



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

DECEMBER 8, 2021

Issue 49



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<https://my.spokanecity.org/gazettes/>

To receive the Official Gazette by e-mail, send your request to:

clerks@spokanecity.org

INSIDE THIS ISSUE

MINUTES	1198
HEARING NOTICES	1203
ORDINANCES	1204
JOB OPPORTUNITIES	1213
NOTICES FOR BIDS	1221

The Official Gazette

USPS 403-480

0% Advertising

Periodical postage paid at
Spokane, WA**POSTMASTER:****Send address changes to:**

Official Gazette

Office of the Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk

808 W. Spokane Falls Blvd.

5th Floor Municipal Bldg.

Spokane, WA 99201-3342

Minutes

NOTICE**MEETING MINUTES OF SPOKANE CITY COUNCIL****Monday, November 29, 2021**

The minutes for the Monday, November 29, 2021, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, December 15, 2021, issue of the *Official Gazette*.

STANDING COMMITTEE MINUTES**City of Spokane****Public Infrastructure, Environment, and Sustainability****October 25, 2021****Committee members present in person, phone or video**

Council President Breean Beggs, Committee Chair

Council Member Michael Cathcart, Vice Committee Chair

Council Member Candace Mumm

Council Member Karen Stratton

Council Member Betsy Wilkerson

Council Member Lori Kinnear (Joined at 1:29PM)

Council President Beggs called the meeting to order at 1:17 p.m.

<https://vimeo.com/63884550>**Review and approval of minutes**

Council President Beggs asked for a motion to approve the minutes of September 27, 2021 meeting.

- **Action taken**
- Council Member Wilkerson moved to approve the minutes of the September 27, 2021 meeting as presented; the motion was seconded by Council Member Stratton. Motion passed unanimously.

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.**A. Council Requests**

1. Consent items for discussion
2. Legislative update - none
3. ADU Fee Waiver Ordinance
Councilwoman Kinnear discussed a three year pilot program for reducing or eliminating fees for construction of Accessory Dwelling Units within a half mile of Centers and Corridors. With supply and labor shortages, this may be the right time to explore smaller living options.
4. Stormwater Facility Maintenance Ordinance
Councilwoman Kinnear shared information on City management of stormwater facilities in the public right-of-way and a continued effort for tree planting to mitigate stormwater. Citing SMC 12.01 the discussion included the maintenance and creation of tools like CSO tanks and built environments for Stormwater mitigation but exploring more cost effective solutions. No supporting financial information at this time.
5. NEPDA Update
David Guthrie, NEPDA Executive Director, updated the Committee on funding and infrastructure needs within the Northeast Public Development Authority. Pending approval of a ongoing federal funding infrastructure

request, the City has been asked to provide a twenty percent match to those funds. David shared challenges the area is facing when working to attract businesses. Discussion included increases the tree canopy, industrial streets design, funding sources and complete streets review.

B. Staff Requests

1. Illinois Ave. Protected Bike Lanes
Kevin Picanco briefed this item as the second planning update for 2021. Kevin shared the project background and overview, preferred alternatives by segment – including the eastly segment from Perry to Market which includes a near term 2022 project for grind and overlay, shared path, plaza creation and street trees.
2. Resolution to amend the Retail Water Service Area
Eldon Brown briefed applications to amend the retail water service area. The applicants intend to build 132 units within the urban growth boundary on a low density zoned 30 acre property. Based on the measurable criteria, this application meets to standard to proceed to a hearing although the application timing is out of cycle.
3. Inter-Departmental Agreement between Public Works & Parks Department
Marlene Feist shared an update on an approach to an interdepartmental agreement between Parks and Public Works around water conservation measures resulting in multi-million gallons of water savings annually. Working on creation of design standards around irrigation to reduce water waste and to increase investment in water saving projects in Spokane.
4. Beacon Hill Vista Development Agreement
Eldon Brown shared updated information on an request for a five year extension of the Beacon Hill Developer Agreement originally dated 12/14/2005. The last extension was granted in 2016. The project has become more viable at present and is in a position to move forward with development. Current street standards and code considerations were discussed.

Strategic Plan Session

- A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects
 - No report for this meeting.
- B. Priority Strategy 2. Repurposing public property to stimulate private investment
 - No report for this meeting.
- C. Priority Strategy 3. Sustainable city
 - No report for this meeting.

Executive session

None.

Adjournment

The meeting adjourned at 2:40PM

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
September 27, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council Member Cathcart called the meeting to order at 1:16 p.m.

<https://vimeo.com/61641863>

Review and approval of minutes

Council Member Cathcart asked for a motion to approve the minutes of August 28, 2021 meetings.

- Action taken
- Council Member Wilkerson moved to approve the minutes of the August 28, 2021 meeting as presented; the motion was seconded by Council Member Stratton.

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.

A. Council Requests

1. Consent items for discussion
2. Legislative update - none
3. Sustainability Action Plan
Kara Odegard and Delaney Carr provided a Public Engagement summary update for the Sustainability Action Plan from April through September 2021. This included 2.5 years of community driven work, over 20 engagements, 83k utility inserts mailed to City utility customers and 2,100 survey responses. The final plan is nearing completion and will be submitted to Council for consideration in late October.
4. S3RE Solutions
Todd Coleman briefed the committee with West Plains updates. Heavily focused on infrastructure right now. Air cargo warehouse nearing completion. Will be leased by Amazon with one plane per day through early November when traffic will increase to two planes per day. Amazon will transport between fulfillment center and warehouse. Transportation grant received from DOT will help fund a West Plains Network Transportation Study with local entities to find mutual agreeable priority projects to submit to SRTC. Also discussed creation of wetland mitigation bank and regional stormwater system.
5. UDistrict
Juliet Sinisterra is serving as Interim Director of the University District PDA. She presented an update to the committee on PDA highlights including working with City staff to establish protocol and processes around fiscal management and reporting. There are two studies occurring – a parking structure feasibility study and a TOD study with Center Based Planning and Urban Design group.

