



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

JUNE 29, 2022

Issue 26



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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# Minutes

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 20, 2022**

The Monday, June 20, 2022 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

**MINUTES OF SPOKANE CITY COUNCIL****Monday, June 13, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Director of Policy and Government Relations Brian McClatchey, and City Clerk Terri Pfister were also present for the meeting.

**Advance Agenda Review**

Council President Beggs noted there is a new state holiday – Juneteenth – and the City's labor agreements have staff taking floating holiday on June 20. He requested a motion to cancel the June 20 City Council meeting and move the June 20th Agenda items to June 27th. The following action was taken:

**Motion** by Council Member Bingle, seconded by Council Member Wilkerson, **to so move (to cancel** the June 20 City Council meeting and move the June 20 Agenda items to June 27); **carried 7-0.**

The City Council received an overview from staff on the June 20, 2022, Advance Agenda items. Following staff reports and Council inquiry and discussion regarding the June 20, 2022, Advance Agenda items, Council President Beggs called for a motion to approve adding all the June 20 agenda items that were briefed to the June 27<sup>th</sup> meeting. The City Council took the following action:

**Motion** by Council President Wilkerson, seconded by Council Member Bingle, **to so move (to approve** adding all the June 20 agenda items that were briefed to the June 27<sup>th</sup> meeting); **carried 7-0.**

**Current Agenda Review**

The City Council reviewed the June 13, 2022, Current Agenda for any changes.

**Suspension of Council Rules**

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to suspend** Council Rules for purposes of amending tonight's Agenda; **carried 7-0.**

**Addition of Items to Current Consent Agenda (OPR 2021-0646, OPR 2022-0445, OPR 2022-0449, OPR 2022-0450, and OPR 2022-0451)**

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Items 9 (Contract Amendment with Robert Half International – OPR 2021-0646), 10 (Contract with Design West – OPR 2022-0445), and 11 (Award Department of Commerce Eviction Rent Assistance Program 2.0 funds to the Carl Maxey Center – OPR 2022-0449, Family Promise of Spokane – OPR 2022-0450, and Geocko, Inc., dba LiveStories - OPR 2022-0451) to the Consent Agenda; **carried 7-0.**

Special Budget Ordinance C36222

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to add** Special Budget Ordinance C36222; **carried 7-0.**

First Reading Ordinances C36224, C36225, and C36226

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to add** First Reading Ordinances C36224 (relating to short plat notification), C36225 (relating to lot size transitions), and C36226 (relating to permit fees for short plats); **carried 7-0.**

**Council Recess/Executive Session**

The City Council adjourned at 4:30 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

**LEGISLATIVE SESSION****Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

**Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Brian McClatchey, Director of Policy and Government Relations-City Council; Hannahlee Allers, Director-City Council Office; and City Clerk Terri Pfister were also present on the dais for the meeting.

There were no **Council Committee Reports.**

**PROCLAMATIONS**

June 19, 2022 *Juneteenth Celebration Day*

Council Member Wilkerson read the Mayoral proclamation. Members of the Juneteenth Planning Committee accepted the proclamation and remarked on the event.

June 2022 *Ride Transit Month*

Council Member Kinnear read the City Council proclamation. Brandon Rapez-Betty, STA Chief Operations Officer, virtually accepted the proclamation and remarked on the event.

June 13-17, 2022 *Street Music Week*

Council President Beggs read the Mayoral proclamation. Doug Clark and Jim Lyons accepted the proclamation and remarked on the event.

The above proclamations are included as attachments to these minutes.

**CITY COUNCIL SALUTATION****Saluting Dayton Gregory**

Council Member Wilkerson read a City Council salutation saluting the public service of Dayton Gregory from Moran Prairie Elementary's AAA School Safety Patrol. Dayton, accompanied by his mother and teacher, accepted the proclamation.

The above salutation is included as an attachment to these minutes.

