



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

FEBRUARY 23, 2022

Issue 8



MAYOR AND CITY COUNCIL

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The Official Gazette

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The Official Gazette

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Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, February 14, 2022**

The minutes for the Monday, February 14, 2022, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, March 2, 2022, issue of the *Official Gazette*.

STUDY SESSION MEETING MINUTES**SPOKANE CITY COUNCIL****Thursday, February 17, 2022**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:02 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Members Cathcart, Kinnear, Stratton and Wilkerson were present via Webex. Council Member Zappone arrived at 11:03 a.m. Council Member Bingle arrived at 11:22 a.m. Council President Beggs arrived at 12:11 p.m. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- 6-year Street Program – Continued Discussion
- Council Conversation on Homelessness

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:19 p.m.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 2207 E SINTO AVE., SPOKANE, WASHINGTON, 99202, PARCEL NUMBER 35161.0511, LEGAL DESCRIPTION SUB OF SEC 16 L11 B107, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Tavis Schmidt
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
tschmidt@spokanecity.org

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 4418 N STEVENS STREET, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 35061.1413, LEGAL DESCRIPTION: SLATER & WALKER PARK N3' OF LT 18 & ALL LTS 19&20 BLK 7, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Francisca Rapier
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
frapier@spokanecity.org

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 6007 N NETTLETON STREET, SPOKANE, WASHINGTON 99205, PARCEL NUMBER 26362.0923, LEGAL DESCRIPTION: WESTERN 3RD L23 B9, in compliance with the Spokane Municipal Code stating that a first hearing on this matter will be held before the Building Official on March 22, 2022 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said first hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

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Code Enforcement, City of Spokane
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Spokane, WA 99201-3333
509-625-6300
frapier@spokanecity.org

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36168

An ordinance relating to multiple family housing property tax exemption; amending SMC section 8.15.030 D, by amending the map Attachment A: Spokane MFTE Target Area through expansion of the target area boundary.

WHEREAS, the expansion of Spokane's multi-family tax exemption (MFTE) Target Area in the Garland and the south University District urban centers will provide additional housing opportunity within the City, including affordable housing within the targeted area assisting in achieving one or more of the following purposes:

1. encouraging more multi-family housing opportunities, including affordable housing opportunities, within the City;
2. stimulating the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multi-family housing;
3. increasing the supply of mixed-income multifamily housing opportunities within the City;
4. accomplishing the planning goals required under the Growth Management Act, chapter 36.70A RCW, as implemented from time to time by the City's current and future comprehensive plans;
5. promoting community development, neighborhood revitalization, and availability of affordable housing;
6. preserving and protecting buildings, objects, sites and neighborhoods with historic, cultural, architectural, engineering or geographic significance located within the City; and
7. encouraging additional housing in areas that are consistent with planning for public transit systems.

Now, Therefore, the City of Spokane does ordain:

Section 1. That SMC section 8.15.030 is amended to read as follows:

8.15.030 Residential Targeted Areas – Criteria – Designation

- A. Following notice and public hearing as prescribed in RCW 84.14.040, the council may designate one or more residential targeted areas, upon a finding by the council in its sole discretion that the residential targeted area meets the following criteria:
1. The residential targeted area is within an urban center.
 2. The residential targeted area lacks sufficient available, desirable, and convenient residential housing, including affordable housing, to meet the needs of the public who would be likely to live in the urban center if affordable, desirable, attractive, and livable residences were available; and
 3. Providing additional housing opportunity, including affordable housing, in the residential targeted area will assist in achieving one or more of the following purposes:
 - a. Encourage increased residential opportunities within the City, including mixed-income and affordable housing opportunities; or
 - b. Stimulate the construction of new multifamily housing; or
 - c. Encourage the rehabilitation of existing vacant and underutilized buildings for multifamily housing.
- B. In designating a residential targeted area, the council may also consider other factors, including whether:

