



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

MARCH 23, 2022

Issue 12



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, March 14, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Clerical Note: The City Council resumed its in-person meetings beginning March 14, 2022. City Council Members, City staff, presenters, and members of the public still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins, Director of Policy and Government Relations Brian McClatchey, and City Clerk Terri Pfister were also virtually present for the meeting.

Candidate Interview – Council Redistricting Board

The City Council held an interview with Heather Beebe-Stevens, a candidate for appointment to the Council Redistricting Board.

Candidate Interview – Salary Review Commission

The City Council held an interview with Lee Taylor, a candidate for appointment to the Salary Review Commission.

Advance Agenda Review

The City Council received an overview from staff on the March 21, 2022, Advance Agenda items.

Action to Approve March 21, 2022, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 21, 2022, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Bingle seconded by Council Member Wilkerson, **to approve** the March 21, 2022, Advance Agenda; **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the March 14, 2022, Current Agenda for any changes.

Suspension of Council Rules

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** the Council Rules (for the purposes of adding items to the Council's agenda); **carried unanimously**.

Special Budget Ordinance C36183

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Special Budget Ordinance C36183 (arising from the need to adjust the budget for a planning grant awarded to the City for the Youth Homelessness Demonstration Program to tonight's legislative agenda) to the March 14 Agenda; **carried unanimously**.

Subgrant Youth Homelessness Demonstration Program Funds to Better Health Together (OPR 2022-0200) and Volunteers of America (OPR 2022-0201)

Motion by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** to today's Consent Agenda the subgrant awards of Youth Homelessness Demonstration Program funds to Better Health Together and Volunteers of America; **carried unanimously.**

Pre-approval to Purchase/Lease 23 Units for Various Departments

Motion by Council Member Bingle, seconded by Council Member Wilkerson, **to add** OPR 2022-0196—the pre-approval to purchase 23 units for various departments as the units become available to allow the City to avoid price increases between the time a quote is received and the time the purchase is finalized—to today's Consent Agenda; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Five-year Value Blankets with:

- a. Consolidated Supply Co. (Spokane Valley, WA) for as-needed purchases of coiled pit setter meter boxes—estimated \$600,000 annually (incl. tax) (OPR 2022-0161 / BID 5576-22), and
- b. Core & Main (Spokane Valley, WA) for as-needed purchases of ductile iron service saddles—\$80,000 (incl. tax). (OPR 2022-0162 / BID 5587-22)

(Council Sponsor: Council Member Kinnear)

Five-year Value Blanket with Spokane Tin & Sheet Iron Works, Inc. (Spokane) for as-needed purchases of sewer bends—estimated \$225,000 (incl. tax). (OPR 2022-0163 / BID 5584-22) (Council Sponsor: Council Member Kinnear)

Purchase of John Deere 8R 250 tractor from Pape Machinery (Spokane) for the Riverside Park Water Reclamation Facility using Sourcewell Contract 110719-JDC—\$198,291.88. (OPR 2022-0164) (Council Sponsor: Council Member Wilkerson)

Value Blanket with GMCO (formerly Roadwise) for liquid deicer utilizing pricing on Washington State Contract No. 02714—up to \$1,500,000. (OPR 2022-0165) (Council Sponsor: Council Member Kinnear)

Purchase of traffic paint using approved Washington State Contract No. 02817, Spokane County Contract No. P10162, or Pierce County Contract No. SC-104806 via Interlocal Agreement OPR 1995-0065—up to \$95,000. (OPR 2022-0166) (Council Sponsor: Council Member Kinnear)

Value Blanket Renewal with Valmont Industries (Valley, NE) for traffic signal and luminaire standards—not to exceed \$380,000. (OPR 2021-0078 / ITB 5362-20) (Council Sponsor: Council Member Kinnear)

Purchase of a new lime slaker with heaters for the Waste to Energy Facility from STT Storage & Transfer Technologies (Ontario, Canada)—\$94,100 (OPR 2022-0167 / RFQ 5558-22) (plus tax). (Council Sponsor: Council Member Kinnear)