B. Staff Requests

1. School, Park, and Playground Zone Speed Limit Resolution
Inga Note briefed this item as an update to speed schedules that are maintained for the school zones across the City including: new middle school zones, new G-Prep zone, update boundaries of existing locations with 20 When Flashing units were installed and include 20MPH park zones in Schedule A documentation.
2. Ordinance Updating Stormwater-Related Sections of SMC
Trey George briefed an opportunity for the City to update stormwater ordinances to comply with the Eastern Washington Phase II Municipal Stormwater Permit, provide clarity for projects and properties that must manage Stormwater and provide water quality protection to local water of the state.

3. Avista Heatwave Lessons Learned

Heather Rosentrater briefed an update on the June 2021 heat event in Spokane. The discussion included a presentation with more background information on how Avista prepared for the event, what happened during the event and how Avista worked to reduce impacts to customers. Also discussed were the ways Avista has reviewed the impacts to customers since June and ways the company plans to reduce the potential for future issues to minimize the risk during future heat events.

4. Planning of South University District Trail Study

Colin Quinn-Hurst shared updated information on the trail status and connectivity options for the South University District Trail Study.

5. Clarke Avenue Landslide Abatement

Kyle Twohig briefed an update on the landslide mitigation and the work to stabilize the hillside for winter. It was discussed that two items would be coming before Council including an SBO and an emergency contract.

6. Delinquent Utility Bills

Marlene Feist shared A Path Forward for utility bill delinquencies in the City. Currently, delinquent accounts as of September 1, 2021 total about \$6.3 million and 7,500 residential and commercial accounts. The state level moratorium on shut-offs ends at the end of September. Asking Council to consider a resolution to allow customers to get caught up using various incentives.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Executive session

None.

Adjournment

Council Member Lori Kinnear left the meeting at 2:53PM

The meeting adjourned at 3:06 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
August 23, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council Member Cathcart called the meeting to order at 1:15 p.m.

<https://vimeo.com/59125513>

Review and approval of minutes

Council Member Cathcart asked for a motion to approve the minutes of July 26, 2021 meetings.

- Action taken
- Council Member Wilkerson moved to approve the minutes of the July 26, 2021 meeting as presented; the motion was seconded by Council President Beggs

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.

A. Council Requests

1. Consent items for discussion
2. Legislative update
Erik Poulsen briefed the Committee on a call for public work projects. August is when planning begins for the January session. The state budget has been passed for the 2021-2022 but a smaller supplemental budget will be passed in the new year with many opportunities to secure funding for public works projects and various community projects. It's important to identify funding needs and provide those to Council. The state capital budget provides grants and loans for a variety of projects, facilities' and systems.
3. Sustainability Action Plan
Council President Beggs provided a process update for the Sustainability Action Plan including 2.5 year of community driven work, over 20 engagements, 83k utility inserts mailed to City utility customers and 2,100 survey responses. The draft plan will be updated and returned to the Sustainability Action Subcommittee for final input before the final plan is submitted to Council for consideration in late October. He notes that this plan will be one of the most compressive in the country and will be a example for communities across the country. Feedback has been very positive.
4. Parking Kiosk Update
Council President Beggs shared an update on a resolution to set policy that City would install parking kiosks in the downtown retail core as a policy of the City. This conversation has been going for several years. Administration requests Council make a decision although Administration prefers parking meters over kiosks. Their concern being the difficulty of people adapting. Resolution states that all cities moving toward the future in parking are installing kiosks. This particular model would have parking standards and would be available for bikes. The idea is to move people to the parking application in order to increase revenues and reduce labor costs.
5. CPTED Landscape Improvements at Intermodal Center
Jeff Teal presented on a new proposed work scope for CPTED landscape improvements at the Intermodal Center. New work involves more excavating, removing two trees and building a retaining wall with a fence on the top. The original engineering study did not account for the fact it was pinning onto the railroad bridge so adjustments are needed to move forward.
6. SRTC Award Update
Shauna Harshman shared how Council has been working closely with Integrated Capital Management and the City was recently awarded preservation funds of \$700k to complete chip seal on the Maple Ash corridor in addition to \$1 million for a grind and overlay project on Haven Street. This funding was made possible through SRTC and the surface transportation block grant.

B. Staff Requests

1. **The Falls LLC Update Developer Agreement**
Marlene Fiest briefed this item as an updated developer agreement for the Falls Tower which will be built on the corner of Broadway and Lincoln, the site of the former YMCA. Public Works is adding \$200k for sewer work which will put the sewer into the public right of way. This will allow for a greater benefit to future development along Lincoln.
2. **Complete Streets Grant Program**
Inga Note briefed an opportunity for the City to apply for a complete streets grant, a program through TIB. Only cities that have adopted a complete streets ordinance are eligible to apply, which the Spokane City Council has done. Must be nominated by a partner agency – Department of Commerce, SRHD, Cascade Bicycle Club. Still evaluating who to work with. Submitted a grant request for \$1 million to upgrade crosswalk. No local match and application is due in October. City is working on a priority list of locations with feedback from neighborhoods, collision history, number of lanes, proximity to pedestrian generating buildings and transit stops, and equity.
3. **Illinois Avenue Protected Bike Lanes**
Senior Engineer Kevin Picanco briefed an update on the Illinois Avenue project passed by Council resolution in June 2020, establishing the plan for protected bike lanes on Illinois Avenue from Cincinnati to Market. Planning work continues and survey results were captured. Streets planned a grind and overlay on Illinois from Perry to Market in several phases and over several years starting in 2021. ICM initiated study in 2021 to examine options and participated in a workshop with the Bicycle Advisory Council in May. The initial public meeting occurred in June along with the creation of a project website and public survey. A second public meeting is planned in September 2021. Design options and survey results were discussed.

Strategic Plan Session

- A. **Priority Strategy 1. Rapidly accelerating street pavement maintenance projects**
 - No report for this meeting.
- B. **Priority Strategy 2. Repurposing public property to stimulate private investment**
 - No report for this meeting.
- C. **Priority Strategy 3. Sustainable city**
 - No report for this meeting.