There were no **Reports from Neighborhood Councils.**

**BOARD AND COMMISSION APPOINTMENTS****Steering Committee of the Sustainability Action Subcommittee of Council's PIES Committee (CPR 2022-0026)**

**Upon 5-2 Voice Vote**, the City Council **approved** 17 appointments (14 voting and 3 non-voting) to the Steering Committee of the Sustainability Action Subcommittee of Council's PIES Committee as follows; **carried 5-2:**

- 2009 Task Force: Jim Wavada; Larry Luton
- Energy: Staci Maier (non-voting)
- College/University: Brian Henning; Mindy Howard
- Business/Tech.: Sarah Burruss; Wyeth Larson

- Public Health: Matthew Hollon; Pragya Rai
- Environmental Advocacy: Ryan Lok
- Low-Income: Michelle Howard
- Student: Esther Angell
- Finance/Econ.: Erica Johnson (non-voting)
- High-Risk from Climate Impacts: Naghmana Sherazi; Rowena Pineda
- Labor: Dave Garegnani; Jennifer Thomas
- Council: CM Kinnear (non-voting)

There were no **Administrative Reports**.

### CONSENT AGENDA

Public testimony was received on the Consent Agenda items, with three individuals requesting to speak. Council Member Cathcart requested to take the following item separately: Water Reservoir Easement and Temporary Permit to Enter Easement with Spokane School District No. 81. Council Member Wilkerson indicated she is abstaining from the vote on the Carl Maxey Center as she serves on the Board. The following action was then taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

10-year Site Lease Acknowledgement Agreement with New Cingular Wireless (Spokane) for placement of cellular equipment at 7910 S. Thomas Mallen Road as a new location—\$414,720 Revenue. (OPR 2000-0674) (Council Sponsor: Council Member Kinnear)

Low Bid of Inland Infrastructure, LLC for the Sundance III Force Main Project—\$447,145 (plus tax). An administrative reserve of \$44,714.50 (plus tax), which is 10% of the contract price, will be set aside. (North Indian Trail Neighborhood) (OPR 2022-0429 / ENG 2020095) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Contract Amendment with Etter, McMahon, Van Wert & Oreskovich, P.C. (Spokane) for Outside Counsel services in the legal matter of West Terrace Golf, LLC v. City of Spokane—increase of \$50,000. Total Contract Amount: \$425,000. (OPR 2017-0501) (Council Sponsor: Council Member Wilkerson)

Contract Amendments with outside counsel, Summit Law Group, who represents the City in the following actions brought against the City and various state agencies to prevent the enforcement of the vaccine mandate as applicable to health care workers:

- a. Travis J. Wise, et. al. v. Governor Jay Inslee, et. al.—increase of \$60,000. Total contract amount: \$185,000. (OPR 2021-0707)
- b. Michael Bacon, et. al. v. City of Spokane, et. al.—increase of \$25,000. Total contract amount: \$125,000. (OPR 2021-0722)

(Council Sponsor: Council Member Kinnear)

Multiple purchases from Core & Main (Spokane Valley, WA) of 1" copper for the Water Department to keep operations going—\$79,143.17 total. (OPR 2022-0430) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 3, 2022, total \$7,800,595.16 (Check Nos.: 586616-586746; ACH Nos.: 103545-103798), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,717,657.23. (CPR 2022-0002)

City Council Meeting Minutes: June 2, 2022. (CPR 2022-0013)

Contract Amendment with Robert Half International to allow for Legal and other departments to use the contract and to add monies from Legal for a temporary staff member—\$40,000. (OPR 2021-0646) (Relates to ORD C36222) (Council Sponsors: Council Members Wilkerson and Kinnear)

Contract with Design West (Pullman, WA) for architectural services needed for the MLK Community Center Roof Replacement Project—\$63,100 (incl. tax). (OPR 2022-0445) (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Award Department of Commerce Eviction Rent Assistance Program 2.0 funds to continue to prevent evictions by paying rental arrears, current and future rent, and other costs to:

- a. Family Promise of Spokane—\$900,000. (OPR 2022-0450)
- b. Geocko, Inc., dba LiveStories—\$3,860,230. (OPR 2022-0451)

(Council Sponsors: Council Members Kinnear and Wilkerson)

**Water Reservoir Easement and Temporary Permit to Enter Easement with Spokane School District No. 81 (taken separately) (OPR 2022-0428 / ENG 2017108) (Council Sponsor: Council Member Kinnear)**

**Upon 6-1 Voice Vote**, the City Council **approved** the Water Reservoir Easement and Temporary Permit to Enter Easement with Spokane School District No. 81 for non-exclusive easement over a portion of Hamblen Elementary to build and maintain an additional high system tank.