Contract Renewal 1 of 3 with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for boilermaker services at the Waste to Energy Facility from April 1, 2022 through March 31, 2023—not to exceed \$1,000,000 (incl. tax). (OPR 2020-0341 / PW ITB 5238-20) (Council Sponsor: Council Member Kinnear)

Contract Renewal 1 of 4 with Sulzer Pump Services, Inc. (Santa Fe Springs, CA) for service of the boiler feed water pumps at the Waste to Energy Facility from March 15, 2022 through March 14, 2023—not to exceed \$100,000 (plus tax). (OPR 2021-0080 / PW ITB 5368-21) (Council Sponsor: Council Member Kinnear)

Contract with BrandSafway Services, LLC (Spokane Valley, WA) for scaffolding services at the Waste to Energy Facility from April 1, 2022 through March 31, 2023—not to exceed \$700,000 (incl. tax). (OPR 2022-0168 / PW ITB 5537-21) (Council Sponsor: Council Member Kinnear)

Three-year Contract with Jacobs Engineering Group, Inc. (Spokane) for landfill groundwater monitoring, data analysis, and report writing services from March 10, 2022 through March 9, 2025—not to exceed \$150,000 (incl. tax). (OPR 2022-0169 / IRFQU 5563-22) (Council Sponsor: Council Member Kinnear)

Contract Amendment with Budinger & Associates, Inc. (Spokane) for geotechnical engineering on-call services from January 1, 2022 through December 31, 2022—additional \$400,000. Total contract amount: \$800,000. (OPR 2020-0839 / ENG 2021061) (Council Sponsor: Council President Beggs)

Acceptance of 2021 BJA Fiscal Year 2021 Edward Byrne Memorial Justice Assistance Grant (JAG)—\$176,381 Revenue, of which \$79,371 will be subawarded to Spokane County. (OPR 2022-0170) (Relates to Special Budget Ordinance C36177 and OPR 2022-0171) (Council Sponsors: Council Members Kinnear and Cathcart)

Subrecipient Contract with Spokane County, as the City of Spokane is the fiscal agent over JAG21 Department of Justice award—\$79,371. (OPR 2022-0171) (Relates to Special Budget Ordinance C36177 and Consent Agenda Item No. 14) (Council Sponsors: Council Members Kinnear and Cathcart)

Contract with Friends of KSPS (Spokane) for distribution of PEG programming to Comcast for delivery of community and educational access programming from January 1, 2022 through December 31, 2022—\$68,000. (OPR 2022-0172) (Relates to OPR 2022-0173) (Council Sponsor: Council Member Wilkerson)

Reimbursement Contract with Community-Minded Enterprises (CME) (Spokane) designating CME as Cable Manager, fulfilling Section 19 of the Comcast Cable Franchise, from January 1, 2022 through December 31, 2022—\$70,000. (OPR 2022-0173) (Relates to OPR 2022-0172) (Council Sponsor: Council Member Wilkerson)

Contract Amendment with Robert Half International, Inc. (San Ramon, CA) to include executive administrative support for the Finance Department and grant administration work for city-wide grants and the new American Rescue Plan Act Grant—\$160,000. (OPR 2021-0646) (Council Sponsor: Council Member Wilkerson)

Contract Renewal with Azteca Systems, LLC (Sandy, UT) for annual support and maintenance of Cityworks Asset Maintenance Management System from April 1, 2022 through March 31, 2023—\$135,160 (incl. tax). (OPR 2016-0235) (Council Sponsor: Council Member Cathcart)

Contract Renewal 1 of 2 with Incapsulate, LLC (Washington D.C.) for the City's Customer Relationship Management System (CRM) annual software maintenance and support from May 1, 2022 through April 30, 2023—\$113,118.94 (incl. tax). (OPR 2019-0292/ RFP 4481-18) (Council Sponsor: Council Member Cathcart)

Contract Renewal with Carahsoft Technology Corporation (Reston, VA) for purchase of Salesforce CRM licenses in support of MySpokane's 311 Incapsulate CRM system from May 1, 2022 through April 30, 2023—\$121,516.75 (incl. tax). (OPR 2019-0293 /RFP 4481-18) (Council Sponsor: Council Member Cathcart)