Executive session

None.

Adjournment

The meeting adjourned at 2:31 p.m.

Hearing Notices

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA
Wednesday, December 15, 2021
Webex Teleconference

I. Public Hearing: 3:00 P.M.**A. Special Valuation Application (per SMC 17D.100.310):**

1. Dodson Building – 218-220 N Bernard St
2. Columbia Building – 107 S Howard St
3. Knickerbocker Apartments – 507 S Howard St
4. Turner Mansion – 1521 E Illinois Ave

In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, the Spokane Historic Landmarks Commission meeting will be held by Webex Teleconference

Members of the general public are encouraged to join the on-line meeting using the following information:

To participate via video, on your computer or mobile device, follow the link found in the agenda located on the City of Spokane website at: <https://static.spokanecity.org/documents/bcc/commissions/spokane-city-county-historic-landmarks-commission/agendas/2021/12/shlc-agenda-2021-12-15.pdf>

To participate by phone

Call: 1-408-418-9388

Enter: **2493 898 7819** followed by # when prompted for a meeting number or access code

Enter # when prompted for an attendee ID

Meeting

Password: **r2NpmaZ3UF7**

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36139

AN ORDINANCE RELATING TO APPLICATION FILE Z20-194COMP AND AMENDING MAP LU 1, LAND USE PLAN MAP, OF THE CITY'S COMPREHENSIVE PLAN FROM "LIGHT INDUSTRIAL" TO "CENTERS AND CORRIDORS CORE" FOR APPROXIMATELY 2.5 ACRES LOCATED AT 120 N. MAGNOLIA STREET (PARCEL 35163.3001) AND AMENDING THE ZONING MAP FROM "LIGHT INDUSTRIAL (LI)" TO "CENTERS AND CORRIDORS TYPE 1, EMPLOYMENT CENTER (CC1-EC)".

WHEREAS, pursuant to Resolution 2021-0023, the City Council included land use amendment application Z20-194COMP (the "Application") in the City's 2021 Annual Comprehensive Plan Work Program; and

WHEREAS, the Application seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for 2.5 acres from "Light Industrial" to "Centers & Corridors Core" with a corresponding amendment to the City's zoning map from Light Industrial (LI) to "Centers & Corridors Type 1, Employment Center (CC1-EC)"; and

WHEREAS, following extensive public notice and participation, on October 13, 2021, the Spokane Plan Commission held a public hearing on the Application; and

WHEREAS, at the close of the hearing, after considering the public testimony, public comments, and the staff report, the Spokane Plan Commission concluded that the Application is consistent with and implements the Comprehensive Plan, and that it is consistent with the review criteria for Comprehensive Plan Amendments set forth in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 8 to 0 to recommend approval of the Application; and

WHEREAS, by virtue of the public process outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendation (Exhibit F), the public has had extensive opportunities to participate throughout the 2021 Annual Comprehensive Plan Work Program and all persons desiring to comment on the Application were given a full and complete opportunity to be heard; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Application. Application Z20-194COMP is approved.

Amendment of the Land Use Map. The Spokane Comprehensive Plan Map LU 1, Land Use Plan Map, is amended from "Light Industrial" to "Centers and Corridors Core" for 2.5 acres, as shown in Exhibits A and B.

Amendment of the Zoning Map. The City of Spokane Zoning Map is amended from "Light Industrial" to "Centers and Corridors Type 1, Employment Center (CC1-EC)," as shown in Exhibits C and D.

Referenced attachments on file in the Office of the City Clerk

Passed by City Council November 29, 2021

Delivered to Mayor December 3, 2021

ORDINANCE NO. C36140

AN ORDINANCE RELATING TO APPLICATION FILE Z20-206COMP AMENDING MAP LU 1, LAND USE PLAN MAP, OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 4-10" TO "RESIDENTIAL 15-30" FOR APPROXIMATELY 3.9 ACRES LOCATED AT 155, 173, 177, 203, 203 ½, 209, 215, 221, 227, 301, 305, 317, 327, & 403 E CLEVELAND AVENUE (PARCELS 35082.0919 THRU 0933) AND AMENDING THE ZONING MAP FROM "RESIDENTIAL SINGLE FAMILY (RSF)" TO "RESIDENTIAL MULTIFAMILY (RMF)".

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, land use amendment application Z20-206COMP was submitted in a timely manner for review during the City's 2020/2021 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z20-206COMP seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for 3.9 acres from "Residential 4-10" to "Residential 15-30"; if approved, the implementing zoning destination requested is "Residential Multifamily (RMF)"; and

WHEREAS, staff requested comments from agencies and departments on May 19, 2021, and a public comment period ran from June 21, 2021 to August 20, 2021; and

WHEREAS, the Spokane Plan Commission held a workshop to study the application on July 14, 2021; and a second workshop on August 11, 2021, during which the Spokane Plan Commission voted to recommend expansion of the Application area by 32 properties and approximately 6 acres, to consider increasing the proposed Land Use Plan Map designation to "Residential 15+", and to consider increasing the proposed zoning to "Residential High-Density (RHD)"; and

WHEREAS, a revised request for comments from agencies and departments was issued on August 24, 2021, and an additional public comment period ran from August 24 to September 7, 2021 to ask for input on a possible expanded project area and increase in intensity and zoning; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 20, 2021; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on September 28, 2021 for the amendment to the Comprehensive Plan, the comment period for which ended on October 12, 2021; and

WHEREAS, a staff report for Application Z20-206COMP reviewed all the criteria relevant to consideration of the application was published on September 28, 2021 and sent to all applicants and the Plan Commission; and

WHEREAS, notice of the SEPA Checklist and Determination and announcement of the Plan Commission Hearing for the application was published on September 29, 2021 and October 6, 2021; and

WHEREAS, Notice of Plan Commission Public Hearing and SEPA Determination was posted on the property and mailed to all property owners, occupants, and taxpayers of record, as shown in the most recent Spokane County Assessor's record for all properties within 400 linear feet of any portion of the boundary of the subject properties, pursuant to Spokane Municipal Code 17G.020.070, on September 29, 2021; and

