



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

**APRIL 13, 2022**

Issue 15



### MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, March 28, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Clerical Notes:**

The City Council resumed its in-person meetings beginning March 14, 2022. City Council Members, City staff, presenters, and members of the public still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions, which are closed to the public.

The regularly scheduled 6:00 p.m. Legislative Session of City Council was canceled. Items listed under the Legislative Session on the Council's Agenda were considered during the City Council's 3:30 p.m. Administrative Session.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

**Roll Call**

On roll call, Council President Beggs and Council Members Bingle (appearing virtually), Cathcart, Kinnear, Stratton, Wilkerson and Zappone were present.

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister were also present on the dais for the meeting.

**Advance Agenda Review**

There was no Advance Agenda review as the April 4, 2022, City Council Meeting was canceled.

**ADMINISTRATIVE SESSION****Candidate Interviews – Park Board and Community Housing and Human Services (CHHS) Board**

The City Council held interviews with Christina VerHeul, a candidate for appointment to the Park Board, and Karen Ssebanakitta, a candidate for appointment to the CHHS Board.

**Boards and Commission Vacancies**

Council President Beggs remarked that if anyone is interested in serving on a City board or commission, they can visit the City's website at MySpokane and query boards and commissions. The boards and commission page lists all the boards and commissions, what they do, current openings, and terms of current members.

**MAYORAL PROCLAMATION**

April 2022 *Child Abuse Prevention Month*

Council Member Cathcart read the proclamation and presented it to Melanie Goodman, President of Our Kids Our Business. Our Kids Our Business is committed to community action to end child abuse through awareness, education, resources, and collaboration of partnership agencies in Spokane County, understanding that the prevention of harm can only be attained through coordinated efforts to support youth and their caretakers.

**CITY COUNCIL PROCLAMATION**

April 4-10, 2022 *Tartan Week*

Council Member Kinnear read the proclamation. No individuals were present to accept the proclamation. Tartan Day is a North American celebration of Scottish heritage on April 6, which was the date in 1320 on which the Declaration of Arbroath was signed. The declaration was addressed to Pope John XXII as a response to King Robert I's excommunication for disobeying the Pope's demand in 1317 for a truce in the First War of Scottish Independence.

**Current Agenda Review**

The City Council reviewed the March 28, 2022, Current Agenda for any changes.

**Suspension of Council Rules**

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** the Council Rules for the purposes of adding items to the Consent Agenda; **carried unanimously**.

**Purchase of Model ZR 110 Compressor from Atlas Copco Compressors LLC (OPR 2022-0226)**

**Motion** by Council Member Kinnear, seconded by Council Members Wilkerson and Cathcart, **to add** the Purchase from Atlas Copco Compressors, LLC (Rock Hill, SC) of a Model ZR 110 Compressor for the Waste to Energy Facility to today's Consent Agenda; **carried unanimously**.

**CONSENT AGENDA**

**Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Three-year and two-month Value Blanket with Cascade Engineering, Inc. (Grand Rapids, MI) for purchase of automated solid waste carts utilizing Sourcewell Cooperative Purchasing Contract No. 041217-CEI—estimated annual expenditure \$800,000 (incl. tax). (OPR 2022-0218) (Council Sponsor: Council Member Stratton)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. McKinley School, LLC for the future rehab construction of approximately 4 buildings of 22+ units each, at Parcel No. 35163.3001, commonly known as 120 N. Magnolia Street. (OPR 2022-0220)
- b. LTS, LLC for the future rehab construction of approximately 136 units, at Parcel Nos. 35173.0504 & 35173.0408, commonly known as 134 & 190 E. Spokane Falls Blvd. (OPR 2022-0221)

(These Conditional Agreements will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction.) (Council Sponsors: Council Members Cathcart and Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 18, 2022, total \$4,470,026.59 (Check Nos.: 584934-585033; ACH Nos.: 100710-100899), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,995,472.77. (CPR 2022-0002)
- b. Payroll claims of previously approved obligations through March 19, 2022: \$7,599,245.51 (Check Nos.: 562391-562517). (CPR 2022-0003)

City Council Meeting Minutes: March 14, March 17 and March 24, 2022. (CPR 2022-0013)

Purchase from Atlas Copco Compressors, LLC (Rock Hill, SC) of Model ZR 110 Compressor for the Waste to Energy Facility—purchase price including shipping \$129,900.60 (plus tax). (OPR 2022-0226 / RFQ 5612-22) (Council Sponsor: Council Member Kinnear)

**(Clerical Note:** As previously noted in the minutes above, the regularly scheduled 6:00 p.m. Legislative Session of City Council was canceled. Items listed under the Legislative Session on the Council's Agenda were considered during the City Council's 3:30 p.m. Administrative Session.)

**LEGISLATIVE SESSION****BOARD AND COMMISSION APPOINTMENTS****Park Board (CPR 1981-0402)**

**Upon Unanimous Voice Vote**, the City Council **approved** (and thereby confirmed) the appointment of Christina VerHeul to serve a five-year term on the Park Board, from April 1, 2022, to February 2, 2027.