1. additional housing, including affordable housing units, in the residential targeted area will attract and maintain an increase in the number of permanent residents;
 2. an increased permanent residential population in the residential targeted area will help to achieve the planning goals mandated by the Growth Management Act under chapter 36.70A RCW, as implemented through the City's current and future comprehensive plans;
 3. encouraging additional housing in the residential targeted area is consistent with public transportation plans; or
 4. additional housing may contribute to revitalization of a distressed neighborhood or area within the City.
- C. At any time the council may, by ordinance, in its sole discretion, amend or rescind the designation of a residential targeted area pursuant to the same procedural requirements as set forth in this chapter for original designation.
- D. The following area, as shown in Attachment A , is designated as a residential targeted area under this chapter:
1. Spokane's MFTE
- E. If a part of any legal lot is within a designated residential targeted area with zoning allowing for construction of multifamily housing, Centers and Corridors Zones: CC1, CC2, CC3 overlay, and CC4, Residential Zones: RMF, RHD and Commercial Zones: DTG, DTU, DTS, DTC, CA1, CA2, CA3, CA4, O, OR, NR, NMU, CB, GC and where multi-family housing is allowed in LI as shown in Attachment A, then the entire lot shall be deemed to lie within such residential targeted area. The area designated as a residential targeted area is bound by the streets described in Attachment A. Property located outside of, but adjacent to, the described area is not designated as a residential targeted area.

Passed by City Council February 14, 2022
Delivered to Mayor February 17, 2022

ORDINANCE NO. C36175

An ordinance imposing additional regular property tax levies for emergency medical services for the years 2023 through 2028; and submitting the proposition to a special municipal election to be held on April 26, 2022, and declaring an emergency.

WHEREAS, the last six-year levy for emergency medical services, authorized by the voters in April 2016 will expire at the end of 2022; and

WHEREAS, under RCW 29A.04.330 (3), a city must request the Spokane County Auditor to call a special election for the placement of a local measure before the electors; and

WHEREAS, to the extent an emergency must be declared to hold such election, the levy authorized by RCW 84.52.069 is necessary to provide adequate emergency medical care and services for the protection of the public health and the levy is urgently needed and, therefore the City Council determines that an emergency exists to call for a special election; -- NOW, THEREFORE,

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That the Spokane County Auditor be requested pursuant to RCW 29A.04.330 to call a special municipal election, to be held April 26, 2022, for submission to the electors of the City a proposition to approve a property tax levy for emergency medical services for the years 2023 through 2028.

Section 2. That the proposition be submitted in the following form:

PROPOSITION NO. 1

CITY OF SPOKANE

EMS – EMERGENCY MEDICAL SERVICES LEVY

The City of Spokane approved Resolution No. 2022 -0015, authorizing a ballot proposition imposing additional regular property tax levies to be used exclusively for EMS - Emergency Medical Services for the years 2023 through 2028 in the sum of \$0.50 per \$1,000 of 2022 assessed value as set forth in Ordinance No. C36175.

Shall the City of Spokane be authorized to impose regular property tax levies in the sum of \$0.50 per \$1,000 of 2022 assessed valuation for the continued provision of EMS - Emergency Medical Services for each year for six consecutive years to be collected in 2023 through 2028 inclusive?

[] YES
[] NO

Section 3. That the City Clerk is directed to deliver a certified copy of Resolution 2022-0015 to the Spokane County Auditor by February 25, 2022.

Section 4. That if the proposition is approved by a sufficient majority of voters, as provided in RCW 84.52.069, then, for six consecutive years beginning in 2023, there shall be levied an additional regular property tax of fifty cents per thousand dollars of assessed valuation. The proceeds of the tax shall be used exclusively for the provision of emergency medical services, including but not limited to personnel costs for paramedics and emergency medical technicians, structures, vehicles and other equipment and apparatus, supplies, training for staff and the public in CPR, education, and support services.

Section 5. EMERGENCY CLAUSE. To the extent a may be required by law, the City Council hereby declares that an emergency and urgency exists for the enactment of this ordinance as an emergency ordinance due to the reasons set forth in the above preamble. This ordinance shall therefore take effect immediately upon adoption.