**Award Department of Commerce Eviction Rent Assistance Program 2.0 Funds – the Carl Maxey Center (taken separately) (OPR 2022-0449) (Council Sponsors: Council Members Kinnear and Wilkerson)**

**Upon 6-0 Voice Vote (with Council Member Wilkerson abstaining)**, the City Council **approved** the Award Department of Commerce Eviction Rent Assistance Program 2.0 funds to continue to prevent evictions by paying rental arrears, current and future rent, and other costs to the Carl Maxey Center—\$825,000.

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

**Special Budget Ordinance C36220 (Council Sponsors: Council Members Wilkerson and Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36220** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**Asset Management Capital Fund**

- 1) Increase appropriation by \$1,700,000.
- A) \$850,000 of the increased appropriation is transferred from the Asset Management Capital to the Asset Management Fire Capital Fund.
- B) \$850,000 of the increased appropriation is transferred from the Asset Management Capital Fund to the Asset Management Police Capital Fund.

and

**Asset Management Fire Capital Fund**

- 1) Increase revenue appropriation by \$850,000.
- A) Of the increased appropriation \$850,000 is a transfer from Asset Management Capital fund.
- 2) Increase appropriation by \$850,000
- B) Of the increased appropriation \$850,000 is provided solely for capital expenditures related to Fire.

and

**Asset Management Police Capital Fund**

- 1) Increase revenue appropriation by \$850,000.
- A) Of the increased appropriation \$850,000 is a transfer from Asset Management Capital fund.
- 2) Increase appropriation by \$850,000
- B) Of the increased appropriation \$850,000 is provided solely for capital expenditures related to Police.

(This action arises from the need for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36221 (Relates to Resolution 2022-0053) (Council Sponsors: Council Members Stratton, Wilkerson, and Zappone)**

Subsequent to public testimony and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36221** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**Traffic Calming Measures Fund**

1) Increase appropriations by \$972,750

A) Of the increased appropriation, \$300,000 is to be used for the implementation of a three-year "Community Crosswalks" pilot program to include:

i.) A total of six decorative crosswalks to be administered in accordance with the Spokane Streets Department to ensure the designs meet the standards set by the National Association of City Transportation Officials, thus adhering to the Spokane Municipal Code Section 17H.010.210.

B) Of the increased appropriation, \$672,750 is to be used to administer a three-year "Residential Street Murals" pilot program to include up to two street murals per neighborhood during the three-year pilot program.

(This action arises from the need to increase pedestrian safety at crosswalks, while adding character to our neighborhoods and showing inclusivity to our diverse communities.) (Relates to Resolution 2022-0053)

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** Bingle and Cathcart

**Abstain:** None

**Absent:** None

**Special Budget Ordinance C36222 (Council Sponsors: Council Members Wilkerson and Kinnear)**

Subsequent to an overview of Special Budget Ordinance C36222 by Council Member Wilkerson and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36222** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**General Fund**

1) Decrease the appropriation for an Attorney Assistant position in the Legal Department by \$40,000.

2) Increase the appropriation for contractual services by \$40,000.

3) There is no change to the overall appropriation level in the General Fund.

(This action arises from the need for hiring a legal temp for an attorney assistant position) (Relates to OPR 2021-0646 under Consent Agenda)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

There were no **Emergency Ordinances**.

