



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

MARCH 30, 2022

Issue 13



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, March 21, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Clerical Note: The City Council resumed its in-person meetings beginning March 14, 2022. City Council Members, City staff, presenters, and members of the public still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear (appearing virtually), Stratton, Wilkerson and Zappone were present.

City Administrator Johnnie Perkins, Director of Policy and Government Relations Brian McClatchey, and City Clerk Terri Pfister were also present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the March 28, 2022, Advance Agenda items.

Action to Approve March 28, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 28, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the March 28, 2022, Advance Agenda; **carried unanimously.**

Candidate Interviews – Council Redistricting Board

The City Council held interviews with Jennifer Thomas (District 1) and Richard Friedlander (District 3), both candidates for appointment to the Council Redistricting Board.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the March 21, 2022, Current Agenda for any changes.

Resolution 2022-0026 Updating Methodology for the Distribution of Investment Earnings

Motion by Council Member Wilkerson, seconded by Council Member Cathcart, **to defer** Resolution 2022-0026—updating methodology for the distribution of investment earnings in Spokane Investment Pool to participating funds not restricted by bond covenants, grant terms, contractual terms, or establishing ordinances and have it considered it Finance Committee the same day—to June 27, 2022; **carried unanimously.**

Suspension of Council Rules

Motion by Council Member Wilkerson, seconded by Council Member Zappone, **to suspend** the Council Rules (for the purposes of considering an addition of an item to the Council's agenda); **carried unanimously.**

Youth Homelessness Demonstration Grant Agreement with HUD (OPR 2022-0225)

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to add** the Youth Homelessness Demonstration Grant Agreement with HUD to today's Consent Agenda; **carried unanimously.**

Contract with Concourse Financial Group (OPR 2022-0127)

Motion by Council Wilkerson, seconded by Council Member Stratton, **to defer** to June 27, 2022, the Contract with Concourse Financial Group, Inc., parent company for Time Value Investment, for non-discretionary investment services; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase of Loomis Armored Car Services (Spokane) under Washington State Department of Enterprise Services Contract No. 08115 for armored car services, smart safes and courier services effective January 1, 2022 through December 31, 2022—\$54,000. (OPR 2022-0197) (Council Sponsor: Council Member Wilkerson)

Memorandum Of Understanding with the Spokane County Public Defender's Office to exchange conflict of interest cases, including felony conflict cases sent to the City—\$72,000 Annual Revenue. (OPR 2022-0198) (Council Sponsor: Council President Beggs)

First Amendment to the Developer Agreement with The Falls, LLC to include \$200,000 in wastewater utility funds, in exchange for specific placement of sewer infrastructure that benefits the City overall—Total contract amount: \$500,000. (OPR 2020-0012) (Council Sponsor: Council President Beggs)

Contract with Truepoint Solutions, LLC (Incline Village, NV), selected via Federal Contract GSA-35F-025BA, for professional services in support of Accela enhancements for the Planning Department from March 1, 2022 through February 28, 2023—not to exceed \$100,000 annually. (OPR 2022-0199) (Council Sponsor: Council Member Cathcart)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through March 11, 2022, total \$11,521,247.45 (Check Nos.: 584796 – 584933; ACH Payment Nos.: 100465 – 100709), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,065,959.43. (CPR 2022-0002)

City Council Meeting Minutes: March 7 and March 10, 2022. (CPR 2022-0013)

Youth Homelessness Demonstration Grant Agreement with the United States Department of Housing and Urban Development—\$134,881 Revenue. (OPR 2022-0225)

Legislative Agenda for March 28, 2022

Council President Beggs inquired if City Council would like to move the two special budget ordinances and the one first reading ordinance on the March 28, 2022, to the 3:30 p.m. Administrative Session or whether Council would like to keep the items at 6:00 p.m. The following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to move** the Council's Legislative Agenda to 3:30 p.m. on March 28 with full opportunity to testify; **carried 6-1.**

Council Recess/Executive Session

The City Council adjourned at 3:55 p.m. No Executive Session was held. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs, and Council Members Bingle, Cathcart, Kinnear (appearing virtually), Stratton, Wilkerson, and Zappone were present.

