Council **adopted Resolution 2022-0069** requesting the Spokane County Auditor to hold a special election on November 8, 2022 to submit to the electors of the City of Spokane a proposition regarding amendments to sections 24, 28, 29 and 33 and repeal section 32 of the Spokane City Charter relating to the appointment, duties and powers of the city attorney and other legal counsel.

Ayes: Beggs, Kinnear, Stratton, and Wilkerson
Nays: Bingle and Cathcart
Abstain: None
Absent: Zappone

Council Recess

During the public testimony on Resolution 2022-0070 (below), the City Council took a recess at 8:25 p.m. and reconvened at 8:37 p.m.

RESOLUTIONS (continued)

Resolution 2022-0070 (Council Sponsors: Council President Beggs and Council Members Stratton and Wilkerson)

The City Council considered Resolution 2022-0070. Considerable public testimony was received. Following public testimony, Council President Beggs requested a motion to extend the meeting past 9:30 p.m. to receive Council commentary. The following action was taken:

Motion by Council Member Bingle, seconded by Council Member Kinnear, **to extend** the meeting past 9:30 p.m. to receive Council commentary; **carried 6-0**.

Council commentary ensued. The following action was then taken on the matter:

Upon 4-2 Roll Call Vote, the City Council **adopted Resolution 2022-0070** reaffirming and supporting current laws in Washington State that impact abortion access in Spokane, and limiting City employee participation in cooperating with investigations of outside jurisdictions regarding abortion access.

Ayes: Beggs, Kinnear, Stratton, and Wilkerson
Nays: Bingle and Cathcart
Abstain: None
Absent: Zappone

There were no **Hearings**.

Due to the lateness in time, **no Open Forum was held**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:52 p.m.

NOTICE OF REPUBLICATION OF JULY 18, 2022 MINUTES

This is notification that the Spokane City Council meeting minutes for July 18, 2022, are being republished in this issue of the *Official Gazette* as clerical errors were discovered in the previously published version of the minutes which appeared in the July 27, 2022, issue (Vol. 112, Issue 30), and those errors have been corrected.

MINUTES OF SPOKANE CITY COUNCIL

Monday, July 18, 2022

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Hannahlee Allers, Director-City Council Office; and City Clerk Terri Pfister were also present for the meeting.

Advance Agenda Review

The City Council received an overview on the July 25, 2022, Advance Agenda items.

Action to Approve July 25, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 25, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Stratton, the City Council **approved** the July 25, 2022, Advance Agenda.

Current Agenda Review

The City Council reviewed the July 18, 2022, Current Agenda for any changes.

Special Budget Ordinance C36234

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer** Special Budget Ordinance C36234 for two weeks (to August 1, 2022, Agenda); **carried 7-0.**

Suspension of Council Rules

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to suspend** Council Rules for purposes of adding items to tonight's Agenda; **carried 7-0.**

Special Budget Ordinance C36245

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to add** Special Budget Ordinance C36245—increasing appropriations for contractual services in Human Resources by \$46,000 arising from the entering into a contract with Archbright to provide personnel services—to the Current Legislative Agenda; **carried 7-0.**

Emergency Ordinance C36239 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer** Emergency Ordinance C36239—determining the process and criteria for siting essential City facilities; amending section 12.05.005; and enacting new sections 12.05.062 and 12.05.063 of the Spokane Municipal Code; and declaring an emergency—for two weeks (to the August 1, 2022, Agenda); **carried 7-0.**

First Reading Ordinance C36244

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** First Reading Ordinance C36244—submitting a ballot proposition to the voters of the City of Spokane amending the duties of, and the process for the appointment and removal of, an Independent City Attorney and other legal counsel by amending sections 24, 28, 29, 33, and 117, and repealing section 32 of the Spokane City Charter—to tonight's Current Legislative Agenda; **carried 5-2.**

Interim Zoning Ordinance C36232 (Hearings Item H1.) (Council Sponsors: Council Members Cathcart and Wilkerson)

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Interim Zoning Ordinance C36232—concerning permitting and encouraging construction of attached homes, duplexes, triplexes, and fourplexes in more residential zoning districts; encouraging construction of multi-family housing in center and corridor zoning districts; adopting a new Chapter 17C.400 SMC, Interim Housing Regulations Adopted to Implement RCW 36.70A.600(1); setting a public hearing (for September 12, 2022); and establishing a work program—with an updated version; **carried 7-0.**

Motion by Council Member Kinnear, seconded by Council President Beggs, **to amend** Interim Zoning Ordinance C36232 by amending 17C.400.010(C)(4) to read:

“Notwithstanding other provisions of Title 17 SMC, multi-family residential structures of three or four units shall be permitted on all lots in the RSF, RTF, RMF, and RHD zones, subject to the following criteria:

a. The parcel is wholly or partially within one-quarter mile of a major transit stop; or

b. The parcel is wholly or partially within one-half mile of a property zoned CC1, CC2, CC3, CC4, CA-1, CA-2, CA-3, and CA-4.”