**Passed by City Council February 14, 2022
Delivered to Mayor February 17, 2022**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

LABORER II SPN 502 PROMOTIONAL

DATE OPEN: Monday, February 21, 2022 **DATE CLOSED:** Monday, March 7, 2022 at 4:00 p.m.
SALARY: \$37,849.18 annual salary, payable bi-weekly, to a maximum of \$59,090.40

DESCRIPTION:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.

- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines and fabricates traffic signs using silk screens.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.
- *License:* Possession of a valid driver's license. Must obtain a Class B Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

EXAMINATION DETAILS:

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

This exam will consist of a multiple choice examination and performance evaluation (PAR), with scoring weights assigned as follows:

- Multiple-Choice Examination: 80%
- PAR: 20%.

MULTIPLE CHOICE EXAMINATION DETAILS:

- Test Date/Time: March 17, 2022, time TBD, dependent upon number of applicants and test space available
- Test Location: TBD, dependent upon number of applicants and test space available.
- Applicants will be notified of the time and location, via email, upon closure of recruitment.
- Approximate Duration of Exam: 1 hour and 30 minutes

The written test may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations

PROMOTIONAL EVALUATION DETAILS:

The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**WATER SERVICE SPECIALIST SPN 521
PROMOTIONAL**

DATE OPEN: Monday, February 21, 2022 **DATE CLOSED:** Monday, March 7, 2022 at 4:00 p.m.
SALARY: \$42,371.78 annual salary, payable bi-weekly, to a maximum of \$66,275.21

DESCRIPTION:

Performs skilled and minor supervisory work in the tapping of water service lines and the installation of water meters; maintenance and construction of a water distribution system; water meter servicing and repair.

DUTIES:

- Assigned as lead worker on a construction crew engaged in the installation or repair of water mains and services; cuts, fits, taps, lays, cleans and flushes mains and fittings; operates equipment and tools incidental to the work assigned.
- May be assigned primary duty as driver and operator of one of the following types of equipment but is expected to participate in other work of the crew to which assigned: any truck or truck-mounted crane, grader, backhoe or loader. Services equipment, makes minor field repairs, and prepares necessary reports.
- Instructs and trains new employees; repairs meters on bench; receives meters, determines repairs needed, replaces parts, cleans housings, reassembles meters; tests reconditioned meters for accuracy; install, program and wire radio reading equipment.
- Assigned as lead worker on tapping or water meter crew; taps water mains for service connections, using hand and powered tapping machines; services equipment, makes minor field repairs and prepares necessary reports; tests, inspects, installs and replaces meters; checks meters and plumbing for leaks and illegal connections; removes or resets meters; takes special readings; turns on and off water service; advises on plumbing problems; operates pickup truck, van or automobile, two-way radio, equipment used in locating pipes and leaks and other plumbing tools; installs automatic reading billing systems.
- Assigned as lead worker on one of several types of water service or repair crews; supervises and participates in such functions as: location and repair of leaks and breaks in mains and services; location and closing of valves and adjustment of curb/valve boxes and manhole rings and covers; repair, replacement or relocation of sections of mains, branches and connections; repair, replacement or relocation of valves, curb cocks and fire hydrants; routine operation and inspection of valves and fire hydrants; cutting, fitting, laying, cleaning and flushing lines and fittings in the installation and repair of mains and services; operates equipment and tools incidental to the work assigned. May be assigned to warehouse or yards duty. May be assigned to emergency service crews or to snow removal duty as needed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* At least two years of experience with City of Spokane, in the classification of Laborer II, or a higher laboring classification, in the Water Department.
- *Licenses:* Applicants must possess a valid Class "A" Commercial Driver's License.

