



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

APRIL 6, 2022

Issue 14



### MAYOR AND CITY COUNCIL

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COUNCIL PRESIDENT BREEAN BEGGS

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ZACK ZAPPONE (DISTRICT 3)

### The Official Gazette

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### INSIDE THIS ISSUE

MINUTES	286
HEARING NOTICES	286
GENERAL NOTICES	287
ORDINANCES	287
JOB OPPORTUNITIES	289
NOTICES FOR BIDS	293

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# Minutes

**NOTICE****MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, March 28, 2022**

The minutes for the Monday, March 28, 2022, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, April 13, 2022, issue of the *Official Gazette*.

# Hearing Notices

**BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE**

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1004 E LIBERTY AVENUE, SPOKANE, WASHINGTON 99207, PARCEL NUMBER 35054.3412, LEGAL DESCRIPTION: LIDGERWOOD PK L12 B143, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on APRIL 26, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier

Code Enforcement, City of Spokane

808 West Spokane Falls Blvd.

Spokane, WA 99201-3333

509-625-6300

[frapier@spokanecity.org](mailto:frapier@spokanecity.org)

# General Notices

## Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: 2021-20146054; Date of Seizure: 8/26/2021; Seizure No.: 21-049

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Jose R. Rios:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM.**

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260.** In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than May 9, 2022 constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

**THE FOLLOWING PROPERTY HAS BEEN SEIZED:** Item 002 White 2012 Mazda 3 (WA BYA7750)

Lt. David M. Overhoff #331,  
Spokane Police Department  
1100 W. Mallon Ave  
Spokane, WA 99260

Date of First Publication: March 9, 2022

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C36184

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Park Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park Fund, and the budget annexed thereto with reference to the Park Fund, the following changes be made:

- 1) Increase revenue by \$132,895.

- A) Of the increased revenue, \$132,895 is provided solely for an Association of Washington Cities (AWC) reimbursable grant in the Parks and Recreation department.
- 2) Increase appropriation by \$132,895.
- B) Of the increased appropriation, \$132,895 is provided solely for Summer Experiences & Enrichment for Kids (SEEK) expenses in the Parks and Recreation department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from accepting the AWC's SEEK reimbursable grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 28, 2022**  
**Delivered to Mayor April 1, 2022**

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#### ORDINANCE NO. C36185

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Park Fund and the Cumulative Reserve Fund, Park Department, Capital Purposes Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park Fund, and the budget annexed thereto with reference to the Park Fund, the following changes be made:

- 1) Increase appropriation by \$1,300,000.
- A) Of the increased appropriation, \$1,300,000 is provided solely for an operating transfer out in the Parks and Recreation department to the Park Cumulative Reserve department.

Section 2. That in the budget of the Cumulative Reserves Fund, Park Department, Capital Purposes Fund, and the budget annexed thereto with reference to the Cumulative Reserves Fund, Park Department, Capital Purposes Fund, the following changes be made:

- 2) Increase revenue by \$1,300,000.
- B) Of the increased revenue, \$1,300,000 is provided solely as an operating transfer in from the Parks and Recreation department to the Park Cumulative Reserve department.
- 3) Increase appropriation by \$1,300,000.
- C) Of the increased appropriation, \$1,300,000 is provided solely for other improvements in the Park Cumulative Reserve department.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from using Park Fund unappropriated reserves to fund Park capital improvements, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 28, 2022**  
**Delivered to Mayor April 1, 2022**

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**ORDINANCE NO. C36187**

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Miscellaneous Grants Fund, the following changes be made:

- 1) Increase revenue by \$1,352,400
  - a. Revenue increase due to awarded grant funding through Washington State's Department of Commerce as part of the 2021-23 State Capital Budget.
- 2) Increase appropriation by \$1,352,400
  - a. Increase in appropriations to be used solely for building improvements for the Dr. Martin Luther King Jr. Community Center's (East Central Community Center).

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from acceptance of grant funding for replacing the roof of the Dr. Martin Luther King Jr. Community Center, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 28, 2022  
Delivered to Mayor April 1, 2022**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

**AMENDMENT****AMENDMENT****AMENDMENT****ACCOUNTING CLERK**

SPN 106

(Announcement of 3/14/2022)

The above titled announcement is hereby amended to read:

**Closing Date: April 4, 2022, 4:00 PM**

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**ENGINEER IN TRAINING SPN 231  
OPEN ENTRY**

**DATE OPEN: Monday, April 4, 2022****DATE CLOSED: Monday, May 2, 2022****SALARY: \$56,856.24 annual salary, payable bi-weekly, to a maximum of \$80,534.16****DESCRIPTION:**

Applies standard techniques, procedures, and criteria to carry out a sequence of related engineering tasks. May work in Engineering Services, Development Services, Fire Department, or Public Works Division.

**DUTIES:**

- Participates in the design, planning, and construction management, and may supervise and assign inspection and construction staking, of various public works projects including streets, bridges, tunnels, structures, and utility projects including water, sewage, refuse and related utilities facilities.
- Drafts preliminary and final designs; prepares specifications.
- Assists in the review and approval of plans and specifications of proposed buildings, structures and site development.
- Performs engineering calculations and evaluates layout and design proposals to assure compliance with policies, standards, procedures and codes.
- Assists in developing plan checking and inspection procedures. Assists the inspection staff with code interpretations and problem solving. Participates in inspections of proposed developments, existing buildings, capital projects and public infrastructure.
- Assists in developing reports and recommendations, and interpretation of code requirements necessary for construction projects.
- Assists in the evaluation of performance-based engineering proposals for fire and building code equivalences.
- Assists in the evaluation of variances from design standards.
- Makes complex computations and time and material estimates.
- May be required to work in the field.
- Operates an automobile, drafting equipment, computer, computer aided drafting software, telephone, reprographic equipment, and calculator.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Graduation from an accredited four-year college or university with a bachelor's degree in Engineering; **OR**
- *Substitution:* Possession of a recognized Engineer in Training certificate based upon qualifying experience in Engineering.
- *Experience:* No additional experience is required. Applicants must obtain a recognized Engineer in Training certificate based upon qualifying experience in Engineering within one year of appointment.
- *License:* Possession of a valid driver's license or evidence of equivalent mobility.