The motion was rejected 2-5.

Council Recess/Executive Session

The City Council Briefing Session adjourned at 4:18 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, Director-City Council Office and City Clerk Terri Pfister were also present for the meeting.

There were no **Council Committee Reports**.

There were no **Proclamations or Salutations**.

There were no **Reports from Neighborhood Councils**.

MOMENT OF SILENCE

Council President Beggs commented that Corporal Jeff McCollough died this weekend in a golf cart accident while he was off duty. Detective Jeff Barrington was also in the vehicle, and he was injured, and Jeff McCollough's wife was also injured. Both are out of the hospital. He noted everyone is grieving and upset and our thoughts are with family and friends and coworkers left behind. He requested a few moments of silence for reflection.

BOARD AND COMMISSION APPOINTMENTS**West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee (CPR 2007-0039)**

Upon Unanimous Voice Vote, the City Council **approved** the appointment of Eric Iannelli as the alternate chair for the Emerson-Garfield Neighborhood on the West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee to fill a vacated seat until April 9, 2024.

BOARDS AND COMMISSIONS

Council President Beggs indicated if anyone is interested in serving on one of the City's Board's or Commissions, please contact the Mayor's Office or go to the City's Boards and Commissions webpage on MySpokane and see which ones are out there, which vacancies are there, who is on the various Boards and Commissions and who's terms are expiring. The Mayor's Office accepts applications, interviews people, and nominates them and then City Council interviews them and approves appointments.

There were no **Administrative Reports**.

CONSENT AGENDA

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Second and final renewal with Two Rivers Terminal, LLC (Pasco, WA) to supply approximately 130,000 gallons of liquid sodium bisulfite to the Riverside Park Water Reclamation Facility at \$2.58 per gallon from August 15, 2022 to August 14, 2023—annual estimated cost \$335,400. (OPR 2018-0455 / BID 4471-18) (Council Sponsor: Council Member Kinnear)

Final renewal with Olin Corporation (Tracy, CA) to supply liquid sodium hypochlorite to the Riverside Park Water Reclamation Facility at a cost of \$2.59 per gallon with a tentative start date of August 1, 2022 through July 31, 2023—estimated annual cost of \$564,620 (plus applicable tax). (OPR 2018-0410 / BID 4455-18) (Council Sponsor: Council Member Kinnear)

Biosolids Disposal Awards, for disposal of cleaned and stabilized biosolids created from the wastewater treatment process at the Riverside Park Water Reclamation Facility, with:

- a. Barr-Tech, LLC (primary)—not to exceed \$295,000. (OPR 2022-0526 / RFQ 5681-22)
- b. Boulder Park, Inc. (secondary)—not to exceed \$5,000. (OPR 2022-0527 / RFQ 5681-22)

(Council Sponsor: Council Member Kinnear)

Public Works Agreement with Power City Electric, Inc. (Spokane) for installation of a new water pump at the pumping gallery at the Riverside Park Water Reclamation Facility from July 1, 2022 through December 31, 2022—\$270,865 (incl. tax). (OPR 2022-0528 / IPWQ 5653-22) (Council Sponsor: Council Member Kinnear)

Public Works Agreement with McKinstry Co., LLC (Spokane) to maintain, upgrade, and repair occupied and non-occupied HVAC systems at the Riverside Park Water Reclamation Facility from July 1, 2022 through December 31, 2022—\$139,860 (plus tax, if applicable). (OPR 2022-0529) (Council Sponsor: Council Member Kinnear)

Three-year Lease Agreement with Brothers Brewing, LLC (Spokane) for the plaza above CSO 24-1 at 10 South Adams, with options for two one-year renewals. (OPR 2022-0530) (Council Sponsor: Council Member Kinnear)