Note: Individuals in this classification possessing a Washington State Department of Health Water Distribution Manager I or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

All candidates must meet the minimum qualifications and pass the examination for this classification to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test, a short-answer test and a performance evaluation, with weights assigned as follows:

- Multiple-choice Test: 60%
- Short-answer Test: 20%
- Performance Evaluation: 20%

EXAMINATION DETAILS

Testing will be conducted on March 17, 2022 at 9:00 AM and 1:00 PM, in the Civil Service Test Room, at City Hall (808 W Spokane Falls Blvd, Spokane, WA 99201). The total approximate duration of the test is 2.5 hours.

The examination may include such subjects as:

- Decision Making and Leadership
- Interpersonal Relations and Customer Service
- Safety
- Technical Knowledge

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

HEAVY EQUIPMENT MECHANIC SPN 636 OPEN ENTRY

DATE OPEN: Monday, February 21, 2022

DATE CLOSED: Monday, March 7, 2022 at 4:00 p.m.

SALARY: \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

DESCRIPTION:

Performs specialized and skilled journey-level work in the repair and maintenance in all facets of heavy trucks and construction equipment.

DUTIES:

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay

loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.

- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.
- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Applicants who are not current employees of the City of Spokane may meet these requirements. Open-entry applicants must meet all requirements when they apply.)

- *Experience:* Four years of work experience as a heavy equipment mechanic.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Must possess and maintain a valid driver's license.
- Must obtain a Class A Commercial Driver's License (CDL) within one year of employment. Employees must maintain this license while they hold this job class.

NOTE: Individuals in the classification of Heavy Equipment Mechanic who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

NOTE: Individuals in the classification of Heavy Equipment Mechanic working in the Fire Department who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment (from the base range), and will be eligible for an additional two grade pay adjustment for obtaining and maintaining a Master Fire Apparatus Technician certification from the Emergency Vehicle Technician Certification Commission, Inc. The adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice examination with scoring weight assigned as follows:

- Multiple-Choice Examination 100%

EXAMINATION DETAILS:

A link to the Heavy Equipment Mechanic examination, with instructions, will be emailed prior to 9:00 a.m. Pacific time on Thursday, March 17, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 9:00 a.m. on Thursday, March 17, 2022, until 4:00 PM Pacific time the following Tuesday, March 22, 2022.

NOTE: You may begin the exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

The examination may include the following subjects:

- Safety & Supervision
- Engines & Transmissions
- Axles, Steering, & Brakes
- Hydraulics, Fuel, & Cooling Systems
- Lights & Electricity
- Troubleshooting, Testing, & Maintenance

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
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- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

HEAVY EQUIPMENT MECHANIC SPN 636
PROMOTIONAL

DATE OPEN: Monday, February 21, 2022

DATE CLOSED: Monday, March 7, 2022 at 4:00 p.m.

SALARY: \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

DESCRIPTION:

Performs specialized and skilled journey-level work in the repair and maintenance in all facets of heavy trucks and construction equipment.

DUTIES:

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.
- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.
- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *City Experience:* Two years as an Automotive Mechanic (SPN 630) or four years as an Equipment Servicer (SPN 626).

NOTE: Current non-probationary City employees within the line of progression who meet the Open Entry requirements may apply on a Promotional basis, pursuant to Civil Service Rule VI Section 5 (b).

Open Entry Requirements:

- *Experience:* Four years of work experience as a heavy equipment mechanic.

License and Certifications:

(Qualified applicants and employees in this job class must meet these requirements.)

- Must possess and maintain a valid driver's license.
- Must obtain a Class A Commercial Driver's License (CDL) within one year of employment. Employees must maintain this license while they hold this job class.

