



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

DECEMBER 1, 2021

Issue 48



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, November 22, 2021

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the November 29, 2021, Advance Agenda items.

Action to Approve November 29, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 29, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the November 29, 2021, Advance Agenda; **carried unanimously**.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the November 22, 2021, Current Agenda.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase from Babcock & Wilcox Company (Akron, OH) of two replacement boiler fan assemblies—\$408,296.56 (incl. tax and shipping). (Council Sponsor: Council President Beggs) (OPR 2021-0750 / ITB 5229-21)

Low Bid of Cameron Reilly LLC (Spokane Valley, WA) for the Thor-Freya Reconstruction Hartson to Sprague—\$8,959,655. An administrative reserve of \$895,965.50, which is 10% of the contract price, will be set aside. (East Central and Lincoln Neighborhoods) (Council Sponsor: Council President Beggs) (OPR 2021-0751 / ENG 2019135)

Accept grant from the Washington State Office of Public Defense for use in Public Defense from January 1, 2022 through December 31, 2023—\$186,000 Revenue. (Council Sponsor: Council Member Kinnear) (OPR 2021-0752)

Multiple Family Housing Property Tax Exemption Conditional Agreement with Proclaim Liberty West LLC for the construction of 54 housing units at Parcel Number(s) 35212.2918, 35201.6301, 35201.6309, 35201.6310, commonly known as 610, 622, & 628 South Perry Street and 1527 East Hartson. This Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsor: Council Member Kinnear) (OPR 2021-0754)

Contract with Structured Communication Systems, Inc. (Clackamas, OR) for Cohesity 2-node block storage expansion with three years hardware support and installation services from November 29, 2021, through November 28, 2024, utilizing NCPA contract #01-97—\$129,089.71. (Council Sponsor: Council Member Cathcart) (OPR 2021-0755)

Contract Extension with Systems & Software, Inc. (Winooski, VT) for the Utility Information System Project from October 1, 2021, through May 31, 2022—\$492,947.50 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2019-0364 / RFP 4480-18)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 12, 2021, total \$4,953,668.29 (Check Nos. 582625-582697; ACH Payment Nos.: 96404-96608), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,362,227.85. (CPR 2021-0002)
- b. Payroll claims of previously approved obligations through November 13, 2021: \$8,502,768.89 (Payroll Check Nos. 561439-561545. (CPR 2021-0003)

City Council Meeting Minutes: November 8, 2021. (CPR 2021-0013)

Council Recess/Executive Session

The City Council adjourned at 4:36 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION**Roll Call**

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

MAYORAL PROCLAMATION

November 30-December 12, 2021 *Christmas Tree Elegance Week in Spokane*

Council Member Kinnear read the proclamation. One of the goals of the Spokane Symphony Associates is provide an annual community family event - "Christmas Tree Elegance" - to herald the holiday season which in its 38th year

continues to be their largest fundraiser for the Spokane Symphony Orchestra. Jennifer Ogden, a volunteer for Christmas Tree Elegance, virtually accepted the proclamation and remarked on the event.

There was no **Administrative Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36138 (Council President Beggs)

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36138** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Miscellaneous Grants Fund

- (1) Increase the appropriation level for grant revenue by \$50,000
 - a. \$50,000 of the increased revenue in the Miscellaneous Grants Fund is provided by the USDOT for operation of the Spokane Municipal DUI Court.
- (2) Increase the appropriation level for travel by \$12,000
 - a. Increase in appropriation will be used to travel to national trainings and/or conferences such as the NCDIC DUI Court foundations training.
- (3) Increase the appropriation level for professional services by \$38,000
 - a. Increase in appropriation will be used for program office supplies and urinalysis testing for program participants.