Accept funding from the Washington Association of Sheriffs and Police Chiefs for the Fiscal Year 2022-2023 Sexual Assault Kit Initiative Grant Program—\$173,000 Grant Revenue. (OPR 2022-0531) (Relates to Special Budget Ordinance C36236) (Council Sponsors: Council President Beggs and Council Member Cathcart)

Budget Amendment with Catholic Charities of Spokane to increase funding from the Emergency Solutions Grant provided by the Department of Housing and Urban Development for House of Charity Emergency Shelter—\$481,652. Total Contract Amount: \$1,033,610. (OPR 2020-0061) (Council Sponsor: Council Member Kinnear)

Low Bid of Shamrock Paving, Inc. (Spokane) for 2022 Residential Chip Seal Project—\$769,769. An administrative reserve of \$76,976.90, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (OPR 2022-0532 / ENG 2022043) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 8, 2022, total \$4,517,035.24 (Check Nos.: 587250-587321; ACH Nos.: 104789-104966), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,271,752.78 (CPR 2022-0002)
- b. Payroll claims of previously approved obligations through July 9, 2022: \$8,358,559.41 (Check Nos.: 563892-564182). (CPR 2022-0003)

City Council Meeting Minutes: July 14 and July 27, 2022. (CPR 2022-0013)

ANNOUNCEMENTS / OPEN FORUM COMMENTS

Council President Beggs announced adjustments that had been made to the Agenda during the 3:30 p.m. Briefing Session. He also remarked on open forum rules and noted citizens cannot talk on anything on tonight's or next week's agenda. He noted there is a request from a constituent, who has extenuating health and transportation issues, to suspend the Council Rules so she could do her open forum earlier in the meeting. Council President Beggs called for a motion to allow the constituent to speak for three minutes. The following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to suspend** the Council Rules for allowing the open forum for one person to speak earlier in the meeting; **carried 7-0.**

Jude Cormier then proceeded to provide open forum comments to the City Council.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

For action on Special Budget Ordinance C36234, see section of minutes under 3:30 p.m. Briefing Session.

Special Budget Ordinance C36235 (Council Sponsors: Council Members Kinnear and Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36235** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Police Fund

- 1) Increase revenue by \$26,676.
- A) \$26,676 of the increased revenue is from the Washington State Criminal Justice Training Commission for hosting Basic Law Enforcement Academy (BLEA) sessions.
- 2) Increase the appropriation by \$26,676.
- A) Of the increased appropriation, approximately \$9,000 is provided solely for replacing the aging flooring in the BLEA classroom.
- B) Of the increased appropriation, approximately \$17,676 is provided solely for updating additional training equipment used by BLEA students

(This action arises from the need to update training facilities and equipment.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36236 (Relates to OPR 2022-0531) (Council Sponsors: Council Members Kinnear and Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36236** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grant Fund

- 1) Increase revenue by \$173,000.
- A) \$173,000 of the increased revenue is from a Washington Association of Sheriffs and Police Chiefs grant award.
- 2) Increase the appropriation by \$173,000.
- A) Of the increased appropriation, \$125,000 is provided solely for officer overtime salaries and benefits.
- B) Of the increased appropriation, \$10,000 is provided solely for training and travel.
- C) Of the increased appropriation, \$10,000 is provided solely for professional services.
- D) Of the increased appropriation, \$28,000 is provided solely for victim advocacy contractual services.

(This action arises from the need to reflect newly award grant funds to be used to work sexual assault cases.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36237 (Council Sponsors: Council Members Kinnear and Cathcart)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36237** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and

providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grant Fund

- 1) Increase appropriations by \$192,000
- A) Of the increased appropriations; \$150,000 of the increase is to be used to purchase a cargo truck to be used for transporting and repairing TAC team equipment
- B) \$42,000 to be used to purchase an enclosed trailer that will be used to transport and store equipment
- 2) The increased appropriation is funded from unappropriated reserves in the Public Safety & Judicial Grant Fund
- A) Distribution from the state to assist with one-time costs related to law enforcement and criminal justice related legislation.

(This action arises from the need to procure necessary equipment used by the SPD Bike Unit.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36238 (Council Sponsors: Council Members Kinnear and Stratton)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36238** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Internal Service Fund

- 1) Decrease the salary and benefit appropriations for two vacant Continuous Improvement Analyst positions in the Office of Performance Management by \$70,000.
- 2) Increase the appropriation for contractual services by \$70,000.
- 3) There is no change to the overall appropriation level in the Internal Service Fund.