Contract Renewal with Oracle America, Inc. (San Francisco, CA) for Oracle license support to include update subscription services and right-to-use Oracle licenses for the City's PeopleSoft Human Capital Management system and Utility Billing Oracle database from April 21, 2022 through April 20, 2023—\$215,959.47 (incl. tax). (OPR 2019-0314) (Council Sponsor: Council Member Cathcart)

Contract Amendment with Stewart A. Estes and the law firm of Keating, Bucklin & McCormack, Inc., P.S. (Seattle, WA) for outside counsel services and advice in the legal matter Estate of David Novak, et. al. versus City of Spokane et. al.—\$100,000. Total contract amount: \$249,500. (OPR 2019-0750) (Council Sponsor: Council Member Cathcart)

Additional reallocation grant award of ERA 1.0 funds to Goecko, Inc. d.b.a. Livestories (Spokane)—\$234,629.26. The grant has a retroactive start date of March 1, 2021, and expires on September 30, 2022. (OPR 2022-0174) (Council Sponsor: Council Member Wilkerson)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 4, 2022, total \$6,795,753.22 (Check Nos.: 584680 – 584794; ACH Payment Nos.: 100230 – 100464), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,368,341.51. (CPR 2022-0002)
- b. Payroll claims of previously approved obligations through March 5, 2022: \$7,638,014.01 (Check Nos.: 562265 – 562389). (CPR 2022-0003)

City Council Meeting Minutes: February 28 and March 3, 2022. (CPR 2022-0013)

Subgrant Youth Homelessness Demonstration Program (YHDP) funds to:

- a. Better Health Together (Spokane) to cover costs associated with being the host organization for the YHDP Coordinator role—\$99,881 (OPR 2022-0200), and
- b. Volunteers of America (Spokane) to compensate young people with lived experience on the Youth Advisory Board—\$35,000. (OPR 2022-0201)

(Relates to Special Budget Ordinance C36183) (Council Sponsor: Council Member Kinnear)

Pre-approval to purchase/lease 23 units for various departments as the units become available to allow the City to avoid price increases between the time a quote is received and the time the purchase is finalized—\$5,105,000. (OPR 2022-0196) (Council Sponsors: Council Members Wilkerson and Kinnear)

Council Recess/Executive Session

The City Council adjourned at 4:16 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs, and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Director of Policy and Government Relations Brian McClatchey and City Clerk Terri Pfister were also present for the meeting.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Beggs.

COUNCIL COMMITTEE REPORTS

Urban Experience Committee

Council Member Stratton provided a recap of the Urban Experience Committee held earlier today (March 14, 2022). Minutes of the Urban Experience Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Urban Experience Committee.

There were no **Administrative Reports**.

There were no **Boards and Commissions Appointments**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36177 (Council Sponsors: Council Members Kinnear and Cathcart)

Subsequent to public testimony and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36177** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Public Safety & Judicial Grant Fund

1) Increase revenue by \$176,381

A) \$176,381 of the increased revenue is from the Department of Justice as part of the Edward Byrne Memorial Justice Assistance grant JAG21

2) Increase appropriations by \$176,381

A) \$97,010 is provided solely for the procurement of law enforcement equipment

B) \$79,371 is provided solely for the subaward amount to Spokane County to be used for prosecution services and law enforcement equipment

(This action arises from the need to procure law enforcement equipment as well as subaward to our grant partners.) (Relates to OPR 2022-0170 and OPR 2022-0171 under Consent Agenda)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36178 (Council Sponsors: Council Members Wilkerson and Cathcart)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36178** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Decrease the appropriation for the Administrative Specialist position in the Finance Department by \$50,000.
- 2) Increase the appropriation for contractual services by \$50,000.
- 3) Decrease the appropriation for the Director of Grants, Contracts & Purchasing in the Grants Management Department by \$60,000.
- 4) Increase the appropriation for contractual services by \$60,000.
- 5) There is no change to the overall appropriation level in the General Fund.

and

Accounting Fund

- 1) Decrease the appropriation for an Accounting Clerk in the Accounting Department position by \$15,000.
- 2) Increase the appropriation for contractual services by \$15,000.
- 3) There is no change to the overall appropriation level in the Accounting Services Fund.

