



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 111

NOVEMBER 17, 2021

Issue 46



MAYOR AND CITY COUNCIL

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBERS:

KATE BURKE (DISTRICT 1)

MICHAEL CATHCART (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

BETSY WILKERSON (DISTRICT 2)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, November 8, 2021****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), Director of Policy and Government Relations Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

Advance Agenda Review

The City Council received an overview from staff on the November 15, 2021, Advance Agenda items.

Resolution 2021-0096 (Council Sponsor: Council Member Cathcart)

Motion by Council Mumm, seconded by Council Member Kinnear, **to defer** Resolution 2021-0096—relating to modification of the City of Spokane's Retail Water Service Area to include Parcel Numbers 24082.9063 and 24082.9087—until others (requests for modifications) come forward so the Council can look at it in a holistic manner in the regular cycle; **carried 4-3**.

Resolution 2021-0097 (Council Sponsor: Council Member Cathcart)

Motion by Council Member Kinnear, seconded by Council Member Mumm, **to put** Resolution 2021-0097—approving an extension of a development agreement regarding the preliminary plat and planned unit development referred to as the vistas at Beacon Hill—back on PIES Committee and defer this to the November 22 Agenda for further action; **carried 5-2**.

Action to Approve November 15, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 15, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Burke, **to approve** the November 15, 2021, Advance Agenda (as modified); **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the November 8, 2021, Current Agenda.

Five-year Homeless Housing Assistance Act Grant Agreement – The Way Out Shelter (OPR 2021-0711) (Council Sponsors: Council President Beggs and Council Member Kinnear)

Motion by Council Member Burke, seconded by Council Member Mumm, **to suspend** the Council Rules for purposes of adjusting the agenda; **carried unanimously**.

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to place** the version of The Way Out Shelter Agreement circulated this afternoon on the Council's Consent Agenda; **carried 5-2**.

Final Reading Ordinance C36129 (Council Sponsor: Council President Beggs)

Motion by Council Member Wilkerson, seconded by Council Member Mumm, **to substitute** the previously filed version of Final Reading Ordinance C36129—Adopting a Six-year Citywide Capital Improvement Program for the Years 2022 through 2027—with the version circulated this afternoon; **carried 6-1**.

Final Reading Ordinance C36127 (Council Sponsor: Council Member Cathcart) and Final Reading Ordinance C36132 (Council Sponsor: Council Member Kinnear)

Motion by Council Member Mumm, seconded by Council Member Cathcart, **to approve** substitutions on both Final Reading Ordinance C36127 (relating to amendments to the Spokane Employees' Retirement System) and Final Reading Ordinance C36132 (reducing fees for construction of accessory dwelling units); **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Purchase from Traffic Safety Supply Inc. (Portland, OR) of perforated square steel tubing—not to exceed \$90,000. (Council Sponsor: Council President Beggs) (OPR 2021-0712)

Value Blanket Renewal No. 2 of 2 with Core & Main (Spokane) for gate valves for a final three-year term—\$225,000. (Council Sponsor: Council President Beggs) (OPR 2019-0684 / BID 5151-19)

Value Blanket Renewal No. 1 of 4 with WEMCO, Inc. (Spokane) for the as-needed purchase of mechanical OEM parts for the refuse crane system at the Waste To Energy Facility from December 1, 2021, through November 30, 2022—annual cost not to exceed \$135,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2020-0855 / RFQ 5338-20)

Contract Renewal No. 2 of 2 with Intellectyx, Inc. for 15-months of professional services in support of Master Data Management solution implementation—\$474,100 (incl. tax). (Relates to Special Budget Ordinance C36130) (Council Sponsor: Council Member Cathcart) (OPR 2019-0424 / RFP 4504-18)

Contract Renewal with Alcohol Monitoring Systems, Inc. (SCRAM Systems) for electronic monitoring services—\$264,000. (Council Sponsor: Council Member Kinnear) (OPR 2018-0508)

Contract with GSI Water Solutions, Inc. to conduct evaluation of the Well Electric site for groundwater supply expansion—\$631,700. (Council Sponsor: Council President Beggs) (OPR 2021-0713 / ENG 2018099 / RFQ 5479-21)

Recommendation to list on the Spokane Register of Historic Places:

- a. Knights of Pythias Hall, 1203 W. Riverside Avenue, (OPR 2021-0714) and
- b. Riverfalls Tower (OPR 2021-0715), 1224 W Riverside Avenue.

Contract Amendment / Renewal No. 2 of 4 with Online Cleaning Services (Marysville, CA) for boiler blast cleaning services from January 1, 2022, through December 31, 2022—annual cost not to exceed \$300,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2019-0958 / PW ITB 5096-19)

Contract Renewals:

- a. No. 2 of 4 with Bay Valve Service, LLC (Longview, WA) for onsite valve repair services at the Waste to Energy Facility from January 1, 2022, through December 31, 2022—not to exceed \$325,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2019-0957 / PW ITB 5133-19)

- b. No. 1 of 4 with Foust Fabrication Co. (Colville, WA) for as-needed offsite grapple repairs for the Waste to Energy Facility from December 1, 2021, through November 30, 2022—annual cost not to exceed \$85,000 (plus tax). (Council Sponsor: Council President Beggs) (OPR 2020-0866 / ITB 5342-20)

Contract Renewals Nos. 2 of 4 with WEMCO, Inc. (Spokane) for:

- a. Crane, hoist, trolley and lifeline preventative maintenance and inspections at the Waste to Energy Facility from January 1, 2022, through December 31, 2022—annual cost not to exceed \$60,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2019-0959 / ITB 5342-20)
- b. Bridge crane maintenance and inspections at the Waste to Energy Facility from January 1, 2022, through December 31, 2022—annual cost not to exceed \$100,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2019-0960 / PW ITB 5506-21)

Contract with Knight Construction & Supply, Inc. (Deer Park, WA) for mechanical repairs at the Waste to Energy Facility from November 1, 2021, through October 31, 2022—not to exceed \$2,200,000 (incl. tax). (Council Sponsor: Council President Beggs) (OPR 2021-0716 / PW ITB 5101-19)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 29, 2021, total \$7,743,006.41 (Check Nos. 582373-582474; ACH Payment Nos.: 95950-96159), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,020,214.60. (CPR 2021-0002)
- b. Payroll claims of previously approved obligations through October 30, 2021: \$8,023,311.40 (Payroll Check Nos. 561318-561435). (CPR 2021-0003)

City Council Meeting Minutes: October 25, 2021. (CPR 2021-0013)

Five-Year Homeless Housing Assistance Act Grant Agreement – The Way Out Shelter (Council Sponsors: Council President Beggs and Council Member Kinnear) (OPR 2021-0711) (taken separately)

Upon 5-2 Voice Vote, the City Council **approved** the Five-year Homeless Housing Assistance Act Grant Agreement between the City of Spokane, Spokane County, and the Salvation Army to provide programming for The Way Out Shelter, a bridge housing program—\$2,500,000.

Council Recess/Executive Session

The City Council adjourned at 5:02 p.m. No Executive Session was held. The City Council reconvened at 6:02 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Roll Call

On roll call, Council President Beggs, and Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

Director of Policy and Government Relations Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

COUNCIL PROCLAMATION

November 2021 *Native American Heritage Month*

Council Member Mumm read the proclamation. Tara (Qallaq) Ramos virtually accepted the proclamation and commented on the event.

There was no **City Administrative Report**.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES****Special Budget Ordinance C36130 (Council Member Cathcart)**

Subsequent an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C36130** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Section 1. Management Information Services Fund

(1) Decrease the appropriation for salaries and wages by \$355,369.

(2) Increase the appropriation for capitalized software by \$355,369.

(A) There is no change to the ITSD operating department budget.

(3) Increase the appropriation for capitalized software by \$118,731.

(A) \$118,731 of the increased appropriation is provided from ITSD Capital Replacement unappropriated reserves solely for capitalized software costs related to the Master Data Management project in the ITSD Capital Replacement department.

(This action allocates funds for Phase III of the Master Data Management project.) (Relates to OPR 2019-0424 under 3:30 p.m. Consent Agenda)

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

RESOLUTIONS**Resolution 2021-0092 (Council Sponsor: Council President Beggs)**

Subsequent an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **adopted Resolution 2021-0092** permitting the use of security cameras by the City's Water and Hydroelectric Services Department and Engineering Services Department to enable enhanced security and protection of the departments' equipment, supplies, infrastructure and facilities.

Ayes: Beggs, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: Burke

Abstain: None

Absent: None

Resolution 2021-0093 (Council Sponsor: Council Member Kinnear)

Subsequent to an opportunity for public testimony, with none provided, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0093** recognizing the Ray-Freya Alternatives Analysis Report ("The Report") as a declaration of the City's desired future transportation conditions within the boundary formed by Regal Street, 35th Avenue, Myrtle Street and 55th Avenue.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson

Nays: None

Abstain: None

Absent: None

Resolution 2021-0094 (Council Sponsor: Council Member Wilkerson)

Subsequent to an overview of Resolution 2021-0094 by Council Member Wilkerson; the opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2021-0094** establishing a community-directed process for the next uses for the former library space at the Martin Luther King, Jr. Center at East Central.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

FINAL READING ORDINANCES**Final Reading Ordinance C36131**

Subsequent to an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council passed Final Reading Ordinance C36131 updating the annual City of Spokane property tax levy for 2022.

Ayes: Beggs, Burke, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36127 (as substituted during the 3:30 p.m. Briefing Session)

Subsequent to brief commentary by Council Member Cathcart and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36127** relating to amendments to the Spokane Employees' Retirement System amending SMC sections 03.05.010, SMC 03.05.020 and adding a new section to SMC 3.05.175 of the Spokane Municipal Code.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

Final Reading Ordinance C36128 (Council Sponsor: Council Member Wilkerson)

Subsequent to brief commentary by Council Member Wilkerson and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C36128** relating to various special revenue funds and internal services funds in Chapter 7.08 SMC; amending SMC sections 7.08.124 and 7.08.059 and repealing SMC 7.08.104 and 7.08.122.

Ayes: Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays: None
Abstain: None
Absent: None

For Council action on Final Reading Ordinance C36129, see section of minutes under "Hearings."

FIRST READING ORDINANCES

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony, with no individual requesting to speak.

ORD C36132 Reducing fees for construction of accessory dwelling units; amending sections 08.02.031, 08.02.066, 13.04.2042, and 13.03.0732 of the Spokane Municipal Code. (As substituted during 3:30 p.m. Briefing Session) (Council Sponsor: Council Member Kinnear)

There were no **Special Considerations**.

HEARINGS

Final Reading Ordinance C36129 – Capital Improvement Program (as substituted during 3:30 p.m. Briefing Session) (Council Sponsor: Council President Beggs)

Subsequent to an introduction of Ordinance C36129 by Council President Beggs; public testimony from one individual; and an opportunity for Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote, the City Council **passed Final Reading Ordinance C36129** of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2022 through 2027 and amending the Citywide Capital Improvement Program (CIP) as referenced in Appendix C of the City of Spokane Comprehensive Plan.