(This action accepts the 2021 DUI Candidate Court Grant for DOT passed thru from the Washington Safety Commission)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2021-0097 (Council Sponsor: Council Member Cathcart) (Deferred from November 15, 2021, Agenda)

Upon consideration of Resolution 2021-0097 (approving an extension of a development agreement regarding the preliminary plat and planned unit development referred to as The Vistas at Beacon Hill), Council and staff discussion was held and public testimony was received. In order to allow Assistant City Attorney James Richman time to work out updated language in the development agreement with representatives of the developer, Council President Beggs indicated the City Council would suspend this matter (Resolution 2021-0097) and go to the Hearing on the Proposed 2022 Budget.

Following the Hearing on the Proposed 2022 Budget, the City Council returned to its deliberations on Resolution 2021-0097. Following Council discussion, with input and response by Assistant City Attorney James Richman, the following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Burke, **to defer** Resolution 2021-0097 for one week, to November 29, 2022; **carried 5-2**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinances, with no individuals requesting to speak.

- ORD C36139** Relating to application Z20-194COMP, and amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Light Industrial" to "Centers and Corridors Core" for approximately 2.5 acres located at 120 North Magnolia Street (Parcel 35163.3001) and amending the Zoning Map from "Light Industrial (LI)" to "Centers And Corridors Type 1, Employment Center (CC1-EC)". (By a vote of 8 to 0, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)
- ORD C36140** Relating to application Z20-206COMP, amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential 4-10" to "Residential 15-30" for approximately 3.9 acres located at 155, 173, 177, 203, 203 ½, 209, 215, 221, 227, 301, 305, 317, 327, & 403 East Cleveland Avenue (Parcels 35082.0919 through 0933) and amending the Zoning Map from "Residential Single Family (RSF)" to "Residential Multifamily (RMF)". (By a vote of 6 to 2, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)
- ORD C36141** Relating to application file Z20-207COMP amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential 4-10" to "General Commercial" for approximately 0.16 acres located at 1015 West Montgomery Avenue (Parcel 35073.2505) and amending the Zoning Map from "Residential Single Family (RSF)" to "Centers and Corridors Type 2, District Center (CC2-DC)". (By a vote of 8 to 0, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)
- ORD C36142** Relating to application file Z20-208COMP and amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential 10-20" to "Residential 15+" for approximately 1.31 acres located at 1014, 1022, 1028 West Sinto Avenue and 1011, 1017, 1023, 1027 West Maxwell Avenue (Parcels 35182.2401 through 35182.2407 & 35182.2409) and amending the Zoning Map from "Residential Two Family (RTF)" to "Residential High Density, 55-foot max height (RHD-55)". (By a vote of 8 to 0, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)
- ORD C36143** Relating to application file Z20-209COMP and amending Map LU 1, Land Use Plan Map, of the City's Comprehensive Plan from "Residential 10-20" to "Centers and Corridors Core" for approximately 1.9 acres located at 1025 West Spofford Ave (Parcel 35076.3915) and amending the Zoning Map from "Residential Two Family (RTF)" to "Centers and Corridors Type 1, District Center (CC1-DC)". (By a vote of 8 to 0, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)
- ORD C36144** Relating to proposal file Z21-022COMP and amending Comprehensive Plan Map TR-5, proposed Bike Network Map, in various locations Citywide. (By a vote of 8 to 0, the Plan Commission recommends approval.) (Council Sponsor: Council Member Kinnear)

There were no **Special Considerations**.

HEARINGS

Continuation of Hearing on Proposed 2022 Budget (continued from November 15, 2021) (FIN 2021-0001)

The City Council continued its hearing on the Proposed 2022 Budget. Following public testimony, Council President Beggs requested a motion to continue the budget hearing to November 29. The following action was taken:

Motion by Council Member Wilkerson, seconded by Council Member Cathcart, **to continue** the Public Hearing on the 2022 Proposed Budget to November 29; **carried unanimously**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Claire Jin
- Nicolette Ocheltree

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:53 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, November 18, 2021

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:05 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present via Webex. Council Members Burke and Mumm were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topic:

- 2022 Budget Discussion

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:05 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, November 11, 2021

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Cathcart, Stratton, and Wilkerson were present via Webex. Council Members Burke and Mumm were absent. Council Member Kinnear arrived at 11:17 a.m. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- Joint meeting with Plan Commission on 2022 Work Plan

- Residential Development Code Amendments
- First Out ARP Project Proposals

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council Member Cathcart left at 11:53 a.m.