(This action arises from the need to transfer budget authority from personnel to non-personnel expenses to allow for temporary contractual staff support.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

Nays: None

Abstain: None

Absent: None

Special Budget Ordinance C36179 (Council Sponsors: Council Members Wilkerson and Bingle)

Subsequent to an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36179** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

CD/HS Operations Fund

- 1) Transfer one (1) Grants Analyst from the CD/HS Operations Fund to the Grants Management department in the General Fund.
 - A) Decrease salary and benefits appropriation for the Grants Analyst by \$82,389 and transfer the FTE to the Grants Management department in the General Fund. This action reduces the number of Grants Analysts in the CD/HS Operations Fund from one to zero.
 - B) Increase the salary and benefit contra accounts in the CD/HS Operations Fund by a total of \$82,389 for the position.
 - C) These adjustments offset for a net impact of \$0 to the CD/HS Operations Fund.

and

General Fund

- 1) Transfer one (1) Grants Analyst from the CD/HS Operations Fund to the Grants Management department in the General Fund.
 - A) Increase the salary and benefits appropriation for one Grants Analyst by \$82,389 and add the FTE to the Grants Management department in the General Fund. This action increases the number of Grants Analysts in the Grants Management department from one to two.

- B) Decrease the salary and benefit contra accounts in the General Fund by a total of \$82,389 for the position.
- C) These adjustments offset for a net impact of \$0 to the General Fund.

(This action arises from the need to transfer one position.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36180 (Council Sponsors: Council President Beggs and Council Members Cathcart and Kinnear)

Subsequent to a brief overview by Council President Beggs, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36180** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

- 1) Add 10 Police Officer positions to the Spokane Police Department.
- A) The 10 additional positions are to be used for temporary "hire-ahead" purposes as part of a three-year pilot project in the Spokane Police Department. Any costs associated with maintaining the "hire-ahead" positions will be covered from savings from retirements and separations.
- B) There is no change to the overall appropriation level in the General Fund.

(This action arises from the need to mitigate the long lead time required to hire and onboard new police officers and maintain adequate staffing in the Spokane Police Department.)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Special Budget Ordinance C36183 (Council Sponsor: Council Member Kinnear)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36183** amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Continuum of Care Fund

- 1) Increase revenue by \$134,881.
- A) Of the increased revenue, \$134,881 is for a planning grant that will be used to create a coordinated community plan for the Youth Homelessness Demonstration Program (YHDP) and to support ongoing implementation.
- 2) Increase appropriation by \$134,881.
- A) Of the increased appropriation, \$134,881 is provided solely for contractual services provided by subrecipients that will develop a coordinated community plan for the YHDP.

(This action arises from the need to adjust the budget for a planning grant awarded to the City for the Youth Homelessness Demonstration Program.) (Relates to OPR 2022-0200 and OPR 2022-0201 under Consent Agenda) (Council Sponsor: Council Member Kinnear)

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCE

The following Ordinance was read for the first time (as substituted on March 7, 2022), with further action deferred. There was an opportunity for public testimony on the first reading ordinance, with no individuals requesting to speak.

ORD C36181 Relating to the executive and administrative organization of the City, amending Spokane Municipal Code sections 1.07.005, 3.01A.215 and 3.01A.315. (Council Sponsor: Council President Beggs)

There were no **Special Considerations**.

There were no **Hearings**.

MOMENT OF PERSONAL PRIVILEGE – COUNCIL PRESIDENT BEGGS

Council President Beggs took a moment of personal privilege to recognize the continuing war in Ukraine and that people are dying as we meet, including civilians, and it is breaking hearts of many people around the world. He stated he is mindful of our Ukrainian and Russian community who are here and are heartbroken about what is going on. He called for a brief moment to meditate and imagine a more peaceful world and end to this war.

OPEN FORUM

The following individual(s) spoke during Open Forum:

- Rick Bocook
- Kim Schmidt
- Anwar Peace

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:32 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, March 10, 2022

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:02 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Bingle, Kinnear, Stratton, and Wilkerson were present via Webex. Council Member Cathcart was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topic:

- NPAC Discussion on WQTIF
- Hybrid Public Meetings Discussion

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:01 p.m.