**RESOLUTIONS****Resolution 2022-0053 (Relates to Special Budget Ordinance C36221) (Council Sponsors: Council Members Stratton, Wilkerson, and Zappone)**

Subsequent to public testimony and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2022-0053** regarding the approval of a three-year Community Crosswalk Pilot Program to be paid through the Traffic Calming Measures Fund for up to \$300,000.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Resolution 2022-0054 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2022-0054** regarding amendment to the City of Spokane Water and Hydroelectric Department – Fee & Cost Schedule to reflect current costs for 2022.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**FINAL READING ORDINANCES**

**Final Reading Ordinance C36218 (Council Sponsors: Council Members Stratton and Zappone)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36218** relating to membership terms Spokane Park Board members, adopting a new section 04.11.015 to Chapter 4.11 of the Spokane Municipal Code.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36219 (Council Sponsors: Council Members Wilkerson and Kinnear)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36219** amending Ordinance C30366 that vacated Napa Street from Pinecrest Avenue to the south line of 26th Court and Napa Street from the south line of Pinecrest Avenue to 150 feet south of Pinecrest Avenue. (Releases an easement.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**ORD C36224** Relating to short plat notification amending Spokane Municipal Code (SMC) Sections 17G.060.100, 17G.060T.003, 17G.060.130, and 17G.080.040. (Council Sponsors: Council Members Wilkerson and Zappone)

**ORD C36225** Relating to lot size transitions, accessory structures, and accessory dwelling units amending Spokane Municipal Code (SMC) Sections 17C.110.200, 17C.110.225, 17C.300.100, 17C.300.110, 17C.300.120, 17C.300.130, 17C.300.140. (Council Sponsors: Council Members Wilkerson and Zappone)

**ORD C36226** Relating to permit fees for short plats amending Spokane Municipal Code (SMC) Sections 8.02.064 and 8.02.066. (Council Sponsors: Council Members Cathcart and Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

### OPEN FORUM

The following individual(s) spoke during Open Forum:

- Rick Bocook
- Randy McGlenn
- Jerry Bowers
- Mia Grave

### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:22 p.m. The next regularly scheduled meeting of City Council will be held June 27, 2022. The June 20, 2022, City Council Meeting was canceled in recognition of the Juneteenth holiday.

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### MEETING MINUTES City of Spokane City Council Study Session June 23, 2022

**Call to Order:** 11:03 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/72348969>

### **Attendance:**

Committee Members Present: Council President Beggs (left at 12:15 p.m.), Council Members Kinnear, Stratton, Cathcart (stepped out 11:12 a.m.-11:17 a.m., left at 12:15 p.m.), and Bingle

Committee Members Absent: Council Members Wilkerson and Zappone

### **Agenda Items:**

1. DivisionConnects

- Presenters:  
Amanda Beck, City of Spokane; Jason Lien, Spokane Regional Transportation Council
- Action taken:  
Presentation and discussion only, no action was taken.

2. eSeries Update

- Presenters:  
Dusty Fredrickson, City of Spokane; Howard Delaney, City of Spokane; Matt Moore, City of Spokane
- Action taken:  
Presentation and discussion only, no action was taken.

3. 2023 Budget – Financial Status

- Presenters:  
Tonya Wallace, City of Spokane; Jacob Miller, City of Spokane
- Action taken:  
Presentation and discussion only, no action was taken.

### **Executive Session:**

None

### **Adjournment:**

The meeting adjourned at 12:28 p.m.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**June 16, 2022**

**Call to Order:** 11:02 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/72118678>

**Attendance:**

Committee Members Present: Council President Beggs, Council Members Kinnear, Stratton, Cathcart, Wilkerson, Bingle and Zappone (arrived at 11:05 a.m.)

Committee Members Absent: None

**Agenda Items:**

1. Spokane Arts Presentation
  - Presenters:  
Melissa Huggins, Spokane Arts; Brooke Kiener, Spokane Arts Board
  - Action taken:  
Presentation and discussion only, no action was taken.
2. CHHS GIS Intern Proposal
  - Presenters:  
George Dahl, City of Spokane; Tessa Jilot, SNAP; Colton Ellingson, City of Spokane
  - Action taken:  
Presentation and discussion only, no action was taken.
3. Administration ARPA Priorities
  - Presenters:  
Mayor Woodward, City of Spokane
  - Action taken:  
Presentation and discussion only, no action was taken.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:02 p.m.

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**Clerical Note:** The June 9, 2022, Study Session minutes, originally published in the June 15, 2022 (Issue 24, Volume 112) of the *Official Gazette*, are being republished due to a clerical correction.