Ayes: Beggs, Burke, Kinnear, Mumm, Stratton, and Wilkerson
Nays: Cathcart
Abstain: None
Absent: None

Beginning Hearing on Proposed 2022 Budget (FIN 2021-0001)

Management and Budget Director Paul Ingiosi provided an overview of the 2022 Proposed Budget. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Kinnear, **to continue** the Public Hearing on the 2022 Proposed Budget to November 15; **carried unanimously**.

OPEN FORUM

The following individuals spoke during Open Forum:

- Nicolette Ocheltree
- Riley James

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:39 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, November 4, 2021

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs, and Council Members Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present via Webex. Council Member Burke was absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

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The purpose of the meeting was to hold discussion on the following topic:

- Joint Discussion with CHHS Board and CoC Board Members
- GMA/Smart Growth Planning w/Commerce

- American Rescue Plan and Budget Updates

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

Council Members Kinnear and Wilkerson left at 12:31 p.m. Council Member Mumm left at 12:43p.m.

The meeting adjourned at 12:44 p.m.

Public Safety & Community Health Committee
Meeting Minutes – October 4, 2021
Call to Order: 1:17 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Mumm; CM Stratton; CM Burke; CM Cathcart; and CM Wilkerson (arrived at 1:18pm).

Staff/Others Present: City Administrator Johnnie Perkins, Mike Ormsby, Assistant Chief Justin Lundgren, Eric Olsen, David Singley, Michael McNab, Chief Brian Schaeffer, Lance Dahl, Howard Delaney, Tonya Wallace, Michael Diamond, Michelle Murray, Jason Ruffing, Justin Bingham, Matthew Boston, Tim Dunivant, Brian McClatchey, Giacobbe Byrd, and Hannahlee Allers.

Approval of August 30, 2021 minutes: Motion to approve by CM Burke; M/S by CM Mumm. The committee approved the minutes from the August 30, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – August 2021
2. Photo Red Update (SPD)
3. October Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. State Office of Public Defense Grant Application Approval and Award Acceptance for 2022 and 2023 (Public Defender)
2. Water Quality Gant for Education and Outreach (Public Works)
3. AMS Contract Extension for Electronic Monitoring (Municipal Court)
4. Clean Energy Contract Renewal (Fleet Services)
5. Sole Source Resolution for Purchase of Vacuum Assembly (Fleet Services)
6. Installation of Radio and Electrical Equipment Contract Renewal (Fleet Services)
7. Police Jumpsuits Value Blanket (SPD)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch
NONE

Strategic Priority: Integrated Response
NONE

Strategic Priority: Criminal Justice Reform
NONE

Strategic Priority: City-Wide Clean & Safe
NONE

DISCUSSION ITEMS

Staff Requests:

Asset Capital Fire SBO – Tonya Wallace (10 minutes)

Michelle Murray talked about a past SBO where amounts were adjusted down. This request is to fund the brush rigs SFD has already purchased as well as some pediatric tools used to treat COVID-19. There were no Council questions.

Fire Department Access Road Distance Requirements SMC Amendments – Fire Marshal Lance Dahl (5 minutes)

Fire Marshal Lance Dahl said that the current Fire Code requires that all points around buildings be within 150 feet of an approved setup location for fire apparatus. He said he is recommending a Fire Code change to the SMC to address fire apparatus access issues for single family and duplex lots. He said he has come to this decision through discussion both internally and externally. He talked about current fire code and his authority to extend 150ft and how that relates to the standard pre-connect hose lengths. CM Cathcart asked if homes within the range wouldn't have to be sprinkled. Mr. Dahl confirmed that. CM Cathcart asked if there as a way to possibly extend hose lengths to increase these distances even further. Mr. Dahl explained how adding extensions delays SFD's ability to fight fire.

ESB 5476 Therapeutic Courts Grant Funding – Howard Delaney (5 minutes)

Howard Delaney gave an overview of the current law around drug possession. Mr. Delaney talked about the referral process for individuals who are contacted by law enforcement for drug use. He talked about the coordination between community partners about how they can all work together to make this coordination most effective for connecting someone with treatment and providing a diversion opportunity. CM Cathcart asked for a description of the difference between community court and therapeutic court services. Mr. Delaney said the communities that are served are very different. Drug court is much more structured than pre-trial diversion. City Prosecutor Justin Bingham talked about the process for citing individuals and referring them to treatment. He said that he doesn't think the first two contacts by SPD will be meaningful and said that the third attempt may be most meaningful in the diversion process. CM Cathcart expressed support for a real opportunity for an individual to improve their situation upon the third contact. Mr. Bingham said that the Administrative Office of the Courts (AOC) grant may need additional support by the City in the approach and navigation services for program participants. Mr. Delaney said that they anticipate getting most if not all of they ask for from this grant. CM Wilkerson asked how public safety officers will know the number contact an individual is on. Mr. Delaney said that locally it is being built into the local CAD system for dispatch and crime analysis. He said it might also be in a system state-wide.

Municipal Court Office Supplies SBO – Howard Delaney (5 minutes)

Howard Delaney talked about the COVID-19 budget exercise that led Municipal Court to give up M&O. This SBO moves salary savings to the office supply line to get them through the end of the year.

Foreclosure Registry Contract – Jason Ruffing (10 minutes)

Jason Ruffing from code enforcement talked about a potential new contract with an existing provider to maintain a foreclosure registry program, which is defined in the SMC. Mr. Ruffing provided a brief overview of foreclosure registry data, including a map that code enforcement uses to monitor the properties. The properties are relatively equally distributed across the City. He said that the registry remains a useful tool for code enforcement staff and it is a good interdepartmental resource. CM Wilkerson asked if there have been any challenges in bank ownership of these properties. Mr. Ruffing said that banks have been hesitant to do maintenance and management in the pre-foreclosure status. CM Cathcart asked how well the vacant properties are maintained during the foreclosure process. Mr. Ruffing said that there are some properties that are problematic and walked through the tools and process code enforcement goes through in monitoring and abating these properties.

WA Dept. of Commerce Less-Than-Lethal RFP – Major McNab (10 minutes)

Major McNab provided Council with information on both the Department of Commerce Grant and the PepperBall less-than-lethal proposed purchase. Mr. McNab walked Council through less-than-lethal devises in general, including when and how SPD uses them. He talked about how they are a valuable tool for suspects who are exhibiting assaultive behavior. He said there are multiple less-than-lethal options that can be deployed dependent on the circumstances. Mr. McNab said that SPD's proposal for this Commerce grant is \$50,761.52 which provides for 30 "FN 303 launchers" with ammunition and instructor certifications. This is a competitive grant with \$1M available for the nearly 300 agencies in the state. Major McNab gave examples of how less-than-lethal tools are employed by officers. CP Beggs asked if Major McNab could explain the FN 303. Major McNab explained the similarities and differences between the FN 303 and the PepperBall launcher. Ultimately, it is a more accurate version of the PepperBall launcher. He said they would like both the FN 303 and PepperBall launchers available. CM Stratton asked if there is any data around injuries or fatalities with PepperBall devises. Major McNab said there have been no fatalities with PepperBall launchers but there has been one fatality that he knows of with the FN 303. Major McNab talked about the care SPD will take regarding how they are used and who is using the, CM Wilkerson asked if there is a shelf life to PepperBalls. Major McNab said they are requesting for 100 of these so that there is one in every car. CM Cathcart asked without the PepperBall is the next step deadly force. Major McNab said what is unique about the launchers is it allows officers to disrupt someone while maintaining distance, which he said is a good thing. CM Kinneer asked if there is protocol regarding whether PepperBall can be used when under-aged people are in the crowd including children and teenagers. Major McNab said that the PepperBall would be targeted at a person exhibiting violent behavior. CM Kinneer asked how often this tool would be deployed. Assistant Chief Lundgren said several times a week they are in the hands of officers, which can de-escalate in and of itself. CM Kinneer and CM Wilkerson talked about how citizens have been reaching out to Council Members with questions about how PepperBall will be used and expressed appreciation for SPD's willingness to answer questions about this tool.

Council Requests:

PepperBall & Other Police Capital Items - CM Wilkerson (10 minutes)

This item was covered in the conversation about the Department of Commerce Less-Than-Lethal RFP.

Traffic Officer Discussion – CM Stratton and CP Beggs (10 minutes)

CP Beggs and CM Stratton asked for the timeline on getting traffic officers back, who have been re-assigned to patrol. Assistant Chief Lundgren talked about the patrol schedule and the staffing needed.

He mentioned that 5 patrol officers have been temporarily reassigned without an end-date established. CM Cathcart said that he hopes SPD can incentivize recruitment and asked what SPD is doing actively to recruit. Mr. Lundgren said they have been successful in attracting lateral recruits and that existing officers are instrumental in recruiting. CM Stratton asked for an update on NRO staffing. Mr. Lundgren said there are not plans to make any permanent cuts to the NRO program. CM Kinnear echoed support for incentivizing recruitment.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items: NONE**Executive Session:** NONE

Adjournment: CM Kinnear adjourned the meeting at 2:20 PM. The next PSCHC meeting will be held Monday, November 1, 2021.

Public Safety & Community Health Committee
Meeting Minutes – August 30, 2021
Call to Order: 1:16 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs (arrived at 1:17 PM); CM Mumm; CM Stratton; CMBurke (left the meeting at 3:00 PM); CM Cathcart; and CM Wilkerson.

Staff/Others Present: City Administrator Johnnie Perkins, Mike Ormsby, Chief Craig Meidl, Justin Lundgren, Eric Olsen, David Singley, Michael McNab, Chief Brian Schaeffer, Seth Hackenberg, Mary Muramatsu, Tonya Wallace, Michelle Hughes, Matthew Boston, Tim Dunivant, Luis Garcia, Brian McClatchey, Tayla Tollefson, Giacobbe Byrd, and Hannahlee Allers.

