



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

MARCH 2, 2022

Issue 9



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

JONATHAN BINGLE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

ZACK ZAPPONE (DISTRICT 3)

The Official Gazette

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The Official Gazette

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, February 21, 2022**

The Monday February 21, 2022 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was held due to the observance of President's Day)

MINUTES OF SPOKANE CITY COUNCIL**Monday, February 14, 2022****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson and Zappone attended the meeting via WebEx.)

City Administrator Johnnie Perkins (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

There was no Advance Agenda review as the February 21, 2022, City Council Meeting is canceled.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the February 14, 2022, Current Agenda for any changes.

First Reading Ordinance C36172

Motion by Council Member Kinnear, seconded by Council Member Cathcart, **to accept** substitute version of First Reading Ordinance C36172—vacating various right-of-ways in the plat of North Minnehaha Addition to Spokane—with updated version; **carried unanimously**.

Resolution 2022-0016

Subsequent to Council discussion, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Resolution 2022-0016 by replacing the final “Resolved” statement with the following: “NOW THEREFORE, BE IT RESOLVED that upon receiving the completed 30% design feasibility study, the City Council shall promptly and publicly review the study’s findings. If the decision is made to move forward with full design and construction of a fluoridation system, the Council commits to first placing the question on a future upcoming General election ballot for voter consideration.” **Motion rejected 3-4.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Master Value Blanket Order renewal with Connell Oil (Spokane, WA) for the purchase of miscellaneous lubricants to be used by multiple City departments from February 11, 2022 through July 31, 2026— estimated encumbrance \$662,500 (\$150,000 annually). (OPR 2020-0086) (Council Sponsor: Council Member Kinnear)

Value Blanket Renewal 1 of 3 with Pete Lien and Sons (Rapid City, SD) for purchase and delivery of high calcium quicklime at the Waste to Energy Facility from March 1, 2022 through February 28, 2023—additional cost not to exceed \$1,500,000 (plus tax). (OPR 2020-0091 / ITB 5210-19) (Council Sponsor: Council Member Kinnear)

Purchase Agreement Renewals 2 of 2 with:

- a. Polydyne, Inc. (Riceboro, GA) to supply polymer to the Riverside Park Water Reclamation Facility from March 1, 2022 through February 28, 2023—\$467,100 (OPR 2018-0127 / BID 4438-18), and
- b. Kemira Water Solutions (Lawrence, KS) to supply liquid aluminum sulfate to the Riverside Park Water Reclamation Facility from April 1, 2022 through March 31, 2023—\$2,678,400. (OPR 2018-0213 / BID 4442-18)

(Council Sponsor: Council Member Kinnear)

Contract with Compunet, Inc. (Grangeville, ID) utilizing Washington State Contract No. 05819 for the purchase of Cisco hardware and one year of licensing, maintenance and support—\$407,436.37 (incl. tax). (OPR 2022-0090) (Council Sponsor: Council Member Cathcart)

Power Purchase Agreement (PPA) between the City of Spokane's Water Utility and Avista Utilities (Spokane, WA) defining the terms for the sale of surplus power from the City's Upriver Hydroelectric Project to Avista, effective upon signing through December 31, 2037—\$3,000,000 Revenue. (OPR 2022-0092) (Council Sponsor: Council Member Kinnear)

Power Purchase Agreement (PPA) between the City of Spokane's Solid Waste Utility and Avista Utilities (Spokane, WA) that defines the terms for the sale of surplus power generated by the City's Waste to Energy Facility, effective upon signing through December 30, 2037—\$6,000,000 Revenue. (OPR 2022-0093) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending:

Claims and payments of previously approved obligations, including those of Parks and Library, through February 4, 2022, total \$7,483,627.11 (Check Nos.: 584083 - 584199; ACH Payment Nos.: 99267 - 99489), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,045,222.80. (CPR 2022-0002)

Payroll claims of previously approved obligations through February 5, 2022: \$7,406,833.82 (Check Nos.: 562054 – 562156). (CPR 2022-0003)

City Council Meeting Minutes: January 27, January 31, February 3, and February 10, 2022. (CPR 2022-0013)

Council Recess/Executive Session

The City Council adjourned at 3:47 p.m. No Executive Session was held. The City Council reconvened at 6:03 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs, and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

MAYORAL PROCLAMATION

February 28, 2022 *Rare Disease Day in Spokane*

Council Member Bingle read the proclamation and presented it to Mary McDirmid who spoke regarding the Rare Disease Day events. Almost 30 million Americans are affected by the nearly 7,000 diseases and conditions considered rare in the United States. The proclamation joins the global movement dedicated to raising awareness and generating change for the 300 million people living with a rare disease around the world.