**License and Certifications:**

**(Employees in this job class must meet these requirements.)**

- Engineer in Training employees must obtain a recognized Engineer in Training certificate based upon qualifying experience in Engineering within one year of appointment.

**Note:** Students in the final (senior) year of an accredited bachelor's degree program in Engineering will be allowed to apply and test, but shall not be certified for interview until they have graduated with a four-year degree in Engineering.

**EXAMINATION DETAILS:**

All applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) in the form of supplemental questions within the application process, and a Structured Oral Interview. Scoring weights are assigned as follows:

- T&E - 50%
- Structured Interview - 50%

**TRAINING & EXPERIENCE EVALUATION (T&E) DETAILS:**

The T&E supplemental questions are located online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application, by 4:00 p.m. on the filing cut-off date.

- Copies of your college transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted in the job announcements.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

### **STRUCTURED ORAL INTERVIEWS**

**The structured oral interviews will take place on May 23 - 27, 2022. Candidates will receive an email notification to sign-up for a half-hour oral telephone examination.**

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 31st day of March 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner

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### **PARK RANGER SPN 698 OPEN ENTRY**

**DATE OPEN: Monday, April 4, 2022**

**DATE CLOSED: Monday, April 25, 2022**

**SALARY: \$35,322.70 annual salary, payable bi-weekly, to a maximum of \$54,678.46**

### **DESCRIPTION:**

Performs general duty security and parking lot operations work in City Parks.

### **DUTIES:**

- Patrols City parks on foot, bicycle or in a motorized vehicle to prevent damage to park property and danger to park users. Enforces appropriate codes and ordinances.
- Provides first aid response for injuries and accidents within the park; requests professional response as needed.
- Investigates suspicious activities within the park; prevents infractions of park rules and calls for police assistance if circumstances warrant.
- Issues civil infractions for park code violations and participates in the enforcement of the Parks and Recreation Division parking rules.
- May assist in the repair and restocking of parking kiosks and other applicable parking equipment
- Assists in handling parking disputes.
- Writes and reviews security-related documents, such as reports of daily activities, irregularities, and incidents.
- Collects fees from parking kiosks and summarizes daily receipts.
- Responds to park alarms and call outs.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

#### **Open Entry Requirements:**

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or its equivalent.
- *Experience:* One year of experience performing security patrol work.
- *License:* Possession of a valid driver's license.

Applicants who receive a conditional offer of employment will be subject to a criminal background check.

**NOTE:** Applicants must obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, with weights assigned as follows:

- Multiple-Choice Test 100%

**MULTIPLE-CHOICE EXAMINATION DETAILS:**

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service to make other arrangements.**

A link to the Park Ranger examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, April 28, 2022. Please note that this email will be sent from FastTest ([noreply@fasttestweb.com](mailto:noreply@fasttestweb.com)). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, April 28, 2022, until 4:00 p.m. Pacific time on Tuesday, May 3, 2022.

**NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.**

The examination may include the following subjects:

- Safety & Security
- Written & Oral Communication
- Customer Service & Interpersonal Relations
- Reading Comprehension
- Vehicle Operation & Driving Regulations
- Mathematical Reasoning

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status or disability status. As a Fair Chance employer, City of Spokane does not conduct initial background screening for non-public safety positions.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 31st day of March 2022.

MARK LINDSEY  
Chair

KELSEY PEARSON  
Chief Examiner



# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### DEMOLITION/ASBESTOS – 801 N REGAL

City of Spokane Code Enforcement Department

**PW ITB #5604-22**

**Description:** The City of Spokane is soliciting electronic bids for the DEMOLITION OF 801 N REGAL

**Pre-Bid Conference:** Friday, April 8, 2022 at 1:00 pm at 801 N Regal, Spokane, WA.

**Bid Opening:** Sealed electronic bids will be accepted until **Monday, April 18, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, April 18, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: March 30 & April 6, 2022

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### WASTEWATER CCTV INSPECTION SYSTEM

Wastewater Maintenance Department

**RFI #5618-22**

**Description:** The City of Spokane is seeking electronic submissions for a Wastewater CCTV Inspection System to be used by the Wastewater Maintenance department. This is a request for information only.

**Submission Deadline:** Sealed electronic submissions will be accepted until **Tuesday, April 19, 2022 at 9:00am**. All responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late submissions will not be accepted.

To view this solicitation and submit a response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Questions must be submitted via our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities. **Only firm responses completed and submitted electronically will be recorded and considered.**

Samantha Johnson  
Purchasing Department

Publish: March 30 and April 6 & 13, 2022

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### CAPITAL FACILITIES PLAN CONSULTANT

City of Spokane Fire Department

**RFP # 5624-22**

**Description: The City of Spokane is soliciting electronic Proposals for a Capital Facilities Plan Consultant.**

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, JUNE 6, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, JUNE 6, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince  
City of Spokane Purchasing

Publish: April 6, 13 & 20, 2022

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