Approval of August 2, 2021 minutes: Motion to approve by CM Mumm; M/S by CM Stratton. The committee approved the minutes from the August 2, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – July 2021
2. Photo Red Update (SPD)
3. Sit and Lie Report (SPD)
4. September Strategic Initiatives Report (SPD)

Consent Agenda Portion:

1. WTSC Interagency Agreement for WTSC Priorities (SPD)
2. WTSC Interagency Agreement for Law Enforcement Liaison Program (SPD)
3. Application Approval for DOJ's Office on Violence Against Women FY2021 Firearms Technical Assistance Project Pilot Sites Initiative (SPD)
4. Purchase of Scott/3M Self-Contained Breathing Apparatus (SCBA) (SFD)
5. 2021-2023 Spokane County System Demonstration Grant Agreement (Consolidated Homeless Grant) (CHHS)
6. Approval of Contract Amendment for Special Counsel Contract (Legal)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response**SPD Adopts Online 911 Reporting for Non-emergency Incidents (2 minutes)**

Chief Meidl talked about this enhancement in online reporting capabilities. He said SREC was able to implement this online reporting tool. He noted that this is not for in-progress crime reporting. Citizens

should call 911 or crime check for ongoing incidents. CM Cathcart asked about the timeline for processing incidents with this tool. Chief Meidl said that it will generally take 24hrs for an incident report to be generated. CM Stratton asked how this tool will be messaged. Chief Meidl said that SPD put out a press release last week. CP Beggs said that he thinks we need to spend a lot more time and resources promoting this tool. CM Stratton recommended sending out a mailer in citizens' utility bills.

Strategic Priority: Criminal Justice Reform**Community Court Update (5 minutes)**

Seth Hackenberg updated Council on some of the happenings in and around Community Court. The court is maintaining online options as well as some public-facing services. Mr. Hackenberg highlighted a couple success cases. CM Wilkerson asked about the viability of the program in East Central and asked what follow-up happens if people don't show up. Mr. Hackenberg said there is not plan to consolidate and that the goal is to increase attendance. CM Cathcart asked about the benefit of a media campaign. Mr. Hackenberg said they are hoping to increase the number of walk-ins – people coming into the site to access services. CM Cathcart asked what happens if people have a repeated failure to appear. Mr. Hackenberg said in that case, warrants would be issued.

**Strategic Priority: City-Wide Clean & Safe
NONE****DISCUSSION ITEMS**

Tayla Tollefson interviewed for a position on the Chase Youth Commission.

Staff Requests:**Proposed AMR Contract Amendment for Utilization of BLS Ambulances in the COS Emergency Medical System – Chief Schaeffer (10 minutes)**

Chief Schaeffer highlighted the briefing paper provided in the packet. He said there were a series of recent events that require consideration of the use of Basic Life Support (BLS) ambulances within the city to augment AMR's current compliment of ALS ambulances. He said that SFD is recommending the city permit use of BLS ambulances in the interest of patient safety and continuity of service. CP Beggs asked if this allows them to use EMT instead of paramedics, but they will have to charge a lower rate. Chief Schaeffer confirmed that. CM Wilkerson asked if we have the staffing levels to execute this proposal. Chief Schaeffer said these are additional units to the system. He said this allows the City to align its system to take advantage of those resources.

Council Requests:**Purchase of PepperBall Systems & Broader Discussion about SBO Resulting from Criminal Justice Legislation – CM Kinnear (15 minutes)**

CM Kinnear requested a brief discussion on this topic and asked if there will be a strategic plan for using this funding from the state legislature. Major Michael McNab pointed out that PepperBall is a priority because they are a one-off purchase that is a less lethal tool for SPD. CM Kinnear asked what a PepperBall is. Major McNab said that it is a chemical irritant that creates distance. CP Beggs said that PepperBall makes sense but that he would like to see a priority list – including training and other items – and a public engagement process and Council collaboration. CM Cathcart said that it would be good to have a discussion about priorities, but that Council should provide SPD whatever tools they need. CM Wilkerson asked Chief Meidl what public engagement on this topic would look like from SPD. Chief Meidl said that SPDs capital needs are great and that they need a constant influx of money to keep up with the community's needs. He said that the state legislature actually encouraged less lethal platforms and tools in the bill – specifically PepperBall – that will allow officers to maintain distance and cover. CM Stratton asked how quickly they need these less lethal items. Chief Meidl said that, ideally, they would've had these items by the time the new laws went into effect (July 25, 2021). CM Stratton asked if there will be any training needed for these items. Chief Meidl said that they already train on using the PepperBall platform but there might be some additional training needed. CP Beggs clarified that he is supportive of using this funding for purchases like PepperBall and shields but cautioned against using this funding on broader capital needs. CM Kinnear expressed concern for both the safety of officers and the public.

Continued Discussion about Local Implementation of New Drug Possession Laws – CP Beggs (10 minutes)

Mary Muramatsu briefed Council on a proposal to adopt state law on drug possession. She said there are a couple of challenges to be aware of. One of these challenges has to do with SPDs authority to contact people. Development of

probable cause is often needed in order to make those contacts and referrals. CM Cathcart said that he does not think officers will be able to come up with probable cause to make these referrals. Ms. Muramatsu said that developing probable cause to actually do something about drug use will likely take putting hands on that individual, which has legal implications. CM Cathcart asked if probable cause is needed in order to approach an individual. Ms. Muramatsu said she didn't think so, and that officers could approach an individual with reasonable suspicion, but it is unclear whether they have authority to use physical force to establish probable cause. CP Beggs asked if it would be fair to say that most of the drug possession charges are people who are arrested for something else where there is probable cause and then are searched and drugs are found. Ms. Muramatsu said she didn't know if it was the majority of the cases, but confirmed that drug possession charges as secondary offences do occur. CP Beggs mentioned that a warm hand off with behavioral health specialists would be much more effective than a paper referral form. Ms. Muramatsu said that this would be a policy question. Ms. Muramatsu recommended maintaining the language of the RCW. Major Eric Olsen said that there needs to be a local law on the books so that officers can take action at the time of contact. CM Kinnear said it would be ideal to pair up a mental health specialists so that we have someone there who can augment what the police are doing. That way we have not only an officer enforcing the law, but actually a mental health officer there to do the warm handoff. Major McNab asked the group to think of process – the situations when the majority of drug possession offenses occur. He pointed out that you would need a mental health professional with officers all over town. Instead, he suggested that warm hand off be a follow-up. CP Beggs supported that follow-up idea. CM Cathcart asked a process question regarding a hypothetical scenario wherein officers find illegal drugs on someone's person after arresting them for a different offence. CM Cathcart asked whether they would be charged for the main offence but receive a referral for the drug offence. Major McNab confirmed that and pointed out that there still needs to be consensus about what a referral means. CM Wilkerson commented that is a one-off scenario when someone is shooting up on the street in plain view of the public.

Discussion about Capital Funds SBO – CM Kinnear (15 minutes)

CM Kinnear said that Council had one idea of how they wanted to move forward with capital and that doesn't seem to be occurring. CM Mumm clarified that Council determined that they were going to ween off of SIP loans for police and fire capital but not for everything. Tim Dunivant said that Council is looking to enhance the capital fund mechanism because the need is growing greater than what was originally projected. He said that earlier this year he created a few different options to increase the funding. CM Mumm said that we still need SIP for other things. Tim Dunivant confirmed that. CP Beggs said that the original plan was to take the 1% property tax increase and match it year after year, then COVID hit and the administration asked to take a pause on that. CM Cathcart said that he doesn't think we need to raise taxes in order to support our police and fire capital needs.

Update on Current Status and Enforcement of Mosquito Devises – CM Burke (5 minutes)

CM Kinnear mentioned that she has had conversations with staff about there being difficulty enforcing the mosquito devise ordinance. Luis Garcia has advised his team to send out courtesy notices to any location that receives a complaint. To date, he says there have been no complaints filed. CM Burke asked if she reports them, if the devises will be taken down. Mr. Garcia walked through the notification and citation process.

Update on SFD Vacancies – CM Kinnear (5 minutes)

Chief Schaeffer said that there are currently 27 open positions in SFD operations. He said the department's practice is to run a hiring process when Civil Service completes a recruitment and when enough vacancies arise to justify a class and when the department has the operational overtime and capital funding to support one. CM Kinnear asked what mandated overtimes means. Chief Schaeffer said for the first time in his career, he is mandating his staff to work. Chief Schaeffer talked about all of the external stressors contributing to these issues. CM Kinnear said that this is concerning on a number of levels. CM Cathcart asked how many of the 27 vacancies are people who are unable to work because they are out sick. Chief Schaeffer said that those are actual positions funded in their budget that are not filled. CM Mumm asked if there is any way we could speed up the EMT certification. Chief Schaeffer said that candidates come to them with EMT certification. CM Stratton asked what happens if a fire fighter is called in and refuses to work. Chief Schaeffer pointed out some scenarios and clarified that fire fighters cannot work past 72 hours a week.

Update on Process for Loaning Firefighters to Other Jurisdictions – CM Kinnear (5 minutes)

CM Kinnear asked how we know that other jurisdictions are requesting our assistance. Chief Schaeffer said they get dispatched – either through a dispatcher or through a phone call to an executive chief. CM Kinnear clarified that SFD waits until it has received that call before the department actually dispatches people. Chief Schaeffer said that it depends and that chief officers have an agreement that they can self-initiate under certain circumstances. CM Mumm said she is having some hesitation in participating in these agreements for what will probably be a busy September. Chief Schaeffer said that every situation is difficult. He talked about the variables that go into the decision to send resources out. CM Mumm clarified what costs are re-imbursed when firefighters are loaned out.

Update on SFD July Overtime – CM Kinnear (5 minutes)

CM Kinnear talked about her concerns about the amount SFD is spending on overtime. She said that this concern about overtime includes worry about the safety of SFD staff and the community. CM Cathcart asked if we changed the structure of how the firefighters worked, how would that affect overtime. Chief Schaeffer said they would have to add staff

to make a different staffing model work. CM Wilkerson asked for clarification on where the City is at in the overtime study. Tonya Wallace gave an update.

CM Mumm told Chief Meidl that City Council is getting a lot of feedback from the public that City Council has “defunded the police.” She asked if SPD is getting the same feedback and asked if SPD could help explain to people that Council has funded the police, given raises to the police, and are funding police initiatives. Chief Meidl noted that some of the frustrations that he is hearing from his staff involve aging vehicles and equipment. Chief Meidl said that some of what Council is hearing might have to do with SPD struggles getting proper funding for those. He noted, however, that it’s not appropriate for an officer to be talking to someone who is a victim about those types of issues.

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 3:01 PM. The next PSCHC meeting will be held Monday, October 4, 2021.

Public Safety & Community Health Committee
Meeting Minutes – August 2, 2021

Call to Order: 1:18 PM

Attendance:

PSCHC Members Present: CM Kinnear; CP Beggs; CM Mumm; CM Stratton; CM Burke; CM Cathcart; and CM Wilkerson.

Staff/Others Present: City Administrator Johnnie Perkins, Mike Ormsby, Kurtis Reese, Justin Lundgren, Eric Olsen, Chief Brian Schaeffer, Howard Delaney, Mary Muramatsu, Rick Giddings, Kevin Picanco, Brian McClatchey, Katherine Miller, Jacobbe Byrd, and Hannahlee Allers.

Approval of July 12, 2021 minutes: Motion to approve by CM Wilkerson; M/S by CM Stratton. The committee approved the minutes from the July 12, 2021 PSCHC meeting unanimously.