NOTE: Individuals in the classification of Heavy Equipment Mechanic who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

NOTE: Individuals in the classification of Heavy Equipment Mechanic working in the Fire Department who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment (from the base range), and will be eligible for an additional two grade pay adjustment for obtaining and maintaining a Master Fire Apparatus Technician certification from the Emergency Vehicle Technician Certification Commission, Inc. The adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion by the City of Spokane. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills. The examination will consist of a multiple-choice examination and performance evaluation (PAR), with scoring weight assigned as follows:

- Multiple-Choice Examination 80%
- Performance Evaluation 20%

EXAMINATION DETAILS:

- Testing Date/Time: Tuesday, March 15, 2022 @ 2:00 p.m.
- Location: Spokane Central Service Center (915 N. Nelson), upstairs lunchroom
- The approximate duration of the test is 2 hours.

The examination may include the following subjects:

- Safety & Supervision
- Engines & Transmissions
- Axles, Steering, & Brakes
- Hydraulics, Fuel, & Cooling Systems
- Lights & Electricity
- Troubleshooting, Testing, & Maintenance

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**RECREATION AIDE SPN 670
OPEN ENTRY**

DATE OPEN: Monday, February 21, 2022

DATE CLOSED: Monday, February 28, 2022 at 4:00 p.m.

SALARY: \$35,921.95 annual salary, payable bi-weekly, to a maximum of \$55,499.04

DESCRIPTION:

Do you enjoy meeting and working with new people and various populations? Come be a part of Spokane Parks and Recreation's team. A Recreation Aide will help lead and plan activities for children and adults of all abilities in and around the Spokane area. A successful candidate must have the ability to adapt to changes on the job as well as strong work ethic. Our office can vary from day to day whether we are doing clerical administration duties to field work, including setting up for a program or facilitating a class/league.

Schedule is 40 hours per week, with evenings and weekend duties on occasion.

DUTIES:

*This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Essential duties and responsibilities vary depending on the particular recreation activities or programs to which assigned and **may** include, but are not limited to, the following:*

- Sets up recreation areas for scheduled activities, such as: strings tennis or volleyball nets, limes base lines and base paths, sets up batting cages, and maintains recreation areas, tools, and equipment.
- Coordinates youth and adult art enrichment classes and camps, birthday parties, and parks/facilities rentals including weddings, rehearsal dinners, retirement parties, etc.
- Arranges for equipment or tools, and art supplies, charging them out to participants, and checking them for condition on their return.
- Decorates community or recreation centers for special events, activities, or parties.
- Posts announcements of scheduled activities and answers inquiries about transportation, time, place, or other related matters.
- Provides leadership to participants of all ages and coordinates special events, to include: kite flying, sports clinics, summer basketball, fall soccer, summer lunch programs, spring break and summer camps, and other activities to accommodate no-school occasions (e.g., "snow days"), etc.
- May serve as host for special events/rentals and coordinates related activities, or as gym attendant and officiates recreational sports activities.
- Maintains activity records, such as class rosters and attendance records, and provides reports as required.
- Assists with group activities which require more than one staff monitor, performing specifically assigned tasks.
- Assists in a variety of programs and may lead various recreational activities in the following areas: indoor/outdoor sports, arts and crafts, youth camps, group parties and rentals, or other specialized areas.
- May operate a passenger van transporting program participants to various locations.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High school diploma or equivalent; **AND**
- *Experience:* One year of experience providing leadership and support to an organized community recreation program; **OR**
- *Substitution:* Successful completion of study at an accredited college or university that included at least 6 semester or 9 quarter credit hours in courses related to recreation (e.g., physical education, arts and crafts, intramural sports, etc.).
- *Licenses:* Applicants must possess a valid driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE (T&E) EVALUATION DETAILS

The T&E evaluation consists of a Supplemental Questionnaire. You may preview the questions online in the tab marked "QUESTIONS" on the job announcement page. The T&E must be submitted online at the time of application.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

PARK RANGER SUPERVISOR SPN 693
PROMOTIONAL

DATE OPEN: Monday, February 21, 2022

DATE CLOSED: Monday, February 28, 2022 at 4:00 p.m.

SALARY: \$46,140.62 annual salary, payable bi-weekly, to a maximum of \$73,835.86

DESCRIPTION:

Performs supervisory and general duty security and parking lot operations work in City parks.

