



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

MAY 18, 2022

Issue 20



### MAYOR AND CITY COUNCIL

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COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, May 9, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Clerical Note: The City Council resumed its in-person meetings beginning March 14, 2022. City Council Members, City staff, presenters, and members of the public still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public.

**Roll Call**

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present. Council President Beggs was absent.

City Administrator Johnnie Perkins, Director of Policy and Government Relations Brian McClatchey, Legislative Assistant Giacobbe Byrd, and City Clerk Terri Pfister were also present for the meeting.

**Advance Agenda Review**

The City Council received an overview from staff on the May 16, 2022, Advance Agenda items.

**Action to Approve May 16, 2022, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the May 16, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to approve** the May 16, 2022, Advance Agenda; **carried 6-0**.

**Current Agenda Review**

The City Council reviewed the May 9, 2022, Current Agenda for any changes.

Suspension of Council Rules

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to suspend** the Council Rules for the purpose of adding items to the agenda; **carried 6-0**.

Addition of Items to Current Consent Agenda (OPR 2022-0349, OPR 2022-0350, OPR 2022-0351, OPR 2019-0766, OPR 2019-0828, and OPR 2017-0302)

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to add** items 11 (Pipe Pre-order with Core & Main), 12 (Purchase of 2022 Ford Lightning for the Fleet Services Department), 13 (Acceptance of ERA 2 Grant funds), 14 (Subgrant Amendment to add SOS ACI funds to Youth Homelessness Demonstration Project), 15 (Subgrant Amendment to add Young Adult Housing Program funds to Youth Homelessness Demonstration Project), and 16 (Ridpath Club Apartments resubordination request) to the Current Consent Agenda; **carried 6-0**.

Final Reading Ordinance C36203 (Council Sponsors: Council President Beggs and Council Member Zappone)

Council Member Cathcart presented a proposed amendment (updated subsection "a") to Final Reading Ordinance C36203 under SMC 10.39.090(A)(2), which also incorporates an additional proposed amendment (addition of subsection "b" and updated number of \$400 for the Hillyard Hi-Jinks Parade for 2025 and beyond) by Council President Pro Tem Kinnear. The proposed amendment was circulated to City Council prior to the Briefing Session and the City Clerk read the proposed amendment into the record. The proposed amendment is, as follows:

- a. Non-profit park events or street parades sponsored by a Neighborhood Council and which take place entirely outside of the downtown core shall be capped at \$400 – include all administrative costs.
- b. On or before June 4, 2023, staff may recommend changes to this fee cap to Council.

Event	2022	2023	2024	2025 and beyond
Bloomsday	\$0	\$12,000	\$24,000	\$48,000
Hillyard Hi-Jinx Parade	\$0	\$200	\$400	<b>\$400</b>
Hoopfest	\$0	\$22,500	\$45,000	\$90,000
Junior Lilac Parade	\$0	\$875	\$1,750	\$3,500
Lilac Parade	\$0	\$5,000	\$10,000	\$20,000
Pig Out in the Park	\$0	\$4,125	\$8,250	\$16,500
St. Patrick's Day Parade	\$0	\$1,375	\$2,750	\$5,500

Following Council and staff discussion, the following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, to **accept** the proposed amendment to Final Reading Ordinance C36203 relating to special events; **carried 6-0.**

#### **Council Recess/Executive Session**

The City Council recessed at 4:03 p.m. and immediately reconvened into an Executive Session to discuss potential litigation and current litigation matters for 20 minutes. At 4:21 p.m., the Executive Session was extended for an additional 10 minutes. City Attorney Mike Ormsby was present during the Executive Session. The Executive Session ended at 4:31 p.m., at which time the City Council's Briefing Session ended. The City Council reconvened at 6:00 p.m. for the Legislative Session.

### **LEGISLATIVE SESSION**

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Pro Tem Kinnear.

#### **Roll Call**

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present. Council President Beggs was absent.

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister were also present for the meeting.

#### **MAYORAL PROCLAMATIONS**

May 2022 *Mental Health Awareness Month*

Council Member Stratton read the proclamation. Phil Tyler and Dr. Francisco Velazquez accepted the proclamation and remarked on the event.

May 2022 *Historic Preservation Month*

Council Member Kinnear read the proclamation. Historic Preservation Officer Meghan Duvall, accompanied by Historic Preservation Specialist Logan Camporeale and Historic Landmarks Commissioners Sylvia Tarman and Daniel Zapotocky, accepted the proclamation. Sylvia Tarman provided remarks on the event.

Both of the above proclamations are included as attachments to these minutes.

#### **NEIGHBORHOOD REPORT**

##### **East Central Neighborhood Council**

Randy McGlenn, Chair, reported on East Central Neighborhood Council's current projects, challenges, and future vision.

**BOARD AND COMMISSION APPOINTMENTS****Bicycle Advisory Board (CPR 1992-0059)**

**Motion** by Council Member Wilkerson, seconded by Council Member Stratton, **to approve** the appointments of Aren Murcar, Christina Ramirez, Lauren Pangborn, and Michelle Sidles to three-year terms on the Bicycle Advisory Board, to serve from May 9, 2022, to May 8, 2025; **carried 6-0**.

There were no **Administrative Reports**.

**CONSENT AGENDA**

**Following an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the City Council approved upon 6-0 Voice Vote Staff Recommendations for the following items:**

Purchase of 69 sheets of SA387 Grade 22 Class 2, 3/16"x48"x96" steel from Krueger Sheet Metal (Spokane) to complete a comprehensive replacement of the boiler skin at the Waste to Energy Facility—\$69,986.57 (incl. tax and shipping). (OPR 2022-0315 / RFQ 5615-22) (Council Sponsor: Council Member Kinnear)

Five-year value blanket order with Serio-US Industries, Inc. d/b/a Serio-US Lock (Baltimore, MD) for the purchase of lock bars for solid waste dumpsters— estimated five-year expenditure \$72,000 (incl. tax). (OPR 2022-0316 / RFQ 5619-22) (Council Sponsor: Council Member Kinnear)

Purchase of three Johnny Jaws™ Systems from SWS Equipment, LLC (Spokane Valley, WA) which allows front-load trucks to service rear-load dumpsters—\$59,850 (plus tax). (OPR 2022-0317 / RFQ 5628-22) (Council Sponsor: Council Member Kinnear)

Five-year Value Blanket Orders for purchasing traffic sign blanks for the Street Department with:

- a. Intermountain Sign and Safety (Spokane) (as primary resource) (OPR 2022-0318 / BID 5614-22), and
- b. Stripe Rite (Spokane) (as backup resource). (OPR 2022-0319 / BID 5614-22)

Not to exceed \$100,000 annual price allocation is being shared between the two vendors. (Council Sponsor: Council Member Kinnear)

Contract Amendment/Extension with Intermountain Slurry Seal, Inc. (Reno, NV) to apply a microseal street surface treatment on Ash Street and Maple Street from May 1, 2022, through April 30, 2023—\$122,699.35. (OPR 2021-0378) (Council Sponsor: Council Member Kinnear)

Contract with Consor North America, Inc, aka Murraysmith (Spokane) to provide water modeling analysis and support for the Draft Water System Plan required by the Washington State Department of Health from June 1, 2022 through March 31, 2024—\$200,000. (OPR 2022-0320 / ENG 2022005) (Council Sponsor: Council President Beggs)

Contract with Mimir Water (Deer Park, WA) for commercial water efficiency strategies in accordance with the Water Conservation Master Plan from May 2, 2022 through May 1, 2025, with option for one two-year renewal—estimated annual amount not to exceed \$75,000. (OPR 2022-0321 / IRFP 5595-22) (Council Sponsor: Council Member Kinnear)

Authorization to increase the administrative reserve on the contract with Max J. Kuney Co. (Spokane) for the Post Street Pedestrian and Utility Bridge Replacement project—increase of \$3,650,000 for a total administrative reserve of \$5,501,955.70 or 30% of the contract price. (OPR 2020-0372 / ENG201705) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through April 29, 2022, total \$8,176,090.91 (Check Nos.: 585887-586007; ACH Nos.: 102253-102493), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,688,485.62.
- b. Payroll claims of previously approved obligations through April 30, 2022: \$7,695,576.97. (Check Nos.: 562813-562962)

City Council Meeting Minutes: April 25 and May 5, 2022.

Pipe Pre-order with Core & Main (Spokane Valley, WA) in support of the TJ Meenach Street and Utilities Project, and an administrative reserve of 10% will be set aside—\$413,055.63. (OPR 2022-0349 / ENG 2010132 / ENG 2018060) (Council Sponsor: Council Member Kinnear)

Acceptance of Eviction Rent Assistant Program 2.0 funds from the Washington State Department of Commerce and permission to subgrant award to qualified providers to be selected through an RFP process—\$5,879,189. (OPR 2022-0351) (Council Sponsor: Council Member Kinnear)

Subgrant Amendment to add SOS ACI funds to the Youth Homelessness Demonstration Project for the Volunteers of America InREACH Program retroactive to January 1, 2022, through June 30, 2022—\$91,517. (OPR 2019-0766) (Council Sponsor: Council Member Kinnear)

Subgrant Amendment to add Young Adult Housing Program funds to the Youth Homelessness Demonstration Project for the Volunteers of America Bridge Housing Program retroactive to January 1, 2022, through June 30, 2022—\$69,134. (OPR 2019-0828) (Council Sponsor: Council Member Kinnear)

Ridpath Club Apartments – resubordination request: The bank loan for the Ridpath Club Apartments will be refinanced with a new loan. Bellwether Enterprise Real Estate Capital, LLC and its underwriter are seeking mortgage insurance pursuant to Section 223(f) of the National Housing Act for the refinance of the Ridpath Club Apartments. Other lenders, including the City of Spokane, are currently subordinate to the current loan. Subordinate lenders have been asked to resubordinate their interests to the new loan. (OPR 2017-0302) (Council Sponsor: Council Member Kinnear)

**Purchase from Bud Clary Ford (Longview, WA) of an electric 2022 Ford Lightning (OPR 2022-0350) (Council Sponsor: Council President Beggs) (taken separately)**

**Upon 5-1 Voice Vote**, the City Council **approved** the purchase from Bud Clary Ford (Longview, WA) of an electric 2022 Ford Lightning for the Fleet Services Department to replace a loaner/pool vehicle that has reached the end of its economic life—\$55,717.60 (incl. tax).

## LEGISLATIVE AGENDA

### **Special Budget Ordinance C36207 (Council Sponsors: Council Members Kinnear and Wilkerson)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36207** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

#### Human Services Fund

1) Increase revenue by \$5,879,189

A) Of the increased revenue, \$5,879,189 is from the Washington State Department of Commerce Eviction Rent Assistance Program (ERAP) 2.0 to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.

2) Increase appropriation by \$5,879,189

A) Of the increased appropriation, \$5,585,230 is provided solely for sub-recipients awarded through an RFP process to deliver rent assistance funds to the community.

B) Of the increased appropriation, \$293,959 is provided solely for the City's administration of the rent assistance program.

(This action arises from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably.)

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** Beggs

There were no **Emergency Ordinances**.

**RESOLUTIONS****Resolution 2022-0042 (Deferred from May 2, 2022, Agenda) (Council Sponsors: Council Members Cathcart and Bingle)**

The City Council considered Resolution 2022-0042 addressing increasing overtime costs within the Spokane Fire Department. Subsequent to public testimony and Council commentary, the following actions were taken:

**Motion** by Council Member Zappone, seconded by Council Member Stratton, to **defer indefinitely** Resolution 2022-0042; **lost on 3-3 tie vote**.

**Ayes:** Stratton, Wilkerson, and Zappone  
**Nays:** Bingle, Cathcart, and Kinnear  
**Abstain:** None  
**Absent:** Beggs

**Upon 3-3 Roll Call Vote**, the City Council **neither rejected nor adopted Resolution 2022-0042** requesting that the City of Spokane take advantage of state funding opportunities related to housing and homelessness.

**Ayes:** Bingle, Cathcart, and Kinnear  
**Nays:** Stratton, Wilkerson, and Zappone  
**Abstain:** None  
**Absent:** Beggs

Council Rule 2.17(C) provides the following: "Upon a tie vote, the status quo prevails and the matter upon which the vote was cast."

**Resolution 2022-0044 (Council Sponsors: Council Members Cathcart, Zappone, and Bingle)**

Subsequent to public testimony and Council commentary, the following action was taken:

**Upon 5-1 Roll Call Vote**, the City Council **adopted Resolution 2022-0044** supporting the continued project planning for a Downtown Zipline.