(This action arises from the need for additional contractual support for the launch of the eSupervision, eProsecutor, and eDefender systems in September 2022.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36245 (Council Sponsor: Council President Beggs)

Subsequent to a full reading of Special Budget Ordinance C36245 by the City Clerk and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36245** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Decrease the appropriation for a Human Resources Analyst II position in the Human Resources Department by \$12,000.
- 2) Decrease the appropriation for a Safety Coordinator/CDL position in the Human Resources Department by \$34,000.
- 3) Increase the appropriation for contractual services by \$46,000.
- (A) There is no change to the overall appropriation level in the General Fund.

(This action arises from entering into a contract with Archbright to provide personnel services.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

EMERGENCY ORDINANCES

For action on Emergency Ordinance C36239, see section of minutes under 3:30 p.m. Briefing Session.

RESOLUTIONS

Resolution 2022-0062 (Council Sponsors: Council Members Kinnear and Stratton)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0062** providing for assessment segregation for Liberty Avenue from Oak Street to Ash Place.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0063 (Council Sponsors: Council Members Zappone and Stratton)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0063** setting Hearing before City Council for August 22, 2022, for the vacation of portions of Boy Scout Way and Gardner Avenue between Washington Street and Howard Street, as requested by the Spokane Public Facilities District.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0064 (Council Sponsors: Council Members Wilkerson and Cathcart)

Teri Stripes of Planning and Economic Development provided a presentation on Resolution 2022-0064 and Council inquiry and commentary was held. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0064** updating the Economic Development Strategy to target the City's staff and incentive resources to the most distressed census tracts, building upon past work and striving for further alignment with capital infrastructure plans, community development, current community needs, neighborhood planning and incentives policies, and clarifying the City's roll in economic development within the Spokane Targeted Investment Area (as defined in Attachments A and B).

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0065 (Council Sponsors: Council Members Wilkerson and Cathcart)

Subsequent to receiving public testimony from one individual and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0065** adopting Administrative Policy aligning changes in the Projects of Citywide Significance incentive to focus on the Spokane Targeted Investment Area established in the Economic Development Strategy Resolution 2022-0064, and increasing its flexibility in meeting current community needs, making the award of the incentive more transparent, and not limiting its use to only large multi-million-dollar projects.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Resolution 2022-0066 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Subsequent to an introduction of Resolution 2022-0066 by Council President Beggs, public testimony from one individual, and Council commentary, the following action was taken:

Upon 4-3 Roll Call Vote, the City Council **adopted Resolution 2022-0066** requesting City Administration to enter into negotiations with the owner of 4320 E. Trent Avenue for the City's purchase of the building.

Ayes: Beggs, Kinnear, Wilkerson, and Zappone
Nays: Bingle, Cathcart, Stratton
Abstain: None
Absent: None

FINAL READING ORDINANCES

Final Reading Ordinance C36223

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed** Final Reading ordinance C36233 relating to parking municipal codes amending SMC sections 16A.04.100, 16A.05.060, 16A.05.460, 16A.06.010; repealing SMC sections 16A.06.030, 16A.06.040, 16A.06.050; and adding new section 16A.06.080, 16A.06.090 to chapter 16A.06 of the Spokane Municipal Code and setting an effective date.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

For action on Final Reading Ordinance C36232, see section of minutes under Hearings.

FIRST READING ORDINANCES

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinances, with no individuals requesting to speak.

ORD C36244 Submitting a ballot proposition to the voters of the City of Spokane amending the duties of, and the process for the appointment and removal of, an Independent City Attorney and other legal counsel by amending sections 24, 28, 29, 33, and 117, and repealing section 32 of the Spokane City Charter. (Note: This ordinance relates to Resolution 2022-0069 requesting the Spokane County Auditor to hold a special election on November 8, 2022 to submit to the electors of the City of Spokane a proposition regarding amendments to sections 24, 28, 29 and 33 of the Spokane City Charter relating to the appointment, duties and powers of the city attorney and other legal counsel, which will appear on the July 25, 2022, Agenda.) (Council Sponsors: Council President Beggs and Council Member Wilkerson)

There were no **Special Considerations**.