WHEREAS, the Spokane Plan Commission held a public hearing, including the taking of public testimony, on October 13, 2021, during which the verbal public record was closed; and

WHEREAS, the Spokane Plan Commission closed the public written record on October 25, 2021; and

WHEREAS, the Spokane Plan Commission continued the public hearing on October 27, 2021, during which they deliberated this and all other Comprehensive Plan Amendment applications; and

WHEREAS, the Spokane Plan Commission found that Application Z20-206COMP is consistent with and implements the Comprehensive Plan; and

WHEREAS, the Spokane Plan Commission found that Application Z20-206COMP meets the final review criteria for Comprehensive Plan Amendments delineated in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 6 to 2 to recommend approval of Application Z20-206COMP to include the original applicant's parcel and those 14 additional parcels to the east of the original applicant parcel, with a Land Use Plan Map designation to "Residential 15-30" and zoning of "Residential Multifamily (RMF)"; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Application. Application Z20-206COMP is approved.

Amendment of the Land Use Map. The Spokane Comprehensive Plan Map LU 1, Land Use Plan Map, is amended from "Residential 4-10" to "Residential 15-30" for 3.9 acres, as shown in Exhibits A and B.

Amendment of the Zoning Map. The City of Spokane Zoning Map is amended from "Residential Single Family" to "Residential Multifamily (RMF)," as shown in Exhibits C and D.

Referenced attachments on file in the Office of the City Clerk

Passed by City Council November 29, 2021

Delivered to Mayor December 3, 2021

ORDINANCE NO. C36141

AN ORDINANCE RELATING TO APPLICATION FILE Z20-207COMP AMENDING MAP LU 1, LAND USE PLAN MAP, OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 4-10" TO "GENERAL COMMERCIAL" FOR APPROXIMATELY 0.16 ACRES LOCATED AT 1015 W MONTGOMERY AVENUE (PARCEL 35073.2505) AND AMENDING THE ZONING MAP FROM "RESIDENTIAL SINGLE FAMILY (RSF)" TO "CENTERS AND CORRIDORS TYPE 2, DISTRICT CENTER (CC2-DC)".

WHEREAS, the Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A); and

WHEREAS, the City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act; and

WHEREAS, the Growth Management Act requires continuing review and evaluation of the Comprehensive Plan and contemplates an annual amendment process for incorporating necessary and appropriate revisions to the Comprehensive Plan; and

WHEREAS, land use amendment application Z20-207COMP was submitted in a timely manner for review during the City's 2020/2021 Comprehensive Plan amendment cycle; and

WHEREAS, Application Z20-207COMP seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for 0.16 acres from "Residential 4-10" to "General Commercial"; if approved, the implementing zoning destination requested is "Centers and Corridors Type 2, District Center (CC2-DC)"; and

WHEREAS, staff requested comments from agencies and departments on May 19, 2021, and a public comment period ran from June 21, 2021 to August 20, 2021; and

WHEREAS, the Spokane Plan Commission held a workshop to study the application on June 23, 2021; and

WHEREAS, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Comprehensive Plan on September 20, 2021; and

WHEREAS, a State Environmental Policy Act (SEPA) Determination of Non-Significance was issued on

September 28, 2021 for the amendment to the Comprehensive Plan, the comment period for which ended on October 12, 2021; and

WHEREAS, a staff report for Application Z20-207COMP reviewed all the criteria relevant to consideration of the application was published on September 28, 2021 and sent to all applicants and the Plan Commission; and

WHEREAS, notice of the SEPA Checklist and Determination and announcement of the Plan Commission Hearing for the application was published on September 29, 2021 and October 6, 2021; and

WHEREAS, Notice of Plan Commission Public Hearing and SEPA Determination was posted on the property and mailed to all property owners, occupants, and taxpayers of record, as shown in the most recent Spokane County Assessor's record for all properties within 400 linear feet of any portion of the boundary of the subject properties, pursuant to Spokane Municipal Code 17G.020.070, on September 29, 2021; and

WHEREAS, the Spokane Plan Commission held a public hearing, including the taking of public testimony, on October 13, 2021, during which the verbal public record was closed; and

WHEREAS, the Spokane Plan Commission closed the public written record on October 25, 2021; and

WHEREAS, the Spokane Plan Commission continued the public hearing on October 27, 2021, during which they deliberated this and all other Comprehensive Plan Amendment applications; and

WHEREAS, the Spokane Plan Commission found that Application Z20-207COMP is consistent with and implements the Comprehensive Plan; and

WHEREAS, the Spokane Plan Commission found that Application Z20-207COMP meets the final review criteria for Comprehensive Plan Amendments delineated in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 8 to 0 to recommend approval of Application Z20-207COMP; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Application. Application Z20-207COMP is approved.

Amendment of the Land Use Map. The Spokane Comprehensive Plan Map LU 1, Land Use Plan Map, is amended from "Residential 4-10" to "General Commercial" for 0.16 acres, as shown in Exhibits A and B.

Amendment of the Zoning Map. The City of Spokane Zoning Map is amended from "Residential Single Family" to "Centers and Corridors Type 2, District Center (CC2-DC)," as shown in Exhibits C and D.

Referenced attachments on file in the Office of the City Clerk

Passed by City Council November 29, 2021

Delivered to Mayor December 3, 2021

ORDINANCE NO. C36142

AN ORDINANCE RELATING TO APPLICATION FILE Z20-208COMP AND AMENDING MAP LU 1, LAND USE PLAN MAP, OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 10-20" TO "RESIDENTIAL 15+" FOR APPROXIMATELY 1.31 ACRES LOCATED AT 1014, 1022, 1028 W SINTO AVE and 1011, 1017, 1023, 1027 W MAXWELL AVE (PARCELS 35182.2401 THRU 35182.2407 & 35182.2409) AND AMENDING THE ZONING MAP FROM "RESIDENTIAL TWO FAMILY (RTF)" TO "RESIDENTIAL HIGH DENSITY, 55-FOOT MAX HEIGHT (RHD-55)".