NEIGHBORHOOD REPORT**Latah Hangman Creek Neighborhood**

Kai Huschke, Chair, reported on the Latah Hangman Creek Neighborhood and commented on the geography and diversity of the neighborhood, and seeking balance with the agricultural, wildlife, and recreation in the area; and he expressed concern regarding potential impacts in infrastructure that would dramatically change the area and be detrimental to the neighborhood.

ADMINISTRATIVE REPORT**Fluoride Study**

Mayor Nadine Woodward spoke regarding Resolution 2022-0016 concerning moving forward on community water fluoridation in the 30% design feasibility phase and the Consultant Agreement with MurraySmith to provide an engineering study of fluoridation of City of Spokane Water. She implored City Council to consider the message they are sending to the community and the commitment they are making to constituents when they consider these matters. She stated her expectation is that the Council does not just open a comment period but that the City Council intentionally commits to conducting a review, listening and allowing public comment in person in multiple neighborhoods, and to put the final approval before the community as a vote. The Mayor stated she is hearing there are many individuals and groups who have serious concerns about the fluoridation of our water, and this is not a public health emergency that requires bypassing established protocol. She further stated this is a decision that requires public conversation, robust debate, and a public vote.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCE****Special Budget Ordinance C36174 (Council Sponsors: Council Members Kinnear and Wilkerson)**

Motion by Council Member Kinnear, seconded by Council Member Wilkerson, **to defer** Special Budget Ordinance C36174 (arising from the need to fund the "Business Area Grind & Overlays" project) to February 28, 2022, Agenda so that the Citizens' Transportation Advisory Board can review it; **carried unanimously**.

EMERGENCY ORDINANCE**Emergency Ordinance C36175 (Council Sponsors: Council President Beggs and Council Member Kinnear) (Relates to Resolution 2022-0015)**

Subsequent to an overview by Council President Beggs; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Ordinance C36175**, imposing additional regular property tax levies for emergency medical services for the years 2023 through 2028; and submitting the proposition to a special municipal election to be held on April 26, 2022, and declaring an emergency.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

RESOLUTIONS

Resolution 2022-0015 (Council Sponsors: Council President Beggs and Council Member Kinnear) (Relates to Emergency Ordinance C36175)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2022-0015** requesting the Spokane County Auditor to hold a special election on April 26, 2022 to submit a proposition regarding additional regular property tax levies for Emergency Medical Services.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

For Council action on Resolution 2022-0016, see section of minutes under “Special Considerations.”

FINAL READING ORDINANCE

For Council action on Final Reading Ordinance C36168, see section of minutes under “Hearings.”

FIRST READING ORDINANCE

The following Ordinance was read for the first time (as revised), with further action deferred. There was an opportunity for public testimony on the first reading ordinance, with no individuals requesting to speak.

ORD C36037 Vacation of the alley between Columbia Avenue and Joseph Avenue, from Julia Street to Myrtle Street as requested by Dan Cantu. (Council Sponsor: Council Member Cathcart)

For “Special Considerations,” see section of minutes following “Hearings.”

HEARINGS

Hearing Expressing the Intention of the City Council to Designate Multi-family Tax Exemption Residential Targeted Areas and Related Final Reading Ordinance C36168. (Council Sponsors: Council President Beggs and Council Member Stratton)

The City Council held a hearing expressing the intention of the City Council to designate multi-family tax exemption residential targeted areas and amend SMC 8.15.030. In conjunction with the hearing, the City Council considered Final Reading Ordinance C36168 relating to multiple family housing property tax exemption. Subsequent to a presentation by Teri Stripes of the Planning and Economic Development Services Department, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36168** relating to multiple family housing property tax exemption; amending SMC section 8.15.030D, by amending the map Attachment A: Spokane MFTE Target Area through expansion of the target area boundary.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

Hearing on Vacation of various right-of-ways in the plat of North Minnehaha Addition (as requested by LB Stone Properties) (Deferred from February 7, 2022, Agenda) (Council Sponsor: Council Member Cathcart)

During its 6:00 p.m. Legislative Session held virtually Monday, February 14, 2022, the Spokane City Council held a hearing on the vacation of various right-of-ways in the plat of North Minnehaha Addition to Spokane, as requested by LB Stone Properties. Subsequent to an overview by Eldon Brown of the City's Development Services Center and an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **approved, subject to conditions** (in the Street Vacation Report dated January 10, 2022), the vacation of various right-of-ways in the plat of North Minnehaha Addition to Spokane.

Ayes: Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

In conjunction with the hearing, Ordinance C36172 (as substituted during the 3:30 p.m. Administrative Session)—vacating various right-of-ways in the plat of North Minnehaha Addition to Spokane (more particularly described in the ordinance)—was read for the first time, with further action deferred.

