



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

JUNE 22, 2022

Issue 25



MAYOR AND CITY COUNCIL

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The Official Gazette

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INSIDE THIS ISSUE

MINUTES	586
HEARING NOTICES	586
GENERAL NOTICES	587
ORDINANCES	588
JOB OPPORTUNITIES	591
NOTICES FOR BIDS	602

The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, June 13, 2022**

The minutes for the Monday, June 13, 2022 Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, June 29, 2022, issue of the *Official Gazette*.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING

**PROPOSED DEVELOPMENT CODE AMENDMENTS FOR ACCESSORY DWELLING
UNITS, LOT SIZE TRANSITION, AND SHORT PLAT PROCESS
(Proposed Ordinances C36224 through C36225)**

The Spokane City Council will hold a public hearing on **Monday, June 27, 2022, at 6:00 p.m.** in Council Chambers, lower level of Spokane City Hall, 808 W. Spokane Falls Blvd. The public may attend over the phone and online via Webex Meetings. The Council will hear public testimony related to the development code amendments for Accessory Dwelling Units, Lot Size Transition, and Short Plat Notification.

The meeting will be streamed live online and airing on City Cable 5. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>. Any changes to the procedures that will be followed for this hearing will be posted on the City Council's website: <https://my.spokanecity.org/citycouncil/meetings/>.

Public Comment: Any person may submit written comments on the proposed actions or appear at the public hearing. Written comments and oral testimony at the public hearing will be made part of the public record. **Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.** To call or email for additional information:

Planning & Development Department

Amanda Beck, Assistant Planner II

808 West Spokane Falls Boulevard

Spokane, WA 99201-3329

Phone (509) 625-6414

abeck@spokanecity.org

Project Documents: Information relating to these amendments is available for viewing at: <https://my.spokanecity.org/projects/shaping-spokane-housing/>.

Subject: The City is proposing amendments to the Spokane Municipal Code (SMC) regarding Accessory Dwelling Units, Lot Size Transition, and Short Plat process, associated with Shaping Spokane Housing. Proposed amendment would affect sections of Chapter 17C.110 Residential Zones, 17C.300 Accessory Dwelling Units, Chapter 17G.060 Land Use Application Procedures, and Chapter 17G.080 Subdivisions.

The SMC sections are: Chapter 17C.110, Sections 17C.110.200 and 17C.110.225; Chapter 17C.300, Sections 17C.300.100, 17C.300.110, 17C.300.120, 17C.300.130, and 17C.300.140; Chapter 17G.060, Sections 17C.060.100, 17G.060T.003 Table 17G.060-3, and 17G.060.130; Chapter 17G.080, Section 17G.080.040.

Location: Citywide, this text amendment is not site specific.

SEPA: A Determination of Nonsignificance was issued on April 25, 2022 under WAC 197-11-340. The lead agency did not take action on this item for fourteen days following issuance of the DNS and the comment period ended on May 11, 2022.

Public Process: The Spokane City Council was briefed on the proposed text amendments topics during their study sessions on February 10 and May 5, 2022. The Spokane Plan Commission heard presentations related to Accessory Dwelling Units, Lot Size Transition, and Short Plat processes at the workshops on January 12, February 23, March 23, April 13, and April 27, 2022. Two virtual open houses were hosted on January 25 and 27, 2022. Vendor booths and poster activities were staffed at the Winter Market on December 15 and 22, 2021, and at the Spring Market on April 6, 13, 20, and 27, 2022. The Plan Commission held a public hearing on the proposed text amendments on May 11, 2022.

The 1st Reading of the ordinances related to the text amendments is scheduled for Monday, June 13, 2022. Generally, no presentations are made at the 1st Reading. **Monday, June 27, 2022 starting at 6 p.m. is the 2nd Reading and Public Hearing.** The public may submit written comment for the City Council at abeck@spokanecity.org or by sending email to citycouncil2@spokanecity.org. The City Council may continue this public hearing to a following meeting at their discretion.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

In the Superior Court of the State of Washington for the County of Spokane, No. 22-2-00899-32

CITY OF SPOKANE, a municipal corporation, Plaintiff, v.