HEARINGS

Hearing on Interim Zoning Ordinance C36232—Concerning Permitting and Encouraging Construction of Attached Homes, Duplexes, Triplexes, and Fourplexes in more Residential Zoning Districts (Council Sponsors: Council Members Cathcart and Wilkerson)

The City Council held a hearing on Interim Zoning Ordinance C36232. Planning Director Spencer Gardner provided a presentation on the ordinance, and he presented a proposed amendment to the ordinance. The proposed amendment adds a footnote to the table regarding private shared driveway. The following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Wilkerson, **to accept** amendment to Interim Zoning Ordinance C36232 requested by Planning to add foot note to table regarding private shared driveway; **approved 7-0.**

Following Council and staff commentary, public testimony was received on Interim Zoning Ordinance C36232. Council commentary ensued, after which the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Interim Zoning Ordinance C36232**, as substituted and amended, concerning permitting and encouraging construction of attached homes, duplexes, triplexes, and fourplexes in more residential zoning districts; encouraging construction of multi-family housing in center and corridor zoning districts; adopting a new Chapter 17C.400 SMC, Interim Housing Regulations Adopted to Implement RCW 36.70A.600(1); setting a public hearing (for September 12, 2022); and establishing a work program.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Council Recess

The City Council took a recess at 7:41 p.m. and reconvened at 7:50 p.m.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- Julie Garcia
- Ken Crary
- Jason Green
- Matthew Buchanan
- Teresa Simon
- Ron Simon
- Justin Haller
- Nettie White

Motion by Council Member Wilkerson, seconded by Council Member Zappone, **to suspend** Council Rules to allow Nettie White to read for Lily Anne Brown and so Lily can run the projector; **carried 6-1.**

The Open Forum continued with the following speakers:

- Nettie White (speaking for Lily Anne Brown's time)
- Dave M.
- Justice Forral
- Michelle Pappas
- Kim Schmidt
- Jerry Bower
- Katie Kenlein
- Tom Robinson
- John Alder
- Rick Bocook

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:43 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
August 4, 2022

Call to Order: 11:02 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/736650808>

Attendance:

Committee Members Present: Council President Breean Beggs, Council Members Kinnear, Stratton, Cathcart, Wilkerson (left at 1:08 p.m.), Bingle, and Zappone (attending virtually)

Committee Members Absent: None

Agenda Items:

1. CHHS Board Interview

- Presenters:
Chelsea Low, CHHS Board Appointee (attending via phone)
- Action taken:
No action taken. Presentation and discussion only.

2. City-Funded Homelessness Provider Updates

- Presenters:
Fawn Schott, Volunteers of America; Jennifer Haynes-Harter, YWCA; Emma Hughes, Family Promise; Sharon Stadelman, Catholic Charities; Edie Rice-Sauer, Transitions; Michael Shaw, Guardians; Marty McKinney, Truth Ministries; Julie Honekamp, SNAP; Amy Johnson, SNAP.
- Action taken:
No action taken. Presentation and discussion only.

3. Collective Bargaining Improvement Ordinance

- Presenters:
Council President Beggs
- Action taken:
CP Beggs and CM Kinnear agreed to sponsor the ordinance to move forward for Council consideration.

Executive Session:

None

Adjournment:

The meeting adjourned at 1:09 p.m.

Hearing Notices

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

Wednesday, August 17, 2022

City Council Briefing Center & Webex

808 W. Spokane Falls Blvd.

I. Public Hearing: 3:00 P.M.

A. **Spokane Register Nomination (per SMC 17D.100.020):**

1. The Dwinnell House and Bomb Shelter – 504 W 19th Ave
2. William & Ina Ballard House – 2624 N Wall St

B. **Certificate of Appropriateness (per SMC 17D.100.200):**

1. Corbin Park Historic District – 733 W Waverly Pl
2. Wilson Elementary School Window Replacement – 911 W 25th Ave

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link: <https://bit.ly/3oLFXfo>

To participate by phone

Call: 1-408-418-9388

Enter: **2496 990 3513** followed by # when prompted for a meeting number or access code

Enter # when prompted for an attendee ID

Meeting

Password: **CWePAR2qF33**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

**REGULAR MEETING NOTICE/AGENDA
THE CIVIL SERVICE COMMISSION
1:30 P.M. – AUGUST 16, 2022**

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on August 16, 2022, commencing at 1:30 P.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person. All meetings will be streamed live on Channel 5.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, August 15, 2022) so the Commission can make arrangements for you to participate telephonically at the meeting.