**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**June 9, 2022**

**Call to Order:** 11:06 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/71883986>

**Attendance:**

Committee Members Present: Council President Beggs, Council Members Kinnear, Stratton, Cathcart (left at 11:48), Wilkerson (left at 11:45 a.m.), and Zappone

Committee Members Absent: Council Members Bingle

**Agenda Items:**

1. MFTE Updates, continued
  - Presenters:  
Jacob Miller, City of Spokane; Teri Stripes, City of Spokane
  - Action taken:  
Presentation and discussion only, no action was taken.
2. ARPA Dot Exercise – Council Members
  - Presenters:  
Council President Beggs; City Council Members
  - Action taken:  
Presentation and discussion only, no action was taken.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 11:49 a.m.

# General Notices

In the Superior Court of the State of Washington for the County of Spokane, No. 22-2-01579-32

CITY OF SPOKANE, a municipal corporation, Plaintiff, v.

MARC W. BATTERS, property owner of 6007 N. Nettleton St., Spokane, Washington, Defendant.

The State of Washington to Marc W. Batters, as the listed owner and with an interest in the real estate described in the complaint herein, Defendant:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 25th day of May, 2022, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court. The object of the action is the abatement of substandard, unfit, abandoned building and nuisance property known as 6007 N. Nettleton Street, Spokane, Washington, Spokane County Parcel Number 26362.0923, and the appointment of a receiver to the sell the property free and clear of liens and rights of redemption.

Plaintiff City of Spokane's Attorney:

Matthew M. Folsom  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326

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# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **PUBLIC DEFENDER I SPN 095 OPEN ENTRY**

**DATE OPEN:** Monday, June 27, 2022

**DATE Applications will be accepted until further notice**

**SALARY:** \$58,693.68 annual salary, payable bi-weekly, to a maximum of \$70,323.84

### **DESCRIPTION:**

The City of Spokane Public Defender's Office seeks creative, client-focused advocates to join our diverse team of public defense attorneys. If you have a passion for public defense and a commitment to representing indigent persons, you have found your team!

Successful candidates are dedicated advocates, think critically and creatively in a fast-paced environment and are open to accepting feedback and opportunities to grow.

- You use independent judgment, to determine the proper course of action within the limits of law.
- You have the ability to maintain extensive outside contacts, to obtain or supply factual information.
- You must be able to prepare legal briefs and develop strategy, arguments and testimony.
- You have strong negotiation skills and bring those to court, in defense of your clients.
- You care about your community and the citizens that you serve.

Our Public Defenders have professional development opportunities, annual pay step increases, a flexible schedule and great employee benefits, including a pension plan!

As another benefit, a Public Defender I will automatically promote to a Public Defender II after one year, accompanied by a starting salary of \$73,936.08. The pay range for Public Defender II goes up to a yearly salary of \$98,240.40.

Please visit the City of Spokane Career Center at [governmentjobs.com/careers/spokanecity](http://governmentjobs.com/careers/spokanecity), for the full job specification and compensation details.

### **DUTIES:**

- Prepares and conducts legal defense before the Court including representation at first appearance and arraignment.
- Gathers evidence and conducts legal research to formulate defense against charges.
- Interviews clients and witnesses and may work with an investigator to ascertain case facts, and handles other details in preparation for trial or case resolution.
- Prepares legal briefs, develops strategy, arguments and testimony in preparation for presentation of the case.
- Negotiates resolution with prosecutors on non-trial cases.
- Represents client in court, examining and cross-examining witnesses. Summarizes case to jury.
- Provides advice by phone to DUI arrestees who have asked for such advice of counsel during business and non-business hours.
- Confers with colleagues with specialty in area of law to establish and verify basis for legal proceedings, such as therapeutic courts.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

#### **Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- Membership in good standing with the Washington State Bar Association, whether by exam, diploma privilege by graduation from an accredited law school, or APR 6.