There were no **Administrative Reports**.

**REQUESTS TO ADD ITEMS TO THE LEGISLATIVE AGENDA****Special Budget Ordinance C36187**

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to add** Special Budget Ordinance C36187 (arising from the need to accept grant funding for replacing the roof of the Dr. Martin Luther King Jr. Community Center to tonight's legislative agenda) to the March 28 Agenda; **carried unanimously**.

**Resolution 2022-0030**

**Motion** by Council Member Kinnear, seconded by Council Member Zappone, **to add** Resolution 2022-0030—committing funds for public safety vehicle purchases—to today's agenda; **carried unanimously**.

**LEGISLATIVE AGENDA****SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36184 (Council Sponsors: Council Members Stratton and Zappone)**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36184** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

## Park Fund

- 1) Increase revenue by \$132,895.
- A) Of the increased revenue, \$132,895 is provided solely for an Association of Washington Cities (AWC) reimbursable grant in the Parks and Recreation Department.
- 2) Increase appropriation by \$132,895.
- B) Of the increased appropriation, \$132,895 is provided solely for Summer Experiences & Enrichment for Kids (SEEK) expenses in the Parks and Recreation Department.

(This action arises from the need to accept the AWC's SEEK reimbursable grant.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36185 (Council Sponsors: Council Members Stratton and Zappone)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36185** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

## Park Fund

- 1) Increase appropriation by \$1,300,000.
- A) Of the increased appropriation, \$1,300,000 is provided solely for an operating transfer out in the Parks and Recreation Department to the Park Cumulative Reserve Department.

and

## Cumulative Reserves Fund, Park Department, and Capital Purposes Fund

- 2) Increase revenue by \$1,300,000.
- B) Of the increased revenue, \$1,300,000 is provided solely as an operating transfer in from the Parks and Recreation Department to the Park Cumulative Reserve Department.
- 3) Increase appropriation by \$1,300,000.
- C) Of the increased appropriation, \$1,300,000 is provided solely for other improvements in the Park Cumulative Reserve Department.

(This action arises from the need to use Park Fund unappropriated reserves to fund Park capital improvements.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36187 (Council Sponsors: Council President Beggs and Council Member Wilkerson)**  
Subsequent to a full reading of Special Budget Ordinance C36187 by the City Clerk and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Special Budget Ordinance C36187** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grants Fund

- 1) Increase revenue by \$1,352,400
  - a. Revenue increase due to awarded grant funding through Washington State's Department of Commerce as part of the 2021-23 State Capital Budget.
- 2) Increase appropriation by \$1,352,400
  - a. Increase in appropriations to be used solely for building improvements for the Dr. Martin Luther King Jr. Community Center's (East Central Community Center).

(This action arises from the need to accept grant funding for replacing the roof of the Dr. Martin Luther King Jr. Community Center.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

There were no **Emergency Ordinances**.

## RESOLUTION

**Resolution 2022-0030 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Upon consideration of Resolution 2022-0030, the following action was taken:

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to substitute** Resolution 2022-0030 with version circulated prior to today's meeting and following today's PIES Meeting; **carried unanimously**.

The City Council held discussion on a proposed update to Resolution 2022-0030, and the following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to update** section A.1. of Resolution 2022-0030 from 25 to 54 K8s; **rejected 2-5**.

There was an opportunity for public testimony on Resolution 2022-0030 (as substituted), with no individuals requesting to speak. Following Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2022-0030** committing funds for public safety vehicle purchases.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

There were no **Final Reading Ordinances**.

**FIRST READING ORDINANCE**

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinance, with no individuals requesting to speak.

**ORD C36186** Relating to traffic control device visibility and vegetation control along roadways amending Chapter 12.02, Article 1 and Chapter 12.02, Article 5 of Title 12 Spokane Municipal Code. (Council Sponsors: Council President Beggs and Council Member Wilkerson)

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during **Open Forum**.

**COUNCIL RECESS/EXECUTIVE SESSION/ADJOURNMENT**

The City Council recessed at 4:33 p.m. and immediately adjourned into an Executive Session to discuss labor negotiations until 5:00 p.m. City Attorney Mike Ormsby was present during the Executive Session. The Executive Session ended at 5:00 p.m., at which time the Briefing/Administrative Session also ended.

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**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**March 31, 2022**

**Call to Order:** 11:03 a.m.

Recording of the meeting may be viewed here: <https://vimeo.com/69456018>

**Attendance:**

Committee Members Present: Council President Beggs, Council Members Stratton, Cathcart, Wilkerson, and Zappone

Committee Members Absent: Council Members Kinnear and Bingle

**Agenda Items:**

**1. WA Energy Savings Performance Contracting Program**

- **Presenters:**  
Alysa Wyrick, Washington State Department of Enterprise Services; Kara Odegard, Spokane City Council
- **Action taken**  
Presentation and discussion only, no action was taken.