DUTIES:

- Plans assigns, schedules and supervises the work of subordinate security and parking lot operations employees. Hires and trains employees.
- Manages general operations of Riverfront Park parking lots. Enforces parking rules, maintains electronic parking kiosks, collects revenue and performs repair work.
- Administers the Parks and Recreation Department exclusion policy. Handles all Parks and Recreation Department exclusion appeals and reports his/her findings to the Department Director.
- Conducts internal theft investigations, preventing loss and recovering assets for the City of Spokane. Develops policies to reduce shrinkage.
- Patrols City parks on foot, bicycle or in a motorized vehicle to prevent damage to park property and danger to park users. Enforces appropriate codes and ordinances by issuing civil infractions and making arrests under limited police commission authority.
- Provides first aid response for injuries and accidents within the park; requests professional response as needed; orders and maintains first aid supplies.
- Gathers information, prepares and approves police reports and otherwise assists with law enforcement type activities within City parks.

- Develops security and parking operational plans for major community events hosted in/around Riverfront Park.
- Creates and updates City of Spokane policies pertaining to park security and Parks and Recreation Department parking rules.
- Administers personal alarm codes, building access privileges, and vehicle access policy.
- Monitors two way radio communication devices. Responsible for maintenance and repair of devices.
- Responds to park alarms and call outs.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Completion of at least two years as a Park Ranger (SPN 698); **AND** must meet the Open Entry Requirements.
- *License:* Possession of a valid driver's license.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Completion of two years (90 quarter or 60 semester credit hours) of course work from an accredited college or university in Criminal Justice studies or a related field.
- *Experience:* Two years of supervisory experience in law enforcement, public safety or security.
- *License:* Possession of a valid driver's license.

A police record may be grounds for rejection.

NOTE: Applicants must obtain a basic first aid and CPR card before they can be hired; however, they do not have to possess the basic first aid and CPR card to be eligible to take the examination.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and Performance Evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE (T&E) EVALUATION DETAILS

You will receive a link to the Park Ranger Supervisor T&E, via email, prior to 9:00 a.m. Pacific time on Thursday, March 03, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in from 9:00 a.m. on Thursday, March 03, 2022 until 4:00 PM Pacific time on Tuesday, March 08, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) are required part of this application and will be used to verify that you meet the minimum qualifications as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.

- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

COMMUNITY JUSTICE COUNSELOR SPN 954 OPEN ENTRY

DATE OPEN: Monday, February 21, 2022 **DATE CLOSED:** Monday, March 7, 2022 at 4:00 p.m.
SALARY: \$47,648.16 annual salary, payable bi-weekly, to a maximum of \$78,487.92

DESCRIPTION:

Guides misdemeanor defendants and probationers through the Spokane Municipal Court system.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Conducts assessments and investigations of misdemeanor clients from pre-trial through post-sentence stages. Gathers and evaluates facts obtained through interviews and research for inclusion in client reports.
- Performs social investigations and interviews of clients, relatives, employers, members of social agencies and others.
- Interviews references and crime victims to gather and verify information related to release conditions at any stage of the court process.
- Researches and gathers information related to clients, including but not limited to employment history, educational background, previous arrest records, and family and community ties.
- Identifies client needs in areas such as behavioral health services, housing, and employment. Assesses availability and relevance of community and state resources. Develops individual case plans for implementation.
- Testifies and recommends in administrative and judicial hearings regarding resource and treatment options for defendants, community safety concerns, and incarceration decisions.
- Provides information to clients on court processes and procedures, conditions attached to pre-trial release or probation, and available community services.
- Coordinates the introduction of defendants to appropriate community services.
- Offers warrant prevention and resolution services to defenders to reduce missed court dates. Assists defendants who have failed to appear in navigating warrant recall procedures or self-surrender steps to the court.