**Ayes:** Bingle, Cathcart, Stratton, Wilkerson, and Zappone  
**Nays:** Kinnear  
**Abstain:** None  
**Absent:** Beggs

**FINAL READING ORDINANCES****Final Reading Ordinance C36202 (Council Sponsor: Council Member Stratton)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36202**, amending Ordinance C27577 that vacated Dalton Avenue from Ash Place to Ash Street.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** Beggs

**Final Reading Ordinance C36203 (as amended during the 3:30 p.m. Briefing Session)**

Subsequent to public testimony and Council and staff commentary, the following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Cathcart, to **defer** Final Reading Ordinance C36203—relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070—to June 6, 2022, with the understanding that those individuals here tonight that have been patient and shared their ideas make contact with Neighborhood Services Director Carly Cortright by email or phone with what their ideas and input are that might change the direction of this; **carried upon 6-0 roll call vote**.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None

**Absent:** Beggs

**Final Reading Ordinance C36204 (Council Sponsors: Council Members Stratton and Cathcart)**

Subsequent to an introduction of Final Reading Ordinance C36204 by Dean Gunderson of Planning Services-Urban Design; an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36204**, relating to design guidelines; amending SMC Section 17G.040.020; and adopting new design guidelines.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** Beggs

**Final Reading Ordinance C36205 (Council Sponsors: Council Members Stratton and Cathcart)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36205**, relating to standards for skywalks; amending SMC sections 12.02.0405, 12.02.0410, 12.02.0424, 12.02.0452, 12.02.0464, 12.02.0470, AND 12.02.0476; repealing SMC sections 12.02.0450, 12.02.0460, 12.02.0462 and 12.02.0474; and adding Chapter 17C.255 SMC.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** Beggs

**Final Reading Ordinance C36206 (Council Sponsors: Council Members Stratton and Cathcart)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36206**, relating to the design review process; amending SMC sections 08.02.0665, 17G.030.020, 17G.060.070, and 17G.060.170.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** Beggs

**FIRST READING ORDINANCE**

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinance, with no individuals requesting to speak.

**ORD C36208** Changing the zone from Neighborhood Retail 35 (NR-35) to Neighborhood Retail 55 (NR-55) for property located at 2921 W 8th Ave., 2918 W 8th Ave., and 2937 W 7th Ave. in the City and County of Spokane, State of Washington, by amending the Official Zoning Map. (Council Sponsors: Council Members Wilkerson and Kinnear)

There were no **Special Considerations**.

There were no **Hearings**.

**OPEN FORUM**

The following individual(s) spoke during Open Forum:

- Christopher Savage
- Kim Schmidt



- William Hullings
- Cherie Barnett
- Anwar Peace

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:16 p.m.

Referenced attachments on file in the Office of the City Clerk

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## MINUTES OF SPOKANE CITY COUNCIL

**Monday, May 2, 2022**

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Clerical Note: The City Council resumed its in-person meetings beginning March 14, 2022. City Council Members, City staff, presenters, and members of the public still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public.

### Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Director of Policy and Government Relations Brian McClatchey, and City Clerk Terri Pfister were also present for the meeting.

### Candidate Interview – Bicycle Advisory Board

The City Council held an interview with Aren Murcar, a candidate for appointment to the Bicycle Advisory Board.

### Advance Agenda Review

The City Council received an overview from staff on the May 9, 2022, Advance Agenda items.

### Action to Approve May 9, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the May 9, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the May 9, 2022, Advance Agenda; **carried unanimously**.

### Current Agenda Review

The City Council reviewed the May 2, 2022, Current Agenda.

### Suspension of Council Rules

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to suspend** the Council Rules for the purposes of adding an item (withdrawal of hearing) to the agenda; **carried unanimously**.

### Withdrawal of Hearing Set by Resolution 2022-0032—Vacation of 26<sup>th</sup> Avenue from H Street to Scenic Boulevard

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, **to add** withdrawal of hearing scheduled under Resolution 2022-0032, adopted by City Council on April 18, 2022, pertaining to the proposed vacation of 26<sup>th</sup> Avenue from H Street to Scenic Boulevard and Scenic Boulevard from 25<sup>th</sup> Avenue to 27<sup>th</sup> Avenue; **carried unanimously**.

### Special Budget Ordinance C36200 (Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to amend** Special Budget Ordinance C36200 to increase allotment from \$2,000,000 to \$2,500,000; **carried unanimously**.



Special Budget Ordinance C36201 (Council Sponsors: Council President Beggs and Council Members Kinnear and Zappone)

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to accept** a substitution of Special Budget Ordinance C36201—increasing appropriations in the American Rescue Plan Act Fund arising from the need to purchase and commission fire and police vehicles, purchase and installation of electric charging infrastructure and procurement of a study—**carried 6-1**.

Resolution 2022-0045 (Council Sponsors: Council President Beggs and Council Member Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to add Resolution 2022-0045**—relating to the purchase of property for a Municipal Justice Center, urging the Mayor and Administration to promptly begin negotiations for the purchase of the property at 3900 E. Sprague Avenue—to tonight's Legislative Agenda; **carried 5-2**.

### **Council Recess/Executive Session**

The City Council recessed at 4:16 p.m. No Executive Session was held. The City Council reconvened at 6:04 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

### **Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister were also present for the meeting.

### **MAYORAL PROCLAMATIONS**

May 2022 *Community Action Month*

Council Member Zappone read the proclamation. Julie Honekamp was present to accept the proclamation and remarked on the event. (See attachment to minutes.)

May 20, 2022 *College Signing Day*

Council Member Bingle read the proclamation. Lisa Nelson, who was accompanied by other representatives of the event, accepted the proclamation and remarked on the event. (See attachment to minutes.)

### **COUNCIL PROCLAMATION**

May 6, 2022 *Provider Appreciation Day*

Council Member Wilkerson read the proclamation. Luc Jasmin accepted the proclamation and remarked on the event. (See attachment to minutes.)

There were no **Administrative Reports**.

### **NEIGHBORHOOD PRESENTATION**

#### **Lincoln Heights Neighborhood**

Carol Tomsak, Chair, provided a report on the Lincoln Heights Neighborhood, including its events, accomplishments, and concerns.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

## **CONSENT AGENDA**

Following an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Purchase of lightly used 2021 Western Star Dump Truck from Gordon Trucks (Spokane) for the Water Department—\$249,989 (incl. tax). (OPR 2022-0301) (Council Sponsor: Council Member Wilkerson)

Contract Amendment with Control Solutions Northwest, Inc. (Spokane) for care and maintenance of HVAC systems at various Spokane Fire Department facilities from January 1, 2022 through June 30, 2023—additional \$100,000. Total contract amount: \$280,000. (OPR 2020-0604) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Drinking Water State Revolving Fund Agreements with the Washington State Department of Health for 20-year low-interest loans for the design and construction of:

- a. Spokane International Airport transmission line crossing under I-90—\$5,050,000 (OPR 2022-0302 / ENG 2018107), and
- b. Thorpe Reservoir No. 2—\$7,825,500. OPR 2022-0303 / ENG 2020074)  
(Council Sponsors: Council President Beggs and Council Member Kinnear)

Master Contracts for portable toilet/wash station rental services to support ongoing operations for multiple departments from May 1, 2022 through April 30, 2025, with options for two one-year renewals, with:

- a. American On-Site Services (Spokane Valley, WA)—estimated annual usage \$140,000 for three-year contract total of \$420,000 (OPR 2022-0304 / RFP 5593-22), and
- b. Torre Refuse and Recycling LLC, SDR Site Services (Airway Heights, WA)—estimated annual usage \$140,000 for three-year contract total of \$420,000. (OPR 2022-0305 / RFP 5593-22) (Council Sponsor: Council Member Wilkerson)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through April 22, 2022, total \$10,140,147.35 (Check Nos.: 585887-586007; ACH Nos.: 102253-102493), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,743,897.99. (CPR 2022-0002)

City Council Meeting Minutes: April 18 and 28, 2022. (CPR 2022-0013)

Withdrawal of hearing scheduled under Resolution 2022-0032, adopted by City Council on April 18, 2022, pertaining to the proposed vacation of 26th Avenue from H Street to Scenic Boulevard and Scenic Boulevard from 25th Avenue to 27th Avenue. (RES 2022-0032)

## LEGISLATIVE AGENDA

### **Special Budget Ordinance C36196 (Council Sponsors: Council Members Wilkerson and Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 6-1 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36196** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

#### Water-Wastewater Fund

- 1) Increase the appropriation by \$250,000.
  - A) Of the increased appropriation, \$250,000 is provided solely for the purchase of new electric vehicles for the Water Department.
  - B) The appropriation increase is funded from Water-Wastewater Fund Water Department unappropriated reserves.

(This action arises from the need to procure purchase up to six all-electric vehicles for use by the Water Department.)

**Ayes:** Beggs, Bingle, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** Cathcart

**Abstain:** None

**Absent:** None

**Special Budget Ordinance C36197 (Council Sponsors: Council President Beggs and Council Member Wilkerson)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36197** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**General Fund**

- 1) Increase the revenue in the Public Defender by \$6,250.
- A) Of the increased revenue, \$6,250 is from a transfer in from the Public Safety Personnel and Crime Reduction Fund.
- 2) Increase the appropriation in the Public Defender by \$6,250.
- A) Of the increased appropriation, \$6,250 is provided solely for contractual services.

(This action arises from the need to provide budget authority for Public Defender contractual service needs.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

**Special Budget Ordinance C36198 (Council Sponsors: Council Members Kinnear and Wilkerson)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36198** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**Real Estate Excise Tax Fund**

- 1) Increase the appropriation by \$2,389,500.
- A) Of the increased appropriation, \$1,200,000 is provided solely for a transfer out to the Communications Building Maintenance and Operations Fund.
- B) Of the increased appropriation, \$695,000 is provided solely for a transfer out to the Emergency Medical Services Fund.
- C) Of the increased appropriation, \$424,500 is provided solely for a transfer out to the Management Information Services Fund.
- D) Of the increased appropriation, \$70,000 is provided solely for a transfer out to the General Fund, Police Department.
- E) The appropriation increase is funded from Real Estate Excise Tax unappropriated reserves.

and

**Communications Building Maintenance and Operations Fund**

- 1) Increase the revenue by \$1,200,000.
- A) Of the increased revenue, \$1,200,000 is from a transfer in from the Real Estate Excise Tax Fund.
- 2) Increase the appropriation by \$1,200,000.
- A) Of the increased appropriation, \$1,200,000 is provided solely for capital projects included in the 2022-2027 Capital Improvement Program.

and

**Emergency Medical Services Fund**

- 1) Increase the revenue by \$695,000.
- A) Of the increased revenue, \$695,000 is from a transfer in from the Real Estate Excise Tax Fund.
- 2) Increase the appropriation by \$695,000.
- A) Of the increased appropriation, \$695,000 is provided solely for capital projects included in the 2022-2027 Capital Improvement Program.

and

Management Information Services Fund

- 1) Increase the revenue by \$424,500.
- A) Of the increased revenue, \$424,500 is from a transfer in from the Real Estate Excise Tax Fund.
- 2) Increase the appropriation by \$424,500.
- A) Of the increased appropriation, \$424,500 is provided solely for capital projects included in the 2022-2027 Capital Improvement Program.

and

General Fund

- 1) Increase the revenue in the Police Department by \$70,000.
- A) Of the increased revenue, \$70,000 is from a transfer in from the Real Estate Excise Tax Fund.
- 2) Increase the appropriation by \$70,000.
- A) Of the increased appropriation, \$70,000 is provided solely for capital projects included in the 2022-2027 Capital Improvement Program.

(This action arises from the need to transfer funds and align budget authority for projects included in the 2022-2027 Capital Improvement Program.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36199 (Council Sponsors: Council Members Cathcart and Wilkerson)**

Subsequent to a brief overview by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36199** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Delete one classified Treasury Manager position (from 1 to 0) and decrease the associated appropriation for salary and benefits in the Finance, Treasury and Administration department.
- 2) Add one exempt Deputy Treasurer position (from 0 to 1) and increase the associated appropriation for salary and benefits in the Finance, Treasury and Administration department.
- A) There is no change to the overall appropriation level in the General Fund.

(This action arises from the need to create a Deputy Treasurer position.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36200 (as amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Members Wilkerson and Zappone)**

Subsequent to public testimony and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36200**, as amended, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending

December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Fund

- 1) Increase appropriation by \$2,500,000, funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
- A) Of the increased appropriation, \$2,500,000 is provided for the purpose of providing additional funding for local childcare initiatives.

