

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 112

JANUARY 26, 2022

Issue 4



MAYOR AND CITY COUNCIL

Mayor Nadine Woodward Council President Breean Beggs Council Members: Jonathan Bingle (District 1) Michael Cathcart (District 1) Lori Kinnear (District 2) Karen Stratton (District 3) Betsy Wilkerson (District 2) Zack Zappone (District 3)

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Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL Tuesday, January 18, 2022

The Tuesday, January 18, 2022 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, January 17, 2022 due to the observance of the Martin Luther King Jr. holiday.)

Hearing Notices

Notice of City Council Ad Hoc Docketing Committee Meeting Review of proposed amendments to the Comprehensive Plan

Notice is hereby given that there will be a public meeting of a City Council Ad Hoc Committee to review potential amendments to the City's Comprehensive Plan and to make a recommendation to the City Council on **February 1, 2022 at 12:00 p.m.**

This meeting will be held online via the WebEx software. A quorum of City Council Members will not be present. This meeting is open to the public but there is no opportunity for public testimony. The public is encouraged to listen to the meeting by calling 1-408-418-9388 and entering the access code # 2488 293 9345; meeting password J6RmqCjgz37. Written comments submitted by 12pm on January 31, 2022 will be forwarded to the Ad Hoc Committee.

This Ad Hoc Committee will review, as outlined in SMC 17G.020.02, private proposals for amendments to the City of Spokane's Comprehensive Plan. Five private proposals to amend the Land Use Plan Map for various properties were received during the application period in September and October 2021.

Any person may submit written comments on the proposed actions to <u>kmoweryfrashefski@spokanecity.org</u> or call for additional information at:

Department of Neighborhood and Planning Services Attn: Kara Frashefski, Assistant Planner I 808 West Spokane Falls Boulevard Spokane, WA 99201-3329 Phone (509) 625-<u>6146 kmoweryfrashefski@spokanecity.org</u>

NOTICE OF HEARING REGARDING INTENT TO DESIGNATE A RESIDENTIAL TARGETED AREA BEFORE SPOKANE CITY COUNCIL TO BE HELD FEBRUARY 14, 2022, AT 6:00 P.M.

MULTIPLE FAMILY HOUSING PROPERTY TAX EXEMPTION RESIDENTIAL TARGETED AREA

RESOLUTION NO. 2022-0011

A RESOLUTION EXPRESSING THE INTENTION OF THE CITY COUNCIL TO DESIGNATE A RESIDENTIAL TARGETED AREA, AMEND SMC 8.15.030 AND SET A PUBLIC HEARING.

WHEREAS, Chapter 84.14 RCW authorizes cities to enact multifamily housing property tax incentive programs by designating residential targeted areas within urban centers; and

WHEREAS, the City of Spokane exercised its authority under Chapter 84.14 RCW by enacting Ordinance No. C32575, as codified and amended in Chapter 8.15 SMC, which provides a property tax incentive for multifamily housing in urban centers by establishing a methodology for granting such incentives and designating the urban centers and residential targeted areas; and

WHEREAS, the City Council has subsequently revised the designated residential targeted areas; and

WHEREAS, the City Council, along with the City Administration has performed a review of the designation of the residential targeted areas; and

WHEREAS, the City Council desires to modify the boundary of the existing designated residential targeted areas and to revise the name of the residential targeted areas listed in SMC 8.15.030 as set forth in Ordinance No. C36168 amending SMC 8.15.030; and

WHEREAS, RCW 84.14.040 requires public notice and a hearing before the City designates residential targeted areas.

NOW, THEREFORE, it is resolved by the City Council that it is the intent of the City of Spokane to designate a revised residential targeted area as set forth in Ordinance No. C36168 and as generally identified in Attachment A to the ordinance.

IT IS FURTHER RESOLVED that the City of Spokane shall conduct a public hearing on February 14, 2022 beginning at 6:00 pm at the City Council Chambers at City Hall, West 808 Spokane Falls Blvd., Spokane, Washington, to take public testimony and consider the designation of the targeted area as set forth above.