**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 11:38 a.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability (PIES) Committee**  
**February 28, 2022**

**Call to Order:** 1:17pm

Recording of the meeting may be viewed here: <https://vimeo.com/68305994>

**Attendance**

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs, CM Stratton, CM Cathcart, CM Wilkerson, and CM Zappone.

**Staff/Others Present:**

Marlene Feist, Garrett Jones, Katherine Miller, Kyle Twohig, Inga Note, Kevin Picanco, Karl Otterstrom, Hamid Hajjafari, Ted Hensold, Kristen Zimmer, Johnnie Perkins, Erik Poulsen, Brian McClatchey, Hannahlee Allers, Matt Boston, and Giacobbe Byrd.

**Approval of Minutes**

- Action taken  
CM Wilkerson moved to approve the minutes of the January 31, 2022 meeting; the motion was seconded by CM Bingle. The minutes were approved unanimously.

**Agenda Items****Discussion items**

1. I-90 / Valley High Performance Transit Project Update – Susan Meyer, Karl Otterstrom, and Hamid Hajjafari
  - Action taken  
Presentation and discussion only, no action was taken.
2. Demonstration of GIS Layer for Tree Planting – Ted Hensold
  - Action taken  
Presentation and discussion only, no action was taken.
3. 2021 Water Conservation Program Report – Kristen Zimmer
  - Action taken  
Presentation and discussion only, no action was taken.
4. SMC Update for Trees and Traffic Control Device Conflicts – Inga Note
  - Action taken  
CP Beggs and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
5. Transportation Grant Opportunities – SRTC Call for Projects & NHFP – Kevin Picanco
  - Presentation and discussion only, no action was taken.
6. Falls Tower Development Agreement Discussion – Marlene Feist
  - CMs Cathcart and Bingle agreed to sponsor this item to move forward for formal Council consideration.
7. Ukraine-Russia Resolution
  - Presentation and discussion only, no action was taken.

**Consent items**

1. Budinger On-Call Contract Increase (Engineering Services)
2. Galvanized Tin Sewer Bends Value Blanket (Wastewater Maintenance)
3. Ductile Iron Service Saddles Value Blanket (Water & Hydroelectric Services)
4. Liquid Deicer Purchasing Contract (Streets)
5. Traffic Paint Contract (Streets)
6. Coiled Pit Setter Meter Boxes Value Blanket (Water & Hydroelectric Services)
7. Contract Renewal with Sulzer Pumps for on and off-site pump repairs at the WTE (Solid Waste Disposal)
8. Contract with BrandSafway Services, LLC for scaffolding services at the WTE (Solid Waste Disposal)
9. Contract renewal with Helfrich Brothers Boilerworks for boilermaker services at the WTE (Solid Waste Disposal)
10. Contract with Jacobs for groundwater monitoring data analysis and report writing for the Northside and Southside Landfills (Solid Waste Disposal) (Solid Waste Disposal)
11. Purchase of two lime slakers from STT Storage & Transfer Technologies for the WTE (Solid Waste Disposal)
12. Value Blanket Renewal for Traffic Signal / Luminaire Standards (Streets)

**Executive session**

None.

**Adjournment**

The meeting adjourned at 2:49 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability (PIES) Committee**  
**January 31, 2022**

**Call to Order:** 1:15pm

Recording of the meeting may be viewed here: <https://vimeo.com/67214544>

**Attendance**

Committee Members Present:

CM Kinnear (Chair), CM Bingle (Vice Chair), CP Beggs, CM Stratton (joined at 1:17pm), CM Cathcart, CM Wilkerson, and CM Zappone.

Staff/Others Present:

Marlene Feist, Garrett Jones, Katherine Miller, Kyle Twohig, Inga Note, Kevin Picanco, Cendy Ortiz, Marcia Davis, Cadie Olsen, Logan Callen, Chris Averyt, Seth McIntosh, Johnnie Perkins, Erik Poulsen, Brian McClatchey, and Matt Boston.

**Approval of Minutes**

- Action taken  
CM Wilkerson moved to approve the minutes of the November 22, 2021 meeting; the motion was seconded by CP Beggs. The minutes were approved unanimously.

**Agenda Items**

Discussion items

1. Arts Commission Interview – Audrey Overstreet
  - Action taken  
Interview only, no action was taken.
2. Department of Commerce Grant Acceptance for MLK Community Center
  - Action taken  
CMs Kinnear and Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
3. Update to Link-Utilities Strategy for Spokane's Water System
  - Action taken  
None at this time. Council Action on the Strategy for the Water System is expected mid-2023.
4. Review of Two Power Purchase Agreements (PPAs) and the Energy Strategic Initiative
  - Action taken  
CMs Kinnear and Stratton agreed to sponsor this item to move forward for formal Council consideration.
5. Review of Transportation Grant Opportunities
  - Presentation and discussion only, no action was taken.
6. 6-Year Comprehensive Street Program (2023-2028 Kickoff)
  - No action requested at this time. There will be subsequent updates to Council leading towards public hearing and program adoption in June, 2022.
7. 2022 Construction Season Preview
  - Presentation and discussion only, no action was taken.
8. Fluoridation Contract Status Update
  - CMs Kinnear and Zappone agreed to sponsor this item to move forward for formal Council consideration.
9. West Plains PDA Utilities Discussion
  - Presentation and discussion only, no action was taken.