WHEREAS, pursuant to Resolution 2021-0023, the City Council included land use amendment application Z20-208COMP (the "Application") in the City's 2021 Annual Comprehensive Plan Work Program; and

WHEREAS, the Application seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for 1.31 acres from "Residential 10-20" to "Residential 15+"; if approved, the implementing zoning destination requested is "Residential High Density, 55-Foot Max Height (RHD-55)"; and

WHEREAS, following extensive public notice and participation, on October 13, 2021, the Spokane Plan Commission held a public hearing on the Application; and

WHEREAS, at the close of the hearing, after considering the public testimony, public comments, and the staff report, the Spokane Plan Commission concluded that the Application is consistent with and implements the Comprehensive Plan, and that it is consistent with the review criteria for Comprehensive Plan Amendments set forth in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 8 to 0 to recommend approval of the Application; and

WHEREAS, by virtue of the public process outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendation (Exhibit F), the public has had extensive opportunities to participate throughout the 2021 Annual Comprehensive Plan Work Program and all persons desiring to comment on the Application were given a full and complete opportunity to be heard; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Application. Application Z20-208COMP is approved.

Amendment of the Land Use Map. The Spokane Comprehensive Plan Map LU 1, Land Use Plan Map, is amended from "Residential 10-20" to "Residential 15+" for 1.31 acres, as shown in Exhibits A and B.

Amendment of the Zoning Map. The City of Spokane Zoning Map is amended from "Residential Two Family" to "Residential High Density, 55-Foot Max Height (RHD-55)," as shown in Exhibits C and D.

Referenced attachments on file in the Office of the City Clerk

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36143

AN ORDINANCE RELATING TO APPLICATION FILE Z20-209COMP AND AMENDING MAP LU 1, LAND USE PLAN MAP, OF THE CITY'S COMPREHENSIVE PLAN FROM "RESIDENTIAL 10-20" TO "CENTERS AND CORRIDORS CORE" FOR APPROXIMATELY 1.9 ACRES LOCATED AT 1025 W SPOFFORD AVE (PARCEL 35076.3915) AND AMENDING THE ZONING MAP FROM "RESIDENTIAL TWO FAMILY (RTF)" TO "CENTERS AND CORRIDORS TYPE 1, DISTRICT CENTER (CC1-DC)".

WHEREAS, pursuant to Resolution 2021-0023, the City Council included land use amendment application Z20-209COMP (the "Application") in the City's 2021 Annual Comprehensive Plan Work Program; and

WHEREAS, the Application seeks to amend the Land Use Plan Map of the City's Comprehensive Plan for 1.9 acres from "Residential 10-20" to "Centers and Corridors Core"; if approved, the implementing zoning destination requested is "Centers and Corridors Type 2, District Center (CC2-DC)"; and

WHEREAS, following extensive public notice and participation, on October 13, 2021, the Spokane Plan Commission held a public hearing on the Application; and

WHEREAS, at the close of the hearing, after considering the public testimony, public comments, and the staff report, the Spokane Plan Commission concluded that the Application is consistent with and implements the Comprehensive Plan, and that it is consistent with the review criteria for Comprehensive Plan Amendments set forth in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 8 to 0 to recommend approval of the Application; and

WHEREAS, by virtue of the public process outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendation (Exhibit F), the public has had extensive opportunities to participate throughout the 2021 Annual Comprehensive Plan Work Program and all persons desiring to comment on the Application were given a full and complete opportunity to be heard; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its

adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Application. Application Z20-209COMP is approved.

Amendment of the Land Use Map. The Spokane Comprehensive Plan Map LU 1, Land Use Plan Map, is amended from "Residential 10-20" to "Centers and Corridors Core" for 1.9 acres, as shown in Exhibits A and B.

Amendment of the Zoning Map. The City of Spokane Zoning Map is amended from "Residential Two Family" to "Centers and Corridors Type 1, District Center (CC2-DC)," as shown in Exhibits C and D.

Referenced attachments on file in the Office of the City Clerk

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36144

AN ORDINANCE RELATING TO PROPOSAL FILE Z21-022COMP AND AMENDING COMPREHENSIVE PLAN MAP TR-5, PROPOSED BIKE NETWORK MAP, IN VARIOUS LOCATIONS CITYWIDE.

WHEREAS, pursuant to Resolution 2021-0023, the City Council included land use amendment application Z21-022COMP (the "Proposal") in the City's 2021 Annual Comprehensive Plan Work Program; and

WHEREAS, the Proposal seeks to amend Comprehensive Plan Map TR-5, Proposed Bike Network, in 11 various public rights-of-way citywide; and

WHEREAS, following extensive public notice and participation, on October 13, 2021, the Spokane Plan Commission held a public hearing on the Proposal; and

WHEREAS, at the close of the hearing, after considering the public testimony, public comments, and the staff report, the Spokane Plan Commission concluded that the Proposal is consistent with and implements the Comprehensive Plan, and that it is consistent with the review criteria for Comprehensive Plan Amendments set forth in Spokane Municipal Code 17G.020.030; and

WHEREAS, the Spokane Plan Commission voted 8 to 0 to recommend approval of the Proposal; and

WHEREAS, by virtue of the public process outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendation (Exhibit F), the public has had extensive opportunities to participate throughout the 2021 Annual Comprehensive Plan Work Program and all persons desiring to comment on the Proposal were given a full and complete opportunity to be heard; and

WHEREAS, the City Council adopts the recitals set forth herein as its findings and conclusions in support of its adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Planning Services Staff Report and the City of Spokane Plan Commission for the same purposes; --

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

Approval of the Proposal. Proposal Z21-022COMP is approved.

Amendment of the Proposed Bike Network Map. The Spokane Comprehensive Plan Map TR-5, Proposed Bike Network Map, is amended as shown in Exhibit A.