The meeting adjourned at 12:20 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 30, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, Council President Pro Tem Mumm, and Council Members Burke, Cathcart, Kinnear, Stratton, and Wilkerson were present via Webex. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 3 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topic:

- Public Facilities District Board Interview with Edward Bruya
- Civil Service Discussion
- American Rescue Plan Updates

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council Member Stratton left at 11:55 a.m.

The meeting adjourned at 11:57 a.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 2, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually via Webex on the above date at 11:04 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Kinnear, and Mumm were present. Council Member Wilkerson arrived at 11:36 a.m. Council Member Stratton was absent. Council Member Wilkerson left at 12:28 p.m. Council Member Burke left at 11:36 a.m. Council Member Kinnear left at 12:35 p.m. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

The purpose of the meeting was to hold discussion on the following topics:

- Gonzaga Leadership Needs Assessment
- Council Re-Opening Discussion
- US 195 Corridor Study
- ARP Updates: Draft Process Memo & Flow Chart
- Draft Criteria Memo

- Draft Replenishment Phase Memo

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:40 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
10/11/21 – MINUTES

Attendance

City Employees: Hannahlee Allers, Jen Morris, Kurtis Robinson, Melissa Huggins, Amanda Beck, Tirrell Black, Carly Cortright, Tami Palmquist, Eric Finch, CM Kate Burke, CM Karen Stratton, Teri Stripes, Jesten Ray, Eldon Brown, Marlene Feist, Margaret Hinson, Kirstin Davis, Garrett Jones, CM Lori Kinnear, CM Betsy Wilkerson, Erik Poulsen, CM Michael Cathcart, Call in User 4, Call in User 5, Melissa Huggins, CP Breean Beggs, Johnnie Perkins, Brian McClatchey

Non-City Employees: Dawn Karber

The meeting started at 1:17 pm.

Approval of Minutes:

The September 13th, 2021 meeting minutes were approved.

Agenda Items:

- 1. Floodplain Management Update of SMC 17E.030-Amanda Beck**
Presentation on 2021 Floodplain Management Text Amendment, was presented in July, review of what is being updated and why.
- 2. Neighborhood Council Liaison Expectations- Carly Cortright**
Shared content from her computer to zoom, review of Neighborhood Councils, how often they meet up, discussion followed.
- 3. Sprague District CSO-34 Request for Proposal Process- Teri Stripes**
Discussion on the RFP and process, request for council member support.
- 4. Treasury Rent Assistance Program 2.0 (T-RAP 2.0) Grant Acceptance- Margaret Hinson**
Kirstin gave presentation on program, Margret added some details, council members asked about application process, Q&A.
- 5. Spokane Arts Quarterly Report- Melissa Huggins**
Presentation of photos of current and coming art pieces in Spokane including basketball courts, outside, and libraries.
- 6. Envision Center-Dana Karber**
Now Resource Center of Spokane County. Jen Morris Career Path Services and Kurtis Robinson gave a presentation with background on how the center was started and funding. Demographics on who is served.
- 7. Update on Centennial Trail Project on Summit- Marlene Feist**
Presentation with maps and photos for the current status of the project.
- 8. CHHS Future Plan and Update- Marlene Feist**
Organizational chart shared with vacancies in the department and some interview updates. Main tracks of effort shared, more information on the winter plan shared.
- 9. Building Permit/Construction Updates- Kris Becker**
Update for this month removed.

Consent Items:

Consent items approved.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 3:13pm.