CONSENT AGENDA ITEMS

Monthly Reports:

1. OPO Monthly Update – June 2021
2. Photo Red Update (SPD)
3. August Strategic Initiatives Report (SPD)
4. Sit and Lie Report (SPD)
5. 2021 2Q Forfeiture and Expenditure Report (SPD)

Consent Agenda Portion:

1. Funding Acceptance for WASPC Registered Sex Offender (RSO) Program 2021-2022 (SPD)
2. Purchase of Ballistic Body Armor (SPD)
3. Annual Value Blanket Renewal for Backflow Prevention Devices (Public Works)
4. SBO for Two Planning Specialist Positions to the Development Services Center (Community and Economic Development)
5. SBO for Historic Preservation Second Position (Community and Economic Development)
6. Renewal of Risk Management Insurance Coverage (Legal)

STRATEGIC PLANNING SESSION

Strategic Priority: Integrated 911/Dispatch

NONE

Strategic Priority: Integrated Response

NONE

Strategic Priority: Criminal Justice Reform**Sgt. Spiering Update (5 minutes)**

Kurtis Reese filled in for Sgt. Spiering and presented K-9 unit data from the last month. In July 2021, there were 58 deployments, 19 captures, and 1 contact. Mr. Reese gave a narrative example of one of the deployments. CM Kinnear suggested making these updates quarterly instead of monthly.

Strategic Priority: City-Wide Clean & Safe

NONE

DISCUSSION ITEMS**Staff Requests:****Rebranding of Probation to Community Justice Services – Howard Delaney (5 minutes)**

Howard Delaney briefed Council on a series of changes to the Spokane Municipal Code in anticipation of the launch of the supportive release project, which Council funded pre-COVID and will launch soon. The program re-brands Probation to Community Justice Services. This change has garnered some positive attention nationally and will ideally help change behavior to avoid both pre- and post-conviction resistance to supervision and reduce recidivism.

Ordinance Incorporating Revised Drug Possession Offenses and Penalties into the SMC – Mary Muramatsu (10 minutes)

Mary Muramatsu gave a legislative history on the state-level drug possession statute. Ms. Muramatsu said that the proposed ordinance incorporates the revised drug possession offenses and the corresponding penalties into the Spokane Municipal Code, ensuring that these crimes may be prosecuted in the Spokane Municipal Court. She reviewed the Possession of Controlled Substance Referral form and noted that prosecution could take place after the third offense. CM Wilkerson asked how soon the documentation of the first, second, and third encounters could be stood up. Ms. Muramatsu said the department is ready to implement immediately after these revisions go into effect. CP Beggs thanked Ms. Muramatsu for her work and expressed a concern with the form. He said the treatment list on the form is a static list and he is not convinced that the list is within the spirit of the law. He proposed a more proactive approach to finding appropriate treatment for each contacted individual. Ms. Muramatsu said that CP Beggs' concern was great feedback and there may be ways to fill in the follow-up gaps. She said she will take this feedback back to the City Prosecutors. CP Beggs said he would appreciate a follow-up on this prior to implementation. Major Eric Olsen noted that other agencies in the state are implementing this the exact same way in order to comply with the statute. Major Olsen noted that the BHU will not have the capacity to fill that referral gap. CM Cathcart asked Major Olsen to walk through the process for engagement for each of the three potential contacts. Major Olsen walked through a hypothetical scenario for all three contacts. CM Cathcart asked if officers are going to engage on those first two contacts and wondered if it will be perceived as time well spent by officers. Major Olsen said that this is dicey because what was previously a felony is not even a misdemeanor on the first two contacts. Major Olsen said that officers will probably take the time to cite when it is part of a co-occurring arrest, but that it will depend highly on the circumstances when it is the primary reason for contact.

Contract for Green Fleet (EV & Biofuel) Implementation Plan Development – Rick Giddings (10 minutes)

Rick Giddings updated Council on the RFP for the City's Green Fleet. He said that this will help the City get to its goal of 100% electric or green fuel purchases and leases by 2030. Mr. Giddings walked through the parameters of this plan. He said that eight responses to the RFP were received. An Evaluation Committee, consisting of members from multiple departments across the City, evaluated all responses. He said Frontier Energy's proposal was scored the highest and they are excited to work with them. CP Beggs thanked Rick for moving this along and for getting the City an outside vendor to support our work. He requested that Council stay updated on their process. Mr. Ormsby talked about a specific scenario of having difficulty getting the delivery of electric vehicles for parking enforcement and suggested an alternative way forward to quickly get those electric vehicles out on the road. Mr. Giddings talked about the difficulty getting electric vehicles in this market. He talked about setting up a process to streamline the purchasing process, so we don't run into these issues in the future. CP Beggs asked if we are leasing or buying these vehicles. Mr. Giddings said the City sourced through Enterprise on this for an open-ended lease. He noted that it is part of a pilot so there will be analysis of this process. He said what's good about the Enterprise agreement is that we get our equity back if we decide to buy at the end of the lease period. Mr. Ormsby said he will work with his legal team to come up with a streamlined process.

Transportation Improvement Board Grant Program Discussion – Kevin Picanco (5 minutes)

Kevin Picanco updated Council on the State Transportation Improvement Board (TIB) grant opportunity. Mr. Picanco said TIB does an annual call for projects. He said the City frequently submits applications under the Urban Arterial Program and the Urban Sidewalks Program. Mr. Picanco said that all applications for these programs are looking for a 20% minimum local match, that construction obligation is 2023, and that applications are due mid-August. He talked about the projects under consideration for both programs. CM Mumm asked if the arterial grant prevents spending on

sidewalk improvements. Mr. Picanco said it could, but it will likely be on a case-by-case basis for these particular projects and the primary scope of the projects will be the pavement. Council Members approved all these discussion items to move on to the agenda docketing process.

Council Requests:

Financial Support for Way Out Shelter – CM Wilkerson (5 minutes)

CM Wilkerson requested a brief discussion on this topic. She asked for clarity on the City's funding commitment for this shelter. Mr. Ormsby provided background on the bridge housing concept and the County and City collaboration on this type of housing. The City and County committed to spend \$500,000 per year each to provide support for the Way Out Shelter operated by the Salvation Army. This Resolution memorializes this commitment. Mr. Ormsby provided an overview of the financial picture and committed to gather more information on how the City's prior commitments were memorialized. CM Kinnear asked if CM Wilkerson was asking about whether this funding was general fund or pass-through money. CM Wilkerson said yes, her initial concern was that this money would be coming from the City's general fund and that it was a five-year commitment. CP Beggs talked about his attendance at a regional leadership meeting on housing and homelessness. He noted that the County's money is pass through money (grant and CARES funding). He said we really need to agree to a per capita amount from local jurisdictions so that it's not just the City committing its general fund dollars. CP Beggs lauded this shelter and pointed out that the bottom floor should be available for lower-barrier night-by-night beds. CP Beggs proposed paying them more for that additional capacity. CM Wilkerson said that she is supportive of this bridge housing model and that she needs more clarity on the financial end. CM Wilkerson asked if there has been a meeting between the administration and the Emerson-Garfield neighborhood. City Administrator Johnnie Perkins said that a meeting has been scheduled. City Administrator Perkins also asked if the finance piece of this discussion could be discussed at the next Finance Committee meeting. CM Wilkerson agreed that this would be a good idea. CP Beggs said that for every neighborhood there should be good neighbor agreements for these types of contracts. CM Cathcart agreed with CP Beggs on this. CM Stratton recommended talking about other City match funding commitments at the next Finance Committee meeting.

CM Kinnear took a point of privilege to talk about the unnecessary panic and fear that is circulating the community around the State Legislatures updated laws around policing. CM Stratton echoed the idea that there is community fear around this topic. She talked about the community-wide perception that the police won't come if you call them. CM Wilkerson also talked about the challenges of the current community narrative. CM Stratton said that she received an email saying that a citizen was ready to take the law into their own hands. Assistant Chief Justin Lundgren said that there is a disconnect in what the changes in the laws do. He said that there will be a change law enforcement tactics and it makes particularly proactive police activities more challenging. CM Kinnear said while she doesn't necessarily disagree, she noted that we need to see how this all unfolds factually and not with fear-based information. Assistant Chief Lundgren said he agrees but that the laws are already in effect for their officers. He said his officers need to change now, and it is having an impact on their services. CP Beggs said that police are going to have to adjust and said Chief Meidl gave a great presentation where he was positive about the changes. CP Beggs said he would like to see more balance and thought it was disturbing that the police is using its media outlets to take a political stand. CP Beggs commented on the merit of the state legislative changes and said he is committed to working on clarifications. Major Olsen said that there is a lot of ambiguity in these changes. He said they are operating the best they can with the legal advice they have. He said their officers are eager to get out there and support their community and are also concerned with these changes. CM Cathcart said that the most contentious debates are often when there's not a shared understanding of facts. He asked if the City could put together a scenario-based FAQ so we could get agreement on facts. CM Kinnear said that she agrees with that idea.

City Administrator Perkins reminded the community that National Night Out Against Crime is tomorrow (Tuesday, August 3rd).

State Legislative Update:

NONE

ADMINISTRATION REQUESTS:

NONE

Action Items:

NONE

Executive Session:

NONE

Adjournment: CM Kinnear adjourned the meeting at 2:29PM. The next PSCHC meeting will be held Monday, August 30, 2021.

Hearing Notices

BUILDING OFFICIAL SHOW CAUSE HEARING NOTICE

Notice is hereby given that the Building Official has caused proper notice to be served upon the persons responsible for 1417 W 6th AVENUE, SPOKANE, WASHINGTON, 99204, PARCEL NUMBER 25241.5404, LEGAL DESCRIPTION CANNONS ADD L3 B35, in compliance with the Spokane Municipal Code stating that a show cause hearing on this matter will be held before the Building Official on November 30, 2021 at 1:30 p.m. These hearings are typically held in the Council Briefing Room, Lower Level, City Hall, however due to the COVID-19 pandemic this meeting will occur remotely. Participation information for this hearing will be posted on the City website as well on each agenda, which can be found under the substandard building topic here:

<https://my.spokanecity.org/neighborhoods/code-enforcement/topics/>

Notice is hereby given that attention has been directed to anyone who knows the present address or whereabouts of the owner or to any new owner or person in the position of responsibility over this property to contact the City of Spokane regarding plans to correct deficiencies and avoid potential outcomes of the show cause hearing, which may include a demolition or receivership order. Not hearing further on this matter the said show cause hearing will proceed. For more information on this hearing, including information regarding participation in the remote hearing, please contact:

Jason Ruffing
Code Enforcement, City of Spokane
808 West Spokane Falls Blvd.
Spokane, WA 99201-3333
509-625-6300
jruffing@spokanecity.org

NOTICE OF ASSESSMENT ROLL HEARING BEFORE SPOKANE CITY COUNCIL TO BE HELD DECEMBER 6, 2021, AT 6:00 P.M.

DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA

RESOLUTION NO. 2021-0080

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2022 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C32923, as codified and amended in Chapter 4.31 SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C32923, as codified and amended in Chapter 4.31 SMC, will be on file in the Office of the City Clerk on November 5, 2021, and are open for public inspection.
2. The City Council has fixed December 6, 2021 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.

*****The format of the December 6, 2021 hearing and the method for public testimony may be held in a virtual format depending on the status of Governor Inslee's Proclamations and other COVID – 19 related directives regarding the conduct of open public meetings. Individuals wishing to attend the hearing or provide public testimony will need to review the City Council's December 6, 2021 agenda packet for meeting notice updates regarding a possible virtual meeting format and how to provide public testimony**

telephonically through instructions set out in the City Council agenda packet for the December 6, 2021 City Council meeting posted on the City Council's website at:

<https://my.spokanecity.org/citycouncil/documents/>.

3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C32923, as codified and amended in Chapter 4.31 SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31 SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
 6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.
- ADOPTED by the City Council this 27th day of September, 2021.

Publish: November 10 and 17, 2021

**NOTICE OF ASSESSMENT ROLL HEARING
BEFORE SPOKANE CITY COUNCIL
TO BE HELD DECEMBER 6, 2021, AT 6:00 P.M.**

EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA

RESOLUTION NO. 2021-0081

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2022 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C35377, as codified and amended in Chapter 4.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C35377, as codified and amended in Chapter 4.31C SMC, will be on file in the Office of the City Clerk on November 5, 2021, and are open for public inspection.
2. The City Council has fixed December 6, 2021 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said assessment rolls.

***** The format of the December 6, 2021 hearing and the method for public testimony may be held in a virtual format depending on the status of Governor Inslee's Proclamations and other COVID – 19 related directives regarding the conduct of open public meetings. Individuals wishing to attend the hearing or provide public testimony will need to review the City Council's December 6, 2021 agenda packet for meeting notice updates regarding a possible virtual meeting format and how to provide public testimony**

telephonically through instructions set out in the City Council agenda packet for the December 6, 2021 City Council meeting posted on the City Council's website at:

<https://my.spokanecity.org/citycouncil/documents/>.

3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C35377, as codified and amended in Chapter 4.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 4.31C SMC.

5. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.
 6. The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.
- ADOPTED by the City Council this 27th day of September, 2021.

Publish: November 10 and 17, 2021

General Notices

**Help make a difference
in your community.**



**You're invited to attend the next
Police Advisory Committee (PAC) Quarterly Public Meeting:
Thursday, November 18, 2021 at 5:30 pm**

Virtual Meeting: To "attend", please register via this link:

https://us06web.zoom.us/webinar/register/WN_bHczOyHzQVuHV_dxpVof4g

**Police Chief Craig Meidl and/or other members of the Spokane Police
Department will be present to deliver updates and to answer
community questions.**

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokane police.org or call (509) 625-4063.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C36127

An ordinance relating to amendments to the Spokane Employees' Retirement System amending SMC sections 03.05.010, SMC 03.05.020 and adding a new section to SMC 3.05.175 of the Spokane Municipal Code.

WHEREAS, a review of chapter SMC 03.05 has determined that amendments are necessary to update the SERS plan to address changes in State law and clarification of beneficiaries under the Spokane Employee's Retirement System.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 03.05.010 the Spokane Municipal Code is amended to read as follows:

Chapter 03.05 Spokane Employees' Retirement System

Section 03.05.010 Purpose

The purpose of this chapter and chapter 4.14 SMC is to establish a retirement and pension system for superannuated or totally and permanently disabled employees and elected officials of the City as authorized ~~((by state law))~~ under RCW 41.28.

Section 2. That section 03.05.020 the Spokane Municipal Code is amended to read as follows:

Title 03 Administration and Personnel

Chapter 03.05 Spokane Employees' Retirement System

Section 03.05.020 Definitions

- A. "Accumulated contributions" means the sum of all normal contributions deducted from the compensation of a member, and in-lieu payments of employees' contributions by the City, standing to the credit of the member's individual account, together with contribution interest as established pursuant to SMC 4.14.070(D) (1) compounded monthly.
- B. "Annuity" means payments derived from contributions made by a member as provided in SMC 3.05.190.
- C. "Beneficiary" means any person in receipt of a pension, annuity, retirement allowance, disability allowance, or any other benefit provided in this chapter and chapter 4.14 SMC.
- D. "Board" means "board of administration" as provided in chapter 4.14 SMC.
- E. "City" means the City of Spokane.
- F. "City service" means service by an employee rendered to the City for compensation and, for the purpose of this chapter and chapter 4.14 SMC, a member shall be considered as being in City service only while the member is receiving compensation for such service. City service also includes: (i) service by an employee of SREC for the limited period of time during which the employee also qualifies as a SREC Member; and (ii) service by an employee of SPFD for the limited period of time during which the employee also qualifies as a SPFD Member.
- G. "Compensation" means the compensation including base pay, shift differential, overtime, holiday pay, hazardous duty pay and out-of-classification pay, payable in cash, plus the monetary value, as determined by the board, of any allowance in lieu thereof. It shall not be reduced by salary reduction contributions to the City's cafeteria plan or Section 457 plan, or effective January 1, 2001, any qualified transportation fringe benefit plan under Internal Revenue Code section 132(f)(4). Compensation in excess of the limitations set forth in Internal Revenue Code

section 401(a)(17) shall not be included in determining benefits, but this restriction does not apply to any individual who was a member prior to January 1, 1996.

- H. "Contribution interest," unless changed by the board as provided in SMC 4.14.070, means the interest rate on member contributions, which shall be set equal to the average daily interest rate for the 5-year US Treasury Note from July 1 of the previous year to June 30 of the current year, rounded to the nearest 0.25%. The new interest rate will be effective as of July 1 of the current year, beginning in 2016.
- I. "Creditable service" means such City service as is evidenced by the record of normal contributions received from the employee plus prior City service if credit for same is still intact or not lost through withdrawal of accumulated contributions as provided in SMC 3.05.120. The maximum creditable service will be based on the benefit formula eligibility in SMC 3.05.025. Creditable service includes service rendered by: (i) a SREC employee during the period of time that the SREC employee also is a SREC Member; and (ii) a SPFD employee during the period of time that the SPFD employee also is a SPFD Member.
- J. "Employee" means any regularly appointed employee or elected official of the City or of the Spokane public library. Employee also includes: (i) regularly appointed employees of SREC for the limited period of time during which such employees also qualify as SREC Members; and (ii) regularly appointed employees of SPFD for the limited period of time during which such employees also qualify as SPFD Members.
- K. "Final compensation" has different meanings that depend on whether the member's benefit is calculated using Tier 1, Tier 2, Tier 3 or Tier 4. For benefits calculated under Tier 1 and Tier 2, "final compensation" means the annual average of the member's compensation during the highest consecutive two-year period of service for which service credit is allowed for purposes of determining retirement benefits for members described in SMC 3.05.025(A) or (B). For benefits calculated under Tier 3, "final compensation" means the annual average of the member's compensation during the highest consecutive three-year period of service for which service credit is allowed. For benefits calculated under Tier 4, "final compensation" means the annual average of the member's compensation during the highest consecutive three-year period of service for which service credit is allowed; for this purpose, the portion of a member's compensation for any year shall not include overtime in excess of twenty percent (20%) of the member's base salary for that year. Final compensation shall not be reduced to reflect salary reduction contributions to the City's cafeteria plan or Section 457 plan, or effective January 1, 2001, any qualified transportation fringe benefit plan under Internal Revenue Code section 132(f)(4). Compensation in excess of the limitations set forth in Internal Revenue Code section 401(a)(17) shall not be included as final compensation when determining benefits, but this restriction does not apply to any individual who was a member prior to January 1, 1996.
- L. "Fiscal year" means any year commencing with January 1st and ending with December 31st next following.
- M. "Member" means any person included in the membership of the retirement system as provided in SMC 3.05.030.
- N. "Normal contributions" means the contributions at the rate provided for in SMC 3.05.040(A) and (B).
- O. "Participation date" means the date on which an employee initially joined the retirement system from which the employee had uninterrupted deposit of contributions. If an employee who joins the system terminates and their accumulated contributions are withdrawn is subsequently rehired as a City employee, then that employee's participation date shall be their rehire date and not the date on which the employee was originally hired, whether or not that employee redeposits their contributions as permitted under SMC 3.05.120(C). If an employee becomes subject to SMC 3.05.260 and is rehired following retirement, then any additional retirement allowance earned by that employee shall be determined as if the member's participation date is based on the rehire date.
- P. "Pension" means payments derived from contributions made by the City (and by SREC and SPFD, as applicable) as provided for in SMC 3.05.190.
- Q. "Regular interest," unless changed by the board as provided in SMC 4.14.070, means the actuarial assumption rate of interest which compounded annually shall place the retirement fund on a sound actuarial basis.
- R. "Retirement allowance" means any payments made to a member or successor upon retirement for service or disability.
- S. "Retirement fund" means "employees' retirement fund" as created and established in SMC 3.05.070 and SMC 7.08.601. "Retirement system" means "Spokane Employees' Retirement System" (SERS), provided for in this chapter.
- T. "SPFD" means Spokane Public Facilities District.
- U. "SPFD Member" means any actively employed City employee whose employment was directly transferred to SPFD and who, at the time of such transfer, was an active member of SERS.

V. "Spouse" means an individual to whom a member is lawfully married under state law; the terms "spouse," "husband and wife," "husband," and "wife," include an individual married to another individual of the same sex if the individuals are married under state law, and the term "marriage" includes such a marriage between individuals of the same sex. Pursuant to RCW 41.04.900, the terms spouse, marriage, marital, husband, wife, widow, widower, next of kin, and family shall be interpreted as applying equally to state registered domestic partnerships or individuals in state registered domestic partnerships as well as to marital relationships and married persons, and references to dissolution of marriage shall apply equally to state registered domestic partnerships that have been terminated, dissolved, or invalidated, to the extent that such interpretation does not conflict with federal law.

~~((V-))~~W. "SREC" means Spokane Regional Emergency Communications.

~~((W-))~~X. "SREC Member" means any actively employed City employee whose employment was directly transferred to SREC and who, at the time of such transfer, was an active member of SERS.

Y. "State registered domestic partnership" is defined consistent with the provisions of RCW 26.60.020, 26.60.025, and 26.60.030.

~~((X-))~~Z. "Tier 1" means the benefit formula in SMC 3.05.160.

~~((Y-))~~AA. "Tier 2" means the benefit formula in SMC 3.05.165.

~~((Z-))~~BB. "Tier 3" means the benefit formula in SMC 3.05.166.

~~((AA-))~~CC. "Tier 4" means the benefit formula in SMC 3.05.167.