**EXAMINATION DETAILS:**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a training and experience evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

**T&E EVALUATION DETAILS**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details, and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of June 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**BUSINESS SYSTEMS ANALYST II SPN 161**  
**OPEN ENTRY**

**DATE OPEN:** Monday, June 27, 2022

**DATE CLOSED:** Monday, July 11, 2022 at 4:00 p.m.

**SALARY:** \$62,640.00 annual salary, payable bi-weekly, to a maximum of \$88,886.16

**DESCRIPTION:**

The City of Spokane is seeking a self-directed, problem solving, Business System Analyst II to come join our driven teams!

This position will work on numerous projects aimed at assisting the City of Spokane in building efficient processes that will directly impact and improve services to the community. The ideal candidate is ambitious, motivated, and an effective communicator who is able to work under limited supervision.

**DUTIES:**

*This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:*

- Serves as the primary liaison for assigned specialized computer technology activities of their department;
- Coordinates and supports the technical aspects of departmental information systems planning, development and maintenance.

- Provides primary support and administration for one or more specialized departmental systems and/or applications; adds and removes users; sets up and changes passwords; monitors system resources and availability; monitors and oversees system security measures.
- Assists with the identification of business needs, desired outcomes and process adjustments; communicates with staff regarding system deficiencies and/or enhancement goals; communicates with vendors regarding the feasibility and cost of such modifications; coordinates the implementation of approved changes.
- Works closely with departments to enhance operational effectiveness, providing training on the Lean Business Improvement Process and facilitating ongoing progress.
- Monitors and reports on performance measurement related to identifying trends and root causes of performance gaps. Participates on complex applications development, enhancement and integration projects by coordinating assigned technical activities such as installation and testing processes; makes system modifications as authorized; communicates with department staff to ensure that needs are being met and to relay any concerns or problems to the appropriate parties.
- Installs hardware and software; ensures timely and appropriate installation of system upgrades.
- Performs application and system backups; plans, recommends and implements disaster recovery procedures.
- Troubleshoots, researches and resolves computer application and system performance, integrity, security, access and other issues/problems within technical parameters; coordinates complex system problems with outside vendors and/or Information Technology Department staff.
- Reads and interprets computer printouts, reports and screen information; compiles and processes statistical and Ad Hoc data for departments, vendors and others; ensures that data is complete and accurate.
- Provides applications-related training to end-users, employing a variety of software and methodologies to create instructional presentations; identifies repetitive user issues and either personally provides training or coordinates with vendors to provide more comprehensive training.
- Recommends and develops system access policies and procedures; develops and maintains system documentation and user instructions; creates and maintains system service records and resource contacts.
- Performs professional technical administrative support work involving data compilation, technical reporting and other areas; sets up databases, spreadsheets, presentations, graphics and other documents; develops complex forms and templates.
- May provide user support and coordination pertaining to phone, video, and other technology systems.
- May serve as a lead worker over subordinate clerical or technical administrative staff.
- Attends meetings, trainings and seminars; serves on committees and task forces.
- Continuously communicates with supervisor regarding the status of assignments and projects.
- Performs other related duties as assigned.

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A Bachelor's degree from an accredited four-year college or university in business or public administration, accounting, information systems, or a closely related field; **AND**
- *Experience:* Two years of progressively responsible professional experience in information technology support and business analysis or process improvement. .
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, Training and Experience Evaluation, with weights assigned as follows:

- T&E 100%

**TRAINING AND EXPERIENCE EVALUATION DETAILS:**

This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.

A link to the Business Systems Analyst II examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, July 14, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, July 14, 2022, until 4:00 p.m. Pacific time the following Tuesday, July 19, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.**

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of June 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**BUSINESS SYSTEMS ANALYST II SPN 161**  
**PROMOTIONAL**

**DATE OPEN: Monday, June 27, 2022**

**DATE CLOSED: Monday, July 11, 2022 at 4:00 p.m.**

**SALARY: \$62,640.00 annual salary, payable bi-weekly, to a maximum of \$88,886.16**

**DESCRIPTION:**

Under limited supervision, performs information technology support work and administrative coordination, emphasizing the maintenance and general administration of specialized computer programs and business systems within a City department.