(This action arises from the need to provide additional appropriation authority for funding childcare assistance.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36201 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Members Kinnear and Zappone)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36201**, as substituted, amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

American Rescue Plan Act Fund

- 1) Increase operating transfer-out by \$6,081,869
- A) Of the increased appropriation, \$2,374,000 is to be transferred to the Police Property Acquisition fund for the procurement and commissioning of the following police vehicles:
  - i.) Up to 25 Ford K8 Electric Hybrid models,
  - ii.) Up to 5 Ford Mach-E or equivalent models,
  - iii.) Up to 3 Ford Lightning or equivalent models; and
  - iv.) Up to 2 Chevrolet Diesel Tahoe or equivalent diesel models.
- B) Of the increase appropriation, \$3,707,869 is to be transferred to the Fire Property Capital Acquisition fund for the procurement and outfitting of fire apparatuses
- 2) Increase appropriations of \$190,000
- A) Of the increased appropriation \$90,000 is to be used solely for the procurement and installation of electric charging infrastructure
- B) Of the increased appropriation of \$100,000 is to be used solely for a study to reduce police vehicle maintenance and purchase costs by proposing reforms to take home vehicle, when cages are included and fleet rotational policies and recommend electric vehicle model choices based on experiences of other police departments and independent analysis.

and

Police Property Acquisition Fund

- 1) Increase revenue by \$2,374,000
- A. \$2,374,000 of the increased revenue is from a transfer-in from the American Rescue Plan Act fund
- 2) Increase appropriations by \$2,374,000
- A. \$2,374,000 of the increased appropriation is to be used solely for the purchase and commissioning of the following police vehicles:
  - i.) 25 Ford K8 Electric Hybrid models,
  - ii.) 5 Ford Mach-E models,
  - iii.) 3 Ford Lightning models; and
  - iv.) 2 Chevrolet Diesel Tahoe models

and

Fire Property Acquisition Fund

- 1) Increase revenue by \$3,707,869
- A. \$3,707,869 of the increased revenue is from a transfer-in from the American Rescue Plan Act fund

2) Increase appropriations by \$3,707,869

A. \$3,707,869 of the increased appropriation is to be used solely for the purchase and commissioning of fire apparatuses

(This action arises from the need to purchase and commission fire and police vehicles, purchase and installation of electric charging infrastructure and procurement of a study.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

There were no **Emergency Ordinances**.

## RESOLUTIONS

### **Resolution 2022-0038 (Council Sponsors: Council President Beggs and Council Members Kinnear and Wilkerson)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2022-0038** requesting that the City of Spokane take advantage of state funding opportunities related to housing and homelessness.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

### **Resolution 2022-0039 (Council Sponsors: Council Members Cathcart and Bingle)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2022-0039** adopting the City of Spokane Transit-Oriented Development Framework Study as a guide for planning integrated transit-oriented development and multi-modal access by identifying recommendations for aligning policies, regulations, and investments in public infrastructure.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

### **Resolution 2022-0040 (Council Sponsors: Council President Beggs and Council Member Cathcart)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2022-0040** appointing Nick Antush as Public Defender.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

### **Resolution 2022-0041 (Council Sponsors: Council Members Kinnear and Stratton)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2022-0041** appointing Loren Searl as Water & Hydro Services Director.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

**Resolution 2022-0045 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Council Member Kinnear invited Howard Delaney of Municipal Court to the podium to speak on Resolution 2022-0045 and to respond to Council inquiries. Following Mr. Delaney's commentary, there was an opportunity for public testimony, with no individuals requesting to speak, and Council commentary was held. The following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2022-0045** regarding the purchase of property for a Municipal Justice Center, urging the Mayor and Administration to promptly begin negotiations for the purchase of the property at 3900 E. Sprague Avenue.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** Bingle and Cathcart

**Abstain:** None

**Absent:** None

**FINAL READING ORDINANCE**

**Final Reading Ordinance C36186 (Deferred from April 18, 2022, Agenda) (Council Sponsors: Council President Beggs and Council Member Wilkerson)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36186** relating to traffic control device visibility and vegetation control along roadways amending Chapter 12.02, Article 1 and Chapter 12.02, Article 5 of Title 12 Spokane Municipal Code.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nays:** None

**Abstain:** None

**Absent:** None

**FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinance, with no individuals requesting to speak.

- ORD C36202** Amending Ordinance C27577 that vacated Dalton Avenue from Ash Place to Ash Street. (Council Sponsor: Council Member Stratton)
- ORD C36203** Relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070. (Council Sponsors: Council President Beggs and Council Member Zappone)
- ORD C36204** Relating to design guidelines; amending SMC Section 17G.040.020; and adopting new design guidelines. (Council Sponsors: Council Members Stratton and Cathcart)
- ORD C36205** Relating to standards for skywalks; amending SMC sections 12.02.0405, 12.02.0410, 12.02.0424, 12.02.0452, 12.02.0464, 12.02.0470, AND 12.02.0476; repealing SMC sections 12.02.0450, 12.02.0460, 12.02.0462 and 12.02.0474; and adding Chapter 17C.255 SMC. (Council Sponsors: Council Members Stratton and Cathcart)
- ORD C36206** Relating to the design review process; amending SMC sections 08.02.0665, 17G.030.020, 17G.060.070, and 17G.060.170. (Council Sponsors: Council Members Stratton and Cathcart)

There were no **Special Considerations**.

There were no **Hearings**.

**OPEN FORUM**

The following individual(s) spoke during Open Forum:



- Glen Stockwell
- Rick Bocook
- Wendy Fishburne
- Mia Gray
- Mike Drew
- Monica Tidwell

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:07 p.m.

Referenced attachments on file in the Office of the City Clerk.

# General Notices

CANCELLATION  
SPOKANE CITY/COUNTY HISTORIC  
LANDMARKS COMMISSION

MEETING OF  
WEDNESDAY, MAY 18, 2022  
\*\*\*\*\*CANCELLED\*\*\*\*\*

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, May 18, 2022, by Webex Teleconference, has been cancelled. The next tentatively scheduled meeting will be June 15, 2022.

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In the Superior Court of the State of Washington for the County of Spokane, No. 22-2-00899-32

CITY OF SPOKANE, a municipal corporation, Plaintiff, v.

KEVIN JAMES KORN, property owner of 1417 W 6th Avenue, Spokane, Washington; BANK OF AMERICA, N.A., a lienholder; PARTIES IN POSSESSION of 1417 W 6th Avenue, Spokane, Washington, and all other persons or parties unknown claiming any right, title, estate, lien, or interest in the real estate described in the complaint herein, Defendants. The State of Washington to Kevin James Korn, as the listed owner and with an interest in the real estate described in the complaint herein, Defendant:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 18th day of May, 2022, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court. The object of the action is the abatement of substandard, unfit, abandoned building and nuisance property known as 1417 W. 6th Avenue, Spokane, Washington, Spokane County Parcel Number 25241.5404, and the appointment of a receiver to the sell the property free and clear of liens and rights of redemption.

Plaintiff City of Spokane's Attorney:  
Matthew M. Folsom  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326

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In the Superior Court of the State of Washington for the County of Spokane, No. 22-2-00993-32

CITY OF SPOKANE, a municipal corporation, Plaintiff, v.

THE HEIRS AND DEVISEES OF THE ESTATE OF FREYA HELENE FOWLER, PREVIOUSLY FREYA HELENE WICKS: DAVID CARL FOWLER; MATHENIA HELENE ROJAS; FREYA KATHLEEN HALVORSEN; AND MATTHEW FLOYD FOWLER, property owners of 2207 E Sinto Avenue, Spokane, Washington;

THE HEIR AND DEVISEE OF THE ESTATE OF CARRIE A. WEBB, PREVIOUSLY CARRIE A. WICKS: JOHN CARL WEBB, property owner of 2207 E Sinto Avenue, Spokane, Washington; and PARTIES IN POSSESSION of 2207 E Sinto Avenue, Spokane, Washington, and all other persons or parties unknown claiming any right, title, estate, lien, or interest in the real estate described in the complaint herein, Defendants.

The State of Washington to David Carl Fowler, as an heir and devisee of the estate of Freya Helene Fowler, with an interest in the real estate described in the complaint herein, Defendant:

You are hereby summoned to appear within sixty days after the date of the first publication of this summons, to wit, within sixty days after the 27th day of April, 2022, and defend the above entitled action in the above entitled court, and answer the complaint of the plaintiff City of Spokane, and serve a copy of your answer upon the undersigned attorney for plaintiff, at his office below stated; and in case of your failure so to do, judgment will be rendered against you according to the demand of the complaint, which has been filed with the clerk of said court. The object of the action is the abatement of substandard, unfit, abandoned building and nuisance property known as 2207 E. Sinto Avenue, Spokane, Washington, Spokane County Parcel Number 35161.0511, and the appointment of a receiver to the sell the property free and clear of liens and rights of redemption.

Plaintiff City of Spokane's Attorney:  
Matthew M. Folsom  
Office of the City Attorney  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3326

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**City of Spokane**  
**60-Day Agency and Public Comment Period**  
**Notice of SEPA Categorical Exemption Amendment**  
**April 4 to June 6, 2022, 5:00 PM**

The City of Spokane is seeking comments on proposed amendments to Section 17E.050.070, Flexible Thresholds for Categorical Exemptions. The 60-day public comment period will run 60 days from April 4, 2022 through June 6, 2022, ending at 5:00 PM.

This amendment proposes to increase the flexible thresholds for categorical exemptions for minor new construction up to the maximum permitted in WAC 197-11-800(1)(d), except that the current draft proposal states that fill and excavation threshold will remain at 500 cubic yards. The City proposes to increase the flexible thresholds for categorical exemptions to minor new construction to align with the recommendation in RCW 36.70A.600(1)(r). This proposal has been developed by the City to comply with WAC 197-11-800(1)(c), which requires all local governments to comply with the process outlined in subsection (c)(i-iv) when raising the exemption level. This non-project action is procedurally exempt per WAC 197-11-800(19). This amendment is not subject to administrative or judicial appeal under chapter 43.21C RCW as outlined in RCW 36.70A.600(3).

At the conclusion of the 60-day public comment period the City will prepare a response to comments and determine whether changes are needed. Public comments and City responses will be shared with Plan Commission and Spokane City Council.

**Review documents at:** Proposed text is attached to this notice and can also be viewed at <https://my.spokanecity.org/projects/shaping-spokane-housing/>.

**Submit comments to:**

Amanda Beck  
[abeck@spokanecity.org](mailto:abeck@spokanecity.org), 509-625-6414  
City of Spokane Planning Services, 6<sup>th</sup> Floor  
808 W Spokane Falls Blvd.  
Spokane, WA 99201

**Comments due:** June 6, 2022, at 5:00 PM

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# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36202

An ordinance vacating Dalton Avenue from Ash Place to Ash Street.

WHEREAS, a petition for the vacation of Dalton Avenue from Ash Place to Ash Street has been filed with the City Clerk representing 73.7% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Dalton Avenue from Ash Place to Ash Street is hereby vacated.

Section 2. An easement is reserved and retained over the south half of the east 168.37 feet of the entire vacated area for existing utilities of **Washington Water Power Company Avista Utilities** and no buildings or other obstruction shall be placed thereon without the prior written approval of the Director of Public Works.

**Passed by City Council May 9, 2022**

**Delivered to Mayor May 13, 2022**

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## ORDINANCE NO. C36204

AN ORDINANCE RELATING TO DESIGN GUIDELINES; AMENDING SMC SECTION 17G.040.020; AND ADOPTING NEW DESIGN GUIDELINES.

WHEREAS, through Chapter 04.13 of the Spokane Municipal Code, the City has established a Design Review Board to ensure that development projects subject to design review are consistent with adopted design guidelines and help to implement the City's Comprehensive Plan; and

WHEREAS, the City of Spokane has adopted three types of development review criteria that guide development of the built environment – (i) Development Standards, (ii) Design Standards, and (iii) Design Guidelines; and

WHEREAS, the focus of the Design Review Board is on ensuring the projects are consistent with Design Guidelines, whereas Development Standards and Design Standards are generally administered by development services staff, department directors, or the hearing examiner, depending on the permit application type; and

WHEREAS, the City has yet to adopt Design Guidelines for a number of project types that trigger the Design Review Process, including skywalks located above public ways, public projects or structures, and any other project subject to design review as required by code; and

WHEREAS, the City finds that it necessary to update its design review regulations to provide the Design Review Board with the necessary tools to (i) improve communication and participation among developers, neighbors, and the City early in the design and siting of new development projects subject to design review, (ii) ensure that projects subject to design review under the Spokane Municipal Code are consistent with adopted design guidelines and help implement the City's comprehensive plan, (iii) advocate for the aesthetic quality of Spokane's public realm, (iv) encourage design and site planning that responds to context, enhances pedestrian characteristics, considers sustainable design practices, and helps make Spokane a desirable place to live, work, and visit, and (v) provide flexibility in the application of development standards as allowed through development standard departures; and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance; therefore

## THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That Title 17 SMC is amended to include new design guidelines for the following project types currently subject to design review.