Section 3. That a new section 03.05.175 is added to the Spokane Municipal Code to read as follows:

3.05.175 Beneficiary Designations.

A. Beneficiary Designations, Generally.

At any time before the earlier of the member's retirement or death, a member may designate a new beneficiary or revoke a previous designation of beneficiary for the purposes of the payment of death benefits under SMC 3.05.170.

B. Requirements of Valid Beneficiary Designations.

To be considered a valid beneficiary designation, such designation must be:

1. In a written format acceptable to the board;
2. Signed and dated by the member; and
3. Received by the retirement system before the earlier of the member's retirement or death.

C. Effect of Receipt of Valid Beneficiary Designation.

The receipt by the retirement system of a member's new beneficiary designation revokes all previous otherwise valid beneficiary designations made by that member.

D. Beneficiary Designation not Generally Not Modifiable by Agreement.

The right of a designated spousal beneficiary to receive a death benefit under SMC 3.05.170.A or B. may not be deemed nullified or waived by any agreement or property settlement between the member and the beneficiary, or on behalf of either of them, except to the extent that such agreement or property settlement constitutes a qualified domestic relations order under SMC 3.05.240.B.

E. Subsequent Life Events do not Revoke Existing Beneficiary Designations.

The marriage, divorce, remarriage, dissolution or invalidation of a marriage or state registered domestic partnership, or termination of a state registered domestic partnership will not revoke, affect or otherwise invalidate an otherwise valid beneficiary designation under this SMC 3.05.175 previously executed by a member and filed with the retirement system. Accordingly, by operation of RCW 11.07.010(2)(b)(i), amounts payable under SMC 3.05.710 are not subject to RCW 11.07.010."

Passed by City Council November 8, 2021

Delivered to Mayor November 12, 2021

ORDINANCE NO. C36128

An ordinance relating to various special revenue funds and internal services funds in Chapter 7.08 SMC; amending SMC sections 7.08.124 and 7.08.059 and repealing SMC 7.08.104 and 7.08.122.

WHEREAS, sections of Chapter 7.08 SMC regarding special revenue funds and internal services funds need to be amended or repealed to more accurately reflect the nature of the funds or changes to the circumstances or need for the funds as more fully set forth in this preamble; and

WHEREAS, state law authorizes cities to adopt a one-quarter of one percent excise tax on the sale of real property pursuant in two separate circumstances. Cities may adopt what is referred to as “the first quarter percent” or “REET 1” pursuant to RCW 82.46.010 (2), the revenue of which must be used solely for maintenance of capital facilities and for capital projects specified in a capital facilities plan element of the city’s comprehensive plan. Cities may also adopt an additional quarter of a percent what is referred to as “the second quarter percent” or “REET 2” pursuant to RCW 82.46.035 (2), which may be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive land use plan. What constitutes a “capital project” is different depending if the funds are generated from RCW 82.46.010 (2) or RCW 82.46.035 (2); and

WHEREAS, the City Council has previously adopted both one-quarter of one percent excise tax pursuant to RCW 82.46.010 (2) and RCW 82.46.035 (2) as codified in SMC 8.14.010 A. and B.

WHEREAS, a separate fund needs to be established in SMC 7.08.124 for the two separate one-quarter of one percent real estate excise tax previously enacted by the City Council; and

WHEREAS, the under freeway parking area has been leased to the City by the Washington State Department of Transportation (WSDOT) for decades; and

WHEREAS, in March 2021, the WSDOT advised the City that it would require fair market value (FMV) of the leased space if lease #AA-6-05018 was renewed. WSDOT’s estimate of FMV far exceeds the amount that the City would be able to collect for this property; and

WHEREAS, the lease with WSDOT was terminated as of May 10, 2021. The Under Freeway Parking Fund established in SMC 7.08.104 can be closed and all assets, liabilities, and net position of the Under Freeway Parking Fund will be transferred to the Facilities Management Fund; and

WHEREAS, operations of the intermodal facility will be managed by the Facilities Management Department as defined in SMC 3.01A.220. All assets, liabilities, and net position of the Intermodal Facility Operations Fund in SMC 7.08.122 will be transferred to the Facilities Management Fund; and

WHEREAS, the name Asset Management Fund as defined in SMC 07.08.509 is too broad of a term and should be renamed to Facilities Management Fund to be consistent with the Facilities Management Department name as specified in SMC 03.01A.220.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That SMC 7.08.124 is amended to read as follows:

7.08.124 Real Estate Excise Tax Fund**A. Real Estate Excise Tax – First Quarter Percent – REET 1**

1. Under the authority of RCW 82.46.010(2) there is established a special revenue fund to be known as the “real estate excise tax fund,” which shall be distinguished as “REET 1”, into which shall be placed all moneys received from the additional one-quarter of one percent excise tax on the sale of real property imposed by Ordinance C31191, SMC 8.14.010(A).
2. Moneys in this fund may be accumulated or expended for the purposes of providing funding for the maintenance of capital facilities and financing of capital improvements program fund projects as defined in RCW 82.46.010 (6) and as specified in a capital facilities plan element of the city’s comprehensive plan.

B. Real Estate Excise Tax – Second Quarter Percent – REET 2

- ((A)) 1. Under the authority of RCW 82.46.035(2) there is established a special revenue fund to be known as the “real estate excise tax fund,” which shall be distinguished as “REET 2”, into which shall be placed all moneys

received from the additional one-quarter of one percent excise tax on the sale of real property imposed by Ordinance C31191, SMC 8.14.010 (B).

((B))2. Moneys in this fund may be accumulated or expended for the purposes of financing capital projects as defined in RCW 82.46.035(5) and as specified in the capital facilities plan element of the comprehensive plan developed under the Growth Management Act.

Section 2. That SMC 7.08.509 is amended to read as follows:

7.08.509 ((Asset)) Facilities Management Fund

- A. There is created a fund to be known as the “((asset)) Facilities Management Fund” for the purpose of planning, designing, constructing/demolishing, procuring, managing and selling real property and infrastructure for City departments/funds.
- B. All moneys deposited in the fund shall be expended through the usual fiscal officers of the City as directed by the legislative authority of the City and in accordance with approved budgets for the design, construction/demolition, procurement or management of real property and for payments of debt related to property owned by the fund.
- C. All moneys deposited into the fund and not expended shall remain in the fund from year to year and shall not be transferred to any other fund or expended for any other purpose whatsoever, except by appropriate action of the City Council.
- D. The City fund that uses ~~((the property owned by the asset management fund for))~~ each facility for its operating activities is responsible for all expenses related to the maintenance and operation of the property. Beginning in 2022, facility maintenance costs will be assessed on a square foot basis.
- E. To the extent permitted by law, all moneys from the sale of surplus real properties declared by the City Council shall be deposited into the General Fund, less expenses incurred to transact the sale and disposal of the property.
- F. To the extent permitted by law, all proceeds from the sale of low-value personal property or equipment conducted as authorized under SMC 12.05.040 shall be deposited into the Facilities Management Fund ~~((fund))~~.

Section 3. That SMC 7.08.104 is repealed.

Section 4. That SMC 7.08.122 is repealed.

Passed by City Council November 8, 2021

Delivered to Mayor November 12, 2021

ORDINANCE NO. C36129

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2022 THROUGH 2027. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act (“GMA”), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Plan (“CFP”) that includes an inventory, analysis, and a six-year financing plan for needed capital facilities otherwise referred to as the Six-Year Capital Improvement Program; and

WHEREAS, the City formed a Capital Facilities Technical Team which has assembled proposed amendments to the CIP, which amendments consist of an updated six-year plan (years 2022 through 2027) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the “Six-Year Citywide Capital Improvement Program” or “CIP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 21, 2021 by Council Resolution 2021-0052, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on September 20, 2021, the City's responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted a public workshop regarding the CIP on September 22, 2021; and

WHEREAS, after providing appropriate public notices, on October 13, 2021, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2022-2027), as set forth in the attached Citywide Capital Improvement Program (2022-2027) except that: 1) any items specified as funded by the American Recovery Plan Act are deferred indefinitely until the City Council enacts a special budget ordinance funding the deferred item, and 2) any vehicle procurement must comply with Spokane Municipal Code 7.06.175A.

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2022-2027).

Section 3. Effective Date. This ordinance shall take effect and be in force on _____.

Passed by City Council November 8, 2021
Delivered to Mayor November 12, 2021

ORDINANCE NO. C36130

An ordinance amending Ordinance No. C35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Management Information Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Management Information Services Fund, and the budget annexed thereto with reference to the Management Information Services Fund, the following changes be made:

- (1) Decrease the appropriation for salaries and wages by \$355,369.
- (2) Increase the appropriation for capitalized software by \$355,369.
- (A) There is no change to the ITSD operating department budget.
- (3) Increase the appropriation for capitalized software by \$118,731.
- (A) \$118,731 of the increased appropriation is provided from ITSD Capital Replacement unappropriated reserves solely for capitalized software costs related to the Master Data Management project in the ITSD Capital Replacement department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to allocate funds for Phase III of the Master Data Management project and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 8, 2021
Delivered to Mayor November 12, 2021

ORDINANCE NO. C36131

An ordinance updating the annual City of Spokane property tax levy for 2022.

WHEREAS, the Spokane City Council, the governing body of the City of Spokane, a taxing district ("District" or "City") of the State of Washington, has met and considered its budget for the calendar year 2022, holding public hearings thereon; and

WHEREAS, the District's actual regular levy amount from the previous year (2021) was \$63,504,146.13 exclusive of administrative refunds; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Spokane requires a regular levy as provided hereafter, as well as an EMS levy as provided hereafter, both of which include an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, and authorized refunds, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, the District population is more than 10,000; Now, Therefore,

The City of Spokane does ordain:

Section 1. Regular Levy.

- A. An increase in the regular annual property tax levy is hereby authorized for the levy to be collected in the 2022 tax year, said increase to be in the amount of \$635,041.46, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- B. This increase is exclusive of additional revenue in 2022 resulting from new construction, improvements to property, newly constructed wind turbines, increases in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law.
- C. Resolution No. 2014-0085 concerning a levy lid lift for improved and integrated streets, passed by the Spokane City Council on July 28, 2014, and approved by the voters in the election of November 4, 2014, replaces the existing \$0.57 property tax assessment for repayment of the 2004 street bond beginning in 2015. The voter approved Measure authorizes a levy lid lift of up to \$0.57 per \$1,000 of assessed valuation, in the first year, resulting in no net increase in the 2015 tax rate. This voter approved levy will remain in effect for 20 years.
- D. Resolution No. 2016-0093 concerning a levy for library services, passed by the Spokane City Council on November 14, 2016 and approved by the voters in the election of April 25, 2017, provides for an increase in the regular property tax levy in excess of state law beginning in 2018. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.07 per \$1,000 of assessed valuation. This voter approved levy will remain in effect for a period of seven years.
- E. The total regular property tax levy for 2022, including amounts estimated for new construction, annexations, refunds, any other add-ons, and the voter approved levy for library services, is estimated at \$65,150,000 and is a percentage increase of 2.36% from the previous year's actual levy prior to the inclusion of 2021 administrative refunds. Inclusive of 2021 administrative refunds, the 2022 levy represents a 2.34% increase.