**DUTIES:**

*This list is ILLUSTRATIVE only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:*

- Serves as the primary liaison for assigned specialized computer technology activities of their department;
- Coordinates and supports the technical aspects of departmental information systems planning, development and maintenance.
- Provides primary support and administration for one or more specialized departmental systems and/or applications; adds and removes users; sets up and changes passwords; monitors system resources and availability; monitors and oversees system security measures.
- Assists with the identification of business needs, desired outcomes and process adjustments; communicates with staff regarding system deficiencies and/or enhancement goals; communicates with vendors regarding the feasibility and cost of such modifications; coordinates the implementation of approved changes.
- Works closely with departments to enhance operational effectiveness, providing training on the Lean Business Improvement Process and facilitating ongoing progress.
- Monitors and reports on performance measurement related to identifying trends and root causes of performance gaps. Participates on complex applications development, enhancement and integration projects by coordinating assigned technical activities such as installation and testing processes; makes system modifications as authorized; communicates with department staff to ensure that needs are being met and to relay any concerns or problems to the appropriate parties.
- Installs hardware and software; ensures timely and appropriate installation of system upgrades.
- Performs application and system backups; plans, recommends and implements disaster recovery procedures.

- Troubleshoots, researches and resolves computer application and system performance, integrity, security, access and other issues/problems within technical parameters; coordinates complex system problems with outside vendors and/or Information Technology Department staff.
- Reads and interprets computer printouts, reports and screen information; compiles and processes statistical and Ad Hoc data for departments, vendors and others; ensures that data is complete and accurate.
- Provides applications-related training to end-users, employing a variety of software and methodologies to create instructional presentations; identifies repetitive user issues and either personally provides training or coordinates with vendors to provide more comprehensive training.
- Recommends and develops system access policies and procedures; develops and maintains system documentation and user instructions; creates and maintains system service records and resource contacts.
- Performs professional technical administrative support work involving data compilation, technical reporting and other areas; sets up databases, spreadsheets, presentations, graphics and other documents; develops complex forms and templates.
- May provide user support and coordination pertaining to phone, video, and other technology systems.
- May serve as a lead worker over subordinate clerical or technical administrative staff.
- Attends meetings, trainings and seminars; serves on committees and task forces.
- Continuously communicates with supervisor regarding the status of assignments and projects.
- Performs other related duties as assigned.

#### MINIMUM QUALIFICATIONS:

##### Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Two years of experience with the City in the classification of Business Systems Analyst I (SPN 160) or Information Systems Analyst I (SPN 164).

**Note:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

##### Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A bachelor's degree from an accredited four-year college or university in business or public administration, accounting, information systems, or a closely related field; **AND**
- *Experience:* Two years of progressively responsible professional experience in information technology support and business analysis or process improvement. .
- *Substitution:* An equivalent combination of education, training and experience may also be qualifying.

#### EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

#### TRAINING AND EXPERIENCE EVALUATION DETAILS

Qualified applicants will receive a link to the Business Systems Analyst II T&E, via email, prior to 4:00 p.m. Pacific Time on July 14, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in until 4:00 p.m. Pacific time on Tuesday, July 19, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) are a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.

- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

**PROMOTIONAL EVALUATION DETAILS:**

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of June 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**SENIOR TRAFFIC ENGINEER SPN 255C**  
OPEN ENTRY

**DATE OPEN:** Monday, June 27, 2022      **DATE CLOSED:** Applications will be accepted until further notice  
**SALARY:** \$78,070.32 annual salary, payable bi-weekly, to a maximum of \$111,123.36

**DESCRIPTION:**

Performs responsible supervisory and specialized professional Traffic Engineering work in connection with site development, maintenance functions, parking management, access management, signal timing, design of traffic control devices, traffic control plans, and geometric design at the professional level.

**Note:**

Examination announcements and requisitions will specify field of activity in which vacancy exists and only those on the eligible list examined for that field will be certified.

**DUTIES:**

- Develops and reviews plans, specifications and estimates for traffic signal systems, illumination, signing and striping, and traffic control. Professionally designs and seals traffic engineering projects and supports other professional doing design work.
- Operates traffic master computer system; troubleshoots system failures and software problems; reviews system operation for malfunctions and programming errors; writes quarterly and special count programs. Works with field crews to troubleshoot system intersection controller. Tracks maintenance functions related to signing, striping and parking management.
- Recommends changes and develops proposals for system changes and completes funding applications, including live cycle cost analysis and cost estimates. Prepares RFPs, RFQs, and contracts. Organizes review and selection process. Administers contracts.