DATED THIS 10th day of June, 2022.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**AGENDA
REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
1:30 P.M. AUGUST 16, 2022
CITY HALL – CITY COUNCIL CHAMBERS
LOWER LEVEL CITY HALL
808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201**

1. CALL TO ORDER/ROLL CALL
2. **APPROVAL OF MINUTES**
 - a. July 19, 2022 Minutes
3. CHIEF EXAMINER UPDATE
4. **NEW BUSINESS**
 - a. Commission Meetings – Approval of Change to Regular Commission Meetings
 - b. Administrative Complaint Investigation follow up (Pearson)
5. OTHER BUSINESS
6. **ADJOURN**

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

ORDER OF FORFEITURE: NO CLAIM

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: 2021-20146054; Seizure No.: 21-049; Date of Seizure: 8/26/2021; Deadline to Make a Claim: 5/9/2022

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Jose R. Rios:

The Spokane Police Department seized the property listed below as it was used to facilitate the sale of controlled substances or it was proceeds acquired in whole or in part from the sale or series of sales of controlled substances in violation of RCW 69.50, RCW 69.41 or RCW 69.52. These items are subject to forfeiture and no property rights exist in them.

A Notice of Seizure and Intended Forfeiture "Notice" was mailed to Jose R. Rios at the address listed with the Washington State Department of Licensing for vehicle registrations within fifteen days following the date of seizure pursuant to RCW 69.50.505(3). After the mailings were returned, the Notice was published in the City of Spokane Gazette for six consecutive weeks commencing on March 9, 2022.

"Failure of a party to file an application for an adjudicative proceeding within the time limit or limits established by statute or agency rule constitutes a default and results in the loss of that party's right to an adjudicative proceeding, and the agency may proceed to resolve the case without further notice to, or hearing for the benefit of, that party, except that any default or other dispositive order affecting that party shall be served upon him or her or upon his or her attorney, if any." RCW 34.05.440

The above named recipient failed to file an application for an adjudicative proceeding within the time limit. This constitutes a default and results in the loss of the above named recipient's right to an adjudicative hearing. RCW 69.50.505(4). As a result, the Spokane Police Department has now resolved this seizure as a default and the item listed below is hereby forfeited to the Spokane Police Department.

THE FOLLOWING PROPERTY HAS BEEN FORFEITED: Item 002 White 2012 Mazda 3 (WA BYA7750)

AVAILABLE PROCEDURES AND TIME LIMITS FOR SEEKING RECONSIDERATION OR OTHER RELIEF

The above-named recipient is entitled to seek reconsideration or other administrative relief pursuant to RCW 34.05. "Within seven days after service of a default order ... the party against whom it was entered may file a written motion requesting that the order be vacated, and stating the grounds relied upon." See RCW 34.05.440(3). "Within ten days of the service of a final order, any party may file a petition for reconsideration, stating the specific grounds upon which relief is requested." See RCW 34.05.470(1). Any motion to vacate or petition for reconsideration must be served upon the Spokane Police Department, Civil Enforcement Unit, 1100 West Mallon Avenue, Spokane, WA 99260. "A petition for judicial review of an order shall be filed with the court and served on the agency, the office of the attorney general, and all parties of record within thirty days after service of the final order." See RCW 34.05.542(1).

Date of First Publication: July 13, 2022.

Lt. David M. Overhoff #331
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36246

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the American Rescue Plan Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the American Rescue Plan Fund, and the budget annexed thereto with reference to the American Rescue Plan Fund, the following changes be made:

- 1) Increase appropriation by \$27,870,000, funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
- A) Of the increased appropriation, \$1,500,000 is provided for the purpose of funding capital expenditures on City owned property leased to Community Centers as follows: \$500,000 to the Northeast Community Center towards renovation of the former northeast library branch; \$500,000 to the Martin Luther King Jr. Community Center at East Central towards renovation of the HVAC system; and, \$500,000 to the West Central Community Center towards mutually agreed upon capital improvements.
- B) Of the increased appropriation, \$2,400,000 is provided for the purpose of funding the add to pay for the collective bargaining agreements.
- C) Of the increased appropriation, \$5,000,000 is provided for the purpose of funding higher education success for local high school students.
- D) Of the increased appropriation, \$5,000,000 is provided for the grants to not-for-profit entities in order to recover from the impact created by the COVID pandemic.
- E) Of the increased appropriation, \$5,000,000 is provided for the grants to small business entities in order to recover from the impact created by the COVID pandemic.
- F) Of the increased appropriation, \$5,000,000 is provided for the capital cost of a municipal justice center.
- G) Of the increased appropriation, \$2,500,000 is provided Neighborhood Business District Support.
- H) Of the increased appropriation, \$1,000,000 is provided for support for multicultural centers.
- I) Of the increased appropriation, \$350,000 is provided for additional administrative support related to distributing ARPA funds.
- J) Of the increased appropriation, \$120,000 towards providing shelter during extreme weather events, including but not limited to extra staffing hours at libraries during extended cooling center hours and operation of standalone cooling centers.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide appropriation authority for funding supporting small business and not-for-profit organizations, future education, a COVID-19 safe community, and

because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 1, 2022
Delivered to Mayor August 5, 2022