General Notices

Notice of Seizure and Intended Forfeiture

In a seizure conducted by the Spokane Police Department in the State of Washington for the county of Spokane.

Report No.: 2021-20146054; Date of Seizure: 8/26/2021; Seizure No.: 21-049

The seizing agency, Spokane Police Department (SPD), to the said potentially interested party, Jose R. Rios:

You are hereby notified that **pursuant to RCW 69.50.505, property you own or may have an interest in has been seized by SPD** and is subject to seizure and forfeiture and **NO PROPERTY RIGHT EXISTS IN THEM.**

If you would like to make a claim because this property belongs to you and/or you are an interested party, you **MUST, within forty-five days of the date of first publication of this notice**, notify SPD in writing of your claim of ownership or right to possession to the item seized. Send your written claim (certified mail preferred) to: **Forfeiture Claim, SPD Civil Enforcement Unit, 1100 West Mallon, Spokane, WA 99260**. In your letter please identify the property you are claiming and whether you wish to request a copy of the police report documenting the seizure of the property.

Your failure to notify SPD in writing of your claim no later than May 9, 2022 constitutes a default forfeiture and a loss of your right to an adjudicative hearing regarding this matter. RCW 69.50.505(4); RCW 34.05.440.

THE FOLLOWING PROPERTY HAS BEEN SEIZED: Item 002 White 2012 Mazda 3 (WA BYA7750)

Lt. David M. Overhoff #331,
Spokane Police Department
1100 W. Mallon Ave
Spokane, WA 99260

Date of First Publication: March 9, 2022

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36177

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$176,381
 - A) \$176,381 of the increased revenue is from the Department of Justice as part of the Edward Byrne Memorial Justice Assistance grant JAG21
- 2) Increase appropriations by \$176,381
 - A) \$97,010 is provided solely for the procurement of law enforcement equipment
 - B) \$79,371 is provided solely for the subaward amount to Spokane County to be used for prosecution services and law enforcement equipment

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to procure law enforcement equipment as well as subaward to our grant partners, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council March 14, 2022
Delivered to Mayor March 17, 2022**

ORDINANCE NO. C36178

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for the Administrative Specialist position in the Finance Department by \$50,000.
- 2) Increase the appropriation for contractual services by \$50,000.
- 3) Decrease the appropriation for the Director of Grants, Contracts & Purchasing in the Grants Management Department by \$60,000.
- 4) Increase the appropriation for contractual services by \$60,000.
- 5) There is no change to the overall appropriation level in the General Fund.

Section 2. That in the budget of the Accounting Fund, and the budget annexed thereto with reference to the Accounting Fund, the following changes be made:

- 1) Decrease the appropriation for an Accounting Clerk in the Accounting Department position by \$15,000.
- 2) Increase the appropriation for contractual services by \$15,000.
- 3) There is no change to the overall appropriation level in the Accounting Services Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need transfer budget authority from personnel to non-personnel expenses to allow for temporary contractual staff support, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 14, 2022
Delivered to Mayor March 17, 2022

ORDINANCE NO. C36179

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund and the CD/HS Operations Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the CD/HS Operations Fund, and the budget annexed thereto with reference to the CD/HS Operations Fund, the following changes be made:

- 1) Transfer one (1) Grants Analyst from the CD/HS Operations Fund to the Grants Management department in the General Fund.
 - A) Decrease salary and benefits appropriation for the Grants Analyst by \$82,389 and transfer the FTE to the Grants Management department in the General Fund. This action reduces the number of Grants Analysts in the CD/HS Operations Fund from one to zero.
 - B) Increase the salary and benefit contra accounts in the CD/HS Operations Fund by a total of \$82,389 for the position.
 - C) These adjustments offset for a net impact of \$0 to the CD/HS Operations Fund.