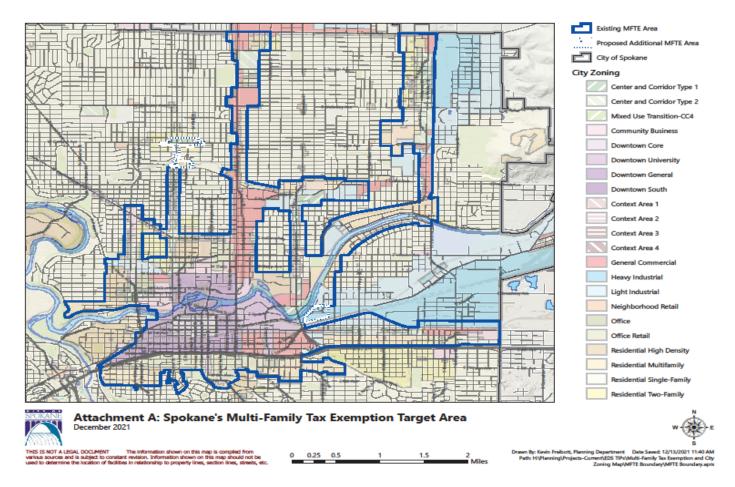
***The format of the February 14, 2022 hearing and the method for public testimony may be held in a virtual format depending on the status of Governor Inslee's Proclamations and other COVID – 19 related directives regarding the conduct of open public meetings. Individuals wishing to attend the hearing or provide public testimony will need to review the City Council's February 14, 2022 agenda packet for meeting notice updates regarding a possible virtual meeting format and how to provide public testimony telephonically through instructions set out in the City Council agenda packet for the February 14, 2022 City Council meeting posted on the City Council's website at:

https://my.spokanecity.org/citycouncil/documents/.

IT IS FURTHER RESOLVED that the City Council shall also consider adoption of Ordinance No. C36168 to amend SMC 8.15.030 to designate, in its sole discretion, all or a portion of the revised residential targeted area as set forth in Attachment A subsequent to the hearing called for in this resolution.

ADOPTED by the City Council this 24th day of January, 2022.

Publish: January 26 and February 2, 2022.



Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

POLICE MAJOR SPN 919 PROMOTIONAL

DATE OPEN:Monday, January 24, 2022DATE CLOSED: Tuesday, February 8, 2022 at 4:00 p.m.SALARY:\$129,873.60 annual salary, payable bi-weekly, to a maximum of \$158,729.76

DESCRIPTION:

Performs responsible administrative and command duties assisting the Police Chief.

DUTIES:

- Directs major bureaus of the Police Department through subordinates.
- Maintains and enforces discipline and reviews records and reports. Develops new procedures and submits reports and recommendations to the Police Chief.
- Assists the Police Chief with a variety of special projects as assigned. Researches data essential for budget preparation. Makes presentations to groups and organizations essential to the successful implementation of various plans.
- Responsible for the managerial development of subordinates.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements:

(Current City of Spokane employees may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

• *Experience:* Currently a Police Captain (SPN 917) or Police Lieutenant (SPN 916); **AND** completion of at least two years of experience with the City in the classification of Police Captain, Police Lieutenant or a combination of both.

Note: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

• T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online, at the time of application.

• Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this process.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <u>http://</u><u>my.spokanecity.org/jobs</u> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of January 2022.

MARK LINDSEY Chair KELSEY PEARSON Chief Examiner

WATER HYDROELECTRIC PLANT OPERATOR SPN 662

OPEN ENTRY

DATE OPEN: Monday, January 24, 2022 DATE CLOSED: Monday, February 7, 2022 at 4:00 p.m. SALARY: \$45,033.98 annual salary, payable bi-weekly, to a maximum of \$70,332.19

DESCRIPTION:

Operates, monitors, and assures the safety of hydroelectric and water pumping station equipment used for City water supply and power generation.

DUTIES:

This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.

- Operates electric pumps, motors, control panels, air compressors, chlorinators, and other water pumping equipment.
- Inspects, monitors, and documents water and hydroelectric system processes by reading the river and well water level indicators, piezometers, dials, graphs, computer screens, SCADA systems, and other instruments. Records booster and well station data for water flow and pump motor use.
- Performs and records mathematical calculations related to system operations.
- Responds to system alerts and investigates and diagnoses causes.
- Maintains, compiles, and updates water system logs and reports.
- Operates and adjusts system pumps, motors, and other equipment through the SCADA system. Reviews and evaluates historical data on SCADA to determine correct actions.
- Takes chlorine samples from well or booster station pumps and checks chlorine tank levels. Installs and replaces chlorine cylinder tanks.
- Operates, monitors, regulates, and adjusts hydroelectric generators in response to river flow. Opens and closes tainter gates at the spillway.
- Exchanges information with other utilities and government entities.
- Maintains 24-hour security of the buildings and grounds. Monitors condition of the property and performs maintenance, including vegetation management, de-icing, snow shoveling, snow plowing, etc. Inspects and uses emergency equipment including fire extinguishers, first aid supplies, and life safety equipment such as ropes, harnesses, water rescue equipment, and monitors/detectors.
- Greets and interacts with the public, including operation of the plant switchboard and routing of calls. Monitors access of visitors. Provides informative plant tours to the public by appointment. Observes and monitors activities of citizens present along the river for their safety around City facilities.