KEVIN JAMES KORN, property owner of 1417 W 6th Avenue, Spokane, Washington; BANK OF AMERICA, N.A., a lienholder; PARTIES IN POSSESSION of 1417 W 6th Avenue, Spokane, Washington, and all other persons or parties unknown claiming any right, title, estate, lien, or interest in the real estate described in the complaint herein, Defendants.

The State of Washington to Kevin James Korn, as the listed owner and with an interest in the real estate described in the complaint herein, Defendant:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 18th day of May, 2022, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court. The object of the action is the abatement of substandard, unfit, abandoned building and nuisance property known as 1417 W. 6th Avenue, Spokane, Washington, Spokane County Parcel Number 25241.5404, and the appointment of a receiver to the sell the property free and clear of liens and rights of redemption.

Plaintiff City of Spokane's Attorney:

Matthew M. Folsom
Office of the City Attorney
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3326

In the Superior Court of the State of Washington for the County of Spokane, No. 22-2-01579-32

CITY OF SPOKANE, a municipal corporation, Plaintiff, v.

MARC W. BATTERS, property owner of 6007 N. Nettleton St., Spokane, Washington, Defendant.

The State of Washington to Marc W. Batters, as the listed owner and with an interest in the real estate described in the complaint herein, Defendant:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 25th day of May, 2022, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court. The object of the action is the abatement of substandard, unfit, abandoned building and nuisance property known as 6007 N. Nettleton Street, Spokane, Washington, Spokane County Parcel Number 26362.0923, and the appointment of a receiver to the sell the property free and clear of liens and rights of redemption.

Plaintiff City of Spokane's Attorney:
Matthew M. Folsom
Office of the City Attorney
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3326

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36218

An ordinance relating to membership terms Spokane Park Board members, adopting a new section 04.11.015 to Chapter 4.11 of the Spokane Municipal Code.

WHEREAS, the Spokane Park Board is established pursuant to Article V of the City of Spokane Charter; and

WHEREAS, pursuant to Charter Sections 41 and 42, Park Board members are appointed by the City Council and their membership is limited to two five-year terms; and

WHEREAS, pursuant to Spokane Municipal Code (SMC) Section 04.01.030D, unless otherwise specifically prohibited by the document creating the appointment to a City board, an incumbent board member shall continue to serve and remain a voting member beyond the expiration of his or her term until a replacement member has been appointed and assumed the position; and

WHEREAS, the Park Board recently voted unanimously to ask the Spokane City Council to amend Chapter 04.11 SMC to provide that, notwithstanding SMC 04.01.030D, a park board member whose term has expired may not continue to serve after expiration of the member's term;-- Now, Therefore,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 04.11.015 to Chapter 04.11 SMC to read as follows:

Section 04.11.015 Park Board – Term of Office

Notwithstanding any other provision of law, a park board member whose term has expired may not continue to serve after expiration of the member's term.

**Passed by City Council June 13, 2022
Delivered to Mayor June 17, 2022**

ORDINANCE NO. C36219

An ordinance amending Ordinance C30366 that vacated Napa from Pinecrest to the south line of 26th Court and Napa Street from the south line of Pinecrest Avenue to 150 feet south of Pinecrest Avenue.

WHEREAS, a petition for the vacation of Napa from Pinecrest to the south line of 26th Court and Napa Street from the south line of Pinecrest Avenue to 150 feet south of Pinecrest Avenue. has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Napa from Pinecrest to the south line of 26th Court and Napa Street from the south line of Pinecrest Avenue to 150 feet south of Pinecrest Avenue is hereby vacated.

Section 2. That this ordinance shall not become effective until the owners of property abutting upon the area to be vacated shall have compensated the City of Spokane in an amount equal to one-half (1/2) the appraised value of the area herein vacated.

Section 3. An unobstructed easement is reserved and retained over and through the entire vacated area **except the west 10 feet of Napa Street from the South Line of 26th Ct. to Pinecrest Rd.** for utility services of **Lumen U.S. West Telephone Company, Avista Utilities Washington Water Power Company, Comcast Cox Cable Spokane** and the City of Spokane and no building or other structure shall be erected or placed thereon without the prior written approval of the director of Public Works.