- Designs and directs special traffic studies, including capacity analysis, traffic count inventories, and related traffic problems.
- Works with private developers and professionals. Reviews development plans for Traffic Engineering issues. Establishes scope, reviews submittals and recommends mitigation for traffic impact analyses. Reviews and accepts access management plans and traffic studies.
- Performs related work as required.

## MINIMUM QUALIFICATIONS:

### Open Entry Requirements

*(Open-entry applicants must meet all requirements when they apply.)*

- **Education:** Must possess a valid certificate of registration as a Professional Engineer in Civil Engineering or Traffic Engineering; **AND**
- **Experience:** Four years of experience in Traffic Engineering at the Professional level. For ITS/Signal Operations Engineer positions, at least two of the four years of experience must be in the ITS/Signal Operations area.
- **License** Applicants with PE certificates from other states must obtain Washington State certification within six months of appointment.

### Promotional Requirements

*(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)*

- **Experience:** Two years of experience with the City in the classification of Associate Traffic Engineer (SPN: 252). For ITS/Signal Operations Engineer positions, at least two years of experience must be in the ITS/Signal Operations area.
- **License:** All applicants must possess a valid certificate of registration as a PE in the State of Washington as a Civil Engineer.

### License

- All applicants must possess a driver's license.
- 

### EXAMINATION DETAILS:

**Recruitment for this job classification is open until further notice.** Candidates must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience examination (T&E) with scoring weight assigned as follows:

T&E: 100%

### T&E Examination Details

**The Training and Experience examination with instructions will be emailed out via a link from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)) upon review of the applicant's minimum qualifications. Once you receive the link, the testing window is Thursday to the following Tuesday at 4:00 PM.**

- Responses to your T&E questions should be consistent with the information given in your application details.
- Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See Above", etc., are not qualifying responses and will not be considered.

**Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.**

**Promotional Examination Details:**

The examination will consist of an online, Training and Experience Evaluation, with weights assigned as follows:

- T&E: 80%
- PAR: 20%

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance (in the form of a Performance Appraisal Review (PAR)) shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of June 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### 2021 Residential Grind and Overlay - North Engineering Services File No. 2021044

This project consists of the construction of approximately 48,500 square yards of 2-inch thick HMA pavement, 7,200 square yards of pavement repair, 30,000 square yards of grinding, 400 linear feet of storm sewer, 21 drainage structures, and 600 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 18, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: June 29, July 6 & 13, 2022

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2022 Residential Chip Seal Program  
Engineering Services File No. 2022043  
**TWO WEEK BID PERIOD**

This project consists of the construction of approximately 63,500 square yards of chip seal, including associated crack sealing, pavement repair, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. July 11, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: June 29, July 6, 2022

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### TRAFFIC SIGNAL STANDARDS AND LUMINAIRE STANDARDS

City of Spokane Street Department

ITB #5680-22

**Description:** The City of Spokane is seeking electronic bids for Traffic Signal Standards and Luminaire Standards to be used by the Street Department for Federal Aid and Non-Federal Aid Projects.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, July 11, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist  
Purchasing Department

Publish: June 15, 22 & 29, 2022

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**NOTICE OF INTENT TO AWARD SOLE SOURCE**

The City of Spokane intends to establish a sole source purchase from **Stryker**, 11811 Willow Road NE, Redmond, WA, 98052 to provide the following:

Stryker ALS360 Program, SFD Capital Medical Devices Program  
For  
City of Spokane Fire Department

Firms who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Thea Prince, Senior Procurement Specialist at: [tprince@spokanecity.org](mailto:tprince@spokanecity.org) **by July 13, 2022 at 5:00 pm**. The City of Spokane does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Firms who have not already done so should register at [www.mrscrosters.com](http://www.mrscrosters.com).

Dated this 20<sup>th</sup> day of June, 2022

Thea Prince  
Senior Procurement Specialist

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