Referenced attachments on file in the Office of the City Clerk

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36145

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Asset Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

- (1) Increase revenue by \$250,000.
 - (A) \$250,000 of the increased revenue represents a transfer in from the General Fund.
- (2) Increase expenditures by \$250,000.
 - (A) \$250,000 of the increased expenditure is provided solely for capital improvements to the Cannon Street Shelter, including the addition of supplementary shelter structures on the premises to be used for providing shelter to persons who have been exposed to COVID-19.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for capital improvements to the Cannon Street shelter, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36146

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Asset Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Fund, and the budget annexed thereto with reference to the Asset Management Fund, the following changes be made:

- (1) Increase appropriation by \$133,000.
 - (A) \$133,000 of the increased appropriation is provided solely for emergency capital outlay and machinery & equipment expenses.
 - (B) The increase in appropriation is from the Asset Management Fund's Unappropriated Reserves.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase a replacement boiler for Fire Station 1, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36147

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Decrease revenue by \$1,575,000.
 - (A) \$1,575,000 of the decreased revenue represents the estimated amount that was to be reimbursed by the Federal Emergency Management Agency. The reimbursement will shift to the Arterial Street Fund.
- (2) Decrease appropriation by \$1,575,000.
 - (A) \$1,575,000 of the decreased appropriation was provided to the Engineering Services department solely for the purpose of emergency work related to the Clarke Ave. landslide. The emergency work will shift to the Arterial Street fund.

Section 2. That in the budget of the Arterial Street Fund, and the budget annexed thereto with reference to the Arterial Street Fund, the following changes be made:

- (1) Increase revenue by \$2,100,000.
 - (A) \$1,575,000 of the increased revenue represents the estimated amount to be reimbursed by the Federal Emergency Management Agency.
 - (B) \$525,000 of the increased revenue represents a transfer in from the General Fund.
- (2) Increase appropriation by \$2,100,000.
 - (A) \$2,100,000 of the appropriation is provided solely for the purpose of emergency work related to the Clarke Ave. landslide.

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to fund necessary operation expenses related to the emergency situation created by the Clarke Ave. Landslide, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36148

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Iron Bridge TIF Debt Service Fund, and the budget annexed thereto with reference to the Iron Bridge TIF Debt Service Fund, the following changes be made:

- 1) Increase appropriation by \$200.
- A) \$200 of the increased appropriation is provided solely for debt payment.

Section 2. That in the budget of the University District LRF Debt Service Fund, and the budget annexed thereto with reference to the University District LRF Debt Service Fund, the following changes be made:

- 1) Increase appropriation by \$1.
- A) \$1 of the increased appropriation is provided solely for debt payment.

Section 3. That in the budget of the Golf Fund, and the budget annexed thereto with reference to the Golf Fund, the following changes be made:

- 1) Increase appropriation by \$340,745.
- A) \$340,745 of the increased appropriation is provided solely for other improvements including roof and HVAC replacement.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust appropriation authority in selected funds and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO. C36149

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- (1) Decrease the appropriation for the Probation Officer I position in the Community Justice Services department by \$12,545.
 - (2) Increase the appropriation for operating lease in the Community Justice Services department by \$12,545.
 - (3) Decrease the appropriation level for the Court Clerk I position in the Municipal Court department by \$77,500.
 - (4) Increase the appropriation level for operating lease in the Municipal Court department by \$77,500.
- (A) There is no change to the appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase the operating lease budget to pay the 2020 Public Safety Building and Courthouse Annex joint-use rent, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council November 29, 2021
Delivered to Mayor December 3, 2021**

ORDINANCE NO C36150

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

- 1) Increase revenue by \$756,812
 - a. Revenue received by the department as reimbursement of costs incurred responding to regional fire mobilizations
- 2) Increase appropriations by \$756,812
 - a. Increase in appropriations to offset costs incurred responding to regional fire mobilizations
 - b. Costs related to overtime/backfill, and travel/lodging

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from unbudgeted costs related to responding to regional wildfire mobilizations and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 29, 2021

Delivered to Mayor December 3, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

PROGRAM MANAGER (CHHS) SPN 071 OPEN ENTRY

DATE OPEN: Monday, December 6, 2021

DATE CLOSED: Monday, January 10, 2022 at 4:00 p.m.

SALARY: \$67,546.80 annual salary, payable bi-weekly, to a maximum of \$95,755.68

DESCRIPTION:

Performs a variety of professional responsibilities related to a variety of community development, human services, and other social programs including identifying needs, developing both short and long term program strategies, acting as the principal technical program expert, and providing consultation to client or partner participants of programs.

DUTIES:

- Provides leadership for a variety of service programs; designs long-term strategic planning efforts to achieve best outcomes. Initiates community needs assessment activities; designs and implements community outreach efforts including oversight of staffing of task forces, advisory groups, and commissions; sets the frequency and nature of trainings, monitoring, and planning committee sessions.
- Analyzes new and revised legislation which govern program area in order to determine impact upon operations. Evaluates existing operations and procedures within an assigned program area. Drafts and monitors program goals and ensures proper allocation of resources. Oversees and/or conducts studies to collect data, evaluate, and make recommendations for procedural or organizational changes, modifications, and improvements; plan and implements program changes with required resources.