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister were also present for the meeting.

There were no **Administrative Reports.**

BOARD AND COMMISSION APPOINTMENTS**Salary Review Commission (CPR 2007-0040) and Council Districting Board (CPR 2002-0029)**

Upon **Unanimous Voice Vote**, the City Council **approved** the following:

- Appointment of Lee Taylor to a two-year term on the Salary Review Commission, to serve from March 21, 2022, to December 31, 2023, and
- Appointment of Jennifer Thomas (District 1), Heather Beebe-Stevens (District 2) and Richard Friedlander (District 3) to a one-year term on the Council Districting Board, to serve from March 21, 2022, to November 30, 2022.

BOARD AND COMMISSION VACANCIES

Council President Beggs stated for anyone interested in serving on a board or commission, you can visit the City of Spokane's website and query boards and commissions to view the various boards and commissions and what they do and current vacancies and terms.

NEIGHBORHOOD REPORT – WEST HILLS

Karen Carlberg, Chair, was scheduled to provide a virtual report to City Council on the West Hills Neighborhood; however, due to technical difficulties, the report was not provided and will be rescheduled to a later date.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCE****Special Budget Ordinance C36182 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36182** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Combined Communications Center Fund

- 1) Decrease salary and benefits by \$340,287 and remove three Firefighter Dispatcher positions (from 9 to 6 positions).
- 2) Increase operating transfer out to Fire/EMS fund by \$340,287.
- 3) There is no net change to the Combined Communications Center Fund appropriation.

and

Fire/EMS Fund

- 1) Increase revenue by \$340,287.
- A) \$340,287 of the increased revenue is from a transfer in from the Combined Communications Center Fund.
- 2) Increase expenditures by \$340,287.
- A) Increase salary and benefits by \$340,287 and add three Firefighter positions (from 94 to 97 positions).

(This action arises from no longer needing the temporary reclassification of three firefighter positions to firefighter dispatch positions.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2022-0026 has been deferred to June 27, 2022, Agenda. (See sections of minutes under 3:30 p.m. Administrative Session.)

Resolution 2022-0027 (Council Sponsor: Council President Beggs)

Subsequent to a brief overview by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0027**—Joint Resolution with Spokane County in the matter of authorizing the Spokane Airport Board to execute Purchase and Sale Agreement with West Plains Development, LLC for property located on a portion of Spokane County Assessor Tax Parcel No. 25285.9011, comprising of approximately 20.441 acres of land at Spokane International Airport.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

For Council action on Resolution 2022-0028, see section of minutes following “Final Reading Ordinance.”

Resolution 2022-0029 (Council Sponsors: Council Members Kinnear and Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0029** declaring Spokane Treatment and Recovery Services (STARS) a sole source provider for transportation of intoxicated individuals in the downtown corridor to the STARS sobering facility and authorizing the City to enter into a five-year contract—not to exceed \$109,000 annually, with an annual CPI increase between one and four percent, not incl. tax, if applicable.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

FINAL READING ORDINANCE**Final Reading Ordinance C36181 (Council Sponsor: Council President Beggs)**

Subsequent to a brief overview by Council President Beggs and an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36181**, relating to the executive and administrative organization of the City, amending Spokane Municipal Code sections 1.07.005, 3.01A.215 and 3.01A.315.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

RESOLUTIONS (Continued)**Resolution 2022-0028 (Council Sponsor: Council Member Kinnear)**

Subsequent to a presentation by Kara Mowery Frashefski of the City’s Planning and Economic Development Services Department on each of the applications to amend the City’s Comprehensive Plan and an opportunity for public testimony and Council commentary on each of the applications, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0028** regarding applications to amend the City’s Comprehensive Plan and Setting the Annual Comprehensive Plan Amendment Work Program for 2022.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None

Abstain: None
Absent: None

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- Michael Drew
- Rick Bocook
- Crystle Burgett
- Mike Schleigh
- James Earl
- Andrea Gallardo
- Michael McGuire
- Cherrie Barnett
- Christopher Savage
- Kim Schmidt

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:01p.m.