Section 2. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Transfer one (1) Grants Analyst from the CD/HS Operations Fund to the Grants Management department in the General Fund.
 - A) Increase the salary and benefits appropriation for one Grants Analyst by \$82,389 and add the FTE to the Grants Management department in the General Fund. This action increases the number of Grants Analysts in the Grants Management department from one to two.
 - B) Decrease the salary and benefit contra accounts in the General Fund by a total of \$82,389 for the position.
 - C) These adjustments offset for a net impact of \$0 to the General Fund.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to transfer one position, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 14, 2022
Delivered to Mayor March 17, 2022

ORDINANCE NO. C36180

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Add 10 Police Officer positions to the Spokane Police Department.
- A) The 10 additional positions are to be used for temporary "hire-ahead" purposes as part of a three-year pilot project in the Spokane Police Department. Any costs associated with maintaining the "hire-ahead" positions will be covered from savings from retirements and separations.
- B) There is no change to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to mitigate the long lead time required to hire and onboard new police officers and maintain adequate staffing in the Spokane Police Department, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 14, 2022
Delivered to Mayor March 17, 2022

ORDINANCE NO. C36183

An ordinance amending Ordinance No. C36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Continuum of Care Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Continuum of Care Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$134,881.
- A) Of the increased revenue, \$134,881 is for a planning grant that will be used to create a coordinated community plan for the Youth Homelessness Demonstration Program (YHDP) and to support ongoing implementation.
- 2) Increase appropriation by \$134,881.
- A) Of the increased appropriation, \$134,881 is provided solely for contractual services provided by subrecipients that will develop a coordinated community plan for the YHDP.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust the budget for a planning grant awarded to the City for the Youth Homelessness Demonstration Program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 14, 2022

Delivered to Mayor March 17, 2022

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ATTORNEY ASSISTANT SPN 027 OPEN ENTRY

DATE OPEN: Monday, March 21, 2022

DATE CLOSED: Monday, April 11, 2022 at 4:00 p.m.

SALARY: \$43,392.82 annual salary, payable bi-weekly, to a maximum of \$67,605.26

DESCRIPTION:

Do you pride yourself on exceptional work ethic and a willingness to go the extra mile? Appreciate an intimate, collaborative office culture, with a stable 8-5 schedule? Are your core values aligned with integrity and honesty? Are you an independent worker who is willing to pitch in on the team effort? Make a difference in your community by becoming part of City of Spokane's Legal team!

Our Legal department is looking for your skills, as an Attorney Assistant. The Legal department supports City of Spokane with everything from contract development to litigation. As a City of Spokane Attorney Assistant, you will work one-on-one with a select Attorney on a wide variety of litigations. Our Attorney Assistants also have the opportunity to stretch their skills by working as a team on diverse legal strategies and situations.

DUTIES:

- Prepares, organizes, reviews and files a variety of legal pleadings such as trial briefs, motions, orders, judgments, notices of appearance, answers to complaints, depositions, affidavits, interrogatories, summons and subpoenas.
- Prepares ordinances and resolutions using proper forms of execution and acknowledgment.
- Prepares contracts for attorney approval.
- Selects, prepares, and completes legal documents incidental to the closing of real estate transactions, such as deeds, promissory notes, deeds of trust, reconveyances, closing statements, UCC documents and excise tax affidavits, under a limited practice certification from the Washington State Supreme Court pursuant to APR 12. Effectuates closing between the parties.
- Locates debtors, arranges accounts receivable payments, maintains payment records and data bases, drafts legal documents to press claims on behalf of the City, presents City's case in Small Claims Court, works with collection agencies and performs related collection duties.
- Maintains case docket and diary; collects, assembles and organizes documents into working files.
- Files, retrieves and disposes of documents.
- Creates and maintains files by extracting information from local and state databases; enters case and client information into applicable computer databases and manages documents within.
- Responsible for closing, storage and/or destruction of files according to policies and procedures.
- Selects and/or makes recommendations for purchase of supplies and equipment.
- Assists in the preparation of the office's budget and maintains budget and expense account records, financial records, and payroll records.
- Acts as receptionist as required. Sorts, reads, and annotates incoming mail and legal documents; attaches appropriate files to facilitate the necessary action; maintains follow up.
- Maintains the office's library.
- Makes arrangements for and coordinates appointments, meetings, conferences and depositions.