ORDINANCE NO. C36247

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund & the Management Information Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for a Community Program Coordinator position in the Office of Neighborhood Services by \$28,000.
- 2) Increase the appropriation for postage in the Office of Neighborhood Services by \$5,000.
- 3) Increase the appropriation for operating supplies in the Office of Neighborhood Services by \$5,000.
- 4) Increase the appropriation for software in the Office of Neighborhood Services by \$4,500.
- 5) Increase the appropriation for an operating transfer-out in the Office of Neighborhood Services by \$13,500.
- (A) There is no change to the overall appropriation level in the General Fund.

Section 2. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Management Information Services Fund, the following changes be made:

- 1) Increase revenue for an operating transfer-in in the Innovation and Technology Services department by \$13,500.
- 2) Increase the appropriation for software maintenance in the Innovation and Technology Services department by \$13,500.
- (B) This is an increase to the overall appropriation level in the Management Information Services Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to transfer budget authority from personnel to non-personnel expenses for various operating needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 1, 2022
Delivered to Mayor August 5, 2022

ORDINANCE NO. C36249

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund Unallocated Reserves, the following changes be made:

- 1) Increase operating transfer-out by \$3,128,000
 - A) Of the increased appropriation, \$3,128,000 is to be transferred to the Police Property Acquisition fund for the purchase and commissioning of the following police vehicles:
 - a. Up to 46 Ford K8 Electric Hybrid models or Ford Mach-E models

Section 2. That in the budget of the Police Property Acquisition Fund, and the budget annexed thereto with reference to the Police Property Acquisition Fund, the following changes be made:

- 1) Increase revenue by \$3,128,000
 - A. \$3,128,000 of the increased revenue is from a transfer-in from General Fund Unallocated Reserves
- 2) Increase appropriations by \$3,128,000
 - A. \$3,128,000 of the increased appropriation is to be used solely for the purchase and commissioning of the following police vehicles:
 - i. Up to 46 Ford K8 Electric Hybrid models or Ford Mach-E models

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase and commission police vehicles, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 1, 2022
Delivered to Mayor August 5, 2022

ORDINANCE NO. C36250

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for Director of Human Resources position in the Human Resources Department by \$31,000.
- 2) Decrease the appropriation for a Labor Relations Manager position in the Human Resources Department by \$30,000.
- 3) Increase the appropriation for an operating transfer-out by \$61,000.
 - (A) There is no change to the overall appropriation level in the General Fund.

Section 2. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Management Information Services Fund, the following changes be made:

- 1) Increase revenue for an operating transfer-in in the Innovation and Technology Services department by \$61,000.
- 2) Increase the appropriation for software maintenance by \$61,000.
 - (B) This is an increase to the overall appropriation level in the Management Information Services Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from adding a Learning Management System to the NEOGOV contract, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 1, 2022
Delivered to Mayor August 5, 2022

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ATTORNEY ASSISTANT 027 OPEN ENTRY

DATE OPEN: Monday, August 8, 2022

DATE CLOSED: Monday, August 22, 2022 at 4:00 p.m.

SALARY: \$47,376.72 annual salary, payable bi-weekly, to a maximum of \$73,831.68

DESCRIPTION:

Do you pride yourself on exceptional work ethic and a willingness to go the extra mile? Appreciate an intimate, collaborative office culture, with a stable 8-5 schedule? Are your core values aligned with integrity and honesty? Are you an independent worker who is willing to pitch in on the team effort? Make a difference in your community by becoming part of City of Spokane's Legal team!

Our Legal department is looking for your skills, as an Attorney Assistant. The Legal department supports City of Spokane with everything from contract development to litigation. As a City of Spokane Attorney Assistant, you will work one-on-one with a select Attorney on a wide variety of litigations. Our Attorney Assistants also have the opportunity to stretch their skills by working as a team on diverse legal strategies and situations.