## A. Public Projects and Structures.

1. See Exhibit A

## B. Skywalks.

1. See Exhibit B

## C. Citywide

1. See Exhibit C

Section 2. That section 17G.040.020 is amended as follows:

## Section 17G.040.020 Development and Applications Subject to Design Review

Development Applications Subject to Design Review. The board shall review the design elements of the following developments and/or project permit applications:

A. All public projects or structures. Such design reviews shall be conducted using the Public Projects and Structures Design Guidelines.

~~((B. Shoreline conditional use permit applications.))~~

~~((C.))~~ B. Skywalks ((applications)) over a public right-of-way. Such design reviews shall be conducted using the Skywalks Design Guidelines.

~~((D.))~~ C. Projects seeking a design departure per chapter 17G.030 SMC, Design Departures, SMC 17G.030.030, Review Process. Unless such projects would otherwise be subject to another set of design guidelines, such design reviews shall be conducted using the Citywide Design Guidelines.

~~((E.))~~ D. Within downtown zones. Such design reviews within the downtown zones shall be conducted using the Downtown Design Guidelines:

1. Within the central area identified on the Downtown Design Review Threshold Map 17G.040-M1:
  - a. New buildings and structures greater than twenty-five thousand square feet.
  - b. Modification of more than twenty-five percent (at minimum three hundred square feet) of a building façade visible from an adjacent street.
2. Within the perimeter area identified on the Downtown Design Review Threshold Map 17G.040-M1:
  - a. New buildings and structures greater than fifty thousand square feet.
  - b. Modification of more than twenty-five percent (at minimum three hundred square feet) of a building façade visible from an adjacent street.
3. Within the gateway areas identified on the Downtown Design Review Threshold Map 17G.040-M1:
  - a. All new buildings and structures.
  - b. Modification of more than twenty-five percent (at minimum three hundred square feet) of a building façade fronting on a designated gateway street or within one hundred feet of an intersection with a gateway street.
4. Sidewalk encroachment by private use. Unless such projects would otherwise be subject to another set of design guidelines, such design reviews shall be conducted using the Citywide Design Guidelines.

~~((F.))~~ E. Within Centers & Corridors zones, ((application)) requests for ((Design Departures)) design deviations from the Design Standards and Guidelines for Centers and Corridors. Such design reviews shall be conducted using the Citywide Design Guidelines.

F. Mini-storage Facilities, when required under SMC 17C.350.040. Such design reviews shall be conducted using the Mini-Storage Design Guidelines.

~~((H.))~~ G. Other developments or projects listed within the Unified Development Code that require design review. Unless such projects would otherwise be subject to another set of design guidelines, such design reviews shall be conducted using the Citywide Design Guidelines.

H. Any development proposal about which the planning director or hearing examiner requests to have the board's advice pertaining to any design elements.

~~((G))~~ I. Any ~~((other development proposal or))~~ planning study about which the plan commission, or planning director ~~((, or hearing examiner))~~ requests to have the board's advice pertaining to any design elements.

Section 3. Severability Clause. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, the decision shall not affect the validity of the remaining portions of this ordinance.

**Passed by City Council May 9, 2022**  
**Delivered to Mayor May 13, 2022**

### **ORDINANCE NO. C36205**

AN ORDINANCE RELATING TO STANDARDS FOR SKYWALKS; AMENDING SMC SECTIONS 12.02.0405, 12.02.0410, 12.02.0424, 12.02.0452, 12.02.0464, 12.02.0470, AND 12.02.0476, ; REPEALING SMC SECTIONS 12.02.0450, 12.02.0460, 12.02.0462 AND 12.02.0474; AND ADDING CHAPTER 17C.255 SMC.

WHEREAS, through Chapter 04.13 of the Spokane Municipal Code, the City has established a Design Review Board to ensure that development projects subject to design review are consistent with adopted design guidelines and help to implement the City's Comprehensive Plan; and

WHEREAS, the City of Spokane has adopted three types of development review criteria that guide development of the built environment – (i) Development Standards, (ii) Design Standards, and (iii) Design Guidelines; and

WHEREAS, the focus of the Design Review Board is on ensuring the projects are consistent with Design Guidelines, whereas Development Standards and Design Standards are generally administered by development services staff, department directors, or the hearing examiner, depending on the permit application type; and

WHEREAS, the City has yet to adopt Design Guidelines for a number of project types that trigger the Design Review Process, including skywalks located above public ways, public projects or structures, and any other project subject to design review as required by code; and

WHEREAS, the City finds that it necessary to update its design review regulations to provide the Design Review Board with the necessary tools to (i) improve communication and participation among developers, neighbors, and the City early in the design and siting of new development projects subject to design review, (ii) ensure that projects subject to design review under the Spokane Municipal Code are consistent with adopted design guidelines and help implement the City's comprehensive plan, (iii) advocate for the aesthetic quality of Spokane's public realm, (iv) encourage design and site planning that responds to context, enhances pedestrian characteristics, considers sustainable design practices, and helps make Spokane a desirable place to live, work, and visit, and (v) provide flexibility in the application of development standards as allowed through development standard departures; and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance; therefore

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That the following sections of the Spokane Municipal Code are repealed: SMC section 12.02.0450 entitled "Design"; SMC section 12.02.0460 entitled "Dimensions – Angulation – Slope"; SMC section 12.02.0462 entitled "Arch – Vertical Clearance"; and SMC section 12.02.0474 entitled "Street Access".

Section 2. That SMC section 12.02.0405 is amended as follows:

Section 12.02.0405 Findings

The city council finds as follows:

- A. The City, as a city of the first class, has the power to regulate and control the use of streets and avenues within the corporate limits of the City.
- B. The free circulation of pedestrian and vehicle traffic through the City is necessary to the health, safety, and general welfare of the citizens of the City.

- C. The construction of overhead pedestrian skywalks will facilitate movement of pedestrian traffic, especially ~~((within the major shopping center of the core area of the City, and reduce the volume of pedestrian traffic on the existing sidewalks and streets, all of which is))~~ within portions of the community where the reduction of pedestrian traffic congestion on the existing skywalks and streets appears warranted, may be to the general benefit of the citizens of the City.
- D. The placement of overhead pedestrian skywalks in the airspace across the streets and alleys in the city will not interfere with the use of the surface of the street as a public right-of-way.
- E. The issuance of a permit granting the right to use the public airspace to build a pedestrian skywalk or which permits a property owner to obtain access to the pedestrian skywalk system should not carry with it the right for the permittee to prohibit another property owner from joining the skywalk system or from obtaining access to any of its tributaries.

Section 3. That SMC section 12.02.0410 is amended as follows:

#### Section 12.02.0410 Policy - Purpose

- A. The city council, finding overhead pedestrian skywalks to promise improvement of pedestrian and vehicular traffic in congested areas of the City, declares that it is the policy of the City to approve, in principal, the construction of pedestrian skywalks over City streets and alleys. Said construction is in the interest of the public health, safety and welfare.
- B. The purpose of this article is to guide future development of:
1. individual pedestrian skywalks to be situated within the City; and
  2. a system of pedestrian skywalks and connecting walkways, generally at the second floor level ~~((, supplementing the street level pedestrian sidewalk system in the central business district (Census Tracts 34 and 35). Such pedestrian skywalks are intended to augment pedestrian movement, reduce pedestrian-vehicular conflict, and permit expansion of retail shop and mall areas within convenient reach of the public, particularly in congested areas such as the central business district (CBD).))~~ Such pedestrian skywalks are intended to augment pedestrian movement, reduce pedestrian-vehicular conflict, and permit expansion of desirable land uses within convenient reach of the public.
- C. Skywalks are intended and reserved for the movement of pedestrians over and across the public streets and alleys of the city. As used herein "skywalks" refers to pedestrian skywalks. Permits for the use of air rights for the movement of goods or the conduct of business may be granted or denied by the city council under such other policy as the council may adopt.

Section 4. That SMC section 12.02.0424 is amended as follows:

#### Section 12.02.0424 Evaluation by Hearing Examiner

The application is evaluated by the hearing examiner in accord with standards and criteria set forth in this article and ~~((chapter 11.02 SMC))~~ chapter 17G.060 SMC. The hearing examiner may impose such additional conditions or grant such exceptions to this article as the examiner deems appropriate, consistent with the policy and purpose of this article. However, if exceptions to the ~~((standards set forth in this article are granted by the hearing examiner, they may be granted only pursuant to recommendations made by the design review board.))~~ design standards set forth in SMC 17C.255.500 through SMC 17C.255.530 are granted by the hearing examiner, they may be granted only pursuant to recommendations made by the design review board.

Section 5. That SMC section 12.02.0452 is amended as follows:

#### Section 12.02.0452 Further Specifications

- A. The construction of skywalks shall be in accordance with the plans and specifications filed with the City, and shall comply with the City building code, so as to provide necessary fire protection between the pedestrian skywalk structure and the buildings to which it is connected, as well as necessary fire protection between properties within the tributary malls and walkways.
- B. Skywalks must be designed and constructed so as to bear solely upon privately owned land and be removable without affecting the structural integrity of the buildings situated on private land.
- C. All glazing within the skywalk structure shall be not less than one-quarter inch thick tempered glass set in metal frames. Skywalks must have internal, controlled, year-round drainage to adjoining building systems or to the storm sewer, constructed and maintained to the satisfaction of the City of Spokane.

Section 6. That section 12.02.0464 is amended as follows:

Section 12.02.0464 ~~((Ramps))~~ Obstructions – Malls and Walkways

A. ~~((Ramps within the skywalk structure should be distributed continuously, uniformly, and symmetrically at an incline not exceeding one foot vertically for every twelve feet of horizontal distance (approximately eight and three tenths percent). There should be no steps within a skywalk structure or in walkways associated with skywalks.))~~

~~((B))~~ A. Malls and walkways continuing from skywalks through buildings shall be maintained reasonably clear of obstructions so as to permit the skywalk system to effectively function in accordance with its purpose, to move pedestrian traffic rapidly within congested areas of the City.

Section 7. That section 12.02.0470 is amended as follows:

Section 12.02.0470 Signs - Lighting

A. No advertising, readerboards, or other signs, except City traffic signs and skywalk wayfinding signage, shall be permitted on the internal or external portions of the skywalk structures. Distinct internal directional signs designating routes within the skywalk system may be permitted, and such signing indicating routes to street access shall be provided at all vertical accesses. Decorations for holiday, seasonal, and civic events may be placed on skywalk structures, on a temporary basis, subject to the prior written approval of the director of engineering services.

B. Skywalks must have ~~((inconspicuous,))~~ nonglare, internal lighting, and where necessary for pedestrian safety and convenience ~~((-, inconspicuous external lighting))~~.

C. Signs located on or facing on the sidewalk indicating the direction to and location of skywalk entrances shall conform to guidelines established by the City ~~((plan commission))~~ and shall meet the following criteria:

1. Skywalk entrance direction signs on sidewalks or placed on a structure fronting on the sidewalk should be reasonably standardized and uniform ~~((throughout the downtown area))~~.
2. The signs should not be a safety hazard or unduly restrict pedestrian movement.
3. The signs should be aesthetically pleasing and complementary with existing street furniture.
4. Signs should be simple, readable, and contain no advertising.
5. The costs of the sign and associated maintenance shall be borne by the ~~((property))~~ skywalk owners.

D. The hearing examiner administers skywalk sign proposals submitted as a part of a skywalk application as well as those proposed separately from and not a part of a skywalk application. The hearing examiner may prepare and adopt project-specific signage guidelines that reflect the above criteria to assist in the administration of applications for placement of sidewalk entrance signs.

Section 8. That section 12.02.0476 is amended as follows:

Section 12.02.0476 Limitation on Permits

A. No more than one permit for a pedestrian skywalk should be granted in any one block of street frontage. In cases of unusually long blocks, or unusual property or physical problems, two standard second-floor-level skywalks may be permitted so long as their combined width does not exceed ten percent of the length of the block.

B. Structures other than skywalks spanning public streets shall not preclude a pedestrian skywalk in the same block and such structures shall not be calculated in the ten percent limitation set forth hereinabove. In each case, the ~~((plan commission))~~ design review board shall carefully evaluate the need for an additional structure across such street and the location of the proposed pedestrian skywalk in relation to the existing structure with the intent of keeping the structures spanning the street to the minimum number necessary for a successful pedestrian skywalk system.