- Writes work orders for system maintenance or repair.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- Education: High school diploma or equivalent.
- Experience: Three years in the operation of industrial or municipal pumps, motors, or power generators.
- Substitutions: Possession of a valid Water Distribution Manager I certificate (or higher) may substitute for one year of experience.
- Licenses: Possession of a valid driver's license.

Licenses and Certifications:

- Employees must obtain a Class C commercial driver's license with a hazardous material endorsement within 90 days of hire. The Class C CDL must be maintained throughout employment.
- Employees must obtain and maintain a Water Distribution Manager 1 certificate within one year of appointment.

Note: Individuals in this classification possessing a Washington State Department of Health Water Distribution Manager II or higher certificate are eligible for a two-range pay adjustment. The pay adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 PM on the filing cut-off date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a multiple-choice test with weights assigned as follows:

• Multiple-choice Test 100%

MULTIPLE-CHOICE EXAMINATION DETAILS

You will receive a link to the examination in a separate email, on the morning of Thursday, February 10, 2022. Please note that this email will be sent from FastTest (<u>noreply@fasttestweb.com</u>). The test will be available until 4:00 PM Pacific time on Tuesday, February 15, 2022.

If you would prefer to not take the examination on a computer, hardcopy examinations are available. Paper examinations will be conducted at City Hall (808 W. Spokane Falls Blvd.), you may schedule yourself on Thursday, February 10, 2022, at either 9:00 AM or 1:00 PM Pacific time.

The approximate duration of the test is 1 1/2 hours. The multiple-choice test may include such subjects as:

- Computer Knowledge
- Equipment Maintenance
- Plant Operations
- Reading & Interpreting Data
- Theory of Electricity, Hydraulics, and Mechanics
- Work Relations, Training, and Records

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <u>http://</u><u>my.spokanecity.org/jobs</u> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: <u>civilservice@spokanecity.org</u> with <u>Job Title Applicant Name</u> in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

• Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of January 2022.

MARK LINDSEY Chair

KELSEY PEARSON Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

NOTICE OF INTENT TO AWARD SOLE SOURCE

The City of Spokane intends to establish a sole source contract with **SPOKANE TREATMENT AND RECOVERY SERVICES (STARS), 105 W. 3RD Avenue, Spokane, WA 99201** to provide the following:

VAN SERVICE TO TRANSPORT PUBLIC INTOXICANTS

For

The City of Spokane Fire Department

Spokane Treatment and Recovery Services (STARS) has provided a driver and van and responds at the request of the Spokane Fire Department and the Spokane Police Department when First Responders personnel encounter an intoxicated individual in various parts of the City. The intoxicated individual is transported to the Detoxification and Sobering units that STARS operates at their facility located at 105 W 3rd Avenue. STARS has established a fully integrated approach to providing care to these individuals (substance use treatment and counseling, behavioral health and limited physical health). When not engaged on requests from Public Safety officials, the van makes regularly scheduled sweeps through the downtown corridor in search of intoxicated individuals who also are transported to the STARS facility. STARS is a Washington State Licensed alcohol and substance use disorder treatment center. This is a unique program in that it is the only recovery program in the area that combines responses to Public Safety requests, sweeps of the downtown corridor, and care for public inebriates to improve the overall downtown environment.

Companies who believe they can compete for this requirement are required to submit via email a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to Thea Prince, Senior Procurement Specialist at: <u>tprince@spokanecity.org</u> by Monday, February 7, 2022 at 5:00 pm. The City of Spokane does not guarantee that companies responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the City of Spokane does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Companies who have not already done so should register at www.mrscrosters.com.