**Passed by City Council June 13, 2022
Delivered to Mayor June 17, 2022**

ORDINANCE NO. C36220

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to establish and make changes in the appropriations of the Asset Management Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

- (1) Increase appropriation by \$ 1,700,000.
- (A) \$850,000 of the increased appropriation is transferred from the Asset Management Capital to the Asset Management Fire Capital Fund.
- (B) \$850,000 of the increased appropriation is transferred from the Asset Management Capital Fund to the Asset Management Police Capital Fund.

Section 2. That in the budget of the Asset Management Fire Capital Fund, and the budget annexed thereto with reference to the Asset Management Fire Capital Fund, the following changes be made:

- (1) Increase revenue appropriation by \$ 850,000.
- (A) Of the increased appropriation \$ 850,000 is a transfer from Asset Management Capital fund.

- (2) Increase appropriation by \$850,000
- (B) Of the increased appropriation \$850,000 is provided solely for capital expenditures related to Fire.

Section 3. That in the budget of the Asset Management Police Capital Fund, and the budget annexed thereto with reference to the Asset Management Police Capital Fund, the following changes be made:

- (1) Increase revenue appropriation by \$850,000.
- (A) Of the increased appropriation \$850,000 is a transfer from Asset Management Capital fund.

- (2) Increase appropriation by \$850,000
- (B) Of the increased appropriation \$850,000 is provided solely for capital expenditures related to Police.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for capital expenditures in the Asset Management Fire Capital Fund and the Asset Management Police Capital Fund, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 13, 2022
Delivered to Mayor June 17, 2022

ORDINANCE NO. C36221

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Traffic Calming Measures Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That in the budget of the Traffic Calming Measures Fund, and the budget annexed thereto with reference to the Traffic Calming Measures Fund, the following changes be made:

- 1) Increase appropriations by \$972,750
 - A) Of the increased appropriation, \$300,000 is to be used for the implementation of a three-year "Community Crosswalks" pilot program to include:
 - i.) A total of six decorative crosswalks to be administered in accordance with the Spokane Streets Department to ensure the designs meet the standards set by the National Association of City Transportation Officials, thus adhering to the Spokane Municipal Code Section 17H.010.210.
 - B) Of the increased appropriation, \$672,750 is to be used to administer a three-year "Residential Street Murals" pilot program to include up to two street murals per neighborhood during the three-year pilot program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase pedestrian safety at crosswalks, while adding character to our neighborhoods and showing inclusivity to our diverse communities, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 13, 2022
Delivered to Mayor June 17, 2022

ORDINANCE NO. C36222

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for an Attorney Assistant position in the Legal Department by \$40,000.
- 2) Increase the appropriation for contractual services by \$40,000.
- 3) There is no change to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from hiring a legal temp for an attorney assistant position, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 13, 2022
Delivered to Mayor June 17, 2022**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

AMENDMENT

AMENDMENT

LEAD COURT CLERK

SPN 011

(Announcement of 6/6/2022)

The above titled announcement is hereby amended to read:

Closing Date: June 27, 2022, at 4:00 PM

AMENDMENT

AMENDMENT

AMENDMENT

POLICE RECORDS SPECIALIST

SPN 016

(Announcement of 2/7/2022)

The above titled announcement is hereby amended to read:

Examination Details:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test: 100%

MULTIPLE-CHOICE TEST DETAILS

Multiple-choice tests will be conducted online. Qualified candidates will receive a link to the multiple-choice test in a separate email, on the day of the test. Please note that this email will be sent from FastTest (noreply@fasttestweb.com).

- Applicants who apply and meet the minimum qualifications between Tuesday, May 24, 2022, and Monday, June 20, 2022, will test Thursday, June 23, 2022, through Tuesday, June 28, 2022.

- Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, July 18, 2022, will test Thursday, July 21, 2022, through Tuesday, July 26, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, July 19, 2022, and Monday, August 15, 2022, will test Thursday, August 18, 2022, and Tuesday, August 23, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, August 16, 2022, and Monday September 12, 2022, will test Thursday, September 15, 2022, to Tuesday, September 20, 2022.

If you do not have access to a personal computer, you may schedule to test in the Civil Service Test Room, on a provided computer. Candidates requiring use of a Civil Service computer will take the test at Spokane City Hall, 808 W. Spokane Falls Blvd. Spokane WA 99201.

Qualified candidates will be required to schedule their testing format (online or in-person), following approval of their Personal History Packet.