Section 9. That a new chapter is added to the Title 17 of the Spokane Municipal Code as follows:

Chapter 17C.255 Skywalks

Section 17C.255.010 Purpose

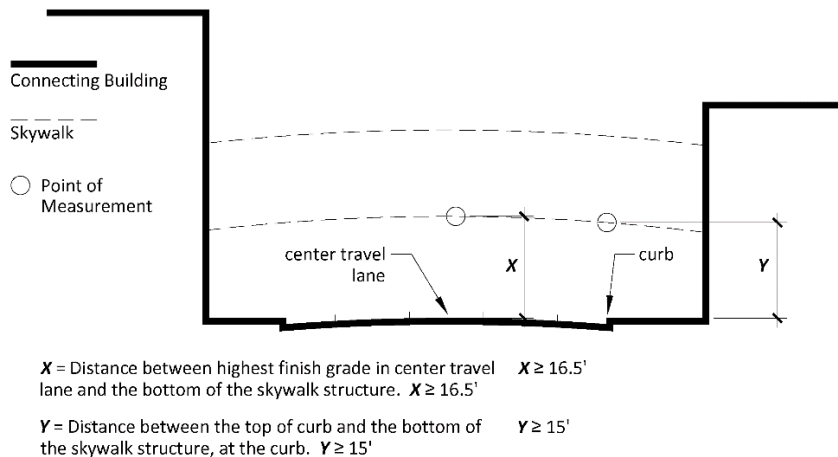
A. Purpose. To ensure public safety and a consistent development of skywalk structures in the public right of way, the following development standards must be met.

B. Skywalk Development Standards



## 1. Street Clearance

- a. Skywalks must have a minimum of sixteen and one-half feet clearance above the existing street grade in the center lane, and must have a minimum of fifteen feet clearance above the street pavement at the curb and over alleys.



## 2. Circulation

- a. Ramps within the skywalk structure should be distributed continuously, uniformly, and symmetrically at an incline not exceeding one foot vertically for every twelve feet of horizontal distance (approximately eight and three-tenths percent).
- b. There should be no steps within a skywalk structure or in walkways associated with skywalks.

## 3. Street Access

- a. Skywalks must have adequate pedestrian access to and from the street level, such access to be available at, at least, one of the termini points of each skywalk.
- b. Each one-block area should have at least one street level pedestrian access point for every two skywalks that enter the subject block. This street level pedestrian access may be through stairways or by mechanical means and such access may be internal or external to the structure.
- c. In the case of existing structures into which a skywalk is built, existing access systems at the property perimeter may be counted for this access to and from the street if it is well marked, accessible, and within fifty feet of the skywalk terminus.
- d. Skywalks outside the central business district shall be provided with such street level pedestrian access as deemed warranted by the city council, acting with the advice and recommendation of the design review board.

## 4. Glazing

- a. For impact resistance, all exterior glazing in the skywalk structure shall be not less than one-quarter inch thickness tempered glass set in metal frames.
- b. The use of double-paned insulated glazing and of metal frames with thermal breaks is encouraged.

## 5. Drainage

- a. Skywalks must have internal, controlled, year-round drainage to adjoining building systems or to the storm sewer, constructed and maintained to the satisfaction of the City of Spokane.

## Section 17C.255.015 Design Standards Administration

All projects must address the pertinent design standards. A determination of consistency with the design standards will be made by the planning director following an administrative review process. Design standards are in the form of Requirements (R), Presumptions (P), and Considerations (C). Regardless of which term is used, an applicant must address each design standard. For design standards that are designated Requirement (R) an applicant may apply to the Design Review Board pursuant to the procedures set forth in chapter 17G.040 SMC, and the board may recommend approval of alternatives to strict compliance, upon a finding that the alternative satisfies the decision criteria for a design departure in SMC 17G.030.040.

### A. Requirements (R).

Requirements are mandatory in that they contain language that is not discretionary, such as "shall," "must," and "will." Requirements must be satisfied by any plan prior to building permit approval. Requirements are listed with an (R) after the standard.

### B. Presumptions (P).

Presumptions are standards that are meant to be applied, but with some flexibility. Presumptions indicate that the City is open to design features that are equal to, or better than, that stated – so long as the purpose is satisfied. A

submitted plan is incomplete and will be rejected if it does not demonstrate that the presumptive elements have been in some way incorporated or overcome. Presumptions are listed with a (P) after the standard.

1. Overcoming a Presumption.

A presumption that may be unsuitable for a given project may be waived if an applicant can demonstrate to the planning director that there is a good reason why the presumption is inappropriate. The director may approve an alternative that achieves the intent of the presumption. At the discretion of the applicant, or in rare cases the director, may refer the permit to the design review board. A referral from the director would be in those cases where the complexity of the project and/or the cumulative impacts of deviations result in the project no longer meeting the overall intent of the design standard and the comprehensive plan.

2. Appropriate ways to overcome a presumption include:

- a. demonstrating that for a specific project the underlying design principle will not be furthered by the application of the presumption;
- b. showing that another design principle is enhanced by not applying the presumption;
- c. demonstrating an alternative method for achieving the intent of the presumption;
- d. explaining the unique site factors that make the presumption unworkable, such as lot size and shape, slope, natural vegetation, drainage, or characteristics of adjacent development, which are identified through their use of materials, colors, building mass and form, and landscaping.

Note: Increases in the cost of development will not be an acceptable reason to waive a standard or determine that a standard is inappropriate.

C. Considerations (C).

Design standards listed as considerations are features and concepts that an applicant should consider in preparing a plan. Their omission is not grounds for rejecting a plan, but their inclusion or recognition is encouraged and may assist in overcoming certain presumptions and in gaining acceptance for a plan. Considerations are listed with a (C) after the standard.

#### Section 17C.255.500 Design Standards Implementation

The design standards found in SMC 17C.255.500 through SMC 17C.255.530 follow SMC 17C.255.015, Design Standards Administration. Design standards are in the form of Requirements (R), Presumptions (P), and Considerations (C). An applicant may apply to the Design Review Board pursuant to the procedures set forth in chapter 17G.040 SMC, and the board may recommend approval of alternatives to strict compliance, upon a finding that the alternative satisfies the decision criteria for a design departure in SMC 17G.030.040. All skywalks are subject to design review and are subject to a design review process and shall follow the skywalk design guidelines.

Skywalks must meet the design standards found in SMC 17C.255.500 through SMC 17C.124.530 and follow the skywalk design guidelines. To allow new development to better respond to the unique character of its surroundings, the design review board's recommendations to the planning director may include flexibility from the design standards if the board determines that the proposal meets the intent of the design standards and the skywalk design guidelines. See the Skywalk Design Guidelines and the Design Review Application Handbook for an outline of the design review process.

#### Section 17C.255.510 Windows – Building Design

A. Purpose. A skywalk should achieve an open character to reveal pedestrian use of the structure.

B. Windows Implementation

1. A skywalk's enclosing structure should have at least seventy percent transparent glazing, excluding structural framing members. (P)
2. Openings in a skywalk structure should be distributed evenly along the length of the skywalk. (P)

#### Section 17C.255.515 Enclosure – Building Design

A. Purpose. To ensure the year-round physical comfort of the pedestrian users of the skywalk.

B. Enclosure Implementation

1. A skywalk should be fully enclosed. (P)

#### Section 17C.255.520 Articulation – Building Design

A. Purpose. The exteriors of skywalks will be noncompetitive with the character of the connecting buildings.

## B. Articulation Implementation

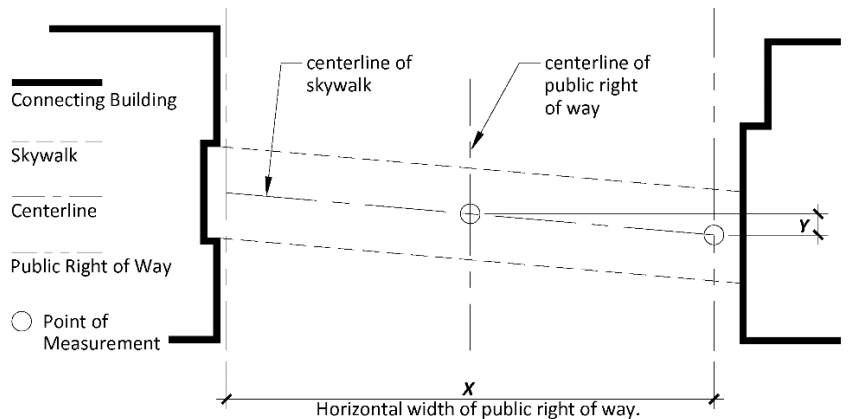
1. The exterior of the skywalk structure should be contextually compatible with the connecting buildings. (P)
2. The exterior of the skywalk structure should be restrained and conservative in detailing. (P)

## Section 17C.255.525 Angulation and Slope

- A. Purpose. To convey a sense of structural stability to pedestrians and drivers, a skywalk structure should be as horizontal as feasible, and as orthogonal to the street grid as feasible.

## B. Angulation and Slope Implementation

1. The horizontal angulation of the skywalk off the centerline of the right of way should not exceed five percent of the width of the right of way. (P)

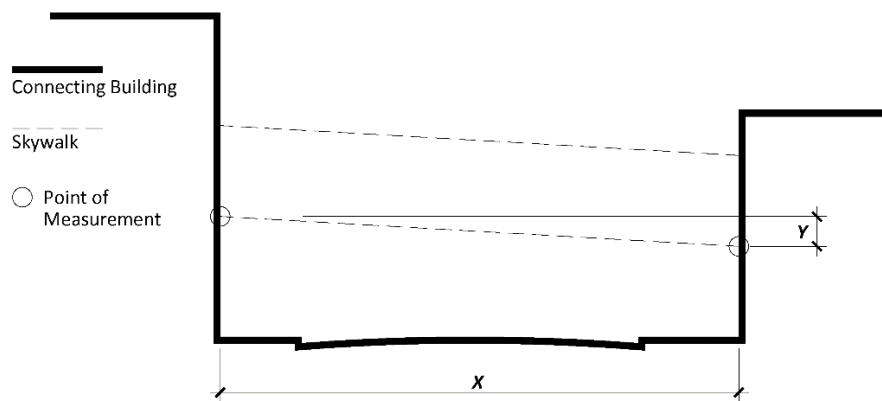


$Y$  = The horizontal offset measured along the centerline of the skywalk, at its intersection with the centerline of the public right of way and its intersection with the edge of the public right of way.

Formula:  $Y (\text{max.}) \leq X$  multiplied by .05

Example: If  $X = 100'$ , then  $Y$  must be equal to or less than  $5'$

2. The vertical slope of the skywalk structure should not exceed one percent of the width between the connecting buildings' contact points. (P)



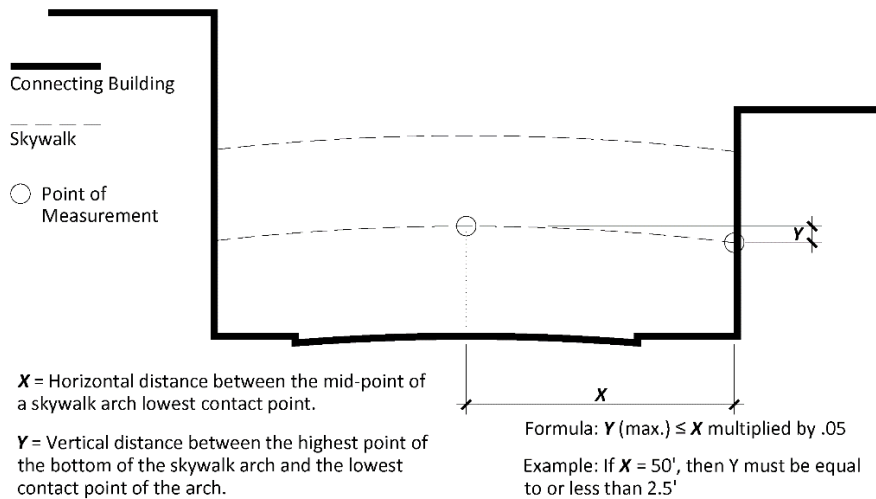
$X$  = Horizontal distance between connecting buildings.

Formula:  $Y (\text{max.}) \leq X$  multiplied by .01

$Y$  = Vertical distance between the highest point of contact to the lowest point of contact.

Example: If  $X = 120'$ , then  $Y$  must be equal to or less than  $1.2'$

3. No skywalk's structure should have an arch with a rise between the lowest end and the midpoint greater than a five percent slope. (P)



### Section 17C.255.530 Dimensions

- A. Purpose. Skywalk structures must maintain adequate interior skywalk pathway dimensions, without unduly impacting the primary use of the skywalk and the liveliness of public sidewalks.
- B. Dimensions Implementation
1. Skywalks must be no less than eight feet nor more than fourteen feet in width. ®
  2. Skywalks must be no more than fourteen feet in height, as measured from the bottom of the skywalk structure to its top. ®

Section 10. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Passed by City Council May 9, 2022**  
**Delivered to Mayor May 13, 2022**

**ORDINANCE NO. C36206**

AN ORDINANCE RELATING TO THE DESIGN REVIEW PROCESS; AMENDING SMC SECTIONS 08.02.0665, 17G.030.020, 17G.060.070, AND 17G.060.170.