- Develops and reviews departmental policies and procedures to ensure compliance with state and federal legislation, regulations, and directives. Composes, organizes, and revises program reports, policies, and procedure manuals; plans and coordinates the development of new and revised programs, contracts, and interagency agreements with department staff, other City departments, and community agencies.
- Identifies issues requiring strategic or context-sensitive intervention and recommends response to problems.
- Develops annual department budget for program area. Ensures compliance with funding requirements, including local, state, and federal grant award terms and conditions. Recommends and ensures that appropriate policies and procedures for pass-through grants are established and followed. Audits funded partners' client files for compliance. Monitors the program budget and work plans, including reviewing project budgets, reviewing billing statements, and authorizing payments. Evaluates progress and achievement of objectives, while protecting the City from financial losses.
- Researches, applies for, and manages grants and grant funding sources; prepares and manages program related contracts and MOUs. Administers grant evaluation and closeout process.
- Manages project funding competition process, including solicitation of funds, Requests for Proposals (RFP) process (including review of proposals, developing funding recommendations, and awarding funds), negotiates contracts, approves disbursements, provides technical assistance to nonprofit grantees, monitors performance, and enforces contract requirements, ensuring compliance with Federal, State, and local funding requirements.
- Ensures cross-functional communication, coordination, and effective relationships within the various functions of the department, as well as other City departments, City Administration, City Council, leadership of other local jurisdictions, and elected officials. Sets agendas, directs work, and ensures staff support coverage for citizen committees and advisory boards.
- Acts as technical expert and resource person to staff regarding program policies and procedures; facilitates group process, mediation, and negotiation functions. Advocates persuasively for solutions, informed by issues affecting the unique needs of the Spokane County residents.
- Performs extensive, in-depth, and specialized administrative, budgetary, financial, and compliance research and analysis, and prepares recommendations regarding special projects.
- Represents the City in various capacities both internally and externally. Acts as department liaison with various agencies and departments on issues concerning the program(s); may serve as departmental representative on various committees and at meetings.
- Attends meetings with various community and volunteer groups; coordinate and schedule presentations; advertises program services.
- Participates in staff and professional meetings to discuss progress and conduct program planning.
- Prepares and submits various mandated financial, operational, and statistical reports.
- Distributes work and delegates assignments as appropriate. Monitors and evaluates work of subordinates or helpers.
- Performs related work as required.

Incumbents may be assigned to one or more major specialties, such as the following briefly summarized program areas:

Housing Programs:

- Plans program commitments to address housing needs and defines program objectives in coordination with partners and stakeholders. Directs housing acquisitions and dispositions of real estate, coordinating with departments to identify derelict properties for affordable housing redevelopment. Oversees management of revolving loan and grant funds; recommends, executes, and modifies grants and loans. Underwrites funding applications including assessment of applicant capacity and project viability.

Community Development:

- Provides leadership and technical direction for the development and administration of the City's community development plans and activities. Ensures program alignment with multiple City department planning documents. Lead workshops and public hearings to establish community needs, goals, and priorities. Presents plans in public meetings, develops policy and procedures, and executes program elements.

Homelessness and At-Risk Populations:

- Leads the development, implementation, and management of a regional system of programs to respond to homelessness and to support vulnerable and at-risk populations. Provides strategic vision and coordination across various funding streams and interventions while bringing together partners from across the County to ensure effectiveness in cross-sector and multi-jurisdictional strategies.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- **Education:** Bachelor's degree from an accredited four-year college or university in Public Administration, Social Work, or a closely related field.
- **Experience:** Five years of professional level governmental or nonprofit work experience in community, housing, or human services programs, including at least one year in a responsible program management or supervisory capacity.
- **Licenses:** Valid driver's license or evidence of equivalent mobility.

NOTE: In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E), with scoring weight assigned as follows:

- T&E 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

You will receive a link to the T&E in a separate email, on the morning of January 20, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in, until 4:00 PM Pacific time on January 25, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 PM on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of December 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

**PROGRAM MANAGER (CHHS) SPN 071
PROMOTIONAL**

DATE OPEN: Monday, December 6, 2021**DATE CLOSED: Monday, January 10, 2022 at 4:00 p.m.****SALARY: \$67,546.80 annual salary, payable bi-weekly, to a maximum of \$95,755.68****DESCRIPTION:**

Performs a variety of professional responsibilities related to a variety of community development, human services, and other social programs including identifying needs, developing both short and long term program strategies, acting as the principal technical program expert, and providing consultation to client or partner participants of programs.

DUTIES:

- Provides leadership for a variety of service programs; designs long-term strategic planning efforts to achieve best outcomes. Initiates community needs assessment activities; designs and implements community outreach efforts including oversight of staffing of task forces, advisory groups, and commissions; sets the frequency and nature of trainings, monitoring, and planning committee sessions.
- Analyzes new and revised legislation which govern program area in order to determine impact upon operations. Evaluates existing operations and procedures within an assigned program area. Drafts and monitors program goals and ensures proper allocation of resources. Oversees and/or conducts studies to collect data, evaluate, and make recommendations for procedural or organizational changes, modifications, and improvements; plan and implements program changes with required resources.
- Develops and reviews departmental policies and procedures to ensure compliance with state and federal legislation, regulations, and directives. Composes, organizes, and revises program reports, policies, and procedure manuals; plans and coordinates the development of new and revised programs, contracts, and interagency agreements with department staff, other City departments, and community agencies.
- Identifies issues requiring strategic or context-sensitive intervention and recommends response to problems.
- Develops annual department budget for program area. Ensures compliance with funding requirements, including local, state, and federal grant award terms and conditions. Recommends and ensures that appropriate policies and procedures for pass-through grants are established and followed. Audits funded partners' client files for compliance. Monitors the program budget and work plans, including reviewing project budgets, reviewing billing statements, and authorizing payments. Evaluates progress and achievement of objectives, while protecting the City from financial losses.
- Researches, applies for, and manages grants and grant funding sources; prepares and manages program related contracts and MOUs. Administers grant evaluation and closeout process.
- Manages project funding competition process, including solicitation of funds, Requests for Proposals (RFP) process (including review of proposals, developing funding recommendations, and awarding funds), negotiates contracts, approves disbursements, provides technical assistance to nonprofit grantees, monitors performance, and enforces contract requirements, ensuring compliance with Federal, State and local funding requirements.
- Ensures cross-functional communication, coordination, and effective relationships within the various functions of the department, as well as other City departments, City Administration, City Council, leadership of other local jurisdictions, and elected officials. Sets agendas, directs work, and ensures staff support coverage for citizen committees and advisory boards.
- Acts as technical expert and resource person to staff regarding program policies and procedures; facilitates group process, mediation, and negotiation functions. Advocates persuasively for solutions, informed by issues affecting the unique needs of the Spokane County residents.
- Performs extensive, in-depth, and specialized administrative, budgetary, financial, and compliance research and analysis, and prepares recommendations regarding special projects.
- Represents the City in various capacities both internally and externally. Acts as department liaison with various agencies and departments on issues concerning the program(s); may serve as departmental representative on various committees and at meetings.
- Attends meetings with various community and volunteer groups; coordinate and schedule presentations; advertises program services.
- Participates in staff and professional meetings to discuss progress and conduct program planning.
- Prepares and submits various mandated financial, operational, and statistical reports.
- Distributes work and delegates assignments as appropriate. Monitors and evaluates work of subordinates or helpers.
- Performs related work as required.