Section 2. Public Safety Levy Lid Lift (Regular Levy).

- A. Resolution No. 2018-0103 concerning a levy for police and fire personnel and funding crime reduction programs, passed by the Spokane City Council on December 10, 2018 and approved by the voters in the election of February 12, 2019, provides for an increase in the regular property tax levy in excess of state law beginning in 2020. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.30 per \$1,000 of assessed valuation. This voter approved levy will remain in effect in perpetuity.
- B. As stated in Resolution No. 2018-0103, this levy lid lift is a Permanent Single Year Levy Lid Lift. Pursuant to RCW 85.55.050(1), the dollar amount collected in 2020 shall be used for the purpose of computing the limitations of the Public Safety lid lift for subsequent levies in 2021 and each subsequent year thereafter.
- C. An increase in the Public Safety Levy Lid Lift property tax levy is hereby authorized for the levy to be collected in the 2022 tax year, said increase to be in the amount of \$64,757.95, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.

- D. This increase is exclusive of additional revenue in 2022 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total Public Safety Levy Lid Lift levy for 2022, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$6,650,000 and is a percentage increase of 2.78% from the previous year levy of \$6,470,00.00.

Section 3. Existing GO Bonds.

In the case of the tax levied to raise \$8,974,898 for Principal and Interest on the City of Spokane's outstanding General Obligation Bonds, the County Assessor, in spreading the tax upon the rolls shall determine the dollar rate required.

Section 4. EMS Levy.

Ordinance C-35366 concerning a levy for emergency medical services (EMS), passed by the Spokane City Council on February 22, 2016 and approved by the voters in the election of April 26, 2016, provides for a levy for six consecutive years beginning in 2017, with the rate in the first year being 50 cents per \$1,000 of assessed valuation.

- A. As required by RCW 84.55.120, this ordinance must specifically state the dollar increase requested, as well as the percent change from the previous year. For 2022 the City is requesting an increase of \$92,128.05 which is a 1% increase over the 2021 EMS Levy.
- B. This increase is exclusive of additional revenue in 2022 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total EMS levy for 2022, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$9,425,000 and is a percentage increase of 2.39% from the previous year levy of \$9,205,000.00.

Section 5. Certification; Filing.

The City Council certifies all information as stated herein. Appropriate City staff is directed to transmit all required information required to the Clerk of Spokane County Board of County Commissioners and County Assessor, including budget estimates of amounts to be raised by taxation on assessed value of property (RCW 84.55.020), estimated beginning and ending cash balances (RCW 84.52.025), and the amount of taxes levied on assessed value within the City (RCW 84.52.070). Pursuant to Section 19 of the City Charter, this measure takes effect immediately on first reading and passage.

Passed by City Council November 8, 2021

Delivered to Mayor November 12, 2021

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

EDUCATION COORDINATOR SPN 064 OPEN ENTRY

DATE OPEN: Monday, November 15, 2021

DATE CLOSED: Tuesday, November 30, 2021 at 4:00 p.m.

SALARY: \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$74,875.68

DESCRIPTION:

Performs professional and technical work as a community educator and representative of the City and assigned departments; designs, promotes, coordinates, and conducts educational outreach about City programs and activities for targeted audiences such as students, school personnel, business owners, and the general public.

DUTIES:

- Develops, modifies, and implements education programs and presentations for classroom groups, ranging from pre-K through higher education, and for the general public, with the goal of increasing public engagement, awareness, and behavior change.

- Identifies and manages targeted outreach campaigns in response to city, county, or state initiatives. Works with technical experts within the department to target pertinent information for audiences. Develops and maintains a library of education materials. Writes and produces study guides and other materials as necessary.
- Coordinates implementation of programs, such as wastewater and stormwater environmental stewardship, water conservation, and waste reduction projects, among others. Evaluates the success and impact of outreach work; measures improvements in the targeted audiences' understanding of information provided. Develops written reports summarizing annual activities, strategies, and effectiveness.
- Prepares budget estimates for education projects. Prepares and processes requests for proposals, bid specifications, and consultant scopes of work, in coordination with City Purchasing as appropriate. Prepares grant proposals for education projects and campaigns, and manages grants in coordination with City Accounting, including required tracking and reporting.
- Interacts with public and private sector contacts in implementing education programs. Makes presentations to citizens groups, businesses, and schools, which includes leading discussion, making multimedia presentations, and answering questions on program-related topics. Works with representatives of other government agencies and non-profit organizations to promote larger scope or joint educational efforts.
- Interacts with the City's communications team as well as local media to facilitate education to the public. Plans layout, writes content, produces newsletters, flyers, and brochures. Designs, publishes, and reviews textual and graphical materials to update social media sites, websites, advertisements, and other digital communication outlets.
- Prepares educational displays; schedules, delivers, and sets up for display at various locations such as schools, City libraries, festivals, etc. Schedules displays for appearance at fairs/shows to provide opportunity for community engagement and education. Coordinates supplemental help to assist with large display transportation, set up, and staffing.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* Graduation from an accredited four-year college or university with a degree in Education or Communications.
- *Licenses:* Incumbents must possess a valid driver's license, to be maintained throughout employment, or otherwise demonstrate ability to get to and from multiple work locations, as required.

NEW: In compliance with the Washington State Governor's Proclamation 21-14-1, all employees in this classification shall be fully vaccinated against COVID-19, unless the employee is granted a medical or religious exemption that the City can reasonably accommodate.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a Training and Experience (T&E) evaluation, with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com), on December 2, 2021. You will have one week to complete the examination.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

CYBERSECURITY ADMINISTRATOR/SYSTEMS ADMINISTRATOR I
SPN 140
OPEN ENTRY

DATE OPEN: Monday, November 15, 2021

DATE CLOSED: Tuesday, November 30, 2021 at 4:00 p.m.

SALARY: \$58,276.08 annual salary, payable bi-weekly, to a maximum of \$82,559.52

DESCRIPTION:

Under general supervision, performs professional information technology work pertaining to server, network and related systems installation, analysis, testing, implementation, documentation and maintenance; configures, installs, upgrades, and administers various components and/or segments of the City's information system network (specializing in Windows, UNIX, Security, Telecommunications, Data Network and/or Storage Area network Systems); monitors, troubleshoots and resolves system performance, integrity, security, availability and other issues/problems; participates in a variety of development, enhancement and other system projects; and assists with facilitating system interfaces with data communications and database programs.

There are currently two vacancies, one in the Cybersecurity department and one in the IT department. This candidate list will be active for up to two years.

DUTIES:

- Configures, installs, upgrades and administers various components and/or segments of the City's information system network based on established standards; analyzes, monitors, troubleshoots and resolves routine system performance, integrity, security, availability and other issues/problems.
- Schedules and performs routine secure file transfers for daily processing and printing of various jobs; maintains tape library, backup infrastructure and related data center operations.
- Monitors disk space and server logs; analyzes system performance; installs and maintains high-availability clusters; recommends and implements optimizing technologies to enhance system performance.
- Installs upgrades, patches and configuration changes to operating system and other network software.
- Develops, tests, and implements routine scripts to automate common functions or system operations.
- Investigates storage, data retention and duplication issues; responds to requests for additional storage.
- Performs threat and vulnerability assessments and provides subject matter expertise on appropriate threat mitigation approaches.
- Monitors, evaluates, and assists with the maintenance of assigned security systems in accordance with industry best practices to safeguard internal information systems and databases.
- Provides professional technical support for users regarding routine network-related issues; resolves technical problems; communicates with department managers and staff regarding technology issues; develops recommendations for selection, acquisition, deployment and upgrading of network-related technology tools as assigned.
- Administers assigned segments of enterprise programs and systems; monitors system activities and protocols for data security and access; performs backup and recovery operations and capacity planning for a specific data system.
- Participates on less complex systems and network development, enhancement and integration projects; develops hardware configurations and specifications; communicates with vendors and contractors to research products and services; performs cost/benefit analyses; participates in project budget development.
- Communicates assigned information technology activities with other departments and divisions as needed; participates in the implementation of new information systems for new and/or refurbished City buildings.

- Maintains documentation, procedures and training related to areas of assignment.
- Attends and participates in meetings; serves on committees and task forces; continuously communicates with supervisor regarding the status of assignments and projects.
- May perform applications programming and software development as an ancillary duty.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications may be acceptable.

Open Entry Requirements

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* A Bachelor's degree from an accredited four-year college or university with major coursework in computer science, information systems or a related field; **AND**
- *Experience:* One year of professional information technology experience that emphasized the planning and delivery of desktop support services or maintenance and administration of a centralized computer network system.
- An equivalent combination of education, training and experience may also be qualifying.

Note: Depending upon area of assignment, may require experience with specific equipment and/or mainframe operating systems as specified by the examination announcement.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position, to be eligible for hire. The examination will consist of a Training and Experience (T&E) evaluation, with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS

The Training and Experience examination with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com), on December 2, 2021. You will have until December 7, 2021 at 4:00 p.m. to complete the examination.

- Copies of your college or university transcripts (unofficial transcripts are accepted) may be a required part of this application and will be used to verify that you meet the minimum qualifications, as posted on the job announcement.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., and copy/paste from a previous answer are not qualifying responses and will not be considered

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

LABORER II SPN 502
OPEN ENTRY

DATE OPEN: Monday, November 15, 2021 **DATE CLOSED:** Monday, November 29, 2021 at 4:00 p.m.
SALARY: \$37,849.18 annual salary, payable bi-weekly, to a maximum of \$59,090.40

DESCRIPTION:

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job.

DUTIES:

- Work performed varies with department to which assigned.
- May supervise small labor crew. Participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor. Checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and forklifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Combinations of education and experience that are equivalent to the following minimum qualifications are acceptable.

Open Entry Requirements:

(Open-entry applicants must meet all requirements when they apply.)

- *Education:* High School diploma or equivalent.
- *Experience:* Two years of laboring experience.
- *License:* Possession of a valid driver's license. Must possess a Class B Commercial Driver's License (CDL) with air brake endorsement

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

We encourage you to apply immediately. Online applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, City of Spokane will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a written test, with scoring weight assigned as follows:

- Multiple-Choice Examination: 100%

EXAMINATION DETAILS:

Two methods of testing will be offered. Candidates will choose which method is best for them and self-schedule accordingly. Self-schedule notifications will be sent to candidates upon approval of application review.