WHEREAS, through Chapter 04.13 of the Spokane Municipal Code, the City has established a Design Review Board to ensure that development projects subject to design review are consistent with adopted design guidelines and help to implement the City's Comprehensive Plan; and

WHEREAS, the City of Spokane has adopted three types of development review criteria that guide development of the built environment – (i) Development Standards, (ii) Design Standards, and (iii) Design Guidelines; and

WHEREAS, the focus of the Design Review Board is on ensuring the projects are consistent with Design Guidelines, whereas Development Standards and Design Standards are generally administered by development services staff, department directors, or the hearing examiner, depending on the permit application type; and

WHEREAS, the City has yet to adopt Design Guidelines for a number of project types that trigger the Design Review Process, including skywalks located above public ways, public projects or structures, and any other project subject to design review as required by code; and

WHEREAS, the City finds that it necessary to update its design review regulations to provide the Design Review Board with the necessary tools to (i) improve communication and participation among developers, neighbors, and the City early in the design and siting of new development projects subject to design review, (ii) ensure that projects subject to design review under the Spokane Municipal Code are consistent with adopted design guidelines and help implement the City's comprehensive plan, (iii) advocate for the aesthetic quality of Spokane's public realm, (iv) encourage design and site planning that responds to context, enhances pedestrian characteristics, considers sustainable design practices, and helps make Spokane a desirable place to live, work, and visit, and (v) provide flexibility in the application of development standards as allowed through development standard departures; and

WHEREAS, the City Council adopts the foregoing as its findings of fact justifying its adoption of this ordinance; therefore

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That SMC section 08.02.0665 is amended as follows:

Section 08.02.0665 Design Review

When design review is required or conducted under the provisions of chapter 4.13 SMC or ((chapter 11.19 SMC)) chapter 17G.040 SMC, fees shall be as follows:

- A. ~~((Review))~~ Design review conducted by the urban design staff: Six hundred dollars.
- B. ~~((Review))~~ Design review conducted by the design review ~~((committee))~~ board: One thousand two hundred seventy-five dollars.

Section 2. That section 17G.030.020 is amended as follows:

Section 17G.030.020 Applicable Standards

A. Design Departures.

Design departures may be sought for design standards that are identified as Requirements (R) or Presumptions (P). Design departures are not for development standards (i.e., floor area ratio, building height, setbacks and sidewalks, etc.). The sections that allow for design departures include:

~~((1. site and building design standards (i.e., ground floor windows, base/middle/top, articulation, etc.) contained in chapter 17C.120 SMC.))~~

~~((2. the design standards found in chapter 17C.160 SMC, North River Overlay.))~~

1. Those applicable design standards found in chapter 17C.110 Residential Zones.

2. Those applicable design standards found in chapter 17C.120 Commercial Zones.

3. Those applicable design standards found in Attachment "A" of chapter 17C.122, section 17C.122.060 Center and Corridor Zones.

4. Those applicable design standards found in chapter 17C.124 Downtown Zones.

5. Those applicable design standards found in chapter 17C.130 Industrial Zones.
6. Those applicable design standards found in chapter 17C.160 North River Overlay.
7. Those applicable design standards found in chapter 17C.250 Tall Building Standards.
8. Those applicable design standards found in chapter 17G.070 Planned Unit Developments.
9. Any other design standards found in title 17 written as Requirements (R) or Presumptions (P).

Section 3. That section 17G.060.070 is amended as follows:

SMC 17G.060.070 Application Requirements

A. Application requirements for Type I, II, and III project permit applications shall contain the following:

1. Predevelopment meeting summary as provided in SMC 17G.060.050(B), if required in Table 17G.060-3.
2. Application documents provided by the department specifically including:
  - a. General application;
  - b. Supplemental application;
  - c. Environmental checklist, if required under chapter 17E.050 SMC;
  - d. Filing fees as required under chapter 8.02 SMC;
  - e. A site plan drawn to scale showing:
    - i. property dimensions;
    - ii. location and dimensions of all existing and proposed physical improvements;
    - iii. location and type of landscaping;
    - iv. walkways and pedestrian areas;
    - v. off-street parking areas and access drives;
    - vi. refuse facilities; and
    - vii. significant natural features, such as slopes, trees, rock outcrops including critical areas.
  - f. Required number of documents, plans, or maps (as set forth in the application checklist);
  - g. Written narrative identifying consistency with the applicable policies, regulations, and criteria for approval of the permit requested;
  - h. Other plans, such as building elevations, landscaping plans, or sign plans, which are determined by the permitting department to be necessary to support the application; and
  - i. Additional application information may be requested by the permitting department and may include, but is not limited to, the following:
    - i. geotechnical studies,
    - ii. hydrologic studies,
    - iii. critical area studies,
    - iv. noise studies,
    - v. air quality studies,
    - vi. visual analysis, and
    - vii. transportation impact studies.

B. The following Type II and III applications shall meet the requirements in this subsection in addition to the provisions of subsection (A) of this section:

1. Shoreline – Substantial Development Permit, Conditional Use Permit and Variance.
  - a. Name, address, and phone number of the applicant.

The applicant should be the owner of the property or the primary proponent of the project and not the representative of the owner or primary proponent.
  - b. Name, address, and phone number of the applicant's representative if other than the applicant.
  - c. Name, address, and phone number of the property owner, if other than the applicant.
  - d. Location of the property.

This shall, at a minimum, include the property address and identification of the section, township and range to the nearest quarter, quarter section or latitude and longitude to the nearest minute.
  - e. Identification of the name of the shoreline (water body) with which the site of the proposal is associated.
  - f. General description of the proposed project that includes the proposed use or uses and the activities necessary to accomplish the project.
  - g. General description of the property as it now exists, including its physical characteristics and improvements and structures.
  - h. General description of the vicinity of the proposed project, including identification of the adjacent uses, structures and improvements, intensity of development and physical characteristics.
  - i. A site development plan consisting of maps and elevation drawings, drawn to an appropriate scale to depict clearly all required information, photographs and text which shall include:
    - i. the boundary of the parcels(s) of land upon which the development is proposed;
    - ii. the ordinary high-water mark of all water bodies located adjacent to or within the boundary of the project.

This may be an approximate location, provided that for any development where a determination of

consistency with the applicable regulations requires a precise location of the ordinary high-water mark, the mark shall be located precisely and the biological and hydrological basis for the location as indicated on the plans shall be included in the development plan. Where the ordinary high-water mark is neither adjacent to or within the boundary of the project, the plan shall indicate the distance and direction to the nearest ordinary high-water mark of a shoreline;

- iii. existing and proposed land contours. The contours shall be at intervals sufficient to accurately determine the existing character of the property and the extent of proposed change to the land that is necessary for the development. Areas within the boundary that will not be altered by the development may be indicated as such and contours approximated for that area;
  - iv. a delineation of all wetland areas that will be altered or used as a part of the development;
  - v. the dimensions and locations of all existing and proposed structures and improvements, including but not limited to: buildings, paved or graveled areas, roads, utilities, material stockpiles or surcharge, and stormwater management facilities;
  - vi. an inventory of the existing vegetation on the proposed project site, including the location, type, size, and condition, pursuant to SMC 17E.060.240, Shoreline Vegetation Inventory;
  - vii. a landscape plan prepared and stamped by a licensed landscape architect, registered in the state of Washington;
  - viii. where applicable, plans for development of areas on or off the site as mitigation for impacts associated with the proposed project shall be included;
  - ix. quality, source and composition of any fill material that is placed on the site, whether temporary or permanent;
  - x. quantity, composition and destination of any excavated or dredged material;
  - xi. vicinity map showing the relationship of the property and proposed development or use to roads, utilities, existing developments, and uses on adjacent properties;
  - xii. where applicable, a depiction of the impacts to views from existing residential uses;
  - xiii. on all variance applications, the plans shall clearly indicate where development could occur without the approval of a variance, the physical features and circumstances of the property that provide a basis for the request, and the location of adjacent structures and uses.
2. Certificate of Compliance.
    - a. Site plan is to be prepared by a licensed surveyor; and
    - b. Copies of building permits or other data necessary to demonstrate the building was erected in good faith and all reasonable efforts comply with the code.
  3. Plans-in-lieu of Compliance.
    - a. Alternative development plan designed in conformance with the applicable development regulations; and
    - b. A written narrative of how the proposed development plan is superior, or more innovative, or provides greater public benefit.
  4. Preliminary Plat, Short Plat, and Binding Site Plan.  
As provided in chapter 17G.080 SMC.
  5. PUD.
    - a. Profiles of any structures more than one story, shown in relation to finished grade.
    - b. Location, dimension, and boundary of proposed open space.
    - c. Site plan demonstrating compliance with (~~chapter 11.19 SMC~~) title 17C SMC including signs, off-street parking, structure height, building coverage, yards, density, screening, buffering, and lighting.
  6. Skywalk.
    - a. A legal description of airspace to be occupied.
    - b. Architectural and engineering plans.
    - c. Artist's rendering of the proposed skywalk; and
    - d. Written narrative of the access for the public from the street, other buildings, and other skywalks.
    - e. Acceptance of the final design review recommendations.
    - f. Location and design of all wayfinding signage to be placed to ensure public access.
  7. Floodplain – Floodplain Development Permit and Variance.  
As provided in chapter 17E.030 SMC.

Section 4. That section 17G.060.170 is amended as follows:

#### Section 17G.060.170 Decision Criteria

- A. The purpose of the following sections is to establish the decision criteria for all permit types regardless of whether the decision is made by the director, hearing examiner, or city council, as applicable.
- B. The burden is upon the applicant to present sufficient evidence relevant to the appropriate criteria in support of the application. The decision-maker must make affirmative findings of fact relative to each criterion or the application must be denied.
- C. The following decision criteria shall be used for Type II and III permit applications:



1. The proposal is allowed under the provisions of the land use codes.
  2. The proposal is consistent with the comprehensive plan designation and goals, objectives and policies for the property.
  3. The proposal meets the concurrency requirements of chapter 17D.010 SMC.
  4. If approval of a site plan is required, the property is suitable for the proposed use and site plan considering the physical characteristics of the property, including but not limited to size, shape, location, topography, soils, slope, drainage characteristics, the existence of ground or surface water and the existence of natural, historic, or cultural features.
  5. The proposal will not have a significant adverse impact on the environment or the surrounding properties, and if necessary conditions can be placed on the proposal to avoid significant effects or interference with the use of neighboring property or the surrounding area, considering the design and intensity of the proposed use.
- D. The following Type II and III applications have decision criteria listed in this subsection that are required to be met in addition to the provisions of subsection (C) of this section:
1. Shoreline Substantial Development Permit.
    - a. Consistency with the map, goals, and policies of the shoreline master program; and
    - b. Consistency with chapter 90.58 RCW (Shoreline Management Act) and chapter 173-27 WAC (Permits for Development on Shorelines of the State).
  2. Shoreline Conditional Use Permit.

The purpose of a shoreline conditional use permit is to provide a system within the shoreline master program which allows flexibility in the application of use regulations in a manner consistent with the policies of RCW 90.58.020. In authorizing a conditional use, special conditions may be attached to the permit by local government or the department to prevent undesirable effects of the proposed use and/or to assure consistency of the project with the act and the shoreline master program.

    - a. Uses classified or set forth in these shoreline regulations in Table 17E.060-4 as conditional uses, as well as unlisted uses, may be authorized provided the applicant can demonstrate all of the following:
      - i. The proposed use is consistent with the policies of RCW 90.58.020 and the shoreline master program.
      - ii. The proposed use will not unreasonably interfere with the normal public use of public shorelines.
      - iii. The cumulative impact of several additional conditional use permits on the shoreline in the area will not preclude achieving the goals of the shoreline master program.
      - iv. The proposed use of the site and design of the project is compatible with other authorized uses within the area and with uses planned for the area under the comprehensive plan and the shoreline master program.
      - v. The proposed use will cause no significant adverse effects to the shoreline environment in which it is to be located, and the public interest in enjoying physical and visual access suffers no substantial detrimental effect.
    - b. Consideration shall be given to the cumulative impact of additional requests for like actions in the area. For example, if conditional use permits were to be granted for other developments in the area where similar circumstances exist, the total of the conditional and shall not produce substantial adverse effects to the shoreline environment.
    - c. Other uses which are not classified or set forth in the shoreline master program may be authorized as conditional uses provided the applicant can demonstrate consistency with the requirements of this section and the requirements for conditional uses contained in the shoreline master program.
    - d. Uses which are specifically prohibited by the shoreline master program shall not be authorized by conditional use.
  3. Shoreline Variance Permit.