Incumbents may be assigned to one or more major specialties, such as the following briefly summarized program areas:

Housing Programs:

- Plans program commitments to address housing needs and defines program objectives in coordination with partners and stakeholders. Directs housing acquisitions and dispositions of real estate, coordinating with

departments to identify derelict properties for affordable housing redevelopment. Oversees management of revolving loan and grant funds; recommends, executes, and modifies grants and loans. Underwrites funding applications including assessment of applicant capacity and project viability.

Community Development:

- Provides leadership and technical direction for the development and administration of the City's community development plans and activities. Ensures program alignment with multiple City department planning documents. Lead workshops and public hearings to establish community needs, goals, and priorities. Presents plans in public meetings, develops policy and procedures, and executes program elements.

Homelessness and At-Risk Populations:

- Leads the development, implementation and management of a regional system of programs to respond to homelessness and to support vulnerable and at-risk populations. Provides strategic vision and coordination across various funding streams and interventions while bringing together partners from across the County to ensure effectiveness in cross-sector and multi-jurisdictional strategies.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Three years of service with City of Spokane as a Program Professional (SPN 039), or three years in another lower level professional classification in CHHS.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

Note: Current non-probationary City of Spokane employees within the line of progression who meet the open entry requirements may apply on a promotional basis, pursuant to Civil Service Rule VI, Section 5.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree from an accredited four-year college or university in Public Administration, Social Work, or a closely related field.
- *Experience:* Five years of professional level governmental or nonprofit work experience in community, housing, or human services programs, including at least one year in a responsible program management or supervisory capacity.
- *Licenses:* Valid driver's license or evidence of equivalent mobility.

NOTE: In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for promotion. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) and performance evaluation (PAR), with scoring weight assigned as follows:

- T&E 80%
- PAR 20%

TRAINING AND EXPERIENCE EVALUATION DETAILS

You will receive a link to the T&E in a separate email, on the morning of January 20, 2022. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available for log-in, until 4:00 PM Pacific time on January 25, 2022.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of December 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

CYBERSECURITY ADMINISTRATOR/SYSTEMS ADMINISTRATOR I

SPN 140 (Announcement of 11/15/2021)

The above titled announcement is hereby amended to read:

Examination Details:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a Training and Experience (T&E) evaluation, with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com), on December 9, 2021. You will have until December 14, 2021 at 4:00 p.m. to complete the examination.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered

**STREET MAINTENANCE OPERATOR I SPN 561
PROMOTIONAL**

DATE OPEN: Monday, December 6, 2021**DATE CLOSED: Tuesday, December 14, 2021 at 4:00 p.m.****SALARY: \$38,824.27 annual salary, payable bi-weekly, to a maximum of \$60,865.20****DESCRIPTION:**

Performs semi-skilled or specialized street maintenance work requiring previous experience and special knowledge acquired on the job.

DUTIES:

- Assigned to and works on one of the following street maintenance crews; however, employee is expected to work on other crews, perform specialized or unskilled manual work or perform other duties as conditions require.
- Asphalt crew: Assists in preparing street surfaces for patching, repair, or tarring operations; may operate a truck.
- Street cleaning crew operates independently or in a team, all types of trucks, truck-mounted snow plow, street sweeper or flusher.
- Services equipment to which assigned, makes minor field repairs, reports major repairs needed, prepares necessary reports.
- May be required to serve as lead worker to a small crew, operate other types of equipment, perform manual laboring tasks during slack or seasonal periods, answer calls, perform such duties as necessary during emergency winter operations.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Promotional Requirements:

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* Current service in the Street Department; AND, completion of six months of experience in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I.
- *Licenses:* Applicants must possess a valid Class "B" Commercial Driver's License (CDL), without restriction for air brakes. All applicants must obtain a tank vehicle endorsement, within six months of appointment.

NOTE: SHORTAGE RECRUITMENT - Employees with at least six months of previous experience in the Street Department in the classification of Laborer II, Asphalt Raker, or Bridge Maintainer I, may apply on a promotional basis.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and a performance evaluation, with scoring weight assigned as follows:

- Written examination: 80%
- Performance evaluation (PAR): 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Testing will be conducted at the Street Department on Thursday, December 16, 2021 at 1:00 p.m. Additional test sessions may be made available depending on applicant volume and testing space. Applicants will be notified of these details, via email, upon closure of the recruitment. The approximate duration of the test is 1.5 hours.

The multiple choice exam may include such subjects as:

- Roadwork & Pavement
- Safety
- Supervision & Interpersonal Relations
- Traffic Control

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor, within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of December 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Northeast Spokane Stormwater Study

City of Spokane Integrated Capital Management

RFQu #5532-21

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Northeast Spokane Stormwater Study

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, DECEMBER 20, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, DECEMBER 20, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 24, December 1 & 8, 2021

MISCELLANEOUS WATERWORKS PRODUCTS

Water & Hydroelectric Services

ITB #5546-21

Description: The City of Spokane is seeking electronic bids for products to be used by the Water & Hydroelectric Services department in support of their 2022 construction and maintenance season.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 13, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: November 17 & 24, December 1 & 8, 2021

MISCELLANEOUS WATERWORKS PRODUCTS – TJ MEENACH SEWER PIPING

Engineering Services

ITB #5554-21

Description: The City of Spokane is seeking electronic bids for products to be used by the Engineering Services Department for the TJ Meenach Bridge project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 20, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

Publish: December 1 & 8, 2021