SPECIAL CONSIDERATIONS

Consultant Agreement with MurraySmith to Provide Engineering Study of Fluoridation (OPR 2022-0091) (Council Sponsors: Council Members Kinnear and Zappone) and Resolution 2022-0016 Moving Forward on Community Water Fluoridation (Council Sponsors: Council President Beggs and Council Member Wilkerson)

Subsequent to introductory remarks by Council President Beggs, public testimony, and Council commentary, the following actions were taken:

Upon 5-2 Roll Call Vote, the City Council **approved** the Consultant Agreement with MurraySmith to provide engineering study of fluoridation of City of Spokane Water from February 21, 2022, through August 31, 2023.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

Upon 5-2 Roll Call Vote, the City Council **adopted Resolution 2022-0016** concerning moving forward on community water fluoridation into the 30% design feasibility phase.

Ayes: Beggs, Kinnear, Stratton, Wilkerson, and Zappone
Nays: Bingle and Cathcart
Abstain: None
Absent: None

No individuals requested to speak during **Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:19 p.m.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2207 E SINTO AVE., SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35161.0511, LEGAL DESCRIPTION SUB OF SEC 16 L11 B107, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Tavis Schmidt
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
tschmidt@spokanecity.org

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 4418 N STEVENS STREET, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 35061.1413, LEGAL DESCRIPTION: SLATER & WALKER PARK N3' OF LT 18 & ALL LTS 19&20 BLK 7, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

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Francisca Rapier
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
frapier@spokanecity.org

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 6007 N NETTLETON STREET, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 26362.0923, LEGAL DESCRIPTION: WESTERN 3RD L23 B9, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can

be found under the substandard building topic here:

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Francisca Rapier
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
frapier@spokanecity.org

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

EXAMINATION AND CLASSIFICATION ANALYST III SPN 047 PROMOTIONAL

DATE OPEN: Monday, February 28, 2022

DATE CLOSED: Monday, March 7, 2022 at 4:00 p.m.

SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$97,927.20

DESCRIPTION:

Performs responsible professional and analytical work in public personnel administration.

DUTIES:

- Plans, organizes, and promotes the procedures and techniques of job analysis, classification, test construction, and administration, recruiting, and related areas as assigned. Performs extensive research and develops new methods and procedures as needed.
- Supervises and participates in a continuous review of the classification plan and the relationship of jobs to each other. Reviews and investigates requests for new classifications. Develops and maintains career fields and lines of progression for all positions in the classified service. Coordinates with management in salary studies as they relate to job evaluations and grade structures.
- Supervises and participates in recruitment, qualification and placement programs. Interviews applicants to determine their qualifications, veteran status, and other factors.
- Performs extensive research for test development for a wide variety of occupations.
- Constructs and administers tests and conducts test research for validity and reliability. Researches and develops written, performance, assessment centers, and other job-related examinations, as necessary. Develops and conducts assessment processes, including exercises, grading criteria and forms, and related timetables. Identifies, contacts and recruits well-qualified assessors. Monitors and controls assessment process exercises to ensure that candidates are considered and graded on job-related criteria.
- Establishes and maintains cooperative relationships with departments, professional and employee groups, and individual employees, and conducts special studies or investigations as necessary. Investigates and reports on employee complaints concerning conditions of employment and appeals from disciplinary action. Prepares position papers for Commission deliberations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Current, non-probationary City employees within the line of progression may apply for this promotional recruitment if you meet either the Open or Promotional requirements below, pursuant to Rule VI Section 5 of the Civil Service Rules.

Promotional Requirements: Completion of at least two years of service with the City as an Examination & Classification Analyst II (SPN 046).

Open Entry Requirements: Graduation from an accredited four-year college or university with a degree in Public or Business Administration, Psychology, Sociology or a related field; AND, five years of experience in progressively responsible positions related to the technical phases of public personnel administration, including at least one year in a responsible supervisory capacity.

EXAMINATION DETAILS:

You must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The exam is a training and experience evaluation (T&E) and a promotional evaluation (PAR), with scoring weights assigned as follows:

- T&E: 80%
- PAR Score: 20%

T&E Evaluation Details:

The T&E examination consists of a Supplemental Questionnaire, which you will complete online at the time of application. The questions may be previewed online under the tab marked "**QUESTIONS**" on the job announcement page.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Promotional Evaluation Details:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

REFUSE DISTRICT SUPERVISOR SPN 552
PROMOTIONAL

DATE OPEN: Monday, February 28, 2022 **DATE CLOSED:** Monday, March 14, 2022 at 4:00 p.m.
SALARY: \$53,747.21 annual salary, payable bi-weekly, to a maximum of \$88,514.50

DESCRIPTION:

Performs supervisory and administrative work in the municipal refuse collection, recycling collection, and disposal program.