Attachments on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
9/13/21 – MINUTES

Attendance

City Employees: Hannahlee Allers, Giacobbe Byrd, Erik Poulsen, Annica Eagle, CM Candace Mumm, Rick Giddings, CM Lori Kinnear, Teri Stripes, Kris Becker, Amanda Beck, Margaret Hinson, Michael Ormsby, Melissa Morrison, CM Michael Cathcart, Michael Sloon, Sally Stopher, Micaela Martinez, call in, Shauna Harshman, CM Karen Stratton, CM Betsy Wilkerson (left at 2:12pm), CP Breean Beggs, Garrett Jones, James Richman, Tirrell Black, Justin Lundgren, Alexander Gibilisco, Kirstin Davis, CM Kate Burke, Brian McClatchey

Non-City Employees: Mark Richard, Elisabeth Hooker, Fawn Schott

The meeting started at 1:16 pm.

Approval of Minutes:

The August 16th, 2021 meeting minutes were approved.

Agenda Items:

- 1. Pre-Approval of Purchase of Vehicles for City Use- Michael Ormsby**
Over on the purchasing process and timeline. Rick Giddings shared his screen/presentation. With microchip shortages and COVID time frame issues the four week approval process typically takes to long and cars are sold before approved. Presentation looking for ability to pre-approve. Review of purchasing priorities and green options. Looking at challenges for at least the remainder of 2021. CM Kinnear mentioned a conversation needed regarding charging stations and employees taking cars home. CM Cathcart asked about how the vehicle selections were made.
- 2. DSP Quarterly Update- Mark Richard**
Overview of the team and that they have a few open positions, downtown map, finance overview, clean up update, challenges with plants and the heat, First Friday program, mentioned recent and upcoming events, holiday planning, and ended with Q&A.
- 3. Pilot Street Mural Art Painting- Annica Eagle**
Presentation shared with photos, the street mural policy, and overview of the project. CM Mumm asked about clarifying the timeframe for removal or update.
- 4. Purchase of Chevy Tahoe- Justin Lundgren**
Removed from agenda prior to meeting.
- 5. MFTE Conditional Agreement- Millennium Monroe- Teri Stripes**
Overview of the MFTE program, housing options, affordable housing, and some background. Reviewed current application and property tax calculator. CM Mumm mentioned adding a line for the tax revenue after the tax break.
- 6. Short Plat Fee Amendment- Amanda Beck**
Overview of the short plat options and fees. Discussion on the process and fees.
- 7. Volunteers of America Crosswalk Capital Campaign Resolution- Melissa Morrison**
Melissa did an introduction to Fawn Schott who went over the Crosswalk program and location over by SCC. New program will have 36 beds and focus on kids. For young adults they can work with them for transitional housing and living on their own. CM Stratton commented on the kids who liked the location being out of the downtown core.
- 8. Resolution Welcoming Refugees from War in Afghanistan- Alex Gibilisco**
Background on the program and refugees as well as Americans who went over to fight.
- 9. Rapid Capital Housing Acquisition RFP Resolution- Melissa Morrison**
Overview of housing types and funding. CM Cathcart asked about this item in being reviewed in July regarding Catholic Charities, update on that. CP Beggs clarified this is an RFP and would be approved at a later date.

10. Building Permit/Construction Updates- Kris Becker

Update for this month was presented.

Consent Items:

Item H-Cannon St 24 hr. Services Facility CM Kinnear asked for confirmation that it is a 24/7 shelter and not going to transition into a day shelter only. Kirstin responded that is what the contract refers to, she isn't involved in what will happen down the line and hasn't been a part of that process. CM Stratton suggested Kirstin connect CM Kinnear and CM Wilkerson to someone involved with the contract for more information. CM Cathcart had a question on the funding, Sally confirmed that ESG dollars are the funding source. Consent items approved.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 2:55 pm.

Attachments on file in the Office of the City Clerk.

**STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
8/16/21 – MINUTES**

Attendance

City Employees: Hannalee Allers, CM Lori Kinnear, Mike Piccolo, Garrett Jones, Andrew Chanse, CM Betsy Wilkerson, Teri Stripes, Nicholas Hamad, CM Cathcart, CM Mumm, CM Burke, Paul Ingiosi, Eric Poulsen, CP Beggs, Tonya Wallace, Johnnie Perkins

Non-City Employees: Charlene Kay WSDOT, Bonnie Gow, Greg Figg

The meeting started at 10:02 am.

Approval of Minutes:

The July 12th, 2021 meeting minutes were approved.

Agenda Items:**1. Hillyard Library Building/Central Library Land Title Exchange- Andrew Chanse**

Andrew gave background on SPL moving from Hillyard to Shaw, concern on what happens to the Hillyard building, board of trustees have looked at options to maximize for greater community use, proposed building to City for the land that the building is on. Comstock gave use for the building to the City for library use. Timeline from library perspective no rush, depending on what the space is wanted for then there might be more of a rushed timeline if CARES dollars or other funding is needed.

2. WSDOT Internal Staff Meeting- Bonnie Gow and Greg Figg

Bonnie has been leading the study, Charlene shared a West Plains Subarea Transportation Management Plan document, details on study on fastest growing land use development areas in WA state and multi-modal transportation network to address mobility and safety needs. Presentation on multiple studies. Greg gave background on the research that was done. Bonnie went over the corridors and roundabouts in Airway Heights area. Upcoming August dates for open house and live meetings mentioned.

3. Parking Open Space Master Plan- Garrett Jones

Preserve and Play Master Plan, presentation shared. Nick went over park classifications as far as percentages of natural land and where the City scores nationally. Review of national averages and where the City measured and results from public questionnaires. Comment to the Council that if there are any events where their presence would be wanted for some input let them know.

4. Long Term Financial & 2022 Trial Budget Presentation- Amie Blain/Tonya Wallace

Tonya shared her screen and presented. Looked at past years and where the numbers were historically along with what events happened in those years. Presented a fund forecast for 2022-2027. A few questions from council members about other funds and tax funds. A major challenge is the homeless expenses and no direct revenues to cover those costs. Paul reviewed the 2021 adopted revenue and expenditure budgets.

5. Building Permit/Construction Updates- Kris Becker

Update at next meeting.

Consent Items:

Consent items approved.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 11:54 am.

Attachments on file in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
7/12/21 – MINUTES

Attendance

City Employees: Hannahlee Allers, Amanda Beck, Andrew Chanse, Kris Becker, Carly Cortright, Mary Machtolf, CM Lori Kinnear, Inga Note, Melissa Huggins, Mika Maloney, CM Kate Burke, CM Candace Mumm, CM Betsy Wilkerson, CM Michael Cathcart, Garrett Jones, Matt Davis, CM Karen Stratton, Louis Meuler, Brian McClatchey, Melissa Huggins

Non-City Employees: Shelly Wynecoop, Mika Maloney

The meeting started at 1:19 pm.

Approval of Minutes:

The June 14th, 2021 meeting minutes were approved.

Agenda Items:

- 1. Floodplain Management Update of SMC 17E.030- Amanda Beck**
Presentation shared, WA Dept of Ecology and FEMA changes are prompting the City to update their code. Overview of what changes there are and time for questions.
- 2. MOU between CA and ONS- Carly Cortright**
Overview over the past and present expectations on the staff need/support from ONS towards CA. Open for questions.
- 3. Library Bond Updates- Andrew Chanse**
Implementing Bond Projects approved in November 2018. First 4 will be opening this year. Update on expanded opportunities and usage. Images on some of the buildings and the additions coming.
- 4. SBO- Shift Salary Savings to Consultant Services- Louis Meuler**
CM Mumm wanted consent item to be pulled to discussion. Update on the salary savings and what the consultant projects are anticipated to include. Question if savings are from first six months or last six months from the year.
- 5. Spokane Arts Quarterly Report- Melissa Huggins and Mika Maloney**
Explanation of what Spokane Arts is and does. Focus on CARES Act and SAGA. Spokane Arts received \$455,000 to provide to community. Update on community needs and impact of the pandemic. Information on Mural Workshop, bike/scooter parking corral murals, basketball court murals, and apprenticeship program.
- 6. Ordinance Imposing Six Month Moratorium on Applications for Impact Fee Exemptions- Brian McClatchey**
Moratorium hearing on the 16th and will be for six months.
- 7. American Rescue Plan Act (ARPA) Project Employees- Brian McClatchey**
Similar to special budget, temporary positions in collaboration with administration to manage funds. Three positions- two are temp/seasonal and one to report to CFO. Curiosity if operational or not, operational that reports to CFO until 2023. Other two temporary positions.
- 8. Single and Dual Space Meters Contract with MacKay Meters, Inc- Kris Becker**
Discussion on the current contract and expiration at end of the year, the RFP from 2019 is being implemented in a 5 year phase out plan with a 3 year SIP loan. Downtown core meters expire end of 2021, the new meters will take 12-18 weeks to order and get set up. Reviewed the layout suggestions from consultant. Review of cost estimates. Questions and answers.
- 9. Contract for Multi Space Pay Stations with Cale America, Inc. DBA Flowbird- Kris Becker**
Discussion on the current contract and expiration at end of the year, the RFP from 2019 is being implemented in a 5

year phase out plan with a 3 year SIP loan. Downtown core meters expire end of 2021, the new meters will take 12-18 weeks to order and get set up. Reviewed the layout suggestions from consultant. Review of cost estimates. Questions and answers.

10. Building Permit/Construction Updates- Kris Becker

Presentation. Permit activity up, single family up, construction valuation up. Numbers on small and large projects. Map on location of permits to show activity.

Consent Items:

Consent items approved.

Executive Session:

There was no Executive Session.

Adjournment:

The meeting was adjourned at 2:58pm.

Attachments on file in the Office of the City Clerk.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36138

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Miscellaneous Grants Fund, the following changes be made:

- (1) Increase the appropriation level for grant revenue by \$50,000
 - a. \$50,000 of the increased revenue in the Miscellaneous Grants Fund is provided by the USDOT for operation of the Spokane Municipal DUI Court.
- (2) Increase the appropriation level for travel by \$12,000
 - a. Increase in appropriation will be used to travel to national trainings and/or conferences such as the NCDC DUI Court foundations training.
- (3) Increase the appropriation level for professional services by \$38,000
 - a. Increase in appropriation will be used for program office supplies and urinalysis testing for program participants.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the 2021 DUI Candidate Court Grant for DOT passed thru from the Washington Safety Commission, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 22, 2021

Delivered to Mayor November 29, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

AMENDMENT

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AMENDMENT

CYBERSECURITY ADMINISTRATOR/SYSTEMS ADMINISTRATOR I

SPN 140 (Announcement of 11/15/2021)

The above titled announcement is hereby amended to read:

Closing Date: December 7, 2021 4:00 PM

SENIOR SYSTEMS ADMINISTRATOR SPN 142 OPEN ENTRY

DATE OPEN: Monday, November 29, 2021

DATE CLOSED: Monday, January 10, 2022 at 4:00 p.m.

SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$100,182.24

DESCRIPTION:

Are you looking for a position in local government that offers long term professional growth and personal achievement? Do you want a career with interesting and challenging projects? Do you want to be part of the team that develops and monitors a major metropolitan enterprise infrastructure? If you are searching for an opportunity to forge a better system infrastructure, consider joining City of Spokane's Innovation and Technology Services Division (ITSD) as a Senior Systems Administrator.