MEETING MINUTES City of Spokane City Council Study Session March 24, 2022

Call to Order: 11:03 a.m.

Recording of the meeting may be viewed here: <https://vimeo.com/69196212>

Attendance:

Committee Members Present: Council President Beggs, Council Members Stratton, Cathcart, Wilkerson, and Zappone (arrived at 11:05a)

Committee Members Absent: Council Members Kinnear and Bingle

Agenda Items:

1. 195 Impact Fee Discussion
 - Presenters:
Inga Note; Katherine Miller
 - Action taken
Council President Beggs and Council Member Wilkerson agreed to co-sponsor a resolution adopting the 195 Study.
2. 2022 Council Rules Updates
 - Presenters:
CP Beggs
 - Action taken
Presentation and discussion only, no action was taken.

Executive Session:

None

Adjournment:

The meeting adjourned at 11:45 p.m.

MEETING MINUTES
City of Spokane
City Council Study Session
March 17, 2022

Call to Order: 11:04 a.m.

Recording of the meeting may be viewed here: <https://vimeo.com/68943718>

Attendance:

Committee Members Present:

Council President Beggs, Council Members Kinnear, Stratton, Cathcart, Wilkerson, Bingle and Zappone

Agenda Items:

1. West Plains Storm Water Study

- Presenters:

Karen Corkins, S3R3; Josh Van Wie, Osborn Consulting; Kaela Mansfield, Osborn Consulting; Todd Chase, FCS Group

- Action taken

Presentation and discussion only, no action was taken.

2. Discussion on Next Steps for 195 Study

- Presenters:

Katherine Miller, City of Spokane; Inga Note, City of Spokane; Mike Gribner, Washington Dept. of Transportation

- Action taken

Presentation and discussion only, no action was taken.

Executive session:

Start: 12:00 p.m.

Topic: Potential acquisition of real estate

Time: 30 minutes

Attorney Present: City Attorney Ormsby

Extensions:

12:30p.m. – extended 10 minutes to 12:40 p.m.

Adjournment:

The meeting adjourned at 12:40 p.m.

General Notices

Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: 2021-20146054; Date of Seizure: 8/26/2021; Seizure No.: 21-049

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Jose R. Rios:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM.**

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260.** In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than May 9, 2022 constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

THE FOLLOWING PROPERTY HAS BEEN SEIZED: Item 002 White 2012 Mazda 3 (WA BYA7750)

Lt. David M. Overhoff #331,
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Date of First Publication: March 9, 2022

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE C36181

An ordinance relating to the executive and administrative organization of the City; amending SMC sections 1.07.005, 3.01A.215 and 3.01A.315.

The City of Spokane does ordain:

Section 1. That SMC section 1.07.005 is amended to read as follows:

1.07.005 Definitions

A. "Agency" means the City of Spokane (~~(Contract and Business Standards Compliance Office)~~) internal auditor within the City's Department of (~~(Grants Management and Financial Assistance)~~) Management and Budget or its delegate.

Section 2. That SMC section 3.01A.215 is amended to read as follows:

3.01A.215 Accounting

The Accounting Department is a financial administrative department responsible for preparing financial statements, maintaining the general ledger, paying bills, billing customers, payroll, inventory management, disseminating and

monitoring financial policies and internal controls, financial analysis, ~~((and))~~ administration of some joint governmental agencies, receipt and technical review of grant applications and the close out of grants and financial assistance awards. The department is managed by the Accounting Director, who also serves on the City Investment Board.

Section 3. That SMC section 3.01A.315 is amended to read as follows:

3.01A.315 ((Grants)) Contracts((;)) and Purchasing Department

- A. The ~~((Grants,))~~ Contracts~~((;))~~ and Purchasing Department is a financial administrative department responsible for the administration and operational support to program managers including ~~((receipt and technical review of grant application,))~~ contract engagement and compliance monitoring, relative performance and financial tracking, and budget review ((, and the close out of grants and financial assistance awards)). Additionally, the department is responsible for the procurement of public works, goods and services by competitive bid, quote or proposal; processing purchase orders and contracts; managing inventories; and the disposal of surplus property.
- B. The department director shall act as the Chief Compliance & Procurement Officer for all City activities involving purchasing ~~((, grants,))~~ and other Federal/State funding.