The approximate duration of the test will be 2 hours and online connectivity is required, throughout.

The test may include the following subjects:

- Accuracy & Error Detection
- Basic Computer Literacy
- Grammar Fundamentals
- Interpersonal Relations
- Proofreading
- Records Management
- Vocabulary & Spelling

HUMAN RESOURCES ANALYST II SPN 041
PROMOTIONAL

DATE OPEN: Monday, June 20, 2022

DATE CLOSED: Monday, June 27, 2022 at 4:00 p.m.

SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$97,927.20

DESCRIPTION:

Performs a variety of professional and analytical work related to the administration of human resources management programs.

DUTIES:

*This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Essential duties and responsibilities **may** include, but are not limited to, the following:*

- Coordinates employee recruitment, selection and placement program of non-classified positions exempt from Civil Service as defined by City Charter; develops and revises non-classified job descriptions, prepares job announcements, advertises job opportunities, reviews applications, and determines, recommends and coordinates interview strategies with department heads and hiring managers.
- Prepares notices and participates in pre-disciplinary hearings; advises department heads as to the appropriateness and level of disciplinary action; drafts disciplinary letters, work improvement plans and last chance agreements.
- Conducts investigations on matters relating to equal employment opportunity (EEO), discrimination and harassment complaints. Gathers and analyzes information, prepares reports, recommendations, and correspondence on findings.
- Participates in employee and labor relations activities, with an emphasis on investigations of grievances, and the interpretation and administration of negotiated union contracts.
- Conducts or coordinates human resources related training classes for various departments.
- Provides guidance to employees and department representatives in administering the Family Medical Leave Act (FMLA) and evaluates reasonable accommodation requests in accordance with the Americans with Disabilities Act (ADA) and the Washington Law Against Discrimination.
- Assists in the development of human resources policies and procedures and maintenance of the compensation plan.
- Assists in the administration of employee programs relating to employee development and training, FMLA, ADA and EEO compliance.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Must be met at time of test.)

Two years experience with the City in the classification of Human Resources Analyst I.

Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements below, pursuant to Rule VI Section 5 of the Civil Service Rules.

Open Entry Requirements:

(Must be met at time of application.)

Education: Graduation from an accredited four-year college or university with a degree in Personnel/Human Resources, Public Administration, Industrial Relations, or a related field of study; **AND**

Experience: Four years of experience in various phases of human resources administration. *License:* Applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online, at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of June 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

ASSISTANT PLANNER II SPN 257
OPEN ENTRY

DATE OPEN: Monday, June 20, 2022

DATE CLOSED: Monday, July 25, 2022

SALARY: \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$86,777.28

DESCRIPTION:

City of Spokane's Planning Services Department is seeking a talented and team oriented Assistant Planner II to come join our dynamic and diverse team! Our Planning Department prides itself on ongoing and successful public engagement and assisting the community in shaping their vision for the future of Spokane!

The candidate selected for this position will have the opportunity to collaborate with the Spokane community, elected officials and neighborhood groups on various City capital projects. They will develop new plans, change and update existing plans, lead planning related research and update development code. They will work on the comprehensive plan, neighborhood plans and sub-area plans while engaging the Spokane community and collecting public input.

The person selected for this position will also have access to ongoing professional development and training opportunities as well as generous health and retirement benefits! Please visit governmentjobs.com, for the full job specification, compensation details, detailed information on the role, responsibilities and minimum qualifications that are required for this position.

This recruitment will establish a Civil Service list that may also be used to fill vacancies in the Development Services Center. Current planners work with the public and the development community, in processing land use applications and building permits. Current planners also work with shoreline regulations and environmental review.