Ideal candidates:

- Have experience in most of the following: VMware, Hyper-V, Nutanix, NetApp, Microsoft O365, Linux, disaster recovery, monitoring and alerting, networking concepts, and related datacenter technologies
- Work collaboratively, understand the needs of the organization and are open to new ideas and innovation.
- Have great communication skills both at a technical level and at a customer level
- Have a degree in computer science, information systems or a related field or a comparable level of experience.
- Have at least five years of experience with enterprise-level computer environments, including two years at a senior level.

As a City of Spokane Senior Systems Administrator, you will frequently interact with customers, endeavoring to provide consistent, predictable, and reliable services. The Innovation and Technology Services Division is a culture of collaboration, with fast paced and rewarding work. Our staff have professional development opportunities, annual pay step increases, a flexible schedule, and great employee benefits, including a pension plan!

Please visit the City of Spokane Career Center at governmentjobs.com/careers/spokanecity, for the full job specification and compensation details

DUTIES:

- Coordinates and leads activities pertaining to the planning, implementation, and development of various components and/or segments of the City's enterprise data network; incumbent assigned to data center operations serves as a lead worker over subordinate professional, technical and other staff by assigning, directing and monitoring their work on a regular or project basis.
- Provides advanced system administration of virtual and physical servers; directs and performs program testing analyzes, monitors, troubleshoots and resolves system performance, integrity, security, availability, and other issues.
- Coordinates and leads activities pertaining to data center operations and storage area network administration; monitors disk space and server logs; installs patches and upgrades to operating system and other enterprise software; analyzes system performance and performs capacity planning; recommends and implements optimizing technologies to enhance system performance.
- Plans, installs, upgrades, configures, monitors, and administers e-mail and related communication servers.

- Plans, implements, and monitors system security; installs and administers firewalls and virus protection as appropriate; maintains access lists; utilizes access point detection, intrusion detection, vulnerability scanning and other tools; designs and administers backup and recovery procedures.
- Provides advanced professional technical support for users regarding complex network/systems-related issues; resolves difficult technical problems; communicates with department managers and staff regarding technology issues; develops recommendations for selection, acquisition, deployment and upgrading of network/systems-related technology tools as assigned.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Bachelor's degree in computer science, information systems or a related field.
- *Experience:* Five years of experience in the development, maintenance and administration of enterprise-level computer environments that includes applications, database and operation servers and core applications (i.e., Exchange, storage management, Active Directory, monitoring systems), including two years at a lead level.

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 4:00 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience examination (T&E) with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com), upon closure of the recruitment. You will be notified upon passing minimum qualifications when to expect the link for the exam.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 23rd day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

SIGNAL MAINTENANCE TECHNICIAN

SPN 272 (Announcement of 10/18/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. Qualified applicants are encouraged to apply immediately. You should complete and submit a City of Spokane employment application online by 4:00 p.m. PST on the filing cut-off date.

Upon request, at the time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS

Multiple-choice examination links with instructions will be emailed prior to 8:00 a.m. Pacific Time on the start dates, and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).

- Thursday, November 18, 2021 through Tuesday, November 23, 2021.
- Thursday, December 9, 2021 through Tuesday, December 14, 2021.
- Thursday, January 13, 2022 through Tuesday, January 18, 2022.

NOTE: You may begin your exam at any time during the test period; however, once you begin, you will have 2 hours to complete the examination. You may take the exam only once during the open recruitment period.

If you do not have access to a personal computer, you may schedule to test in the Civil Service Test Room, on a provided computer, on the following dates:

- *Thursday, November 18, 2021 at 1:00 p.m.*
- *Thursday, December 9, 2021, at 1:00 p.m.*
- *Thursday, January 13, 2022, at 1:00 p.m.*

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

The examination will consist of a multiple choice written exam with scoring weight assigned and details as follows:

- Written Test: 100%
- Approximate Duration of Exam: 2 hours

The written test may include such subjects as:

- Electrical/Electronics
 - Safety
 - Human Relations
 - Computer Skills
 - Traffic Signals & Construction
-

AMENDMENT**AMENDMENT****AMENDMENT****LABORER II**

SPN 502 (Announcement of 11/15/2021)

The above titled announcement is hereby amended to read:

Closing Date: January 4, 2022 4:00 PM

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.