- Independently meets the public and other City employees; answers inquiries requiring knowledge of City policies, procedures and activities, or directs persons to proper offices.
- Operates various office equipment.
- Performs other duties as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent
- *Experience:* Two years of experience as a legal secretary under the direction of an attorney in a predominantly civil or appellate practice.
- *Substitution:* Satisfactory completion of a legal secretary or similar training program OR a Limited Practice Officer (LPO) certification may substitute for one year of experience.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**REFUSE COLLECTOR II SPN 550
PROMOTIONAL**

DATE OPEN: Monday, March 21, 2022

DATE CLOSED: Monday, April 4, 2022 at 4:00 p.m.

SALARY: \$38,824.27 annual salary, payable bi-weekly, to a maximum of \$60,865.20

DESCRIPTION:

Performs heavy manual work in the collection of refuse or recyclables normally on residential collection route.

DUTIES:

- Drives and operates a refuse collection packer on an assigned route or a refuse collection dump truck on special trash collections; supervises the activities of assigned subordinate collectors and assists in moving, carrying and emptying refuse carts/cans; maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains records of charges for special collections.
- Drives and operates a rear-load collection truck on an assigned route. On occasion trains others to operate a rear-load truck. Tags single stream recycling and yard-waste for contaminants and performs related assigned duties.
- Must be able to learn several routes. Must be able to drive different trucks on various routes and not expect to be on any given route or to be using the same truck with any regularity.
- Drives and operates cart delivery truck. Maintains cart inventory in serviceable condition. Cleans, stores, repairs and replaces carts as needed.
- Explains ordinances, procedures and charges regarding refuse or recycling collection to property owners; receives, acts on or refers collection complaints to supervisor; advises property owner as to condition or location of containers; reports to supervision any damage done to private or public property.
- Maintains daily route computer sheets; prepares accident and injury reports as required; prepares private or public property damage reports as required. Reports vehicle maintenance needs to appropriate department.
- May fill in for Refuse Collector III when needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience in the classification of Refuse Collector I.
- *License:* Possession of a Class B Commercial Driver's License (CDL) with air brake endorsement.

NOTE: SHORTAGE RECRUITMENT—Employees in the classification of Refuse Collector I, who have obtained a Class "B" CDL with air brake endorsement, may apply on a promotional basis.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test and a performance evaluation, with weights assigned as follows:

- Written Test: 80%
- Performance Evaluation: 20%

The written test will be conducted upstairs, at the Central Services Center (915 N Nelson St., Spokane, WA 99217) on April 14, 2022 at 2:00 p.m.. The approximate duration of the test will be 1 hour 30 minutes.

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness

- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

CARPENTER SPN 606 OPEN ENTRY

DATE OPEN: Monday, March 21, 2022

DATE CLOSED: Monday, April 11, 2022 at 4:00 p.m.

SALARY: \$44,234.28 annual salary, payable bi-weekly, to a maximum of \$68,958.29

DESCRIPTION:

A career with the City of Spokane is more than a pathway to success. It's all of us, helping to build a better community, every day.

Our Facilities Department is hiring a full-time Carpenter to manage the daily maintenance of over 1.5 million square feet of space in multiple City-owned buildings. Considerable experience in the carpentry / roof care of large buildings or complexes is a must. Your experience, attention to detail, and overall commitment to a comfortable, safe environment will be valuable here!

We offer excellent employee benefits, including robust health and retirement benefits, annual pay step increases, and paid vacation and sick leave.

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity for the full job specification and compensation details. Contact us today!

DUTIES:

- Builds, repairs and remodels various wood and metal structures using a large variety of tools and equipment.
- Installs, maintains and repairs wood, composite and metal roofs. Lays wood and composite shingles.
- Removes and replaces metal and wood doors. Alters or adjusts door frames and jams.
- Builds, installs and may design internal and external walls, fences, gates and handrails. Tapes sheet rock. Erects framework, lays out and installs partitions.
- Builds and installs concrete forms; pours and finishes concrete footing and slabs for walls, stairs, sidewalks, and other fixtures.