- *Written Testing* will be conducted at City Hall on Tuesday, December 7, 2021, at 9:00 a.m. and 1:00 p.m. Pacific Time in the Tribal Conference Room on the 1st floor. Additional test sessions may be made available depending on the number of applicants.
- *Online Remote Testing will be offered.* Candidates will receive a link to the Laborer II examination in an email on the morning of Thursday, December 2, 2021. Please note that this email will be sent from FastTest (noreply@fasttestweb.com). The test will be available until 4:00 PM Pacific time on Tuesday, December 7, 2021.

The approximate duration of the test is 1.5 hours and may include such subjects as:

- Applied Technology
- Interpersonal Skills
- Organizational Awareness
- Safety & Occupational Hazards
- Teamwork
- Technical Competence
- Vehicle Operations.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

EQUIPMENT MAINTENANCE FOREPERSON SPN 633
PROMOTIONAL

DATE OPEN: Monday, November 15, 2021 **DATE CLOSED:** Tuesday, November 30, 2021 at 4:00 p.m.
SALARY: \$47,648.16 annual salary, payable bi-weekly, to a maximum of \$78,494.18

DESCRIPTION:

Performs supervisory and skilled journey level work in the repair, maintenance, and fabrication of parts for gasoline and diesel cars, trucks, refuse equipment, and heavy road construction and maintenance equipment.

DUTIES:

- Determines the nature and extent of repairs needed, or the purpose of proposed modifications to equipment. Prepares work orders and assigns work based on the work load, skills, and special qualifications of subordinates.
- Plans, organizes, assigns, and supervises the work of subordinates, and may participate in the building, fabrication, modification, overhaul, and repair of automobiles, trucks, and construction equipment. Inspects work, and instructs subordinates in more difficult repair tasks.
- May inspect equipment which breaks down in the field and make emergency repairs if feasible. Arranges to bring inoperable equipment to the shop, and may arrange replacement equipment while down equipment is being repaired.
- Communicates both verbally and in writing with internal and external customers.
- Coordinates repair of vehicles and equipment with external vendors.
- Supervises the maintenance of repair equipment. Inspects tools and shop equipment for condition and proper use.
- Assists in the preventive maintenance program to minimize break down costs.
- Maintains records and reports on work performed.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Promotional Requirements:**

(Current employees of the City of Spokane may meet the promotional requirements. All promotional requirements must be met at the date of the examination.)

- *Experience:* One year of experience with the City in the classification of Automotive Mechanic, Heavy Equipment Mechanic, or any combination thereof.
- *Licenses:* Applicants must possess a valid driver's license

NOTE: Individuals in the classification of Equipment Maintenance Foreperson who have obtained and maintain ASE certification as a Master Automotive Technician or Master Truck Technician will be eligible for a two grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

The written examination will consist of a multiple-choice test and a performance evaluation with scoring weight assigned as follows:

- Multiple-Choice examination: 80%
- Performance evaluation: 20%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

Testing will be conducted on Tuesday, December 7, 2021, at 1:00 p.m., and the location is TBD. Applicants will be notified of the location, via email, upon closure of recruitment. The approximate duration of the test is 2 hours.

The multiple choice exam may include such subjects as:

- Safety
- Supervision
- Interpersonal Relations
- Computer Skills & Reading Comprehension
- Mechanical Knowledge

PERFORMANCE EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Please contact our office at 509-625-6160 immediately if you have any difficulties submitting your application

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 4:00 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of November 2021.

MARK LINDSEY
Chair

KELSEY PEARSON
Chief Examiner

AMENDMENT**AMENDMENT****AMENDMENT****DEPUTY FIRE MARSHAL [PROMOTIONAL]**

SPN 942

(Announcement of 10/25/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Candidates must meet the minimum qualifications and pass the examination for this position to be eligible for promotion.

The examination will consist of a written test and a promotional evaluation worksheet, with scoring weight assigned as follows:

- Written Examination: 80%
- Promotional Evaluation Worksheet: 20%

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory, or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

Written tests will be offered at the Fire Training Center on:

- Thursday, 11/18/21 at 9:00 am
- Thursday, 12/9/21 at 9:00 am
- Tuesday, 1/25/22 at 9:00 am

NOTE: You may take the exam only once during the open recruitment period.

The approximate duration of the test is 2 1/2 hours and may include such subjects as:

- International Fire Code (2012)
- Inspection and Interpersonal Relations
- Fire Hazards and Prevention
- Written Communication

(NOTE: 2012 IFC books will be provided as an open-book reference for this test.)

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

AMENDMENT**AMENDMENT****AMENDMENT****DEPUTY FIRE MARSHAL – LATERAL**

SPN 942L

(Announcement of 10/25/2021)

The above titled announcement is hereby amended to read:

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire with the City of Spokane.

Qualified applicants are encouraged to apply immediately. Applications must be completed and submitted before 4:00 p.m. on the closing date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

The examination will consist of a Training and Experience Evaluation (T&E) with scoring weight assigned as follows:

- T&E: 100%

TRAINING AND EXPERIENCE EVALUATION DETAILS:

The T&E with instructions will be emailed out via a link from FastTest (noreply@fasttestweb.com). Upon passing minimum qualifications, you will be notified of when to expect the link for the examination.

- Responses to your T&E questions should be consistent with the information given in your application details, and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above", etc. are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your T&E has been submitted.

TIP: It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

T&E Examination links will be sent prior to 8:00 a.m. on the start dates, and will expire at 4:00 p.m. on the due date as listed:

- Thursday, November 11, 2021 through Tuesday, November 16, 2021
- Thursday, December 2, 2021 through Tuesday, December 7, 2021
- Thursday, January 20, 2022 through Tuesday, January 25, 2022

NOTE: You may complete your exam any time during the test period, and you can exit and re-enter the test. You may take the exam **only once** during the open recruitment period.

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

Havana Well Station – Phase 1 Engineering Services File No. 2019171

This project consists of the construction of one approximately 40' x 80' CMU buildings to house 3 vertical turbine pumps and motors, as well as the associated electrical and mechanical appurtenances to support the function of the well stations. Site improvements will include connections to existing water transmission mains, grading, paving, and landscaping. This project will take place within the City of Spokane Valley.

This a rebid of a scaled down version of the same project bid in June of this year.

The City of Spokane will receive bids until 1:00 p.m. Dec. 6, 2021, for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: November 10, 17 & 24, 2021.

**2022 Street Maintenance ADA Ramps
Engineering Services File No. 2021042**

This project consists of the construction of approximately 120 ADA accessible wheelchair ramps, including 3,000 linear feet curb removal and replacement, 2,000 square yards of sidewalk, pavement repair, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane will receive bids until 1:00 p.m. November 22, 2021 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. Hand-delivered bids shall be delivered between noon and 1:00 p.m. to the first floor, City Hall, 808 W. Spokane Falls Blvd, Spokane WA 99201-3316. The bids will be publicly opened and read at 1:15 p.m. on the first floor of City Hall. In order to comply with the "Stay Home, Stay Safe" order as much as possible, please utilize one of the following options to participate in the bid opening. To watch, go to our website: <https://my.spokanecity.org/business/bid-and-design/current-projects/> click on the link to the Microsoft Teams meeting on the right-hand side of the page. Alternatively, it may be simpler to listen by phone, which can be done as follows: call (323) 618-1887, then enter the access code 533 854 149 followed by #.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: <https://my.spokanecity.org/business/bid-and-design/current-projects/>.

The City of Spokane, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY-FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2021 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2021 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix B. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: November 3, 10 and 17, 2021

Notice for Bids

Supplies, Equipment, Maintenance, etc.

UPRIVER DAM SPILLWAY REHABILITATION PHASE III Water & Hydroelectric Services

PW ITB #5538-21

Description: The City of Spokane is seeking electronic bids for Spillway Rehabilitation at Upriver Dam for the Water & Hydroelectric Services department. The scope of work for this project constitutes a public work under state law.

A mandatory pre-bid meeting for this project is scheduled for Thursday, November 4th at 11:00am. Prime contractors must attend to be able to bid and are responsible for any subcontractors utilized. Subcontractors do not have to attend in order to be utilized.

Bid Opening: Sealed electronic bids will be accepted until **Monday, November 22, 2021 at 1:00pm.** Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procurement.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procurement.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: November 3, 10, and 17, 2021

MISCELLANEOUS WATERWORKS PRODUCTS

Water & Hydroelectric Services

ITB #5546-21

Description: The City of Spokane is seeking electronic bids for products to be used by the Water & Hydroelectric Services department in support of their 2022 construction and maintenance season.

Bid Opening: Sealed electronic bids will be accepted until **Monday, December 13, 2021 at 1:00pm**. Bids will be publicly opened at 1:15pm. To participate in bid opening, please visit the City's website at <https://my.spokanecity.org/administrative/purchasing/> for the link to attend virtually and the number to attend by telephone. All bid responses must be submitted electronically through the City of Spokane's bidding portal at <https://spokane.procureware.com> before the aforementioned deadline. Hard copy and/or late bids will not be accepted.

To view this solicitation and submit a bid response, you must be a registered supplier on the City's bidding portal at <https://spokane.procureware.com>. Solicitation documents will not be mailed, e-mailed, or provided in person. Once registered, you will also be added to the solicitation's distribution list for changes and/or modifications via email notification.

Please submit any questions on our bidding portal to the 'Clarifications' tab under the applicable project number.

The City reserves the right to reject any and all submissions and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm submissions completed and submitted electronically will be tabulated.**

Samantha Johnson
Purchasing Department

Publish: November 17 & 24, December 1 & 8, 2021

**REQUEST FOR QUALIFICATIONS
CITY OF SPOKANE - Engineering Services
Electrical Engineering and Landscape Architecture**

City of Spokane Engineering Services is requesting Statement of Qualifications (SOQ) for:

- Electrical Engineering – Federal Aid Projects
- Electrical Engineering – Non Federal Aid Projects
- Landscape Architecture – Non Federal Aid Projects

The Request for Qualifications (RFQ) documents are available at the following web page: www.cityofspokaneplans.com

Questions must be directed to Dan Buller at dbuller@spokanecity.org.

SOQ's conforming to the RFQ requirements must be electronically submitted to Dan Buller no later than 1:00 p.m. on December 1, 2021.

Proposals shall be submitted via email to dbuller@spokanecity.org, following the requirement described in the Request for Qualifications at the above website.

Proposals shall be submitted in pdf format. The entire submittal shall consist of not more than three pdf files (and, ideally, a single pdf file). Note that the City email server will not accept files larger than 10 MB, so files should be configured accordingly. If your submittal is such that you need an FTP link, please email dbuller@spokanecity.org, and an FTP link will be provided.

The City of Spokane reserves the right to reject any and all SOQs. SOQs failing to comply with the requirements of this Request for Qualifications may be considered non-responsive. SOQs received late will be considered rejected. All statements of qualifications shall remain the property of the City of Spokane and shall not be returned.

Publish: November 10 and 17, 2021, Project No.2022059, 2022060 and 2022061)