**Passed by City Council March 21 2022
Delivered to Mayor March 25, 2022**

ORDINANCE NO. C36182

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Combined Communications Center Fund, and the budget annexed thereto with reference to the Combined Communications Center Fund, the following changes be made:

- 1) Decrease salary and benefits by \$340,287 and remove three Firefighter Dispatcher positions (from 9 to 6 positions).
- 2) Increase operating transfer out to Fire/EMS fund by \$340,287.
- 3) There is no net change to the Combined Communications Center Fund appropriation.

Section 2. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

- 1) Increase revenue by \$340,287.
 - A) \$340,287 of the increased revenue is from a transfer in from the Combined Communications Center Fund.
- 2) Increase expenditures by \$340,287.
 - A) Increase salary and benefits by \$340,287 and add three Firefighter positions (from 94 to 97 positions).

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from no longer needing the temporary reclassification of three firefighter positions to firefighter dispatch positions, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 21 2022
Delivered to Mayor March 25, 2022**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ASSOCIATE PLANNER SPN 258 PROMOTIONAL

DATE OPEN: Monday, March 28, 2022

DATE CLOSED: Monday, April 18, 2022 at 4:00 p.m.

SALARY: 69,112.80 annual salary, payable bi-weekly, to a maximum of \$97,927.20

DESCRIPTION:

Performs responsible supervisory and professional work in a specialized unit in the area of city planning and development implementation, zoning, environmental study, economic development, neighborhood revitalization, or community development.

DUTIES:

- Supervises and participates in the preparation of reports and plans for the proper use, zoning, annexation, planning, development of land and projects; detailed City or neighborhood plans; the layout of subdivisions and arterial street system; the location of special uses; and the preparation of a City Comprehensive Plan.
- Reports on zone, development or permit applications and environmental reviews.
- Directs and participates in the compilation and analysis of planning data and research.
- Develops budgets and negotiates contracts for Planning, Economic Development and Community Development projects.
- Works with accountants in the administration of grant funds, project and program budgets.
- Conducts studies on economic positioning, development master planning, rezoning, platting, environmental impact and annexation proposals; prepares reports and recommendations.
- Supervises and participates in processing annexations, Comprehensive Plan amendment petitions, development permits and land subdivisions; participates in public hearings in the course of administering these regulations.
- Meets with and addresses various groups to explain the objectives, plans and studies of the City and its Plan Commission, and solicit public input.
- Prepares the selection processes for hiring consultants and administers consultant contracts.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of two years of experience as an Assistant Planner (SPN 257) or three years as an Urban Designer (SPN 259).
- *License:* Possession of a valid driver's license or evidence of equivalent mobility.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the Open Entry requirements may apply on a Promotional basis, pursuant to Civil Service Rule VI Section 5.

Open Entry Requirements:

- *Education:* Graduation from an accredited four-year college or university with a degree in planning; or a degree in a major field of study which is related to city planning, zoning, environmental studies, economic development, or community development functions.
- *Experience:* Completion of at least four years' experience commensurate with the degree, including one year in a responsible supervisory capacity.
- *Substitution:* Completion of course work toward an advanced degree in city planning may be substituted on a year-for-year basis for non-supervisory experience.
- *License:* Possession of a valid driver's license or evidence of equivalent mobility.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online, at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

WTE POWER PLANT OPERATOR SPN 572
OPEN ENTRY

DATE OPEN: Monday, March 28, 2022

DATE CLOSED: Monday, April 11, 2022 at 4:00 p.m.

SALARY: \$53,747.21 annual salary, payable bi-weekly, to a maximum of \$88,514.50

DESCRIPTION:

Performs supervisory and technical work monitoring and controlling boiler, turbine and auxiliary waste to energy plant equipment from the control room on an assigned shift.