DUTIES:

- Prepares, organizes, reviews and files a variety of legal pleadings such as trial briefs, motions, orders, judgments, notices of appearance, answers to complaints, depositions, affidavits, interrogatories, summons and subpoenas.
- Prepares ordinances and resolutions using proper forms of execution and acknowledgment.
- Prepares contracts for attorney approval.
- Selects, prepares, and completes legal documents incidental to the closing of real estate transactions, such as deeds, promissory notes, deeds of trust, reconveyances, closing statements, UCC documents and excise tax affidavits, under a limited practice certification from the Washington State Supreme Court pursuant to APR 12. Effectuates closing between the parties.
- Locates debtors, arranges accounts receivable payments, maintains payment records and data bases, drafts legal documents to press claims on behalf of the City, presents City's case in Small Claims Court, works with collection agencies and performs related collection duties.
- Maintains case docket and diary; collects, assembles and organizes documents into working files.
- Files, retrieves and disposes of documents.
- Creates and maintains files by extracting information from local and state databases; enters case and client information into applicable computer databases and manages documents within.
- Responsible for closing, storage and/or destruction of files according to policies and procedures.
- Selects and/or makes recommendations for purchase of supplies and equipment.
- Assists in the preparation of the office's budget and maintains budget and expense account records, financial records, and payroll records.
- Acts as receptionist as required. Sorts, reads, and annotates incoming mail and legal documents; attaches appropriate files to facilitate the necessary action; maintains follow up.
- Maintains the office's library.
- Makes arrangements for and coordinates appointments, meetings, conferences and depositions.
- Independently meets the public and other City employees; answers inquiries requiring knowledge of City policies, procedures and activities, or directs persons to proper offices.
- Operates various office equipment.
- Performs other duties as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent
- *Experience:* Two years of experience as a legal secretary under the direction of an attorney in a predominantly civil or appellate practice.
- *Substitution:* Satisfactory completion of a legal secretary or similar training program OR a Limited Practice Officer (LPO) certification may substitute for one year of experience.

EXAMINATION DETAILS:

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of August 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

2022-2024 RFQ – STRUCTURAL ENGINEERING FOR NON-FEDERAL AID PROJECTS
REQUEST FOR QUALIFICATIONS

DUE DATE: MONDAY, AUGUST 22, 2022
No later than 1:00 p.m.

The scope of services for this contract will include structural design and associated activities for City of Spokane public works projects. Typical tasks/project components could include:

- Reinforced concrete design and analysis (ex. tanks, retaining walls, MSE walls, foundations and structural members such as beams and columns)
- CMU buildings
- Water reservoir foundations
- Steel design and analysis of existing structures
- Timber design and analysis including temporary staging, shoring and forming
- Miscellaneous – signal pole bases, anchors, mast arms, sheet piling and caissons

All questions pertaining to this RFQ shall be directed to Dan Buller at dbuller@spokanecity.org or (509)625-6391.

The full request for qualifications (RFQ) including submittal requirements, means of delivery, selection criteria, schedule for selection, contract terms, expected contract value, and other important requirements is available for download at cityofspokaneplans.com or it can be requested via email to dbuller@spokanecity.org.

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Nevada Well Station Rehabilitation Study

City of Spokane Integrated Capital Management department

RFQu #5685-22

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Nevada Well Station Rehabilitation Study Northeast Spokane Stormwater Study

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, AUGUST 22, 2022**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, AUGUST 22, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 3 & 10, 2022

Riverfront Lilac Butterfly Fabrication & Install

Parks & Recreation Department
#RFP 5706-22

REQUEST FOR PROPOSALS

Description: The City of Spokane is soliciting electronic proposals for the repair and installation of the Riverfront Lilac Butterfly.

Pre-bid Meeting: Pre-bid meeting will be held on Thursday, August 11, 2022 at 9:00 am in the City Council Briefing Center, LL City Hall, 808 W Spokane Falls Blvd. Afterwards a viewing of the damaged butterfly will take place.

Bid Opening: Sealed electronic bids will be accepted until **Monday, August 29, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation, access Plans and Specifications, and submit a proposal, you must first register in the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation distribution list for changes and/or additions via Addenda form.

Potential bidders are asked to post their questions on our bidding portal under the tab labeled "Clarifications" under the relative project number.

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Thea Prince
Purchasing Department

Publish: August 3 & 10, 2022