DUTIES:

- Develops new plans and programs, and administers changes to existing plans, programs, and development code. Prepares specific portions of the Comprehensive Plan, detailed neighborhood plans, annexation plans, and specific sub-area plans.
- Researches and develops incentive package details for developers/investors, as well as new incentives for future use.
- Participates in the technical compilation and analysis of planning data related to the development of a general plan for the City or the annexation of land. Coordinates elements of the City's annexation program.
- Leads, reviews, and approves construction projects as they relate to land use and environmental standards. Evaluates information, using individual judgment to determine whether circumstances comply with laws, regulations, or standards.
- Facilitates coordination of development projects, including public education and outreach.
- Organizes and facilitates neighborhood meetings, working group meetings, and meetings with consultants. Collects information from people through observation, interviews, or surveys.
- Serves as the main City contact and representative to the public, government agencies, etc., for current development plans, policies, programs, and proposals. Provides technical information and assistance to the public, including area groups focusing on sub-area plans, business improvement and development/redevelopment.
- Prepares briefing papers, environmental documents, white papers, staff reports, summary documents, and other reporting formats for use by elected officials, other staff, and citizens. Prepares reports for and participates in public hearings. Provides recommendations for action to the supervisor, recommending body/individual, or decision making body/individual.
- Meets with representatives of public and private agencies to extend the objectives of city planning and community development. Represents the City to customers, the public, government, and other external sources.
- Creates and composes materials to distribute to various stakeholders, including summary documents, web content, and other content used for marketing online and through social media outlets.

- Operates office equipment such as a calculator, desktop or laptop computer, tablet, and/or computer terminal, printer, and audio-visual equipment, as well as an automobile.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree from a four-year college or university with a major in city, urban, regional or environmental planning, from a degree program which is accredited by the Planning Accreditation Board.
- *Experience:* Three years of employment, in either a public or private workplace, with the duties of a planner.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.
- *Substitution:*
 - A Master's Degree in Urban and Regional Planning and two years of planning work experience is also qualifying.
 - Four years of planning experience, along with a closely related Bachelor's degree may also be qualifying.

Note: This recruitment will be used to create a two-year Civil Service eligible list. The City will use this list to fill Assistant Planner II vacancies, during the life of the list.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weights as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

Qualified applicants will receive a link to the T&E, via email, prior to 4:00 p.m. Pacific Time on Thursday, July 28, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in until 4:00 PM Pacific time on Tuesday, August 2, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of June 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**ASSISTANT PLANNER II SPN 257
PROMOTIONAL**

DATE OPEN: Monday, June 20, 2022

DATE CLOSED: Monday, July 25, 2022 at 4:00 p.m.

SALARY: \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$86,777.28

DESCRIPTION:

Performs professional planning work to effectively define and achieve goals for the present and future of the Spokane community.

DUTIES:

- Develops new plans and programs, and administers changes to existing plans, programs, and development code. Prepares specific portions of the Comprehensive Plan, detailed neighborhood plans, annexation plans, and specific sub-area plans.
- Researches and develops incentive package details for developers/investors, as well as new incentives for future use.
- Participates in the technical compilation and analysis of planning data related to the development of a general plan for the City or the annexation of land. Coordinates elements of the City's annexation program.
- Leads, reviews, and approves construction projects as they relate to land use and environmental standards. Evaluates information, using individual judgment to determine whether circumstances comply with laws, regulations, or standards.
- Facilitates coordination of development projects, including public education and outreach.
- Organizes and facilitates neighborhood meetings, working group meetings, and meetings with consultants. Collects information from people through observation, interviews, or surveys.
- Serves as the main City contact and representative to the public, government agencies, etc., for current development plans, policies, programs, and proposals. Provides technical information and assistance to the public, including area groups focusing on sub-area plans, business improvement and development/redevelopment.
- Prepares briefing papers, environmental documents, white papers, staff reports, summary documents, and other reporting formats for use by elected officials, other staff, and citizens. Prepares reports for and participates in public hearings. Provides recommendations for action to the supervisor, recommending body/individual, or decision making body/individual.
- Meets with representatives of public and private agencies to extend the objectives of city planning and community development. Represents the City to customers, the public, government, and other external sources.
- Creates and composes materials to distribute to various stakeholders, including summary documents, web content, and other content used for marketing online and through social media outlets.
- Operates office equipment such as a calculator, desktop or laptop computer, tablet, and/or computer terminal, printer, and audio-visual equipment, as well as an automobile.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of experience in the classification of Assistant Planner I (SPN 256).