DUTIES:

Performs supervisory and technical work monitoring and controlling boiler, turbine and auxiliary waste to energy plant equipment from the control room on an assigned shift.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Applicants must meet all requirements at the time of application.)

- **Education:** High school diploma or equivalent; **AND**
- **Experience:** Two years of experience as a Power Plant Operator or equivalent position in the operation of a solid waste combustion facility or in occupations concerned with the design, start-up, or operation of boilers, steam turbines, or related machinery which supply power or steam to an industrial, maritime, or commercial process or facility.
- **Substitution:** Completion of 90 quarter or 60 semester credits from an accredited college or university in courses closely related to physical science or engineering may substitute for one year of the required experience.
- **License and Certification:**
 - All applicants must possess a valid driver's license.
 - All applicants hired must obtain a valid Provisional Certification under the ASME QRO Certification for Operators of Resource Recovery Facilities program, as well as required local, state and federal licenses, within the probationary period.

NOTE: Individuals in this classification must successfully complete the WTE Power Plant Operator training program and additional required environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Multiple-Choice Examination and Training and Experience Evaluation (T&E) and Multiple-Choice Examination, with scoring weights assigned as follows:

- Multiple-Choice Examination: 60%
- Training & Experience Evaluation: 40%

MULTIPLE-CHOICE EXAMINATION DETAILS:

This is an online examination and will require a computer. **If you do not have access to a computer, please notify Civil Service to make other arrangements.**

A link to the WTE Power Plant Operator multiple-choice examination, with instructions, will be emailed prior to 4:00 p.m. Pacific time on Thursday, April 14, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 4:00 p.m. Pacific time on Thursday, April 14, 2022, until 4:00 p.m. Pacific time the following Tuesday, April 19, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have two (2) hours to complete the examination. You may take the exam only once during the open recruitment period.

The multiple-choice exam may include such subjects as:

- Safety

- Blueprint/Schematic Reading
- Steam, Turbines & Combustion

TRAINING & EXPERIENCE EVALUATION DETAILS:

The T&E portion of this examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

INTEGRATED MEDICAL SERVICES MANAGER SPN 926
OPEN ENTRY

DATE OPEN: Monday, March 28, 2022 **DATE CLOSED:** Applications will be accepted until further notice.
SALARY: \$83,812.32 annual salary, payable bi-weekly, to a maximum of \$118,139.04

DESCRIPTION:

Performs responsible managerial work in the administrative and clinical aspects of the Integrated Medical Care Services of the Spokane Fire Department.

DUTIES:

- Manages the integrated care services function of the Spokane Fire Department; monitors performance; researches, develops, and implements system improvements.
- Interfaces with Spokane Fire Department's Medical Advisor on development and modification to EMS protocols and procedures, the status of employee EMS certifications, and quality assurance/improvement matters.
- Manages contracts for outside ambulance provider and for other EMS agreements; establishes, receives and evaluates bid proposals; reviews monthly exception reports for ambulance services.
- Ensures department and program compliance with statutory requirements, including HIPAA, and established policies and procedures.
- Coordinates and collaborates with the Combined Communications Center, CARES Team, hospital systems, the county EMS office, and other agencies as needed.

- Maintains and updates airborne and blood borne pathogen policies; ensures prompt, direct response to employee pathogen exposure incidents. Evaluates and reviews employee injury reports; ensures compliance with annual immunization and testing requirements.
- Reviews internal and external publications, correspondence, and manuals for compliance with policy, guidelines and specialty requirements; recommends new or modified regulations or policies to the Fire Chief or Assistant Fire Chief.
- Assists with studying and resolving the City's risk management issues related to clinical services.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements (All requirements must be met at time of application.)