**Consent items**

1. Master Value Blanket renewal with Connell Oil for Lubricants (Fleet)



2. Renewal of Contract to Supply Polymer (Waste Water Management)
3. Renewal of Contract to Supply Liquid Aluminum Sulfate (Waste Water Management)
4. Geotechnical Engineering On-Call Contract (Engineering)
5. Purchase of Tymco Air Sweeper (Fleet)
6. Purchase of Scorpion ASL's (Fleet)
7. Value blanket renewal for the purchase of high calcium quicklime for the WTE (Solid Waste Disposal)
8. Compunet – Network Infrastructure Switch Upgrades (ITSD)

**Executive session**

None.

**Adjournment**

The meeting adjourned at 2:56 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Infrastructure, Environment, and Sustainability**  
**November 22, 2021**

**Committee members present in person, phone or video**

Council President Breean Beggs, Committee Chair  
Council Member Michael Cathcart, Vice Committee Chair  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council Member Betsy Wilkerson  
Council Member Lori Kinnear

Council President Beggs called the meeting to order at 1:17 p.m.

<https://vimeo.com/64881114>

**Review and approval of minutes**

Council President Beggs asked for a motion to approve the minutes of October 25, 2021 meeting.

- Action taken
- Council Member Wilkerson moved to approve the minutes of the October 25, 2021 meeting as presented; the motion was seconded by Council Member Mumm. Motion passed unanimously.

**Discussion items** - Items were presented in a different order than reflected in the agenda and minutes.

**A. Council Requests**

1. Consent items for discussion
2. Legislative Agenda update  
Eric Poulsen shared the Council's 2022 State Legislative Agenda which was compiled through contributions by the Council's legislative team, policy team and city staff. Eric noted there are some carry over priority items from the 2021 agenda and the agenda is broken down by tiers and capital budget items. Councilmembers engaged in discussion on several items including affordable housing, traffic safety and transportation funding as well as the capital budget particulars.
3. S3R3 PDA Update - None
4. STA Fare Policy Update  
Brandon Rapez-Betty shared information and public outreach materials regarding a policy relating to the "Modern Fares, Modern Systems" tool. This tool creates more access and better value for transit customers by allowing more payments options and easier ways to pay – such as a smart card and contactless payment based on feedback from those accessing public transit during the pandemic. The benefits to accessibility and maximizing ride times are also positively benefitted. Brandon further discussed implementation of the policy which will likely take place in October 2022.
5. Ordinance Updates  
Council President Beggs shared three ordinance updates relating to the Downtown BID, SPD exempt positions and updates to the City's apprenticeship ordinance.

Downtown BID – slightly amended contract based on language that needed to be made more clear including reauthorization of the BID ordinance. This ensures the contract and the ordinance are in line. SPD Exempt Positions - once a year when the budget is completed, the Council does an annual update for ordinances and it was determined that four sub departments exist within SPD that should be updated to be in line with the departmental ordinance. Apprenticeship – hitting goal for apprentices working on public works projects but not hitting the goals for individual crafts even though we have approved programs in Spokane. This is an important component for training a new workforce. Updating this ordinance to allow more flexibility under the current law.

6. Beacon Hill Vista Development Agreement

This item was referred back from the November 15 City Council meeting for further Council discussion. Council President explained the deferment and asked for Councilmembers' questions regarding building to current public street guidelines and the length of the extension. Councilwoman Kinnear also circulated information regarding the future potential of a park-and-ride for future residents to access transit options from STA

B. Staff Requests

1. High Drive 20MPH Pilot Program

Clint Harris briefed a one year update on the 2020 20MPH pilot program which expired on November 1, 2021. A speed study was completed on High Drive which resulted in significant noncompliance. Clint further explained how speed assessments are completed. It was recommended that a speed limit be set within 5 miles per hour of the 80<sup>th</sup> percentile from the study.

2. SBO for Year-End for Fire-EMS Fund

Tonya Wallace and Paul Ingiosi briefed this SBO which would provide 5 million to the Fire/EMS fund for overage costs related to operations, equipment and supplies throughout the remainder of the year. Wildfire season was cited as a reason for the overages.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Executive session

None.