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree from a four-year college or university with a major in city, urban, regional or environmental planning, from a degree program which is accredited by the Planning Accreditation Board.
- *Experience:* Three years of employment, in either a public or private workplace, with the duties of a planner.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.
- *Substitution:*
 - o A Master's Degree in Urban and Regional Planning and two years of planning work experience is also qualifying.
 - o Four years of planning experience, along with a closely related Bachelor's degree may also be qualifying.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

Qualified applicants will receive a link to the T&E, via email, prior to 4:00 p.m. Pacific Time on Thursday, July 28, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in until 4:00 PM Pacific time on Tuesday, August 2, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of June 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

LABORER II

SPN 502

(Announcement of 11/15/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.

- Written Testing will be conducted at City Hall, 808 W. Spokane Falls Blvd, Spokane, WA, 99201, on the following dates and times: (*Qualified applicants will be notified of exact date and time upon acceptance of their application.*)
 - o Applicants who apply and meet the minimum qualifications between Wednesday, June 1, 2022, and Monday, June 20, 2022, will test on Thursday, June 23, 2022, at 9:00 a.m. Pacific time.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, Aug 1, 2022, will test on Thursday, August 4, 2022, at 2:00 p.m. Pacific time.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, August 2, 2022, and Monday, September 5, 2022, will test on Thursday, September 8, 2022, at 2:00 p.m. Pacific time.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, September 6, 2022, and Monday, October 10, 2022, will test on Thursday, October 13, 2022, at 2:00 p.m. Pacific time.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, October 11, 2022, and Monday, November 14, 2022, will test on Thursday, November 17, 2022, at 2:00 p.m. Pacific time.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, November 15, 2022, and Monday, December 12, 2022, will test on Thursday, December 15, 2022, at 9:00 a.m. Pacific time.
- Online Remote Testing will be offered. Examination links with instructions will be emailed prior to 4:00 p.m. Pacific time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.co).
 - o Applicants who apply and meet the minimum qualifications between Wednesday, June 1, 2022, and Monday, June 20, 2022, will test Thursday, June 23, 2022, through Tuesday, June 28, 2022.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, Aug 1, 2022, will test on Thursday, August 4, 2022, through Tuesday, August 9, 2022.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, August 2, 2022, and Monday, September 5, 2022, will test Thursday, September 8, 2022, through Tuesday, September 13, 2022.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, September 6, 2022, and Monday, October 10, 2022, will test Thursday, October 13, 2022, through Tuesday, October 18, 2022.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, October 11, 2022, and Monday, November 14, 2022, will test Thursday, November 17, 2022, through Tuesday, November 22, 2022.
 - o Applicants who apply and meet the minimum qualifications between Tuesday, November 15, 2022, and Monday, December 12, 2022, will test Thursday, December 15, 2022, through Tuesday, December 20, 2022.

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

The test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

AMENDMENT

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AMENDMENT

REFUSE COLLECTOR II

SPN 550

(Announcement of 6/6/2022)

The above titled announcement is hereby amended to read:

Closing Date: July 25, 2022, at 4:00 PM

Examination Details:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of Supplemental Questions to be filled out at time of application and a Structured Oral Interview.

SUPPLEMENTAL QUESTIONS

The supplemental questions are located within the application process. Please fill out all questions to the best of your knowledge.

Only the top candidates based on the scoring of the supplemental questions will move forward to the structured oral examination. The number of candidates interviewed is limited to no more than 40 for this round. Candidates who are not interviewed will remain eligible for future rounds of interviews.

STRUCTURED ORAL INTERVIEWS

Applicants who apply and meet the minimum qualifications between Monday, June 6, 2022, and Monday, June 20, 2022 - The structured oral examination will take place on June 29-30, 2022.

Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, July 25, 2022 - The structured oral examination will take place on July 27-28, 2022.

Applicants will receive an email notification to sign-up for a half-hour oral telephone examination.

The structured oral examination may include such subjects as:

- Accountability
- Interpersonal Skills
- Supervisory Skills
- Vehicle Operations

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

AMENDMENT

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REFUSE COLLECTOR II - PROMOTION

SPN 550

(Announcement of 6/6/2022)

The above titled announcement is hereby amended to read:

Closing Date: July 25, 2022, at 4:00 PM

Examination Details:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

Applicants who apply and meet the minimum qualifications between Monday, June 6, 2022, and Monday, June 20, 2022, will test Thursday, June 30, 2022.

Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, July 25, 2022, will test Thursday, July 28, 2022.