- **Education:** Graduation from an accredited four-year college or university with a degree in Nursing, Biology, or a closely related field; **AND**
- **Experience:** Three years of increasingly responsible experience in a fire or related emergency department that demonstrates broad knowledge and understanding of assigned area.
- **Licenses and Certifications:** Applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

Procedural Note: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

**The one (1) month mentoring assignment requirement has been waived by labor and management agreement.

PROCEDURAL NOTES (per the MOU): Additional candidates may be accepted to the examination if a minimum number of applicants are not qualified in accordance with the requirements above.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for these positions to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

The examination will consist of a multiple-choice test, assessment center, and promotional evaluation, with weights assigned as follows:

- Multiple-choice test 15%
- Assessment center 70%
- Promotional Evaluation 15%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

MULTIPLE-CHOICE TEST DETAILS:

The multiple-choice test will be conducted at the Spokane Fire Training Center (1618 N Rebecca St.) on Monday, April 25, 2022, at 1:00 p.m. The approximate duration of the test is 1 1/2 hours.

The test will include subjects as outlined in the 2022 Bibliography.

ASSESSMENT CENTER DETAILS:

The assessment center will consist of the following three exercises and weights:

- Incident Command: 40%
- Oral Board: 15%
- Personnel Exercise: 15%

All other assessment center exercises will be conducted at the Fire Training Center. These exercises will be held the week of **May 16-20, 2022. Candidates will be notified when and where to appear.**

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of March, 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Riverside Avenue – Monroe Street to Division Street

Engineering Services File No. 2016120

This project consists of the construction of approximately 19,000 square yards of 2-inch thick HMA pavement, 3,000 linear feet water line, 5,000 square yards of pavement repair, wheelchair ramp replacement, STA bus stop construction, sundry utility replacements and adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday, April 4, 2022 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane, WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2022 Standard Specifications prior to bidding the project.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: March 16, 23, and 30, 2022

Notice for Bids

Supplies, Equipment, Maintenance, etc.

DEMOLITION/ASBESTOS – 801 N REGAL

City of Spokane Code Enforcement Department

PW ITB #5604-22

Description: The City of Spokane is soliciting electronic bids for the **DEMOLITION OF 801 N REGAL**

Pre-Bid Conference: Friday, April 8, 2022 at 1:00 pm at 801 N Regal, Spokane, WA.

Bid Opening: Sealed electronic bids will be accepted until **Monday, April 18, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, April 18, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: March 30 & April 4, 2022

WASTEWATER CCTV INSPECTION SYSTEM

Wastewater Maintenance Department

RFI #5618-22

Description: The City of Spokane is seeking electronic submissions for a Wastewater CCTV Inspection System to be used by the Wastewater Maintenance department. This is a request for information only.

Submission Deadline: Sealed electronic submissions will be accepted until **Tuesday, April 19, 2022 at 9:00am**. All responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late submissions will not be accepted.

To view this solicitation and submit a response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Questions must be submitted via our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities. **Only firm responses completed and submitted electronically will be recorded and considered.**

Samantha Johnson
Purchasing Department

Publish: March 30 and April 6 & 13, 2022

**CITY OF SPOKANE
REQUEST FOR QUALIFICATIONS**

The City of Spokane is initiating this Request for Qualifications (RFQu) to solicit Statements of Qualifications from firms with expertise in structural bridge engineering design to assist the City with the rehabilitation of the Maple Street and Washington – Stevens bridge decks. WSDOT has assigned this work a mandatory 16% DBE requirement. The work is planned for June 2022 through June 2023.

The due date for submittals is Wednesday, April 20, 2022 not later than 1:00 p.m.

Submittals requirements, evaluation criteria and other details are given in the full RFQu which can be viewed here: cityofspokaneplans.com

Submittals shall be delivered via email to: mmserbousek@spokanecity.org. Proposals will be evaluated based on the criteria in the RFQu.

Questions about the project, this advertisement or the full RFQu shall be addressed to Mark Serbousek at 509-625-6154 or mmserbousek@spokanecity.org.

The City of Spokane in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) commits to nondiscrimination on the basis of disability in all its programs and activities. This material can be made available in an alternate format by contacting Mark Serbousek at email address or phone number above.

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: March 23 & 30, 2022