The purpose of a variance permit is strictly limited to granting relief from specific bulk, dimensional or performance standards set forth in shoreline master program where there are extraordinary circumstances relating to the physical character or configuration of property such that the strict implementation of the shoreline master program will impose unnecessary hardships on the applicant or thwart the policies set forth in RCW 90.58.020.

    - a. Variance permits should be granted in circumstances where denial of the permit would result in a thwarting of RCW 90.58.020. In all instances, the applicant must demonstrate that extraordinary circumstances exist and demonstrate that the public interest in enjoying physical and visual access to the shorelines shall suffer no substantial detrimental effect.
    - b. Variance permits for development and/or uses that will be located landward of the ordinary high-water mark, as defined in RCW 90.58.030(2)(b), and/or landward of any wetland as defined in RCW 90.58.030(2)(h), may be authorized provided the applicant can demonstrate all of the following:
      - i. That the strict application of the bulk, dimensional, or performance standards set forth in the shoreline master program regulations precludes, or significantly interferes with, reasonable use of the property.
      - ii. That the hardship described in (i) of this subsection is specifically related to the property, and is the result of unique conditions such as irregular lot shape, size, or natural features and the application of the shoreline master program regulations, and not, for example, from deed restrictions or the applicant's own actions.

- iii. That the design of the project is compatible with other authorized uses within the area and with uses planned for the area under the comprehensive plan and SMP regulations and will not cause adverse impacts to the shoreline environment.
  - iv. That the variance will not constitute a grant of special privilege not enjoyed by the other properties in the area.
  - v. That the variance requested is the minimum necessary to afford relief.
  - vi. That the public interest in enjoying physical and visual access to the shorelines will suffer no substantial detrimental effect.
  - c. Variance permits for development and/or uses that will be located waterward of the ordinary high-water mark (OHWM), as defined in RCW 90.58.030(2)(b), or within any wetland as defined in RCW 90.58.030(2)(h), may be authorized provided the applicant can demonstrate all of the following:
    - i. That the strict application of the bulk, dimensional, or performance standards set forth in the shoreline master program precludes all reasonable use of the property.
    - ii. That the proposal is consistent with the criteria established under WAC 173-27-170(2)(b) through (f); and
    - iii. That the public rights of navigation and use of the shorelines will not be adversely affected.
  - d. In the granting of variance permits, consideration shall be given to the cumulative impact of additional requests for like actions in the area. For example, if variances were to be granted to other developments and/or uses in the area where similar circumstances exist the total of the variances shall also remain consistent with the policies of RCW 90.58.020 and shall not cause substantial adverse effects to the shoreline environment.
  - e. Variances from the use regulations of the shoreline master program are prohibited.
4. PUD and Plans-in-lieu.
- All of the following criteria are met:
- a. Compliance with All Applicable Standards.  
The proposed development and uses comply with all applicable standards of the title, except where adjustments are being approved as part of the concept plan application, pursuant to the provisions of SMC 17G.070.200(F)(2).
  - b. Architectural and Site Design.  
The proposed development ((has completed the design review process and the design review committee/ staff has found that the project)) demonstrates the use of innovative, aesthetic, and energy-efficient architectural and site design.
  - c. Transportation System Capacity.  
There is either sufficient capacity in the transportation system to safely support the development proposed in all future phases or there will be adequate capacity by the time each phase of development is completed.
  - d. Availability of Public Services.  
There is either sufficient capacity within public services such as water supply, police and fire services, and sanitary waste and stormwater disposal to adequately serve the development proposed in all future phases, or there will be adequate capacity available by the time each phase of development is completed.
  - e. Protection of Designated Resources.  
City-designated resources such as historic landmarks, view sheds, street trees, urban forests, critical areas, or agricultural lands are protected in compliance with the standards in this and other titles of the Spokane Municipal Code.
  - f. Compatibility with Adjacent Uses.  
The concept plan contains design, landscaping, parking/traffic management and multi-modal transportation elements that limit conflicts between the planned unit development and adjacent uses. There shall be a demonstration that the reconfiguration of uses is compatible with surrounding uses by means of appropriate setbacks, design features, or other techniques.
  - g. Mitigation of Off-site Impacts.  
All potential off-site impacts including litter, noise, shading, glare, and traffic will be identified and mitigated to the extent practicable.
5. Plat, Short Plat, and Binding Site Plan.
- The proposed subdivision makes appropriate (in terms of capacity and concurrence) provisions for:
- a. public health, safety and welfare;
  - b. open spaces;
  - c. drainage ways;
  - d. streets, roads, alleys, and other public ways;
  - e. transit stops;
  - f. potable water supplies;
  - g. sanitary wastes;
  - h. parks, recreation, and playgrounds;
  - i. schools and school grounds; and
  - j. sidewalks, pathways, and other features that assure safe walking conditions.
- E. The following Type II and III applications are not subject to subsections (C) and (D) of this section; they shall comply with the following decision criteria:

1. Variance.
  - a. A variance or modification of the standard or requirement is not prohibited by the land use codes.
  - b. No other procedure is provided in this chapter to vary or modify the standard or requirement, or compliance with such other procedure would be unduly burdensome.
  - c. Strict application of the standard or requirement would create an unnecessary hardship due to one or more of the reasons listed below. Mere economic hardship or self-created hardship are not considered for the purposes of this section.
    - i. The property cannot be developed to the extent similarly zoned property in the area can be developed because the physical characteristics of the land, the improvements or uses located on the land do not allow such development; or
    - ii. Compliance with the requirement or standard would eliminate or substantially impair a natural, historic, or cultural feature of area-wide significance.
  - d. In addition, the following objectives shall be reasonably satisfied:
    - i. Surrounding properties will not suffer significant adverse effects.
    - ii. The appearance of the property or use will not be inconsistent with the development patterns of the surrounding property; and
    - iii. The ability to develop the property in compliance with other standards will not be adversely affected.
  - e. No variance may be granted to allow or establish a use that is not allowed in the underlying districts as a permitted use; or to modify or vary a standard or requirement of an overlay zone, unless specific provision allow a variance.
  - f. Floodplain variance is subject the additional criteria of SMC 17E.030.090 and SMC 17E.030.100.
2. Certificate of Compliance.
  - a. Written documentation establishes that all necessary permits were issued and inspections conducted, or the current owner of the property is not the same party responsible for the creation of the violation, but is an innocent purchaser for value.
  - b. Approval of the certificate of compliance is necessary to relieve the applicant of a substantial practical or economic hardship; and
  - c. Approval of the certificate of compliance will not adversely affect the neighboring property or the area.
3. Skywalk Permit and Air Rights Use Permit.
  - a. The proposed skywalk or air rights use is consistent with the comprehensive plan.
  - b. The proposed ((skywalk or)) air rights use conforms to the standards contained in ((SMC 12.02.0430 through SMC 12.02.0474)) SMC 12.02 Article III and the skywalk conforms to the standards contained in SMC 17C.255.500 through SMC 17C.255.530, unless the design review board has approved design deviations.
  - c. The proposed skywalk or air rights use conforms to the standards contained in the development codes.
  - d. The City is compensated for the fair market value of public air space used for any activity other than public pedestrian circulation.
  - e. An agreement, satisfactory to the city attorney, indemnifies and holds the City harmless against all loss or liability, and the applicant obtained approved public liability insurance, naming the City as an additional named insured, with combined limits of five hundred thousand dollars.

Section 5. Severability Clause. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, the decision shall not affect the validity of the remaining portions of this ordinance.

**Passed by City Council May 9, 2022**  
**Delivered to Mayor May 13, 2022**

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#### ORDINANCE NO. C36207

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$5,879,189
- A) Of the increased revenue, \$5,879,189 is from the Washington State Department of Commerce Eviction Rent Assistance Program (ERAP) 2.0 to continue to prevent evictions by paying rental arrears, current due rent, future rent, utilities and home energy costs, and other housing costs for eligible households due to the COVID-19 pandemic.
- 2) Increase appropriation by \$5,879,189
- A) Of the increased appropriation, \$5,585,230 is provided solely for sub-recipients awarded through an RFP process to deliver rent assistance funds to the community.
- B) Of the increased appropriation, \$293,959 is provided solely for the City's administration of the rent assistance program.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to prevent evictions by paying past due and future rent, and past due utilities while targeting limited resources to those with the greatest needs and distributing funds equitably, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council May 9, 2022**  
**Delivered to Mayor May 13, 2022**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## AMENDMENT

## AMENDMENT

## AMENDMENT

### PROGRAM PROFESSIONAL

SPN 039

(Announcement of 4/25/2022)

The above titled announcement is hereby amended to read:

**Closing Date: May 16, 2022, at 4:00 PM**

### CUSTOMER SERVICE ASSISTANT SPN 099C OPEN ENTRY

**DATE OPEN: Monday, May 16, 2022**

**DATE Applications will be accepted until further notice**

**SALARY: \$34,723.44 annual salary, payable bi-weekly, to a maximum of \$53,703.36**

#### DESCRIPTION:

*Do you pride yourself on your dependable nature? Would you consider yourself a people-person? Do you have the ability to communicate with others while "clacking" away at the keyboard? Like being the person that has their "fingers on the pulse"? Be a voice and face of MY SPOKANE 311, where knowledge, friendly, and quality service are at the forefront for the City of Spokane.*

*My Spokane 311 is a small, but an essential department to the City of Spokane serving over 7+ departments across multiple facilities including utility billing, city parks and recreation, and citizen engagement. The department is seeking a friendly team player who can work in a fast-paced environment. You would be providing outstanding customer service to the citizens of Spokane by phone, online chat, or in-person by assisting clients with the multitude of services the City has to offer.*

*This position offers opportunity to progress to a Customer Service Specialist after the first year of employment with guaranteed pay increases annually. You will also be part of an excellent work environment with a great compensation plan, including medical, pension and 457 plan.*

**DUTIES:**

- Interacts with the public to provide a full range of customer-service related support activities, which includes providing information, handling or obtaining details of complaints, submitting service requests, and receiving payments for various City services.
- Receives and responds to a high volume of telephone inquiries and web/chat requests, representing the City to the public over the telephone and through written correspondence in a professional and effective manner.
- Resolves service or billing complaints by providing detailed information regarding policies and regulations or referring unresolved customer grievances to the appropriate department for further investigation.
- Registers and takes payments from participants for parks and recreation activities, and provides information on scheduled classes or events; quotes rates for tours, activities, or other products and services.
- Performs various clerical and office support tasks to include typing, proofreading, filing, record keeping, mailing, sorting, and retrieving documents.
- Operates a variety of office equipment to correspond with customers, and transmits information and documents using a desktop computer, facsimile machine, or postal mail.
- Utilizes various computer software applications to perform record-keeping activities including, but not limited to, the following:
  1. determine the status of accounts,
  2. enter monetary transactions and issue receipts,
  3. create or make adjustments to service requests,
  4. document details of customer interactions, including any actions taken, and
  5. retrieve, research, and review information related to customer comments, inquiries or complaints.
- May assist with in-person customer inquiries or payments for services at the public counter, depending on the department to which assigned.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent; **AND**
- *Experience:* Six months of customer service experience where a significant portion of the work included using a computer to enter and retrieve data.

**EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start dates, and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)).

- Applicants who apply and meet the minimum qualifications between Monday, May 16, 2022, and Tuesday, May 31, 2022, will test Thursday, June 2, 2022, through Tuesday, June 7, 2022.
- Applicants who apply and meet the minimum qualifications between Wednesday, June 1, 2022, and Monday, June 20, 2022, will test Thursday, June 23, 2022, through Thursday, June 28, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, June 21, 2022, and Monday, July 18, 2022, will test Thursday, July 21, 2022, through Tuesday, July 26, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, July 19, 2022, and Monday, August 8, 2022, will test Thursday, August 11, 2022, through Tuesday August 16, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, August 9, 2022, and Monday, August 22, 2022, will test Thursday, August 25, 2022, through Tuesday, August 30, 2022.

**NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.**

The examination may include such subjects as:

- Computer Skills
- Customer Service
- Decision Making

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of May 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**PUBLIC WORKS JOURNEY LEVEL INSPECTOR SPN 216**  
OPEN ENTRY

**DATE OPEN: Monday, May 16, 2022**

**DATE CLOSED: Tuesday, May 31, 2022 at 4:00 p.m.**

**SALARY: \$44,234.28 annual salary, payable bi-weekly, to a maximum of \$68,958.29**

**DESCRIPTION:**

***The City of Spokane Engineering Services Department is looking to hire a driven, detail-orientated Public Works Journey Level Inspector to join our team. When you join the Engineering Services Department, you will work among collaborative and energetic colleagues who share a passion for serving our Spokane citizens and improving the community in which we live and work.***

*The Engineering Services Department is the design and construction arm for the City of Spokane. We provide design and construction management for the utility and street projects. You would be responsible for inspecting public works projects for compliance with specifications and ordinances. A successful applicant possesses the knowledge to interpret engineer drawings and specifications. In addition, a Public Works Journey Level Inspector should demonstrate a sound understanding of public works construction and strong interpersonal skills.*

*This position offers guaranteed pay increases annually and opportunities for advancement. As a City of Spokane employee, you will also be part of an excellent work environment with a great compensation plan, including medical, pension and 457 plan.*

*A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day. If you find yourself wanting to pursue a career with the City of Spokane, then we encourage you to apply today!*

**DUTIES:**

- Inspects public works projects for compliance with specifications and ordinances.
- Checks the grade, sub-grade, line and location; forms, depth and thickness; connections and seals; backfill, compaction, and repaving; temperature of the mix and application. Obtains load tonnage tickets.
- Computes volumes, takes measurements, records locations and connections, and makes final check upon completion of project. Prepares and submits required inspection reports; measures, sketches and calculates project quantities; prepares and submits as-built drawings for review. Prepares final project acceptance documents.
- Performs compaction tests. Collects samples of construction materials as necessary and delivers to laboratory for testing. Develops the necessary laboratory data for determining compaction. Assists in bridge monitoring and inspection. Inspects foundry products and precast concrete products for compliance with plans and specifications. Prepares Material Acceptance Reports.
- Conducts or monitors water test, sewer line air pressure, exfiltration, and infiltration tests. Performs tests on concrete for slump, air entrainment, unit weight, and concrete factor.
- Inspects and tests concrete and asphalt aggregates. Takes samples of aggregate for laboratory testing. Checks proportions of dry mix, time and temperature, quality, weight, and stockpile. Receives or collects core samples, and conducts laboratory tests and analyses of mixes for adherence to specifications.
- May be required to make trips to inspect construction materials at the manufacturing source.

- Monitors and enforces all City ordinances relating to City right-of-way, including the City's obstruction permit program.
- Investigates complaints, as directed, concerning unsafe street conditions; investigates complaints concerning project issues and reports on-site complaints to supervisor.
- Operates an automobile, computer, calculator, and occasionally uses an engineer level and transit.
- May be assigned duties as an engineering technician during the non-construction season and participate in snow removal.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Civil Engineering, Civil Engineering Technology, or a similar field with related course work emphasis in math and science, **AND**
- *Experience:* Completion of one year of experience in public works construction in a technical or supervisory capacity (such as Inspector, Quality Control Lead, Project Manager, Project Engineer, Project Superintendent, or Foreperson).
- *Substitution:* Additional technical or supervisory experience may be substituted for the education requirement on a year-for-year basis.

**License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

**EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Public Works Journey Level Inspector examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, June 2, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, June 2, 2022, until 4:00 p.m. Pacific time the following Tuesday, June 7, 2022.

**NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination.**

The examination may include such subjects as:

- Technical Knowledge
- Interpersonal Relations & Customer Service
- Research
- Mathematical Reasoning
- Safety



**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of May 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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**PUBLIC WORKS JOURNEY LEVEL INSPECTOR SPN 216**  
**PROMOTIONAL**

**DATE OPEN:** Monday, May 16, 2022

**DATE CLOSED:** Tuesday, May 31, 2022 at 4:00 p.m.

**SALARY:** \$44,234.28 annual salary, payable bi-weekly, to a maximum of \$68,958.29

**DESCRIPTION:**

Performs responsible, full-skill level inspections of public works construction for conformance to project specifications and contract documents.

**DUTIES:**

- Inspects public works projects for compliance with specifications and ordinances.
- Checks the grade, sub-grade, line and location; forms, depth and thickness; connections and seals; backfill, compaction, and repaving; temperature of the mix and application. Obtains load tonnage tickets.
- Computes volumes, takes measurements, records locations and connections, and makes final check upon completion of project. Prepares and submits required inspection reports; measures, sketches and calculates project quantities; prepares and submits as-built drawings for review. Prepares final project acceptance documents.
- Performs compaction tests. Collects samples of construction materials as necessary and delivers to laboratory for testing. Develops the necessary laboratory data for determining compaction. Assists in bridge monitoring and inspection. Inspects foundry products and precast concrete products for compliance with plans and specifications. Prepares Material Acceptance Reports.
- Conducts or monitors water test, sewer line air pressure, exfiltration, and infiltration tests. Performs tests on concrete for slump, air entrainment, unit weight, and concrete factor.
- Inspects and tests concrete and asphalt aggregates. Takes samples of aggregate for laboratory testing. Checks proportions of dry mix, time and temperature, quality, weight, and stockpile. Receives or collects core samples, and conducts laboratory tests and analyses of mixes for adherence to specifications.
- May be required to make trips to inspect construction materials at the manufacturing source.
- Monitors and enforces all City ordinances relating to City right-of-way, including the City's obstruction permit program.
- Investigates complaints, as directed, concerning unsafe street conditions; investigates complaints concerning project issues and reports on-site complaints to supervisor.
- Operates an automobile, computer, calculator, and occasionally uses an engineer level and transit.
- May be assigned duties as an engineering technician during the non-construction season and participate in snow removal.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of one year with the City in the classification of Engineering Technician II.



**License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

**EXAMINATION DETAILS:**

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test 80%
- Performance Evaluation 20%.

**WRITTEN TEST DETAILS**

Written testing will be conducted Thursday, June 2, 2022, at 9:00 AM in the Civil Service Test Room on the 4th Floor of City Hall. Additional sessions may be made available dependent on number of applicants and space availability.

The approximate duration of the examination is 2 hours and may include the following subjects:

- Technical Knowledge
- Interpersonal Relation & Customer Service
- Research
- Mathematical Reasoning
- Safety

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance, in the form of a Performance Appraisal Review (PAR), shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the promotional evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of May 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

## AMENDMENT

## AMENDMENT

## AMENDMENT

## ENGINEER IN TRAINING

SPN 231

(Announcement of 4/4/2022)

The above titled announcement is hereby amended to read:

**Closing Date: July 11, 2022, 4:00 PM**

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**BUILDING INSPECTOR SPN 300  
OPEN ENTRY**

**DATE OPEN: Monday, May 16, 2022**

**DATE CLOSED: Monday, June 13, 2022 at 4:00 p.m.**

**SALARY: \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19**

**DESCRIPTION:**

Performs skilled technical inspection work in inspecting commercial and residential constructions to verify conformance with safety laws, codes and ordinances.

**DUTIES:**

- Performs field inspections of residential and commercial new construction, remodels, and repairs for footings, foundation walls, framing, trusses, insulation, ceiling, roofing, grading, finishing, med-gas, concrete, structural steel, sheet metal work, and other structural element systems related to construction.
- Reviews building plans and materials lists to interpret specifications and methods of installation.
- Inspects and notifies builders and owners of code violations as appropriate.
- Assists contractors, homeowners, architects and others regarding the inspection process and code requirements.
- Maintains records of inspections and prepares reports as required.
- Issues "stop work orders" when necessary, investigates complaints, and may be required to testify at hearings or in courts of law on code, laws and ordinance violations.
- May be required to perform inspections other than building inspections.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements:**

(Open-entry applicants must meet all requirements in one of the following paths at the time of application.)

*Government Inspection Path*

- **Education:** High school diploma or equivalent, **AND**
- **Experience:** Two years of experience as a building inspector with a government agency.

*Building Construction Foreperson Path*

- **Education:** High school diploma or equivalent, **AND**
- **Experience:** Four years of experience as a building construction foreperson.

*Education Path*

- **Education:** Four years of education in a college or university with major course work in architecture, engineering, building theory and practice, construction management, or a related field.
- **Substitution (optional):** Appropriate experience in the field of building trades as a foreperson or higher level may substitute for education on a year-for-year basis for up to two years.

**License and Certifications:**

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid driver's license.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of an online, Training and Experience Evaluation, with weights assigned as follows:

- T & E 100%

**TRAINING AND EXPERIENCE EVALUATION DETAILS:**

**This is an online examination and will require a computer. If you do not have access to a computer, please notify Civil Service so that one may be provided.**

A link to the Building Inspector examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, June 23, 2022. Please note that this email will be sent from FastTest (~~noreply@fasttestweb.com~~). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, June 23, 2022, until 4:00 p.m. Pacific time the following Tuesday, June 28, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.**

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of May 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**AMENDMENT**

**AMENDMENT**

**AMENDMENT**

**PROJECT MANAGER**

SPN 352

(Announcement of 5/2/2022)

The above titled announcement is hereby amended to read:

**Closing Date: May 23, 2022 at 4:00 PM**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

#### EXAMINATION DETAILS

You will receive a link to the Project Manager T&E via email, prior to 4:00 PM Pacific Time on Thursday, June 2, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)) The test will be available to log-in until 4:00 PM Pacific Time on Tuesday, June 7, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

**TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

#### AMENDMENT

#### AMENDMENT

#### AMENDMENT

#### THERAPEUTIC COURTS COORDINATOR

SPN 958

(Announcement of 4/18/2022)

The above titled announcement is hereby amended to read:

**Closing Date: May 16, 2022, at 4:00 PM**

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

#### T.J. Meenach Drive from Pettet Drive to Northwest Boulevard Engineering Services File No.2014153

This project consists of the construction of approximately 4,000 cubic yards of excavation and embankment, 2,400 linear feet of storm sewer, 25 drainage structures, 1,010 linear feet of 30" water main, 460 linear feet of 60" sanitary sewer siphon pipe, 10,020 square yards of 6-inch thick HMA pavement, 4,375 square yards of 2-inch thick HMA pavement grind and overlay, 1,200 square yards of 2-inch thick HMA pavement for shared use trail, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 6, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page.

Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within Five (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

**\*\*\*\*\*Due to the time of year this project is bidding and material delivery timelines the City has pre-ordered some of the long lead-time pipe and associated materials. The anticipated delivery times may affect the start time for this project. Please see section 1-08.4 for additional details.**

Publish: May 18, 25, and June 1, 2022

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**Sundance III Force Main Replacement  
Engineering Services File No. 2020095**

This project consists of the construction of approximately 725 linear feet of sanitary sewer force main, 6 drainage structures, 2,561 square yards of 3-inch thick HMA paving, 28 square yards of concrete sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. June 6, 2022 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Bids shall be delivered by hand, mail or courier service to City Hall, 808 W. Spokane Falls Blvd. Spokane, WA 99201. Hand delivered bids shall be delivered to the first floor of City Hall between noon and 1:00 p.m. on bid opening day to the purchasing agent present. All bid packages shall be in sealed envelopes marked with the following text: "Attn: Purchasing - Bid Documents Enclosed, YYY Project", where YYY is the project name.

The bids will be publicly opened and read at 1:15 p.m. online using Microsoft Teams. If you would like to view the bid opening, please utilize one of the following options: to watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2022 Standard Specifications.

**Note regarding new apprentice program requirements:** Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: May 18, 25 and June 1, 2022

GARLAND AVENUE PATHWAY – SHAW MIDDLE SCHOOL DESIGN  
FOR FEDERAL AID PROJECT  
ABBREVIATED REQUEST FOR QUALIFICATIONS  
CITY OF SPOKANE, WA

DESCRIPTION: Design of Garland Avenue Pathway – Shaw Middle School  
City Project #2021084

DUE DATE: Tuesday, June 7, 2022  
No later than 1:00 p.m.

DELIVERY: via email to: [dbuller@spokanecity.org](mailto:dbuller@spokanecity.org)

The design work envisioned in this RFQ involves a 4 block shared use trail in city Right-Of-Way (ROW) near Shaw Middle School. The design will occur in summer/fall 2022 for an expected project advertisement around December 1, 2022.

The full Request for Qualifications containing submittal requirements can be viewed at <https://cityofspokaneplans.com/> or can be requested from Dan Buller at [dbuller@spokanecity.org](mailto:dbuller@spokanecity.org)

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: May 18, 25 & June 1, 2022

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

UPRIVER DAM SPILLWAY REHABILITATION PHASE III - REBID  
Water & Hydroelectric Services

PW ITB #5654-22

**Description:** The City of Spokane is seeking electronic bids for Spillway Rehabilitation at Upriver Dam for the Water & Hydroelectric Services department. The scope of work for this project constitutes a public work under state law.

**Bid Opening:** Sealed electronic bids will be accepted until **Tuesday, May 31, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson  
Purchasing Department

Publish: May 11 & 18, 2022

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