The written test will be conducted upstairs, at the Central Services Center (915 N Nelson St., Spokane, WA 99217). The approximate duration of the test will be 1 hour 30 minutes.

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

AMENDMENT

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AMENDMENT

FIREFIGHTER

SPN 931

(Announcement of 09/13/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Recruitment for this job classification is open until further notice. Firefighter applicants must pass the Public Safety Testing, Inc., examination to be eligible for hire by the City of Spokane. After you have completed the PST exam, you must apply through the City website for review and placement on the eligible list. PST scores must be less than one year old.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

City of Spokane offers one free test per year for those who apply only to City of Spokane and take the test on the designated "free testing" date at the Spokane, Washington, location.

The next FREE PUBLIC SAFETY TESTING is scheduled for SUNDAY, SEPTEMBER 11, 2022.

Sign up through the Public Safety Testing, Inc. website, here: www.publicsafetytesting.com.

NOTE: The standard PST written test cost is \$54, which allows applicants to choose up to two (2) agencies to receive their results. Applicants may select more agencies, for additional fees. Applicants who apply to agencies other than City of Spokane, or who take the test at a date or location other than the designated free test date in Spokane, are responsible for all costs incurred.

Upcoming CPAT Spokane Dates:

- Saturday, September 24, 2022 - CPAT Orientation/Practice Test
- Sunday, September 25, 2022 - CPAT Test

NOTE: CPAT costs are the responsibility of the candidate. The standard CPAT fees are as follows:

- CPAT Orientation - FREE
- CPAT Practice Test - \$43

- CPAT Practice Reschedule/Cancel - \$15
- CPAT Test - \$139
- CPAT Test Reschedule/Cancel - \$25

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

AMENDMENT

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AMENDMENT

FIREFIGHTER-LATERAL

SPN 931L

(Announcement of 09/13/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Recruitment for this job classification is open until further notice. Candidates must pass the examination for this classification to be eligible for employment by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience examination (T&E) with scoring weight assigned as follows:

T&E: 100%

T&E Evaluation Details

The Training and Experience examination with instructions will be emailed out from NEOGOV (info@governmentjobs.com). You will be notified upon passing minimum qualifications.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each examination question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc., are not qualifying responses and will not be considered.

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

Upcoming CPAT Spokane Dates:

- Saturday, September 24, 2022 - CPAT Orientation/Practice Test
- Sunday, September 25, 2022 - CPAT Test

NOTE: CPAT costs are the responsibility of the candidate. The standard CPAT fees are as follows:

- CPAT Orientation - FREE
- CPAT Practice Test - \$43
- CPAT Practice Reschedule/Cancel - \$15
- CPAT Test - \$139
- CPAT Test Reschedule/Cancel - \$25

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

44th Avenue – Crestline Street to Altamont Street
Engineering Services File No.2021068
TWO WEEK BID PERIOD

This project consists of the construction of approximately 1150 cubic yards of roadway excavation, 220 cubic yards of rock excavation, 7 each tree removals, 110 linear feet of storm sewer, 100 linear feet of absorption trench, 12 each drainage structures, 100 square yards of construct bio-infiltration swale, 3730 square yards preparation of untreated roadway, 1050 linear feet of cement concrete curb, 430 square yards of cement concrete sidewalk, 3500 square yards of 4-inch thick asphalt pavement, 440 square yards of hydroseeding, 980 square feet of pavement marking, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 27, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (10%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications. In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

2022 Paving Unpaved Streets - North
Engineering Services File No. 2022049, 051
TWO WEEK BID PERIOD

This project consists of the construction of approximately 1,008 cubic yards of excavation including haul, 5,450 square yards of 3-inch thick HMA pavement for medium traffic, sundry utility adjustments, roadside ditch, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 27, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Gazette June 15 and 22, 2022

Notice for Bids

Supplies, Equipment, Maintenance, etc.

TRAFFIC SIGNAL STANDARDS AND LUMINAIRE STANDARDS
City of Spokane Street Department

ITB #5680-22

Description: The City of Spokane is seeking electronic bids for Traffic Signal Standards and Luminaire Standards to be used by the Street Department for Federal Aid and Non-Federal Aid Projects.

Bid Opening: Sealed electronic bids will be accepted until **Monday, July 11, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

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