- Written Testing will be conducted at City Hall on the following dates:
 - Tuesday, December 7, 2021, at 9:00 a.m. and 1:00 p.m. Pacific Time in the Tribal Conference Room on the 1st floor.
 - Tuesday, January 11, 2022, at 9:00 a.m. and 1:00 p.m. Pacific Time in the Tribal Conference Room on the 1st floor.
- Online Remote Testing will be offered. Multiple-choice examination links with instructions will be emailed prior to 8:00 a.m. Pacific Time on the start dates and will expire at 4:00 p.m. on the due dates as listed below. Keep in mind that the test link will be emailed from FastTest (noreply@fasttestweb.com).
 - Thursday, December 2, 2021 through Tuesday, December 7, 2021
 - Thursday, January 6, 2022 through Tuesday, January 11, 2022

NOTE: Remote examinees may begin the exam at any time during the test period; however, once you begin, you will have 1.5 hours to complete the examination. You may take the exam only once during the open recruitment period.

All examination results will be merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

The approximate duration of the test is 1.5 hours and may include such subjects as:

- Applied Technology
 - Interpersonal Skills
 - Organizational Awareness
 - Safety & Occupational Hazards
 - Teamwork
 - Technical Competence
 - Vehicle Operations.
-

Notice for Bids

Supplies, Equipment, Maintenance, etc.

Northeast Spokane Stormwater Study

City of Spokane Integrated Capital Management

RFQu #5532-21

Description: The City of Spokane is soliciting electronic Qualification Proposals for a Northeast Spokane Stormwater Study

All Proposal documents shall be submitted electronically through the City of Spokane's online procurement system **no later than 1:00 p.m. on MONDAY, DECEMBER 20, 2021**. Hard copy and/or late submittals will not be accepted. The City of Spokane is not responsible for Proposals submitted late.

Sealed Proposals will be unsealed and acknowledged at the 1:15 p.m. public bid opening meeting via **Microsoft Teams** on **MONDAY, DECEMBER 20, 2021**. To watch the City of Spokane Bid Opening Meeting, go to our City Purchasing Department website: <https://my.spokanecity.org/administrative/purchasing/> and then click on the "join meeting" link on the right-hand side of the page. Alternatively, it may be simpler to listen by phone which can be done as follows: call (323) 618-1887 then enter the access code 533 854 149 followed by #.

The Request for Qualifications document is available for download through the City of Spokane's online procurement system <https://spokane.procureware.com>. Registration is required to view and download this solicitation. Solicitation documents will not be mailed, e-mailed, or provided in person.

It is the responsibility of Proposers to check the City of Spokane's online procurement system identified above for Addenda or other additional information that may be posted regarding this Request for Qualifications.

Questions from potential Proposers will be accepted through the "Clarifications" tab under the associated project number in the online procurement system.

The right is reserved to reject any and all Proposals and to waive any informalities.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 24, December 1 & 8, 2021

MISCELLANEOUS WATERWORKS PRODUCTS
Water & Hydroelectric Services

ITB #5546-21

Description: The City of Spokane is seeking electronic bids for products to be used by the Water & Hydroelectric Services department in support of their 2022 construction and maintenance season.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 13, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: November 17 & 24, December 1 & 8, 2021

MISCELLANEOUS WATERWORKS PRODUCTS – TJ MEENACH SEWER PIPING
Engineering Services

ITB #5554-21

Description: The City of Spokane is seeking electronic bids for products to be used by the Engineering Services Department for the TJ Meenach Bridge project.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 20, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Thea Prince, Sr. Procurement Specialist
Purchasing Department

Publish: December 1 & 8, 2021