- Installs, repairs and maintains window glass and framework.
- Designs, constructs and repairs wood and metal fixtures, office equipment, cabinets and furniture. Matches materials for color, grain and texture.
- Reads blueprints, plans, specifications, and building codes.
- Assesses damage and deterioration to determine maintenance or repair needs. Selects work materials based on desired outcomes and price considerations.
- Organizes, cleans and maintains shop and storage areas. Changes blades, knives, and filters as necessary.
- Operates automotive vehicles; power and hand tools including, but not limited to, saws, drills, planers, and jointers; personnel lifts and scaffolding.
- Maintains records of job time and materials used. Requests and may purchase tools and materials for work activities.
- Performs related work or assists at less than skilled journey level in other trades as required.
- Performs periodic or annual inventories of city property, some of which may include traveling offsite to remote locations or working in extreme weather/site conditions.
- Performs related work and tasks as required.

MINIMUM QUALIFICATIONS:

Open Entry (Must be met at time of application.)

- **Education and Experience:** Completion of high school, trade school or equivalent; completion of an apprenticeship in carpentry; and possession of journey-level status as a carpenter. Familiarity with other building trades is desirable.

Licenses and Certifications (Applies to all applicants.)

- Possession of a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online, by 4:00 on the filing cut-off date.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of March 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Riverside Avenue – Monroe Street to Division Street

Engineering Services File No. 2016120

This project consists of the construction of approximately 19,000 square yards of 2-inch thick HMA pavement, 3,000 linear feet water line, 5,000 square yards of pavement repair, wheelchair ramp replacement, STA bus stop construction, sundry utility replacements and adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. Monday, April 4, 2022 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane, WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the “Stay Home, Stay Safe” order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer’s estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier’s check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If

they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2022 Standard Specifications prior to bidding the project.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish: March 16, 23, and 30, 2022

Cure-In-Place Pipe (CIPP) 2020

Engineering Services File No. 2021078

This project consists of the installation of the following quantities of cure-in-place pipe (CIPP): 8" – approx. 4,300 LF, 10" – approx. 2,000 LF, 12" – approx. 3,500 LF, 14" – approx. 500 LF, 20" – approx. 1,200 LF, 24" – approx. 2,300 LF for an approximate total of 13,800 LF. Also included are side sewer reconnections and approximately 20 service connection repairs.

The City of Spokane will receive bids until 1:00 p.m. March 28, 2022, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2022 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2022 Standard Specifications prior to bidding the project.

Note regarding new apprentice program requirements: Section 1-07.9(3) herein has been substantially revised including a new bid item and larger penalties for non-compliance.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: March 9, 16, and 23, 2022

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Aluminum Sign Blanks – As Needed

City of Spokane Street Department

BID # ITB 5614-22 (Re-bid)

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 28, 2022**, for **Aluminum Sign Blanks – As Needed** for the City of Spokane Street Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, MARCH 28, 2022**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: March 16 & 23, 2022

**CITY OF SPOKANE
REQUEST FOR QUALIFICATIONS**

The City of Spokane is initiating this Request for Qualifications (RFQu) to solicit Statements of Qualifications from firms with expertise in structural bridge engineering design to assist the City with the rehabilitation of the Maple Street and Washington – Stevens bridge decks. WSDOT has assigned this work a mandatory 16% DBE requirement. The work is planned for June 2022 through June 2023.

The due date for submittals is Wednesday, April 20, 2022 not later than 1:00 p.m.

Submittals requirements, evaluation criteria and other details are given in the full RFQu which can be viewed here: cityofspokaneplans.com

Submittals shall be delivered via email to: mmserbousek@spokanecity.org. Proposals will be evaluated based on the criteria in the RFQu.

Questions about the project, this advertisement or the full RFQu shall be addressed to Mark Serbousek at 509-625-6154 or mmserbousek@spokanecity.org.

The City of Spokane in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) commits to nondiscrimination on the basis of disability in all its programs and activities. This material can be made available in an alternate format by contacting Mark Serbousek at email address or phone number above.

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Publish: March 23 & 30, 2022