DUTIES:

- Plans, organizes, schedules, assigns and reviews the work of refuse or recycling collection crews in assigned districts and routes.
- Arranges for employee training and may administer Commercial Driver's Licensing road tests.
- Receives requests for special service and lays out and assigns work for special collection crews.
- Arranges collection routes and lays out and directs work schedule.
- Participates in pre-development review process and makes recommendations on placement of solid waste containers in new or remodeled building plans.
- Discusses available services with and makes recommendations to customers.
- Assists with inventory control, billing questions and documentation.
- Inspects refuse collection routes and vehicles.
- Answers and disposes of complaints from and against refuse customers; checks for illegal dumping of refuse.
- Enforces solid waste ordinances.
- Identifies and implements effective and efficient methods and practices in refuse collection, recycling, and disposal.
- Investigates accidents involving department equipment and personnel. Prepares accident and insurance reports.
- Reviews route computer sheets
- Prepares and maintains personnel files.
- Instructs crews in collection and disposal safety procedures.
- Develops equipment replacement schedules.
- Develops annual budget estimates for consideration and inclusion with department budget.
- Develops equipment specifications and proposes modifications to increase operational efficiency.
- Works with vendors to ensure proper repair of and modifications to equipment.
- Performs duties of the Director during his/her absence.
- Perform related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Education:* High school diploma or equivalent.
- *Experience:* Completion of two years' experience with the City in the classification of Refuse Collector III.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Possession of a valid Class "B" Commercial Driver's License (CDL) with air brake endorsement.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test with weights assigned as follows:

- Written Test 80%
- Promotional Evaluation (PAR) 20%

WRITTEN TEST DETAILS:

Testing will be conducted on Wednesday, March 16, 2022 at 2:00P.M. at The Nelson Center. The approximate duration of the test is 1 hour 45 minutes.

The multiple choice exam may include such subjects as:

- Basic Computer Knowledge
- Basic Mathematics
- Driver Safety
- Interpersonal Communication
- Solid Waste Collection
- Supervision

PERFORMANCE EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

RECREATION AIDE

SPN 670

(Announcement of 2/21/2022)

The above titled announcement is hereby amended to read:

EXAMPLES OF JOB FUNCTIONS:

*This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Essential duties and responsibilities vary depending on the particular recreation activities or programs to which assigned and **may** include, but are not limited to, the following:*

- Assists in a variety of programs and may lead and facilitate youth and adult outdoor recreation activities such as: kayaking, stand up paddleboarding, canoeing, cross country skiing, hiking, bicycle tours, private tours and outdoor special events.
- Assists in administrative duties to run athletic and outdoor programs as assigned by the program's direct supervisor.
- Assists with field allocations for community group users by keeping records, data entry, and communication to maintenance staff on field needs.

- Sets up recreation programs with needed equipment and checking out of equipment to participants. Maintains inventory of a variety of recreation equipment and supplies.
- Corresponds with the public via email and phone on activity information and preparation. Communicates with Marketing and Communications on promotional posts and announcements of scheduled activities.
- May serve as host for special events/rentals and coordinate related activities or officiate recreational sports activities.
- Maintains activity records, such as class rosters and attendance records, and provides reports as required.
- Assists with or leads group activities which require more than one staff, performing a variety of tasks.
- Operates a passenger van transporting program participants to various locations.
- Performs related work as required.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Aluminum Sign Blanks – As Needed

City of Spokane Street Department

BID # ITB 5600-22

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 7, 2022**, for **Aluminum Sign Blanks – As Needed** for the City of Spokane Street Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, MARCH 7, 2022**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: February 23 & March 2, 2022

DEMOLITION/ASBESTOS – 801 N REGAL

City of Spokane Code Enforcement Department

PW ITB #5604-22**Description:** The City of Spokane is soliciting electronic bids for the **DEMOLITION OF 801 N REGAL****Pre-Bid Conference:** Friday, March 11, 2022 at 1:00 pm at 801 N Regal, Spokane, WA.**Bid Opening:** Sealed electronic bids will be accepted until **Monday, March 21, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.The Public Work Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, March 21, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: March 2 & 9, 2022

MISCELLANEOUS STOCK STEEL**City of Spokane Departments****BID # ITB 5605-22**Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 14, 2022**, for **Miscellaneous Stock Steel – As Needed for various** City of Spokane Departments. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, MARCH 14, 2022**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: March 2 & 9, 2022

EMERGENCY MEDICAL SUPERVISORY PHYSICIAN

City of Spokane Fire Department

RFP # 5607-22

Description: The City of Spokane is soliciting electronic Proposals for an Emergency Medical Supervisory Physician

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY, MARCH 18, 2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, MARCH 18, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Thea Prince
City of Spokane Purchasing

Publish: March 2 & 9, 2022