- Completes electronic monitoring intake duties for individuals as ordered by the court, including but not limited to explaining responsibilities to defendants, obtaining signatures for agreements, testing for drug and alcohol, collecting data, and installing related equipment.
- Monitors and maintains records of placement and attendance for those ordered by the court to participate in treatment, community service, and other specialized programs such as electronic home monitoring and day reporting as an alternative to incarceration.
- Analyzes location and alcohol monitoring data and reports to judicial officers regarding defendant compliance with the terms and conditions of release.
- Maintains case records, prepares reports, and conducts correspondence related to assignments.
- Meets with federal, state, and local law enforcement, judicial officers, service agencies, educators, and other community justice partners.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree from an accredited college or university in sociology, psychology, criminal justice, or related field, **AND**
- *Experience:* One year of experience as a probation caseworker, detention/correction officer, law enforcement officer, or a closely related position.

Licenses and Certifications:

- Possession of a valid driver's license or evidence of equivalent mobility, to be maintained throughout employment.
- Completion of the Washington State Misdemeanant Probation Counselor Academy within twelve months of appointment.

Background Investigation:

- All applicants are subject to a thorough background investigation, including criminal history. A criminal history that affects a person's ability to be certified for access to federal, state, and local criminal justice databases constitutes a bar to employment as a Community Justice Counselor.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

You will receive a link to the T&E, via email, on Thursday, March 17, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in until 4:00 PM Pacific time on Tuesday, March 22, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.

- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of February 2022.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Riverfront Park Art/Architectural and Engineering Design with Fabrication for King Cole Commemoration Project

**City of Spokane Parks and Recreation Department
RFQu #5572-22**

Description: The City of Spokane is soliciting electronic Qualification Proposals for Riverfront Park Art/Architectural and Engineering Design with Fabrication for King Cole Commemoration Project

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, MARCH 21, 2022**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, MARCH 21, 2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procurement.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: February 16 & 23, 2022

COMBINED COMMUNICATIONS BUILDING PARTIAL RE-ROOF

Fire Department

PW ITB #5589-22

Description: The City of Spokane Fire Department is seeking electronic bids for the partial re-roof of the Combined Communications Building.

Mandatory Pre-bid Meeting: There will be a mandatory pre-bid meeting on Thursday, March 3, 2022 at 9:30 am at the Combined Communications Building, 1620 N Rebecca St., Spokane WA 99217.

Bid Opening: Sealed electronic bids will be accepted until **Monday, March 14, 2022 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

Publish: February 16 & 23, 2022

FRONT LOAD, REAR LOAD AND ROLL OFF REFUSE/RECYCLING CONTAINERS, As Needed

City of Spokane Solid Waste Collection Department

BID # ITB 5596-22

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, FEBRUARY 28, 2022**, for **FRONT LOAD, REAR LOAD AND ROLL OFF REFUSE/RECYCLING CONTAINERS, As Needed** for the City of Spokane Solid Waste Collection Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on Monday, FEBRUARY 28, 2022**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: February 16 & 23, 2022

Aluminum Sign Blanks – As Needed**City of Spokane Street Department****BID # ITB 5600-22**

Electronic Bids will be unsealed at the 1:15 p.m. public bid opening via Microsoft Teams platform on **MONDAY, MARCH 7, 2022**, for **Aluminum Sign Blanks – As Needed** for the City of Spokane Street Department. To watch the City of Spokane Bid Opening Meeting, go to our website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the “join meeting” link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Invitation to Bid document is available for download through the City of Spokane’s online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane’s online procurement system identified above for Addenda or other additional information that may be posted regarding this Invitation for Bids.

Questions from potential Proposers will be accepted through the “Clarifications” tab under the associated project number in the online procurement system.

All Bid documents shall be submitted electronically through the City of Spokane’s online procurement system **no later than 1:00 p.m. on Monday, MARCH 7, 2022**. Hard copy and/or late submittals will not be accepted. Bids must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Bids submitted late.

The right is reserved to reject any and all Bids and to waive any informalities.

Rick Rinderle
City of Spokane Purchasing

Publish: February 23 & March 2, 2022