Adjournment

The meeting adjourned at 3:13PM

# Hearing Notices

## SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

Wednesday, April 20, 2022

Webex Teleconference

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nomination (per SMC 17D.100.020):

1. Hubert & Bertha Lloyd House – 451 W Shoshone Pl
2. Charles & Maud Kemp House – 404 W Sumner Ave

B. Certificate of Appropriateness (per SMC 17D.100.200):

1. McKinley School Exterior Changes – 117 N Napa St

In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, this Spokane Historic Landmarks Commission meeting will be held by Webex Teleconference. Future meetings will be in person at City Hall in the City Council Briefing Center beginning May 18.

Members of the general public are encouraged to join the on-line meeting using the following information:

**To participate via video**, on your computer or mobile device, follow the link found in the agenda located on the City of Spokane website at: <https://static.spokanecity.org/documents/bcc/commissions/spokane-city-county-historic-landmarks-commission/agendas/2022/04/shlc-agenda-2022-04-20.pdf>

**To participate by phone**

Call: 1-408-418-9388

Enter: **2484 728 3419** followed by # when prompted for a meeting number or access code

Enter # when prompted for an attendee ID

Meeting

Password: **xMB3BveA2M8**

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**BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1004 E LIBERTY AVENUE, SPOKANE, WASHINGTON 99207, PARCEL NUMBER 35054.3412, LEGAL DESCRIPTION: LIDGERWOOD PK L12 B143, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on APRIL 26, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[frapier@spokanecity.org](mailto:frapier@spokanecity.org)

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**BUILDING OFFICIAL ADMINISTRATIVE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 5610 W NADINE COURT, SPOKANE, WASHINGTON 99208, PARCEL NUMBER 26222.0620, LEGAL DESCRIPTION: PACIFIC PARK FOURTH ADD L20 B20, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on MAY 3, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier  
Code Enforcement, City of Spokane  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3333  
509-625-6300  
[frapier@spokanecity.org](mailto:frapier@spokanecity.org)

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# General Notices

## REGULAR MEETING NOTICE/AGENDA THE CIVIL SERVICE COMMISSION 9:30 a.m. – April 19, 2022

Notice is hereby given that, pursuant to Governor Jay Inslee's **Revised** Proclamation **20-25.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the Civil Service Commission has decided to continue its' meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend Civil Service Commission meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The regularly scheduled Spokane City Civil Service Commission Meeting at 9:30 a.m. on Tuesday, April 19, 2022 will be held virtually. Some members of the Civil Service Commission and staff will be attending virtually. **The public is encouraged to tune in to the meeting by calling 1-408-418-9388 and entering the access code 2495 829 9125 when prompted.**

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### AGENDA REGULAR MEETING OF THE CIVIL SERVICE COMMISSION 9:30 A.M. APRIL 19, 2022 CITY HALL – WEBEX & LIMITED IN-PERSON 808 W. SPOKANE FALLS BLVD., SPOKANE, WA 99201

1. CALL TO ORDER/ROLL CALL
2. **APPROVAL OF MINUTES**
  - a. March 15, 2022 Minutes
3. CHIEF EXAMINER UPDATE
4. **NEW BUSINESS**
  - a. Introduction: Ms. Kris Smith, Human Resources Director
5. OTHER BUSINESS
6. **ADJOURN**

**Note:** The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

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### Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: 2021-20146054; Date of Seizure: 8/26/2021; Seizure No.: 21-049

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Jose R. Rios:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM.**

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260**. In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than May 9, 2022 constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

**THE FOLLOWING PROPERTY HAS BEEN SEIZED:** Item 002 White 2012 Mazda 3 (WA BYA7750)

Lt. David M. Overhoff #331,  
Spokane Police Department  
1100 W. Mallon Ave  
Spokane, WA 99260

Date of First Publication: March 9, 2022

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**City of Spokane**  
**60-Day Agency and Public Comment Period**  
**Notice of SEPA Categorical Exemption Amendment**  
**April 4 to June 6, 2022, 5:00 PM**

The City of Spokane is seeking comments on proposed amendments to Section 17E.050.070, Flexible Thresholds for Categorical Exemptions. The 60-day public comment period will run 60 days from April 4, 2022 through June 6, 2022, ending at 5:00 PM.

This amendment proposes to increase the flexible thresholds for categorical exemptions for minor new construction up to the maximum permitted in WAC 197-11-800(1)(d), except that the current draft proposal states that fill and excavation threshold will remain at 500 cubic yards. The City proposes to increase the flexible thresholds for categorical exemptions to minor new construction to align with the recommendation in RCW 36.70A.600(1)(r). This proposal has been developed by the City to comply with WAC 197-11-800(1)(c), which requires all local governments to comply with the process outlined in subsection (c)(i-iv) when raising the exemption level. This non-project action is procedurally exempt per WAC 197-11-800(19). This amendment is not subject to administrative or judicial appeal under chapter 43.21C RCW as outlined in RCW 36.70A.600(3).

At the conclusion of the 60-day public comment period the City will prepare a response to comments and determine whether changes are needed. Public comments and City responses will be shared with Plan Commission and Spokane City Council.