Dated this 18th day of January, 2022

Thea Prince Senior Procurement Specialist

PORTABLE TOILET AND WASH STATION RENTAL SERVICES

City of Spokane Purchasing Department

RFP # 5536-21

<u>Description</u>: The City of Spokane is soliciting electronic Proposals for Portable Toilet and Wash Station Rental Services

All Proposal responses shall be submitted electronically through the City of Spokane's online procurement system no later than **1:00 p.m. on MONDAY**, **JANUARY 31**, **2022**. Hard copy and/or late submittals will not be accepted. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY**, **JANUARY 31**, **2022**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <u>https://my.spokanecity.org/administrative/purchasing/</u> then click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Proposals document is available for download through the City of Spokane's online procurement system <u>https://spokane.procureware.com</u>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Proposals.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB City of Spokane Purchasing

Publish: January 19 & 26, 2022

Citywide Traffic Calming Master Plan

City of Spokane Integrated Capital Management Department

RFQu #5569-22

<u>Description</u>: The City of Spokane is soliciting electronic Qualification Proposals for a Citywide Traffic Calming Master Plan

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, FEBRUARY 7, 2022.** Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, FEBRUARY 7, 2022.** To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <u>https://my.spokanecity.org/administrative/purchasing/</u> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <u>https://spokane.procureware.com</u>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB City of Spokane Purchasing

Publish: January 19 & January 26, 2021

COILED PIT SETTER METER BOXES – VALUE BLANKET

Water & Hydroelectric Services Department

ITB #5576-22

Description: The City of Spokane is seeking electronic bids for Coiled Pit Setter Meter Boxes to be used by the Water & Hydroelectric Services department. This business shall be awarded on a five (5) year value blanket.

<u>Bid Opening</u>: Sealed electronic bids will be accepted until **Monday, January 31, 2022 at 1:00pm.** Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <u>https://my.spokanecity.org/administrative/purchasing/</u> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <u>https://spokane.procureware.com</u> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <u>https://spokane.procureware.com</u>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Questions must be submitted via our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated**.

Samantha Johnson Purchasing Department

Publish: January 19 & 26, 2022

SPOKANE PUBLIC LIBRARY

Request for Bid 2022-01-001

INDIAN TRAIL AND SOUTH HILL LIBRARY BRANCH RENOVATIONS

Spokane Public Library is requesting bids for the INDIAN TRAIL and SOUTH HILL LIBRARIES Project (Bid due Tuesday, February 15, 2022 at 2:00 p.m.)

A Non-Mandatory Pre-Bid Meeting is scheduled for **Wednesday February 2**, 2022 at 10:00 AM at the Indian Trail Branch (4909 W Barnes, Spokane, WA 99208) Following the meeting, site tours will be held at the Indian Trail site and then at the South Hill site 3324 S Perry Street, Spokane, WA 99203).

The scope of work will be outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal form provided in the Contract Specifications. <u>A Bid Bond is required</u>.

Contract Documents for project noted above can be reviewed on or after January 26, 2022 at the Spokane Public Library's plan room, <u>www.spokanelibraryplanroom.com</u>.

Bidders can obtain Project Documents from <u>www.spokanelibraryplanroom.com</u>, Digital files are at no cost, printed documents are available at bidder's expense. A list of the plan centers that have project documents will be available on this web site.

Bids must be received by Spokane Public Library, Finance Department, at the office of Integrus Architecture, 10 S. Cedar St., Spokane, WA 99201, no later than the date and time listed above, at which time bids will be opened and read. The Bid number and submittal date must appear on the outside of the submitted bid envelope. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive.

Individuals with disabilities who may need special accommodations to participate in the public bid opening meeting should contact Steve Miles, Integrus Architecture, Inc., (509) 838-8681, no later than five days before the scheduled date of the meeting so that arrangements can be made.

Questions should be addressed to Steve Miles, Integrus Architecture by phone at (509) 838-8681, via written correspondence at the address above or via e-mail (<u>smiles@integrusarch.com</u>). Include Lorraine Mead, Hill International, (<u>LorraineMead@hillintl.com</u>) in all email correspondence.

Spokane Public Library encourages the participation of Minority-Owned and Women-Owned Business Enterprises in this Request for Proposal.

BY ORDER OF THE BOARD OF TRUSTEES SPOKANE PUBLIC LIBRARY

Penny C Brown CPA, Finance Director

Publish: January 26 & February 2, 2022

PERIODICAL