**Review documents at:** Proposed text is attached to this notice and can also be viewed at <https://my.spokanecity.org/projects/shaping-spokane-housing/>.

**Submit comments to:**

Amanda Beck  
[abeck@spokanecity.org](mailto:abeck@spokanecity.org), 509-625-6414  
City of Spokane Planning Services, 6<sup>th</sup> Floor  
808 W Spokane Falls Blvd.  
Spokane, WA 99201

**Comments due:** June 6, 2022, at 5:00 PM

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# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## AMENDMENT

## AMENDMENT

## AMENDMENT

### ATTORNEY ASSISTANT

SPN 027

(Announcement of 3/21/2022)

The above titled announcement is hereby amended to read:

**Closing Date: April 18, 2022, 4:00 PM**

### SIGNAL MAINTENANCE TECHNICIAN SPN 272 OPEN ENTRY

**DATE OPEN: Monday, April 11, 2022**

**DATE CLOSED: Monday, July 11, 2022 at 4:00 p.m.**

**SALARY: \$46,961.21 annual salary, payable bi-weekly, to a maximum of \$76,362.34**

#### DESCRIPTION:

*Do you pride yourself on exceptional work ethics and a willingness to go the extra mile? Appreciate a small close-knit work group where "A good day's work for a good day's pay." is the motto? Are your core values aligned with integrity and honesty?*

***If you answered, YES to all of the above then become a part of City of Spokane's Streets Department – Signal and Lighting Section as a Signal Maintenance Technician!***

*The Signal and Lighting Section prides itself on quality work done in an efficient and timely manner. The department is seeking a team player who has a strong electrical/electronic background, knowledge of construction operations is desirable, and being familiar with Windows computer software. As a Signal and Lighting Maintenance Technician you are part of a team that works behind the scenes responding to crashes, weather events, and other incidents that affect traffic operations 24/7/365. There is opportunity for flexible work schedules, with on-call status rotations after first year of employment.*

*If you find yourself wanting to pursue a career with the City of Spokane, then we encourage you to apply today!!!*

#### DUTIES:

- Responds to reports of malfunctioning traffic, communications systems, intelligent transportation systems equipment and related equipment within the City during normal working hours, when assigned to weekend standby, and when reporting for 24/7 emergency call-outs; determines the nature of the problem, effects necessary repairs.
- Installs, modifies, tests, maintains and repairs electrical and electronic devices including, but not limited to traffic signal communication systems, intersection control systems, detection and video monitor systems.
- Installs, maintains and repairs overhead and underground electrical equipment, including installation of signal and lighting poles and the installation and splicing of cables and wiring. Installs, maintains and repairs traffic signals, street lighting, intelligent transportation system (ITS) devices, and general electrical wiring systems. Utilizes various hand and power tools in the installation and repair of various systems. Performs emergency repairs and/or adjustments, identifies and repairs electrical/electronic failures. Configures and programs various electronic systems using computers and proprietary software.
- Performs underground utility locates.
- Read and interpret signal and lighting plans and electronic schematics. Lays out equipment in the field according to plans.
- Maintains proper stocking levels of spare parts and tools on maintenance vehicles and in work areas.
- May be assigned to shop or field duty. Will be required to work at heights in an aerial manlift basket, work underground, dig trenches or post holes, and drive a repair truck.

- Drives various vehicles, including aerial bucket truck, flusher, tank, flatbed, dump, front end loader, bobcat, and trucks pulling various trailers. May be required to assist in snow removal operations as needed.
- Prepares and maintains records.
- Performs related work as required.
- Counting staff.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

#### MINIMUM QUALIFICATIONS:

##### Open Entry Requirements

Applicants must meet all requirements of one of the following paths:

- Education Path: Completion of a two-year or equivalent program in electronics, electrical technology, or related field from an accredited academic, trade, or technical institution; or completion of a military training program in electronics, electrical work or related field.
- Experience Path: Completion of 2000 hours of documented electrical trainee work experience toward journey-level certification as an electrician, or one (1) year of experience in traffic signal installation, construction, maintenance, or repair.

Applicants must possess a valid driver's license and obtain a Class "B" Commercial Driver's License (CDL) without air brake restriction during the probationary period.

#### EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-choice Test 100%

#### EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service so that one may be provided.**

Multiple-choice examination links with instructions will be emailed prior to 4:00 p.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)).

- Applicants who apply and meet the minimum qualifications between Monday, April 11, 2022, and Monday, May 9, 2022, will test Thursday, May 12, 2022, through Tuesday, May 17, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, May 10, 2022, and Monday, June 6, 2022, will test Thursday, June 9, 2022, through Tuesday, June 14, 2022.
- Applicants who apply and meet the minimum qualifications between Tuesday, June 7, 2022, and Monday, July 11, 2022, will test Thursday, July 14, 2022, through Tuesday, July 19, 2022.

**NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.**

The examination may include such subjects as:

- Electrical/Electronics
- Safety
- Human Relations
- Computer Skills
- Traffic Signals & Construction



All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of April 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**AMENDMENT**

**AMENDMENT**

**AMENDMENT**

**LABORER II**

SPN 502

(Announcement of 11/15/2021)

The above titled announcement is hereby amended to read:

**Examination Details:**

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

**We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.**

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

**EXAMINATION DETAILS:**

**Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.**

- **Written Testing** will be conducted in the Civil Service Test Room (4<sup>th</sup> floor, City Hall) on the following dates:
  - o Applicants who apply and meet the minimum qualifications between Tuesday, March 29, 2022, and Monday, April 25, 2022, will test on Thursday, April 28, 2022, at 9:00 a.m. or 1:00 p.m. Pacific time.
  - o Applicants who apply and meet the minimum qualifications between Tuesday, April 26, 2022, and Tuesday, May 31, 2022, will test on Thursday, June 2, 2022, at 9:00 a.m. or 1:00 p.m. Pacific time.
  - o Applicants who apply and meet the minimum qualifications between Wednesday, June 1, 2022, and Monday, June 20, 2022, will test on Thursday, June 23, 2022, at 9:00 a.m. or 1:00 p.m. Pacific time.
- **Online Remote Testing will be offered.** Multiple-choice examination links with instructions will be emailed prior to 4:00 p.m. Pacific time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)).
  - o Applicants who apply and meet the minimum qualifications between Tuesday, March 29, 2022, and Monday, April 25, 2022, and will test Thursday, April 28, 2022, through Tuesday, May 3, 2022.
  - o Applicants who apply and meet the minimum qualifications between Tuesday, April 26, 2022, and Tuesday, May 31, 2022, will test Thursday, June 2, 2022, through Tuesday, June 7, 2022.
  - o Applicants who apply and meet the minimum qualifications between Wednesday, June 1, 2022, and Monday, June 20, 2022, will test Thursday, June 23, 2022, through Tuesday, June 28, 2022.

**NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.**

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

The test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations.

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**AMENDMENT****AMENDMENT****AMENDMENT****REFUSE COLLECTOR II [PROMOTION]**

SPN 550

(Announcement of 3/21/2022)

The above titled announcement is hereby amended to read:

**Closing Date: April 18, 2022, 4:00 PM**

**Examination Details:**

You need to meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**The examination will consist of a written test and a performance evaluation, with weights assigned as follows:**

- Written Test: 80%
- Performance Evaluation: 20%

The written test will be conducted upstairs, at the Central Services Center (915 N Nelson St., Spokane, WA 99217) on Tuesday, April 26, 2022, at 2:00 p.m. The approximate duration of the test will be 1 hour 30 minutes.

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
  - If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
  - If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.
-

**STREET MAINTENANCE FOREPERSON SPN 564**  
**PROMOTIONAL**

**DATE OPEN:** Monday, April 11, 2022

**DATE CLOSED:** Friday, March 25, 2022 at 4:00 p.m.

**SALARY:** \$36,938.81 annual salary, payable bi-weekly, to a maximum of \$57,762.43

**DESCRIPTION:**

Performs supervisory work directing the operations of one or more crews engaged in street and bridge maintenance.

**DUTIES:**

Assigned to and supervises one or more of the following street and bridge maintenance crews; however, employee may be assigned to supervise other crews, or perform other supervisory duties as conditions require.

**Asphalt Crew:** Supervises patching, maintenance, and repair work; and directs preparation, spreading, and clean-up operations.

**Street Cleaning Crew:** May be assigned to either arterial or residential sweeping crews supervising the cleaning and upkeep of public thoroughfares, alleys, and sidewalks, to include the supervision of a weed spraying crew.

**Snow Removal:** Supervises the clearing of snow and ice from city streets during the winter.

**Bridge Crew:** Inspects bridges, trestles, and guard rails on a scheduled basis. In conference with the supervisor, plans and supervises the maintenance and repairs needed, and estimates material and equipment required. Supervises the laying of stringers, decking, and concrete, the repair and building of guard rails, painting, and related work.

Supervises the operation of equipment incidental to the work being performed. Obtains obstruction permits and orders utility locates. Creates and implements traffic control plans, including traffic safety devices and cones within work zones.

Plans, schedules, organizes, and assigns work in consultation with the supervisor. Trains subordinates in the use and operation of equipment incidental to the work. Evaluates work performance of assigned personnel. Assists in the administration of the cross training program and in the coordination of division safety programs.

Inspects the work of crews and ensures quality control. May occasionally supervise crews engaged in major or special projects.

Keeps time, work, material, and operational records, and prepares reports. Maintains required personnel records, facilitates fleet maintenance, and handles other related office administration.

Performs related duties as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- **Experience:** Completion of two years of service with the City in the classification of Street Maintenance Operator II or Bridge Maintainer II.
- **License:** Applicants must possess a valid Class A Commercial Driver's License (CDL), to be maintained throughout employment.

All candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, an oral board interview, and a promotional evaluation (PAR). Qualified applicants will be notified of the exercise weights prior to the exam date.

**EXAMINATION DETAILS:**

The multiple-choice test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, May 3, 2022, at 2:00 p.m.** The approximate duration of the test is 2 hours. Additional test sessions may be made available dependent upon number of applicants and testing space available.

Upon acceptance of your application, you will receive an e-mail invitation to the examination. You must bring a valid photo ID to the examination.

The multiple-choice examination may include such subjects as:

- Street and Bridge Maintenance
- Equipment Operation
- Safety
- Supervision
- Interpersonal Relations
- Administration
- City Geography
- Reading Comprehension.

#### ORAL BOARD DETAILS:

The top 8 candidates based on results of the Written Test will move forward to the Oral Board interviews. This is an in-person interview process in which a structured set of questions is asked of each candidate by a panel of expert evaluators.

Interviews will take place the week of **May 9 – 13, 2022**, in the Civil Service Test Room (4th floor, City Hall). Candidates will be notified of their scheduled appointments after the Written Test results are complete.

Please see our **Oral Board FA**.

#### PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

#### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of March 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**AMENDMENT**

**AMENDMENT**

**AMENDMENT**

**CARPENTER**

SPN 606

(Announcement of 3/21/2022)

The above titled announcement is hereby amended to read:

**Closing Date: April 25, 2022, 4:00 PM**

**PLAYGROUND SPECIALIST SPN 691  
PROMOTIONAL**

**DATE OPEN:** Monday, April 11, 2022

**DATE CLOSED:** Monday, April 25, 2022 at 4:00 p.m.

**SALARY:** \$39,711.67 annual salary, payable bi-weekly, to a maximum of \$62,372.74

**DESCRIPTION:**

Performs skilled work in the inspection, repair and maintenance of playground equipment and facilities to conform to national standards.

**DUTIES:**

- Conducts the inspection of all City playground facilities and equipment on a regular basis. Repairs and maintains play equipment and fall surfacing.
- Coordinates work with supervisor and co-workers when assistance is needed.
- Reviews plans and specifications of proposed playgrounds for conformance with national standards. Recommends changes as necessary.
- Investigates complaints regarding playground facilities and equipment.
- Orders parts for necessary for repair or maintenance of playground equipment.
- May be required to testify in court on cases involving City owned playground equipment.
- Prepares reports as required.
- Assists with other park repair and maintenance duties during off season.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:**

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- **Experience:** Completion of at least one year of experience with the City in the classification of Laborer I (SPN 501) or higher laboring classification.
- **Licenses:** Applicants must possess a valid driver's license.

**NOTE:** Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

**Open Entry Requirements:**

(Applicants must meet all requirements at the time of application.)

- **Education:** High school diploma or equivalent; **AND**
- **Experience:** Two years of general laboring experience.
- **Licenses:** Applicants must possess a valid driver's license.

**NOTE:** Must obtain certification as a Certified Playground Safety Inspector as administered by the National Playground Safety Institute within one year of appointment.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion by the City of Spokane.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice examination and performance evaluation (PAR), with scoring weight assigned as follows:

Multiple-Choice Examination 80%  
Performance Evaluation 20%

**EXAMINATION DETAILS:**

Written testing will be conducted Thursday, May 5, 2022 at 9:00AM and 1:00PM in the Civil Service Test Room on the 4th Floor of City Hall. Additional sessions may be made available dependent on number of applicants and space availability.

The approximate duration of the examination is two (2) hours, and may include the following subjects:

- Vehicle Operations
- Technical Competence
- Interpersonal Relations
- Decision Making
- Reading

**PROMOTIONAL EVALUATION DETAILS:**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 6th day of April 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

**AMENDMENT**

**AMENDMENT**

**AMENDMENT**

**FIRE BATTALION CHIEF [PROMOTION]**

SPN 940

(Announcement of 3/28/2022)

The above titled announcement is hereby amended to read:

This amendment serves to correct the previously published SPN FROM 942 TO 940

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### WASTEWATER CCTV INSPECTION SYSTEM Wastewater Maintenance Department

**RFI #5618-22**

**Description:** The City of Spokane is seeking electronic submissions for a Wastewater CCTV Inspection System to be used by the Wastewater Maintenance department. This is a request for information only.

**Submission Deadline:** Sealed electronic submissions will be accepted until **Tuesday, April 19, 2022 at 9:00am**. All responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late submissions will not be accepted.

To view this solicitation and submit a response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Questions must be submitted via our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities. **Only firm responses completed and submitted electronically will be recorded and considered.**

Samantha Johnson  
Purchasing Department

Publish: March 30, April 6 & 13, 2022

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### CAPITAL FACILITIES PLAN CONSULTANT

City of Spokane Fire Department

**RFP # 5624-22**

**Description:** The City of Spokane is soliciting electronic Proposals for a Capital Facilities Plan Consultant.

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JUNE 6, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, JUNE 6, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.



The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

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